



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

July 6, 2021

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:04 PM.

Persons in attendance were Commissioners Josh Pratt, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, Deputy Chief McDonald, CAO Joan Montegary, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 22 members of the public.

II. PUBLIC COMMENT

- 2.1 Kenmore resident, Patrick O'Brien, addressed the Board with questions related to the Fire Station located adjacent to Arrowhead Elementary, and comments related to cutback asphalt.
- 2.2 Kenmore resident, Stacey Valenzuela, addressed the Board with comments Commissioner vacancies and Board meeting protocols.

III. APPROVAL OF THE AGENDA

- 3.1 *Commissioner Maehren moved to approve the agenda as presented. Commissioner Pratt seconded. The motion passed unanimously.*

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

- 4.1 Bothell Ladder Truck Discussion
 - o Fire Chief Ahearn reported that the City of Bothell has decided to house the ladder within the City of Bothell during the construction of Station 42 and Station 45.
- 4.2 New Hire Update
 - o Fire Chief Ahearn reported that of the four conditional job offers to potential candidates, only one person will move forward to the August Academy.
 - o Fire Chief Ahearn discussed the decision to not move forward with other candidates, as NSFD will be offering back-to-back academies in August 2021 and February 2022.
- 4.3 Review Board Policy 1400

- The Board discussed an update to Section 6.5 Quorum to change the language to “majority of the sitting Commissioners” and to adopt this measure at this meeting as an emergency measure.
 - ***Commissioner Maehren moved to modify Policy 1400 Section 6.5 Quorum by deleting the words “three Commission members” and replace with “a majority of the sitting commissioners,” and to adopt this motion as an emergency measure effective immediately. Commissioner Pratt seconded. The Board discussed and modified the motion with the exact wording above. The motion passed unanimously.***
- 4.4 Board Vacancies Proposals
- The Board reviewed the draft vacancy announcement.
 - The announcement will be published tomorrow via NSFC website and social media accounts.
 - Legal Counsel Paxton noted that per statute the vacancies are filled one at a time. The person appointed to the fill the first position will then have a vote is the filling of the second position. It does not state which position is filled first.
 - ***Commission Maehren moved to adopt fire commissioner vacancy announcement as presented. Commissioner Webster seconded. The Board discussed the schedule for interviews. The motion passed unanimously.***
- 4.5 What’s Next: Request for Proposals (RFP) Outline Review
- The Board reviewed the draft request for proposals. Commissioner Maehren proposed several modifications to the language of the RFP.
 - The Board discussed the options for awarding the contract to a single agency or multiple agencies, length of contract terms, and specific dates and deadlines for awarding the contract.
 - The Board agreed to finalize the RFP at the next regular meeting, with a deadline to submit proposals by September 15th, 2021. The date for initiation of services is January 1, 2022.
 - The Board discussed timing the execution of the contract, by November 15th, with the deadline to notify King County Tax Assessor’s Office of the needed tax rate to levy in late November.
- 4.6 Discussion of Return to In-person Meetings
- Legal Counsel Paxton provided an update on the State of Washington COVID-19 requirements for public meetings. As of June 30, 2021, Washington has lifted restrictions on public meetings, however agencies must provide an option for members of the public to attend remotely. There are no restrictions on capacity or physical distancing requirements. Masks are not required for those who are vaccinated, however the District could require that staff and members of the public wear masks regardless of vaccination status. At this time the District is not required to hold in-person meetings.
 - The Board discussed various options for holding a hybrid in-person and virtual meeting and agreed to discuss this agenda item further at the next meeting, which will be held virtually.
- 4.7 Approval to Buyout Bothell Fire Marshall Vacation Hours

- The Board discussed the extension of Fire Marshall services through end of August, and the request from Bothell to buyback 40 vacation hours (\$3,247.15) that the Fire Marshall was not able to take due to his workload servicing both agencies.
- ***Commission Pratt moved to approve 40 hours vacation time buyback for Bothell Fire Marshall. Commissioner Webster seconded. The motion passed unanimously.***

4.8 Mini Aid Car Presentation

- Deputy Chief McDonald provided a presentation on the newly acquired ATV mini-aid unit acquired from the Seattle Fire Department. The unit was acquired at no cost to the district and will be used for emergency response from Station 51 for areas not accessible by a full-sized aid unit, such as the Burke-Gilman Trail or Saint Edwards Park. With the addition of a snowplow, emergency ramps can be maintained.
- DC McDonald will research the cost of adding an all-weather canvas surround and report back.
- ***Commission Maehren moved to approve the purchase of a snowplow for mini-aid unit 151. Commissioner Webster seconded. The Board discussed. Commissioner Maehren withdrew motion. DC McDonald will research snowplow costs and report back to the Board.***
- DC McDonald will prepare a proposal for the snowplow and report back.

V. BOARD RESOLUTIONS

5.1 None

VI. CONSENT AGENDA

6.1 Vouchers

- The General Fund Vouchers totaled \$215,461.56
- The Reserve Fund Voucher totaled \$3,203.83.

6.2 Commissioner Compensation

6.3 Approval of Regular Meeting Minutes 6/15/2021 and Special Meeting Minutes 6/24/2021.

Commissioner Pratt moved to approve the consent agenda as presented. Commissioner Webster seconded. The motion passed unanimously.

VII. REPORTS

7.1 Fire Chief Report

In addition to the written report provided in the meeting materials, Chief Ahearn reported:

- Chief Ahearn congratulated Tim Schwartz on his promotion to Lieutenant. A pinning ceremony will be scheduled soon.

7.2 Commissioner Reports

- Commissioner Maehren will forward City Lake Forest Park City Manager's report regarding successful coordination between NSFD and Lake Forest Park police department.

7.3 Legal Counsel Reports

- Legal Counsel Paxton reported that on June 16th, 2021, the Public Disclosure Commission dismissed the complaint filed against the district regarding information provided to the public as part of the merger ballot measure.

