



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
BOARD OF COMMISSIONERS MEETING**

AGENDA

September 3, 2026

5:30 p.m.

**Regular Meeting will be held via Zoom conferencing and
on-site at Station 61 17525 Aurora Avenue North**

Join Zoom Meeting

<https://us02web.zoom.us/j/83414034545?pwd=QVJhWGxPMetvaEdvMjJZSWFMMnBoQT09>

Meeting ID: 834 1403 4545

Passcode: 554785

Dial by your location: 1 253 215 8782

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Public Comment**
Public Comment Procedures:
Individuals wishing to comment must do so by signing the Public Comment Sign-In Sheet or if appearing virtually by "raising their hand" or the equivalent. Each individual must state their name, the organization they are affiliated with, if applicable, and their city of residence. The chair shall recognize those persons and provide them the opportunity to comment. Individuals may speak up to two minutes and those representing recognized organizations may speak up to four minutes.
- IV. **Consideration of Agenda**
- V. **Introduction of Director of Human Resources and Approval of Employment Contract /MOTION**
- VI. **Approval of Past Meeting Minutes**
 - August 20, 2026 – Regular Meeting Minutes / APPROVAL
- VII. **Correspondence**
- VIII. **Standing Agenda**
 1. Warrants – Motion to Approve
 - Reapproval of the July 23, 2026, Warrant Vouchers / MOTION
 2. Commissioners' Report
 3. Financial Report (*second meeting of each month*) **July Financial Report will be presented**
 4. Statistics Report (*reported annually at the 2nd meeting of January*)
 5. Strategic Activity Report
 6. RFA Activity Reports
- IX. **Old Business**
 - Update on RFA Potentially including City of Bothell and Snohomish County Fire District No. 10 / DISCUSSION
 - Resolution 26-06 RFA Governing Board Amending Regular Meeting Schedule / MOTION
 - 2027 Shoreline Fire Department Commissioners RFA Budget / DISCUSSION
 - Committee Assignment Opening / DISCUSSION
- X. **New Business**
- XI. **Projected Agendas**
- XII. **Adjournment**



Shoreline Fire Department
Dedicated to the Protection of Life and Property
Serving our Communities for Over 85 Years, Since 1939

FIRE CHIEF
Matt Cowan

COMMISSIONERS
Eric Adman Tyler Byers
Kim Fischer David Harris
Rod Heivilin Josh Pratt
Rick Nye Barb Sullivan
Rick Webster

**GOVERNING BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

Meeting Date:	September 3, 2026		
Agenda Title:	Personal Employment Contract Agreement – Director of Human Resources		
Background Information: The Director of Human Resources (HR) is a new position that will serve as a key member of the executive team and support the organization's human resources needs.			
Recommendation: Recommend that the Governing Board approve the Personal Employment Contract Agreement for Allison Jubb, effective September 8, 2026, through December 31, 2030.			
Financial Impact:	☒ YES	☐ NO	☐ Cost Neutral
	<i>New position in the organization.</i>		
Other Options:			
Attachments:	Director of HR employment agreement		

RECOMMENDED MOTION (IF APPLICABLE):

I move to authorize the RFA Governing Board of Commissioners to approve and sign the Director of HR employment agreement for Allison Jubb effective September 8, 2026, and ending on December 31st, 2030.

Follow Up Action(s):	
Follow up Person(s):	Fire Chief Matt Cowan
Follow up Date(s):	

EMPLOYMENT AGREEMENT
BETWEEN
SHORELINE FIRE DEPARTMENT
AND
ALLISON JUBB

September 8, 2026, through December 31, 2030

THIS EMPLOYMENT AGREEMENT (hereafter “Agreement”) is made and entered into by the Shoreline Fire Department (“Department”), a King County public agency, acting through its Governing Board (“Board”) and Allison Jubb, Director of Human Resources (“Director”) an individual.

RECITALS

WHEREAS, the Department desires to engage Allison Jubb as its Director, and

WHEREAS, the Department desires to provide certain benefits, establish certain conditions of employment, and to set working conditions of the Director, and

WHEREAS, the start date for Allison Jubb as an executive, exempt employee is September 8, 2026, and

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

TERMS OF AGREEMENT

1. **DUTIES AND AUTHORITIES:** The Department shall delegate the Director full authority, cooperation and resources necessary to accomplish the duties described in the job description for the Director and carry out, manage, and administer the established policies of the Department. The Director agrees to perform said duties competently and to the best of their abilities.

The Department may modify the Director’s job duties provided that the modified duties are consistent in nature, kind and degree to those duties appearing in the aforementioned job description. In the event the Department substantially increases job duties and/or the scope of job duties, the Director’s salary shall be renegotiated. In no event shall the Director’s salary and benefits be decreased because of the changed duties.

The Director is designated as an FLSA exempt employee and shall maintain a work schedule necessary to accomplish the requirements and duties of the Director as per the referenced job description.

The Director shall report to and take direction from the Fire Chief as appropriate.

WORK SCHEDULE: The work schedule for the Director shall be an average of 40 hours per week. The typical schedule shall be four 10-hour days per seven-day week, coordinated with the other exempt personnel for most productive coordination and coverage. When required, the Director may be called

upon to work extended hours or extra days to deal with emerging issues and/or meetings. When this occurs, the Director shall be allowed to reasonably flex days and/or hours to be consistent with the typical schedule.

9/80 schedule with Telecommute day after five years - After completion of five years in the position, the employee may opt to switch to a “9/80” schedule, which is four 9-hour days per week and working every other 5th day, Monday or Friday. The ninth day shall be a designated telecommute day in lieu of physically working in the office. Those days shall be tracked in Vector as telecommute days and the employee shall keep records of hours worked and work performed remotely.

2. **TERM:** This Agreement shall become effective on September 8, 2026, at 0000 hours and shall remain in effect through midnight on December 31, 2030, unless terminated per Section 5 of this Agreement.
 - a. Twelve (12) months prior to the December 31, 2030, expiration date, the Director and the Fire Chief shall begin discussions on a contract for three (3) year extensions or notice of intent to terminate upon the expiration date contained herein may be provided by either party.
 - b. If notice of desire to extend is given and satisfactory terms are not reached, unless otherwise agreed, the current contract will expire on December 31, 2030, and there shall be no severance.
 - c. If the Department intends to not extend the contract, written notice of intent to not extend shall be given by June 30, 2030. If no notice is given and employment is terminated, the Director shall be entitled to severance as specified in “Termination without just cause”, section 5.
3. **COMPENSATION:** The Director’s position pay as of the effective date of this Agreement shall be \$16,625 per month and shall be paid at the same intervals and in the same manner as other Department employees. The salary will be increased by 5%, not including COLAs, after 12 months, on September 8, 2027.
 - a. Effective every October 1, the Director’s salary shall be evaluated for adjustments for the following year, effective January 1. In evaluating the salary, the Fire Chief shall consider any changes to the scope of work, responsibilities, cost of living adjustments and industry comparables.
 - b. Compensatory Time/Straight Pay: It is recognized that the Director will be required to spend additional hours over and above their regular workweek to accomplish the essential functions of their job. Since the Director does not receive FLSA overtime, the parties agree that the Director shall have the option to receive compensatory leave time or have it converted to pay at a straight time rate, to be paid monthly, up to an amount of fifteen (15) hours monthly. These amounts shall be reported to Department of Retirement Systems to be applied to the period worked.
 - c. Nothing in this Agreement shall preclude the Department, in its sole discretion, from granting an additional salary and/or benefit adjustment (either lump sum or as an increase to salary) beyond that provided for in this section, based on actual job performance, change in the scope of job duties or other factors.
 - d. Nothing in this Agreement shall preclude the Director from discussions with the Fire Chief regarding additional salary and/or benefit adjustments based on actual job performance, change in the scope of job duties or other factors.

- e. For calculating an hourly rate of pay where required in this Agreement, the monthly salary shall include the position pay, longevity pay, deferred wages, and educational incentive, if applicable, multiplied by 12 months and divided by 2,080.
 - f. Longevity in exempt position: For each two years in this respective executive, exempt, position the Director will receive a 2% pay increase to their position pay up to a total of 14%. This increase will be applied on the anniversary date of their appointment to an executive, exempt position. The first step increase shall occur on September 8, 2028. Longevity pay shall be applied to the employee's base position pay.
 - g. When required to work outside their normal schedule, the employee may elect to request straight time, hour for hour compensation for additional hours worked in a calendar year. These hours are known as "exempt time on" and accounted for in the Vector reporting system. At any point in a given year the employee may request reimbursement for these hours by submitting the appropriate time accounting form, along with their Vector report showing "exempt on" hours worked. The number of hours for "Exempt Time On" reimbursement shall not exceed the number of vacation hours utilized for each calendar year.
3. **PERFORMANCE EVALUATION:** The Fire Chief shall prepare written performance evaluations of the Director's work on an annual basis. Evaluations should include achievable goals and objectives for the next performance period. The Director shall be provided with the necessary resources to accomplish said goals and objectives.

A three hundred sixty (360) degree evaluation may be a part of the Director's performance evaluation process.

The criteria for performance evaluations shall be reviewed with the Director before the first evaluation is conducted.

Any deficiencies in the Director's work, not of a minor nature, shall, to the extent reasonably possible, be noted promptly in writing with a copy provided to the Director. Any deficiencies not so noted shall not serve as a basis for discipline or discharge.

4. **TERMINATION OF EMPLOYMENT**

By the Department: The Department may terminate the Director's employment for just and material cause, subject to Department policy as described in existing Administrative Policy 105 (Disciplinary Program) and the following conditions:

- a. Before determining to discharge the Director, the Fire Chief shall provide the Director with a written notice of intention and the basis for the intended action.
- b. The Director shall be afforded the opportunity to meet with the Fire Chief to provide factual and legal support for their position prior to the Department taking final action of termination.
- c. The Director shall be permitted a minimum of thirty (30) days after receipt of notice to prepare their defense.

- d. The Director may be placed on full paid administrative leave status during the notice and hearing process.
- e. If the cause for the termination shall be found to be not just and/or material, the Director shall be reinstated under the terms of this Agreement.
- f. The Director will be on probation for the first year of their executive, exempt, position. If prior to the end of that year the Department does not believe that the Director should continue in this role, or if the Director chooses to voluntarily end their role, then he/she shall be able to return to their previous position in the Department.

By the Director: In the event that the Director elects to separate their employment from the Department, they shall give the Department at least six (6) months advance written notice, or as otherwise mutually agreed to by the parties.

- a. In the event the Director elects to separate their employment from the Department (per Section 5), there shall be no severance payment.
- b. The Director shall be entitled to maintenance of all pay and benefits until separation of employment, at which point any accrued or unused benefits shall be given in a cash payment as described for each benefit.

Termination Without Just Cause: In the event that the Department terminates the Director without just cause, the Director will be paid the cash equivalent of six (6) months of base pay (position pay, deferred wages, and education incentive), plus the cash equivalent of six (6) months contribution to their LEOFF retirement pension at the present value, plus six (6) months of vacation accrual, and provided six (6) months of medical and dental premium from the date of termination. If the Director is eligible for post-employment medical benefits program and it is sufficient to cover through standard Medicare age, then the cash equivalent shall be provided in lieu of actual coverage. For example, if the Director retires at 60 years of age and is eligible for 6 years of PEMB, then one (1) year would normally be forfeited. This would result in an additional six (6) months of premium.

- 5. **OFF-DUTY RESPONSE AND RESIDENCY:** The Director agrees to respond to emergencies as per the referenced job description. It shall not be mandatory for the Director to reside within Department boundaries.
- 6. **BENEFITS:** The Director shall receive the benefits listed in this Agreement throughout the term of this Agreement as specified.
 - a. **Medical and Dental Coverage:** The Department shall provide medical and dental coverage for the Director and their eligible dependents.
 - 1) The Department shall pay one hundred percent (100%) of the premiums for the current Department medical and dental plan, or other mutually agreeable plan, for the Director, their spouse or state defined domestic partner and eligible dependents throughout the term of this Agreement. The Director shall also receive other benefits from these plans consistent with the rest of the Department, such as an HRA contribution for a high-deductible medical plan.

- 2) The Department shall pay up to an equivalent amount of the afore-mentioned plan premium costs per month for the Director, their spouse or state-defined domestic partner and their eligible dependents on any of the other plans the employee may elect.
 - 3) **Annual Wellness Exam:** The Director may complete an annual wellness exam as specified under Department policy. When an employee completes an annual wellness exam in a given calendar year and the employee experiences Temporary Duty Disability (TDD) in the subsequent year, they will be covered for a period of time not to exceed a total of six (6) months (182 days) at their current rate of pay. This shall be accomplished through a combination of Labor and Industries time loss payments with the balance supplemented by the Department to make the employee whole. Such supplements shall not be charged against the employee's sick leave. During the Labor and Industries' approved time loss, the employee shall continue to receive benefits.
- b. **PERS Retirement:** The Director shall be a member of the PERS retirement system with its associated benefits. Contributions toward the PERS plan shall be made in accordance with current state law.
- DRS Service Credit Purchase Equivalent:** Upon separation from the Shoreline Fire Department, the Department will pay 25% of the costs to purchase one (1) additional year PERS service credit(s) for every one (1) year worked under an exempt contract. The Department will pay as a lump sum payment calculated from the PERS system. For any time worked less than a one-year increment, the Department's payment will be prorated.
- c. **Deferred Wages (457 Plan):** Each month, the Department shall contribute one thousand dollars (\$1,000) to one of the Department's selected deferred wages plans.
- d. **Long-Term Disability Insurance:** The Department shall pay up to \$100 monthly toward the premium for the disability insurance policy currently available to non-represented employees.
- e. **Life Insurance:** The Department shall pay the premium for each employee on a group rate for the following life insurance benefits through WSCFF's partner, DiMartino & Associates. The cost of the program to the department shall not exceed \$450 annually.
- f. Any costs exceeding that amount will be covered by a payroll deduction for that employee. Employees will have the option to purchase additional coverage at their own expense:

- | | |
|-------------|---------------------------------|
| • \$100,000 | Employee Life |
| • \$1,000 | Dependent Life |
| • \$100,000 | Accidental Death and Disability |
| • \$100,000 | Line of Duty Death Benefit |

The provider of life insurance for the Department shall be reviewed on an annual basis and compared to other programs to ensure that it is the best option available to the employees. This review will be conducted by an established insurance review committee as established by the Labor Management Committee.

