



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

May 3, 2022

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 and Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Josh Pratt called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Tyler Byers, Rick Webster and Lisa Wollum. Also present was Chief Mike Morris, Chief Matt Cowan, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 10 members of the public.

II. PUBLIC COMMENT

2.1 The Board heard a public comment from Stacy Valenzuela.

III. APPROVAL OF THE AGENDA

3.1 *Commissioner Webster moved to adopt the agenda as presented. Commissioner Wollum seconded. The motion passed unanimously.*

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 Conversation with IAFF, Local 2459

- President, Doug Loeser, updated the Board that Local 2459 and Local 1760 have officially merged into Local 1760.

4.2 Next Steps Contract for Services with Shoreline Fire Department

- Chief Cowan updated the Board on meetings with the Local and Blending Committee in anticipation of June 1st.
- Chief Cowan will provide the draft policy documents to the Board related to integrated budget, NSFD staff job descriptions, and merging staff.
- The Board and Chief discussed the status of equipment, and training for staff.
- July 1st is the target date to implement a Peak Aid Car at Station 57.

4.3 KCFD16 Insurance Discussion

- Chief Morris updated the Board on the Umbrella Insurance Policy for the Board.
- The Board discussed viewing the Shoreline Insurance Policy for the Contract for Services.

- 4.4 Administrative Tasks Not Covered Under Contract for Services
 - Commissioner Webster and Commissioner Byers are on the subcommittee to review the administrative items not covered under the Contract for Services
- 4.5 Training Structure
 - Chief Morris updated the Board on the estimated costs for construction for a Training Structure. The budgeted amount of \$130K is insufficient and suggests holding these funds and addressing the Training Structure in the 2023 Budget.
- 4.6 Parliamentary Procedures Discussion (Policy 1410)
 - Commissioner Adman and Commissioner Wollum will form a subcommittee to review and update Policy 1410.

V. BOARD RESOLUTIONS

- 5.1 None

VI. CONSENT AGENDA

- 6.1 Vouchers
 - The General Fund Vouchers totaled \$ 219,770.52
 - The Reserve Fund Vouchers totaled \$ 7,743.05
- 6.2 Commissioner Compensation

Commissioner Webster moved to accept the consent agenda as presented. Commissioner Wollum seconded. The motion passed unanimously.

VII. REPORTS

- 7.1 Fire Chief Report
 - Chief Morris updated the Board on station security (door and gate) systems.
 - NORCOM's, Zeb Middleton, presented the Board with vendor quotes to replace and update doors systems to be consistent with Shoreline Fire Department.
 - The Board had previously authorized the Chief to update the door system.
- 7.2 Commissioner Reports
 - The Board Secretary will update the Contract for Services website with the signed ILA for Fire and EMS Services.
- 7.3 Legal Counsel Reports
 - The Governor has repealed Proclamation 2028 (Open Public Meetings), thus requiring public meetings to take place in-person.

VIII. UPCOMING BOARD AGENDAS

- 8.1 Setting of Future Meeting Agenda(s)

In addition to the standard items, the May 17th agenda will include a promotional ceremony, update from the subcommittee of administrative activities not cover under the ILA, and approval of the 2021 Annual Report.

ADJOURNMENT

The meeting adjourned at 5:31PM

NEXT MEETING DATE

The next regular Board of Commissioners meeting is scheduled for May 17, 2022, at 5:00PM.

Attachments: Agenda, Insurance Quote, Vouchers, Commissioner Compensation, Chiefs Report, Station Door Quotes.

BOARD OF COMMISSIONERS

ERIC ADMAN, Member



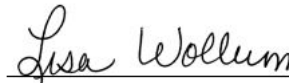
JOSH PRATT, Member



TYLER BYERS, Member



RICK WEBSTER, Member



LISA WOLLUM, Member

ATTEST

Amy Oakley_____

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on May 17th, 2022



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Regular Meeting Agenda

Tuesday, May 3, 2022

5:00PM

Meeting held virtually, via Zoom, and in-person at: Station #51, 7220 NE 181st Street, Kenmore, WA 98028

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldpZl1dSSU1ZlZy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

I. Open Regular Northshore Board Meeting

1.1 Roll Call

II. Promotional Ceremony

III. Public Comment

3.1 Public Comment

IV. Approval of Agenda

4.1 Approval of the Meeting Agenda

V. Board Discussion and Possible Action Items

5.1 Conversation with IAFF, Local 2459

5.2 Next Steps Contract for Services with Shoreline Fire Department

5.3 KCFD16 Insurance Discussion

5.4 Administrative Tasks Not Covered Under Contract for Services

5.5 Training Structure

5.6 Parliamentary Procedures Discussion (Policy 1410)



VI. Board Resolutions

None

VII. Consent Agenda

7.1 Vouchers

7.2 Commissioner Compensation

VIII. Reports

8.1 Fire Chief Report

8.2 Commissioner Reports

8.3 Legal Counsel Report

IX. Upcoming Board Agendas

9.1 Setting of Future Meeting Agenda(s)

Adjournment

Next Regular Meeting: Tuesday, May 17th, 2022 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.



Please check the District's [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.

PROTECT YOUR **CREW**, YOUR **ASSETS**, YOUR **FUTURE**.

KING COUNTY FIRE DISTRICT #16

PRESENTED BY: NICHOLSON & ASSOCIATES INSURANCE LLC
118 W PINE STREET
CENTRALIA, WA 98531
360.736.7601

DATE: 04/06/2022

This proposal is valid for 90 days.



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INTRODUCTION

It's not difficult to notice the VFIS difference.

We've pioneered insurance specifically for you—and all who work in the emergency services industry. Our associates have over 760 years of combined emergency services experience, so we don't just serve your industry; we live it, respect it and protect it.

As the world's largest provider of insurance to the North American service community, we pride ourselves on our responsiveness, quality support, focus on safety and training and legendary claims service, which we know you'll agree separates us from the rest. When it comes to protecting the most important things in your life, there is no room to sacrifice quality for cost. Just as you dedicate your lives to protecting others, we'll dedicate ours to protecting you.

We understand the risks you face each time you leave for a call. We've listened to the unique needs of today's emergency service organizations, including volunteer fire departments, ambulance and rescue squads and 911 centers. We recognize the importance of protecting your most important assets: your family, your crew, your equipment and your station. That's why we not only offer customized insurance options, but also education, training and risk-management resources all designed to provide you with the proper protection.

In addition to best-in-class coverages, we offer unique benefits that our competitors just can't match. We hope you'll become a part of the VFIS family. Please visit our website at vfis.com for more information, or give us a call at 800.233.1957 anytime.



Troy A. Markel
President

**WE LIVE IT.
WE RESPECT IT.
WE PROTECT IT.**

THE VFIS ADVANTAGE

Nothing is created equal. You clearly know the best fire truck manufacturer and the best place to get your gear. You wouldn't sacrifice quality for cost on these items, so why skimp on your insurance coverage?

At VFIS, we've seen the front lines and we pioneered insurance specifically for emergency services. We understand the risks you face every time you leave for a call. That's why we not only offer customized insurance options, but education, training and risk management resources to keep your skills on point. Add in our responsiveness, quality service and legendary claims handling and you can see what separates us from the rest.

Don't be fooled by a knock-off. You, your equipment and your crew deserve the best coverage. You dedicate your life to protecting others. We dedicate ours to protecting you.