VIII. UPCOMING BOARD AGENDAS

8.1 Setting of Future Meeting Agenda(s)

- In addition to the standard agenda items, the next regular meeting on July 20th will include Board vacancy interview questions, review and approve the RFP, discussions for in-person meetings, and the need for future special meetings.

ADJOURNMENT

The meeting adjourned at 6:54PM

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is scheduled for July 20, 2021.

Attachments: Agenda, Policy 1400, Board Vacancy Proposal, ATV Mini Aid Car Presentation, Vouchers, Commissioner Compensation, Meeting Minutes 6/15/2021 and 6/24/2021, and Fire Chief's Report.

BOARD OF COMMISSIONERS

VACANT, Member

Electronically signed- Josh Pratt

JOSH PRATT, Member

VACANT, Member

Electronically signed- Rick Webster

RICK WEBSTER, Member

Electronically signed- David C. Maehren

DAVID MAEHREN, Member

ATTEST

Amy Oakley _____

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on July 20th, 2021.

From: [Josh Pratt](#)
To: [Board Secretary](#)
Subject: RE: E-Signatures Documents Approved 7/20/2021
Date: Tuesday, July 20, 2021 9:27:38 PM

The following documents are Approved and Electronically Signed this 20th day of July, 2021, by Commissioner Josh Pratt.

- AP_NOSHRFIR_APSUPINV_20210720114244 RES Fund
- AP_NOSHRFIR_APSUPINV_20210720114820 GEN Fund
- HRA Transfer 7.15.21 Approval Document
- June Commissioner Payroll Approval Document (these were the hours approved from the first meeting in July)
- June Commissioner Payroll Taxes Approval Document
- Regular Meeting Minutes 7/6/2021
- Policy 1400 (version revised on 2/16/2021)

From: [Richard Webster](#)
To: [Board Secretary](#)
Subject: RE: E-Signatures Documents Approved 7/20/2021
Date: Tuesday, July 20, 2021 7:28:31 PM

The following documents are Approved and Electronically Signed this 20th day of July, 2021, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20210720114244 RES Fund
- AP_NOSHRFIR_APSUPINV_20210720114820 GEN Fund
- HRA Transfer 7.15.21 Approval Document
- June Commissioner Payroll Approval Document (these were the hours approved from the first meeting in July)
- June Commissioner Payroll Taxes Approval Document
- Regular Meeting Minutes 7/6/2021
- Policy 1400 (version revised on 2/16/2021)

From: [Dave Maehren](#)
To: [Board Secretary](#)
Subject: RE: E-Signatures Documents Approved 7/20/2021
Date: Wednesday, July 21, 2021 5:32:45 PM
Attachments: [image001.png](#)

The following documents are Approved and Electronically Signed this 21st day of July, 2021, by Commissioner David C. Maehren.

- AP_NOSHRFIR_APSUPINV_20210720114244 RES Fund
- AP_NOSHRFIR_APSUPINV_20210720114820 GEN Fund
- HRA Transfer 7.15.21 Approval Document
- June Commissioner Payroll Approval Document (these were the hours approved from the first meeting in July)
- June Commissioner Payroll Taxes Approval Document
- Regular Meeting Minutes 7/6/2021
- Policy 1400 (version revised on 2/16/2021)



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Regular Meeting Agenda

Tuesday, July 6, 2021

5:00PM

Meeting held virtually, via Zoom

Public Comment must be submitted electronically prior to the meeting.

To submit public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldpZl1dSSU1ZlYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

- I. Open Regular Northshore Board Meeting**
 - 1.1 Roll Call
- II. Public Comment**
 - 2.1 Public Comment
- III. Approval of Agenda**
 - 3.1 Approval of the Meeting Agenda
- IV. Board Discussion and Possible Action Items**
 - 4.1 Bothell Ladder Truck Update
 - 4.2 New Hire Update
 - 4.3 Review Board Policy 1400
 - 4.4 Board Vacancies Proposals
 - 4.5 What's Next: Request for Proposals Outline Review
 - 4.6 Discussion of Return to In-person Meetings
 - 4.7 Approval to Buyout Bothell Fire Marshall Overtime



4.8 Mini Aid Unit Presentation

V. Board Resolutions

None

VI. Consent Agenda

6.1 Vouchers

6.2 Commissioner Compensation

6.3 Approval of Regular Meeting Minutes 6/15/2021, and Special Meeting Minutes 6/24/2021.

VII. Reports

7.1 Fire Chief Report

7.2 Commissioner Reports

7.3 Legal Counsel Report

VIII. Upcoming Board Agendas

8.1 Setting of Future Meeting Agenda(s)

Adjournment

Next Regular Meeting: July 20th, 2021 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

If you wish to provide public comment virtually, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. Three minutes are allowed for comment. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District's [AV Capture](#) for the most up-to-date information about individual meetings.



Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.

NORTHSHORE FIRE DEPARTMENT
ADMINISTRATIVE POLICY AND PROCEDURES/GUIDELINES

SUBJECT: Board Meetings

Policy Number: 1400	Approved By: Board of Commissioners
Effective Date: Unknown	Revision Date: February 16, 2021
Pages: 4	Attachments: 0

1 PURPOSE

- 1.1 Provides rules and guidelines for Commissioner Board meetings.

2 REFERENCES

- 2.1 RCW 52.14.090, *Office--Meetings*
2.2 RCW 52.14.100, *Meetings--Powers and duties of Board*
2.3 Ch. 42.30 RCW, *Open Public Meetings Act*

3 RESPONSIBILITY

- 3.1 It is the responsibility of the Board Chair to conduct meetings in an orderly and businesslike manner according to the policies of this section. The District's legal counsel will assist as needed. All Commissioners, the Fire Chief and participating members shall comply with the conduct guidelines contained in this policy.

4 DEFINITIONS

5 POLICY

- 5.1 Board meetings will be scheduled in compliance with Ch. 42.30 RCW (Open Public Meetings Act) and RCW 52.14.100 (Fire Commissioners – Meetings). The Act broadly defines meetings to include the transaction of the official business of the Board including, but not limited to, “receipt of public testimony, deliberations, discussions, considerations, reviews, evaluations and final actions”.

