

# KING COUNTY FIRE PROTECTION DISTRICT NO.16

**7220 NE 181st Street KENMORE, WA 98028** 

BUSINESS: 425-354-1780 FAX: 425-354-1781

<u>MINUTES</u> <u>March 2, 2021</u>

# REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

## I. OPEN JOINT NORTHSHORE WOODINVILLE FIRE AND RESUE MEETING

# 1.1 Roll Call

Chair Roger Collins called the meeting to order at 5:00 PM.

Persons in attendance for Northshore were Commissioners Rick Verlinda, Josh Pratt, Don Ellis, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, Board Secretary Amy Oakley.

Additional persons in attendance for Woodinville Fire & Rescue were Commissioners Roger Collins, Mike Millman, Tim Osgood, Derek van Veen, and Doug Halbert. Also present was CAO Joan Montegary and Executive Assistant/Board Secretary Nicole Frisch.

Also present were 50 members of the public

### II. PUBLIC COMMENT

- 2.1 Jeremiah Ingersoll, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments related to the merger.
- 2.2 Mike Groff, representing Bothell Professional Firefighters, Local 2099, addressed the Commissioners with comments related to the merger.
- 2.3 Kenmore resident, Eric Adman addressed the Commissioners with comments related to the merger.
- 2.4 Peter Briner, representing Woodinville Fire and Rescue Firefighters, Local 2950, addressed the Commissioners with comments related to the merger.
- 2.5 Gabe DeBay, representing Shoreline Firefighters, Local 1760, addressed the Commissioner with comments related to the merger.
- 2.6 Kenmore resident, Todd Wollum addressed the Commissioners with comments related to the merger.
- 2.7 Lake Forest Park resident, Mike Dee addressed the Commissioners with comments related to the merger and upcoming voters' forum.

## III. APPROVAL OF THE AGENDA

3.1 Commissioner Maehren moved to add a statement to the agenda as Item 4.1. The motion was not seconded.

Commissioner Ellis moved to approve the agenda as presented. Commissioner Webster seconded. The motion passed unanimously.

# IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

- 4.1 Community Communications Update
  - Commissioner Millman provided an update on the Community Communications subcommittee.
  - o The joint Boards discussed a new name for the new combined agency.

Commissioner Maehren moved the Northshore Board recommend that the new merged agency name be Northshore Fire and Rescue subject to collaboration with administration, staff, and labor. Commissioner Webster seconded. After discussion by the Northshore Board, Commissioner Maehren withdrew his motion.

Commissioner Millman moved that the Woodinville Board recommend the name of the new merged agency name be Northshore Fire and Rescue pending successful merger vote and collaboration with staff and labor. The motion was not seconded.

- 4.2 Merger Progress Report
  - Fire Chief Ahearn provided a presentation on the benefits of a merged agency.
     The presentation was added to the meeting's related documents.
  - The joint Boards discussed the presentation.
- 4.3 Merger Next Steps
  - Fire Chief Ahearn reported that the Woodinville City Council passed a resolution in support of the merger.
  - o Commissioner Collins reported that the intent of the joint Boards is to maintain the headquarters station in Kenmore at Station 51.
  - The joint Boards discussed the possibility of hiring a third-party firm to perform an independent analysis of the merger.
  - The joint Boards discussed participating in a Lake Forest Park voters' forum tentatively scheduled for March 31, 2021.
  - o Fire Chief Ahearn added that he will be hosting two community forums in April.
  - Commissioner Verlinda proposed delaying the election to November. The joint Boards discussed.
- 4.4 Next Joint Meeting Agenda Items
  - The joint Boards agreed to move the next joint meeting to March 16, 2021.
  - o The agenda will include all standing joint Board agenda items.

# **EXECUTIVE SESSION**

The Board moved into Executive Session at 6:42PM until 7:02PM to discuss matters related collective bargaining pursuant to RCW 42.30.140 (4)(b).

The Board moved back to open session at 7:02PM. No action was taken.

## **ADJOURNMENT**

The joint meeting adjourned at 7:06PM.

## **NEXT MEETING DATE**

The next joint Commissioners meeting will be on March 16th, 2021 at 5:00 PM

### V. OPEN REGULAR NORTHSHORE MEETING

5.1 Roll Call

Chair Rick Webster called the meeting to order at 7:12 PM.

Persons in attendance were Commissioners Rick Verlinda, Don Ellis, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, CAO Joan Montegary, Executive Assistant Nicole Frisch, Board Secretary Amy Oakley, and 20 members of the public.

# VI. PUBLIC COMMENT

- 6.1 Jeremiah Ingersoll, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments related to the merger and Northshore patient transport program.
- 6.2 Lake Forest Park resident, Mike Dee addressed the Commissioners with comments related to the merger and upcoming voters' forum.

## VII. APPROVAL OF THE AGENDA

Commissioner Maehren moved to approve the agenda as presented. Commissioner Verlinda seconded. The motion passed unanimously.

# VIII. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

- 8.1 Surplus Engines
  - Fire Chief Ahearn provided an update on the surplus engines. The Board discussed donating the engines.

Commissioner Pratt moved to approve the resolution as presented at the previous meeting for the surplus of the fire engines (Resolution 21-01). Commissioner Maehren seconded. The motion passed unanimously.

- 8.2 Review of Administrative Policy 1450
  - Commissioner Maehren provided an update of changes made to the draft policy.
  - o Final approval of the policy will occur at the next meeting.
- 8.3 Legal Representation at Board Meetings
  - o The Board discussed legal representation at board meetings.
- 8.4 Local 2459's Position on Merger
  - Commissioner Maehren read a prepared statement. The statement was added to the meeting's related documents.
  - The Board discussed meeting with labor in a public roundtable to address concerns.

Commissioner Verlina moved to postpone the election of a merger to the November ballot. Commissioner Pratt seconded. The Board discussed. The motion failed 3-2. Commissioners Webster, Maehren, and Ellis opposed the motion. Commissioner Verlinda and Pratt voted to approve the motion.

## IX. BOARD RESOLUTIONS

None

### X. CONSENT AGENDA

# 10.1 Vouchers

- The General Fund Vouchers totaled \$110,703.08 and Reserve Fund Vouchers totaled \$6,314.06.
- 10.2 Commissioner Compensation
- 10.3 Approval of Regular Meeting Minutes 2/16/2021

Commissioner Ellis moved to approve the consent calendar as presented. Commissioner Verlinda seconded. The motion passed unanimously.

## XI. REPORTS

# 11.1 <u>Fire Chief Report</u>

In addition to the written report provided in the meeting materials, Chief Ahearn reported:

- Chief Ahearn thanked BC Tagart, LT Hansson, and LT Ford for their work to outfit the new engines. Commissioners Webster and Maehren attended the push-in ceremony at Station 51, which was also streamed live on Facebook.
- o DC McDonald provided a COVID-19 update.
- o The department is actively recruiting for a projected August 23<sup>rd</sup>, 2021 Academy.

