



SHORELINE FIRE DISTRICT BOARD OF COMMISSIONERS MEETING

AGENDA

September 4, 2025

5:15 p.m.

Meeting held on-site at Station 61 17525 Aurora Avenue N., Shoreline, WA

Join Zoom Meeting

<https://us02web.zoom.us/j/84133385045?pwd=OfWM8Qtgkpge8hsmAUX3NalM28qzMp.1>

Meeting ID: 841 3338 5045

Passcode: 012633

Dial by your location: 1 253 215 8782

- I. **Call to Order**
- II. **Public Comment**
- III. **Consideration of Agenda**
- IV. **Approval of Past Meeting Minutes**
 - July 10, 2025 – Regular Meeting Minutes / MOTION
- V. **New Business:**
 - Resolution 25-04 Shoreline DISTRICT Dissolving CIP Funds / MOTION
 - Resolution 25-05 Shoreline DISTRICT Dissolving Reserve, EMS Donations, ALS CAP, CMT EXP/ MOTION
- VI. **Adjournment**



SHORELINE FIRE DISTRICT BOARD OF COMMISSIONERS MEETING

REGULAR MEETING MINUTES

July 10, 2025

Chair Sullivan called the regular meeting of the Board of Commissioners to order at 5:15 p.m. on July 10, 2025. Station 61, located at 17525 Aurora Avenue N., Shoreline, Washington, 98133.

PRESENT:

Barb Sullivan, Chair	Matt Cowan, Chief
Rod Heivilin, Vice-Chair	Matt Hochstein, Deputy Chief (DC)
Kimberly Fischer, Commissioner	Andres Orams, Deputy Chief (DC)
David Harris, Commissioner	
Rick Nye, Commissioner (attended via Zoom)	

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER

III. ROLL CALL

IV. PUBLIC COMMENT:

- None.

V. CONSIDERATION OF AGENDA:

- None.

VI. STANDING AGENDA

- **APPROVAL OF PAST MEETING MINUTES:**

***MOTION:** Commissioner Fischer moved, and Commissioner Heivilin seconded a motion to approve the June 26, 2025, District regular meeting minutes. The motion passed; five ayes.*

VII. ADJOURNMENT:

- The Commissioners adjourned the regular meeting at 5:17 p.m.

***MOTION:** Commissioner Harris moved, and Commissioner Fisher seconded, a motion to adjourn the regular meeting of the Board of Commissioners at 5:17 p.m. The motion passed; four ayes.*

Minutes prepared by: Beatriz Goldsmith

Boupha K. Siharath
Secretary to the Board

Barb Sullivan, Chair

Rod Heivilin, Vice–Chair

David M. Harris, Commissioner

Kimberly A. Fischer, Commissioner

Rick Nye, Commissioner



Shoreline Fire Department

Dedicated to the Protection of Life and Property

Serving the Shoreline Community for Over 75 years, since 1939

FIRE CHIEF
Matt Cowan

COMMISSIONERS

Ken Callahan
Kim Fischer
David Harris

Rod Heivilin
Barb Sullivan
Rick Nye

BOARD OF COMMISSIONERS MEETING

☐ Informational Only

☒ Approval by Motion

Meeting Date:	September 4, 2025
Agenda Title:	Resolution 25-04 Dissolving CIP Funds
Background Information: A Resolution by The Board of Fire Commissioners of the Shoreline Fire Department (Fire District) Authorizing the Closure of the following funds: <ul style="list-style-type: none">• 10-004-3010 CIP 2015• 10-004-3020 LTGO CIP 2018	
Recommendation: Recommend that the Board of Commissioners approve and sign Shoreline Fire District Resolution 25-04 <i>Dissolving CIP Funds</i> .	
Financial Impact:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Cost Neutral
Cost Impact:	None
Other Options:	N/A
Attachments:	Shoreline Fire District Resolution 25-04– <i>Dissolving CIP Funds</i> .

BOARD OF COMMISSIONERS MOTION

I move to authorize the Board of Commissioners of the Shoreline Fire District to approve and sign 25-04–*Dissolving CIP Funds*.

Follow Up Action(s):	
Follow up Person(s):	Chief Matt Cowan / Bouphe Siharath, Board Secretary
Follow up Date(s):	



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Dedicated to the Protection of Life and Property
Celebrating 75 Years of Service to the Shoreline Community

FIRE CHIEF
Matt Cowan

COMMISSIONERS
Ken Callahan Rod Heivilin
Kim Fischer Barb Sullivan
David Harris Rick Nye

SHORELINE FIRE DEPARTMENT
(Fire District)
RESOLUTION 25-04

A Resolution by The Board of Fire Commissioners of the Shoreline Fire Department (Fire District)
Authorizing the Closure of the following funds:

- **10-004-3010 CIP 2015**
- **10-004-3020 LTGO CIP 2018**

WHEREAS, the Shoreline Fire Department previously established the above-referenced Capital Improvement Project (CIP) funds to support bond-funded capital improvement initiatives; and

WHEREAS, all capital improvement projects funded through these accounts have been successfully completed, and the dedicated CIP funding accounts are no longer necessary; and