6 PROCEDURES/GUIDELINES

- 6.1 The Board will function through regular, special, and emergency meetings.
- 6.1.1 **REGULAR MEETINGS** – The Board shall have at least one meeting per month. The date, time and place of the regular meeting must be established by written resolution.
- 6.1.2 **SPECIAL MEETINGS** – A special meeting is any meeting other than a regular meeting.
- 6.1.2.1 Special meetings may be called by the Chair or upon a petition of a majority of the Commissioners. As a courtesy, prior to the establishment of the date, time and place of any special meeting, the Chair shall attempt to contact the other members of the Board to determine their availability for any such special meeting. The Board may not take final action on any item not specified in the special meeting notice, which shall be provided to the public pursuant to RCW 42.30.080
- 6.1.2.2 While other items of business may be discussed at a special

meeting, no action can be taken on topics which have not been identified on the printed agenda. If an item is to be discussed in executive session, the item of business must also appear on the agenda if final action is to be taken following the executive session.

6.1.2.3 Notice of Special Meetings must be provided to the public at least 24 hours in advance of the meeting.

6.1.3 EMERGENCY MEETINGS – An emergency meeting is a special board meeting held without the usual required notice. The Chair or a majority of the Board may call an emergency meeting when the conditions of RCW 42.30.070 are met.

6.2 NOTICES –

6.2.1 All regular or special meetings of the Board must be advertised as meetings that are open to the public. If the Board wishes to devote all or most of a special meeting to an issue(s) to be discussed in executive session, the special meeting should be called to order and recessed to an executive session. The purpose and expected duration of the executive session should be announced and recorded in the minutes (e.g., personnel matters).

6.2.2 A regular meeting does not require a public notice. If the Board does not meet at its regular location or time, the meeting should be treated as a special meeting with proper notice and announcements to the media stating the time, place and purpose of the meeting. The District will notify newspapers and radio and television stations which have filed a request for such notification.

6.3 ATTENDANCE – Meetings may be convened in-person and/or by conference call, online, or other alternative format as determined by the chair, subject to the requirements of the Open Public Meetings Act, chapter 42.30 RCW.

6.4 AGENDA – The board shall provisionally establish the agenda for each subsequent meeting as a part of regular and special meeting business.

6.4.1 Agenda items may be suggested by any commissioner or the fire chief. The board will assess the proposed agenda items including the time needed for discussion, the required meeting materials and the priority of the topic. The board chair or designee and the fire chief will collaborate to assure that the appropriate meeting materials are provided in the meeting materials packet or other format as required. If during preparation of the meeting materials packet a lack of documentation or readiness prohibits discussion the agenda topic, that topic will remain on the agenda with a notation explaining the status of the item. When needed, agenda topics may be added at the discretion of the fire chief and the board chair.

6.4.2 The meeting materials packet will typically include; the agenda, draft minutes of the previous meeting and relevant supplementary information. The meeting materials packet will be available to each Commissioner by the end of business at least six days in advance of the meeting and will be available to any interested citizen via the department website and at the district headquarters as early as possible but no less than twenty-four

hours prior to the meeting. Late edits to the meeting agenda or meeting materials will be provided to board members and the public as soon as possible.

- 6.4.3 The general format for the agenda document will include:
- 6.4.3.1 I. Open Meeting
 - 6.4.3.2 II. Approval of Agenda
 - 6.4.3.3 III. Public Comment
 - 6.4.3.4 IV. Board Discussion and Possible Action Items
 - 6.4.3.5 V. Board Resolutions
 - 6.4.3.6 VI. Reports
 - 6.4.3.7 VII. Fire Commissioner Compensation Request Review (1st meeting of the month)
 - 5.4.3.8 VIII. Meeting Minutes Review and Approval (May be included as part of the Consent Agenda)
 - 5.4.3.9 IX. Consent Agenda
 - 5.4.3.10 X. Executive Session
 - 5.4.3.11 XI. Next Meeting Agenda
 - 5.4.3.12 XII. Adjournment
 - 5.4.3.13 Notation of the next scheduled Regular meeting and or Special meeting date and time.

6.5 QUORUM – ~~Three Commission members~~ A majority of the sitting commissioners shall constitute a quorum for the transaction of all business. Quorum shall be determined by counting each Commissioner present for the call for the vote.

6.6 CONDUCT – All Board meetings will be conducted in an orderly and businesslike manner, and when necessary using simplified parliamentary procedures as described in Policy 1410.

6.6.1 The order of business will be indicated in the agenda. Any amendments to the agenda will be voted on at the beginning of the meeting.

6.6.2 All votes on motions and resolutions shall be by “voice” vote unless a roll call vote is requested by a member of the Board.

6.6.3 Meetings should be conducted in accordance with the following ground rules:

6.6.3.1 Members are to listen actively and respect others when they are talking. Refrain from side conversations during discussions. Wait until the presenter has finished before asking questions.

6.6.3.2 Consider ideas with an open mind. Ideas may be respectfully challenged by asking questions – focus on ideas and refrain from personal attacks.

6.6.3.3 Members wishing to bring items for discussion should provide background information to other members in advance of the meeting, in conjunction with the meeting materials packet.

6.6.3.4 Each member should actively participate in discussions. There may be times when members do not agree 100% with an idea. Members should share their thoughts if they can't accept a proposal, but also consider what they can accept even without 100% agreement.

- 6.6.3.5 Each member should try to keep discussions on task and efficient.
- 6.6.3.6 Instead of invalidating others' suggestions, share your own new idea or contribution.
- 6.6.3.7 Issues which have been decided will only be reopened in rare instances and with agreement of the majority of the Board.
- 6.6.3.8 Prior to the Board voting on a motion the Chair or District Secretary will restate the motion.
- 6.6.3.9 Decisions made by the Board will be summarized by the Chair or District Secretary prior to moving to the next topic.