On top of all of the best-in-class coverages and features ESO's have come to expect from VFIS, we also offer some **unique benefits our competitors just can't match.**

Accident & Sickness

- 200% of the Principal Sum for quadriplegia and paraplegia and 100% for hemiplegia
- Illness Loss of Life Benefit paying for death due to heart attack or stroke within 48 hours of an emergency response or physical training exercise vs. requiring such a death to be "caused by" a covered activity

Risk Management

- 100+ "Manage Your Risk" best practice guidelines available for download
- Self-evaluation program to identify areas for improvement
- Technical assistance in interpreting and applying codes/standards and regulations
- Building replacement cost estimates
- On-site hazard identification and risk control surveys
- Industry cause of loss statistical reviews and individual loss trending studies
- On-site seminars regarding key loss exposures
- Safety focused ride along observation programs
- Provide resources that help with Human Resources

Specialty Benefits

- Minimum 3% guaranteed rate of return on LOSAP funds
- Accidental burn and disfigurement and burial benefits
- Optional 200% line of duty coverage
- Critical illness coverage for heart attack, stroke, kidney failure and cancer
- Benefits paid out at lump sum upon diagnosis – not as an expense reimbursement
- 24 hour on-and-off duty benefits

Education Training & Consulting

- Industry alliances with CFSI, NVFC, NFPA, IAFC, NFFF, NEMSMA, NAEMSO, VCOS, ISFSI, NAEMSE
- 350+ online training classes in addition to those offered in-person
- Train the Trainer programs

EDUCATION, TRAINING & CONSULTING SERVICES

We have a proud tradition and history of being a leader in providing our emergency services clients with quality training programs and other risk management tools. VFIS provides clients access to:

- 25+ training programs
- 50+ online training programs
- 7 downloadable training booklets
- 40+ safety posters
- 20+ downloadable safety forms
- Self-audit guides

A brief overview of the training materials we offer can be found in our education and training resource catalog.

Distance Learning

Our distance learning site (VFIS University) is hosted by TargetSolutions. VFIS University can provide access to more than 350 online distance learning courses. (VFIS classes would be offered free and TargetSolutions classes would be available at a preferred rate - fee per class.)

RISK MANAGEMENT SERVICES

VFIS is more than just a company that you can use to transfer risk. As a valuable service to your organization, VFIS provides Risk Control, Education and Training Services. Our Risk Control team is staffed by active emergency service personnel with more than 200 years of combined emergency service experience.

Employment Practices

It's important to keep up with the latest on employment law liability issues. Through our VFIS HR Help portal, we work to keep our clients up to date and provide timely resources that educate and inspire good employment practices. Through VFISHRHelp.com we provide:

- Web-based EPL training that tracks employees' progress and completion
- Tools to evaluate your current HR policies
- Articles highlighting relevant workplace issues
- Checklists to discover areas of exposure
- Lawsuit and court decision summaries
- Free model HR policies and forms for download

Communiqués/Safety Bulletins/Checklists

VFIS has over 100 technical reference bulletins covering fire and EMS operations, vehicle operations, employment practices and ESO administration.

On-site Risk Assessments

VFIS can provide on-site risk control assessments in evaluating the effectiveness of existing procedures for controlling potential loss exposures. These assessments, where requested, will be provided by a Certified Safety Professional with experience in fire and emergency medical services.

Self-Assessment Tools

VFIS provides a web-based self-assessment guide (Mutual Aid by VFIS) which highlights known loss producing exposures and directs users to resources available to assist their organization in addressing them.

Newsletters

VFIS provides quarterly newsletters covering emerging topics of concern to emergency service leaders and personnel.

YOUR INSURANCE PROPOSAL

This proposal is prepared from information supplied to VFIS on the application submitted by your insurance representative.

The lines of business shown in this proposal are offered as a complete portfolio. Purchase of individual lines of business requires underwriting approval. This proposal may or may not contain all terms requested on the application. Proposed coverages are provided by the VFIS insurance policy forms and are subject to the terms, exclusions, conditions and limitations of those policy forms. Actual policies should be reviewed for specific details. Your insurance representative can provide specimen policies upon request.

Your exposure to loss changes over time. Keep your insurance representative informed of any changes, so your coverage can be updated. We strongly recommend frequent reviews of your operations and VFIS coverage with your insurance representative.

The proposed Property and Casualty coverage is underwritten by National Union Fire Insurance Company of Pittsburgh, Pa. (A.M. Best #19445). National Union Fire Insurance Company of Pittsburgh, Pa. is rated A (Excellent) in Financial Size Category XV by A.M. Best Company.

VFIS Claims Management provides the claims management services for VFIS Program insureds exclusively.

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The VFIS Program is administered by Volunteer Firemen's Insurance Services, Inc. CA Insurance Producer License #0B39073. Volunteer Firemen's Insurance Services, Inc., an American International Group, Inc. (AIG) company, is a premier manager and specialist of specialty commercial insurance markets in the U.S. This proposal provides a brief description of proposed insurance coverages for your consideration. It is not a contract of insurance. Refer to the actual insurance policy for a description of coverage, exclusions and conditions. Specimen policies are available for your review. All products and services are written or provided by subsidiaries or affiliates of AIG. Products or services may not be available in all countries, and coverage is subject to actual policy language. Certain property-casualty coverages may be provided by a surplus lines insurer. Surplus lines insurers do not generally participate in state guaranty funds and insureds are therefore not protected by such funds.

PROPOSAL

GENERAL INFORMATION

First Named Insured: KING COUNTY FIRE DISTRICT #16

Mailing Address: 7220 NE 181ST STREET
KENMORE, WA 98028

CRIME

VFIS offers a broad range of fidelity coverages which are customized to meet the needs of emergency service organizations including the following.

- **Employee Dishonesty** provides reimbursement for the loss of your organization's money or other property resulting from dishonest acts of your volunteers or employees.
- **Computer and Funds Transfer Fraud** will pay for loss the insured sustains arising directly out of the loss of or damage to money, securities, and property other than money and securities. This loss must result directly from the use of any computer to fraudulently cause transfer of that property from inside the premises or banking premises to a person outside those premises, or to a place outside those premises.
- **Fraudulent Impersonation** will pay for loss the insured sustains arising directly from having, in good faith, transferred money, securities or other properties in reliance upon a transfer instruction purportedly issued by an employee, customer or vendor, but which proves to have been fraudulently issued by an imposter.
- **Identity Fraud Expense** is the compensation of expense sustained that was incurred by the insured or any employee as a result directly from identity fraud.

Your selections are indicated below.

