



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
BOARD OF COMMISSIONERS MEETING**

AGENDA

April 2, 2026

5:30 p.m.

**Regular Meeting will be held via Zoom conferencing and
on-site at Station 61 17525 Aurora Avenue North**

Join Zoom Meeting

<https://us02web.zoom.us/j/83414034545?pwd=QVJhWGxPMETvaEdvMjJZSWFMMnBoQT09>

Meeting ID: 834 1403 4545

Passcode: 554785

Dial by your location: 1 253 215 8782

I. Call to Order

II. Pledge of Allegiance

III. Public Comment

Public Comment Procedures:

Individuals wishing to comment must do so by signing the Public Comment Sign-In Sheet or if appearing virtually by "raising their hand" or the equivalent. Each individual must state their name, the organization they are affiliated with, if applicable, and their city of residence. The chair shall recognize those persons and provide them the opportunity to comment. Individuals may speak up to two minutes and those representing recognized organizations may speak up to four minutes.

IV. Consideration and Approval of Agenda

V. Approval of Past Meeting Minutes

- March 12, 2026 – Special Meeting Minutes / MOTION
- March 19, 2026 – Regular Meeting Minutes / MOTION

VI. Correspondence

VII. Standing Agenda

1. Warrants – Motion to Approve
2. Commissioners' Report
3. Financial Report (*second meeting of each month*) **February Financial Report will be presented**
4. Statistics Report (*reported annually at the 2nd meeting of January*)
5. Strategic Activity Report
6. RFA Activity Reports

VIII. Old Business

- Wage Scale for New HR Director / DISCUSSION

IX. New Business

- Capital Bond for New Fire Station / DISCUSSION
- Co-Operating Boat on Lake Washington with King County Sheriff's Office (KCSO) / DISCUSSION

X. Projected Agendas

XI. Adjournment



SHORELINE FIRE DEPARTMENT (RFA) GOVERNING BOARD SPECIAL MEETING

SHORELINE FIRE DEPARTMENT (RFA) SPECIAL JOINT MEETING MINUTES

March 12, 2026

Shoreline Fire Department (SFD) Board of Commissioners
and
North City Water District (NCWD) Board of Commissioners

Chair Fischer called the special Joint meeting to order at 5:30 p.m. on March 12, 2026. The meeting was held at the Shoreline Fire Department, located at 17525 Aurora Avenue North, Shoreline, Washington 98133. As required by RCW 42.30, the special meeting notice was posted on February 27, 2026. Commissioner Fischer read into record Commissioners Webster and Wollum's excused absence.

PLEDGE ALLEGIANCE:

ROLL CALL:

SHORELINE FIRE DEPARTMENT

Kimberly Fischer, Chair
Tyler Byers, Commissioner (attend via Zoom)
David Harris, Commissioner
Rod Heivilin, Commissioner
Rick Nye, Commissioner
Josh Pratt, Commissioner
Barb Sullivan, Commissioner
Eric Adman, Vice-Chair

NORTH CITY WATER DISTRICT

Charlotte Haines, NCWD Commissioner (attend via Zoom)
Patricia Hale, NCWD Commissioner (attend via Zoom)
Ron Ricker, NCWD Commissioner, Board President
Diane Pottinger, NCWD District Manager
Max Woody, NCWD Director of Operations/Engineering

ABSENT:

Rick Webster, Commissioner
Lisa Wollum, Commissioner (attend via Zoom)

SOUND TRANSIT (ST):

- **SFD Sound Transit (Lynnwood Link the NE 145th St/SR 522):** Chief Cowan provided the following updates:
 - Major project components have been completed. The Department continues to manage remaining operational items associated with the project.
- **NCWD Sound Transit:** Diane Pottinger provided the following updates:
 - Multiple easements were required for the light rail station areas. NCWD is awaiting final easement documentation from Sound Transit.
 - Completion has been delayed due to outstanding property transactions between Sound Transit and the City of Shoreline. Until these transactions are finalized, NCWD is unable to close out associated projects. This process has taken approximately one year to resolve and remains pending final recording.
 - Discussed ongoing coordination related to infrastructure improvements along NE 145th Street and Bothell Way. The project has been divided into multiple segments by jurisdiction

(Shoreline, Kenmore, and Bothell), each managed separately by Sound Transit, which has added complexity to coordination and project delivery.

- Certain hydrants connected to Seattle Public Utilities extend across jurisdictional boundaries into Shoreline. Two hydrants are planned for removal as part of current work, while a third will remain until future project phases due to the cost of roadway restoration.

FIRCREST FACILITY:

- **NCWD Fircrest Facility:** Diane Pottinger provided the following updates:
 - NCWD has entered into a Memorandum of Understanding with the Department of Social and Health Services (DSHS) regarding the Fircrest campus water system. The agreement outlines a phased transition in which the district will assume the system once it is upgraded to meet current NCWD standards.
 - The initial phase includes development of a new facility (approximately 120-bed hospital and laundry facility) located east of 15th Ave NE and NE 155th Street. This component is proceeding and will include a utility easement granted to NCWD for water infrastructure, to be formally recorded.
 - Long-term planning includes the potential construction of either a reservoir or pump station on the Fircrest campus or across the street at the District's maintenance facility. The full buildout and system transition at the Fircrest campus is anticipated to occur over an extended timeline of approximately 15 to 20 years.

SHORELINE FIRE DEPARTMENT UPDATES:

- **Regionalization Update:** Chief Cowan provided the following updates:
 - While the Bothell City Council appears generally supportive of exploring a Regional Fire Authority (RFA) model, additional information has been requested before a final decision is made.
 - Financial analysis is ongoing, including evaluation of a fire benefit charge model that would incorporate Bothell properties into the RFA structure.
 - Timing considerations were discussed, including the need for an August ballot measure to allow for full implementation by January 1, 2027.
- **SFD Staffing Update:** Chief Cowan provided the following updates:
 - The Department's Administrative Director will be retiring effective June 30. The Department has completed a review of its organizational structure and is planning minor adjustments to support long-term operational needs.
 - Sixteen firefighter recruits (combined between Bothell and Shoreline) are currently participating in the fire academy based in Kenmore, with anticipated graduation at the end of May.
 - Three personnel are currently enrolled in paramedic training, with expected program completion in late July or August.
- **SFD Capital Projects Update:** Chief Cowan provided the following updates:
 - Projects are primarily focused on equipment replacement and operational improvements, with no major large-scale capital purchases anticipated.

- Recent apparatus investments include the delivery of a new ladder truck, the upcoming arrival of a new fire engine, and future planning for a heavy rescue apparatus for Kenmore.
- Long-term planning for Station 62 (Richmond Beach), including potential redevelopment and use of adjacent property, remains under Board consideration. Timing is dependent on future funding decisions and potential regionalization efforts.
- **SFD Training Opportunities:** Chief Cowan provided the following updates:
 - The Department continues to utilize acquired structures for live fire training when available. Current training efforts are primarily focused on apparatus operations, including certification and familiarization for the new ladder truck and upcoming fire engine.
 - The Department is preparing for regional support related to upcoming FIFA events.

NORTH CITY WATER DISTRICT UPDATES:

- **Capital Projects Update:** Max Woody provided the following updates:
 - **Sheridan Beach:**
 - Two projects in the Sheridan Beach area were completed, including a new waterline connection near McAleer Creek and a redundant connection from 41st Avenue to Beach Drive. These improvements increased system redundancy and enhanced fire flow capacity in the area.
 - **Sound Transit / NE 145th Corridor:**
 - Limited waterline work is planned along NE 145th Street; however, hydrant replacements and installation of a new water service for a transit facility are included.
 - Redundant or closely spaced hydrants connected to Seattle Public Utilities (SPU) were evaluated, with two planned for removal as part of the ST NE 145th Street project. Construction is expected to begin in spring 2026.
 - **Bothell Way Corridor (Future Project):**
 - A larger waterline replacement project along Bothell Way is anticipated as a later phase (potentially 2027 or beyond). The project will include replacement of aging infrastructure and installation of new hydrants.
 - **Department of Social and Health Services Project (Fircrest Campus):**
 - Waterline installation is nearing completion, with follow-up work planned for final documentation and system integration. Future connections are expected as additional development occurs.
 - **NE 6th Avenue / NE 145th Connection:**
 - A new connection is planned to link recently installed waterlines to improve system continuity and capacity. The project requires coordination with multiple agencies and permits but is expected to be constructed this spring.
 - **NE 155th Street Improvements:**
 - This project includes replacement and upsizing of waterlines to improve capacity and support future pressure zones, as well as additional requirements due to updated ADA standards. Hoping to coordinate with the City of Shoreline on this project.

➤ **Lake Forest Park Main Replacement (Sheridan Heights Area):**

- Replacement of aging 1950s-era waterlines due to repeated main breaks. The project will improve reliability and fire flow. Permitting is nearing completion, with construction anticipated within the year.

• **Flexnet System:** Max Woody provided the following updates:

- NCWD reported continued use of the leased SFD Station 65 site to support its Advanced Metering Infrastructure (AMI) system and expressed appreciation for the partnership and use of the facility.

GOOD OF THE ORDER

- A question was raised regarding the pump station located at NE 145th Street and 5th Avenue. It was clarified that the Seattle Public Utilities (SPU) FOY pump station will remain in place. Planned improvements include installation of new sidewalk infrastructure and associated site upgrades.
- It was reported that North City Water District has completed negotiations on a wholesale water contract with the City of Seattle following approximately four and a half years of discussions.

The Governing Board adjourned the special joint meeting at 6:26 p.m.

Minutes prepared by: Beatriz Goldsmith

Boupha K. Siharath
Secretary to the Governing Board

Kimberly A. Fischer, Chair

Eric Adman, Vice-Chair

Tyler Byers, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner



SHORELINE FIRE DEPARTMENT (RFA) GOVERNING BOARD MEETING

SHORELINE FIRE DEPARTMENT (RFA) REGULAR MEETING MINUTES March 19, 2026

Chair Fischer called the regular meeting of the Shoreline Regional Fire Authority (RFA) Governing Board to order at 5:30 p.m. on March 19, 2026, at Station 61, 17525 Aurora Ave. N. Shoreline, WA. 98133. Chair Fischer read into record Commissioners Webster and Nye's excused absences.

