



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
BOARD OF COMMISSIONERS MEETING**

AGENDA

June 26, 2025

5:30 p.m.

**Regular Meeting will be held via Zoom conferencing and
on-site at Station 51 7220 NE 181st Street
KENMORE, WA 98028**

Join Zoom Meeting

<https://us02web.zoom.us/j/84248066884?pwd=cnRLWXB5ZVYwYTlxTDBVeWhNRXdCZz09>

Meeting ID: 842 4806 6884

Passcode: 069285

Dial by your location: 1 253 215 8782

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Public Comment

Public Comment Procedures:

Individuals wishing to comment must do so by signing the Public Comment Sign-In Sheet or if appearing virtually by "raising their hand" or the equivalent. Each individual must state their name, the organization they are affiliated with, if applicable, and their city of residence. The chair shall recognize those persons and provide them the opportunity to comment. Individuals may speak up to two minutes and those representing recognized organizations may speak up to four minutes.

V. Consideration and Approval of Agenda

VI. Approval of Past Meeting Minutes

- June 12, 2025 – Regular Meeting Minutes / MOTION

VII. Correspondence

VIII. Standing Agenda

1. Warrants – Motion to Approve
2. Commissioners' Report
3. Financial Report (*second meeting of each month*) **May's Financial Report will be reported at the July 10 Meeting**
4. Statistics Report (*semi-annual*) (*reported annually at the 2nd meeting of January*)
5. Strategic Activity Report
6. RFA Governing Board Activity Reports

IX. Old Business

- Station 57 HVAC Project / DISCUSSION

X. New Business

- Committee Involvement / DISCUSSION

XI. Projected Agendas

XII. **Executive Session – (following the Washington State Legislature RCW's)**

☐ **RCW 42.30.110(1)(i) Litigation**

- (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party;

☐ **RCW 42.30.110(1)(f) Evaluate Complaints / Charges**

- (f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;

☐ **RCW 42.30.110(1)(g) Applicant Qualifications / Employee Performance**

- (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

☐ **RCW 42.30.140(4)(b) Negotiations**

- (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

☐ **RCW 42.30.110(1)(b) Real Estate / Site or Acquisition**

- (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;



SHORELINE FIRE DEPARTMENT (RFA) GOVERNING BOARD MEETING

REGULAR SHORELINE FIRE DEPARTMENT (RFA) MEETING MINUTES June 12, 2025

Chair Fischer called the regular meeting of the Shoreline Regional Fire Authority (RFA) Governing Board to order at 5:30 p.m. on June 12, 2025, Station 61, located at 17525 Aurora Avenue N., Shoreline, Washington, 98133.

PRESENT:

Kimberly Fischer , Chair	Matt Cowan , Chief
Tyler Byers , Vice-Chair	Andres Orams , Deputy Chief (DC)
Eric Adman , Commissioner (left the meeting at 6:47 p.m.)	Matt Hochstein , Deputy Chief (DC)
David Harris , Commissioner	
Rod Heivilin , Commissioner	
Rick Nye , (newly appointed Commissioner)	
Josh Pratt , Commissioner	
Barb Sullivan , Commissioner	
Rick Webster , Commissioner	
Lisa Wollum , Commissioner (attended via Zoom)	

DRAFT

I. CALL TO ORDER

- Commissioner Fischer introduced Rick Nye as the newly appointed Commissioner for Position #5. Commissioner Nye will serve on both the Shoreline Fire District Board and the RFA Governing Board until the position is filled during the November 2025 general election.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

- Absent:** None.

IV. PUBLIC COMMENT:

- Doug Loeser, Department Lieutenant and Local 1760 IAFF Union President, attended via Zoom without comment.
- Anders Hansson, Department Support Services Project Manager, attended via Zoom without comment.

V. CONSIDERATION AND APPROVAL OF AGENDA

- Discussion of Station 57 Capital Upgrades was added under Old Business.
- Discussion of Board printed packets was added under New Business.
- Discussion of Board Attendance and Communication Protocols was added under New Business.

MOTION: *Commissioner Webster moved, and Commissioner Adman seconded a motion to approve the amended agenda. The motion passed; ten ayes.*

VI. APPROVAL OF PAST MINUTES:

MOTION: Commissioner Adman moved, and Commissioner Pratt seconded a motion to approve the May 15, 2025, regular meeting minutes. The motion passed; ten ayes.

VII. CORRESPONDENCE:

- None.

VIII. STANDING AGENDA:

1. Warrants:

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

First Board Meeting
JUNE 12, 2025

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	250606001 - 250606034	67,920.90	6/4/25
Vendor Voucher(s)	250611001 - 250611021	241,320.89	6/11/25
Payroll Vouchers	52925A - 52925N	154,440.53	5/28/25
ACH Payment Request - Payroll Direct Deposit	ACH	1,217,198.37	5/27/25
ACH Payment Request - HRA/VEBA	ACH	83,448.69	5/29/25
ACH Payment Request - ALERUS (457 Plan)	ACH	108,185.84	5/29/25
ACH Payment Request - WA DCP			
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	26,301.28	5/29/25
ACH Payment Request - Dept. of Retirement Systems	ACH	259,916.07	5/29/25
ACH Payment Request - DSHS	ACH	7,716.52	5/29/25
ACH Payment Request - Payroll Taxes	ACH	285,292.14	5/28/25
Payroll Voucher	61625A - 61625D	17,888.08	6/11/25
ACH Payment Request - Payroll Direct Deposit	ACH	119,950.31	6/12/25
Payroll - Taxes	ACH	13,622.27	6/13/25
Dept of Retirement Systems	ACH	20,139.51	6/16/25

\$ 2,623,341.40

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	250602001 - 250602008	4,141.22	6/4/25
	250610001 - 250610009	120,358.37	6/11/25
Payroll Vouchers	ALS52925A - ALS52925I	37,567.20	5/28/25
ACH Payment Request - Payroll Direct Deposit	ACH	327,537.73	5/27/25
ACH Payment Request - HRA/VEBA	ACH	22,699.93	5/29/25
ACH Payment Request - ALERUS (457 Plan)	ACH	32,506.89	5/29/25
ACH Payment Request - WA DCP			
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	6,771.88	5/29/25
ACH Payment Request - Dept. of Retirement Systems	ACH	72,428.84	5/29/25
ACH Payment Request - Payroll Taxes	ACH	82,004.88	5/28/25
Payroll Voucher	ALS61625A - ALS61625D	4,834.49	6/11/25
ACH Payment Request - Payroll Direct Deposit	ACH	77,861.27	6/12/25
Payroll - Taxes	ACH	12,343.91	6/13/25
Dept of Retirement Systems	ACH	13,642.60	6/16/25

\$ 814,699.21

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	250601001	38,798.45	6/4/25
		\$ 38,798.45	
RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)		No Activity	
		\$ -	
RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	250604001 - 250604006	28,481.50	6/4/25
Vendor Voucher(s)	250607001 - 250607003	16,855.98	6/11/25
		\$ 45,337.48	
RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)	250605001 - 250605002	15,687.50	6/4/25
Vendor Voucher(s)	250609001 - 250609003	4,460.55	6/11/25
		\$ 20,148.05	
RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	
		\$ -	
RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	250603001 - 250603006	6,401.84	6/4/25
Vendor Voucher(s)	250608001 - 250608003	16,264.33	6/11/25
		\$ 22,666.17	
RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	
		\$ -	
RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	
		\$ -	
MOTION			
Move to accept disbursements in the amount of :		\$ 3,564,990.76	

MOTION: Commissioner Sullivan moved, and Commissioner Harris seconded a motion to accept the disbursements for \$3,564,990.76 per the detail above. The motion passed; ten ayes.

2. Commissioners' Report:

- Commissioners Webster and Byers noted that the Shoreline Fire Department's Annual Pancake Breakfast was a success.

- Commissioners Sullivan, Heivilin, Harris, and Fischer attended the Washington Fire Commissioners Association's annual seminar and found the agenda topics informative. Mellisa Drewery, Local Government Public Records Consultant with the Washington State Attorney General's Office, presented on navigating the Public Records Act.
- Commissioner Fischer also attended the Department's Annual Appreciation Picnic and Academy Graduation, commenting positively on both events.

3. Financial Report

- None.

4. Statistics Report:

- None.

5. Strategic Plan Discussion:

- The Department submitted a Request for Qualifications (RFQ) for architectural and engineering services to 75 firms; eight submitted proposals. The Department selected TCA Architecture Planning for the contract. A meeting is scheduled next week to discuss project priorities.
- The Board discussed the relevance of including the strategic plan discussions as a recurring agenda item.

6. District Activity Reports:

- **Chief Cowan** provided a written district activity report, which is attached and incorporated by reference.
 - Chief Cowan met with Washington State Representative Cindy Ryu to discuss future collaboration on public records and legislative matters.
 - Commissioner Adman informed the Board of his upcoming role on the Kenmore City Council and reported that he facilitated a meeting between the Department's Fire Marshal and Kenmore's Acting City Manager to support future planning collaboration.
 - Uniform negotiations are ongoing and nearing completion.
 - Chief Cowan provided a presentation to the Bothell City Council regarding the Interlocal Agreement for executive-level services, highlighting key achievements, lessons learned, and future opportunities. A memorandum of understanding is in development, along with alignment work, involving collective bargaining agreements and policies to jointly address staff scheduling systems using the current program, Vector Solutions.
- **Deputy Chief Hochstein** provided a written district activity report, which is attached and incorporated by reference.
- **Deputy Chief Orams** provided a written district activity report, which is attached and incorporated by reference.

IX. OLD BUSINESS:

- **Website Update:**

- The Department had contracted with Gallatin Public Affairs and Tweed Strategies for strategic communications. There was also an additional contract with Tweed Strategies for website development, which has been terminated. The Department will continue working with Gallatin and will be re-evaluating website needs.
- Commissioner Sullivan noted that the King County Commissioners Association has partnered with Streamline, a company that supports special purpose districts with online compliance, internal operations, and outreach, and recommended considering them as an option.

X. NEW BUSINESS:

- **Station 57 Capital Upgrades:**

- DC Hochstein briefed the Board on current equipment needs at Station 57, including the generator and HVAC system. The existing budget does not fully support the planned upgrades. The Department requested Board approval to expand the budget to upgrade the generator and plan for a future VRF HVAC system.
- The Board agreed to move forward and to include expanded facility discussions in future meetings.

- **Voucher Approval Discussion:**

- Beatriz Goldsmith, Recording Secretary to the Governing Board, discussed updates to the current and future processes for presenting voucher approval sheets to the Board.

- **Surplus Equipment Station 63 Outbuilding:**

- The Department would like to declare the equipment attached, and incorporated by reference for surplus, due to age and mechanical unreliability. It is recommended that the Board of Fire Commissioners approve the surplus and the equipment to be of no benefit to the Department. The Department will attempt to sell this equipment locally if possible and/or through DES in Olympia, WA.

MOTION: *Commissioner Adman moved, and Commissioner Webster seconded a motion to declare the equipment listed in the attached list and PowerPoint to be of no benefit to the Department, declare the equipment surplus, and authorize the Fire Chief or their designee to dispose of it at their discretion. The motion passed; ten ayes.*

- **Board Printed Packet Discussion:**

- Commissioners discussed the format and use of printed agenda packets and Board laptops.

- **Board Attendance and Communication Protocols:**

- The Board discussed procedures for notifying the Chair, Recording Secretary, Fire Chief, and Board Secretary in advance of planned absences.
- The Board agreed to change Commissioner Wollum's previously recorded unexcused absence at the May 15 meeting to excused.

XI. PROJECTED AGENDA:

- Chair Fischer will attend via Zoom or will have an excused absence on June 26. Vice-Chair Byers will facilitate the meeting.
- DC Hochstein discussed hosting the Departments Promotional Ceremony as a special meeting. The Board agreed to schedule a special meeting for September 11, 2025, at 5:30 p.m. if attendance will be applicable.
- Discussed open house pancake feed future date options.
- The Departments Leadership retreat has been moved to October 27-29.
- Commissioner Fischer may attend via Zoom on July 10.

XII. EXECUTIVE SESSION:

- None.

The Commissioners adjourned the regular meeting at 6:49 p.m.

MOTION: Commissioner Webster moved, and Commissioner Sullivan seconded, a motion to adjourn the regular meeting of the Governing Board of Commissioners at 6:49 p.m. The motion passed; nine ayes.

Minutes prepared by: Beatriz Goldsmith

Boupha K. Siharath
Secretary to the Governing Board

Eric Adman, Commissioner

Tyler Byers, Commissioner

Kimberly A. Fischer, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

Second Board Meeting
JUNE 26, 2025

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	250619001 - 250619046	430,273.58	6/18/25
Vendor Voucher(s)	250622001 - 250622039	103,060.43	6/25/25
Vendor Voucher(s)	250705001 - 250705012	35,674.83	7/2/25
Payroll Vouchers	62725A - 62725P	157,612.28	6/25/25
ACH Payment Request - Payroll Direct Deposit	ACH	1,164,381.32	6/25/25
ACH Payment Request - HRA/VEBA	ACH	83,615.35	6/27/25
ACH Payment Request - ALERUS (457 Plan)	ACH	110,093.43	6/27/25
ACH Payment Request - WA DCP	ACH	67,479.50	6/27/25
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	26,301.28	6/27/25
ACH Payment Request - Dept. of Retirement Systems	ACH	260,793.21	6/27/25
ACH Payment Request - DSHS	ACH	7,716.52	6/27/25
ACH Payment Request - Payroll Taxes	ACH	274,253.41	6/26/25

\$ 2,721,255.14

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	250614001 - 250614011	94,276.85	6/18/25
	250620001 - 250620006	2,653.52	6/25/25
	250701001 - 250701002	6,690.11	7/2/25
Payroll Vouchers	ALS62725A - ALS62725J	132,902.63	6/25/25
ACH Payment Request - Payroll Direct Deposit	ACH	382,507.82	6/25/25
ACH Payment Request - HRA/VEBA	ACH	70,699.43	6/27/25
ACH Payment Request - ALERUS (457 Plan)	ACH	107,581.22	6/27/25
ACH Payment Request - WA DCP	ACH	40,014.55	6/27/25
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	6,756.88	6/27/25
ACH Payment Request - Dept. of Retirement Systems	ACH	79,582.69	6/27/25
ACH Payment Request - Payroll Taxes	ACH	110,665.69	6/26/25

\$ 1,034,331.39

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	250612001	633.25	6/18/25

\$ 633.25

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)	250613001	2,768.25	6/18/25
Vendor Voucher(s)	250623001	1,819.58	6/25/25
Vendor Voucher(s)	250703001	199,634.42	7/2/25

\$ 204,222.25

RFA CAPITAL FUND: 10-0643-010				
Vendor Voucher(s)	250616001 - 250616003	7,536.39	6/18/25	
Vendor Voucher(s)	250618001	1,806.78	6/18/25	
Vendor Voucher(s)	250621001 - 250621003	68,866.86	6/25/25	
Vendor Voucher(s)	250702001	554.56	7/2/25	

\$ 78,764.59

RFA NKCTC FUND: 10-064-0100				
Vendor Voucher(s)	250615001 - 250615003	5,593.02	6/18/25	
Vendor Voucher(s)	750704001	477.53	7/2/25	

\$ 6,070.55

RFA FIRE BENEFIT FEE: 10-064-0030				
Vendor Voucher(s)		No Activity		

\$ -

RFA BENEFITS FUND: 10-064-6050				
Vendor Voucher(s)	250617001 - 250617004	20,364.49	6/18/25	

\$ 20,364.49

RFA DONATION FUND: 10-064-6030				
Vendor Voucher(s)		No Activity		

\$ -

RFA RESERVE FUND: 10-064-6010				
Vendor Voucher(s)		No Activity		

\$ -

MOTION				
Move to accept disbursements in the amount of :		\$ 4,065,641.66		

Shoreline Fire Department

BOARD MEETING DATE: June 26th, 2025

Chief Cowan

RFA Governing Board Activity Reports

The following activities and/or meetings of note were completed since the last Governing Board meeting:

Hiring/Succession development

- New Facilities Manager hiring process continues. We had about 80 applicants, narrowed it down to 12 for interviews, and now are scheduling the top candidates for Chief level interviews.

Strategic Planning

- We reviewed the top two Architectural firms for general consulting work and chose TCA Architecture and Planning. We have an initial planning meeting on June 25th.

Staffing

- Our Paramedic students should be completing their training later this month and will be assigned to shift soon thereafter.
- Many meetings on Adam Lamb (Bothell) memorial service for June 14th.
- Celebrated the retirements of Paramedics Rob Livingston and Lee Bovee with decades of service.

Negotiations

- Uniform CBA negotiations are nearly complete.
- Non-Uniform and Chief Officer CBA negotiations will follow.

Contracts

- There is some potential movement of having Shoreline, Lake Forest Park, and Kenmore join together in NEMCO. Conversations are ongoing.

North King County Training Consortium

- Upcoming training on EV fires, water rescue, and tech ops.

Budget

- Working to finish all transactions in the District general fund accounts and ensure all is transferred to the RFA accounts.

Capital Projects

- Station 57 Generator Replacement is ongoing. Will be preparing a proposal for HVAC replacement at the same time and will be discussing with TCA at our June 25th meeting.
- New ladder truck is coming along and should be here end of summer, early fall.

Public Records Requests

- Significant requests at this time.

Noteworthy Meetings/Activities (Since June 11)

- June 11 – Officers Meeting

- Division updates.
- Facilities update.
- Staffing for special events.
- Update on pre-fires, which are going well, to include limited blueprints in control rooms of certain structures.
- Training MSO Hodneland has already had an impact on QA/QI reviews.
- June 11 – Kenmore Community Club Presentation
 - Attended and presented at 100th anniversary event on Department RFA consolidation and operations. Included Q&A session.
 - Had E151 and M142 also attend for meet and greet portion after presentation and to answer additional questions.
- June 12 – Uniform CBA negotiations meeting
 - Met to negotiate.
- June 12 – Water Rescue Event
 - Attended joint public relations and education event with Bellevue Fire at Meydenbauer Park to discuss water safety.
 - Was interviewed with Q&A session, with all local TV channels represented.
- June 14 – Adam Lamb Service
 - Memorial service was well attended and successful at providing honor for his career.
- June 17 – BFD LMC Meeting
 - Attended and discussed ongoing issues and concerns.
- June 17 – NORCOM Strategic Planning Interview
 - Interviewed and discussed strategic planning process, and concerns for NORCOM future.
 - My focus was on financial efficiencies and investments in long-term solutions.
- June 18 – KCFCA Bi-Monthly Meeting
 - Hosted the meeting at Station 51.
 - Discussed legislative issues and updated on last session. Also included future LEOFF consolidation efforts and WSRB reform.
 - Discussed FIFA challenges and adoption of more KC model procedures.
 - Discussed wildland fire season, staffing, and challenges.
 - Discussion on jointly purchasing apparatus and moving away from custom fire engines.
- June 18 – EMSAC Meeting
 - Attended and discussed EMS levy update and timing.
- June 24 – Sno10 BOC Meeting
- June 25 – Initial TCA Strategic Planning Meeting
- June 26 – Quarterly Sno10 Contract Discussion

Incorporated into the above Board meeting minutes by reference.

Submitted by: Chief, Matt Cowan

RFA Activity Highlights

Shoreline Fire Department RFA

BOARD MEETING DATE: June 26, 2025

Deputy Chief Matt Hochstein

Facilities:

- Ongoing service ticket repairs.
- First Arriving platform project underway.
- St. 51 SCBA compressor delivered, set up underway.
- St. 51 SCBA washer delivered, set up underway.
- St. 51 server room suppression system ordered.
- St. 57 upsized generator ordered.
- St. 61 server room suppression system ordered.
- St. 63 SCBA compressor ordered. Delivery expected this week.
- St. 63 SCBA washer delivered, set up completed.
- St. 64 second stacked washer/dryer unit delivered.
- St. 65 Gate on garbage enclosure completed.
- St. 65 vehicle gate construction underway.

Fleet:

- Ongoing preventative maintenance of all district apparatus.
- No further report.

IT:

- Microsoft Windows updates for June 2025
- Worked with vendor to install new gate control hardware at ST65.
- Worked with vendor to install new electronic door locks at ST61
- Received new equipment for MIH team
- Repairing and replacing ESO tablets as needed
- Misc tasks around stations.

Near Future:

- Critical vulnerabilities announced for VMware ESXi server - New updates need to be installed on all servers
- Researching new Remote Control software, for IT helpdesk support
- Researching new Monitoring software, for proactive monitoring of infrastructure equipment.
- Researching new Pelco / Motorola software VMS (video management system)
- Network maintenance completed at ST51 on Wednesday 2/5/2025 – 3 hour downtime – resolved internet issue at ST51.
- Network maintenance needed at ST57. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST65. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST61. Not scheduled yet – estimated 4 hour downtime.

RFA Activity Highlights

Ongoing:

- Deploying new 5G modems to various apparatus when possible
- Continue the Windows 11 rollout

DC of Support Services:

- Weekly coordination meetings with Fire Prevention, I.T., Facilities, Fleet, Support Services Project Manager, and Executive Team.
- Meet with Firefighter Hiring Team to plan continued steps of ongoing hiring process.
- LT Lamb funeral in Bothell.
- 2 days of interviews for Facilities Manager position.
- Select board members for MSO Promotional Board.
- Retirement breakfast for PM's Bovee and Livingston.
- Apparatus meeting with Ops.
- Bothell Facilities monthly check in.
- Follow up meetings with architect firms not selected during RFQ process.
- Kick-off meeting with TCA Architects.



**SHORELINE FIRE DEPARTMENT
REGIOINAL FIRE AUTHORITY (RFA)
Tentative Projected Agendas**

Regional Fire Authority Board meetings are held monthly on the 1st and 3rd Thursday of the month

- Items may not be in the same order as they will appear on the preliminary agenda.

July 10, 2025

Planned Absence: _____

5:30 PM (Public Meeting **Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

D = Discussion
A = Action
PH = Public Hearing

July 24, 2025

Planned Absence: _____

5:30 PM (Public Meeting **Station 51**)

SUBJECT	RESOLUTION	TYPE	STAFF

August 7, 2025

Planned Absence: _____

5:30 PM (Public Meeting **Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

August 21, 2025

Planned Absence: _____

5:30 PM (Public Meeting **Station 51**)

SUBJECT	RESOLUTION	TYPE	STAFF

September 4, 2025

Planned Absence: _____

5:30 PM (Public Meeting **Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

September 18, 2025

Planned Absence: _____

5:30 PM (Public Meeting **Station 51**)

SUBJECT	RESOLUTION	TYPE	STAFF

FUTURE DATES:

- **August 21 Board Meeting** – Chief Cowan out of office?
- **Promotional Ceremony** – TENTATIVE September 11 Special Meeting
- **October 2 Board meeting** – Leadership Summit – Chief's attending?
- **October 22-25 WFA Conference**
- **January 1, 2026, Board meeting** – falls on Holiday