## 11.2 Commissioner Reports

- Commissioner Pratt expressed his disappointment to not form a pro/con committee for the voters' pamphlet.
- o Commissioner Maehren thanked Chief Ahearn, DC McDonald, and all staff involved in ordering the new fire engines.
- o Commissioner Webster thanked the staff who outfitted the new engines and acknowledged their efforts and hard work.

# 11.3 Legal Counsel Reports

- o The boundary review board process is complete.
- Mr. Paxton thanked District Secretary Nicole Frisch for her timely and exceptional efforts.

# XII. UPCOMING BOARD AGENDAS

- 12.1 Setting of Future Meeting Agenda(s)
  - o Items were added to future meeting agendas.

## **ADJOURNMENT**

The meeting adjourned at 8:18PM

# **NEXT MEETING DATE**

The next regularly scheduled Commissioners meeting is for March 16, 2021.

Attachments: Agenda, Fire Chief's Presentation, Administrative Policy 1450, Commissioner Maehren Statement, Vouchers, Commissioner Compensation requests, Minutes 2/16, Fire Chief's Report, and Resolution 21-01.

ROARD	$\mathbf{OE}$	COMMISSIONERS
DUAND	<b>\/</b> 1	

Electronically signed- Rick Verlinda

RICK VERLINDA, Member

JOSH PRATT, Member

**DON ELLIS**, Member

Electronically signed- Rick Webster

RICK WEBSTER, Member

Electronically signed- David C. Maehren

**DAVID MAEHREN**, Member

**ATTEST** 

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on March 16, 2021.

From: Richard Webster
To: Board Secretary

Subject: RE: Electronic Signatures - Documents Approved 3/16/2021

Date: Wednesday, March 17, 2021 3:35:16 PM

Attachments: image001.png

image002.png image003.png image004.png

The following documents are Approved and Electronically Signed this 17th day of March, 2021, by Commissioner Rick Webster.

- AP\_NOSHRFIR\_APSUPINV\_20210316103448 RES Fund
- AP\_NOSHRFIR\_APSUPINV\_20210316103807 GEN Fund
- Meeting minutes 3/2/2021 with attachments
- Administrative Policy 1450

From: Rick Verlinda
To: Board Secretary

Subject: RE: Electronic Signatures - Documents Approved 3/16/2021

Date: Wednesday, March 17, 2021 11:12:57 AM

Attachments: image001.png

image002.png image003.png image004.png

The following documents are Approved and Electronically Signed this \_17 day of \_March\_ 2021, by Commissioner Rick Verlinda.

- AP\_NOSHRFIR\_APSUPINV\_20210316103448 RES Fund
- AP\_NOSHRFIR\_APSUPINV\_20210316103807 GEN Fund
- Meeting minutes 3/2/2021 with attachments
- Administrative Policy 1450

From: <u>Dave Maehren</u>
To: <u>Board Secretary</u>

Subject: RE: Electronic Signatures - Documents Approved 3/16/2021

Date: Wednesday, March 17, 2021 1:10:39 PM

Attachments: image005.png

image006.png image007.png image008.png image009.png

The following documents are Approved and Electronically Signed this 17th day of March, 2021, by Commissioner David C. Maehren.

- AP\_NOSHRFIR\_APSUPINV\_20210316103448 RES Fund
- AP\_NOSHRFIR\_APSUPINV\_20210316103807 GEN Fund
- Meeting minutes 3/2/2021 with attachments
- Administrative Policy 1450



# **Northshore Fire Department Board of Commissioners**

Headquarters Station 7220 NE 181st Street, Kenmore, WA

# Joint Regular Meeting of the Boards of Fire Commissioners Northshore Fire Department and Woodinville Fire & Rescue and

# **Board of Commissioners Regular Meeting Agenda**

Tuesday, March 2, 2021 5:00PM

Meeting held virtually, via Zoom

Public Comment must be submitted electronically prior to the meeting. To submit public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

https://us02web.zoom.us/j/85125109834?pwd=Yy9HandCY3liQVJpWHNwc05OTkozQT09

Call in to Zoom Meeting at: 253-215-8782

Meeting ID: 851 2510 9834

Passcode: 344885

# I. Open Joint Northshore Woodinville Fire and Rescue Meeting

1.1 Roll Call

# II. Public Comment

2.1 Public Comment

# III. Approval of Agenda

3.1 Approval of the Meeting Agenda

# IV. Board Discussion and Possible Action Items

- 4.1 Community Communications Update
- 4.2 Merger Progress Report
- 4.3 Merger Next Steps
- 4.4 Next Joint Meeting Agenda Items



# **Executive Session**

To discuss matters related to collective bargaining pursuant to RCW 42.30.140 (4)(b)

# **Adjourn Joint Meeting**

Next Joint Meeting: April 6<sup>th</sup>, 2021 at 5:00 PM

# V. Open Regular Northshore Board Meeting

5.1 Roll Call

# VI. Public Comment

6.1 Public Comment

# VII. Approval of Agenda

7.1 Approval of the Meeting Agenda

# VIII. Board Discussion and Possible Action Items

- 8.1 Surplus Engines
- 8.2 Review of Administrative Policy 1450
- 8.3 Legal Representation at Board Meetings
- 8.4 Local 2459's Position on Merger

# IX. Board Resolutions

None

# X. Consent Agenda

- 10.1 Vouchers
- 10.2 Commissioner Compensation
- 10.3 Approval of Regular Meeting Minutes 2/16/2021

# XI. Reports

- 11.1 Fire Chief Report
- 11.2 Commissioner Reports
- 11.3 Legal Counsel Report

# XII. Upcoming Board Agendas

12.1 Setting of Future Meeting Agenda(s)

# **Adjournment**

Next Regular Meeting: March 16<sup>th</sup>, 2021 at 5:00 PM



# **Public Comment Procedures for Virtual Meetings:**

If you wish to provide public comment virtually, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your comments are received and read at the proper meeting, your email <u>must</u> include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. Three minutes are allowed for comment. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District's <u>AV Capture</u> for the most up-to-date information about individual meetings. Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.