Covered Entity

- KING COUNTY FIRE DISTRICT #16

Public Employee Dishonesty – Blanket Per Employee	<u>Limit</u> \$250,000	<u>Deductible</u> None	Faithful Performance Yes
<u>Forgery or Alteration</u>	<u>Limit</u> \$250,000	<u>Deductible</u> None	
<u>Computer and Funds Transfer Fraud</u>	<u>Limit</u> \$100,000	<u>Deductible</u> None	
<u>Fraudulent Impersonation</u>	<u>Limit</u> \$100,000	<u>Deductible</u> None	
<u>Identity Fraud Expense</u>	<u>Limit</u> \$25,000	<u>Deductible</u> None	

AUTO

<u>Coverage</u>	<u>Symbols</u>	<u>Limits</u>
Bodily Injury / Property Damage Combined Single Limit	8,9	\$1,000,000
"No Fault" or Statutory Personal Injury Protection		Not Included
Medical Payments		Not Included
Uninsured Motorists	2	\$1,000,000
Underinsured Motorists Insurance	2	\$1,000,000
Hired & Borrowed Vehicles		Included
Commandeered Vehicles		Included
Volunteers/Employees as Insureds Under Non-Owned Autos		Included (Excess)
Temporary Substitute Vehicles		Included
Fellow Member Liability		Included
Incidental Garage Liability		Not Included
Physical Damage Comprehensive		Not Included
Physical Damage Collision		Not Included

AUTO LIABILITY – COVERAGE HIGHLIGHTS

The following apply unless noted otherwise in this proposal:

Non-Owned Automobile	<p>Covers your liability for vehicles hired, borrowed, or otherwise used on your behalf on an <i>excess basis</i>.</p> <p>Covers your liability for commandeered vehicles used on your behalf on a <i>primary basis</i>.</p>
Volunteers/Employees as Insureds Under Non-Owned Automobiles	<p>Volunteers/employees are covered while operating their own personal vehicle on behalf of the emergency service organization.</p> <p>Coverage is on an <i>excess basis</i>.</p>
Additional Insured-Automatic	<p>Any person or organization for which you have agreed in writing in a contract to be added as an additional insured.</p>
Expected or Intended Injury	<p>Included for Bodily Injury or Property Damage when resulting from actions taken to protect persons or property.</p>
Temporary Substitute Vehicle	<p>Coverage is provided when a replacement vehicle is loaned to you while a covered vehicle is temporarily out of service.</p> <p>Coverage is on a <i>primary basis</i>.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Example: A department is temporarily loaned an ambulance while their covered ambulance is being serviced. The loaner is involved in an intersection accident injuring civilians. Liability coverage would be provided to the department on a primary basis up to the policy limit.</p> </div>
Owner of Commandeered Auto as an Insured	<p>The owner of a commandeered auto in your temporary care, custody or control that is being used as part of an emergency operation is an insured.</p> <p>Coverage is on a <i>primary basis</i>.</p>
Uninsured Motorist/Underinsured Motorist	<p>Covers your organization for bodily injury and/or property damage sustained by an eligible party caused by a negligent uninsured/underinsured motorist or hit-and-run motorist, based on your state laws.</p>
Fellow Member Liability	<p>Covers your volunteers and employees should they accidentally injure a co-volunteer or co-employee arising out of the use of a covered vehicle.</p> <p>Note that the protection applies to the <i>individual</i> against whom the claim is made, whether or not a claim is made against you (the insured organization).</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Example: A fire truck is responding to an emergency call with lights and sirens activated. The vehicle operator fails to see a civilian vehicle resulting in a collision, injuring several passenger firefighters. Fellow member auto liability coverage would be provided to the fire truck driver up to the limit of the policy for claims arising from the injured passenger firefighters.</p> </div>

GENERAL LIABILITY / PROFESSIONAL HEALTH CARE LIABILITY

This coverage contains the following four sections:

- **Coverage A. Bodily Injury and Property Damage Liability** protects you when claims are made against you because of injury to others or damage to their property, unless caused by an auto.
- **Coverage B. Personal and Advertising Injury Liability** protects you when claims are made against you because of offenses such as false arrest, wrongful eviction or slander.
- **Coverage C. Professional Health Care Liability** protects you when claims are made against you as a result of your handling of patients, or providing, or failing to provide, medical services.
- **Coverage D. Medical Expense** protects you when claims are made against you as a result of injuries suffered by the public (not your volunteers or employees) because of your premises or operations. These expenses are payable even if the injury occurred through no fault of your own.

<u>Coverages</u>	<u>Limits</u>
Each Occurrence or Medical Incident	\$1,000,000
Personal and Advertising Injury (each offense)	\$1,000,000
Fire Damage Legal Liability (any one fire)	\$1,000,000
Medical Expense (any one person).....	\$10,000
General Aggregate (the total payable in any policy term).....	\$3,000,000
Products / Completed Operations Aggregate (the total payable in any policy term)	\$3,000,000

Optional Coverages *(apply only if checked)*

- Employer's (Stop Gap) Liability**
 - Provides General Liability and Auto Liability coverage to you (the insured organization) if a volunteer or employee alleges they were injured on the job and are entitled to sue the organization and seek damages beyond the benefits available under the applicable Workers' Compensation statute.
 - Needed when the insured's Workers' Compensation policy provided for your volunteers and/or employees does not contain Part Two – Employer's Liability.
- Owned Watercraft Liability (boats exceeding 100 horsepower)**

GENERAL LIABILITY – COVERAGE HIGHLIGHTS

The following apply unless noted otherwise in this proposal:

Volunteers and Employees as Insureds	<p>Covers all volunteers (whether or not they are members of your organization) and employees are covered while acting on behalf of your organization.</p> <p>Other insureds include your officers, directors, commissioners or trustees.</p> <p>Also included are the owners of any property you commandeer.</p> <p>VFIS coverage is primary for all of the above insureds, not excess of any personal insurance that may apply.</p> <p>Your medical director (if any) is an insured for actions taken on your behalf, with these stipulations:</p> <ol style="list-style-type: none"> 1. Coverage doesn't apply to liability arising from any physician's providing or failing to provide on-line medical direction or medical command via a telecommunications device, and 2. Hands-on treatment of a patient by a physician is excess of any medical malpractice insurance carried by the physician.
Blanket Additional Insureds	<p>Automatically covers any person or organization required by contract to be an additional insured, but only for their liability arising out of your premises or operations.</p> <p>The contract must be in effect before the injury or damage occurs.</p>
Fellow Member Liability	<p>Covers your volunteers and employees should they accidentally injure a co-volunteer or co-employee while working on your behalf.</p> <p>Note that the protection applies to the individual against whom the claim is made, whether or not a claim is made against you (the insured organization).</p>
"Good Samaritan" Liability	<p>Covers your volunteer members and employees for liability arising from actions on their own to render services at the scene of an emergency requiring immediate action.</p> <p>Applies to professional health care or any other services.</p> <p>To qualify as a "Good Samaritan," the individual must act independently of your organization or any other organization.</p>
Unlimited Defense Costs	<p>The cost to defend you against covered claims is the responsibility of the company and will not erode your liability limits.</p>
Intentional Acts	<p>Provides liability protection if, in an attempt to save lives or protect property, your volunteers or employees intentionally cause bodily injury or property damage.</p>

Example (bodily injury): A distraught relative of a heart attack victim must be restrained in order for you to administer care to the patient, and in the process the relative is injured.

Example (property damage): In order to gain access to a small fire in one apartment unit, a firefighter breaks down a door to a different unit that is not in imminent danger.

GENERAL LIABILITY – COVERAGE HIGHLIGHTS – continued

Pollution Liability Covers you for bodily injury or property damage arising out of a pollution incident resulting from any of the following:

1. emergency operations away from your premises,
2. training activities, or
3. water runoff from the cleaning of equipment.

Covers you for bodily injury or property damage arising out of an asbestos incident resulting from either of the following:

1. emergency operations away from your premises, or
2. training activities away from your premises.

Liquor Liability Covers you for bodily injury or property damage arising out of the serving or selling of alcoholic beverages.

If alcoholic beverages are sold, VFIS requires that you obtain the proper license or permit, comply with our liquor loss control recommendation, and pay the applicable premium charge.