PRESENT:

Kimberly Fischer , Chair	Matt Cowan , Fire Chief
Eric Adman , Vice-Chair (attended via Zoom)	Matt Hochstein , Deputy Chief (DC)
Tyler Byers , Commissioner (attended via Zoom)	Andres Orams , Deputy Chief (DC)
David Harris , Commissioner	
Rod Heivilin , Commissioner	
Josh Pratt , Commissioner	
Barb Sullivan , Commissioner	
Lisa Wollum , Commissioner (attend via Zoom)	

ABSENT:

- **Rick Webster**, Commissioner
- **Rick Nye**, Commissioner

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. FIRE BENEFIT CHARGE (FBC) APPEALS:

- Commissioner Fischer opened the Public Hearing at 5:31 p.m. to receive citizen appeals regarding the 2026 Fire Benefit Charge (FBC).
 - Chief Cowan reported that the majority of 2026 FBC appeals have been resolved. Two appeals remain pending King County review for Senior Discount eligibility. Chief Cowan acknowledged Jennifer Kunkel for her assistance with processing the appeals.
- Commissioner Fischer closed the Public Hearing at 5:33 p.m., and the regular order of business resumed.

IV. PUBLIC COMMENT:

- None.

V. CONSIDERATION OF AGENDA:

- The agenda was amended to include Staffing and Recruitment Process for Administrative Employees under New Business.

VI. APPROVAL OF PAST MINUTES:

MOTION: *The Chair asked if there were any corrections or amendments to the February 26, 2026, Special Meeting minutes. Hearing none, the Chair declared the minutes approved as presented.*

MOTION: *The Chair asked if there were any corrections or amendments to the March 9, 2026, Special Meeting minutes. Hearing none, the Chair declared the minutes approved as presented.*

VII. CORRESPONDENCE:

- None.

VIII. STANDING AGENDA:

1. Warrants:

SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET

Second Board Meeting

MARCH 19, 2026

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260304001 - 260304023	31,354.51	3/4/26
Vendor Voucher(s)	260309001 - 260309031	209,833.94	3/11/26
	260316001 - 260316041	895,750.36	3/18/26
Payroll Voucher	31626A	16,061.01	3/11/26
ACH Payment Request - Payroll Direct Deposit	ACH	137,000.87	3/12/26
Payroll - Taxes	ACH	16,748.52	3/13/26
Dept of Retirement Systems	ACH	22,453.90	3/30/26

\$ 1,329,203.11

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	260301001 - 260301005	3,114.66	3/4/26
	260305005 - 260305011	51,879.43	3/11/26
	260310001 - 260310004	2,693.93	3/11/26
	260312001 - 26312011	153,984.68	3/18/26
Post Retirement Medical Benefits	ACH	14,735.70	3/12/26
Payroll Voucher	ALS31626A	3,440.08	3/11/26
ACH Payment Request - Payroll Direct Deposit	ACH	65,484.37	3/12/26
Payroll - Taxes	ACH	11,861.86	3/13/26
Dept of Retirement Systems	ACH	11,543.94	3/30/26

\$ 318,738.65

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	260311001	632,363.06	3/18/26

\$ 632,363.06

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)		No Activity	

\$ -

RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	260303001 - 260303002	33,706.14	3/4/26
Vendor Voucher(s)	260307001 - 260307003	16,549.37	3/11/26
Vendor Voucher(s)	260313001 - 260313002	26,224.82	3/18/26

\$ 76,480.33

RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)	260308001	66,180.00	3/11/26
Vendor Voucher(s)	260314001	12,683.78	3/18/26

\$ 78,863.78

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	260302001 - 260302002	28,663.18	3/4/26
Vendor Voucher(s)	260306001 - 260306009	21,651.28	3/11/26
Vendor Voucher(s)	260315001 - 260315004	14,728.02	3/18/26
Post Retirement Medical Benefits	ACH	13,140.62	3/12/26

\$ 78,183.10

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION

Move to accept disbursements in the amount of :

\$ 2,513,832.03

MOTION: *Commissioner Harris moved, and Commissioner Sullivan seconded a motion to accept the disbursements for \$2,513,832.03 per the detail above. The motion passed; eight ayes.*

2. Commissioners' Report:

- Commissioner Adman reported that the Climate Action Committee held its first meeting on March 17, with Commissioners Adman, Nye, and Fischer, and Deputy Chief Hochstein in attendance. Discussion included recruitment and related topics. The next meeting is scheduled for May 5.
- Chief Cowan acknowledged a request to include an overtime budget line and will return to the Board with a proposal for consideration.
- Commissioners Fischer, Heivilin, Pratt, and Harris reported attending the Northwest Leadership Seminar (NWLS) seminar and encouraged future participation.

3. Financial Report

- Chief Cowan presented the January 2026 Financial Summary Report, which is incorporated by reference.
 - Commissioner Heivilin inquired about the disability budget line exceeding projections. Chief Cowan will review and report back to the Board.

- Deputy Chief Hochstein reported on maintenance issues related to an aid car affected by mold from a leak; the vehicle was sent out for cleaning. He also provided an update on the carport project, noting that Board approval will be required to complete the project. The carport will help protect vehicles from weather exposure. The Request for Proposals (RFP) is forthcoming, with construction anticipated in the coming months.

FINANCIAL SUMMARY REPORT: JANUARY 2026

Regular Board Meeting: March 19, 2026

ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of JAN Balance	\$ 28,753,033.89
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General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of JAN 2026		Notes
Percentage Remaining	90.1%	
Targeted Percentage Remaining	91.7%	
Over/Under Targeted Budget Remaining	-1.6%	Over Budget

General Expense Fund- OVERTIME COSTS

Data as of JAN 2026		Notes
Total Overtime	\$ 338,148.47	
Firefighting Staffing Overtime	\$ 202,763.75	Overtime processing period: Dec 12, 2025 - Jan 9, 2026
BLS/EMS Staffing Overtime	\$ 135,384.72	Overtime processing period: Dec 12, 2025 - Jan 9, 2026

General Expense Fund- CASH ON HAND

Data as of JAN 2026		Notes
Cash on hand, end of JAN balance	\$ 11,066,910.64	

Interfund Transfers:

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
EXPENSE	\$ 2,997,500.00		Transfer OUT to Capital per budget approval (#1 of 2)
ALS EXPENSE			
BENEFITS			
FIRE IMPACT FEE			
RESERVE			
CAPITAL		\$ 2,997,500.00	Transfer IN to Capital per budget approval (#1 of 2)
LTGO BOND			
MIH			
TOTALS	\$ 2,997,500.00	\$ 2,997,500.00	

Special Transfers:

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
EXPENSE	<i>from SFD (District)</i>	\$ 8,736,000.00	Transfer From Fire District to RFA
TOTALS		\$ 8,736,000.00	

4. Statistics Report:

- None.

5. Strategic Activity Report:

- None.

6. RFA Activity Reports:

- **Chief Cowan** provided a written RFA activity report, which is attached and incorporated by reference.
 - Commissioner Sullivan requested an update on the Department’s public records requests. Chief Cowan reported that the volume of requests has been significant this year and noted that the Department is exploring use of a third-party vendor to assist with public records requests related to litigation.
 - The Governing Board discussed legislative considerations related to public records requests.
 - Chief Cowan discussed the prior RFA structure and strategies for a potential future RFA, including the need to evaluate the financial outlook. He noted that a new RFA Governing Board document will be developed to define the framework.
- **Deputy Chief Hochstein** provided a written RFA activity report, which is attached and incorporated by reference.
 - Commissioner Sullivan requested an update on the services provided through the Departments contract with Gallatin Public Affairs.
 - Deputy Chief Hochstein reported that services include support with Bothell RFA communications, development of crisis communication plans, evaluation of the internal portal, assistance with hiring and recruitment processes, coordination on current events and future action items, support for succession planning documents, and internal communication planning.
- **Deputy Chief Orams** provided a written RFA activity report, which is attached and incorporated by reference.

IX. OLD BUSINESS:

- **Review Retention Proposals:**
 - The Department acknowledged the value of experienced employees and the knowledge and expertise they bring, which benefit both the Department and the communities it serves. The Department recognized that retaining capable and experienced employees enhances service levels and reduces costs associated with recruiting and training new employees. To support retention, the Department is offering incentives to certain non-represented employees. The Department will provide retention incentives to specified employees, subject to the terms and conditions outlined in the attached Retention Agreements.

MOTION: *Commissioner Harris moved, and Commissioner Wollum seconded Chief Cowan to sign the Retention Agreements for said employees except Chief Cowan, which will be signed by the Board Chair. The motion passed; eight ayes.*

X. NEW BUSINESS:

• **Chevy Suburban Vehicle Surplus:**

➤ The Department requested to declare the vehicle listed below as surplus due to age and mechanical unreliability. The vehicle will be auctioned through Ritchie Bros. in Chehalis, Washington, with a minimal auction processing fee incurred by the Department.

- 1998 Chevy Suburban
- License Plate: 30692C
- VIN: 3GNGK26R6XG164537

MOTION: *Commissioner Sullivan moved, and Commissioner Heivilin seconded, to declare the unit listed above to be of no benefit to the Department and to declare the apparatus surplus and authorize the Fire Chief or his designee to dispose the unit through auction. The motion passed; eight ayes.*

• **Chevy Tahoe Vehicle Surplus:**

➤ The Department requested to declare the vehicle listed below as surplus due to age and mechanical unreliability. The unit will be auctioned through Ritchie Bros. in Chehalis, Washington, with a minimal auction processing fee incurred by the Department.

- 2013 Chevy Tahoe
- License Plate: A5394C
- VIN: 1GNSK2E03ER208679

MOTION: *Commissioner Heivilin moved, and Commissioner Wollum seconded, to declare the unit listed above to be of no benefit to the Department and to declare the apparatus surplus and authorize the Fire Chief or his designee to dispose the unit through auction. The motion passed; eight ayes.*

• **Staffing and Recruitment process for Administrative Employees:**

- Chief Cowan provided a briefing on the staffing and recruitment process for administrative employees and distributed a draft Shoreline Fire Department organizational chart to the Governing Board for discussion and review. The document is attached and incorporated by reference.
- Commissioner Adman inquired about the number of full-time equivalent (FTE) positions included in the proposed structure. Chief Cowan stated that the only new position proposed is an HR Director; other positions reflect existing, currently vacant roles. He further noted the potential future need for a Finance Director role. At present, the Administrative Director fulfills finance-related responsibilities, and the need for a separate position will be evaluated later this year.
- The Governing Board discussed the recruitment process. Chief Cowan reported that the Department has reached out to recruitment agencies to assist with hiring and has requested proposals from Prothman and ESCI (Emergency Services Consulting International). Although not originally budgeted, this support was identified as a valuable need and will assist with the transition of the current Administrative Director. No concerns were raised by the Governing Board regarding moving forward with the plan.