WHEREAS, any remaining balances in these funds shall be transferred to appropriate existing accounts; and

WHEREAS, the purpose of this action is to streamline financial operations by closing inactive District accounts,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Shoreline Fire Department, on behalf of the citizens of the Department, that:

1. **Closure and transfer of CIP 2015:** The King County Treasurer is hereby authorized to close the following fund:
 - **CIP 2015**, Account Number 10-004-3010Any remaining funds in this account shall be transferred to the following fund:
 - **GO BOND**, Account Number 10-004-8510
2. **Closure and transfer of LTGO CIP 2018:** The King County Treasurer is hereby authorized to close the following fund:
 - **LTGO CIP 2018**, Account Number 10-004-3020Any remaining funds in this account shall be transferred to the following fund:
 - **IMPACT FEE**, Account Number 10-004-6240

ADOPTED AND APPROVED by the Board of Fire Commissioners of Shoreline Fire Department, King County, Washington, at the regular Board meeting held on September 4, 2025.

Attest:

**THE SHORELINE FIRE DEPARTMENT (FIRE DISTRICT)
BOARD OF COMMISSIONERS**

Boupha K. Siharath
Secretary to the Board

Barb Sullivan, Chair

Rod Heivilin, Vice-Chair

David M. Harris, Commissioner

Kimberly A. Fischer, Commissioner

Rick Nye, Commissioner



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David Harris

Rod Heivilin
Barb Sullivan
Rick Nye

BOARD OF COMMISSIONERS MEETING

☐ Informational Only

☒ Approval by Motion

Meeting Date:	September 4, 2025
Agenda Title:	Resolution 25-05 Dissolving Reserve, EMS Donations, ALS CAP, CMT EXP
Background Information: A Resolution by The Board of Fire Commissioners of the Shoreline Fire Department (Fire District) Authorizing the Closure of the following funds: <ul style="list-style-type: none">• 10-004-6010 Reserve• 10-004-6030 EMS Donations• 10-004-6060 ALS Capital• 10-004-6070 CMT Expense	
Recommendation: Recommend that the Board of Commissioners approve and sign Shoreline Fire District Resolution 25-05 <i>Dissolving Reserve, EMS Donations, ALS CAP, CMT EXP</i> .	
Financial Impact:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Cost Neutral
Cost Impact:	None
Other Options:	N/A
Attachments:	Shoreline Fire District Resolution 25-05— <i>Dissolving Reserve, EMS Donations, ALS CAP, CMT EXP</i> .

BOARD OF COMMISSIONERS MOTION

I move to authorize the Board of Commissioners of the Shoreline Fire District to approve and sign 25-05—*Dissolving Reserve, EMS Donations, ALS CAP, CMT EXP*

Follow Up Action(s):	
Follow up Person(s):	Chief Matt Cowan / Bouphe Siharath, Board Secretary
Follow up Date(s):	



Shoreline Fire Department
Dedicated to the Protection of Life and Property
Celebrating 75 Years of Service to the Shoreline Community

FIRE CHIEF
Matt Cowan

COMMISSIONERS
Ken Callahan Rod Heivilin
Kim Fischer Barb Sullivan
David Harris Rick Nye

SHORELINE FIRE DEPARTMENT
(Fire District)
RESOLUTION 25-05

A Resolution by The Board of Fire Commissioners of the Shoreline Fire Department (Fire District)
Authorizing the Closure of the following funds:

- **10-004-6010 Reserve**
- **10-004-6030 EMS Donations**
- **10-004-6060 ALS Capital**
- **10-004-6070 CMT Expense**

WHEREAS, Shoreline Fire Department desires to dissolve the Reserve, EMS Donations, ALS Capital and CMT Expense funds, and

WHEREAS, any remaining balances in these funds shall be transferred to the corresponding Shoreline Fire Regional Fire Authority funds, and

WHEREAS, the purpose of this action is to streamline financial operations by closing inactive District accounts,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Shoreline Fire Department, on behalf of the citizens of the Department, that:

1. The King County Treasurer is hereby authorized to close the following Shoreline Fire Department funds:

- Reserve, Account Number 10-004-6010
- EMS Donations, Account Number 10-004-6030
- ALS Capital, Account Number 10-004-6060
- CMT Expense Fund, Account Number 10-004-6070

2. The King County Treasurer is further authorized to transfer any remaining funds from the accounts listed above to the corresponding Shoreline Fire Regional Fire Authority funds:

- Reserve, Account Number 10-064-6010
- Donations, Account Number 10-064-6030
- ALS Capital, Account Number 10-064-6060
- MIH Expense Fund, Account Number 10-064-6070

ADOPTED AND APPROVED by the Board of Fire Commissioners of Shoreline Fire Department, King County, Washington, at the regular Board meeting held on September 4, 2025.

Attest:

**THE SHORELINE FIRE DEPARTMENT (FIRE DISTRICT)
BOARD OF COMMISSIONERS**

Boupha K. Siharath
Secretary to the Board

Barb Sullivan, Chair

Rod Heivilin, Vice-Chair

David M. Harris, Commissioner

Kimberly A. Fischer, Commissioner

Rick Nye, Commissioner