



Shoreline Fire Marshal's Office

17525 Aurora Ave N.
Shoreline, WA 98133
Main: 206-533-6500
FMO: 206-533-6565

REPORT OF IMPAIRED SYSTEM

For planned or emergency impairments to fire protection systems with a duration of more than 8 hours

SECTION 1: REPORTING PARTY INFORMATION

Name of person reporting impairment:

Phone number: _____ Email: _____

Company name:

Date: _____ Time: _____

SECTION 2: BUILDING INFORMATION

Building name:

Building address:

Building owner or occupant:

Occupant's phone (if known): _____ Email address: _____

SECTION 3: IMPAIRED SYSTEM INFORMATION

I am reporting a: ☐ Planned Impairment ☐ Emergency Impairment

System affected and specific location: _____

Nature of impairment: _____

Technician: _____ Phone: _____ Email: _____

Property owner/designated agent: _____ Phone: _____ Email: _____

SECTION 4: MITIGATION MEASURES – Complete applicable section below

Planned Impairment (to be completed by owner or designated agent)

Impairment period start:

Date: _____ Time: _____

Impairment period end (estimated):

Date: _____ Time: _____

Fire watch scheduled? ☐ Yes ☐ No

Building occupants notified? ☐ Yes ☐ No

Onsite responsible representative:

Name: _____

Emergency Impairment (to be completed by Technician)

Technician name: _____

Phone: (____) _____ Email: _____

Expected to last 8 hours or more?

☐ Yes ☐ No

Owner or designated agent notified of impairment?

☐ Yes ☐ No

Owner/designated agent notified whether a fire watch is required (see requirements/information on the [Fire Watch Form](#))? ☐ Yes ☐ No

Means of notification:

☐ Phone ☐ Fax ☐ Email

INSTRUCTIONS FOR NOTIFYING THE SHORELINE FIRE DEPARTMENT OF SYSTEM IMPAIRMENTS

SHFD must be notified immediately of emergency impairments that are anticipated to last 8+ hours. SHFD must be notified 5 business days in advance of planned impairments that will last 8+ hours. The notification process has two mandatory steps:

1. Email this form to impairments@shorelinefire.com
2. Submit report of red-tagged system to SHFD using www.thecomplianceengine.com.