# Benefits of a Merged Agency

Northshore Fire Department and Woodinville Fire & Rescue

Presented to the Joint Boards of Fire Commissioners

March 3, 2021

Chief Ahearn appointed Northshore's Interim Fire Chief – February 5, 2020

Northshore Board petitioned to merge into Woodinville after third-party financial analysis – September 14, 2020

Woodinville Board accepted Northshore's petition – September 15, 2020

Joint Boards gave direction to use Woodinville CBA as successor agreement – October 6, 2020

Boundary Review Board process completed Thursday, February 25, 2021

Initiative on April 27, 2021 ballot

# Improved Service Delivery



**COST SAVINGS** 



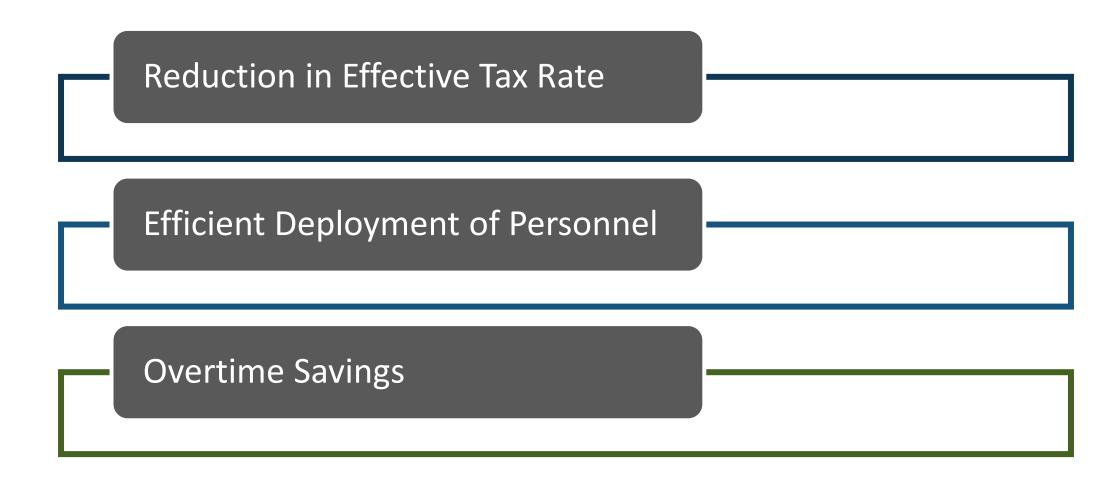
EFFICIENT DEPLOYMENT OF PERSONNEL AND EQUIPMENT



PATIENT TRANSPORT AT NO ADDITIONAL COST



# **Cost Savings**



# 2021 Effective Tax Rate

Northshore Fire Department	Woodinville Fire & Rescue
\$1.30 per \$1,000 of assessed value	\$1.26 per \$1,000 of assessed value

# If the agencies were merged in 2021, the Effective Tax Rate would be \$1.19



Northshore property owners would save a projected \$0.11 per \$1,000 of assessed value, or a reduction of 8.5% of the effective tax rate.

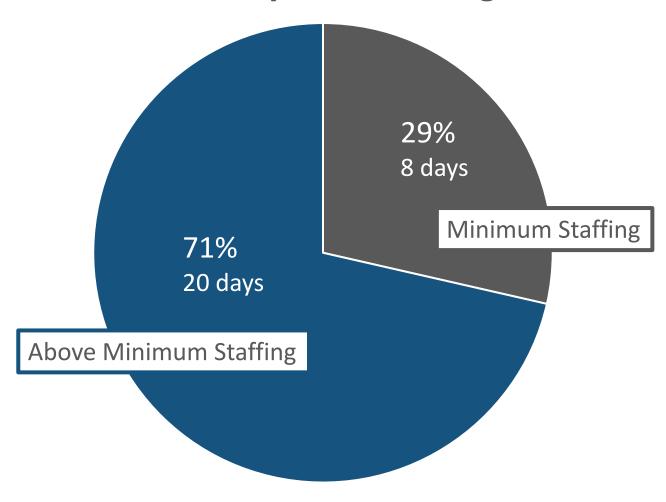


Woodinville property owners would save a projected \$0.07 per \$1,000 of assessed value, or a reduction of 5.6% of the effective tax rate.



# Efficient Deployment of Personnel in a Merged Agency







# Increased Level of Service

71% of February 2021 we would have at least one additional unit in service.

Additional Aid Car days Additional cross-staffed Engine/Aid Car days Additional Aid Car and an additional days cross-staffed Engine/Aid Car

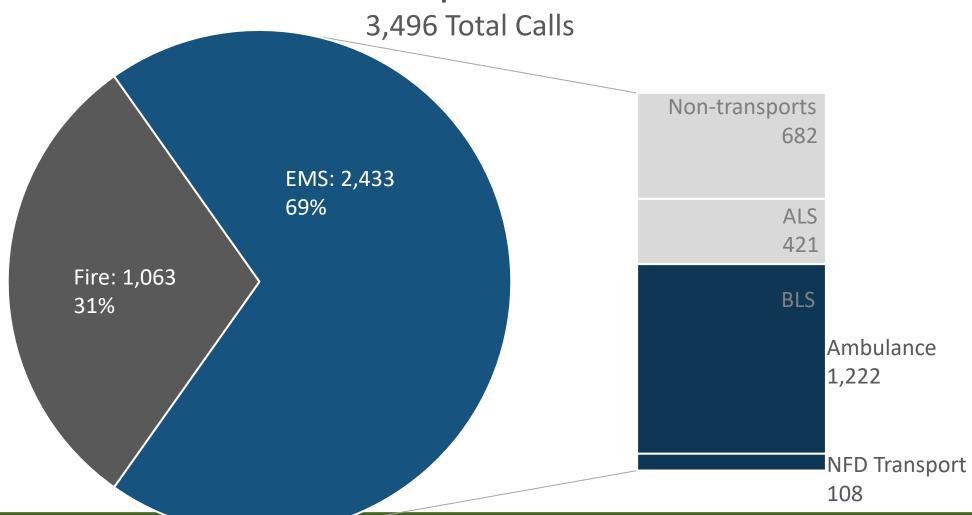


As a merged agency, we would have saved \$22,127 in overtime in February 2021.