Contractual Liability Covers you for the liability you agreed to assume of another party, either orally or in writing.

The claim must be otherwise covered (not excluded).

Example: Farmer Brown agrees to allow a fire department to use his pasture to hold a flea market, as long as any injuries to the public are agreed to be the responsibility of the fire department and not of Farmer Brown.

Watercraft Liability Automatic coverage for injury or damage arising from your use of the following:

1. non-owned boats,
2. owned boats that are not powered by motors,
3. owned boats that are powered by motors of not more than 100 horsepower, and
4. jet skis and waverunners regardless of horsepower.

Unmanned Aircraft (Drones) Covers you for unmanned aircraft owned, operated, rented or loaned to you.

Unmanned aircraft means an aircraft weighing 15 pounds or less that is not designed, manufactured or modified after manufacture to be controlled directly by a person from within or on the aircraft.

Unmanned aircraft includes equipment used with the unmanned aircraft, provided such equipment is attached to or essential for its operation.

Fire Damage Legal Liability Covers you for liability for fire damage to buildings your organization may rent or otherwise occupy with the permission of the owner.

A similar provision covers your liability for other than fire damage to buildings or contents rented or loaned to you for not more than 30 consecutive days.

Damage to Property of Persons Receiving Services Covers you for liability for a personal property loss suffered by a member of the public receiving services from you, provided the loss is caused by theft, physical damage or disappearance.

Subject to a \$100 deductible each occurrence.

Example: A patient transported by ambulance to the hospital notices shortly after arrival that his wallet and Rolex watch are missing; he files a claim against the ambulance squad alleging theft of the property.

Expanded Aggregate Limit The General Aggregate Limit shown in the schedule applies separately to:

1. each named insured (unless you have selected a \$10,000,000 aggregate limit), and
2. each location you own or rent.

MANAGEMENT LIABILITY

	<u>Limits</u>
Each Offense or Wrongful Act.....	\$1,000,000
Aggregate (the total payable in any policy term).....	\$3,000,000
Defense Expense for Injunctive Relief	\$50,000

"Claims made" basis

- This means that coverage is provided only for claims that are reported during the policy period, regardless of when the incident giving rise to a claim occurred. VFIS covers claims arising from incidents that occurred prior to the initial policy period as long as you had no reason to suspect that a claim might be presented as a result of the incident.
- If you are aware of any such incidents, be sure to report them to your agent immediately.

A signed and dated application is required before coverage can be bound.

"Occurrence" basis

- This means that coverage is provided only for claims arising out of incidents that occur during the policy period, regardless of when the claim is eventually reported.
- You should not purchase occurrence coverage unless:
 - You are currently insured on an occurrence basis, or
 - You are currently insured on a claims made basis and you have decided to purchase a supplemental extended reporting period from your current carrier.

Cyber Liability and Privacy Crisis Management Expense

- **Cyber Liability** protects you when claims are made against you for monetary damages arising out of an electronic information security event.
- **Privacy Crisis Management Expense** reimburses for expenses you incur as a result of a privacy crisis management event first discovered during the policy period. This first party coverage is intended to provide professional expertise in the identification and mitigation of a privacy breach while satisfying all Federal and State statutory requirements.
- **Cyber Extortion Expense** reimburses for expenses you incur as a result of a cyber extortion threat first made against you during the policy period.

Cyber Liability

Each Event Limit:	\$1,000,000	Each Electronic Information Security Event
Retroactive Date:	09/01/2022	

Privacy Crisis Management Expense

Each Event Limit:	\$500,000	Each Privacy Event
Retroactive Date:	09/01/2022	
Deductible:	\$0	Each Privacy Event

Cyber Extortion Expense

Each Event Limit:	\$20,000	Each Cyber Extortion Threat
Deductible:	\$0	Each Cyber Extortion Threat

Privacy Crisis Management Expense and Cyber Extortion Expense

Aggregate Limit:	\$500,000	Aggregate
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MANAGEMENT LIABILITY – COVERAGE HIGHLIGHTS

Management Liability coverage protects you against claims for monetary damages arising out of:

Employment-related practices, such as wrongful termination, failure to promote or sexual harassment.

Example: A paid firefighter is terminated in July of 1999, and she is unable to find other similar employment until January of 2001. At a trial held later that year, she is successful in proving that she was wrongfully terminated and is awarded lost wages for the eighteen months she was unemployed. The organization's liability for these wages would be covered; liability for back wages, overtime or similar damages required by law or regulation are the obligation of the organization and would not be covered. This coverage would provide you with the cost of your legal defense, and pay an award up to the limit of liability.

Errors in the **administration of employee benefit plans**, such as Accident and Sickness coverage, Group Life or Workers' Compensation.

Example: A paramedic covered under an Accident & Sickness policy gives instructions to the squad's insurance administrator to name his daughter as his beneficiary. Following his death from an on-the-job traffic accident, his daughter learns that she is not entitled to any benefits under the policy because the change of beneficiary card was misplaced and never processed. She brings suit to recover the money she would have received had the change of beneficiary been handled properly. This coverage would provide you with the cost of your legal defense, and pay an award up to the limit of liability.

Other **wrongful acts** not specifically excluded.

Example: A taxpayer group brings suit against their fire district and its commissioners, alleging the improper spending of public funds. They argue that the commissioners have wasted their tax money by purchasing a state-of-the-art aerial device for \$750,000 even though there are no structures in the district more than two stories tall. This coverage would provide you and your commissioners with the cost of your legal defense, and pay an award up to the limit of liability.

Example: Bids are solicited from outside contractors to build a new ambulance garage. The lowest bid is not accepted, even though it was made by a fully qualified contractor of good reputation. The contractor sues the ambulance district, arguing that his bid was rejected for no good reason and alleging favoritism in the awarding of the contracts. This coverage would provide you with the cost of your legal defense, and pay an award up to the limit of liability.

MANAGEMENT LIABILITY – COVERAGE HIGHLIGHTS

The following apply unless noted otherwise in this proposal:

Defense Expense for Injunctive Relief

A plaintiff may sue your organization not for money but to require action of some type. They're seeking injunctive relief; they want your organization to do something or to stop doing something.

This automatic coverage will reimburse your organization up to \$50,000 for reasonable legal fees incurred in your defense.

Example: A person who was denied volunteer membership by you brings legal action to be admitted as a member.

Example: A resident seeks an injunction to stop the fire department's installation of a siren directly behind her house.

Outside Directorship Liability

Automatically covers your volunteers or employees who choose to serve on the board of directors of an outside organization as long as that organization:

1. is not-for-profit, and
2. is related to the emergency services.

Coverage is excess of any insurance.