XI. PROJECTED AGENDA:

- Commissioner Pratt is expected to attend the April 2 meeting virtually or will have an excused absence.
- Commissioner Nye is expected to attend the May 7 meeting virtually or will have an excused absence.
- Commissioner Adman will have an excused absence on May 7.
- The Department’s Annual Appreciation Banquet will be held on May 16 at Cromwell Park.
- The Washington Fire Commissioners Association Annual Seminar is scheduled for June 3 in Chelan, Washington. The June 3 Board meeting date will need to be rescheduled.
- The Pancake Breakfast will be held on Saturday, June 13.

XII. EXECUTIVE SESSION:

- None.

The Governing Board adjourned the regular meeting at 6:37 p.m.

Minutes prepared by: Beatriz Goldsmith

Boupha K. Siharath
Secretary to the Governing Board

Kimberly A. Fischer, Chair

Eric Adman, Vice-Chair

Tyler Byers, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner

DRAFT

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

First Board Meeting
APRIL 2, 2026

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260321001 - 260321029	203,380.41	3/25/26
Vendor Voucher(s)	260404001 - 260404042	82,278.59	4/1/26
ACH Payment Request - Payroll Taxes	ACH	13,570.84	2/2/26
Payroll Vouchers	32526A - 32526H	157,753.44	3/25/26
ACH Payment Request - Payroll Direct Deposit	ACH	1,375,266.60	3/26/26
ACH Payment Request - Payroll Taxes	ACH	369,526.34	3/27/26
ACH Payment Request - HRA/VEBA	ACH	180,242.78	3/30/26
ACH Payment Request - ALERUS (457 Plan)	ACH	159,390.09	3/30/26
ACH Payment Request - WA DCP	ACH	66,314.49	3/30/26
ACH Payment Request - Dept. of Retirement Systems	ACH	287,395.48	3/30/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	29,249.65	3/30/26
ACH Payment Request - DSHS	ACH	4,984.38	3/30/26

\$ 2,929,353.09

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	260322001 - 260322003	5,597.92	3/25/26
	260405001 - 260405005	1,602.17	4/1/26
ACH Payment Request - Payroll Taxes	ACH	2,965.08	2/2/26
Payroll Vouchers	ALS32526A - ALS32526F	36,355.15	3/25/26
ACH Payment Request - Payroll Direct Deposit	ACH	357,599.75	3/26/26
ACH Payment Request - Payroll Taxes	ACH	107,767.80	3/27/26
ACH Payment Request - HRA/VEBA	ACH	19,699.92	3/30/26
ACH Payment Request - ALERUS (457 Plan)	ACH	37,578.36	3/30/26
ACH Payment Request - WA DCP	ACH	24,437.39	3/30/26
ACH Payment Request - Dept. of Retirement Systems	ACH	85,148.84	3/30/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	7,017.72	3/30/26
ACH Payment Request - DSHS	ACH	2,069.00	3/30/26

\$ 687,839.10

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	260401001	101,354.47	4/1/26

\$ 101,354.47

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)		No Activity	

\$ -

RFA CAPITAL FUND: 10-064-3010			
Vendor Voucher(s)	260319001 - 260319003	8,249.22	3/25/26
Vendor Voucher(s)	260403001 - 260403003	16,611.01	4/1/26

\$ 24,860.23

RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)	260320001	229.00	3/25/26
Vendor Voucher(s)	260406001 - 260406002	1,497.67	4/1/26

\$ 1,726.67

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	260318001	15,817.84	3/25/26
Vendor Voucher(s)	260402001	2,925.91	4/1/26

\$ 18,743.75

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION

Move to accept disbursements in the amount of :

\$ 3,763,877.31



**Shoreline Fire Department
Regional Fire Authority**

Monthly Financial Report

FEBRUARY 2026

- + Financial Summary Report**
- + Fund Balance Summary-Statement C-4**
(Fund resources and uses arising from cash transactions)
- + 2026 Budget Position Report (Expense fund)**
- + Overtime Costs (Expense Fund, Fire Suppression/BLS EMS)**
- + Cash on Hand (Expense fund)**

FINANCIAL SUMMARY REPORT: FEBRUARY 2026

Regular Board Meeting: April 2, 2026

ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of FEB Balance	\$	25,266,660.60
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General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of FEB 2026		Notes
Percentage Remaining	82.9%	
Targeted Percentage Remaining	83.3%	
Over/Under Targeted Budget Remaining	-0.4%	Over Budget

General Expense Fund- OVERTIME COSTS

Data as of FEB 2026		Notes
Total Overtime	\$ 219,716.82	
Firefighting Staffing Overtime	\$ 114,549.61	Overtime processing period: Jan 9, 2026 - Feb 13, 2026
BLS/EMS Staffing Overtime	\$ 105,167.21	Overtime processing period: Jan 9, 2026 - Feb 13, 2026

General Expense Fund- CASH ON HAND

Data as of FEB 2026		Notes
Cash on hand, end of FEB balance	\$ 8,623,621.04	

Interfund Transfers: NO ACTIVITY

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
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Fund Balance Summary- STATEMENT C-4
JANUARY - FEBRUARY 2026

FUND Name	Fund Number	Beginning Balance	Receipts	Disbursements	Ending Balance
General Expense FUND	10-064-0010	\$ 8,946,037	\$ 9,840,729	\$ 10,163,145	\$ 8,623,621
Reserve FUND	10-064-6010	\$ 6,117,815	\$ 48,689	\$ 958	\$ 6,165,547
Benefits FUND	10-064-6050	\$ 3,106,637	\$ 22,725	\$ 84,181	\$ 3,045,182
Donations FUND	10-064-6030	\$ 312,954	\$ 2,327	\$ 45	\$ 315,236
ALS Expense FUND	10-064-6080	\$ 3,982,888	\$ 86,101	\$ 2,063,808	\$ 2,005,182
MIH FUND	10-064-6070	\$ 183,689	\$ 150,389	\$ 208,970	\$ 125,107
Capital FUND	10-064-3010	\$ 565,720	\$ 3,007,609	\$ 790,924	\$ 2,782,405
ALS Captital FUND	10-064-6060	\$ 2,165,315	\$ 15,832	\$ 7,116	\$ 2,174,031
<i>Petty Cash Checking</i>		\$ 30,000	\$ -	\$ -	\$ 30,000
<i>Petty Cash Box</i>		\$ 350	\$ -	\$ -	\$ 350
Total		\$ 25,411,405	\$ 13,174,401	\$ 13,319,145	\$ 25,266,661