# Patient Transport at No Additional Cost





1,330 total BLS transports; an average of 3.6 per day

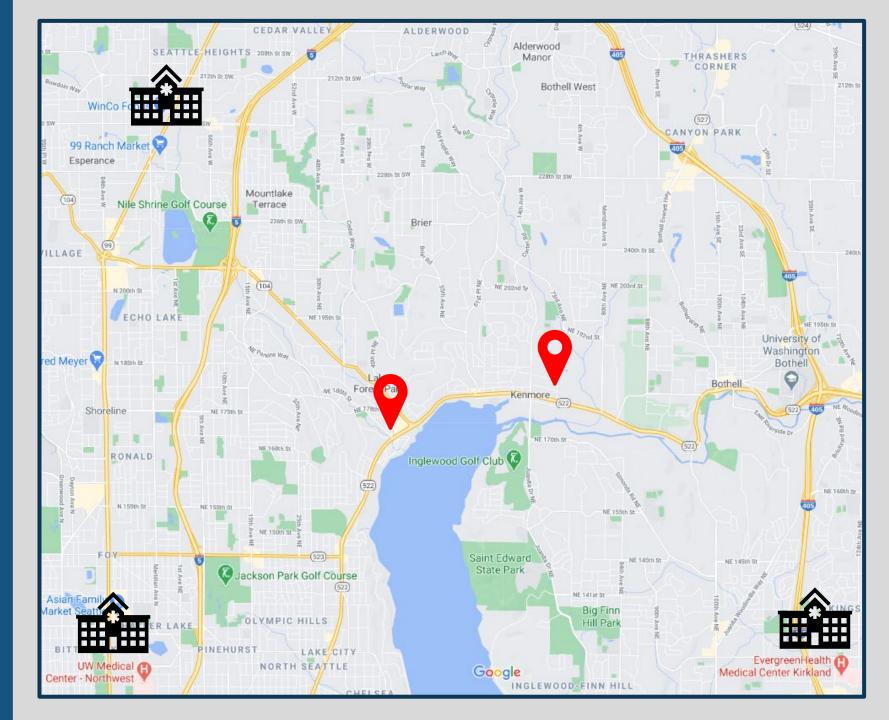
# **Station 51**

EvergreenHealth Northwest Hospital Swedish Edmonds

5.5 miles7.2 miles6.9 miles

# **Station 57**

EvergreenHealth Northwest Hospital Swedish Edmonds 7 miles 5.3 miles 5.6 miles





# Questions?

# NORTHSHORE FIRE DEPARTMENT ADMINISTRATIVE POLICY AND PROCEDURES/GUIDELINES

**SUBJECT: Commissioner Meeting Minutes** 

**Policy Number:** 1450 Approved By: **Board of Commissioners Effective Date:** July 1, 2008

**Revision Date:** May 15 February 19,

<del>2018</del>2019

3 **Attachments:** Pages: 0

### 1 **PURPOSE**

1.1 To outline the policy and procedure for the creating, approving, and retaining of the official Board of Commissioners meeting minutes.

#### 2 REFERENCES

- 2.1 RCW 42.30.030, Minutes
- 2.2 RCW 40.14.070, Destruction of Local Records

### 3 RESPONSIBILITY

- Board meeting minutes shall be developed and maintained in accordance with this
- 3.2 The District Secretary or designee shall record and develop a permanent set of minutes for the Board meetings as required by policy and applicable law.

### 4 **POLICY**

Northshore Fire Department shall promptly record minutes develop a written set of minutes for-of all regular and special Board meetings.

4.1.1

<del>4.1.2</del>4.1.1 Exception: discussions held during executive sessions shall not be recorded or documented in the meeting minutes.

- 4.2 Board meeting minutes shall be a record of the items discussed and the actions taken by the Board. The minutes should contain the following:
  - 4.2.1 Date, time and location of the meeting.
  - 4.2.2 The presiding officer.
  - Board members, District employees, legal advisor, consultants and as available, the number of visitors who are present.
  - 4.2.4 Items discussed during the meeting and the results of any voting that occurred.
    - 4.2.4.1 Voting shall be recorded by name when the vote is not unanimous.
  - 4.2.5 Documentation of action items and/or assignments, and their due dates and person(s) assigned.
  - 4.2.6 Documentation of executive sessions with a general statement of the purpose, RCW citation and duration of each session.

<del>4.2.6</del><u>4.</u>2.7 Next meeting agenda items will be listed. **Formatted** 

- 4.2.74.2.8 Time of adjournment.
- 4.2.84.2.9 Documentation of <u>meeting minutes</u> attachments.
- 5.0 Minutes from Board meetings shall be considered an essential record and be maintained and archived as specified by law.

Once formally approved Such records and written meeting minutes and essential materials shall be posted to the Northshore Fire Department website, and open to the public for inspection upon request.

6.0.0

### **75** PROCEDURES/GUIDELINES

- 7.15.1 The Secretary or designee shall be present at Board meetings and will document the proceedings in preparation for the development of official minutes.
- 7.25.2 The Secretary will complete and distribute a draft version of the minutes via email to the Board members, and Fire Chief within seven-three calendar days for their review and suggested modifications.
  - 7.2.15.2.1 Suggested modifications shall be emailed to the Board Secretary,
    Board Chairmembers, and Fire Chief by the Friday prior to the next Board
    meeting.within seven days of the board meeting.
- 5.3 The Secretary shall incorporate the suggested modifications received from the reviewers into the draft minutes. Modifications that require board discussion shall be highlighted; and include the name of the requestor, added and deleted text shall be indicated with a strikethrough. The Secretary shall email the revised minutes to the Board on the Monday prior to the next regularly scheduled meeting.
- 5.4 Draft meeting minutes shall be provided to the Board with the meeting materials of the next subsequent regular meeting.

<del>7.2.2</del>5.4.1

- 7.2.35.5 In the event multiple, conflicting or questionable modifications are submitted, the Secretary will add each recommendation into the minutes denoting the different submitters and email the compiled minutes to the Board. The Board will discuss the items in question at the next regularly scheduled meeting. <u>Draft meeting minutes shall be provided to the Board with the meeting materials of the next subsequent regular meeting.</u>
- 7-35.6 Formal approval of minutes shall be made during an open Board meeting. as part of the Consent Calendar discussion.
  - 7.4.0 Minutes ready for approval shall be listed by meeting date on the agenda under the Consent Calendar.
  - 7.5.0 The Board will discuss any proposed minutes and take action to accept or modify. Once finalized, the Board shall officially adopt the minutes.
- 7.65.7 Approved minutes, along with attachments of any documents that were distributed or discussed at the meeting, shall be posted to the department website and maintained in accordance with state law.
  - 7.6.1 The original minutes and attachments shall be maintained in a binder organized by year in chronological order.

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**Commented [DM1]:** 5.5.1 and 5.5.2 Are we required to maintain a hard copy of the record or does an electroni copy suffice?

- 7.6.2 The original minutes from the current year and the preceding two years shall be maintained at the District headquarters.
- 7.7 The approval of Approved resolutions shall be documented in the minutes, posted to the department website and maintained in accordance with state law. and the original resolutions shall be maintained in a separate binder.
- 5.8
- 7.7.1 The original resolutions shall be maintained in a binder organized by year in chronological order.
- 7.7.2 The original resolutions from the current year and the preceding two years shall be maintained at the District headquarters.
- 7.7.3 The resolutions shall also be posted on the Northshore Fire Department website.
- 7.8 After being maintained at District headquarters for the period specified in 5.4.2, original resolutions, original minutes and attachments shall be transferred to, and preserved at the Regional Archive Building.
  - 7.8.1 Such records are considered Official Public Record and are permanent records that require secure backup.
  - 7.8.2 After the records are archived by the State Archive the District shall receive an electronic copy of archived records.
  - 7.8.3 The electronic copy of the archived records from the State shall be maintained in the District Records Room.

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Statement of Fire Commissioner David Maehren Northshore Fire Department – KCFD 16 Joint Board of Fire Commissioners Meeting March 2<sup>nd</sup>, 2021

I have been a Northshore Fire Commissioner for twenty years. During that time one of the constant interests of the labor group has been regional cooperation. Formation of the joint training agreement more than a decade ago between Bothell, Shoreline and Northshore is an example as are our attempts to adopt equipment standardization or best practices. Typically, these agreements are difficult to initiate and maintain over time. This is because they are subject to the good will of the partners. Over the past ten years or so the labor groups have championed consolidation of the agencies in our area as a more permanent solution. There are many reasons why consolidation is the preferred path forward. A consolidated agency provides stability, additional career opportunities for members and efficiencies that improve service and reduce costs.

During the last year and a half, the leadership of the Northshore Firefighters local 2459 and the Woodinville Fire & Rescue local 2950 have publicly expressed their support for consolidation at Northshore board of fire commissioner meetings. Specific examples include:

January 15<sup>th</sup>, 2020 - The Northshore local president Anders Hansson stated to the Northshore Board of Fire Commissioners "I want you to know that the local fully supports basically any option except for one, that option is doing nothing. If you chose to do nothing, we absolutely do not support that. We have looked at too much and seen too many efficiencies. Consolidation is the way to go."

January 22<sup>nd</sup>, 2020 - The Woodinville local 2950 board secretary read a prepared statement from the local leadership, "We want to go on the record and be clear that we still support any initial move toward consolidation whether or not the initial plans include Woodinville Fire and Rescue." ... "The leadership of local 2950 stand in support of your decision and will be faithful partners when we have the opportunity to do so."

July 22<sup>nd</sup>, 2020 - The Northshore local president Anders Hansson stated "The local still supports any and all consolidations. We feel any consolidation is better than

remaining an inefficient two station fire department." He then expressed the local membership preference for a merger with the Shoreline Fire Department.

Anders Hansson has also stated that while the local endorsed a Shoreline / Northshore merger they would not oppose a Northshore / Woodinville merger.

I and other commissioners have also had numerous one on one conversations with the local leadership where the primary message was the members 100% support for consolidation.

The Northshore and Woodinville fire commissioners understand how important consolidation is to the department members future. We also know that it is our obligation to act in the best interest of the citizens of the district while providing our employees the support, equipment and facilities needed to serve the public effectively.

During my time on the board virtually every request by labor and the department administration has been fulfilled. We purchased land and built the headquarters station in Kenmore including one of the best training facilities in our region. We just spent one million dollars remodeling Station 57 in Lake Forest Park. Two new top of the line fire engines were placed in service last week. Every request for safety equipment, including radios, SCBA's, bunker gear, infra-red cameras has been provided. We worked with the administration and labor to participate the North King County Training Consortium that is housed at our headquarters in Kenmore. We have approved labor agreements that have kept our members compensation and benefits in the top half of comparable agencies.

We have done all of this while maintaining one of the lowest tax rates in our area. I believe the consolidation path forward that the board has chosen will continue to support our members in all the ways described above while providing our citizens with an improvement in service and a decrease in the tax burden. With the Northshore / Woodinville consolidation the citizens will receive free patient transportation, dedicated support staff for PIO/Community Education, IT support, expanded financial expertise, redundancy in our financial support operations. We will maintain eight Battalion Chiefs for our five fire stations, a higher ratio that anywhere in our area.

We have all worked for years and spent \$100,000's of thousands of dollars and committed thousands of hours to get to this place. I do not believe that current contract negotiations should be a roadblock to this important effort. We have always found a satisfactory labor agreement in past negotiations and we will do that again this time. Labor knows as well as anyone that the bargaining rules for firefighters in Washington State virtually guarantee a labor agreement that provides wages and benefits that are comparable to agencies of like size and assessed valuation. RCW 41.56.450 Uniformed personnel – Interest arbitration, assures a fair and reasonable contract resolution.

I ask you, members of local 2459 and 2950, to re-examine this consolidation proposal. Assess what it means for your members in the short and long term. I believe that if you do that, with an open mind, you will agree that while this may not be your preferred path forward, it is a very doable plan that will provide benefits to all involved.

# WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 10:30:29 Date: 02/26/2021 03/10/2021 To: 03/10/2021

Page: 1

				0.	3/10/2021 10. 03/10/2021		rage.	
Trans	Date	Type	Acct #	War#	Claimant	Amount	Memo	
307	03/10/2021	Claims	1	0	ARAMARK UNIFORM SERVICES	22.02	Lobby Mats	
308	03/10/2021	Claims	1	0	CFO SELECTIONS LLC	1,402.50	Tom B	
309	03/10/2021	Claims	1	0	DELL COMPUTER		Extended Warranty Renewal For	
310	03/10/2021	Claims	1	0	EASTSIDE PUBLIC SAFETY COMM. AGENCY	489.44	Servers February 2021 - Maintenance Agreement	
311	03/10/2021	Claims	1	0	IMS ALLIANCE	90.26	Name Tags	
312	03/10/2021	Claims	1	0	IQ DIRECT		Postage For The FAQ Mailer -	
						,	All Northshore Residents	
332	03/10/2021	Payroll	1	DISTRICT #16 02/26/2 Cycle( 02/26/2 Cycle( 02/26/2 Cycle( 02/26/2 Cycle(		Pay Cycle(s) 02/26/2021 To 02/26/2021 - ADDLIFE; Pay Cycle(s) 02/26/2021 To 02/26/2021 - MEDICAL; Pay Cycle(s) 02/26/2021 To 02/26/2021 - METLIFE; Pay Cycle(s) 02/26/2021 To 02/26/2021 - METLIFE; Pay Cycle(s) 02/26/2021 - METLIFE2		
313	03/10/2021	Claims	1	0	KING COUNTY TREASURY	561.11	2021 Property Taxes - Station 57	
314	03/10/2021	Claims	1	0	KING COUNTY TREASURY	720.86	2021 Property Taxes - Station 54	
315	03/10/2021	Claims	1	0	KING COUNTY TREASURY	7,008.16	2021 Property Taxes - Station 51	
316	03/10/2021	Claims	1	0	KROESEN'S, INC.	11.01	Patches For Day Coat - Booth	
317	03/10/2021	Claims	1	0	KROESEN'S, INC.	176.16	Jacket - Capt. Burrow	
318	03/10/2021	Claims	1	0	L. N. CURTIS & SONS	68.66	Sweatshirt - Gillis	
319	03/10/2021	Claims	1	0	NORTH CITY WATER DISTRICT	54.58	Acct #022432-000; Station 57 - Fire Line 4 Charge	
320	03/10/2021	Claims	1	0	NORTHWEST FIRE FIGHTERS TRUST	70,065.18	Medical - March 2021	
321	03/10/2021	Claims	1	0	PACIFIC OFFICE AUTOMATION	214.51	Copier Lease	
322	03/10/2021	Claims	1	0	PUGET SOUND ENERGY	4,903.91	Acct #200019536453; Station 51 Electric/Gas	
323	03/10/2021	Claims	1	0	PUGET SOUND ENERGY	718.06	Acct #200020658783; Station 57 - Gas	
324	03/10/2021	Claims	1	0	STAPLES	214.33	Office Supplies	
325	03/10/2021	Claims	1	0	STERICYCLE		Bio Hazard Disposal	
326	03/10/2021	Claims	1	0	STERICYCLE	33.90	Bio Hazard Disposal	
327	03/10/2021	Claims	1	0	SUMMIT LAW GROUP		Legal Fees - Leave & Labor	
328	03/10/2021	Claims	1	0	UNITED PARCEL SERVICE		Shipping	
329	03/10/2021	Claims	1	0	VERIZON WIRELESS		Suppression Cell Phones	
330	03/10/2021	Claims	1	0	WASHINGTON COUNTIES INSURANCE FUND	5,596.00	Dental / LIfe / EAP - March	
333	03/10/2021	Payroll	1	0	WASHINGTON NATIONAL INS CO	90.10	Pay Cycle(s) 02/26/2021 To 02/26/2021 - CONSECO	
334	03/10/2021	Payroll	1	0	WSCFF EMPLOYEE BENEFIT TRUST	8,800.00	Pay Cycle(s) 02/26/2021 To 02/26/2021 - MERP1	
331	03/10/2021	Claims	1	0	ZIPLY FIBER	216.49	Phones - Station 51	
		001 Genera	al Fund 10	0-016-001	0	110,703.08	Claims: 99.032.57	
						110,703.08	,	

WARRANT/CHECK REGISTER

Northshore Fire Department Time: 10:29:57 Date: 02/26/2021

03/10/2021 To: 03/10/2021 Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount Memo
303 304 305 306	03/10/2021 03/10/2021 03/10/2021 03/10/2021	Claims Claims Claims Claims	4 4 4 4	0	ALFRED J BAKER TOM RICHARDSON TOM TAYLOR WASHINGTON COUNTIES INSURANCE FUND	946.71 LEOFF I Reimbursements 2,047.67 LEOFF I Reimbursements 474.05 LEOFF I Reimbursements 2,845.63 LEOFF 1 - Medical Insurance Premiums - March 2021
		004 Rese	rve Fund 10	)-016-6010	)	6,314.06 Claims: 6,314.06

# Northshore Fire Department Fire Commissioner Request for Compensation

Year: 2021 Name: Rick Webster	
Description of Activity	Hours
	2
<del>-</del>	1
Consolidation Work Group Mtg.	2
Combined Commissioners Mtg	3.5
Joint Bd Transparency Policy Sub-Committee	2
Merger Sub-Committee Mtg	2
Agenda Discussion Mtg	2
Prep for Board of Commissioners Mtg	2
Commissioners Mtg	2
Merger Sub-Committee Mtg	2
Agenda Discussion Mtg	2
9	
	Prep for Board of Commissioners Mtg Community Communication Committee Consolidation Work Group Mtg.  Combined Commissioners Mtg  Joint Bd Transparency Policy Sub-Committee  Merger Sub-Committee Mtg  Agenda Discussion Mtg  Prep for Board of Commissioners Mtg  Commissioners Mtg  Merger Sub-Committee Mtg

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.

per and	
	2-23-2021
Signature	Date

# Northshore Fire Department Fire Commissioner Request for Compensation

Month: £8	Year: 204 Name: DON ELLIS	
Date	Description of Activity	Hours
2/1/2021	Preplaint 9	
2-12/2021	Reg meeting & pent M+ 9	2,
2/15/2021	Prep for meeting	2)
2/16/2021	Red Mt Go	20
, ,		
	(4)	
duties as an elected Fice Com	st for compensation that I have acted on behalf of the Northshore Fire Department in the fulf missioner and that this request for compensation is in compliance with the Northshore Fire D	
policy and State Law.		

1630-A1 Commissioner Compensation Request Form

# Northshore Fire Department Fire Commissioner Request for Compensation

Month FEBR	WARY Year 2021 Name DAVID C. MAEHREN	
Date	Description of Activity	Time
02/01/2021	Meeting prep for Merger Sub-Commetter	45hr
, ,	meeting. (15 hr) Attend Sub Commettee Mtg	
-	(1.5 hr) neiting preparation for Feb 2.	
	board Meeting (2.5 m)	
02/02	Addeposal neeting preparation (,75 hr)	4.5m
,	Attend joint board & regular board mtg.	
	(3.25 hr) Meeting follow-up (.5 hr)	
02/08	Meeting prep for Merger Sub-Committee	3,25
	(1.50) Attend meeting (1.25) Meeting	
,	follow-up (.5 hr)	F 6
02/12	Phone call from Local 2059 President	5 hr
	(1.25 hr) Regular Board meeting prep	
	* phone call follow-up (3.75)	
02/16	Form Meeting of Chief Aleon + Board	
	Chair R. Webster (,5 hr) Addutional	2.75
	Meeting prep (1.5 hr) Attend regular	
	board meeting (.75)	
2/22	Meeting prep for Merger Sub Committee	4.75
	(2-75) AHend Merger Sub Committee	-
	Meeting (1.5) Meeting Collew-up (.5)	The second secon
		and the state of t
	his request for compensation that I have acted on behalf of the Northshore Fire Departmenters as an elected Fire Commissioner and that this request for compensation is in complia	
	Department policy and State Law.	
Could	c machren 02/28/20	021
Signature	Date	

# Northshore Fire Department Fire Commissioner Request for Compensation

Month:		Year:		Name:			
Date			D	escription	n of Activity		Hours
_							
_							
					A		
					<del>-</del>		
	cted Fire Commis				f of the Northshore Fire on is in compliance with		
Ric	hard	Verlino	da				
Signature						Date	



# KING COUNTY FIRE PROTECTION DISTRICT NO.16

**7220 NE 181st Street KENMORE, WA 98028** 

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES February 16, 2021

# REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

## I. OPENING OF MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Rick Verlinda, Don Ellis, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, CAO Joan Montegary, Board Secretary Amy Oakley, and 16 members of the public. Absent was Commissioner Pratt.

## II. PROMOTIONAL CEREMONY

- 2.1 Battalion Chief Matt Hochstein
- 2.2 Lieutenant Brian Ford
- 2.3 Lieutenant Blake Pritchett
- o Deputy Chief McDonald presided over the promotional ceremony to honor recently promoted fire team members and their family members.

### III. PUBLIC COMMENT

- 3.1 Lake Forest Park resident Mike Dee submitted a public comment related to reporting COVID-19.
- 3.2 Jeremiah Ingersoll, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments related to the merger.
- 3.3 Kenmore resident Todd Wollum addressed the Commissioners with comments related to the merger.
- 3.4 Gabriel DeBay, representing Shoreline Firefighters, Local 1716, addressed the Commissioners with comments related to the merger.

# IV. APPROVAL OF THE AGENDA

3.1 Commissioner Verlinda requested the addition of section 6.2 Consolidation Vote Timeline and move current 6.2 Voter Pamphlet to 6.3. There was no further discussion.

Commissioner Verlinda moved to approve the agenda as amended. There was no second to the motion.

Commissioner Ellis moved to approve the agenda as presented. Commissioner Maehren seconded. The motion passed 3-1. Commissioners Ellis, Maehren, and Webster voted in favor. Commissioner Verlina voted to oppose.

## V. BOARD RESOLUTIONS

## 5.1 Board Secretary New Hire 21-02

Commissioner Ellis moved to accept resolution. Commissioner Maehren seconded. The motion passed unanimously.

## VI. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

## 6.1 Board Secretary Policies

Commissioner Maehren moved to accept policies as proposed. Commissioner Ellis seconded. The motion passed unanimously.

- O Commissioner Maehren noted that Policy1450 will be available for first reading at the next meeting.
- 6.2 Discussion of Voters Pamphlet
  - o The board discussed current outreach, time frame, and costs related to a voters' pamphlet.

Commissioner Ellis moved to not participate in a voters' pamphlet. Commissioner Maehren seconded. The motion passed 3-1. Commissioners Ellis, Maehren, and Webster voted in favor. Commissioner Verlina voted to oppose.

### VII. CONSENT AGENDA

- 7.1 Vouchers
  - The General Fund Vouchers totaled \$40,060.53 and Reserve Fund Vouchers totaled \$15,477.55.
- 7.2 Approval of Meeting Minutes 1/19/2021- Special & Regular and 2/2/2021 Regular

Commissioner Maehren moved to approve the consent calendar as presented. Commissioner Ellis seconded. The motion passed unanimously.

# VIII. REPORTS

# 8.1 Fire Chief Report

In addition to the written report provided in the meeting materials, Chief Ahearn reported:

- o Preparations were made for the past snow event including upstaffing and coordination with NEMCO and City of Kenmore. No significant instances to report due to the snow.
- o New engines are expected to be put into service in a couple weeks.
- DC McDonald provided a COVID-19 report for King County, Lake Forest Park and Kenmore, including total cases, new cases, hospitalizations, vaccination usage, and updated guidelines from CDC for firefighters with vaccine who are exposed to COVID-19.
- O NSFD and Shoreline Paramedics will be providing mobile vaccinations at 15-17 adult family homes within the next few days. There was discussion about expanding the mobile vaccination program at a later phase. NSFD will send out press releases and social media posts when that phase is available.

# 8.2 <u>Commissioner Reports</u>

o Commissioner Verlinda stated his support of the local union.

# 8.3 Legal Counsel Reports

o Mr. Paxton provided an update regarding the King County Boundary Review Board and status of the merger.

# IX. UPCOMING BOARD AGENDAS

9.1 Setting of Future Meeting Agenda(s)

Items were added to future meeting agendas.

## X. EXECUTIVE SESSION

10.1 The Board moved into Executive Session at 5:40PM until 5:55PM to discuss matters related collective bargaining pursuant to RCW 42.30.140 (4)(b).

The Board moved back to open session at 5:57PM and extended the Executive Session another ten minutes until 6:07PM. The Board moved back into open session at 6:05PM.

# XI. ADJOURNMENT

The meeting adjourned at 6:05PM

## **NEXT MEETING DATE**

The next regularly scheduled Commissioners meeting is for March 2, 2021.

Attachments: Agenda and Fire Chief's Report

BOARD OF COMMISSIONERS
RICK VERLINDA, Member
JOSH PRATT, Member
DON ELLIS, Member
RICK WEBSTER, Member
DAVID MAEHREN, Member

# **ATTEST**

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on March 2, 2021.



# **Fire Chief's Report**

Submitted by Chief Ahearn March 2, 2021

# **Human Resources:**

- HRM Moore set up Board Secretary Oakley with access to WordPress and conducted an initial overview and training with the site.
- Chief Ahearn, DC McDonald, CAO Montegary, HRM Moore, and EA Frisch attended Northshore Fire's monthly Labor/Management meeting
- Long Term Disability monthly premium billing process has been streamlined for efficiency. Moving forward the District will make payments directly to the plan administrator.
- Active firefighter hiring process for 2021 has been initiated. Applicants should submit their test scores with National Testing Network by April 26, 2021 in order to be considered in the upcoming recruitment. The following verbiage is included on both Northshore Fire's website and Woodinville Fire's NTN posting for candidates:
- HRM Moore audited Performance Pro to close out 2020 performance evaluations.
- HRM Moore worked with FS Killion to set up a new timecard entry process for the Board Secretary. FS Killion created a fillable PDF form to track hours and capture electronic signatures for timecard approval.
- HRM Moore and AS Kunkel are working on publication of the March newsletter.

# **Operations:**

Reaction time (average)

0	Total EMS incidents	51	1:19	February 14 – February 22
0	Total Fire incidents	18	1:39	February 14 – February 22

Response time from call received to on-scene (average)

5:29 February 14 – February 22

- Our probationary firefighters have begun their careers with Northshore Fire. All are trending up and doing well.
- KOMO News will be airing a story in the near future on Eric's Little Heroes on.
  Payton Morris and her courageous battle with Leukemia will be the focus. KOMO
  did an interview with D-Shift at Station 51 on February 22, which will be part of
  the story as 17 folks shaved their heads in support of Payton and BC Morris.
  Special thanks to PIO Breault from Woodinville who assisted in prepping the
  crews and station to ensure a smooth operation with the media.
- Engine 157 was placed into service on February 23 at 0800. A push in ceremony
  was conducted with the crews. Video and pictures were posted to Northshore's
  Facebook and Instagram.
- Engine 151 was placed into service on February 24 at 0800. The ceremony was streamed live on Facebook Live.
- Northshore firefighters began working with Shoreline Medic One in the vaccination process for our adult family homes. We have approximately 15 adult

family homes in our response area and should be able to complete vaccinations in about a week.

- Our new Board-approved hose and nozzles have been ordered. BC Hochstein and FF Petro are working with Woodinville to ensure initial training and orientation to the hose and nozzle prior to placing it in service. We appreciate the support of the Board.
- We will be discussing the purchase of budgeted e-draulic cutters/spreaders and rams. These will replace the current tools on Rescue 151 that have met and exceeded their service life.
- Our firefighters continue to train on acquired structures throughout February. This
  training has been invaluable. The NKCTC has done an outstanding job.
- DC McDonald and BC Knight continue to work with King County PSERN regarding out new radios. We anticipate late 2021 for delivery.
- Lt. Jamerson has been selected to serve as an instructor at our upcoming NKCTC academy that begins in August. He has already begun meeting with the instructor cadre in preparation.

# COVID-19 Update:

- Kenmore 543 total cases since March 2020; 51 hospitalizations and 11 deaths
- Lake Forest Park 266 total cases since March 2020; 16 hospitalizations and 4 deaths.
- No new cases in either city over the last 24 hours from date of report.
- Hospitalizations and deaths continue to trend down throughout the county. South King County is still a high COVID-19 area.
- Hospitals are still full but only 5% are COVID-19 patients.
- ALS/BLS between 2020 and 2021 are similar at this time.
- There have been 466,000 vaccinations given in King County at the date of report. We continue to focus on high-risk populations.
- The county is beginning to plan for Phase 1B2, which includes high risk workers over the age of 50 with work in aggregate settings. This is a large group and will take planning and preparation.
- DC McDonald has an updated Incident Action Plan that will be deployed on March 1, 2021 with updated procedures in regard to Northshore Fire's response to COVID-19.