MANAGEMENT LIABILITY – COVERAGE HIGHLIGHTS – continued

Volunteers and Employees as Insureds	<p>Covers all volunteers (whether or not they are members of your organization) and employees while acting on behalf of your organization.</p> <p>Other insureds include your officers, directors, commissioners or trustees.</p> <p>Also included is your medical director (if any).</p> <p>VFIS coverage is primary for all of the above insureds, not excess of any personal insurance that may apply.</p>
Estates, Heirs, and Legal Representatives	<p>Included as insureds.</p>
Spousal Liability	<p>Included, but only for acts within the course and scope of your operations.</p>
Unlimited Defense Costs	<p>The cost to defend you against covered claims is the responsibility of the company and will not erode your liability limits.</p>
Fair Labor Standards Act Suit Defense Coverage	<p>Limit of \$100,000 each claim incurred provided for the defense of any claim for violation of the Fair Labor Standards Act.</p>
Blanket Additional Insureds	<p>Automatically covers any person or organization that may be liable for your employment practices, your administration of employee benefit plans or other wrongful acts, but only to the extent of that liability.</p>
Unintentional Release of HIPAA Information	<p>Limit of \$100,000 provided for the payment of fines and penalties assessed upon the insured for HIPAA violations.</p>
Expanded Aggregate Limit	<p>The Aggregate Limit shown in the schedule applies separately to each named insured (unless you have selected a \$10,000,000 aggregate limit).</p>

MANAGEMENT LIABILITY – COVERAGE HIGHLIGHTS

– *Cyber Liability and Privacy Crisis Management*

The following apply unless noted otherwise in this proposal:

Cyber Liability

Coverage applies to each electronic information security event which includes:

1. Transmission of malware from your computer system to a third party;
2. The inability of an authorized user to access your web site or your computer system because of a denial of service attack;
3. A personal identity event or corporate privacy event caused by information that is obtained or released directly from your computer system.

As used in this definition, a denial of service attack means an intentional attack directly on your computer system that prevents or slows down access to your web site or your computer network. However, a denial of service attack which affects the internet at large and is not directed at your computer system is not an electronic information security event.

Personal Identity Event or Corporate Privacy Event

What is a personal identity event or corporate privacy event?

1. Unauthorized disclosure of or failure to protect identifiable or confidential corporate information from misappropriation;
2. The failure to disclose or warn of an actual or potential disclosure of misappropriation of personally identifiable or confidential corporate information;
3. Violation of any federal or state privacy statute pertaining to the disclosure or misappropriation of personally identifiable or confidential corporate information.

Privacy Crisis Management Expense Coverage

Pays on behalf applicable reasonable and necessary fees because of a privacy event which includes:

1. To conduct a computer forensic analysis to determine the cause and extent of the privacy event;
2. Provide a crisis management review and advice by an approved independent crisis management or legal firm;
3. Notification to affected parties for printing, advertising, mailing of materials or other costs;
4. Travel expenses by directors and employees to mitigate damages;
5. Call center services for credit monitoring as well as identity theft education and assistance for affected individuals.

Privacy crisis management expenses shall not include:

1. Compensation, fees, benefits or overhead of any insured or "employee" of any insured;
2. Costs or expenses that would have been incurred in the absence of the "privacy event;"
3. Costs or expenses associated with upgrading, maintaining, improving, repair or remediating any "computer system," procedures, services or property as a result of a "privacy event."

MANAGEMENT LIABILITY – COVERAGE HIGHLIGHTS

– *Cyber Liability and Privacy Crisis Management* – continued

Privacy Event	<p>What is a privacy event?</p> <ol style="list-style-type: none">1. Unauthorized disclosure by you of personally identifiable or confidential corporate information or your failure to protect personally identifiable or confidential corporate information from misappropriation;2. Failure to disclose or warn of an actual or potential disclosure or misappropriation of personally identifiable or confidential corporate information;3. Violation of any federal or state privacy statute pertaining to the disclosure or misappropriation of personally identifiable or confidential corporate information.
Cyber Extortion Expense	<p>Reimburses you for expenses paid in response to a cyber extortion threat.</p>
Cyber Extortion Threat	<p>What is a cyber extortion threat? A cyber extortion threat is a demand for monetary payment based on a credible threat directly involving <u>your</u> computer system (not the internet at large) to:</p> <ol style="list-style-type: none">1. Launch a denial of service attack;2. Steal, release or publish personally identifiable information or confidential corporate information;3. Alter, damage or destroy electronic data;4. Cause you to transfer, pay or deliver any funds or property without your authorization.
Coverage Territory	<p>For cyber liability, privacy crisis management expense and cyber extortion expense coverage, the coverage territory means worldwide, but the event and suit must take place in the U.S., Puerto Rico or Canada.</p>

EXCESS LIABILITY

Excess Liability coverage protects you with the following:

1. It provides excess coverage over your primary liability insurance stated on a schedule of underlying insurance.
2. It will automatically take the place of primary liability policies whose aggregate limits have been exhausted.

	<u>Limits</u>
Each Occurrence.....	\$10,000,000
Annual Aggregate	\$20,000,000
Self-Insured Retention	None

Excess over the following underlying coverages:

- Auto
- General Liability and Professional Liability
- Management Liability

Liquor Liability	Follows form with underlying coverages.
Pollution Liability	Follows form with underlying coverages.
Management Liability	Follows form with underlying coverages.
Employer's Liability	Follows form with underlying coverages.
Unlimited Defense Costs	The cost to defend you against covered claims is the responsibility of the company and will not erode your liability limits.
Expanded Aggregate Limit	The aggregate limit shown in the schedule applies separately to each location.
Unmanned Aircraft (Drones)	Coverage is included for unmanned aircraft that is owned, operated, rented or loaned to you. \$1,000,000 each occurrence/aggregate sublimit applies.

PROPOSAL NOTES

Crime

Note: Public Employee Blanket Bond coverage is requested. Please note this coverage form excludes the treasurer and anyone required by statute to be bonded (possibly board members). A Public Employee Position Schedule Bond may be used to cover excluded positions.

Auto

Note: Your Auto Liability quote is for hired and non-owned autos only.

Excess

Note: Optional Excess quote for \$5 million each occurrence/\$10 million Aggregate = \$3,200.

General

Note: This quote does not include liability arising out of your providing or failing to provide firefighting, ambulance, rescue or other emergency services.

Note: If bound, please also forward with the VFIS Order Form the completed and signed Fraud Warning Notice page of our VFIS application.

PREMIUM SUMMARY

KING COUNTY FIRE DISTRICT #16 (WA) C36254

	<u>Premium</u>
Property.....	Not Quoted
Crime	\$251
Portable Equipment	Not Quoted
Auto.....	\$273
General Liability	\$653
Management Liability	\$1,258
Excess Liability	\$6,200
Total Estimated Annual Premium	\$8,635

PLUS MORE VALUE!

- Risk Management Included
- Employment practices
 - Manage your risk – resources, check lists
 - Risk Management Consultants
 - On-site assessments/self-assessments
- Education, Training & Consulting Included
- Classroom seminars, training, resources – vfis.com
 - Distance learning – VFIS University
 - Consulting Available

Volunteer Firemen's Insurance Services, Inc.®

VFIS®, VFIS® with design and Volunteer Firemen's Insurance Services, Inc.® are all registered service marks of the same PA Corporation.

OTHER VFIS PRODUCTS AVAILABLE

Accident & Sickness Coverage - provides "on duty" coverage for members, auxiliary members, junior members, members in training, officers, deputized by-standers, trustees and board members, and volunteers asked by the organization to help with non-emergency events. Coverage listed below is provided when a member performs any normal duty of the department, whether it is an emergency or not. Insurance coverage underwritten by National Union Fire Insurance Company of Pittsburgh, PA.