9. **Time Off Benefits**

- 1) **Sick Leave and HRA VEBA Accounts:** The Director shall participate in the HRA VEBA benefit plan. Contributions to the HRA VEBA benefit plan shall be funded monthly as a mandatory salary contribution.

- a) The Director shall accumulate paid sick leave at the rate of fourteen and a half (14.5) hours per month of service up to a maximum of 664 hours. Sick leave accumulation in any one year may be carried over to succeeding years up to the maximum allowable amount and will be eligible for use based on Department policy and as provided for in State and Federal family leave laws.
 - b) The Director shall carry over their actual current/accrued sick leave balance. If the balance is above 664 hours, the balance shall be allowed to be carried above 664 hours until the balance drops below that level. Upon falling below 664 hours, that shall become the maximum hours allowed.
 - c) As long as the Director's sick leave balance remains above 664 hours, he/she shall have the equivalent of seven and a quarter (7.25) hours of pay (at their hourly rate) added monthly to be placed in a mutually agreed upon health care trust account or the employee's 401A account. If the employee's sick leave balance falls below 664 hours, beginning the following month the payments shall cease, and the employee will begin accruing sick leave at a rate of 14.5 hours per month. Immediately upon achieving a balance above 664 hours, sick leave hours accrual shall cease, and the payments shall resume (so long as the balance is still above 664 hours). Any extra sick leave hours accrued in reaching the cap again will also be added to the health care trust at the rate of .5 hours of compensation for every sick leave hour above the cap.
 - d) Upon separation, accrued sick leave shall be paid to the Director at a rate of 50% per sick leave hour. The Director will have the flexibility to place the accrued sick leave dollar value into a health care trust account (HRA VEBA, MERP) and/or a 401a account. The Director can determine the dollar value into any combination of accounts listed above or choose just one account. If the benefit provider determines whether the options are not compliant, then other options shall be explored.
- 2) **Bereavement Leave:** The Director shall be allowed up to forty (40) hours of Bereavement Leave from the date of occurrence, to be used within thirty (30) calendar days. Additional time off will be reviewed by the Fire Chief or designee and may be approved on a case-by-case basis.

Bereavement Leave is defined as time off for a death in the employee's immediate family as defined below per [RCW 42.17A.005](#).

Immediate Family is defined as an employee's spouse or domestic partner, child, stepchild, grandchild, parent, stepparent, grandparent, brother, half-brother, sister, or half-sister of the employee and the spouse or the domestic partner of any such person. In addition, a child, stepchild, grandchild, parent, stepparent, grandparent, brother, half-brother, sister, or half-sister of the employee's spouse or domestic partner and the spouse or the domestic partner of any such person.

- 3) **Emergency Leave:** The Director shall be allowed up to ten hours of Emergency Leave for home emergencies as described below:

Home emergencies are defined as an emergent home crisis, emergent or pending damage to the home, personal property and/or the inability for the employee to travel to work due to storm, fire, flooding, earthquake or other similar accidents or acts of nature where advanced planning could not have mitigated the employee's work obligation.

- 4) **Parental Leave:** All day shift employees shall be allowed up to two (2) work shifts of paid Parental Leave annually for the birth or adoption of their child. The Parental Leave shall be used no later than thirty (30) days after the birth or adoption of the employee's child.
- 5) **Jury/Court Duty:** The Department agrees to allow time off with no loss of pay or benefits for jury duty regardless of the number of days involved.
 - a) Administrative Staff must immediately return to work to complete assigned work hours upon completion of required court hours.
 - b) Any funds received for jury duty, while on scheduled hours, except for mileage reimbursement, shall be returned to the Department.
 - c) The following documentation is required for jury duty and shall be submitted to Human Resources:
 - Jury Summons (turned in prior to service)
 - Compensation documentation
 - Release from service documentation (provided by the court)
- 6) **Holidays:** The Director will be given one hundred twenty (120) hours of holiday leave each calendar year.

The following are Department-recognized holidays. Administrative offices will be closed on these days. The Director will be charged holiday hours for these days but may be modified by prior approval of the Fire Chief.

New Year's Day (Jan 1)	Labor Day (1 st Mon in Sep)
Martin Luther King Day (3 rd Mon in Jan)	Veteran's Day (Nov 11)
Presidents Day (3 rd Mon in Feb)	Thanksgiving Day (4 th Thurs in Nov)
Memorial Day (Last Mon in May)	Day After Thanksgiving Day (4 th Fri in Nov)
Independence Day (July 4)	Christmas Day (Dec 25)
Juneteenth Day (Jun 19)	

The Director's holiday leave bank will be debited the appropriate hours for the holiday taken, *i.e., 8 hours per holiday for those working 8 hour days and 10 hours per holiday for those working 10 hour days.*

If a holiday falls on the Director's regular scheduled day off, he/she has the option to reschedule the holiday time off on a different day of their choice.

Any remaining holidays and all holiday hours must be used in the calendar year in which they are earned.

- 7) **Vacation:** If the Director is currently an employee with the Department, then that individual's vacation hours will transfer to their new position. For vacation hour accrual rate purposes, the Director shall start with 14 years of service in recognition of prior experience, or the third level as highlighted below. The Director shall start employment with 240 vacation hours but then shall not accrue additional hours until the 13th month of employment. If separating from the Department before the 13th month of employment, the Director shall reimburse the Department

for a prorated amount of vacation hours. The Director shall accrue vacation hours at the rate of one twelfth (1/12) per month of service based on the following schedule.

Years of Service	Annual Hours
0 through 8 th year	192
9 through 13 th year	216
14 through 18 th year	240
19 through 23 rd year	264
24 through 29 th year	288
30 plus years	312

Except when notice to retire has been served as described below, the Director shall not carry over into the next year a vacation balance exceeding one half (1/2) of the annual vacation hours per the Director's years of service schedule. Any excess balance on January 1 of each year shall be paid out at the Director's previous year's December hourly rate in that January's paycheck.

If notice of intent to retire in the following year is given before September 1st, the employee may carry over vacation hours equivalent to one year of accrual.

Upon separation, the Director shall receive payment for unused and accrued vacation at the Director's hourly rate of pay.

10. **UNIFORM AND EQUIPMENT:** The Department will provide the Director's required safety equipment as necessary.

The Director shall initially receive a \$225 clothing allowance, and then a \$675.23 clothing allowance paid out on the January paycheck, which will be increased annually commensurate with CPI-U per the Collective Bargaining Agreement.

11. **PROFESSIONAL DEVELOPMENT:** The Department shall support continuing education consistent with Policy 139 including education incentive, and as necessary to ensure compliance with all applicable laws, regulations, and policies pertinent to the business of the Department.

12. **BUSINESS TRAVEL and EXPENSES, MEMBERSHIPS AND VEHICLE**

- a. **Business Travel:** The Department shall reimburse the Director, as applicable Department policy, for registrations, meals, lodging, travel, and other related materials for attendance at training, seminars, conferences and other extraordinary work-related activities when approved by the Fire Chief.
- b. **Memberships:** The Department shall pay for the Director's membership dues and expenses for participation in professional and community organizations and the subscription or purchase of related publications as approved by the Fire Chief.
- c. **Vehicle:** The Department shall provide a vehicle for official use by the Director when necessary.
13. **LIABILITY INSURANCE:** The Department shall provide liability insurance for the benefit of the Director, as outlined in Department Resolution 90-2, for the maximum purposes permitted by RCW 52.12.071.

14. **GENERAL PROVISIONS:** This Agreement constitutes the entire Agreement between the parties. The parties further agree that this Agreement shall not be amended or modified except in writing signed by both parties.

Should any provision or portion of this Agreement or application of such provision be rendered or declared invalid by a court of final jurisdiction or by reason of existing or subsequently enacted legislation, the remaining parts or portions of this Agreement shall remain in full force and effect.

The parties agree that any and all claims relating in any manner to the Director's employment with the Department, or to any termination thereof, whether arising under federal, state, or local statute, ordinance or regulation, or under the common law of tort or contract, or pursuant to any other cause of action, shall be resolved exclusively by final and binding arbitration according to the rules of the American Arbitration Association. The costs of said arbitration shall be borne by the Department. Should the Director elect to pursue any such claims for arbitration he/she must give the Department written notice of that intent no later than sixty days following the final action of the Department giving rise to the claim. Unless the parties agree otherwise in writing, failure by the Director to give timely notice under this provision shall operate as an absolute bar to any claim in any court or tribunal, public or private. The Arbitrator is hereby empowered to award any relief provided for by any otherwise applicable statute, ordinance, regulation, law, or by common law.

15. **SUCCESSORS:** The parties intend for this Agreement to be binding on any successors to the Department. The Department agrees to advise any successor of this Agreement of its intended designation.

In the event it is determined that the successor is not bound and the successor does not employ the Director pursuant to terms provided for in this Agreement, or as otherwise acceptable to the Director, the Department shall be obliged to pay the Director the severance pay contained in Section 5, of this Agreement, in the event the Director's employment is terminated.

IN WITNESS WHEREOF, the parties have executed this agreement on the 3rd day of September 2026.

Allison Jubb, Director

Matt Cowan, Fire Chief

WITNESSED BY:

Beatriz Goldsmith, Board Secretary

**BOARD OF COMMISSIONER OF THE SHORELINE FIRE
DEPARTMENT REGIONAL FIRE AUTHORITY (RFA)**

Eric Adman, Commissioner

Tyler Byers, Commissioner

Kimberly A. Fischer, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner



SHORELINE FIRE DEPARTMENT (RFA) GOVERNING BOARD MEETING

SHORELINE FIRE DEPARTMENT (RFA) REGULAR MEETING MINUTES August 20, 2026

Vice-Chair Adman called the regular meeting of the Shoreline Regional Fire Authority (RFA) Governing Board to order at 5:30 p.m. on August 20, 2026, at Station 51, 7220 NE 181st Street, Kenmore, WA. 98028. Vice-Chair Adman read into the record the excused absence of Commissioner Sullivan.

PRESENT:

Eric Adman , Vice-Chair	Andres Orams , Deputy Chief (DC)
Tyler Byers , Commissioner (attended via Zoom)	Matt Hochstein , Deputy Chief (DC)
Kimberly Fischer , Chair (attended via Zoom)	
David Harris , Commissioner	
Rod Heivilin , Commissioner	
Rick Nye , Commissioner	
Josh Pratt , Commissioner (attended via Zoom at 5:47 p.m.)	
Rick Webster , Commissioner	
Lisa Wollum , Commissioner (attended via Zoom)	

ABSENT:

- **Barb Sullivan**, Commissioner

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT:

- No public comment was received.

IV. CONSIDERATION OF AGENDA:

- None.

V. APPROVAL OF PAST MINUTES:

- *The Vice Chair asked if there were any corrections or amendments to the August 6, 2026, Regular Meeting minutes. Hearing none, the Chair declared the minutes approved as presented.*

VI. CORRESPONDENCE:

- None.

VII. STANDING AGENDA:

1. Warrants:

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

Second Board Meeting
AUGUST 20, 2026

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260813001 - 26081309	402,707.11	8/12/26
Vendor Voucher(s)	260817001 - 260817047	69,026.36	8/19/26
	260821001 - 260821002	27,330.20	8/19/26
Payroll Vouchers	82626A - 82626M	209,680.15	8/26/26
ACH Payment Request - Payroll Direct Deposit	ACH	1,516,188.06	8/26/26
ACH Payment Request - Payroll Taxes	ACH	460,614.79	8/27/26
ACH Payment Request - HRA/VEBA	ACH	82,316.62	8/28/26
ACH Payment Request - ALERUS (457 Plan)	ACH	123,391.59	8/28/26
ACH Payment Request - WA DCP	ACH	62,356.57	8/28/26
ACH Payment Request - Dept. of Retirement Systems	ACH	305,262.53	8/28/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	28,488.37	8/28/26
ACH Payment Request - DSHS	ACH	5,661.24	8/28/26

\$ 3,293,023.59

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	260808001 - 260808007	84,762.09	8/12/26
Vendor Voucher(s)	260814001 - 260814009	9,116.32	8/19/26
Vendor Voucher(s)	260820001 - 260820002	4,301.95	8/19/26
Payroll Vouchers	ALS82626A - ALS82626I	43,256.25	8/26/26
ACH Payment Request - Payroll Direct Deposit	ACH	358,558.37	8/26/26
ACH Payment Request - Payroll Taxes	ACH	104,848.04	8/27/26
ACH Payment Request - HRA/VEBA	ACH	18,433.26	8/28/26
ACH Payment Request - ALERUS (457 Plan)	ACH	35,984.36	8/28/26
ACH Payment Request - WA DCP	ACH	22,380.00	8/28/26
ACH Payment Request - Dept. of Retirement Systems	ACH	83,191.05	8/28/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	6,530.62	8/28/26
ACH Payment Request - DSHS	ACH	2,069.00	8/28/26

\$ 773,431.31

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	260807001	64,507.90	8/12/26

\$ 64,507.90

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)	260812001	8,772.98	8/12/26

\$ 8,772.98

RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	260810001 - 260810005	95,400.76	8/12/26
Vendor Voucher(s)	260816001 - 260816004	39,627.83	8/19/26
Vendor Voucher(s)	260818001	11,758.63	8/19/26

\$ 146,787.22

RFA NKCTC FUND: 10-064-0100				
Vendor Voucher(s)	260811001 - 260811002	18,650.10	8/12/26	
Vendor Voucher(s)	260819001	3,265.03	8/19/26	

\$ 21,915.13

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	260809001	3,165.60	8/12/26
Vendor Voucher(s)	260815001	11,601.95	8/19/26

\$ 14,767.55

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION		
Move to accept disbursements in the amount of :	\$ 4,323,205.68	

MOTION: Commissioner Heivilin moved, and Commissioner Harris seconded a motion to accept the disbursements for \$4,323,205.68 per the detail above. The motion passed; eight ayes.