# **Training**:

# North King County Training Consortium (NKCTC):

- NKCTC has received the four Academy instructors from each participating agency. Lt. Jeremy Jamerson has been assigned from Northshore. The instructor cadre has all met with NKCTC staff and presented with assigned chapters for instruction during the upcoming academy.
- NKCTC partners completed four days of North End Drills (NEDs) focusing on Firefighter Survivability with a scenario that involved a ground level firefighter rescue and an elevated firefighter rescue with a simulated injured firefighter on the roof. The last drill was completed February 24.

- The NED structure is an acquired structure in Shoreline also used for destructive training.
- The Training Officers have been collaborating on the framework of a Fire Academy for 2021.
- NKCTC Training Officers are finalizing the plans for the upcoming March Multi-Company Operations Drill that will be hosted at Station 51. The drill will be a Mayday drill.

# **Fire Prevention:**

- FI Booth participated in providing vaccines to 31 people (staff and residents) at four adult family homes in Kenmore.
- 17 code enforcement inspections
- 2 sprinkler inspections
- Zoom meeting with FM Noble and a junior fire setter.
- Continued winter weather messages on Facebook
- Organized Northshore Fire to support Lake Forest Park PD's Polar Plunge
- Facebook data:
  - Page views up 104%
  - Post engagement up 1,529%
  - o Page followers up 675%

# Northshore Emergency Management Coalition (NEMCo):

- NEMCo secured \$1,648 additional supplemental grant funding for COVID-19 response and recovery.
- NEMCo opened registration for an online CERT class beginning March 8. Within a week, the class had reached capacity of 40 students.
- NEMCo has notified the State of Washington of our intent to participate in the Cascadia Rising 2022 catastrophic earthquake drill June 13-16, 2022.
- EM Lunak has accepted a position representing small cities on the Emergency Management Advisory Group to the State of Washington Emergency Management Division.



# KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

# **RESOLUTION NO. 21-01**

# RESOLUTION DECLARING ENGINES AS SURPLUS AND AUTHORIZING THEIR TRANSFER

WHEREAS, Northshore Fire Department has a 1997 3D/HME (VIN# 44KFT428XWWZ18821) ("Apparatus #1700") and a 2002 BME/HME (VIN# 44kft42881wz1960) ("Apparatus #1800") (collectively, the "Apparatus") that are no longer of use to the Northshore Fire Department;

WHEREAS, it is appropriate to surplus the Apparatus;

**WHEREAS**, Northshore Fire Department has consulted with several vendors and concluded that the Apparatus have no positive market value, considering the costs of sale; and

**WHEREAS**, Northshore Fire Department desires to transfer Apparatus #1700 to Sno-Isle Tech Skills Center and Apparatus #1800 to First-In Training and Education.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners of Northshore Fire Department as follows:

- 1. The Apparatus are hereby declared to be surplus.
- 2. The Fire Chief is authorized to transfer Apparatus #1700 to Sno-Isle Tech Skills Center and Apparatus #1800 to First-In Training and Education.

**PASSED AND ADOPTED** by the Commission of Northshore Fire Department in open session on the 2<sup>nd</sup> day of March, 2021, and duly authenticated by the signatures of the Commissioners voting in favor thereof.

BOARD OF COMMISSIONERS:	
Electronically signed- David C. Maehren	
<b>DAVID MAEHREN</b> , Commissioner	RICK VERLINDA, Commissioner
Electronically signed- Josh Pratt	
JOSH PRATT, Commissioner	DON ELLIS, Commissioner

# **Electronically Signed- Rick Webster**

RICK WEBSTER, Commissioner

ATTEST:

Amy Oakley

AMY OAKLEY, District Secretary

**Board of Commissioners** 

# CERTIFICATION

I, the undersigned, Secretary of King County Fire Protection District No. 16 ("Northshore") hereby certify as follows:

- 1. The attached copy of the Resolution No. 21-01 (the "Resolution") is a full, true, and correct copy of the Resolution duly adopted at a regular meeting of the Northshore Board of Fire Commissioners (the "Board") held on March 2, 2021 as the Resolution appears on the minute book of Northshore and the Resolution is now in full force and effect.
- 2. The regular meeting was held in accordance with the law.
- 3. A quorum of the members of the Board was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 3<sup>rd</sup> of March, 2021.

Amy Oakley, Board Secretary

From: <u>Dave Maehren</u>
To: <u>Board Secretary</u>

Subject: RE: Electronic Signature- Approved documents 3/2/2021

Date: Wednesday, March 3, 2021 10:37:33 AM

Attachments: image005.png

image006.png image007.png image008.png image009.png

The following documents are Approved and Electronically Signed this 3rd day of March, 2021, by Commissioner David C. Maehren.

- AP\_NOSHRFIR\_APSUPINV\_20210302140223 RES Fund
- AP\_NOSHRFIR\_APSUPINV\_20210302140514 GEN Fund
- February DRS Approval Document
- February Payroll Approval Document
- February Payroll Taxes Approval Document
- Meeting Minutes 2/16/2021
- Resolution 21-01 Donation of Apparatus

From: Richard Webster
To: Board Secretary

Subject: RE: Electronic Signature- Approved documents 3/2/2021

Date: Wednesday, March 3, 2021 8:24:26 AM

Attachments: image001.png

image002.png image003.png image004.png

The following documents are Approved and Electronically Signed this 3rd day of March, 2021, by Commissioner Rick Webster.

- AP\_NOSHRFIR\_APSUPINV\_20210302140223 RES Fund
- AP\_NOSHRFIR\_APSUPINV\_20210302140514 GEN Fund
- February DRS Approval Document
- February Payroll Approval Document
- February Payroll Taxes Approval Document
- Meeting Minutes 2/16/2021
- Resolution 21-01 Donation of Apparatus

From: Josh Pratt
To: Board Secretary

Subject: RE: Electronic Signature- Approved documents 3/2/2021

Date: Wednesday, March 3, 2021 8:36:29 AM

Attachments: image001.png

image002.png image003.png image004.png

The following documents are Approved and Electronically Signed this 3rd day of March, 2021, by Commissioner Josh Pratt.

- AP\_NOSHRFIR\_APSUPINV\_20210302140223 RES Fund
- AP\_NOSHRFIR\_APSUPINV\_20210302140514 GEN Fund
- February DRS Approval Document
- February Payroll Approval Document
- February Payroll Taxes Approval Document
- Meeting Minutes 2/16/2021

Resolution 21-01 Donation of Apparatus