6.7 VOTING –

- 6.7.1 The vote on all matters shall be oral. Results will be announced immediately and recorded in the minutes.
- 6.7.2 When the vote is not unanimous the meeting minutes shall record the yeah, neah and abstentions by name for each commissioner.
- 6.7.3 A Commissioner may change his/her vote if the change is announced before the Chair announces the results of the vote.
- 6.7.4 Any Commissioner may abstain from voting at any call for the vote. The reason for the abstention should be stated and recorded in the minutes of the meeting.

6.8 PUBLIC PARTICIPATION – The Board recognizes the value of public comment on fire and emergency medical services issues and the importance of involving members of the public in its meetings.

- 6.8.1 A period for public comment shall be included in the agenda.
- 6.8.2 The Board may also allow individuals to express an opinion prior to Board action on agenda items. Individuals wishing to be heard by the Board shall first be recognized by the Chair. Individuals, after identifying themselves, are encouraged to make comments as briefly as the subject permits. The Chair shall maintain order and ensure the appropriateness of discussion.

DRAFT Announcement for Fire Commissioner Vacancy

Fire Commissioners Needed

The Northshore Fire Department, serving the cities of Lake Forest Park and Kenmore, has two vacant Fire Commissioner Positions. Position 1 and Position 3. Fire Commissioners act as the board of directors for the department.

If you are interested in serving your community as a fire commissioner, please submit a letter of interest and statement of qualifications to the district board secretary. Letters must be received by the fire district at the email or address below no later than 5:00 pm on Thursday, July 29th, 2021.

District Secretary Amy Oakley

Boardsecretary@northshorefire.com

7220 NE 181st Street
Kenmore, WA 98028

Phone: 425-354-1780

Candidates selected for follow-up interviews will be notified by Wednesday, August 4th, 2021. Interviews by the board of fire commissioners will be conducted August 9th to 13th, 2021. Appointments will be made no later than August 17th, 2021.

Requirements: Applicants must be a registered voter residing within the fire district. The fire district boundary is consistent with the city boundaries of Lake Forest Park and Kenmore. Fire Commissioner positions 1 term runs through December 2022. Position 3 term runs through December 2021.

Additional information about the role of a fire commissioner can be found in the Washington State Fire Commissioners 'Commissioner Handbook' <http://www.plfr.org/about-plfr/docs/WFCACommissionerHandbook.pdf> or by contacting one of the current Northshore Fire Commissioners <https://www.northshorefire.com/about/board-of-commissioners/>



ATV 151



UASI Grant Funded “Urban Area Security Initiative”

- ▶ The Urban Areas Security Initiative (UASI) Program assists high-threat, high-density Urban Areas in efforts to build and sustain the capabilities necessary to prevent, protect against, mitigate, respond to, and recover from acts of terrorism.
- ▶ The UASI program is intended to provide financial assistance to address the unique multi-discipline planning, organization, equipment, training, and exercise needs of high-threat, high-density Urban Areas, and to assist these areas in building and sustaining capabilities to prevent, protect against, mitigate, respond to, and recover from threats or acts of terrorism using the “Whole Community” approach.

How Did NSFD Acquire ATV 151?

- ▶ Seattle Fire Department was required by the city to reduce its fleet inventory.
- ▶ Seattle Fire requested agencies within King County to submit their need position to review and award the ATV.
- ▶ DC McDonald submitted the NSFD proposal approximately 5 months ago.
- ▶ Seattle Fire advised NSFD of our successful award of the ATV in early June.
- ▶ NO cost to the district/citizens.

Utilization & Station Assignment

- ▶ ATV 151 will be available for emergency response with our service area. ATV 151 will be able to provide FF/EMT access and patient transport to areas that are not conducive to a full-size aid or medic unit.
 - ▶ ATV 151 has the potential to reduce patient extrication time from remote areas.
 - ▶ Quick access to the Burke-Gilman Trail.
 - ▶ Saint Edward Park.
 - ▶ Other limited access areas within our district.
- ▶ ATV 151 will be located at our HQ station 51.

Additional uses

- ▶ Utilization during our North King County Training Academy.
- ▶ Drill Ground utilization, movement of equipment/hose.
- ▶ Potential to have a small plow attached to help maintain ramps during snow events.
- ▶ Public events, parades to require rapid movement in tight locations.
- ▶ Regional asset.



Thank you for your time!

Questions?



WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 15:57:20 Date: 07/02/2021

07/14/2021 To: 07/14/2021

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1074	07/14/2021	Claims	1	0	ARAMARK UNIFORM SERVICES	16.52	Lobby Mats
1075	07/14/2021	Claims	1	0	CHMELIK SITKIN & DAVIS PS	412.50	Legal Fees - Public Records Request
1076	07/14/2021	Claims	1	0	CHMELIK SITKIN & DAVIS PS	1,018.50	Legal Fees - General Business
1077	07/14/2021	Claims	1	0	CITY OF BOTHELL FIRE AND EMS	6,930.33	Fire Marshal Services - June 2021
1078	07/14/2021	Claims	1	0	CONTERRA DESIGN CONSULTING AND MANUFACTU	8,448.87	TRT Equipment
1079	07/14/2021	Claims	1	0	DATAQUEST	51.00	New Hire - Background Check
1080	07/14/2021	Claims	1	0	DOUG MCDONALD	54.64	Reimbursement - Coffee BC/DC Meeting; Reimbursement - Easy Pull & Hitch ball
1081	07/14/2021	Claims	1	0	EASTSIDE PUBLIC SAFETY COMM. AGENCY	1,061.55	June 2021 - Radio Access Fees
1082	07/14/2021	Claims	1	0	EASTSIDE PUBLIC SAFETY COMM. AGENCY	489.44	June 2021 - Maintenance Agreement
1112	07/14/2021	Payroll	1	0	EMPLOYMENT SECURITY DEPT - PFML	3,879.05	Pay Cycle(s) 04/12/2021 To 04/12/2021 - PFML; Pay Cycle(s) 04/30/2021 To 04/30/2021 - PFML; Pay Cycle(s) 05/13/2021 To 05/13/2021 - PFML; Pay Cycle(s) 05/28/2021 To 05/28/2021 - PFML; Pay Cycle(s) 06/
1083	07/14/2021	Claims	1	0	FROULA ALARM SYSTEMS, INC	148.64	Q3 Monitoring Service
1084	07/14/2021	Claims	1	0	KATHY WALSH	89.33	Reimbursements - Panel snack/coffee purchases
1113	07/14/2021	Payroll	1	0	KING COUNTY FIRE DISTRICT #16	6,056.79	Pay Cycle(s) 06/30/2021 To 06/30/2021 - ADDLIFE; Pay Cycle(s) 06/30/2021 To 06/30/2021 - LTD; Pay Cycle(s) 06/30/2021 To 06/30/2021 - MEDICAL; Pay Cycle(s) 06/30/2021 To 06/30/2021 - SUPPLIFE; Pay Cyc
1085	07/14/2021	Claims	1	0	KROESEN'S, INC.	374.33	Morris - Day Boots
1086	07/14/2021	Claims	1	0	L. N. CURTIS & SONS	175.62	Sweatshirts and Pullover
1114	07/14/2021	Payroll	1	0	LABOR & INDUSTRIES	84,023.85	2ND Quarter 04/01/2021 - 06/30/2021
1087	07/14/2021	Claims	1	0	MUNICIPAL EMERGENCY SERVICES	143.13	Compressor Maintenance - Air Sample
1088	07/14/2021	Claims	1	0	N.F.P.A.	1,495.00	2021 Annual Online Subscription Renewal
1089	07/14/2021	Claims	1	0	NATURAL CONCEPT LANDSCAPE	532.15	Landscaping - St 51
1090	07/14/2021	Claims	1	0	NORTH CITY WATER DISTRICT	54.58	Acct #022432-000; St 57 - Water
1091	07/14/2021	Claims	1	0	NORTHWEST FIRE FIGHTERS TRUST	66,638.28	Medical - July 2021
1092	07/14/2021	Claims	1	0	PACIFIC OFFICE AUTOMATION	214.70	Copier Lease
1093	07/14/2021	Claims	1	0	PACIFIC OFFICE AUTOMATION	93.90	Copies
1094	07/14/2021	Claims	1	0	PACIFIC OFFICE AUTOMATION	84.87	Copies
1095	07/14/2021	Claims	1	0	PUGET SOUND ENERGY	3,594.18	Acct #200019536453; St 51
1096	07/14/2021	Claims	1	0	PUGET SOUND ENERGY	570.09	Acct #200020658783; St 57
1097	07/14/2021	Claims	1	0	PUGET SOUND ENERGY	145.29	Acct #200020658783; St 57
1098	07/14/2021	Claims	1	0	STAPLES	373.85	Office Supplies
1099	07/14/2021	Claims	1	0	STERICYCLE	113.66	Bio Hazard Disposal
1100	07/14/2021	Claims	1	0	SUMMIT LAW GROUP	1,507.50	Legal Fees
1101	07/14/2021	Claims	1	0	UNITED PARCEL SERVICE	15.04	Shipping
1102	07/14/2021	Claims	1	0	US BANK	7,146.31	Charges for cards ending 4689 5507 & 6729

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 15:57:20 Date: 07/02/2021

07/14/2021 To: 07/14/2021

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1103	07/14/2021	Claims	1	0	VERIZON WIRELESS	762.67	Smart Phones
1104	07/14/2021	Claims	1	0	VERIZON WIRELESS	46.60	Suppression Cell Phones
1105	07/14/2021	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	48.00	Janitorial Supplies
1106	07/14/2021	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	482.66	Janitorial Supplies
1107	07/14/2021	Claims	1	0	WASHINGTON COUNTIES INSURANCE FUND	5,235.34	Dental / Life / EAP - July 2021
1115	07/14/2021	Payroll	1	0	WASHINGTON NATIONAL INS CO	61.20	Pay Cycle(s) 06/30/2021 To 06/30/2021 - CONSECO
1108	07/14/2021	Claims	1	0	WASHINGTON STATE DEPARTMENT OF REVENUE	481.50	Q2 2021 - Leasehold Excise Tax
1109	07/14/2021	Claims	1	0	WENDY BOOTH	550.00	Reimbursement - FPI Conference registration
1110	07/14/2021	Claims	1	0	WOODINVILLE FIRE & RESCUE	3,423.04	Liz Loomis Public Affairs - Shared Services - May 2021
1116	07/14/2021	Payroll	1	0	WSCFF EMPLOYEE BENEFIT	8,200.00	Pay Cycle(s) 06/30/2021 To 06/30/2021 - MERP1
1111	07/14/2021	Claims	1	0	ZIPLY FIBER	217.06	Phones - St 51
001 General Fund 10-016-0010						215,461.56	
						215,461.56	Claims: 113,240.67 Payroll: 102,220.89

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 15:56:45 Date: 07/02/2021

07/14/2021 To: 07/14/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1072	07/14/2021	Claims	4	0	GARY PEDERSEN	358.20	LEOFF I
1073	07/14/2021	Claims	4	0	WASHINGTON COUNTIES INSURANCE FUND	2,845.63	LEOFF I - Medical - July 2021
004 Reserve Fund 10-016-6010						3,203.83	
						<u>3,203.83</u>	Claims: 3,203.83
						3,203.83	

Northshore Fire Department
Fire Commissioner Request for Compensation

Month: 6 Year: 2021 Name: Rick Webster		
Date	Description of Activity	Hours
5/31/2021	Prep for Board of Commissioners Mtg	2
6/1/2021	Commissioners Mtg	2.5
6/11/2021	Subcommittee Work	2
6/14/2021	Prep for Board of Commissioners Mtg	2
6/15/2021	Commissioners Mtg	2
6/18/2021	Subcommittee Work	3
6/22/2021	Subcommittee Mtg, Agenda prep	2
6/23/2021	Prep for Board of Commissioners Mtg	2
6/24/2021	Commissioners Mtg	2

⑨

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.