2. Commissioners' Report:

- None.

3. Financial Report:

- The July 2026 Financial Summary Report will be provided at the next Governing Board meeting.

4. Statistics Report:

- None.

5. Strategic Activity Report:

- None.

6. RFA Activity Reports:

- **Chief Cowan** provided a written RFA activity report, which is attached and incorporated by reference.
 - DC Orams reported that a Department brush rig and two personnel were deployed to a wildland fire in Chelan.
 - DC Orams acknowledged the passing of Mike Cooper, a longtime Shoreline Fire Department Firefighter/Lieutenant and union president and recognized his many years of service to the Department.
- **DC Hochstein** provided a written RFA activity report, which is attached and incorporated by reference.
 - In response to Commissioner Webster, DC Hochstein provided an update on the ladder apparatus. The Bothell ladder has completed final inspection and will undergo additional shop work and several months of upfitting before being placed into service. The Department's new ladder is currently in service. DC Hochstein also noted that the backup ladder apparatus is currently out of service due to mechanical issues and prior accident.
 - DC Hochstein provided a follow-up to Commissioner Nye's prior question regarding the utility bill for Station 51.
 - Station 51 is served by Puget Sound Energy (PSE), while the other stations receive electricity through Seattle City Light. The PSE bill includes both gas and electricity, contributing to the higher monthly utility cost at Station 51. DC Hochstein noted that billing corrections have occurred due to incorrect meter readings, resulting in refunds to the Department. The Department has implemented monthly tracking of utility costs to identify unusual fluctuations, better understand usage trends, and support the Climate Action Committee and Clean Buildings initiatives. The tracking will also assist in evaluating the impact of future capital projects on utility usage and costs. DC Hochstein further noted anticipated utility rate increases in 2027, including a 15% increase from Seattle City Light.
- **DC Orams** provided a written RFA activity report, which is attached and incorporated by reference.
 - In response to Commissioner Adman's question regarding the Crisis Center Check-In, DC Orams reported that the Departments Division Chief Strojan Kennison meets periodically with the Kirkland crisis center and Mobile Integrated Health (MIH) team to receive updates and discuss Department interactions with the center.

VIII. OLD BUSINESS:

- **Potential of Bothell Joining the Regional Fire Authority (RFA):**
 - No update.

IX. NEW BUSINESS:

- None.

X. PROJECTED AGENDA:

- The Board discussed the September 17 Governing Board Meeting due to a conflict with the King County Fire Chiefs Association Leadership Summit. The Board will determine at the next meeting whether to cancel the September 17 meeting or reschedule it for an alternate date.
- Commissioner Nye is expected to be absent or participate remotely at the September 3 and October 15 Governing Board Meetings.
- Commissioner Adman noted for the record that Commissioner Wollum's resignation will be effective September 2, 2026, due to relocation outside the District. The Northshore Fire District will begin the process of filling the resulting vacancy on its District Board, which will also affect representation on the RFA Governing Board.

XI. EXECUTIVE SESSION:

- None.

The Governing Board adjourned the regular meeting at 5:48 p.m.

Minutes prepared by: Beatriz Goldsmith

Beatriz Goldsmith
Secretary to the Governing Board

Kimberly A. Fischer, Chair

Eric Adman, Vice-Chair

Tyler Byers, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

First Board Meeting
SEPTEMBER 3, 2026

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260827001 - 260827038	53,176.11	8/26/26
Vendor Voucher(s)	260905001 - 260905028	65,835.04	9/2/26
Payroll Voucher	90926A - 90926D	21,072.10	9/9/26
ACH Payment Request - Payroll Direct Deposit	ACH	151,158.38	9/11/26
Payroll - Taxes	ACH	23,969.94	9/14/26
Dept of Retirement Systems	ACH	26,127.85	9/29/26

\$ 341,339.42

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	260823001 - 260823006	15,667.24	8/26/26
	260902001 - 260902005	39,592.54	9/2/26
Payroll Voucher	ALS90926A - ALS90926D	4,944.96	9/9/26
ACH Payment Request - Payroll Direct Deposit		79,871.05	9/11/26
Payroll - Taxes		16,682.54	9/14/26
Dept of Retirement Systems		14,544.32	9/29/26

\$ 171,302.65

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	260822001	48,406.00	8/26/26
Vendor Voucher(s)	260901001 - 260901002	12,661.67	9/2/26

\$ 61,067.67

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)		No Activity	

\$ -

RFA CAPITAL FUND: 10-064-3010			
Vendor Voucher(s)	260825001 - 260825006	290,230.37	8/26/26
Vendor Voucher(s)	260904001 - 260904004	18,593.78	9/2/26

\$ 308,824.15

RFA NKCTC FUND: 10-064-0100

Vendor Voucher(s)	260826001 - 260826002	2,831.70	8/26/26
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\$	2,831.70
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RFA FIRE BENEFIT FEE: 10-064-0030

Vendor Voucher(s)		No Activity	
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\$	-
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RFA BENEFITS FUND: 10-064-6050

Vendor Voucher(s)	260824001 - 260824004	270,723.10	8/26/26
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Vendor Voucher(s)	260903001 - 260903006	6,824.81	9/2/26
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\$	277,547.91
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RFA DONATION FUND: 10-064-6030

Vendor Voucher(s)			
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\$	-
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RFA RESERVE FUND: 10-064-6010

Vendor Voucher(s)			
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\$	-
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MOTION**Move to accept disbursements in the amount of :**

\$	1,162,913.50
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Shoreline Fire Department
Dedicated to the Protection of Life and Property
Serving our Communities for Over 85 Years, Since 1939

FIRE CHIEF
Matt Cowan

COMMISSIONERS
Eric Adman
Kim Fischer
Rod Heivilin
Rick Nye
Rick Webster
Tyler Byers
David Harris
Josh Pratt
Barb Sullivan

**GOVERNING BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING
MOTION APPROVAL FORM**

☐ Informational Only

☒ Approval by Motion

Meeting Date:	September 3, 2026		
Agenda Title:	REVISED WARRANT DISBURSEMENTS		
Background Information: Submitted at the July 23, 2026 Board Meeting			
Type of Transaction	Fund#	Amount	Disbursement Date
ACH Payment Request- Post Retirement Medical Benefits	10-064-6080	161,788.80	7-17-2026
Correction submitted for September 3, 2026 Board Meeting			
Type of Transaction	Fund#	Amount	Disbursement Date
ACH Payment Request- Post Retirement Medical Benefits	10-064-6080	\$16,178.88	7-17-2026
Notation: ACH amount was incorrectly entered on the Voucher Cover Sheet for Board's approval. Grand Total: \$4,137,175.88 (Incorrect Amount) / \$3,991,565.96 (Correct Amount)			
Recommendation: Motion to approve the revised voucher warrant approval sheet total from the July 23, 2026 Board meeting.			
Financial Impact:	☐ YES ☐ NO ☐ Cost Neutral		
Cost Impact:	None		
Other Options:	N/A		
Attachments:	Voucher Cover Sheet Correction		

BOARD OF COMMISSIONERS MOTION

I move to accept the revised disbursements in the amount of \$3,991,565.96 for the July 23, 2026, Board meeting warrant voucher approvals.

Follow Up Action(s):	
Follow up Person(s):	Accounts Payable
Follow up Date(s):	

Voucher Cover Sheet- Correction

Submitted at the July 23, 2026 Board Meeting

Type of Transaction	Fund #	Amount	Disbursement Date
ACH Payment Request- Post Retirement Medical Benefits	10-064-6080	161,788.80	7-17-2026

Correction submitted for September 3, 2026 Board Meeting

Type of Transaction	Fund #	Amount	Disbursement Date
ACH Payment Request- Post Retirement Medical Benefits	10-064-6080	\$16,178.88	7-17-2026

Notation:

ACH amount was incorrectly entered on the Voucher Cover Sheet for Board's approval.

Grand Total: \$4,137,175.88 (Incorrect Amount)

\$3,991,565.96 (Correct Amount)

Resources:

- July 23, 2026, Voucher Cover Sheet
- Voucher Approval Document

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

Approved

DO NOT ENTER ON THIS SHEET

Second Board Meeting
JULY 23, 2026

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260704001 - 260704038	382,956.94	7/15/26
Vendor Voucher(s)	260711001 - 260711044	152,575.18	7/22/26
Payroll Vouchers	72926A - 72926N	255,230.33	7/29/26
ACH Payment Request - Payroll Direct Deposit	ACH	1,258,924.84	7/28/26
ACH Payment Request - Payroll Taxes	ACH	306,143.71	7/29/26
ACH Payment Request - HRA/VEBA	ACH	82,133.32	7/30/26
ACH Payment Request - ALERUS (457 Plan)	ACH	128,730.60	7/30/26
ACH Payment Request - WA DCP	ACH	62,425.27	7/30/26
ACH Payment Request - Dept. of Retirement Systems	ACH	273,338.60	7/30/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	28,789.98	7/30/26
ACH Payment Request - DSHS	ACH	4,934.38	7/30/26
ACH Payment Request - Payroll Taxes - Additional	ACH	480.66	7/9/26

\$ 2,936,663.81

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	260702001 - 260702010	70,426.93	7/15/26
Vendor Voucher(s)	260707001 - 260707013	54,972.01	7/22/26
Post Retirement Medical Benefits	ACH	161,788.80	7/17/26
Payroll Vouchers	ALS72926A - ALS72926J	88,015.51	7/29/26
ACH Payment Request - Payroll Direct Deposit	ACH	340,002.38	7/28/26
ACH Payment Request - Payroll Taxes	ACH	117,176.43	7/29/26
ACH Payment Request - HRA/VEBA	ACH	49,229.44	7/30/26
ACH Payment Request - ALERUS (457 Plan)	ACH	70,532.07	7/30/26
ACH Payment Request - WA DCP	ACH	22,363.93	7/30/26
ACH Payment Request - Dept. of Retirement Systems	ACH	79,340.33	7/30/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	6,631.04	7/30/26
ACH Payment Request - DSHS	ACH	2,069.00	7/30/26
ACH Payment Request - Dept. of Retirement Systems	ACH	916.36	7/15/26

\$ 1,063,464.23

RFA ALS CAPITAL FUND: 10-064-6060

Vendor Voucher(s)	260701001	56,438.67	7/15/26
Vendor Voucher(s)	260712001 - 260712002	2,710.45	7/22/26

\$ 59,149.12

RFA MIH EXPENSE FUND: 10-064-6070

Vendor Voucher(s)	No Activity
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\$ -

RFA CAPITAL FUND: 10-064-3010

Vendor Voucher(s)	260705001 - 260705004	18,193.18	7/15/26
Vendor Voucher(s)	260709001 - 260709005	14,130.45	7/22/26

\$ 32,323.63

RFA NKCTC FUND: 10-064-0100

Vendor Voucher(s)	260703001 - 060703004	9,191.25	7/15/26
Vendor Voucher(s)	260710001 - 260710002	11,222.04	7/22/26

\$ 20,413.29

RFA FIRE BENEFIT FEE: 10-064-0030

Vendor Voucher(s)	No Activity
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\$ -

RFA BENEFITS FUND: 10-064-6050

Vendor Voucher(s)	260706001 - 260706002	7,363.82	7/15/26
Vendor Voucher(s)	260708001 - 2608002	3,290.13	7/22/26
Post Retirement Medical Benefits	ACH	14,507.84	7/17/26

\$ 25,161.79

RFA DONATION FUND: 10-064-6030

Vendor Voucher(s)	No Activity
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\$ -

RFA RESERVE FUND: 10-064-6010

Vendor Voucher(s)	No Activity
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\$ -

MOTION

Move to accept disbursements in the amount of :

\$	4,137,175.88
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**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

Updated

DO NOT ENTER ON THIS SHEET

Second Board Meeting
JULY 23, 2026

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260704001 - 260704038	382,956.94	7/15/26
Vendor Voucher(s)	260711001 - 260711044	152,575.18	7/22/26
Payroll Vouchers	72926A - 72926N	255,230.33	7/29/26
ACH Payment Request - Payroll Direct Deposit	ACH	1,258,924.84	7/28/26
ACH Payment Request - Payroll Taxes	ACH	306,143.71	7/29/26
ACH Payment Request - HRA/VEBA	ACH	82,133.32	7/30/26
ACH Payment Request - ALERUS (457 Plan)	ACH	128,730.60	7/30/26
ACH Payment Request - WA DCP	ACH	62,425.27	7/30/26
ACH Payment Request - Dept. of Retirement Systems	ACH	273,338.60	7/30/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	28,789.98	7/30/26
ACH Payment Request - DSHS	ACH	4,934.38	7/30/26
ACH Payment Request - Payroll Taxes - Additional	ACH	480.66	7/9/26