2026 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	February	YTD	Remaining	
					Target Percentage Remaining: 83.3%
510 ADMINISTRATIVE					
522 10 11 01-00 Salaries- Administration	1,880,000.00	131,956.45	313,560.82	1,566,439.18	83.3%
522 10 12 01-00 Overtime	107,600.00	14,333.16	23,606.05	83,993.95	78.1%
001 Salaries & Wages	1,987,600.00	146,289.61	337,166.87	1,650,433.13	83.0%
522 10 21 01-00 State Retirement	125,628.32	7,647.70	16,426.38	109,201.94	86.9%
522 10 21 02-00 WA Paid Family & Medical Leave	13,050.14	432.58	833.02	12,217.12	93.6%
522 10 22 01-00 Med/Den/HRA VEBA/Life Ins	330,000.00	21,168.45	42,392.90	287,607.10	87.2%
522 10 22 02-00 Medicare	29,320.20	1,958.64	4,623.45	24,696.75	84.2%
522 10 22 03-00 Sick Leave Incentive Pay	35,500.00	3,023.29	6,029.13	29,470.87	83.0%
522 10 22 05-00 Long Term Disability Insurance	8,730.00	600.00	1,200.00	7,530.00	86.3%
522 10 24 01-00 Labor & Industries	4,150.00	315.65	549.62	3,600.38	86.8%
522 10 24 02-00 Unemployment	10,000.00	0.00	0.00	10,000.00	100.0%
522 10 26 01-00 Employee Assistance Program	210.00	3.50	7.00	203.00	96.7%
522 10 27 01-00 Clothing Allowance	6,000.00	(10.50)	2,383.49	3,616.51	60.3%
522 10 29 01-00 Employee Recognition Program	1,000.00	0.00	0.00	1,000.00	100.0%
522 10 29 02-00 Tuition Reimbursement	70,000.00	5,736.98	9,445.41	60,554.59	86.5%
002 Personnel Benefits	633,588.66	40,876.29	83,890.40	549,698.26	86.8%
522 10 31 01-00 Operating Supplies	21,700.00	2,357.64	3,196.66	18,503.34	85.3%
522 10 31 02-00 Employee Recognition Program	4,500.00	0.00	206.07	4,293.93	95.4%
522 10 31 03-00 Promotions	1,000.00	0.00	0.00	1,000.00	100.0%
003 Supplies	27,200.00	2,357.64	3,402.73	23,797.27	87.5%
522 10 41 01-00 Legal Services	55,000.00	576.00	1,325.00	53,675.00	97.6%
522 10 41 02-00 Payroll Services	50,000.00	87.53	6,349.57	43,650.43	87.3%
522 10 41 03-00 Consulting Services <i>Gallatin</i>	143,210.00	5,000.00	87,247.26	55,962.74	39.1%
522 10 41 04-00 Annual Drivers Record Audit	3,500.00	0.00	0.00	3,500.00	100.0%
522 10 41 05-00 Printing	1,000.00	0.00	0.00	1,000.00	100.0%
522 10 41 06-00 Recruitment	31,250.00	0.00	2,263.98	28,986.02	92.8%
522 10 41 08-00 Courier Services	3,000.00	158.34	369.46	2,630.54	87.7%
522 10 41 09-00 Outside Instructors	26,050.00	0.00	1,490.40	24,559.60	94.3%
522 10 42 01-00 Postage	3,750.00	34.38	1,099.01	2,650.99	70.7%
522 10 43 01-00 Travel- Chief	19,000.00	0.00	0.00	19,000.00	100.0%
522 10 43 02-00 Travel- Administrative Staff	18,250.00	0.00	0.00	18,250.00	100.0%
522 10 43 03-00 Travel- Leadership Team Retreat	8,500.00	140.30	140.30	8,359.70	98.3%
522 10 43 04-00 Travel-DEIB	8,000.00	0.00	0.00	8,000.00	100.0%
522 10 43 05-00 Promotions- Food	500.00	0.00	0.00	500.00	100.0%
522 10 43 06-00 Meeting Meals	750.00	0.00	0.00	750.00	100.0%
522 10 43 07-00 Employee Recognition Program	3,000.00	0.00	0.00	3,000.00	100.0%
522 10 44 01-00 Adverstising	500.00	220.00	220.00	280.00	56.0%
522 10 45 01-00 Employee Recognition Program	3,500.00	206.00	206.00	3,294.00	94.1%
522 10 45 03-00 Leadership Team Retreat-Facility/Meals	3,500.00	0.00	0.00	3,500.00	100.0%
522 10 46 01-00 Insurance	390,400.00	0.00	325,989.73	64,410.27	16.5%
522 10 49 01-00 Registrations- Chief	7,000.00	0.00	0.00	7,000.00	100.0%
522 10 49 02-00 Registrations- Administrative Staff	15,800.00	0.00	0.00	15,800.00	100.0%
522 10 49 03-00 Registrations- DEIB	5,000.00	0.00	0.00	5,000.00	100.0%
522 10 49 04-00 Memberships	12,260.00	299.00	6,577.28	5,682.72	46.4%
522 10 49 05-00 Credit Cards Service Fee	100.00	0.00	0.00	100.00	100.0%
522 10 49 06-00 Strategic Initiatives	15,000.00	0.00	0.00	15,000.00	100.0%
522 10 49 07-00 Subscriptions	2,000.00	0.00	0.00	2,000.00	100.0%
522 10 49 08-00 Toll Fees (Good2Go Pass)	100.00	15.31	15.31	84.69	84.7%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	February	YTD	Remaining	
510 ADMINISTRATIVE					
522 10 49 09-00 State Audit	32,000.00	70.50	5,700.00	26,300.00	82.2%
522 10 49 10-00 KC Finance-Invstmnt/Taxes Fees	253,000.00	893.89	2,388.60	250,611.40	99.1%
522 10 49 11-00 Claims- Self Insured	3,500.00	0.00	0.00	3,500.00	100.0%
004 Services	1,118,420.00	7,701.25	441,381.90	677,038.10	60.5%
510 ADMINISTRATIVE	3,766,808.66	197,224.79	865,841.90	2,900,966.76	77.0%
					<i>Over budget by -6.3%</i>
511 LEGISLATIVE					
522 11 11 01-00 Salaries- Commissioners	231,840.00	9,660.00	15,456.00	216,384.00	93.3%
522 11 12 01-00 Overtime- Board Meetings	1,000.00	0.00	0.00	1,000.00	100.0%
001 Salaries & Wages	232,840.00	9,660.00	15,456.00	217,384.00	93.4%
522 11 21 00-00 State Retirement (DRS)	2,000.00	71.87	195.93	1,804.07	90.2%
522 11 22 01-00 Medicare/Social Security Tax	16,500.00	659.13	1,110.08	15,389.92	93.3%
522 11 22 02-00 WA Paid Family & Medical Leave	1,500.00	31.20	40.31	1,459.69	97.3%
522 11 24 01-00 Labor and Industries	300.00	10.80	17.28	282.72	94.2%
522 11 27 01-00 Clothing Allowance	2,500.00	143.65	143.65	2,356.35	94.3%
002 Personnel Benefits	22,800.00	916.65	1,507.25	21,292.75	93.4%
522 11 43 01-00 Travel-Commisioner Conferences	45,000.00	189.72	189.72	44,810.28	99.6%
522 11 43 02-00 KCFCA- Meeting Food	300.00	0.00	0.00	300.00	100.0%
522 11 49 01-00 Registration- WFCA Conf/Seminars	18,000.00	1,614.06	1,614.06	16,385.94	91.0%
522 11 49 03-00 Memberships	8,380.00	0.00	6,888.00	1,492.00	17.8%
522 11 49 04-00 Elections-Education Information	23,668.00	0.00	0.00	23,668.00	100.0%
522 11 49 05-00 Elections-County Fee	84,529.00	0.00	0.00	84,529.00	100.0%
004 Services	179,877.00	1,803.78	8,691.78	171,185.22	95.2%
511 LEGISLATIVE	435,517.00	12,380.43	25,655.03	409,861.97	94.1%
					<i>Under budget by 10.8%</i>
520 FIRE SUPPRESSION					
522 20 11 01-00 Salaries	13,630,754.00	1,183,444.15	2,456,278.81	11,174,475.19	82.0%
522 20 12 01-00 Overtime	1,650,060.00	114,549.61	317,313.36	1,332,746.64	80.8%
001 Salaries & Wages	15,280,814.00	1,297,993.76	2,773,592.17	12,507,221.83	81.8%
522 20 21 01-00 State Retirement	862,939.30	71,931.33	151,315.64	711,623.66	82.5%
522 20 21 02-00 WA Paid Family & Medical Leave	102,408.44	17,874.64	21,170.06	81,238.38	79.3%
522 20 22 01-00 Med/Den/HRA VEBA/Life Ins	2,350,000.00	211,756.98	400,989.14	1,949,010.86	82.9%
522 20 22 02-00 Medicare	231,571.80	18,286.85	40,630.89	190,940.91	82.5%
522 20 22 03-00 MERP-Med Exp Reimb. Plan	105,800.00	8,600.00	17,200.00	88,600.00	83.7%
522 20 22 04-00 Sick Leave Incentive	68,000.00	891.61	60,514.58	7,485.42	11.0%
522 20 23 01-00 Disability Insurance	43,700.00	100.00	41,700.00	2,000.00	4.6%
522 20 24 01-00 Labor & Industries	819,400.00	114,702.21	207,021.47	612,378.53	74.7%
522 20 27 01-00 Clothing Allowance <i>Quartermaster</i>	100,000.00	21,106.39	39,518.99	60,481.01	60.5%
522 20 27 02-00 Dress Uniforms (Class A)	16,000.00	0.00	0.00	16,000.00	100.0%
002 Personnel Benefits	4,699,819.54	465,250.01	980,060.77	3,719,758.77	79.1%
522 20 31 01-00 SCBA Supplies	9,160.00	0.00	0.00	9,160.00	100.0%
522 20 31 02-00 Bunker Gear	62,000.00	0.00	0.00	62,000.00	100.0%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	February	YTD	Remaining	
520 FIRE SUPPRESSION					
522 20 31 03-00 Firefighting Operations Supplies	60,976.00	1,157.92	2,814.63	58,161.37	95.4%
522 20 31 04-00 Haz Mat Supplies/Equipment <i>Gas Detector Supplies</i>	19,360.00	3,824.56	3,824.56	15,535.44	80.2%
522 20 31 05-00 Uniform Supplies	12,000.00	0.00	0.00	12,000.00	100.0%
522 20 31 06-00 Disaster Supplies	2,200.00	0.00	0.00	2,200.00	100.0%
522 20 31 07-00 Communications Supplies/Equipment	6,750.00	0.00	0.00	6,750.00	100.0%
522 20 31 08-00 Firehouse Supplies	6,700.00	501.30	501.30	6,198.70	92.5%
522 20 31 09-00 TRT Supplies/Equipment	7,520.00	0.00	0.00	7,520.00	100.0%
522 20 31 10-00 Incident Management (Supplies/Maint)	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 31 12-00 Deployment Supplies- In/Out	5,000.00	0.00	0.00	5,000.00	100.0%
522 20 35 01-00 Other Small Tools & Equipment	5,000.00	0.00	0.00	5,000.00	100.0%
003 Supplies	197,666.00	5,483.78	7,140.49	190,525.51	96.4%
522 20 41 01-00 Mapping / Pre-Fire Printing	16,500.00	0.00	15,252.00	1,248.00	7.6%
522 20 48 01-00 Firefighting Operations Equipment Maint & Repair	47,650.00	1,485.92	2,810.27	44,839.73	94.1%
522 20 48 03-00 Communications	18,000.00	0.00	1,630.39	16,369.61	90.9%
522 20 48 04-00 TRT Maintenance & Repairs	2,520.00	0.00	0.00	2,520.00	100.0%
522 20 48 05-00 Service Contracts- Maintenance & Repair	22,950.00	385.71	1,599.58	21,350.42	93.0%
522 20 48 06-00 Other Repairs	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 48 07-00 Dispatch Services	826,392.00	0.00	195,959.70	630,432.30	76.3%
522 20 48 08-00 Radio Services	75,000.00	0.00	18,595.08	56,404.92	75.2%
522 20 48 09-00 Eastside Hazmat Consortium	20,000.00	0.00	0.00	20,000.00	100.0%
004 Services	1,030,012.00	1,871.63	235,847.02	794,164.98	77.1%
520 FIRE SUPPRESSION	21,208,311.54	1,770,599.18	3,996,640.45	17,211,671.09	81.2%
<i>Over budget by -2.1%</i>					
530 FIRE MARSHAL					
522 30 11 01-00 Salaries - FM, AFM, CO	615,000.00	49,802.32	99,604.64	515,395.36	83.8%
522 30 11 02-00 Salaries - Deputy FM	900,000.00	72,705.78	145,411.56	754,588.44	83.8%
522 30 11 04-00 Salaries- Administrative Assistant	190,000.00	13,852.03	29,051.27	160,948.73	84.7%
522 30 12 01-00 Overtime- FMO	71,000.00	7,504.34	15,076.98	55,923.02	78.8%
001 Salaries & Wages	1,776,000.00	143,864.47	289,144.45	1,486,855.55	83.7%
522 30 21 01-00 State Retirement	116,483.20	8,053.29	16,293.30	100,189.90	86.0%
522 30 21 02-00 WA Paid Family & Medical Leave	11,737.44	481.95	832.41	10,905.03	92.9%
522 30 22 01-00 Med/Den/HRA VEBA/Life Ins	280,000.00	23,671.77	47,343.54	232,656.46	83.1%
522 30 22 02-00 Medicare	30,752.00	2,212.01	4,544.18	26,207.82	85.2%
522 30 22 03-00 MERP-Med Exp Reimb Plan	9,600.00	800.00	1,600.00	8,000.00	83.3%
522 30 22 04-00 Sick Leave Incentive	15,000.00	0.00	19,768.05	(4,768.05)	0.0%
522 30 23 01-00 Disability Insurance	4,600.00	50.00	4,600.00	0.00	0.0%
522 30 24 01-00 Labor & Industries	61,500.00	5,483.40	8,983.39	52,516.61	85.4%
522 30 27 01-00 Clothing Allowance	6,000.00	667.43	667.43	5,332.57	88.9%
002 Personnel Benefits	535,672.64	41,419.85	104,632.30	431,040.34	80.5%
522 30 31 01-00 Supplies - FMO	7,000.00	0.00	0.00	7,000.00	100.0%
522 30 35 01-00 FMO-Small Equipment	1,500.00	1,108.31	1,108.31	391.69	26.1%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	February	YTD	Remaining	
530 FIRE MARSHAL					
003 Supplies	8,500.00	1,108.31	1,108.31	7,391.69	87.0%
522 30 41 01-00 Consulting Fee	11,500.00	0.00	0.00	11,500.00	100.0%
522 30 43 01-00 Travel- FMO	15,000.00	0.00	0.00	15,000.00	100.0%
522 30 49 01-00 Membership- FMO <i>Annual expense</i>	2,350.00	1,276.00	1,276.00	1,074.00	45.7%
522 30 49 02-00 Registration-FMO	14,300.00	4,434.00	4,434.00	9,866.00	69.0%
522 30 49 03-00 Subscriptions- FMO	24,350.00	0.00	14,545.07	9,804.93	40.3%
004 Services	67,500.00	5,710.00	20,255.07	47,244.93	70.0%
530 FIRE MARSHAL	2,387,672.64	192,102.63	415,140.13	1,972,532.51	82.6%
					<i>Over budget by -0.7%</i>
531 COMMUNITY OUTREACH					
522 31 11 01-00 Salaries- PIO <i>Includes MIH Sal & Ben Reimbursement</i>	175,000.00	(97,718.91)	(35,393.79)	210,393.79	120.2%
522 31 12 01-00 Community Outreach Overtime	107,000.00	5,561.51	8,891.73	98,108.27	91.7%
001 Salaries & Wages	282,000.00	(92,157.40)	(26,502.06)	308,502.06	109.4%
522 31 21 01-00 State Retirement	15,002.40	(4,564.46)	(493.63)	15,496.03	103.3%
522 31 21 02-00 WA Paid Family & Medical Leave	1,916.08	(186.03)	(20.01)	1,936.09	101.0%
522 31 22 01-00 Med/Den/HRA VEBA/Life Ins	37,000.00	(10,070.24)	(241.15)	37,241.15	100.7%
522 31 22 02-00 Medicare	4,089.00	(1,234.38)	(129.76)	4,218.76	103.2%
522 31 22 03-00 MERP- Med Exp Reimb Plan	1,200.00	(700.00)	(200.00)	1,400.00	116.7%
522 31 23 01-00 Disability Insurance	500.00	(500.00)	1,500.00	(1,000.00)	0.0%
522 31 24 01-00 Labor & Industries	7,300.00	(1,364.06)	48.17	7,251.83	99.3%
522 31 27 01-00 Clothing Allowance	700.00	0.00	0.00	700.00	100.0%
002 Personnel Benefits	67,707.48	(18,619.17)	463.62	67,243.86	99.3%
522 31 31 01-00 Supplies - PIO	34,000.00	80.00	120.00	33,880.00	99.6%
522 31 31 02-00 Supplies- Chaplain Program	0.00	0.00	0.00	0.00	100.0%
522 31 31 03-00 Supplies- CPR Program	11,500.00	1,711.65	1,711.65	9,788.35	85.1%
003 Supplies	45,500.00	1,791.65	1,831.65	43,668.35	96.0%
522 31 43 01-00 Travel- PIO	5,050.00	17.83	17.83	5,032.17	99.6%
522 31 45 01-00 Advertising	100.00	0.00	0.00	100.00	100.0%
522 31 48 01-00 Maintenance & Repairs- PIO	650.00	0.00	0.00	650.00	100.0%
522 31 49 02-00 Membership- PIO	200.00	0.00	0.00	200.00	100.0%
522 31 49 03-00 Registration- PIO	4,700.00	0.00	0.00	4,700.00	100.0%
522 31 49 05-00 Other Services & Charges	7,800.00	0.00	0.00	7,800.00	100.0%
004 Services	18,500.00	17.83	17.83	18,482.17	99.9%
531 COMMUNITY OUTREACH	413,707.48	(108,967.09)	(24,188.96)	437,896.44	105.8%
					<i>Under budget by 22.5%</i>
545 TRAINING					
522 45 11 01-00 Salaries - Chief Officer	245,000.00	19,659.25	39,318.50	205,681.50	84.0%
522 45 11 02-00 Salaries- Company Officer	405,000.00	33,455.00	66,910.00	338,090.00	83.5%
522 45 11 03-00 Salaries-Administrative Asst.	120,000.00	9,511.42	19,022.84	100,977.16	84.1%
522 45 11 04-00 Salaries-Driver Engineer	175,000.00	0.00	0.00	175,000.00	100.0%
522 45 12 01-00 Overtime-Training	133,700.00	17,990.14	10,765.98	122,934.02	91.9%
522 45 12 02-00 OT Training Firefighters	51,000.00	11,201.78	14,001.11	36,998.89	72.5%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	February	YTD	Remaining	
545 TRAINING					
001 Salaries & Wages	1,129,700.00	91,817.59	150,018.43	979,681.57	86.7%
522 45 21 01-00 State Retirement	75,100.04	4,288.48	8,155.38	66,944.66	89.1%
522 45 21 02-00 WA Paid Family & Medical Leave	7,275.27	237.65	399.02	6,876.25	94.5%
522 45 22 01-00 Med/Den/HRA VEBA/Life Ins	150,000.00	9,064.92	18,129.84	131,870.16	87.9%
522 45 22 02-00 Medicare	17,380.65	1,091.69	2,165.49	15,215.16	87.5%
522 45 22 03-00 MERP- Med Exp Reimb Plan	4,800.00	300.00	600.00	4,200.00	87.5%
522 45 22 04-00 Sick Leave Incentive	5,500.00	0.00	6,989.29	(1,489.29)	0.0%
522 45 23 01-00 Disability Insurance	2,600.00	50.00	1,600.00	1,000.00	38.5%
522 45 24 01-00 Labor & Industries	33,000.00	2,535.61	4,034.05	28,965.95	87.8%
522 45 27 01-00 Clothing Allowance	3,000.00	0.00	0.00	3,000.00	100.0%
002 Personnel Benefits	298,655.96	17,568.35	42,073.07	256,582.89	85.9%
522 45 31 01-00 Training Supplies	20,000.00	0.00	24.95	19,975.05	99.9%
003 Supplies	20,000.00	0.00	24.95	19,975.05	99.9%
522 45 41 01-00 Outside Instructors	5,000.00	0.00	0.00	5,000.00	100.0%
522 45 43 01-00 Travel	85,250.00	2,423.15	2,423.15	82,826.85	97.2%
522 45 48 01-00 Repairs & Maintenance	500.00	0.00	0.00	500.00	100.0%
522 45 49 01-00 Registrations	97,000.00	999.50	1,449.50	95,550.50	98.5%
522 45 49 02-00 Memberships/NKCTC Per Capita	318,833.00	0.00	0.00	318,833.00	100.0%
004 Services	506,583.00	3,422.65	3,872.65	502,710.35	99.2%
545 TRAINING	1,954,938.96	112,808.59	195,989.10	1,758,949.86	90.0%
					<i>Under budget by 6.7%</i>
550 FACILITIES					
522 50 11 01-00 Salary	460,000.00	35,820.32	66,593.45	393,406.55	85.5%
522 50 11 02-00 Salary- Maintenance Supervisor	160,000.00	11,549.54	23,099.08	136,900.92	85.6%
522 50 11 03-00 Salaries- Mechanic, Facilities Maintenance	730,000.00	43,348.10	70,669.18	659,330.82	90.3%
522 50 12 01-00 Overtime	99,000.00	10,743.57	21,843.23	77,156.77	77.9%
001 Salaries & Wages	1,449,000.00	101,461.53	182,204.94	1,266,795.06	87.4%
522 50 21 01-00 State Retirement	90,854.20	4,960.24	9,049.76	81,804.44	90.0%
522 50 21 02-00 WA Paid Family & Medical Leave	9,631.56	317.57	499.06	9,132.50	94.8%
522 50 22 01-00 Med/Den/HRA VEBA/Life Ins	240,000.00	11,798.31	22,784.96	217,215.04	90.5%
522 50 22 02-00 Medicare	21,510.50	2,227.37	3,886.96	17,623.54	81.9%
522 50 22 03-00 MERP- Med Exp Reimb Plan	8,400.00	600.00	1,000.00	7,400.00	88.1%
522 50 22 04-00 Sick Leave Incentive	13,000.00	904.04	1,808.08	11,191.92	86.1%
522 50 23 01-00 Disability Insurance	4,700.00	100.00	2,200.00	2,500.00	53.2%
522 50 24 01-00 Labor & Industries	27,000.00	2,215.95	3,391.07	23,608.93	87.4%
522 50 27 01-00 Clothing Allowance	9,000.00	859.69	1,534.92	7,465.08	82.9%
002 Personnel Benefits	424,096.26	23,983.17	46,154.81	377,941.45	89.1%
522 50 31 01-00 General Supplies	14,000.00	782.55	1,334.09	12,665.91	90.5%
522 50 31 02-00 Cleaning Supplies	38,000.00	877.86	877.86	37,122.14	97.7%
522 50 31 03-00 Staff/Support Vehicle Fluid Parts/Supplies	52,000.00	533.47	4,641.60	47,358.40	91.1%
522 50 31 04-00 Fire Apparatus Parts & Supplies	458,500.00	25,589.90	48,645.08	409,854.92	89.4%
522 50 31 05-00 Shop Bulk Fluid & Supplies	20,000.00	3,178.81	7,969.36	12,030.64	60.2%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	February	YTD	Remaining	
550 FACILITIES					
522 50 31 06-00 Apparatus Placards/Lettering	2,500.00	0.00	0.00	2,500.00	100.0%
522 50 32 01-00 Fuel (all Divisions)	134,500.00	9,768.79	18,694.98	115,805.02	86.1%
522 50 35 01-00 Misc Tools-Fleet	10,750.00	1,889.60	3,227.38	7,522.62	70.0%
522 50 35 02-00 Misc Tools-Facilities	4,000.00	0.00	9.89	3,990.11	99.8%
522 50 35 03-00 Facilities Equipment <i>Finance Office Furniture</i>	18,000.00	10,265.57	8,976.41	9,023.59	50.1%
003 Supplies	752,250.00	52,886.55	94,376.65	657,873.35	87.5%
522 50 41 01-00 Snow Removal	2,000.00	0.00	0.00	2,000.00	100.0%
522 50 41 02-00 Janitorial Contract- Sta 61 & 51	30,030.00	2,328.15	4,588.48	25,441.52	84.7%
522 50 41 03-00 HVAC/Boiler Maint Contract	52,386.25	0.00	6,992.20	45,394.05	86.7%
522 50 41 07-00 Fire System Contract	15,925.00	0.00	545.48	15,379.52	96.6%
522 50 41 08-00 UL Test L61	12,000.00	0.00	0.00	12,000.00	100.0%
522 50 41 09-00 Pest Control	22,100.00	1,813.68	5,382.36	16,717.64	75.6%
522 50 43 01-00 Travel	16,500.00	0.00	0.00	16,500.00	100.0%
522 50 45 02-00 Misc. Rentals	12,550.00	0.00	0.00	12,550.00	100.0%
522 50 45 03-00 Miscellaneous Services	6,300.00	239.37	535.56	5,764.44	91.5%
522 50 47 01-00 Electricity	118,350.00	6,466.39	17,941.25	100,408.75	84.8%
522 50 47 02-00 Garbage	36,100.00	3,449.00	6,018.64	30,081.36	83.3%
522 50 47 03-00 Sewer	37,000.00	2,894.85	4,104.90	32,895.10	88.9%
522 50 47 04-00 Water	42,400.00	3,745.45	5,239.34	37,160.66	87.6%
522 50 47 05-00 Natural Gas	144,160.00	33,472.88	43,229.83	100,930.17	70.0%
522 50 47 06-00 KC Taxes / Surface Water Management	63,000.00	0.00	0.00	63,000.00	100.0%
522 50 48 01-00 Facilities Repair & Maint.	100,800.00	3,582.43	11,319.04	89,480.96	88.8%
522 50 48 02-00 Apparatus/Equipmnt (Rep & Maint)	144,500.00	2,026.35	5,118.28	139,381.72	96.5%
522 50 48 03-00 Generator Maint.	15,000.00	0.00	0.00	15,000.00	100.0%
522 50 48 04-00 Heavy Maintenance- Facilities	53,000.00	702.33	702.33	52,297.67	98.7%
522 50 48 07-00 Exhaust Syst. Repair & Maint.	7,000.00	0.00	0.00	7,000.00	100.0%
522 50 48 11-00 Quarterly Elevator Maintenance	22,500.00	790.22	2,403.08	20,096.92	89.3%
522 50 48 12-00 Overhead Doors Maintenance	28,000.00	972.35	5,780.39	22,219.61	79.4%
522 50 49 01-00 Registrations	26,550.00	0.00	0.00	26,550.00	100.0%
004 Services	1,008,151.25	62,483.45	119,901.16	888,250.09	88.1%
550 FACILITIES	3,633,497.51	240,814.70	442,637.56	3,190,859.95	87.8%
					<i>Under budget by 4.5%</i>
551 IT					
522 51 31 01-00 Computer Supplies	17,000.00	1.30	1.30	16,998.70	100.0%
003 Supplies	17,000.00	1.30	1.30	16,998.70	100.0%
522 51 41 01-00 Software License/Maintenance	197,808.50	3,546.74	64,092.01	133,716.49	67.6%
522 51 41 02-00 Website Services	2,250.00	536.75	536.75	1,713.25	76.1%
522 51 42 01-00 Voice/Data/Fax Lines	90,000.00	8,127.51	15,395.97	74,604.03	82.9%
522 51 42 02-00 IT Services	185,000.00	14,209.39	26,420.53	158,579.47	85.7%
522 51 42 03-00 Cell Phone Airtime	62,000.00	1,811.60	3,622.22	58,377.78	94.2%
522 51 48 01-00 Facilities Repair & Maintenance	8,000.00	0.00	0.00	8,000.00	100.0%
522 51 48 02-00 IT Repair and Support	5,000.00	0.00	196.00	4,804.00	96.1%
522 51 48 03-00 Copy Machines-per Copy Charges, Toners,repairs	18,500.00	500.93	2,022.88	16,477.12	89.1%
522 51 48 04-00 Voice/Data System Repair & Maint	20,000.00	0.00	0.00	20,000.00	100.0%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	February	YTD	Remaining	
551 IT					
522 51 48 05-00 Server/Network Maintenance	0.00	0.00	0.00	0.00	100.0%
004 Services	588,558.50	28,732.92	112,286.36	476,272.14	80.9%
551 IT	605,558.50	28,734.22	112,287.66	493,270.84	81.5%
				<i>Over budget by -1.8%</i>	
560 OTHER SERVICES					
522 60 12 01-00 Overtime	27,450.00	170.85	4,164.11	23,285.89	84.8%
001 Salaries & Wages	27,450.00	170.85	4,164.11	23,285.89	84.8%
522 60 22 01-00 Wellness Physicals, Shots, Hearing Tests	15,250.00	0.00	7,440.23	7,809.77	51.2%
002 Personnel Benefits	15,250.00	0.00	7,440.23	7,809.77	51.2%
522 60 31 01-00 Safety Officer Supplies	14,250.00	835.90	835.90	13,414.10	94.1%
522 60 35 01-00 Fitness Wellness Equipment/Supplies	1,000.00	0.00	0.00	1,000.00	100.0%
003 Supplies	15,250.00	835.90	835.90	14,414.10	94.5%
522 60 41 01-00 Professional Services	0.00	0.00	0.00	0.00	100.0%
522 60 43 01-00 Travel <i>Safety Officer Conference</i>	2,350.00	3,529.39	3,551.01	(1,201.01)	0.0%
522 60 48 01-00 Fitness Equip Maint/Repair	6,500.00	0.00	0.00	6,500.00	100.0%
522 60 49 01-00 Registrations	8,400.00	549.50	3,179.50	5,220.50	62.1%
004 Services	17,250.00	4,078.89	6,730.51	10,519.49	61.0%
560 OTHER SERVICES	75,200.00	5,085.64	19,170.75	56,029.25	74.5%
				<i>Over budget by -8.8%</i>	
571 EMS/BLS					
522 71 11 01-00 Salaries- Firefighters	4,607,246.00	298,584.67	597,169.34	4,010,076.66	87.0%
522 71 12 01-00 Overtime	824,000.00	105,167.21	240,551.93	583,448.07	70.8%
001 Salaries & Wages	5,431,246.00	403,751.88	837,721.27	4,593,524.73	84.6%
522 71 21 01-00 State Retirement	293,942.29	19,282.79	38,565.58	255,376.71	86.9%
522 71 21 02-00 WA Paid Family & Medical Leave	36,477.22	897.73	1,795.46	34,681.76	95.1%
522 71 22 01-00 Med/Den/HRA VEBA/Life Ins.	945,000.00	70,448.38	140,896.76	804,103.24	85.1%
522 71 22 02-00 Medicare	83,753.07	5,558.75	11,117.50	72,635.57	86.7%
522 71 22 03-00 MERP- Med Exp Reimb Plan	40,800.00	3,100.00	6,200.00	34,600.00	84.8%
522 71 23 01-00 Disability Insurance	17,000.00	0.00	17,000.00	0.00	0.0%
522 71 24 01-00 Labor & Industries	280,600.00	16,650.00	33,300.00	247,300.00	88.1%
002 Personnel Benefits	1,697,572.58	115,937.65	248,875.30	1,448,697.28	85.3%
522 71 31 01-00 Supplies - EMS/BLS	91,500.00	7,347.55	7,748.35	83,751.65	91.5%
522 71 31 02-00 EMS Apparatus Parts & Supplies	82,000.00	4,030.64	6,231.79	75,768.21	92.4%
522 71 32 01-00 Fuel - BLS	44,000.00	2,565.17	5,048.24	38,951.76	88.5%
003 Supplies	217,500.00	13,943.36	19,028.38	198,471.62	91.3%
522 71 48 01-00 Repair & Maintenance	6,750.00	335.51	681.48	6,068.52	89.9%
522 71 48 02-00 EMS Apparatus Repair & Maintenance	23,000.00	0.00	0.00	23,000.00	100.0%
522 71 48 03-00 Transport Billing Office	98,100.00	4,410.80	9,990.06	88,109.94	89.8%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	February	YTD	Remaining	
571 EMS/BLS					
004 Services	127,850.00	4,746.31	10,671.54	117,178.46	91.7%
571 EMS/BLS	7,474,168.58	538,379.20	1,116,296.49	6,357,872.09	85.1%
					<i>Under budget by 1.8%</i>
591 Lease Payments					
591 22 70 01-00 Lease Payments	900.00	0.00	174.42	725.58	80.6%
591 22 70 02-00 Subscription Based IT (SBITA)	25,000.00	0.00	0.00	25,000.00	100.0%
591 Lease Payments	25,900.00	0.00	174.42	25,725.58	99.3%
Fund Expenditures:	41,981,280.87	2,989,162.29	7,165,644.53	34,815,636.34	82.9%
Fund Excess/(Deficit):	(41,981,280.87)	(2,989,162.29)	(7,165,644.53)		

February 2026

Target Percentage Remaining: 83.3%

Overall Percentage Remaining: 82.9%

Over Budget by **-0.4%**

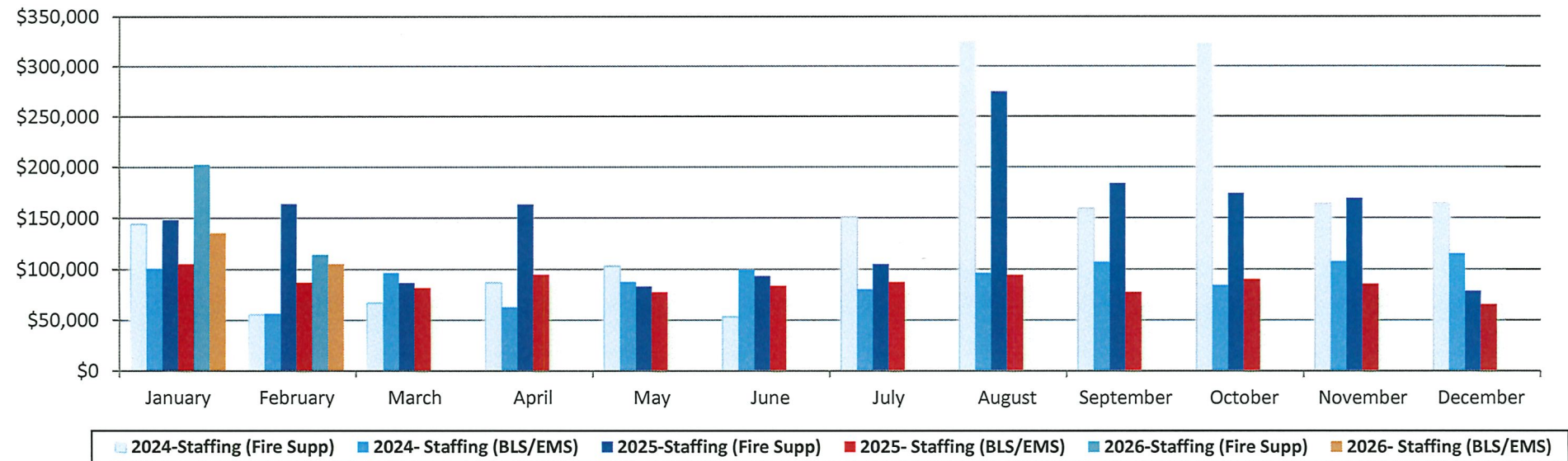
OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS

FEB 2026

OT Budget: 522.20.12: Staffing, FF SL, Disability Vacancy, Meetings, Committee, Deployments, Comp cash out / **522.71.12:** Aid Car Prem Pay, Staffing BLS

	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	2026-Staffing (Fire Supp)	2026- Staffing (BLS/EMS)	OT Processing Period
January	\$ 144,271.86	\$ 100,992.20	\$ 148,299.84	\$ 105,095.49	\$ 202,763.75	\$ 135,384.72	Dec 12, '25 - Jan 09, '26
February	\$ 55,709.81	\$ 56,813.23	\$ 163,626.04	\$ 86,959.47	\$ 114,549.61	\$ 105,167.21	Jan 09 - Feb 13, 2026
March	\$ 67,109.34	\$ 96,709.19	\$ 86,750.13	\$ 81,612.78			Feb 13 - Mar 13, 2026
April	\$ 86,878.84	\$ 63,118.27	\$ 163,305.85	\$ 94,773.16			Mar 13 - Apr 10, 2026
May	\$ 103,038.99	\$ 87,511.59	\$ 82,984.83	\$ 77,169.26			Apr 10 - May 15, 2026
June	\$ 53,462.76	\$ 99,416.93	\$ 93,434.17	\$ 83,559.12			May 15 - Jun 12, 2026
July	\$ 150,812.78	\$ 80,054.44	\$ 104,808.17	\$ 87,089.57			Jun 12 - Jul 10, 2026
August	\$ 324,779.38	\$ 96,539.92	\$ 275,022.97	\$ 94,018.67			Jul 10 - Aug 14, 2026
September	\$ 159,302.54	\$ 107,313.78	\$ 183,955.24	\$ 77,171.29			Aug 14 - Sep 11, 2026
October	\$ 323,260.74	\$ 84,364.70	\$ 174,338.50	\$ 89,940.45			Sep 11 - Oct 09, 2026
November	\$ 163,734.91	\$ 107,568.69	\$ 169,128.45	\$ 85,558.45			Oct 09 - Nov 13, 2026
December	\$ 164,126.40	\$ 115,484.02	\$ 78,181.48	\$ 65,488.69			Nov 13 - Dec 11, 2026
Total	\$ 1,796,488.35	\$ 1,095,886.96	\$ 1,723,835.67	\$ 1,028,436.40	\$ 317,313.36	\$ 240,551.93	
<i>Monthly Average</i>	<i>\$ 149,707.36</i>	<i>\$ 91,323.91</i>	<i>\$ 143,652.97</i>	<i>\$ 85,703.03</i>	<i>\$ 158,656.68</i>	<i>\$ 120,275.97</i>	

FEB 2026	Year to Date	2026 Budget	Remaining Bal.	% Remaining	Target % remaining	<i>Miscellaneous Note</i>
OT-Staffing (Fire Supp)	\$ 317,313.36	\$ 1,650,060.00	\$ 1,332,746.64	80.77%	83.30%	Inc. in FF staffing, sick leave, deployments
OT-Staffing (BLS/EMS)	\$ 240,551.93	\$ 824,000.00	\$ 583,448.07	70.81%	83.30%	Includes A157 Upstaffing



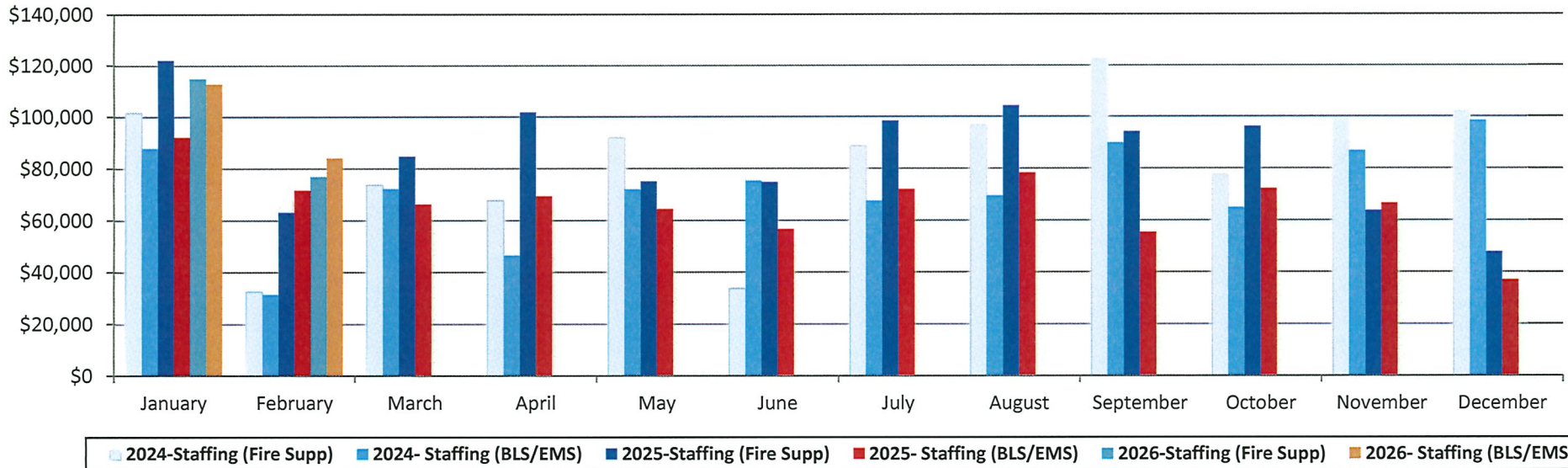
OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS - STAFFING ONLY

FEB 2026

OT Budget: 522.20.12.01-01: Staffing, FF SL, Disability Vacancy / 522.71.12.01-01: Staffing BLS

	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	2026-Staffing (Fire Supp)	2026- Staffing (BLS/EMS)	OT Processing Period
January	\$ 101,457.42	\$ 87,812.50	\$ 122,116.00	\$ 92,008.67	\$ 114,840.38	\$ 112,797.70	Dec 12, '25 - Jan 09, '26
February	\$ 32,384.79	\$ 31,371.68	\$ 63,085.55	\$ 71,605.84	\$ 76,849.37	\$ 84,045.72	Jan 09 - Feb 13, 2026
March	\$ 73,504.88	\$ 72,124.85	\$ 84,539.09	\$ 66,119.40			Feb 13 - Mar 13, 2026
April	\$ 67,626.09	\$ 46,500.19	\$ 101,662.67	\$ 69,236.82			Mar 13 - Apr 10, 2026
May	\$ 91,932.42	\$ 71,954.21	\$ 74,974.46	\$ 64,275.80			Apr 10 - May 15, 2026
June	\$ 33,649.62	\$ 75,205.13	\$ 74,645.62	\$ 56,548.52			May 15 - Jun 12, 2026
July	\$ 88,719.04	\$ 67,422.23	\$ 98,283.47	\$ 71,898.45			Jun 12 - Jul 10, 2026
August	\$ 96,742.64	\$ 69,431.03	\$ 104,108.46	\$ 78,235.68			Jul 10 - Aug 14, 2026
September	\$ 122,757.02	\$ 89,889.99	\$ 94,164.78	\$ 55,292.68			Aug 14 - Sep 11, 2026
October	\$ 77,476.25	\$ 64,888.54	\$ 96,161.66	\$ 72,030.37			Sep 11 - Oct 09, 2026
November	\$ 99,254.51	\$ 86,794.04	\$ 63,615.52	\$ 66,458.95			Oct 09 - Nov 13, 2026
December	\$ 102,251.11	\$ 98,397.59	\$ 47,746.60	\$ 36,925.03			Nov 13 - Dec 11, 2026
Total	\$ 987,755.79	\$ 861,791.98	\$ 1,025,103.88	\$ 800,636.21	\$ 191,689.75	\$ 196,843.42	
<i>Monthly Average</i>	<i>\$ 82,312.98</i>	<i>\$ 71,816.00</i>	<i>\$ 85,425.32</i>	<i>\$ 66,719.68</i>	<i>\$ 95,844.88</i>	<i>\$ 98,421.71</i>	

	FEB 2026	Year to Date	2026 Budget	Remaining Bal.	% Remaining	Target % remaining	<i>Miscellaneous Note</i>
OT-Staffing (Fire Supp)	\$ 191,689.75	\$ 900,000.00	\$ 708,310.25	78.70%	83.30%	FF Staffing/SL, DL	
OT-Staffing (BLS/EMS)	\$ 196,843.42	\$ 600,000.00	\$ 403,156.58	67.19%	83.30%	includes A157 Upstaffing	



General Expense Fund- CASH ON HAND

Fund Number: 10-064-0010

3/30/2026

YEAR 2026	Beginning Cash Balance	Receipts	Disbursements	Ending Balance
Beginning Cash Balance	\$ 8,946,036.77			
January		9,294,856.11	7,173,982.24	11,066,910.64
February		545,872.69	2,989,162.29	8,623,621.04
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Total	\$ 8,946,036.77	9,840,728.80	10,163,144.53	8,623,621.04
<i>Monthly Average</i>		4,920,364	5,081,572	

NOTES:

JAN 2026: Disbursements incl. \$2,997,500 interfund transfer OUT to CAP for 2026 budget allocation (1 of 2)

JAN 2026: Receipts include \$8,736,000 transfer in from Shoreline Fire District

YEAR 2025	Beginning Cash Balance	Receipts	Disbursements	Ending Balance
Beginning Cash Balance	\$ -			
January				
February				
March				
April				
May		10,000,000.00	2,142,499.44	7,857,500.56
June		2,333,868.98	3,160,364.94	7,031,004.60
July		147,441.92	2,663,055.72	4,515,390.80
August		601,897.73	2,953,146.01	2,164,142.52
September		17,766,647.02	3,048,543.13	16,882,246.41
October		536,525.33	2,681,760.45	14,737,011.29
November		369,891.47	3,320,989.20	11,785,913.56
December		1,590,088.96	4,429,965.75	8,946,036.77
Total	\$ -	33,346,361.41	24,400,324.64	8,946,036.77
<i>Monthly Average</i>		4,168,295	3,050,041	

low
high

NOTES:

MAY 2025: Transferred in \$10,000,000 from Shoreline Fire District & Northshore Fire District

SEP 2025: Transferred in \$17,300,000 from Shoreline Fire District & Northshore Fire District

Shoreline Fire Department

BOARD MEETING DATE: April 2nd, 2026

Chief Cowan

RFA Activity Reports

The following are noteworthy activities and/or meetings completed since the last Governing Board meeting:

Hiring/Succession Development

- DivC Pitts's last day was on March 26th. DivC John Burrow has been actively transitioning into the Suppression/Training role and is ready.
- Administrative Assistant Kathy Walsh's last day will be March 31st.
- We have initiated the process of filling the new Administrative Director position and are hoping to have the new CAO on boarded by mid-to-late May.
- We will be starting the HR Director search soon and will stagger the searches to allow for the CAO to be part of the interview process.
- We will be starting a search for Administrative Assistant and Receptionist positions this week.

Staffing

- The new Firefighter recruit class continues with no current issues of Shoreline candidates.

Negotiations

- We have completed two Non-Uniform CBA negotiations. Date for next session is scheduled later this month.

Contracts

- Nothing to report.

Budget

- We have finished a side-by-side analysis of BFD expenses being added into our budget. There are some savings due to efficiencies, but these are estimates only and are not reflective of a full budget analysis.
- We will be starting our budget process in July to include the separation of Fleet and Facilities into two different sections to improve the tracking of division costs.

Strategic Activity

- Next apparatus due to arrive is the fire engine, which an ETA will be forthcoming.
- Continue to work on short and medium-term admin staffing needs.
- Reinforcing our strategic goals for 2026 along with Retreat summary review.
- Continuing to hold our joint exec/leadership team meeting every two weeks on 1st and 3rd Thursdays.
- Continue to work on the strategic questions to be answered for Bothell joining the RFA.

Public Records Requests

- Significant requests currently that are impacting staff workload capacity.

Noteworthy Meetings/Activities

- March 23, 25, 26, 30 – BFD Crew Chat
 - Meeting with crews to discuss any ongoing concerns or issues.
- March 24 – LMC Meeting
 - Discussed ongoing concerns and issues.
- March 24 – NUCBA Negotiations #2
 - Second meeting of negotiating the NUCBA.
- March 25 – Bothell City Manager Meeting
 - Met with CM to discuss ongoing concerns and issues regarding the Executive Services ILA and possibility of joining RFA.
- March 25 – Bothell Finance Meeting
 - Met with Finance Director to discuss financial challenges and 2027-2028 budget.
 - Discussed draft financial analysis and waiting for FBC analysis to complete financial picture.
- March 25 – KCSO Meeting
 - Met with KCSO Special Operations leader and Sargeant in charge of operations to discuss jointly operating their boat moored in Kenmore.
 - Positive conversation with next steps to evaluate the training curriculum.
- March 26 – Wall Time Meeting
 - Met to discuss the Department's concerns regarding wall times, especially at UWNW.
- March 26 – Lunch for Travis
 - Attended a lunch for retiring DivC Travis Pitts.
- March 30 – Wall Time Meeting
 - Met with UWNW executives regarding their performance in accepting patients from our aid cars.
 - They have financial and physical challenges that are inhibiting progress on reducing wall times.
 - Meeting produced some ideas and will schedule a follow-up meeting to review and make feasible changes that can be implemented.
- March 31 – Breakfast for Kathy
 - Cooked breakfast for Kathy Walsh's last day.

Incorporated into the Board meeting minutes by reference.

Submitted by: Chief, Matt Cowan

RFA Activity Highlights

Shoreline Fire Department RFA

BOARD MEETING DATE: April 2, 2026

Deputy Chief Matt Hochstein

DC of Support Services – DC Hochstein:

- Weekly coordination meetings with Fire Prevention, I.T., Facilities, Fleet, Support Services Project Manager, and Executive Team.
- Labor Management meeting.
- Weekly Hochstein/Hansson check-in meetings.
- Weekly Executive Team meetings.
- Gallatin bi-weekly meeting.
- Shoreline Executive/Leadership Team (ELT) meeting.
- DivC. Pits retirement party.
- Admin. Asst. Walsh retirement party.
- Weekly Hochstein/Savino check-in meetings.
- Bothell Fire and Facilities meeting.
- First Arriving meeting w/ DC Orams.
- Meeting with DivC. Kennison.
- Meetings with cooperative purchasing vendors.
- Shoreline RFA Board meeting.

Facilities - Facilities Manager Johnston:

- Ongoing service ticket repairs.
- See Capital Project notes below.
- Operative IQ facilities set up for preventive maintenance
- HVAC troubleshooting and repairs at stations
- HVAC training for Station 57
- Exterior clean-up of stations

Fleet – Fleet Manager Swanson:

- Ongoing preventative maintenance and repairs of all district apparatus.
- Annual services and PMs are ongoing.
- 2252 (new pumper), is at Hughes for punch list repairs and they are looking at the hose bed.
- 2171 (old L161), is back from Hughes and we're starting on its annual service this week.

RFA Activity Highlights

-

IT – IT Manager Middleton:

- Created new Windows image for Panasonic ToughBook laptops
- Installed NORCOM software on multiple computers for Radio replacement project.
- ST51 Preparing for network update
- ST51 classroom hardware update re-scheduled for April 16-17 2026
 - Waiting for quote from Jaymarc AV for options for better microphones for large conference rooms
- Microsoft Windows updates for March 2026.
- Computer Replacement project is 95% completed - the remaining 5% are on hold due to a big public records request.
- Resolved issue with KC EMS regarding new user logins
- Repairing and replacing ESO tablets as needed.
 - Preparing to replacing Dell tablets with new iPads.
- Misc. tasks around stations.

Near Future:

- Critical vulnerabilities announced for VMware ESXi server - new updates need to be installed on all servers
- Researching new Remote Control software, for IT helpdesk support
- Researching new Monitoring software, for proactive monitoring of infrastructure equipment.
- Researching new Pelco / Motorola software VMS (video management system)
- Network maintenance needed at ST51. Not scheduled yet – estimated 2-hour downtime.
- Network maintenance needed at ST61. Not scheduled yet – estimated 5 hours downtime.

Ongoing:

- Deploying new 5G modems to various apparatus when possible

Capital Projects – Capital Projects Manager Hansson:

- Received notification from Seattle City Light that all four EV charger applications have been accepted and approved.
- 57 generator- pending final inspection, small clean up items then final walkthrough. Anticipate completion by end of month
- 57 HVAC- finishing fresh air return system and scheduling walkthrough and system training. Anticipate completion by end of month
- New telehandler/reach forklift was delivered.

RFA Activity Highlights

- 51 carport- Finalizing RFP, anticipate advertising starting this week or next, with closing award early May.
- New pumper- At Hughes for punch list items.
- 61 shop addition- RFP's have been accepted for Geo Tech and survey.

Regional Fire Authority Activity Highlights

Shoreline Fire Department

BOARD MEETING DATE: April 2, 2026
Deputy Chief Andres Orams

The following items of note were completed during the period of March 20, through April 2, 2026:

Deputy Chief Orams – Projects and Meetings

- Water rescue discussion
- Policy revision
- Labor Management meeting
- Ops/NKCTC discussion
- Intro to non-uniformed negotiations
- Executive Team meeting
- King County Fire Ops meeting
- KCSO/Shoreline Fire boat meeting
- Shoreline Fire/UWNW Wall Times meeting
- Entry-level firefighter hiring meeting
- Gallatin/Executive Team bi-weekly meeting
- Monthly meeting with Dr. McCoy/Kennison

Fire Suppression (Pitts)

- Retired!

Fire Suppression (Burrow)

- Officially began in Division Chief role
- Ops/NKCTC discussion
- Rehab rig and Crew Sense
- Bi-weekly training meeting
- Shoreline ELT meeting

EMS and MIH (Kennison):

- FIFA Update meeting – ALS
- Ops/NKCTC discussion
- Monthly meeting with Dr. McCoy/Orams
- Ready Rebound meet and greet
- BLS Working Group meeting
- Rescue EMS Needs meeting
- Shoreline Fire/UWNW Wall Times meeting
- MSO161 Vendor Review meeting
- Swedish Stroke EMS meeting
- FEMA Targeted Violence Mass Casualty Hospital Response Workshop
- Dispatch Working Group
- ALS Training Officers meeting
- Regional Training Workgroup
- ELT Bi-weekly meeting
- ALS Budget Review meeting
-

Training (Majeed):

Regional Fire Authority Activity Highlights

- Recruit Academy Live Fire
- Ops/NKCTC discussion
- Incident Management meeting
- Recruit EMS/Fire Finals
- Workbook evaluations



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
Tentative Projected Agendas**

Regional Fire Authority Board meetings are held monthly on the 1st and 3rd Thursday of the month

- Items may not be in the same order as they will appear on the preliminary agenda.

D = Discussion
A = Action
PH = Public Hearing

April 2, 2026

Planned Absence: _____ Commissioner Pratt virtually or excused absence _____

5:30 PM (Public Meeting **Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

April 16, 2026

Planned Absence: _____

5:30 PM (Public Meeting **Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

May 7, 2026

Planned Absence: _____ Commissioner Adman will not be in attendance. Commissioner Nye will attend virtually.

5:30 PM (Public Meeting **Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF
The Department's Annual Appreciation Banquet will be held on May 16 at Cromwell Park.			

May 21, 2026

Planned Absence: _____

5:30 PM (Public Meeting **Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

June 4, 2026, MAY NEED TO BE CANCELLED OR RESCHEDULED

Planned Absence: _____

5:30 PM (Public Meeting **Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF
- WFCFA 2026 Seminar at Chelan – June 4-7 - The Pancake Breakfast will be held on Saturday, June 13.			

June 18, 2026

Planned Absence: _____

5:30 PM (Public Meeting **Station 51**)

SUBJECT	RESOLUTION	TYPE	STAFF

OTHER DETIALS: