



## ***SHORELINE FIRE DISTRICT BOARD OF COMMISSIONERS MEETING***

### **AGENDA**

**July 10, 2025**

**5:15 p.m.**

Meeting held on-site at Station 61 17525 Aurora Avenue N., Shoreline, WA

#### **Join Zoom Meeting**

<https://us02web.zoom.us/j/84133385045?pwd=OfWM8Qtgkpge8hsmAUX3NalM28qzMp.1>

Meeting ID: 841 3338 5045

Passcode: 012633

Dial by your location: 1 253 215 8782

- I. **Call to Order**
- II. **Roll Call**
- III. **Public Comment**
- IV. **Consideration of Agenda**
- V. **Approval of Past Meeting Minutes**
  - June 12, 2025 – Regular Meeting Minutes / MOTION
- VI. **Adjournment**



## SHORELINE FIRE DISTRICT BOARD OF COMMISSIONERS MEETING

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### REGULAR MEETING MINUTES

June 12, 2025

Chair Sullivan called the regular meeting of the Board of Commissioners to order at 5:00 p.m. on June 12, 2025. Station 61, located at 17525 Aurora Avenue N., Shoreline, Washington, 98133.

**PRESENT:**

Barb Sullivan, Chair	Matt Hochstein, Deputy Chief (DC)
Rod Heivilin, Vice-Chair	Matt Cowan, Chief
Kimberly Fischer, Commissioner	Andres Orams, Deputy Chief (DC)
David Harris, Commissioner	Boupha Siharath, Board Secretary (BS)

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER**

**III. PUBLIC COMMENT:**

- None.

**IV. CONSIDERATION OF AGENDA:**

- The agenda topic, Board Attendance and Communication Protocols, was removed from discussion and added to the Regional Fire Authority Governing Board agenda.

**V. SWEARING IN CEREMONY FOR NEWLY APPOINTED COMMISSIONER**

- At the May 15 District Board meeting, the Commissioners nominated Rick Nye for appointment to Commissioner Position #5. Commissioner Nye will serve in this role until the position is filled through November 2025 general election.
- Boupha Siharath, District Board Secretary, swore in Rick Nye, as Commissioner Position 5 and administered the oath of office. The following was read into the record:
  - *I, Rick Nye, having been duly elected to the office of Shoreline Fire Department Commissioner Position No.5, do solemnly swear that I will faithfully and impartially discharge the duties of this office as prescribed by law and to the best of my ability and that I will support and maintain the Constitution of the State of Washington and of the United States of America.*

**VI. STANDING AGENDA**

**• APPROVAL OF PAST MEETING MINUTES:**

**MOTION:** *Commissioner Fischer moved, and Commissioner Heivilin seconded a motion to approve the May 15, 2025, District regular meeting minutes. The motion passed; four ayes.*

**MOTION:** *Commissioner Fischer moved, and Commissioner Heivilin seconded a motion to approve the June 2, 2025, District special meeting minutes. The motion passed; four ayes.*

## VII. FINANCIAL REPORT

- A summary of the April 2025 Financial Summary Report was provided, which is listed below and included by reference.

### FINANCIAL SUMMARY REPORT: APRIL 2025

Regular Board Meeting: June 12, 2025

#### ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of APR Balance	\$	29,832,392.30
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#### General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of APR 2025		Notes
Percentage Remaining	67.0%	
Targeted Percentage Remaining	66.7%	
Over/Under Targeted Budget Remaining	0.3%	Under Budget

#### General Expense Fund- OVERTIME COSTS

Data as of APR 2025		Notes
Total Overtime	\$ 258,079.01	
Firefighting Staffing Overtime	\$ 163,305.85	Overtime processing period: Mar 14, 2025 - Apr 11, 2025
BLS/EMS Staffing Overtime	\$ 94,773.16	Overtime processing period: Mar 14, 2025 - Apr 11, 2025

#### General Expense Fund- CASH ON HAND

Data as of APR 2025		Notes
Cash on hand, end of APR balance	\$ 14,356,007.33	

#### Interfund Transfers: NO ACTIVITY

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
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## VIII. Board Attendance and Communication Protocols:

- The agenda topic was removed from discussion.

## IX. EXECUTIVE SESSION:

- None.

The Commissioners adjourned the regular meeting at 5:09 p.m.

**MOTION:** Commissioner Fischer moved, and Commissioner Heivilin seconded, a motion to adjourn the regular meeting of the Board of Commissioners at 5:09 p.m. The motion passed; four ayes.

Minutes prepared by: Beatriz Goldsmith

Boupha K. Siharath  
Secretary to the Board

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Barb Sullivan, Chair

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Rod Heivilin, Vice-Chair

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David M. Harris, Commissioner

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Kimberly A. Fischer, Commissioner