\$ 2,936,663.81

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	260702001 - 260702010	70,426.93	7/15/26
Vendor Voucher(s)	260707001 - 260707013	54,972.01	7/22/26
Post Retirement Medical Benefits	ACH	16,178.88	7/17/26
Payroll Vouchers	ALS72926A - ALS72926J	88,015.51	7/29/26
ACH Payment Request - Payroll Direct Deposit	ACH	340,002.38	7/28/26
ACH Payment Request - Payroll Taxes	ACH	117,176.43	7/29/26
ACH Payment Request - HRA/VEBA	ACH	49,229.44	7/30/26
ACH Payment Request - ALERUS (457 Plan)	ACH	70,532.07	7/30/26
ACH Payment Request - WA DCP	ACH	22,363.93	7/30/26
ACH Payment Request - Dept. of Retirement Systems	ACH	79,340.33	7/30/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	6,631.04	7/30/26
ACH Payment Request - DSHS	ACH	2,069.00	7/30/26
ACH Payment Request - Dept. of Retirement Systems	ACH	916.36	7/15/26

\$ 917,854.31

RFA ALS CAPITAL FUND: 10-064-6060

Vendor Voucher(s)	260701001	56,438.67	7/15/26
Vendor Voucher(s)	260712001 - 260712002	2,710.45	7/22/26

\$ 59,149.12

RFA MIH EXPENSE FUND: 10-064-6070

Vendor Voucher(s)	No Activity
-------------------	-------------

\$ -

RFA CAPITAL FUND: 10-064-3010

Vendor Voucher(s)	260705001 - 260705004	18,193.18	7/15/26
Vendor Voucher(s)	260709001 - 260709005	14,130.45	7/22/26

\$ 32,323.63

RFA NKCTC FUND: 10-064-0100

Vendor Voucher(s)	260703001 - 060703004	9,191.25	7/15/26
Vendor Voucher(s)	260710001 - 260710002	11,222.04	7/22/26

\$ 20,413.29

RFA FIRE BENEFIT FEE: 10-064-0030

Vendor Voucher(s)	No Activity
-------------------	-------------

\$ -

RFA BENEFITS FUND: 10-064-6050

Vendor Voucher(s)	260706001 - 260706002	7,363.82	7/15/26
Vendor Voucher(s)	260708001 - 2608002	3,290.13	7/22/26
Post Retirement Medical Benefits	ACH	14,507.84	7/17/26

\$ 25,161.79

RFA DONATION FUND: 10-064-6030

Vendor Voucher(s)	No Activity
-------------------	-------------

\$ -

RFA RESERVE FUND: 10-064-6010

Vendor Voucher(s)	No Activity
-------------------	-------------

\$ -

MOTION

Move to accept disbursements in the amount of :

\$	3,991,565.96
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**Shoreline Fire Department
Regional Fire Authority**

Monthly Financial Report

JULY 2026

- + Financial Summary Report**
- + Fund Balance Summary-Statement C-4**
(Fund resources and uses arising from cash transactions)
- + 2026 Budget Position Report (Expense fund)**
- + Overtime Costs (Expense Fund, Fire Suppression/BLS EMS)**
- + Cash on Hand (Expense fund)**

FINANCIAL SUMMARY REPORT: JUL 2026

Regular Board Meeting: September 3, 2026

ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of JUL Balance	\$	26,202,789.13
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General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of JUL 2026		Notes
Percentage Remaining	40.8%	
Targeted Percentage Remaining	41.7%	
Over/Under Targeted Budget Remaining	-0.9%	Over Budget

General Expense Fund- OVERTIME COSTS

Data as of JUL 2026		Notes
Total Overtime	\$ 244,148.50	
Firefighting Staffing Overtime	\$ 157,173.00	Overtime processing period: Jun 12, 2026 - Jul 10, 2026
BLS/EMS Staffing Overtime	\$ 86,975.50	Overtime processing period: Jun 12, 2026 - Jul 10, 2026

General Expense Fund- CASH ON HAND

Data as of JUL 2026		Notes
Cash on hand, end of JUL balance	\$ 14,727,830.89	

Interfund Transfers: NO ACTIVITY

Fund Balance Summary- STATEMENT C-4

JANUARY - JULY 2026

FUND Name	Fund Number	Beginning Balance	Receipts	Disbursements	Ending Balance
General Expense FUND	10-064-0010	\$ 8,946,037	\$ 33,644,310	\$ 27,862,516	\$ 14,727,831
Reserve FUND	10-064-6010	\$ 6,117,815	\$ 158,807	\$ 3,113	\$ 6,273,509
Benefits FUND	10-064-6050	\$ 3,106,637	\$ 73,981	\$ 575,348	\$ 2,605,271
Donations FUND	10-064-6030	\$ 312,954	\$ 12,050	\$ 156	\$ 324,849
ALS Expense FUND	10-064-6080	\$ 3,982,888	\$ 2,838,782	\$ 7,037,266	\$ (215,597)
MIH FUND	10-064-6070	\$ 183,689	\$ 152,274	\$ 265,729	\$ 70,233
Capital FUND	10-064-3010	\$ 565,720	\$ 3,066,869	\$ 2,634,462	\$ 998,127
ALS Captital FUND	10-064-6060	\$ 2,165,315	\$ 52,921	\$ 830,019	\$ 1,388,217
Petty Cash Checking		\$ 30,000	\$ -	\$ -	\$ 30,000
Petty Cash Box		\$ 350	\$ -	\$ -	\$ 350
Total		\$ 25,411,405	\$ 39,999,994	\$ 39,208,610	\$ 26,202,789

2026 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 13:27:23 Date: 08/28/2026

Page: 1

001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
510 ADMINISTRATIVE					Target Percentage Remaining: 41.7%
522 10 11 01-00 Salaries- Administration	1,880,000.00	112,724.63	1,113,988.22	766,011.78	40.7%
522 10 12 01-00 Overtime	107,600.00	13,212.97	51,188.69	56,411.31	52.4%
001 Salaries & Wages	1,987,600.00	125,937.60	1,165,176.91	822,423.09	41.4%
522 10 21 01-00 State Retirement	125,628.32	6,638.11	51,917.62	73,710.70	58.7%
522 10 21 02-00 WA Paid Family & Medical Leave	13,050.14	297.07	3,209.99	9,840.15	75.4%
522 10 22 01-00 Med/Den/HRA VEBA/Life Ins	330,000.00	17,617.15	136,750.58	193,249.42	58.6%
522 10 22 02-00 Medicare	29,320.20	1,634.29	16,442.71	12,877.49	43.9%
522 10 22 03-00 Sick Leave Incentive Pay	35,500.00	3,232.01	22,189.18	13,310.82	37.5%
522 10 22 05-00 Long Term Disability Insurance	8,730.00	500.00	3,962.50	4,767.50	54.6%
522 10 24 01-00 Labor & Industries	4,150.00	0.00	1,253.32	2,896.68	69.8%
522 10 24 02-00 Unemployment	10,000.00	0.00	25.00	9,975.00	99.8%
522 10 26 01-00 Employee Assistance Program	210.00	3.50	24.50	185.50	88.3%
522 10 27 01-00 Clothing Allowance	6,000.00	0.00	2,383.49	3,616.51	60.3%
522 10 29 01-00 Employee Recognition Program	1,000.00	0.00	0.00	1,000.00	100.0%
522 10 29 02-00 Tuition Reimbursement	70,000.00	812.68	24,954.10	45,045.90	64.4%
002 Personnel Benefits	633,588.66	30,734.81	263,112.99	370,475.67	58.5%
522 10 31 01-00 Operating Supplies	21,700.00	1,562.92	8,134.43	13,565.57	62.5%
522 10 31 02-00 Employee Recognition Program	4,500.00	330.01	1,462.60	3,037.40	67.5%
522 10 31 03-00 Promotions	1,000.00	0.00	0.00	1,000.00	100.0%
003 Supplies	27,200.00	1,892.93	9,597.03	17,602.97	64.7%
522 10 41 01-00 Legal Services	55,000.00	18,651.72	87,153.20	(32,153.20)	0.0%
522 10 41 02-00 Payroll Services	50,000.00	4,193.32	29,955.32	20,044.68	40.1%
522 10 41 03-00 Consulting Services	143,210.00	26,903.56	188,443.83	(45,233.83)	0.0%
522 10 41 04-00 Annual Drivers Record Audit	3,500.00	0.00	2,730.00	770.00	22.0%
522 10 41 05-00 Printing	1,000.00	55.25	55.25	944.75	94.5%
522 10 41 06-00 Recruitment	31,250.00	1,136.97	10,025.80	21,224.20	67.9%
522 10 41 08-00 Courier Services	3,000.00	101.19	1,420.69	1,579.31	52.6%
522 10 41 09-00 Outside Instructors	26,050.00	0.00	26,899.58	(849.58)	0.0%
522 10 42 01-00 Postage	3,750.00	11.99	(1,153.83)	4,903.83	130.8%
522 10 43 01-00 Travel- Chief	19,000.00	0.00	4,686.84	14,313.16	75.3%
522 10 43 02-00 Travel- Administrative Staff	18,250.00	376.80	1,524.86	16,725.14	91.6%
522 10 43 03-00 Travel- Leadership Team Retreat	8,500.00	0.00	140.30	8,359.70	98.3%
522 10 43 04-00 Travel-DEIB	8,000.00	0.00	0.00	8,000.00	100.0%
522 10 43 05-00 Promotions- Food	500.00	0.00	0.00	500.00	100.0%
522 10 43 06-00 Meeting Meals	750.00	0.00	21.76	728.24	97.1%
522 10 43 07-00 Employee Recognition Program	3,000.00	0.00	(57.00)	3,057.00	101.9%
522 10 44 01-00 Adverstising	500.00	0.00	1,641.35	(1,141.35)	0.0%
522 10 45 01-00 Employee Recognition Program	3,500.00	0.00	383.00	3,117.00	89.1%
522 10 45 03-00 Leadership Team	3,500.00	0.00	4,825.12	(1,325.12)	0.0%
Retreat-Facility/Meals					
522 10 46 01-00 Insurance	390,400.00	2,068.76	321,188.47	69,211.53	17.7%
522 10 49 01-00 Registrations- Chief	7,000.00	0.00	0.00	7,000.00	100.0%
522 10 49 02-00 Registrations- Administrative Staff	15,800.00	0.00	3,141.54	12,658.46	80.1%
522 10 49 03-00 Registrations- DEIB	5,000.00	0.00	0.00	5,000.00	100.0%
522 10 49 04-00 Memberships	12,260.00	0.00	7,900.88	4,359.12	35.6%
522 10 49 05-00 Credit Cards Service Fee	100.00	4.46	4.46	95.54	95.5%
522 10 49 06-00 Strategic Initiatives	15,000.00	0.00	1,132.10	13,867.90	92.5%
522 10 49 07-00 Subscriptions	2,000.00	0.00	44.20	1,955.80	97.8%
522 10 49 08-00 Toll Fees (Good2Go Pass)	100.00	0.00	142.01	(42.01)	0.0%

CAO Search, Admin Temp,
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2026 BUDGET POSITION

Shoreline Regional Fire Authority

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
510 ADMINISTRATIVE					
522 10 49 09-00 State Audit	32,000.00	423.00	33,703.60	(1,703.60)	0.0%
522 10 49 10-00 KC Finance-Invstmnt/Taxes Fees	253,000.00	72,601.93	104,780.95	148,219.05	58.6%
522 10 49 11-00 Claims- Self Insured	3,500.00	0.00	25.00	3,475.00	99.3%
004 Services	1,118,420.00	126,528.95	830,759.28	287,660.72	25.7%
510 ADMINISTRATIVE	3,766,808.66	285,094.29	2,268,646.21	1,498,162.45	39.8%
Over budget by -1.9%					
511 LEGISLATIVE					
522 11 11 01-00 Salaries- Commissioners	231,840.00	12,558.00	52,486.00	179,354.00	77.4%
522 11 12 01-00 Overtime- Board Meetings	1,000.00	0.00	0.00	1,000.00	100.0%
001 Salaries & Wages	232,840.00	12,558.00	52,486.00	180,354.00	77.5%
522 11 21 00-00 State Retirement (DRS)	2,000.00	0.00	195.93	1,804.07	90.2%
522 11 22 01-00 Medicare/Social Security Tax	16,500.00	1,441.35	4,353.66	12,146.34	73.6%
522 11 22 02-00 WA Paid Family & Medical Leave	1,500.00	40.56	159.91	1,340.09	89.3%
522 11 24 01-00 Labor and Industries	300.00	14.06	58.70	241.30	80.4%
522 11 27 01-00 Clothing Allowance	2,500.00	10.99	154.64	2,345.36	93.8%
002 Personnel Benefits	22,800.00	1,506.96	4,922.84	17,877.16	78.4%
522 11 43 01-00 Travel-Commisioner Conferences	45,000.00	1,932.21	9,341.85	35,658.15	79.2%
522 11 43 02-00 KCFCA- Meeting Food	300.00	0.00	0.00	300.00	100.0%
522 11 49 01-00 Registration- WFCAC Conf/Seminars	18,000.00	0.00	4,024.06	13,975.94	77.6%
522 11 49 03-00 Memberships	8,380.00	0.00	6,888.00	1,492.00	17.8%
522 11 49 04-00 Elections-Education Information	23,668.00	0.00	0.00	23,668.00	100.0%
522 11 49 05-00 Elections-County Fee	84,529.00	0.00	2,437.00	82,092.00	97.1%
004 Services	179,877.00	1,932.21	22,690.91	157,186.09	87.4%
511 LEGISLATIVE	435,517.00	15,997.17	80,099.75	355,417.25	81.6%
Under budget by 39.9%					
520 FIRE SUPPRESSION					
522 20 11 01-00 Salaries	13,630,754.00	1,178,152.37	8,287,823.15	5,342,930.85	39.2%
522 20 12 01-00 Overtime	1,650,060.00	157,173.00	1,048,194.39	601,865.61	36.5%
001 Salaries & Wages	15,280,814.00	1,335,325.37	9,336,017.54	5,944,796.46	38.9%
522 20 21 01-00 State Retirement	862,939.30	69,056.50	503,003.86	359,935.44	41.7%
522 20 21 02-00 WA Paid Family & Medical Leave	102,408.44	6,731.70	27,446.87	74,961.57	73.2%
522 20 22 01-00 Med/Den/HRA VEBA/Life Ins	2,350,000.00	187,091.27	1,341,037.69	1,008,962.31	42.9%
522 20 22 02-00 Medicare	231,571.80	17,896.25	135,529.33	96,042.47	41.5%
522 20 22 03-00 MERP-Med Exp Reimb. Plan	105,800.00	8,400.00	59,300.00	46,500.00	44.0%
522 20 22 04-00 Sick Leave Incentive	68,000.00	935.55	65,192.33	2,807.67	4.1%
522 20 23 01-00 Disability Insurance	43,700.00	100.00	42,200.00	1,500.00	3.4%
522 20 24 01-00 Labor & Industries	819,400.00	92,488.41	675,035.28	144,364.72	17.6%
522 20 27 01-00 Clothing Allowance	100,000.00	11,911.10	84,871.12	15,128.88	15.1%
522 20 27 02-00 Dress Uniforms (Class A)	16,000.00	3,650.32	4,770.78	11,229.22	70.2%
002 Personnel Benefits	4,699,819.54	398,261.10	2,938,387.26	1,761,432.28	37.5%
522 20 31 01-00 SCBA Supplies	9,160.00	0.00	6,883.08	2,276.92	24.9%
522 20 31 02-00 Bunker Gear	62,000.00	0.00	41,212.24	20,787.76	33.5%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
520 FIRE SUPPRESSION					
522 20 31 03-00 Firefighting Operations Supplies	60,976.00	1,488.08	16,751.16	44,224.84	72.5%
522 20 31 04-00 Haz Mat Supplies/Equipment	19,360.00	0.00	3,824.56	15,535.44	80.2%
522 20 31 05-00 Uniform Supplies	12,000.00	0.00	3,083.80	8,916.20	74.3%
522 20 31 06-00 Disaster Supplies	2,200.00	0.00	0.00	2,200.00	100.0%
522 20 31 07-00 Communications Supplies/Equipment	6,750.00	0.00	202.95	6,547.05	97.0%
522 20 31 08-00 Firehouse Supplies	6,700.00	(518.25)	3,049.05	3,650.95	54.5%
522 20 31 09-00 TRT Supplies/Equipment	7,520.00	0.00	3,499.80	4,020.20	53.5%
522 20 31 10-00 Incident Management (Supplies/Maint)	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 31 12-00 Deployment Supplies- In/Out	5,000.00	2,498.88	2,498.88	2,501.12	50.0%
522 20 35 01-00 Other Small Tools & Equipment	5,000.00	0.00	3,610.27	1,389.73	27.8%
003 Supplies	197,666.00	3,468.71	84,615.79	113,050.21	57.2%
522 20 41 01-00 Mapping / Pre-Fire Printing	16,500.00	0.00	15,252.00	1,248.00	7.6%
522 20 48 01-00 Firefighting Operations Equipment Maint & Repair	47,650.00	0.00	18,184.11	29,465.89	61.8%
522 20 48 03-00 Communications	18,000.00	21.56	1,777.77	16,222.23	90.1%
522 20 48 04-00 TRT Maintenance & Repairs	2,520.00	0.00	0.00	2,520.00	100.0%
522 20 48 05-00 Service Contracts- Maintenance & Repair <i>Fire Extinguisher Servicing & Bunker Gear Repair</i>	22,950.00	7,667.77	35,964.79	(13,014.79)	0.0%
522 20 48 06-00 Other Repairs	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 48 07-00 Dispatch Services	826,392.00	0.00	587,879.10	238,512.90	28.9%
522 20 48 08-00 Radio Services <i>PSERN, Q3</i>	75,000.00	18,239.76	55,074.60	19,925.40	26.6%
522 20 48 09-00 Eastside Hazmat Consortium	20,000.00	0.00	19,185.19	814.81	4.1%
004 Services	1,030,012.00	25,929.09	733,317.56	296,694.44	28.8%
520 FIRE SUPPRESSION	21,208,311.54	1,762,984.27	13,092,338.15	8,115,973.39	38.3%
<i>Over budget by -3.4%</i>					
530 FIRE MARSHAL					
522 30 11 01-00 Salaries - FM, AFM, CO	615,000.00	49,802.32	348,616.24	266,383.76	43.3%
522 30 11 02-00 Salaries - Deputy FM	900,000.00	57,613.74	627,496.85	272,503.15	30.3%
522 30 11 04-00 Salaries- Administrative Assistant	190,000.00	15,673.45	102,946.76	87,053.24	45.8%
522 30 12 01-00 Overtime- FMO	71,000.00	3,794.27	40,412.75	30,587.25	43.1%
001 Salaries & Wages	1,776,000.00	126,883.78	1,119,472.60	656,527.40	37.0%
522 30 21 01-00 State Retirement	116,483.20	6,985.25	57,349.66	59,133.54	50.8%
522 30 21 02-00 WA Paid Family & Medical Leave	11,737.44	425.68	3,441.33	8,296.11	70.7%
522 30 22 01-00 Med/Den/HRA VEBA/Life Ins	280,000.00	18,954.16	158,883.21	121,116.79	43.3%
522 30 22 02-00 Medicare	30,752.00	1,911.84	16,527.89	14,224.11	46.3%
522 30 22 03-00 MERP-Med Exp Reimb Plan	9,600.00	700.00	5,500.00	4,100.00	42.7%
522 30 22 04-00 Sick Leave Incentive	15,000.00	0.00	19,768.05	(4,768.05)	0.0%
522 30 23 01-00 Disability Insurance	4,600.00	50.00	5,140.00	(540.00)	0.0%
522 30 24 01-00 Labor & Industries	61,500.00	3,509.94	31,377.70	30,122.30	49.0%
522 30 27 01-00 Clothing Allowance	6,000.00	1,767.55	2,964.16	3,035.84	50.6%
002 Personnel Benefits	535,672.64	34,304.42	300,952.00	234,720.64	43.8%
522 30 31 01-00 Supplies - FMO	7,000.00	60.40	645.18	6,354.82	90.8%
522 30 35 01-00 FMO-Small Equipment	1,500.00	0.00	1,225.75	274.25	18.3%

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Expenditures	Amt Budgeted	July	YTD	Remaining	
530 FIRE MARSHAL					
003 Supplies	8,500.00	60.40	1,870.93	6,629.07	78.0%
522 30 41 01-00 Consulting Fee	11,500.00	0.00	9,042.00	2,458.00	21.4%
522 30 43 01-00 Travel- FMO	15,000.00	0.00	3,406.81	11,593.19	77.3%
522 30 49 01-00 Membership- FMO	2,350.00	143.00	1,667.00	683.00	29.1%
522 30 49 02-00 Registration-FMO	14,300.00	915.00	7,706.65	6,593.35	46.1%
522 30 49 03-00 Subscriptions- FMO	24,350.00	287.30	14,832.37	9,517.63	39.1%
004 Services	67,500.00	1,345.30	36,654.83	30,845.17	45.7%
530 FIRE MARSHAL	2,387,672.64	162,593.90	1,458,950.36	928,722.28	38.9%
					Over budget by -2.8%
531 COMMUNITY OUTREACH					
522 31 11 01-00 Salaries- PIO <i>Includes MIH Sal & Benefits</i>	175,000.00	64,499.00	287,528.57	(112,528.57)	0.0%
522 31 12 01-00 Community Outreach Overtime	107,000.00	2,211.56	42,617.74	64,382.26	60.2%
001 Salaries & Wages	282,000.00	66,710.56	330,146.31	(48,146.31)	0.0%
522 31 21 01-00 State Retirement	15,002.40	4,078.20	20,581.18	(5,578.78)	0.0%
522 31 21 02-00 WA Paid Family & Medical Leave	1,916.08	237.07	1,265.71	650.37	33.9%
522 31 22 01-00 Med/Den/HRA VEBA/Life Ins	37,000.00	9,829.09	48,911.26	(11,911.26)	0.0%
522 31 22 02-00 Medicare	4,089.00	1,064.76	5,404.46	(1,315.46)	0.0%
522 31 22 03-00 MERP- Med Exp Reimb Plan	1,200.00	500.00	2,300.00	(1,100.00)	0.0%
522 31 23 01-00 Disability Insurance	500.00	0.00	1,536.25	(1,036.25)	0.0%
522 31 24 01-00 Labor & Industries	7,300.00	1,299.73	7,950.41	(650.41)	0.0%
522 31 27 01-00 Clothing Allowance	700.00	0.00	0.00	700.00	100.0%
002 Personnel Benefits	67,707.48	17,008.85	87,949.27	(20,241.79)	0.0%
522 31 31 01-00 Supplies - PIO	34,000.00	1,172.09	8,770.79	25,229.21	74.2%
522 31 31 02-00 Supplies- Chaplain Program	0.00	0.00	0.00	0.00	100.0%
522 31 31 03-00 Supplies- CPR Program	11,500.00	0.00	4,282.66	7,217.34	62.8%
003 Supplies	45,500.00	1,172.09	13,053.45	32,446.55	71.3%
522 31 43 01-00 Travel- PIO	5,050.00	255.11	4,258.45	791.55	15.7%
522 31 45 01-00 Advertising	100.00	0.00	0.00	100.00	100.0%
522 31 48 01-00 Maintenance & Repairs- PIO	650.00	0.00	0.00	650.00	100.0%
522 31 49 02-00 Membership- PIO	200.00	0.00	0.00	200.00	100.0%
522 31 49 03-00 Registration- PIO	4,700.00	550.00	1,848.00	2,852.00	60.7%
522 31 49 05-00 Other Services & Charges	7,800.00	1,109.83	1,109.83	6,690.17	85.8%
004 Services	18,500.00	1,914.94	7,216.28	11,283.72	61.0%
531 COMMUNITY OUTREACH	413,707.48	86,806.44	438,365.31	(24,657.83)	0.0%
					Over budget
545 TRAINING					
522 45 11 01-00 Salaries - Chief Officer	245,000.00	19,659.25	137,614.75	107,385.25	43.8%
522 45 11 02-00 Salaries- Company Officer	405,000.00	33,455.00	234,185.00	170,815.00	42.2%
522 45 11 03-00 Salaries-Administrative Asst.	120,000.00	9,511.42	66,579.94	53,420.06	44.5%
522 45 11 04-00 Salaries-Driver Engineer	175,000.00	13,829.59	69,369.29	105,630.71	60.4%
522 45 12 01-00 Overtime-Training	133,700.00	8,181.31	137,187.51	(3,487.51)	0.0%
522 45 12 02-00 OT Training Firefighters	51,000.00	0.00	91,539.09	(40,539.09)	0.0%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
545 TRAINING					
001 Salaries & Wages	1,129,700.00	84,636.57	736,475.58	393,224.42	34.8%
522 45 21 01-00 State Retirement	75,100.04	4,357.08	32,425.93	42,674.11	56.8%
522 45 21 02-00 WA Paid Family & Medical Leave	7,275.27	271.95	1,811.82	5,463.45	75.1%
522 45 22 01-00 Med/Den/HRA VEBA/Life Ins	150,000.00	12,007.21	75,593.18	74,406.82	49.6%
522 45 22 02-00 Medicare	17,380.65	1,221.49	8,444.35	8,936.30	51.4%
522 45 22 03-00 MERP- Med Exp Reimb Plan	4,800.00	300.00	2,100.00	2,700.00	56.3%
522 45 22 04-00 Sick Leave Incentive	5,500.00	0.00	6,989.29	(1,489.29)	0.0%
522 45 23 01-00 Disability Insurance	2,600.00	50.00	1,850.00	750.00	28.8%
522 45 24 01-00 Labor & Industries	33,000.00	2,651.02	16,916.26	16,083.74	48.7%
522 45 27 01-00 Clothing Allowance	3,000.00	0.00	428.46	2,571.54	85.7%
002 Personnel Benefits	298,655.96	20,858.75	146,559.29	152,096.67	50.9%
522 45 31 01-00 Training Supplies	20,000.00	(3,264.63)	8,690.69	11,309.31	56.5%
003 Supplies	20,000.00	(3,264.63)	8,690.69	11,309.31	56.5%
522 45 41 01-00 Outside Instructors	5,000.00	0.00	19,657.64	(14,657.64)	0.0%
522 45 43 01-00 Travel	85,250.00	0.00	22,146.45	63,103.55	74.0%
522 45 48 01-00 Repairs & Maintenance	500.00	0.00	0.00	500.00	100.0%
522 45 49 01-00 Registrations	97,000.00	300.00	21,551.38	75,448.62	77.8%
522 45 49 02-00 Memberships/NKCTC Per Capita	318,833.00	0.00	318,833.00	0.00	0.0%
004 Services	506,583.00	300.00	382,188.47	124,394.53	24.6%
545 TRAINING	1,954,938.96	102,530.69	1,273,914.03	681,024.93	34.8%
Over budget by -6.9%					
550 FACILITIES					
522 50 11 01-00 Salary	460,000.00	32,101.47	252,952.39	207,047.61	45.0%
522 50 11 02-00 Salary- Maintenance Supervisor	160,000.00	11,549.54	84,178.28	75,821.72	47.4%
522 50 11 03-00 Salaries- Mechanic, Facilities Maintenance	730,000.00	50,703.03	309,566.40	420,433.60	57.6%
522 50 12 01-00 Overtime	99,000.00	1,561.46	62,813.59	36,186.41	36.6%
001 Salaries & Wages	1,449,000.00	95,915.50	709,510.66	739,489.34	51.0%
522 50 21 01-00 State Retirement	90,854.20	4,922.28	35,375.28	55,478.92	61.1%
522 50 21 02-00 WA Paid Family & Medical Leave	9,631.56	307.23	2,326.53	7,305.03	75.8%
522 50 22 01-00 Med/Den/HRA VEBA/Life Ins	240,000.00	19,681.99	118,398.02	121,601.98	50.7%
522 50 22 02-00 Medicare	21,510.50	1,842.33	14,601.64	6,908.86	32.1%
522 50 22 03-00 MERP- Med Exp Reimb Plan	8,400.00	700.00	4,300.00	4,100.00	48.8%
522 50 22 04-00 Sick Leave Incentive	13,000.00	948.63	6,551.23	6,448.77	49.6%
522 50 23 01-00 Disability Insurance	4,700.00	100.00	2,700.00	2,000.00	42.6%
522 50 24 01-00 Labor & Industries	27,000.00	1,970.13	13,650.31	13,349.69	49.4%
522 50 27 01-00 Clothing Allowance	9,000.00	1,653.69	4,153.28	4,846.72	53.9%
002 Personnel Benefits	424,096.26	32,126.28	202,056.29	222,039.97	52.4%
522 50 31 01-00 General Supplies	14,000.00	401.83	6,877.41	7,122.59	50.9%
522 50 31 02-00 Cleaning Supplies	38,000.00	829.67	15,301.73	22,698.27	59.7%
522 50 31 03-00 Staff/Support Vehicle Fluid Parts/Supplies	52,000.00	1,191.93	17,485.96	34,514.04	66.4%
522 50 31 04-00 Fire Apparatus Parts & Supplies	458,500.00	17,971.82	105,485.94	353,014.06	77.0%
522 50 31 05-00 Shop Bulk Fluid & Supplies	20,000.00	3,204.67	18,574.38	1,425.62	7.1%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
550 FACILITIES					
522 50 31 06-00 Apparatus Placards/Lettering	2,500.00	0.00	0.00	2,500.00	100.0%
522 50 32 01-00 Fuel (all Divisions)	134,500.00	8,862.67	72,819.78	61,680.22	45.9%
522 50 35 01-00 Misc Tools-Fleet	10,750.00	0.00	6,587.26	4,162.74	38.7%
522 50 35 02-00 Misc Tools-Facilities	4,000.00	0.00	1,177.86	2,822.14	70.6%
522 50 35 03-00 Facilities Equipment	18,000.00	418.05	15,145.89	2,854.11	15.9%
003 Supplies	752,250.00	32,880.64	259,456.21	492,793.79	65.5%
522 50 41 01-00 Snow Removal	2,000.00	0.00	0.00	2,000.00	100.0%
522 50 41 02-00 Janitorial Contract- Sta 61 & 51	30,030.00	2,328.15	16,229.23	13,800.77	46.0%
522 50 41 03-00 HVAC/Boiler Maint Contract	52,386.25	9,440.24	29,420.76	22,965.49	43.8%
522 50 41 07-00 Fire System Contract	15,925.00	0.00	13,771.94	2,153.06	13.5%
522 50 41 08-00 UL Test L61	12,000.00	0.00	2,695.00	9,305.00	77.5%
522 50 41 09-00 Pest Control	22,100.00	2,433.71	22,471.24	(371.24)	0.0%
522 50 43 01-00 Travel	16,500.00	0.00	11,771.83	4,728.17	28.7%
522 50 45 02-00 Misc. Rentals	12,550.00	0.00	1,160.83	11,389.17	90.8%
522 50 45 03-00 Miscellaneous Services	6,300.00	244.36	2,070.88	4,229.12	67.1%
522 50 47 01-00 Electricity	118,350.00	9,799.93	66,774.65	51,575.35	43.6%
522 50 47 02-00 Garbage	36,100.00	3,059.23	21,882.79	14,217.21	39.4%
522 50 47 03-00 Sewer	37,000.00	1,210.05	13,850.17	23,149.83	62.6%
522 50 47 04-00 Water	42,400.00	0.00	15,836.28	26,563.72	62.7%
522 50 47 05-00 Natural Gas	144,160.00	0.00	85,244.19	58,915.81	40.9%
522 50 47 06-00 KC Taxes / Surface Water Management	63,000.00	0.00	60,771.11	2,228.89	3.5%
522 50 48 01-00 Facilities Repair & Maint. <i>HVAC, sprinkler & other repairs</i>	100,800.00	3,432.35	89,555.21	11,244.79	11.2%
522 50 48 02-00 Apparatus/Equipmnt (Rep & Maint)	144,500.00	3,181.11	49,083.60	95,416.40	66.0%
522 50 48 03-00 Generator Maint.	15,000.00	0.00	46.92	14,953.08	99.7%
522 50 48 04-00 Heavy Maintenance- Facilities <i>Storm water Maintenance</i>	53,000.00	14,113.94	17,712.69	35,287.31	66.6%
522 50 48 07-00 Exhaust Syst. Repair & Maint.	7,000.00	0.00	4,002.39	2,997.61	42.8%
522 50 48 11-00 Quarterly Elevator Maintenance	22,500.00	0.00	7,071.70	15,428.30	68.6%
522 50 48 12-00 Overhead Doors Maintenance	28,000.00	0.00	7,236.78	20,763.22	74.2%
522 50 49 01-00 Registrations	26,550.00	0.00	9,858.75	16,691.25	62.9%
004 Services	1,008,151.25	49,243.07	548,518.94	459,632.31	45.6%
550 FACILITIES	3,633,497.51	210,165.49	1,719,542.10	1,913,955.41	52.7%
					<i>Under budget by 11%</i>
551 IT					
522 51 31 01-00 Computer Supplies	17,000.00	1,127.08	2,155.90	14,844.10	87.3%
003 Supplies	17,000.00	1,127.08	2,155.90	14,844.10	87.3%
522 51 41 01-00 Software License/Maintenance	197,808.50	276.25	151,055.42	46,753.08	23.6%
522 51 41 02-00 Website Services	2,250.00	0.00	536.75	1,713.25	76.1%
522 51 42 01-00 Voice/Data/Fax Lines	90,000.00	12,758.36	61,423.77	28,576.23	31.8%
522 51 42 02-00 IT Services	185,000.00	16,313.70	102,895.73	82,104.27	44.4%
522 51 42 03-00 Cell Phone Airtime	62,000.00	1,998.81	13,333.96	48,666.04	78.5%
522 51 48 01-00 Facilities Repair & Maintenance	8,000.00	0.00	6,518.04	1,481.96	18.5%
522 51 48 02-00 IT Repair and Support	5,000.00	0.00	196.00	4,804.00	96.1%
522 51 48 03-00 Copy Machines-per Copy Charges, Toners,repairs	18,500.00	732.06	10,956.48	7,543.52	40.8%
522 51 48 04-00 Voice/Data System Repair & Maint	20,000.00	0.00	83,282.14	(63,282.14)	0.0%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 13:27:23 Date: 08/28/2026

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
551 IT					
522 51 48 05-00 Server/Network Maintenance	0.00	0.00	0.00	0.00	100.0%
004 Services	588,558.50	32,079.18	430,198.29	158,360.21	26.9%
551 IT	605,558.50	33,206.26	432,354.19	173,204.31	28.6%
560 OTHER SERVICES					Over budget by -13.1%
522 60 12 01-00 Overtime	27,450.00	4,037.95	17,964.40	9,485.60	34.6%
001 Salaries & Wages	27,450.00	4,037.95	17,964.40	9,485.60	34.6%
522 60 22 01-00 Wellness Physicals, Shots, Hearing Tests	15,250.00	0.00	8,979.23	6,270.77	41.1%
002 Personnel Benefits	15,250.00	0.00	8,979.23	6,270.77	41.1%
522 60 31 01-00 Safety Officer Supplies	14,250.00	0.00	9,385.06	4,864.94	34.1%
522 60 35 01-00 Fitness Wellness Equipment/Supplies	1,000.00	0.00	0.00	1,000.00	100.0%
003 Supplies	15,250.00	0.00	9,385.06	5,864.94	38.5%
522 60 41 01-00 Professional Services	0.00	0.00	0.00	0.00	100.0%
522 60 43 01-00 Travel	2,350.00	0.00	3,983.01	(1,633.01)	0.0%
522 60 48 01-00 Fitness Equip Maint/Repair	6,500.00	0.00	0.00	6,500.00	100.0%
522 60 49 01-00 Registrations	8,400.00	0.00	10,832.59	(2,432.59)	0.0%
004 Services	17,250.00	0.00	14,815.60	2,434.40	14.1%
560 OTHER SERVICES	75,200.00	4,037.95	51,144.29	24,055.71	32.0%
571 EMS/BLS					Over budget by -9.7%
522 71 11 01-00 Salaries- Firefighters	4,607,246.00	298,584.67	2,090,092.69	2,517,153.31	54.6%
522 71 12 01-00 Overtime	824,000.00	86,975.50	763,963.85	60,036.15	7.3%
001 Salaries & Wages	5,431,246.00	385,560.17	2,854,056.54	2,577,189.46	47.5%
522 71 21 01-00 State Retirement	293,942.29	19,282.79	134,979.53	158,962.76	54.1%
522 71 21 02-00 WA Paid Family & Medical Leave	36,477.22	897.73	6,284.11	30,193.11	82.8%
522 71 22 01-00 Med/Den/HRA VEBA/Life Ins.	945,000.00	70,448.38	493,138.66	451,861.34	47.8%
522 71 22 02-00 Medicare	83,753.07	5,558.75	38,911.25	44,841.82	53.5%
522 71 22 03-00 MERP- Med Exp Reimb Plan	40,800.00	3,100.00	21,700.00	19,100.00	46.8%
522 71 23 01-00 Disability Insurance	17,000.00	0.00	17,000.00	0.00	0.0%
522 71 24 01-00 Labor & Industries	280,600.00	16,650.00	116,550.00	164,050.00	58.5%
002 Personnel Benefits	1,697,572.58	115,937.65	828,563.55	869,009.03	51.2%
522 71 31 01-00 Supplies - EMS/BLS	91,500.00	8,330.77	46,203.27	45,296.73	49.5%
522 71 31 02-00 EMS Apparatus Parts & Supplies	82,000.00	20,405.96	45,604.97	36,395.03	44.4%
522 71 32 01-00 Fuel - BLS	44,000.00	3,453.58	23,481.25	20,518.75	46.6%
003 Supplies	217,500.00	32,190.31	115,289.49	102,210.51	47.0%
522 71 48 01-00 Repair & Maintenance	6,750.00	350.58	2,454.14	4,295.86	63.6%
522 71 48 02-00 EMS Apparatus Repair & Maintenance	23,000.00	0.00	0.00	23,000.00	100.0%
522 71 48 03-00 Transport Billing Office <i>GEMT Consultant</i>	98,100.00	35,231.86	220,584.86	(122,484.86)	0.0%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 13:27:23 Date: 08/28/2026

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	July	YTD	Remaining	
571 EMS/BLS					
004 Services	127,850.00	35,582.44	223,039.00	(95,189.00)	0.0%
571 EMS/BLS	7,474,168.58	569,270.57	4,020,948.58	3,453,220.00	46.2%
				Under budget by 4.5%	
591 Lease Payments					
591 22 70 01-00 Lease Payments	900.00	174.42	523.26	376.74	41.9%
591 22 70 02-00 Subscription Based IT (SBITA)	25,000.00	0.00	28,189.75	(3,189.75)	0.0%
591 Lease Payments	25,900.00	174.42	28,713.01	(2,813.01)	0.0%
Fund Expenditures:	41,981,280.87	3,232,861.45	24,865,015.98	17,116,264.89	40.8%
Fund Excess/(Deficit):	(41,981,280.87)	(3,232,861.45)	(24,865,015.98)		

July 2026

Target Percentage Remaining: 41.7%

Overall Percentage Remaining: 40.8%

Over budget by **-0.9%**

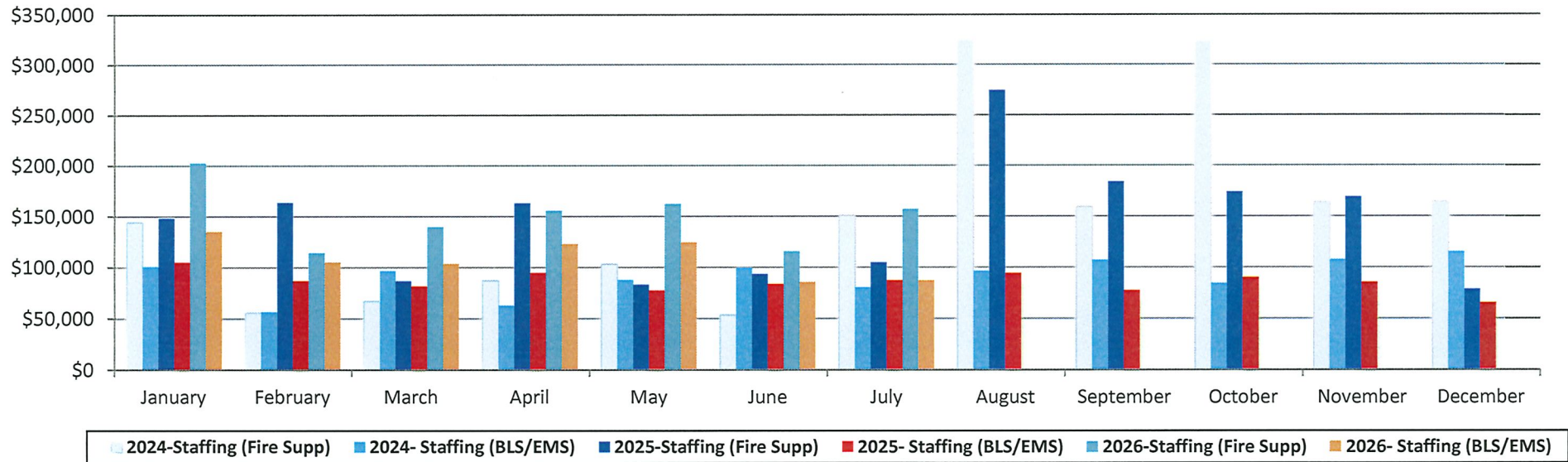
OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS

JUL 2026

OT Budget: 522.20.12: Staffing, FF SL, Disability Vacancy, Meetings, Committee, Deployments, Comp cash out / 522.71.12: Aid Car Prem Pay, Staffing BLS

	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	2026-Staffing (Fire Supp)	2026- Staffing (BLS/EMS)	OT Processing Period
January	\$ 144,271.86	\$ 100,992.20	\$ 148,299.84	\$ 105,095.49	\$ 202,763.75	\$ 135,384.72	Dec 12, '25 - Jan 09, '26
February	\$ 55,709.81	\$ 56,813.23	\$ 163,626.04	\$ 86,959.47	\$ 114,549.61	\$ 105,167.21	Jan 09 - Feb 13, 2026
March	\$ 67,109.34	\$ 96,709.19	\$ 86,750.13	\$ 81,612.78	\$ 139,879.30	\$ 103,460.82	Feb 13 - Mar 13, 2026
April	\$ 86,878.84	\$ 63,118.27	\$ 163,305.85	\$ 94,773.16	\$ 155,953.34	\$ 123,164.67	Mar 13 - Apr 10, 2026
May	\$ 103,038.99	\$ 87,511.59	\$ 82,984.83	\$ 77,169.26	\$ 162,329.99	\$ 124,594.14	Apr 10 - May 15, 2026
June	\$ 53,462.76	\$ 99,416.93	\$ 93,434.17	\$ 83,559.12	\$ 115,545.40	\$ 85,216.79	May 15 - Jun 12, 2026
July	\$ 150,812.78	\$ 80,054.44	\$ 104,808.17	\$ 87,089.57	\$ 157,173.00	\$ 86,975.50	Jun 12 - Jul 10, 2026
August	\$ 324,779.38	\$ 96,539.92	\$ 275,022.97	\$ 94,018.67			Jul 10 - Aug 14, 2026
September	\$ 159,302.54	\$ 107,313.78	\$ 183,955.24	\$ 77,171.29			Aug 14 - Sep 11, 2026
October	\$ 323,260.74	\$ 84,364.70	\$ 174,338.50	\$ 89,940.45			Sep 11 - Oct 09, 2026
November	\$ 163,734.91	\$ 107,568.69	\$ 169,128.45	\$ 85,558.45			Oct 09 - Nov 13, 2026
December	\$ 164,126.40	\$ 115,484.02	\$ 78,181.48	\$ 65,488.69			Nov 13 - Dec 11, 2026
Total	\$ 1,796,488.35	\$ 1,095,886.96	\$ 1,723,835.67	\$ 1,028,436.40	\$ 1,048,194.39	\$ 763,963.85	
Monthly Average	\$ 149,707.36	\$ 91,323.91	\$ 143,652.97	\$ 85,703.03	\$ 149,742.06	\$ 109,137.69	

JUL 2026	Year to Date	2026 Budget	Remaining Bal.	% Remaining	Target % remaining	Miscellaneous Note
OT-Staffing (Fire Supp)	\$ 1,048,194.39	\$ 1,650,060.00	\$ 601,865.61	36.48%	41.67%	Inc. in FF staffing, sick leave, deployments
OT-Staffing (BLS/EMS)	\$ 763,963.85	\$ 824,000.00	\$ 60,036.15	7.29%	41.67%	Includes A157 Upstaffing



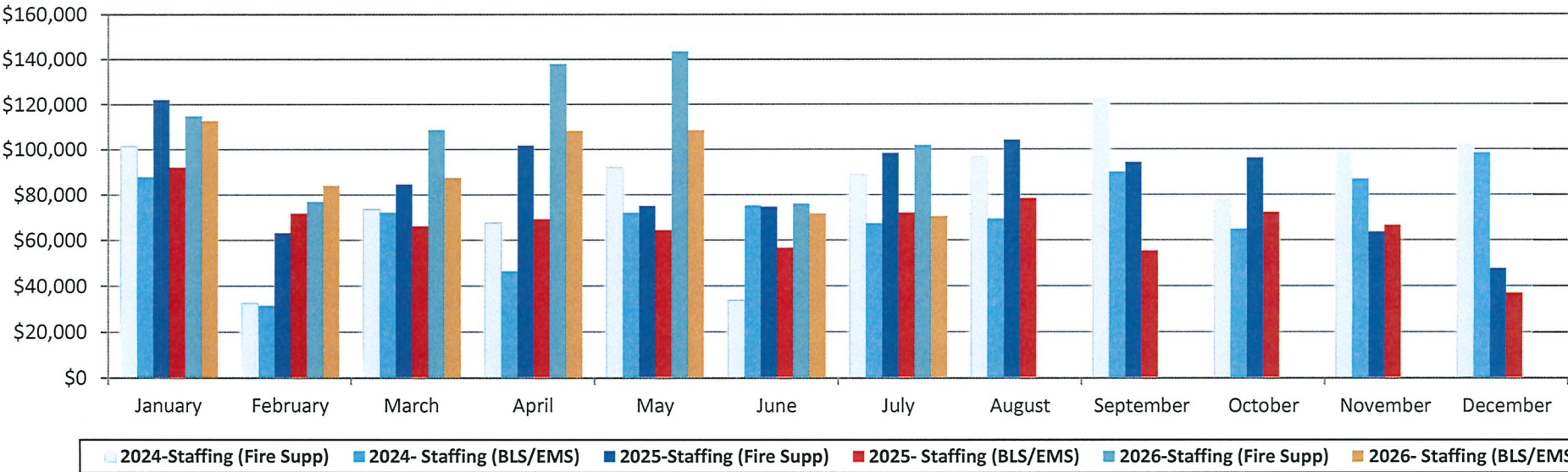
OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS - STAFFING ONLY

JUL 2026

OT Budget: 522.20.12.01-01: Staffing, FF SL, Disability Vacancy / 522.71.12.01-01: Staffing BLS

	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	2026-Staffing (Fire Supp)	2026- Staffing (BLS/EMS)	OT Processing Period
January	\$ 101,457.42	\$ 87,812.50	\$ 122,116.00	\$ 92,008.67	\$ 114,840.38	\$ 112,797.70	Dec 12, '25 - Jan 09,'26
February	\$ 32,384.79	\$ 31,371.68	\$ 63,085.55	\$ 71,605.84	\$ 76,849.37	\$ 84,045.72	Jan 09 - Feb 13, 2026
March	\$ 73,504.88	\$ 72,124.85	\$ 84,539.09	\$ 66,119.40	\$ 108,686.59	\$ 87,432.39	Feb 13 - Mar 13, 2026
April	\$ 67,626.09	\$ 46,500.19	\$ 101,662.67	\$ 69,236.82	\$ 137,920.55	\$ 108,232.70	Mar 13 - Apr 10, 2026
May	\$ 91,932.42	\$ 71,954.21	\$ 74,974.46	\$ 64,275.80	\$ 143,420.05	\$ 108,381.30	Apr 10 - May 15, 2026
June	\$ 33,649.62	\$ 75,205.13	\$ 74,645.62	\$ 56,548.52	\$ 75,937.77	\$ 71,502.87	May 15 - Jun 12, 2026
July	\$ 88,719.04	\$ 67,422.23	\$ 98,283.47	\$ 71,898.45	\$ 101,768.25	\$ 70,401.20	Jun 12 - Jul 10, 2026
August	\$ 96,742.64	\$ 69,431.03	\$ 104,108.46	\$ 78,235.68			Jul 10 - Aug 14, 2026
September	\$ 122,757.02	\$ 89,889.99	\$ 94,164.78	\$ 55,292.68			Aug 14 - Sep 11, 2026
October	\$ 77,476.25	\$ 64,888.54	\$ 96,161.66	\$ 72,030.37			Sep 11 - Oct 09, 2026
November	\$ 99,254.51	\$ 86,794.04	\$ 63,615.52	\$ 66,458.95			Oct 09 - Nov 13, 2026
December	\$ 102,251.11	\$ 98,397.59	\$ 47,746.60	\$ 36,925.03			Nov 13 - Dec 11, 2026
Total	\$ 987,755.79	\$ 861,791.98	\$ 1,025,103.88	\$ 800,636.21	\$ 759,422.96	\$ 642,793.88	
Monthly Average	\$ 82,312.98	\$ 71,816.00	\$ 85,425.32	\$ 66,719.68	\$ 108,488.99	\$ 91,827.70	

JUL 2026	Year to Date	2026 Budget	Remaining Bal.	% Remaining	Target % remaining	Miscellaneous Note
OT-Staffing (Fire Supp)	\$ 759,422.96	\$ 900,000.00	\$ 140,577.04	15.62%	41.67%	FF Staffing/SL, DL
OT-Staffing (BLS/EMS)	\$ 642,793.88	\$ 600,000.00	\$ (42,793.88)	-7.13%	41.67%	includes A157 Upstaffing



General Expense Fund- CASH ON HAND

Fund Number: 10-064-0010

8/31/2026

YEAR 2026	Beginning Cash Balance	Receipts	Disbursements	Ending Balance	
Beginning Cash Balance	\$ 8,946,036.77				
January		9,294,856.11	7,173,982.24	11,066,910.64	
February		545,872.69	2,989,162.29	8,623,621.04	low
March		8,376,866.72	4,153,713.19	12,846,774.57	
April		9,186,676.59	3,460,319.45	18,573,131.71	high
May		1,926,458.22	3,146,886.47	17,352,703.46	
June		849,910.16	3,705,590.89	14,497,022.73	
July		3,463,669.61	3,232,861.45	14,727,830.89	
August					
September					
October					
November					
December					
Total	\$ 8,946,036.77	33,644,310.10	27,862,515.98	14,727,830.89	
<i>Monthly Average</i>		<i>4,806,330</i>	<i>3,980,359</i>		

NOTES:

JAN 2026: Disbursements incl. \$2,997,500 interfund transfer OUT to CAP for 2026 budget allocation (1 of 2)

JAN 2026: Receipts include \$8,736,000 transfer in from Shoreline Fire District

MAR 2026: Receipts include \$7,000,000 transfer in from Northshore Fire District 16

APR 2026: Receipts include first 1/2 of property taxes, \$8,941,441

YEAR 2025	Beginning Cash Balance	Receipts	Disbursements	Ending Balance	
Beginning Cash Balance	\$ -				
January					
February					
March					
April					
May		10,000,000.00	2,142,499.44	7,857,500.56	
June		2,333,868.98	3,160,364.94	7,031,004.60	
July		147,441.92	2,663,055.72	4,515,390.80	
August		601,897.73	2,953,146.01	2,164,142.52	low
September		17,766,647.02	3,048,543.13	16,882,246.41	high
October		536,525.33	2,681,760.45	14,737,011.29	
November		369,891.47	3,320,989.20	11,785,913.56	
December		1,590,088.96	4,429,965.75	8,946,036.77	
Total	\$ -	33,346,361.41	24,400,324.64	8,946,036.77	
<i>Monthly Average</i>		<i>4,168,295</i>	<i>3,050,041</i>		

NOTES:

MAY 2025: Transferred in \$10,000,000 from Shoreline Fire District & Northshore Fire District

SEP 2025: Transferred in \$17,300,000 from Shoreline Fire District & Northshore Fire District

Shoreline Fire Department

BOARD MEETING DATE: September 3rd, 2026

Chief Cowan

RFA Activity Reports

The following are noteworthy activities and/or meetings completed since the last Governing Board meeting:

Hiring/Succession Development

- Director of HR position should start on September 8.
- We made 14 conditional offers of employment for Firefighter, which all were accepted. We are now working through medical, psychological, and background evaluations.
- We have offered a conditional offer of employment to a previous Firefighter that wishes to return to the Department. He resigned his position about eight months ago because he needed to move away for family needs but now is able to return and live locally. We anticipate his start date very soon.

Staffing

- We have our brush engine (Leavenworth area) and one personnel individually deployed on wildfire responses.
- Promoted DivC Burrow to DC of Support Services, effective January 1, 2027. Congratulations!
- Will be starting trickle down promotional processes with DivC promotion as the next rank to start.

Negotiations

- We believe that we are close on finishing Non-Uniform CBA negotiations with no other meetings scheduled.

Contracts

- Working with Sno10 on contract with Bothell discussion.

Budget

- We have started our budget process with first committee meeting on August 31st. Our target is to have everything completed by our November 5th meeting.

Strategic Activity

- Our new ladder truck is in service with a few minor items still outstanding. The older ladder truck is likely going to be out of service for about eight months for repairs.
- Continue to work on short and medium-term admin staffing needs.
- Reinforcing our strategic goals for 2026 along with Retreat summary review and preparing the climate survey, which should be out this week.
- Joint Fire Department ELT meeting occurring every two weeks on 1st and 3rd Mondays.
- Preparing RFA FAQ and other outreach for November ballot measures for Bothell and Sno10 to join the RFA.

Public Records Requests

- Nothing significant to report at this time.

Noteworthy Meetings/Activities

- August 25 – LMC Meeting
 - Meeting to discuss ongoing issues.
- August 25 – Sno10 BOC Meeting
 - Discussed possible annexation of 39 homes, which will not be possible at this time.
 - Discussed outreach for RFA ballot measure.
 - Will be scheduling a joint Board meeting between Sno10 and Bothell.
 - Discussed Station 44 remodel work.
- August 31 – Budget Meeting #1
 - Reviewed process.
 - Very initial reports are a decrease in residential AV and an increase in commercial but should get a better forecast in the next couple of weeks with preliminary levy worksheet.
 - Reviewed personnel needs by division.
 - Discussed upcoming capital project requests.
 - Next meeting is on September 8th.
- August 31 – Office Space Needs
 - Reviewed assessment from TCA.
 - Discussed future needs and options for space at 51 and 61.
- August 31 – Meeting with DivC Burrow
 - Met with DivC Burrow to discuss upcoming potential promotion to DC of Support Services.
 - Unanimous agreement the DivC Burrow should be promoted.

Incorporated into the Board meeting minutes by reference.

Submitted by: Chief, Matt Cowan

RFA Activity Highlights

Shoreline Fire Department RFA

BOARD MEETING DATE: September 3, 2026

Deputy Chief Matt Hochstein

DC of Support Services – DC Hochstein:

- Weekly coordination meetings with I.T., Facilities, Fleet.
- Weekly Executive Team meetings.
- Weekly DC Hochstein/Support Services Project Manager Hansson check-in meetings.
- Weekly DC Hochstein/BC Savino check-in meetings.
- Bi-Weekly Gallatin meeting.
- Bi-Weekly Shoreline ELT meeting.
- 2027 budget planning with Division Managers.
- Shoreline/Bothell Impact Negotiations.
- Shoreline Labor Management meeting.
- Meeting with NUD Fleet Manager to update fuel billing.
- Finance Committee Meeting #1.
- Present draft Station 51/61 Office Space Analysis to Executive Team.
- DC of Support Services interview.

Facilities - Facilities Manager Johnston:

- Ongoing service ticket repairs
- Ongoing landscaping at all stations
- Budget follow up questions and projects
- Carpet cleaning at Station 64 and 65
- Conference room at Station 61: new chairs and tables set up
- Clean Buildings online class
- Fleet lubricating cord drop
- Station Electrical room clean out

Fleet – Fleet Manager Swanson:

- Ongoing preventative maintenance and repairs of all district apparatus.
- Annual services and PMs are ongoing.
- 2171 (L261), is OOS at 63 with collision damage, estimated repair timeline of 6-8 months. Insurance has approved repairs and Hughes has ordered parts.
- Bothell L145 (9402), is OOS with a cracked fuel tank, welding repairs are pending with Hughes Fire.
- New Bothell ladder is at Hughes in Mount Vernon getting gig list items from final inspection repaired
- New Explorers for Deputy Chiefs and Fire Chief are here pending graphics

RFA Activity Highlights

IT – IT Manager Middleton:

- Zeb was on vacation 8/21 – 8/30
- Budget for 2027 (some decisions pending the voter approval of Bothell Fire joining the RFA)
- Repairing and replacing the Dell ESO tablets as needed.
- Preparing to roll out the new iPads for ESO when given approval from ALS Div-C. Possibly September 1st, pending ESO app updates.
- Microsoft Windows updates for August 2026
- Computer Replacement project is 95% completed - the remaining 5% are on hold due to a big public records request.
- Misc tasks around stations.

Near Future:

- Network maintenance needed at ST61. Not scheduled yet – estimated six (6) hours downtime.
- Critical vulnerabilities announced for VMware ESXi server - New updates need to be installed on all servers
- Researching new Remote Control software, for IT helpdesk support
- Researching new Monitoring software, for proactive monitoring of infrastructure equipment.
- Researching new Pelco / Motorola software VMS (video management system)

Ongoing:

- Deploying new 5G modems to various apparatus when possible

Capital Projects – Capital Projects Manager Hansson:

- All station lighting (57, 64 and 65) has been completed.
- The new SCBA washer at 64 has been installed.
- The new E164 upfit has been completed and scheduled for push in ceremony on 9/3.
- The three new aid cars have been stocked with equipment and are now in service.
- The project to retrofit all the fire engines so they are uniform has begun. Anticipate this to be a long-term project of 6 plus months due to fabrication and wait times on equipment.
- 2026-1 surplus sale is complete with a handful of items left to be disposed of. Working with different vendors to try to repurpose those items.
- Options for the 51 carport are being explored with the goal of finalizing a plan by the end of September.

Regional Fire Authority Activity Highlights

Shoreline Fire Department

BOARD MEETING DATE: September 3, 2026

Deputy Chief Andres Orams

The following items of note were completed during the period of August 21 through September 3, 2026:

Deputy Chief Orams (Operations):

- Impact Negotiations – final round
- Labor-Management meeting
- Executive Team meetings
- Operations Admin meetings
- ACS Conversation
- Division Chiefs meeting
- Finance Committee meeting #1
- Conducted interview for DC of Support Services
- Fire Operations meeting with Norcom
- Budget discussions
- Gallatin/Shoreline b-weekly check-in
- Fire Prevention team meeting
- Engine Push-In Ceremony
- “The Great Shake-Up” meeting with BCs and MSOs
- Executive Leadership meeting

Division Chief Burrow (Suppression and Training):

- Executive Leadership meeting
- King County Wildland Coordinators meeting
- ICS Tactical Workshop
- Quarterly Radio Roundtable
- Fire Advisory Group call
- Finance Committee meeting #1
- Division Chiefs meeting
- Engine Push-In Ceremony
- PSERN Operator Technical Group meeting
- “The Great Shake-Up” meeting with BCs and MSOs
- ICS Tactical Worksheet discussion

Division Chief Kennison (EMS and MIH):

- Executive Leadership meeting
- Central Region EMS Board meeting
- ALS Working Group meeting
- M1 PT Communities of Interest meeting
- Division Chiefs meeting
- Finance Committee Meeting #1
- Swedish Stroke EMS Collaboration meeting
- ALS Training Officers meeting
- ALS Training Group meeting

Regional Fire Authority Activity Highlights

- “The Great Shake-Up” meeting with BCs and MSOs
- ALS Budget review
- PCFU and High Intensity Team Coordination discussion

Battalion Chief Majeed (Training):

- BC Training check-in
- Zone 1 BC conference call
- Division Chiefs meeting
- NKCTC Team meeting
- ICS Tactical Worksheet discussion
- Tactics walk-throughs
- Finance Committee Meeting #1
- “The Great Shake-Up” meeting with BCs and MSOs
- Ongoing SIMS Labs

Division Chief Burgess (Fire Prevention):

- “The Great Shake-Up” meeting with BCs and MSOs
- Executive Leadership team meeting
- Weekly KC Burn Ban Committee meeting
- Multiple pre-apps and plan reviews
- SPU Hydrant Program meeting
- Fire Prevention meeting
- Division Chiefs meeting
- Finance Committee Meeting #1
- “The Great Shake-Up” meeting with BCs and MSOs



Shoreline Fire Department
Dedicated to the Protection of Life and Property
Serving our Communities for Over 85 Years, Since 1939

FIRE CHIEF
Matt Cowan

COMMISSIONERS
Eric Adman
Kim Fischer
Rod Heivilin
Rick Nye
Rick Webster
Tyler Byers
David Harris
Josh Pratt
Barb Sullivan

**GOVERNING BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

Meeting Date:	September 3, 2026
Agenda Title:	Resolution 26-06 - <i>Governing Board Amending the Regular Meeting Schedule</i>
Background Information: There is need to temporarily adjust the Regional Fire Authority (RFA) meeting location for the third Thursday of each month, January through May 2027, to be moved and held at Headquarters/Station 61, 17525 Aurora Ave. N., Shoreline, WA 98133, beginning at 5:30 p.m. to accommodate Fire Academy operations at Station 51.	
Recommendation: Recommend that the RFA Governing Board approve and sign Resolution 26-06 - <i>Governing Board Amending Regular Meeting Schedule</i>	
Financial Impact:	☐ YES ☒ NO ☐ Cost Neutral
Cost Impact:	None.
Other Options:	
Attachments:	Resolution 26-06 - <i>Governing Board Amending Regular Meeting Schedule</i>

BOARD OF COMMISSIONERS MOTION

I move to authorize the Governing Board of Commissioners to approve and sign Resolution 26-06 amending the RFA meeting location for the third Thursday of each month, January through May 2027 to be held at Headquarters/Station 61.

Follow Up Action(s):	
Follow up Person(s):	Chief Matt Cowan / Beatriz Goldsmith, Board Secretary
Follow up Date(s):	



Shoreline Fire Department
Dedicated to the Protection of Life and Property
Serving our Communities for Over 85 Years, Since 1939

FIRE CHIEF
Matt Cowan

COMMISSIONERS	
Eric Adman	Tyler Byers
Kim Fischer	David Harris
Rod Heivilin	Josh Pratt
Rick Nye	Barb Sullivan
Rick Webster	Lisa Wollum

SHORELINE FIRE DEPARTMENT
(Regional Fire Authority)

RESOLUTION 26-06

AMENDING RESOLUTION 25-01 TO MODIFY THE REGULAR MEETING SCHEDULE

Effective January 1, 2027
(RCW 42.30.070)

A RESOLUTION of the Shoreline Fire Department Governing Board amending the regular meeting schedule of the Governing Board for calendar year 2027.

WHEREAS, RCW 42.30.070 and the Shoreline Fire Department Governing Board Bylaws requires the Governing Board to establish its regular meeting schedule by Resolution.

WHEREAS, the Governing Board previously adopted Resolution 25-01 establishing its regular meeting schedule as follows:

The first Thursday of each month at 5:30 pm, at Headquarters, 17525 Aurora Ave N, Shoreline, WA 98133

The third Thursday of each month at 5:30 pm, at Station 51, 7220 NE 181st St, Kenmore, WA 98028

WHEREAS, the Governing Board desires to temporarily adjust the meeting location for the third Thursday of each month during January through May 2027 to accommodate Fire Academy operations at Station 51;

RESOLUTION: NOW THEREFORE, BE IT RESOLVED, that the Governing Board of the Shoreline Fire Department hereby adopts the following temporary amendment to the regular meeting schedule established by Resolution 25-01.

The regular meetings scheduled for the third Thursday of January, February, March, April, and May 2027 shall be held at **Headquarters/Station 61, 17525 Aurora Ave. N., Shoreline, WA 98133**, beginning at 5:30 p.m., to accommodate Fire Academy operations at Station 51.

Upon conclusion of the temporary meeting location adjustment described herein, all regular meeting dates, times, and locations established by Resolution 25-01 shall continue without further action by the Board.

All other regular meeting dates and locations previously established remain unchanged.

ADOPTED by the Governing Board of Shoreline Fire Department, at a regular public meeting of such Board on the 3rd day of September 2026:

Attest:

**GOVERNING BOARD OF THE SHORELINE FIRE
DEPARTMENT REGIONAL FIRE AUTHORITY**

Beatriz Goldsmith
Secretary to the Board

Eric Adman, Commissioner

Tyler Byers, Commissioner

Kimberly A. Fischer, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
Tentative Projected Agendas**

Regional Fire Authority Board meetings are held monthly on the 1st and 3rd Thursday of the month

- Items may not be in the same order as they will appear on the preliminary agenda.

D = Discussion
A = Action
PH = Public Hearing

September 3, 2026, 5:30 PM (Meeting Station 61)

Planned Absence: Commissioner Nye will have an excused absence

SUBJECT	RESOLUTION	TYPE	STAFF

September 17, 2026, 5:30 PM (Meeting Station 51) Meeting to be cancelled?

Planned Absence:

SUBJECT	RESOLUTION	TYPE	STAFF
– KCFCA Leadership Summit Sept. 15-17			

October 1, 2026, 5:30 PM (Meeting Station 61)

Planned Absence:

SUBJECT	RESOLUTION	TYPE	STAFF
PUBLIC HEARING			
– Initial draft presented / Budget and FBC Rate			

October 15, 2026, 5:30 PM (Meeting Station 51)

Planned Absence: Commissioner Nye will have an excused absence

SUBJECT	RESOLUTION	TYPE	STAFF
– Special Board meeting October 27 to review the 2027 Budget			
– Department Leadership Retreat Oct 19-21			
– WFCA Spokane Oct 24-26			

November 5, 2026, 5:30 PM (Meeting Station 61)

Planned Absence:

SUBJECT	RESOLUTION	TYPE	STAFF
– Adoption of the 2027 Budget and Resolutions			

November 19, 2026, 5:30 PM (Meeting Station 51)

Planned Absence:

SUBJECT	RESOLUTION	TYPE	STAFF

OTHER DETIALS: