

**Shoreline Fire Marshal's Office**

17525 Aurora Ave N.

Shoreline, WA 98133

Main: 206-533-6500

REPORT OF IMPAIRED SYSTEM

For planned or emergency impairments to fire protection systems with a duration of more than 8 hours

SECTION 1: REPORTING PARTY INFORMATION

Name of person reporting impairment: _____

Phone number: _____

Email: _____

Company name: _____

Date: _____

Time: _____

SECTION 2: BUILDING INFORMATION

Building name: _____

Building address: _____

Building owner or occupant: _____

Occupant's phone (if known): _____

Email address: _____

SECTION 3: IMPAIRED SYSTEM INFORMATIONI am reporting a: ☐ Planned Impairment ☐ Emergency Impairment

System affected and specific location: _____

Nature of impairment: _____

Does the repair require a fire permit? If yes, provide the permit # _____

Technician: _____ Phone: _____ Email: _____

Property owner/designated agent: _____ Phone: _____ Email: _____

SECTION 4: MITIGATION MEASURES – Complete applicable section below**Planned Impairment (to be completed by owner or designated agent)**

Impairment period start:

Date: _____ Time: _____

Impairment period end (estimated):

Date: _____ Time: _____

Fire watch scheduled? ☐ Yes ☐ NoBuilding occupants notified? ☐ Yes ☐ No

Onsite responsible representative:

Name & contact info: _____

Emergency Impairment (to be completed by Technician)

Technician name: _____

Phone: (____) _____ Email: _____

Expected to last 8 hours or more?

☐ Yes ☐ No

Owner or designated agent notified of impairment?

☐ Yes ☐ NoOwner/designated agent notified whether a fire watch is required (see requirements/information on the [Fire Watch Form](#))? ☐ Yes ☐ No

Means of notification:

☐ Phone ☐ Fax ☐ Email**INSTRUCTIONS FOR NOTIFYING THE SHORELINE FIRE DEPARTMENT OF SYSTEM IMPAIRMENTS**

SHFD must be notified immediately of emergency impairments that are anticipated to last 8+ hours. SHFD must be notified 5 business days in advance of planned impairments that will last 8+ hours. The notification process has two mandatory steps:

1. Email this form to impairments@shorelinefire.com
2. Submit report of red-tagged system to SHFD using www.thecomplianceengine.com.