- Death Benefit
- Lump Sum Living Benefit
- Disability Income Benefit
- Medical Benefit

Critical Illness Insurance Program - a lump sum cash benefit is available to emergency service personnel, when diagnosed with a heart attack, stroke or life threatening cancer. Underwritten by ACE American Insurance Company, Philadelphia, PA. Coverage includes:

- 24-hour, On and Off Duty Coverage
- Lump Sum Living Benefit (for qualifying illnesses)

Group Term Life Insurance - available for all members which includes active, retired, volunteers, career or auxiliary members. Underwritten by AIG, American General. Coverage includes:

- 24-hour, On and Off Duty Coverage
- Accidental Death and Dismemberment
- Guaranteed Issue Life Insurance for Any Age

Length of Service Award Program (LOSAP) - an incentive program to effectively retain existing volunteers, increase their level of participation and recruit new members. Life insurance underwritten by AIG Life Insurance Company and American Life Assurance Company of New York (Maine and New York). Group annuity contracts underwritten by Hartford Life Insurance Company. Coverage provided:

- 24-hour, On and Off Duty Death Benefit
- Monthly Income During Retirement Years
- Disability Benefit

VFIS ORDER FORM

KING COUNTY FIRE DISTRICT #16 (WA) C36254

Coverage	Effective/ Expiration Dates	Accept <i>Initial to accept coverage</i>	Decline <i>Initial to decline coverage</i>	Premium Quoted
Property	_____	_____	_____	_____
Crime	_____	_____	_____	_____
Portable Equipment	_____	_____	_____	_____
Auto	_____	_____	_____	_____
General Liability	_____	_____	_____	_____
Management Liability	_____	_____	_____	_____
Excess Liability	_____	_____	_____	_____
Total	_____	_____	_____	_____

Payment Plans

Installment Option: (no installment fee)

- Ten Pay (\$10,000 P&C account minimum and 25% down payment)
- Semi-Annual (\$2,500 P&C account minimum)
- Quarterly (\$3,500 P&C account minimum)

Signature of Insurance Representative _____
Date

Agency Name/Address _____

Producer/Service Rep. _____

Before you return this form, you must:

- Provide the INSURED'S Federal ID#: 91-6007262
- Identify all mortgagees, loss payees and (for Auto only) additional insureds/lessors (provide address).
- Choose \$1,000,000 underlying limits when there is Excess Liability.

This is not a binder, nor should it be used as one. This form is solely for the purpose of ordering property and casualty insurance coverages for which VFIS has provided a valid quote.

Signature of Insured _____
Date

Comments/Notes: _____

Internal Use Only:	C36254	WA	Qt Eff Dt: 06/01/2022	Doc ID: 7771872bf51e44138fe2641201cf690a
	Property: 0		Crime: 29042410000000	PE: 0
	GL: 29042410000000		ML: 29042410000000	Auto: 29042410000000
			Excess: 29042410000000	

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 18:10:55 Date: 04/28/2022

05/11/2022 To: 05/11/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
754	05/11/2022	Claims	1	0	AMERICAN MEDICAL RESPONSE	750.00	2021 Flu Shot Clinics
755	05/11/2022	Claims	1	0	ARAMARK UNIFORM SERVICES	16.52	Lobby Mats
761	05/11/2022	Claims	1	0	BRIAN P FORD	144.01	Reimbursement - Live Fire Class & Fuel
756	05/11/2022	Claims	1	0	CHMELIK SITKIN & DAVIS PS	52.00	Legal Fees - Public Records Request
757	05/11/2022	Claims	1	0	CHMELIK SITKIN & DAVIS PS	2,730.00	Legal Fees - General Business
758	05/11/2022	Claims	1	0	CHMELIK SITKIN & DAVIS PS	2,416.00	Legal Fees - Employment
759	05/11/2022	Claims	1	0	CHMELIK SITKIN & DAVIS PS	5,860.00	Legal Fees - Consolidation
760	05/11/2022	Claims	1	0	EMPLOYMENT SECURITY DEPARTMENT	12,358.40	Q1 2022 Unemployment
762	05/11/2022	Claims	1	0	IAFF HEALTH & WELLNESS TRUST	65,064.11	May 2022 - Medical
763	05/11/2022	Claims	1	0	JURASSIC PARLIAMENT	1,900.00	Board of Commissioner Workshop
782	05/11/2022	Payroll	1	0	KING COUNTY FIRE DISTRICT #16	5,761.95	Pay Cycle(s) 04/29/2022 To 04/29/2022 - LTD; Pay Cycle(s) 04/29/2022 To 04/29/2022 - MEDICAL; Pay Cycle(s) 04/29/2022 To 04/29/2022 - SUPPLIFE; Pay Cycle(s) 04/29/2022 To 04/29/2022 - METLIFE; Pay Cyc
764	05/11/2022	Claims	1	0	KROESEN'S, INC.	28.02	Nameplate
765	05/11/2022	Claims	1	0	KROESEN'S, INC.	190.19	Ross - Uniform updates
766	05/11/2022	Claims	1	0	L. N. CURTIS & SONS	117.04	Pullover
767	05/11/2022	Claims	1	0	L. N. CURTIS & SONS	175.38	Jacket
768	05/11/2022	Claims	1	0	L. N. CURTIS & SONS	7,114.99	Recruit Bunker Gear; Credit from Boot Return - INV413909 - 10/21/20; Credit - Trade in Thermal Imager; Credit - Structural Boot return
769	05/11/2022	Claims	1	0	NORTH CITY WATER DISTRICT	56.76	Acct 022432-000; Fire Line 4
770	05/11/2022	Claims	1	0	PUGET SOUND ENERGY	4,577.14	Acct #200019536453; St 51
771	05/11/2022	Claims	1	0	PUGET SOUND ENERGY	553.24	Acct #200020658783; St 57
772	05/11/2022	Claims	1	0	SHORELINE FIRE DEPARTMENT	65,945.00	NKCTC 2022 Per Capita Contribution
773	05/11/2022	Claims	1	0	SHORELINE FIRE DEPARTMENT	23,577.25	Q1 2022 MIH
774	05/11/2022	Claims	1	0	STAPLES	112.89	Office Supplies
775	05/11/2022	Claims	1	0	UNITED PARCEL SERVICE	39.57	Shipping
776	05/11/2022	Claims	1	0	US BANK	5,406.57	Charges for cards ending 4689 5507 6729
777	05/11/2022	Claims	1	0	VERIZON WIRELESS	46.10	Suppression Cell Phones
778	05/11/2022	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	678.06	Janitorial Supplies
779	05/11/2022	Claims	1	0	WASHINGTON COUNTIES INSURANCE FUND	5,137.22	May 2022 - Dental / Life / EAP
783	05/11/2022	Payroll	1	0	WASHINGTON NATIONAL INS CO	30.60	Pay Cycle(s) 04/29/2022 To 04/29/2022 - CONSECO
784	05/11/2022	Payroll	1	0	WSCFF EMPLOYEE BENEFIT	7,800.00	Pay Cycle(s) 04/29/2022 To 04/29/2022 - MERP1
780	05/11/2022	Claims	1	0	ZIPLY FIBER	919.56	Ethernet Charges
781	05/11/2022	Claims	1	0	ZIPLY FIBER	211.95	Phones - St 51

001 General Fund 10-016-0010

219,770.52

Claims: 206,177.97
 219,770.52 Payroll: 13,592.55

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 18:11:28 Date: 04/28/2022

05/11/2022 To: 05/11/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
752	05/11/2022	Claims	4	0	ACE TANK & FUELING EQUIPMENT	5,354.16	Float Switch Replacement for the Day tank
753	05/11/2022	Claims	4	0	WASHINGTON COUNTIES INSURANCE FUND	2,388.89	LEOFF I
004 Reserve Fund 10-016-6010						7,743.05	
						7,743.05	Claims: 7,743.05

Northshore Fire Department
Fire Commissioner Request for Compensation

Month:		Year:		Name:	
--------	--	-------	--	-------	--

Date	Description of Activity	Hours

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.

Signature

Date

Northshore Fire Department
Fire Commissioner Request for Compensation

Month: 4	Year: 2022	Name: Rick Webster	
Date	Description of Activity	Hours	
4/4/2022	Prep for Board of Commissioners Mtg	2.5	
4/5/2022	Commissioners Mtg	2	
	Contract for Services Neg. Prep	4	
4/9/2022	Contract for Services Neg. Prep	4	
4/12/2022	Contract for Services Neg. Prep	3	
4/15/2022	Neg. Subcommittee Mtg.	2	
4/16/2022	Contract for Services Neg. Prep	2	
4/18/2022	Prep for Board of Commissioners Mtg	2	
4/19/2022	Commissioners Mtg	2	
4/20/2022	Neg. Subcommittee Mtg.	2	
4/25/2022	Commissioners Special Mtg	2	
4/28/2022	Commissioners Special Mtg	2	

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.



4-28-2022

Date

Signature



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

DATE: May 2, 2022

TO: Board of Fire Commissioners

FR: Interim Fire Chief

RE: Chief's Report for 5/3/2022 meeting

Personnel, Operations, Facilities, Community

Personnel

1. Two personnel on long-term sick leave due to injuries.
2. Recruit firefighters completed Multi-Company Operations and still performing well.

Operations

1. Administrative staff:
 - a. HR meeting for all personnel with Administrative Director Joyce Brown and Finance Manager Boupha Siharath from Shoreline Fire.
2. Insurance quote action requested now that Contract for Service approved.
3. Fleet Maintenance meeting with NUD scheduled for May 18th.
4. Lt. Promotional exams beginning in May.

Facilities

1. Zeb Middleton received quotes for station security. Will provide update at BOC meeting.
2. New fiber wire pulled into Station 57, awaiting Fiber Splicing Team to connect the wires for a direct internet connection.

Community

1. Multiple public information requests have been made and assigned to Dawn Killion and legal.

TRAINING UPDATE

1. Numerous personnel completed Technician level classes in Confined Space, Rope, Trench, and Rescue Systems 1, with the goal of joining the Technical Rescue Team. Rescue Swim classes are scheduled for June.

FIRE PREVENTION

- Shoreline FM Office issued 9 single family residential fire sprinkler permits. 1 fire alarm TI permit and assessed 5 development reviews for the City of Kenmore and 5 development reviews for the City of Lake Forest Park
- Inspector Booth conducted 17 code enforcement inspections, 1 sprinkler inspection and issued 1 tank permit
- Inspector Booth worked and toured with DFM Wesenberg on 2 high piled storage concerns in Kenmore and LFP
- Inspector Booth worked with Shoreline PubEd Michelle Pidduck on Fire Extinguisher Training (new prop). Inspector Booth will assist in the training of 400 Light Rail employees in Shoreline: May 2-4
- Inspector Booth is continuing to work on CodePAL (inspection program) to clear corrected violations from the database
- Inspector Booth pushed out posts on Facebook & Instagram about the Contract for Services and fire safety

Facebook Insights:

Page Views

April 22 - April 28

70

Total Page Views ▲ 67%



Page Followers

April 22 - April 28

2

Page Followers ▼ 71%



Post Reach
April 22 - April 28

1,782
People Reached ▲193%



Post Engagement
April 22 - April 28

180
Post engagement ▲157%



COVID-19 UPDATE 5/2/2022

1. King County – 397,751 total cases, 11,596 hospitalizations and 2,739 fatalities. 5903 new cases in the last 7 days, showing a 17% **increase**, 10 daily average hospitalizations, showing a 13% **increase**, and <1 daily fatalities, a 38% **decrease** over the last 14 days.
2. Kenmore – 3,334 total cases, 95 hospitalizations and 23 fatalities. Kenmore has experienced 52 new cases in the previous 7 days equating to an 8% **increase**, 0 new hospitalization and 0 fatalities.
3. LFP – 1,745 total cases, 33 hospitalizations and 6 fatalities. LFP has experienced 32 new cases in the previous 7 days equating to a 14% **increase**, 0 new hospitalization and no fatalities.
4. King County residents:
 - a. Started Primary Series: 93.3%
 - b. Completed Primary Series: 85.6%
 - c. Primary Series + Booster: 51.5%
5. Community Risk Level: Medium

Northshore Fire Department has zero Firefighters in quarantine.

Response Standards

April 1 - 30

Reaction time 51 90% Fractile	Reaction Time 57 90% Fractile	Response Time Avg Call received to O/S	Response Time 90% Call received to O/S
A shift 1:40	A shift 1:41	5:12	7:33
B shift 1:51	B shift 1:47		
C shift 1:50	C shift 1:37		
D shift 1:49	D shift 2:07		

Call Types	Number of Calls
Rescue/Vehicle fire	1
Structure Fire	4
Natural Vegetation	4
EMS	213
Odor/Smoke/Steam problem	1
Electrical wiring	1
Flammable Liquid spill	4
Public Service	20
Dispatched and cancelled	33
Water problem	1
False alarm/system malfunction	13
Other	7
Total calls	302

Auto Aid IN to Assist NSFD (All Call Types)

Kirkland	6	0
Bothell	2	+1
Shoreline	14	+1

Auto Aid OUT of District (All Call Types)

Kirkland	2	+1
Bothell	21	+6
Shoreline	14	+3



IML Security Supply

710 S 2ND STREET
RENTON, WA 98057

800-453-5386

Phone: 855-688-6725

Quote

Quote Number 3767002	
Quote Date 04/18/2022	Page 1 of 2

Quote Exp. Date: 06/17/2022

Customer ID: 197568

This is NOT an INVOICE

Bill To:
SHORELINE FIRE DEPARTMENT
17525 Aurora Ave N
Shoreline, WA 98133-4812
US

Ship To:
SHORELINE FIRE DEPARTMENT
17525 Aurora Ave N
Shoreline, WA 98133-4812
US

Ordered By: STEVE CARTER

PO Number	Carrier	Taker
Shoreline Fire WiQ STN 51-Best Quote	UPS Ground	Brian Adkins

Line	Image	Quantities				Item ID Item Description	List Price	Unit Price	Extended Price
		Ordered	Allocated	B.O.	UOM & Size Disp.				
1		6	0	6	EA 1	BESWQXWACCB *WIRELESS ACCESSORIES	2,053.00	1,026.50	6,159.00
Seattle Branch									
2		4	0	4	EA 1	BESWQXMPG *Wireless Accessories	1,743.00	871.50	3,486.00
Seattle Branch									
3		1	0	1	EA 1	BES3R0Q2103630 *Panic Exit Device	2,580.00	999.75	999.75
Seattle Branch									
4		1	0	1	EA 1	BESEXQ7EV15PKP626RHRPH2RM *Exit Trim	2,994.00	1,497.00	1,497.00
Seattle Branch									
5		2	0	2	EA 1	BESWQXWAC *WIRELESS ACCESORIES	1,218.00	609.00	1,218.00
Seattle Branch									
6		1	0	1	EA 1	BESWQDAEMD *Wireless Accessories	885.00	442.50	442.50
Seattle Branch									
7		2	0	2	EA 1	BESWQDAEMO *Wireless Accessories	701.00	350.50	701.00
Seattle Branch									
8		1	0	1	EA 1	BESMAXIPROX RDR *MaxiProx proximity RDR, extended range	1,454.00	772.44	772.44
Seattle Branch									
9		10	0	10	EA 1	BESACCESSORIES PROXPASS *Vehicle Tag		52.54	525.40
Seattle Branch									
10		1	0	1	EA 1	BES45HZ7DV15KP626RHRB *Mortise Lock	1,564.00	684.25	684.25
Seattle Branch									

The purchaser agrees to pay whatever additional sum the court may adjudge reasonable as attorney's fees in case suit or action is commenced to collect all or part of this account. Legal rate of interest will be charged on past due accounts. FINANCE CHARGE OF 1.5% of the previous balance less any payments or credits during that month. This is an ANNUAL PERCENTAGE RATE of 18%.

We Love our Customers!



IML Security Supply
 710 S 2ND STREET
 RENTON, WA 98057
 800-453-5386
 Phone: 855-688-6725

Quote

Quote Number 3767002	
Quote Date 04/18/2022	Page 2 of 2

Quote Exp. Date: 06/17/2022

Customer ID: 197568

This is NOT an INVOICE

Bill To:
SHORELINE FIRE DEPARTMENT
 17525 Aurora Ave N
 Shoreline, WA 98133-4812
 US

Ship To:
SHORELINE FIRE DEPARTMENT
 17525 Aurora Ave N
 Shoreline, WA 98133-4812
 US

PO Number	Carrier	Taker
Shoreline Fire WiQ STN 51-Best Quote	UPS Ground	Brian Adkins

Line	Image	Quantities				UOM & Size Disp.	Item ID Item Description	List Price	Unit Price	Extended Price
		Ordered	Allocated	B.O.						
11		2	0	2	EA 1	BES45HQ7DV15PKP626RH *Mortise Lock	2,063.00	1,031.50	2,063.00	
										Seattle Branch
12		4	0	4	EA 1	BES1CX7X1X2626 *CORMAX COMBINATED CORE	97.00	42.440	169.76	
										Seattle Branch
13		1	0	1	EA 1	BES ADDITIONAL *Pedestal		440.63	440.63	
										Seattle Branch
14		1	0	1	EA 1	BES ADDITIONAL *Pedestal		249.38	249.38	
										Seattle Branch
Order Line Note: Enclosure for Reader and AiPhone										
15		1	0	1	EA 1	BESINSTALL *PRODUCT INSTALL STANLEY SECURITY SOLUTI		6,435.00	6,435.00	
										Seattle Branch

Total Lines: 15

SUB-TOTAL: 25,843.11

TAX: 2,661.86

Final price may include additional freight not shown here. Ask your salesperson for details.

Print Name _____ Date _____

Estimated Amount Due: 28,504.97

***** NO RETURNS ON SPECIAL ORDER ITEMS *****
***** REPORT DISCREPANCIES WITHIN 30 DAYS *****

The purchaser agrees to pay whatever additional sum the court may adjudge reasonable as attorney's fees in case suit or action is commenced to collect all or part of this account. Legal rate of interest will be charged on past due accounts. FINANCE CHARGE OF 1.5% of the previous balance less any payments or credits during that month. This is an ANNUAL PERCENTAGE RATE of 18%.

We Love our Customers!



IML Security Supply

710 S 2ND STREET
RENTON, WA 98057

800-453-5386

Phone: 855-688-6725

Quote

Quote Number 3766957	
Quote Date 04/18/2022	Page 1 of 2

Quote Exp. Date: 06/17/2022

Customer ID: 197568








This is NOT an INVOICE

Bill To:
SHORELINE FIRE DEPARTMENT
17525 Aurora Ave N
Shoreline, WA 98133-4812
US

Ship To:
SHORELINE FIRE DEPARTMENT
17525 Aurora Ave N
Shoreline, WA 98133-4812
US

Ordered By: STEVE CARTER

PO Number	Carrier	Taker
Shoreline Fire WiQ STN 57-Best Quote	UPS Ground	Brian Adkins

Line	Image	Quantities				Item ID Item Description	List Price	Unit Price	Extended Price
		Ordered	Allocated	B.O.	UOM & Size Disp.				
1		1	0	1	EA 1	BES9K37D15D-S3-626 SFIC Storeroom Lever, Angled Return Lever/D Rose (3-1/2in), ASA Strike (4-7/8in x 1-1/4in), Grade 1, Satin Chrome Seattle Branch	776.00	339.50	339.50
2		2	0	2	EA 1	BES9KQ37DV15PKP-S3-626 *WiQ Cylindrical Seattle Branch	1,966.00	983.00	1,966.00
3		3	0	3	EA 1	BES1CX7X1X2626 *CORMAX COMBINATED CORE Seattle Branch	97.00	42.440	127.32
4		2	0	2	EA 1	BESWQXMPG *Wireless Accessories Seattle Branch	1,743.00	871.50	1,743.00
5		3	0	3	EA 1	BESWQXWACCB *WIRELESS ACCESSORIES Seattle Branch	2,053.00	1,026.50	3,079.50
6		2	0	2	EA 1	BESACCESSORIES 4X16 626 PUSH PLATE *Push Plate 4 x 16 626 Seattle Branch	30.00	18.75	37.50
7		1	0	1	EA 1	BES INSTALL *INSTALL Seattle Branch	2,347.50	2,347.50	2,347.50

Total Lines: 7

SUB-TOTAL: 9,640.32

TAX: 992.98

Final price may include additional freight not shown here. Ask your salesperson for details.

Print Name _____ Date _____

Estimated Amount Due: 10,633.30

The purchaser agrees to pay whatever additional sum the court may adjudge reasonable as attorney's fees in case suit or action is commenced to collect all or part of this account. Legal rate of interest will be charged on past due accounts. FINANCE CHARGE OF 1.5% of the previous balance less any payments or credits during that month. This is an ANNUAL PERCENTAGE RATE of 18%.

We Love our Customers!



IML Security Supply
 710 S 2ND STREET
 RENTON, WA 98057
 800-453-5386
 Phone: 855-688-6725

Quote

Quote Number 3766957	
Quote Date 04/18/2022	Page 2 of 2

Quote Exp. Date: 06/17/2022

Customer ID: 197568

This is NOT an INVOICE

Bill To:
SHORELINE FIRE DEPARTMENT
 17525 Aurora Ave N
 Shoreline, WA 98133-4812
 US

Ship To:
SHORELINE FIRE DEPARTMENT
 17525 Aurora Ave N
 Shoreline, WA 98133-4812
 US

PO Number	Carrier	Taker
Shoreline Fire WiQ STN 57-Best Quote	UPS Ground	Brian Adkins

Line	Image	Quantities				UOM & Size Disp.	Item ID Item Description	List Price	Unit Price	Extended Price
		Ordered	Allocated	B.O.						

***** NO RETURNS ON SPECIAL ORDER ITEMS *****
***** REPORT DISCREPANCIES WITHIN 30 DAYS *****

The purchaser agrees to pay whatever additional sum the court may adjudge reasonable as attorney's fees in case suit or action is commenced to collect all or part of this account. Legal rate of interest will be charged on past due accounts. FINANCE CHARGE OF 1.5% of the previous balance less any payments or credits during that month. This is an ANNUAL PERCENTAGE RATE of 18%.

We Love our Customers!