Rick Webster

Signature

6-25-2021

Date



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

June 15, 2021

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Rick Verlinda, Josh Pratt, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, CAO Joan Montegary, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 21 members of the public.

II. PUBLIC COMMENT

2.1 Jeremiah Ingersoll, representing Northshore Firefighters, Local 2459, addressed the Commissioners with questions related to an internal NSFD investigation.

III. APPROVAL OF THE AGENDA

3.1 *Commissioner Verlinda moved to approve the agenda as presented. Commissioner Maehren seconded. The motion passed unanimously.*

IV. EXECUTIVE SESSION

The Board moved into Executive Session at 5:05PM until 5:35PM to discuss performance of an employee pursuant to RCW 42.30.110(1)(g) and to discuss collective bargaining, planning, or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4). The Board moved back into open session at 5:35PM.

The Board voted unanimously to amend the approved agenda to add Item 10, Executive Session to discuss with legal counsel representing the agency matters relating to litigation or potential litigation when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i).

V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

5.1 Discussion of Commissioner Don Ellis Memorial

- The Board discussed ways to honor Commissioner Ellis' service for the Northshore Fire Department.

Commissioner Maehren moved to place a plaque at Station 57 identifying it as the Don Ellis Memorial Fire Station in honor of Commissioner Ellis' longtime service to the NSFD. Commissioner Webster seconded. The motion passed unanimously.

- The Board will invite the family of Commissioner Ellis to a dedication ceremony.

5.2 What's Next

- The Board agreed by consensus to appoint Commissioner Pratt to replace Commissioner Ellis on the subcommittee to provide options for the Board to consider post-election.
- The Board discussed setting a deadline for deciding on a path forward. The Board agreed to set a deadline of August 3rd, 2021, scheduled to be the first regular Board meeting in August.
- Commissioner Verlinda presented his ideas for options to move forward including ideas for staffing, temporary promotions, and contracting services.
- Commissioner Maehren proposed that initiating a Request for Proposals for services to NSFD be a high priority for the subcommittee.
- The Board agreed by consensus to formally request that Bothell and Woodinville continue their services to NSFD until a decision is made and can be implemented.

Commissioner Maehren moved to have a special meeting June 24th, 2021 at 5PM to discuss options for moving forward. Commissioner Pratt seconded. The motion passed unanimously.

- Commissioner Webster presented three options from his subcommittee work with Commissioner Ellis including, returning to a two-station department, maintaining status quo, and contracting for services with another fire department.
- Commissioner Webster and Commissioner Pratt will review and present the options to the Board at the special meeting on June 24th.
- Commissioner Verlinda suggested that Commissioner Pratt be the contact person with the Shoreline Fire Department.

5.3 Board Vacancy Discussion

- Legal Counsel Paxton clarified that the vacancy begins day of Commissioner Ellis' death, May 25, 2021. The 90-day deadline to fill his position is August 23, 2021. If there is no appointment by the Board, then the decision to fill his seat will go to King County.
- The Board discussed adding an agenda item to the special meeting on June 24th, 2021, to announce the vacancy and to develop a timeline and the parameters for filling the position.

VI. BOARD RESOLUTIONS

6.1 Surplus IT Equipment 21-03

Commissioner Pratt moved to accept Resolution 21-03 as presented. Commissioner Maehren seconded. The motion passed unanimously.

VII. CONSENT AGENDA

7.1 Vouchers

- The General Fund Vouchers totaled \$165,493.45 and \$1,858.20, respectively.
- The Reserve Fund Voucher totaled \$3,117.66.

- 7.2 Commissioner Compensation
- 7.3 Approval of Regular Meeting Minutes 6/1/2021

Commissioner Pratt moved to approve the consent agenda as presented. Commissioner Maehren seconded. The Board discussed legal counsel charges. The motion passed unanimously.

VIII. REPORTS

8.1 Fire Chief Report

In addition to the written report provided in the meeting materials, Chief McDonald reported:

- Chief Ahearn congratulated Lt. VanDusen on his 39-year service to NSFE and wished him a happy retirement.
- The extrication (jaws of life) tools are in service on Rescue 151. Chief Ahearn thanked BC Tagart and others for their efforts to install.
- The thermal imagers are expected to arrive within the month. Chief Ahearn thanked Lt. Davis for his efforts.
- Chief Ahearn reported on the daily monitoring of traffic along Juanita Way to ensure serviceability and coordination with Kirkland Fire Department.
- Chief Ahearn discussed the cognitive physical assessment used during the hiring process. He thanked Shannon Moore Captain Burrow for their efforts.
- Chief Ahearn discussed coordinating with DC McDonald to include mutual aid responses in future Fire Chief reports.
- Chief Ahearn clarified the results of a survey related to bringing Ladder 142 to Station 51 and will keep the Board apprised of the situation before a decision is made.

8.2 Commissioner Reports

- none

8.3 Legal Counsel Reports

- none

IX. UPCOMING BOARD AGENDAS

9.1 Setting of Future Meeting Agenda(s)

- In addition to the standard agenda items, the next regular meeting on July 6th will include all the agenda items from the June 24th special meeting, and a discussion of the Bothell ladder truck and new hire update.

X. EXECUTIVE SESSION

The Board moved into Executive Session at 6:25PM until 6:40PM to discuss with legal counsel representing the agency matters relating to litigation or potential litigation when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i). The Board extended the Executive Session by 15 minutes until 6:55PM. The Board moved back into open session at 6:53PM.

ADJOURNMENT

The meeting adjourned at 6:54PM

NEXT MEETING DATE

A special Commissioners meeting is scheduled for June 24, 2021.

The next regularly scheduled Commissioners meeting is scheduled for July 6, 2021.

Attachments: Agenda, Policy 1113, Resolution 21-03, Vouchers, Commissioner Compensation, Meeting Minutes 6/1/2021, and Fire Chief’s Report.

BOARD OF COMMISSIONERS

RICK VERLINDA, Member

JOSH PRATT, Member

VACANT, Member

RICK WEBSTER, Member

DAVID MAEHREN, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on July 6th, 2021.



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

June 24, 2021

SPECIAL MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Josh Pratt, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 16 members of the public.

II. REMEMBERING COMMISSIONER RICK VERLINDA

2.1 Commissioner Webster read a statement offering condolences and recognizing Commissioner Verlinda's service to the NSFD and greater Kenmore/Lake Forest Park community. Commissioner Verlinda was elected in 2017 to the Board of Northshore Fire, where he brought extensive knowledge and skills from his 30 years as a career City of Seattle firefighter, including Battalion Chief. Commissioner Verlinda was dedicated to improving public service, serving on national committees for NFPA and Union leadership. He was devoted to the men and women of the fire service and improving service to the communities they serve. A longtime Kenmore resident, Commissioner Verlinda was known for his Halloween house on the Northshore Summit, and he spent most of the year creating unique and scary props for the holiday. A short video touring of his Halloween-decorated house was played showcasing his many talents and commitment to the community.

2.2 The NSFD Commissioner web page will be updated for both Commissioner Ellis and Commissioner Verlinda to change their titles to Former Commissioners and to include memorial text.

III. PUBLIC COMMENT

3.1 Kenmore resident, Patrick O'Brien, addressed the Commissioner with his condolences for Commissioner Verlinda and comments related to election expenditures, public comment protocols, and fire district next steps.

3.2 Jeremiah Ingersoll, representing Northshore Firefighters, Local 2459, addressed the Commissioners with his condolences and offered the services of Local 2459 to the family and friends of Commissioner Verlinda.

- 3.3 Legal Counsel Paxton responded to Mr. O'Brien question regarding public financing. A written response from the District is currently available on the Washington State Public Disclosure Commission's website by searching to King County Fire District 16.

IV. APPROVAL OF THE AGENDA

- 3.1 *Commissioner Maehren moved to approve the agenda as presented. Commissioner Pratt seconded. The motion passed unanimously.*

V. EXECUTIVE SESSION

The Board moved into Executive Session at 5:20PM until 5:35PM to discuss the performance of an employee pursuant to RCW 42.30.110(1)(g), and discussions regarding collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4). The Board moved back into open session at 5:35PM.

VI. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

- 6.1 Three-member Board Operations Clarification from Legal Counsel
- Legal Counsel Paxton clarified that although ordinary a quorum is a majority of the Board, NSD District Policy 1400 sets a quorum at 3 members. Unless that policy is changed, the District would need all three current members to have a meeting, and a vote of two members is needed to approve a motion.
 - Legal Counsel advised that for Open Public Meetings Act purposes, the District should consider two Commissioners as a quorum.
 - The Board agreed to review Policy 1400 at their next meeting.
- 6.2 Board Vacancies Discussion
- The Board discussed the process for filling board vacancies. It was noted that the two vacancies will have different time durations. The vacancy for Commissioner Ellis' seat will be until November 2021, whereas the vacancy for Commissioner Verlinda's seat will be open until the next general election, at which point someone will be elected to fill the remainder of his term to 2023.
 - The Board agreed to have Commissioner Maehren prepare a proposal and public announcement to discuss at the next Board meeting.
 - The 90-day deadline to fill Commissioner Ellis' seat is August 23, 2021, and the 90-day deadline to fill Commissioner Verlinda's seat is September 15, 2021.
- 6.3 Discussion of Remembrance Plaque for Commissioner Don Ellis
- The Board discussed the bronze plaque for Station 57 to honor Commissioner Ellis.
- Commissioner Maehren moved to approve the bronze plaque attached to Station 57 with the following language, "Dedicated to the memory of Commissioner Don Ellis. 1931 - 2021. A guiding force in the construction of this station". Commissioner Pratt seconded. The motion passed unanimously.*
- 6.4 What's Next
- Commissioner Webster updated the Board that the City of Bothell can extend their Fire Marshall services through September.
 - Commissioner Webster presented two options for the Board to consider moving forward: return to a two-station fire department, or pursue contract for services.

- The Board discussed the two options and agreed to publish a request for proposals (RFP) for contact for services. The RFP will include a total contract for services package, to include both administrative and operational services.
- Legal Counsel Paxton will prepare an outline of the RFP for the next meeting.
- Commissioner Webster updated the Board that Northshore can retain the services of Fire Chief Ahearn from Woodinville Fire & Rescue until a decision is made.
- Commissioner Webster thanked Northshore’s partners for their continued support during this transition.

VII. UPCOMING BOARD AGENDAS

7.1 Setting of Future Meeting Agenda(s)

- In addition to the regular agenda items, the next meeting will include the following agenda items: Bothell Ladder Truck Update, New Hire Update, Review Policy 1400, Board Vacancies Proposals, What’s Next- RFP Outline Review, Discussion of Return to In-person Meetings, and Executive Session.

VIII. EXECUTIVE SESSION

The Board moved into Executive Session at 6:00PM until 6:15PM to discuss with legal counsel representing the agency matters relating to litigation or potential litigation when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i). The Board moved back into open session at 6:15PM.

ADJOURNMENT

The meeting adjourned at 6:17PM

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is scheduled for July 6, 2021.

Attachments: Agenda, Notice of Special Meeting.

BOARD OF COMMISSIONERS

VACANT, Member

JOSH PRATT, Member

VACANT, Member

RICK WEBSTER, Member

DAVID MAEHREN, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on July 6th, 2021.

DRAFT

Fire Chief's Report

Submitted by Interim Chief Ahearn
July 6, 2021

Human Resources:

- Firefighter hiring process update: the most up to date information will be shared at the board meeting on Tuesday, July 6
- After over 39 years of serving the community – Lt. Pete VanDusen retired on June 29.
- Interim Chief Ahearn, Deputy Chief McDonald and HR Manager Moore interviewed the top 3 candidates on the Lieutenant promotional list. Tim Schwartz has been promoted to Lieutenant. Please join me in congratulating Lieutenant Schwartz. A badge pinning will be scheduled for a future board meeting
- FS Killion continues her work on gathering information regarding the new Long Term Care (LTC) Trust Act and possible insurance plan options the District could offer employees in consideration of the state's newly passed law mandating LTC benefits for Washington State residents. This program will be funded through a payroll tax and participants have a one-time opportunity to opt out by November 1, 2021.

Operations:

- We upstaffed an additional Engine Company for the 4th of July from 0800-0000 to ensure we have appropriate staffing levels to provide service to our community. Staff will provide a report out on our 4th of July activity at the July 6, board meeting.
- DC McDonald met with DC Newbold to advise that the proposition of utilizing or moving NSFD members was not a viable option. The City of Bothell will move to their previous plan which places L142 out of service more often.
- During the month of June we have had 3 working fires in the NSFD.
 1. June 26 4000 blk of NE 165th ST
 2. June 28 18700 68th Ave NE (2 alarm fire in 101-degree temps)
 3. June 29 Northlake Marina, 36-foot boat fire under cover in the marina.

The NSFD crews and our auto aid partners all performed well especially given the incredible temperatures that we are experiencing.

- The burning related complaints in the area of 8100 blk of NE 165th St. have subsided after extensive communication with the property owner and her tenants. Thanks to DC Noble and Inspector Booth for their tenacity on this process. In addition, the professionalism the crews showed was very much appreciated.
- The new extrication tools have been in-service and on R151 since early June.

- Thermal Imaging cameras have been approved and ordered, approx. 3 weeks out.
- We continue to work with Kirkland Fire to ensure our residents are not significantly impacted by the Juanita Way construction. We want to assure our residents that we are monitoring the situation, DC McDonald has regular communication with DC Day from Kirkland as information is updated.
- DC McDonald and DC Noble picked up our newly acquired “Mini Aid Unit ATV” from Seattle Fire. Seattle Fire was required to reduce their fleet inventory. After submitting a letter of request, NSFD was awarded this vehicle over many other departments. We will be able to utilize it to access patients not accessible by Aid unit along with use on our drill grounds and during public events.
- Members continue to provide vaccinations in concert with Shoreline and Bothell at the Shoreline Center.
- We continue to encourage our members to become vaccinated. We have developed a policy that will allowed our members to utilize a mask exemption. They will be required to provide proof of vaccination plus 14 days. The CDC card will be copied and on file with the district.

Reaction time 51 90% Fractile	Reaction Time 57 90% Fractile	Response Time Avg Call received to O/S	Response Time 90% Call received to O/S
A shift 1:48	A shift 2:11	5:47	8:30
B shift 2:26	B shift 2:39		
C shift 1:57	C shift 1:41		
D shift 1:51	D shift 2:12		
6/8-6/30 2021	6/8-6/30 2021		

Call Types of	Number of Calls June 9-June 30, 2021
Unauthorized Burning	0
Structure Fire	2
Natural Vegetation	1
EMS	166
Vehicle Fire	1
Electrical wiring	0
Smoke Odor	1
Public Service	4
Dispatched and cancelled	38

Water problem	1
False alarm/system malfunction	21
Other	6
Total calls	241

COVID-19 Update as of 6/21/2021

1. 111,706 total cases, **an additional 60** in the last 24 hrs. (King County)
2. 6317 total hospitalizations, **an additional 3 case** in the last 24 hrs. (King County)
3. 1,616 total fatalities, **0 cases** in the last 24 hrs. (King County)
4. Kenmore – 769 total cases, **0** new additional in the last 24 hrs. 59 hospitalizations and 13 fatalities,
5. LFP – 344 total cases, 17 hospitalizations and 4 fatalities, **4** new cases in the last 24 hrs.
6. 79+% of qualified people have received at least one dose and well over 70% have received both.
7. About 3 COVID cases per 24 hr. period EMS encounters
Testing in KC remains steady, but the positivity rate is dropping slightly down to about 90 per day.

Auto Aid IN to Assist NSFD (All Call Types)

Kirkland	9	June 1-30
Bothell	17	June 1-30
Shoreline	19	June 1-30
WF-R	2	June 1-30

Auto Aid OUT of District (All Call Types)

Kirkland	6	June 1-30
Bothell	47	June 1-30
Shoreline	19	June 1-30
WF-R	2	June 1-30

Training:

- NKCTC Training Officer's hosted a car over the embankment drill at Shoreline Community College. The drill is comprehensive that focusses on many skills that include: Rope technical rescue, auto extrication, patient care, patient packaging to include spinal immobilization, Advance Live Saving whole blood (on scene blood transfusion). King County Medic One doctor, Dr. McCoy was present to oversee the ALS component of the drill. The last drill is scheduled for July 8.

- NKCTC Training Officer's cancelled all scheduled training from the afternoon on June 25 through June 30 due to extreme heat.
- NKCTC Training Officer's are building the remainder of the North End Drill's for third and fourth quarter 2021
- The Training Officer's have been collaborating on the framework of a Fire Academy for 2021.

Fire Prevention:

- Conducted 9 sprinkler/fire alarm inspections
- Conducted 9 code enforcement inspections
- Issued 4 tank permits
- Responded to 2 structure fires (Residential LFP / Apartments in Kenmore)
- 5 interviews with social media
- Established and followed up on 3 fire watches
- Worked with FF Peterson for record retention documents for Fire Prevention
- Worked with IT & Sybatech to install CodePAL on FF Peterson's computer
- Worked with KLB Construction & NUD on hydrant issue along 68th
- Attended pre-app meeting for new Townhomes in Kenmore