



**SHORELINE FIRE DEPARTMENT
REGIOINAL FIRE AUTHORITY (RFA)
BOARD OF COMMISSIONERS MEETING**

AGENDA

May 1, 2025

5:00 p.m.

**Regular Meeting will be held via Zoom conferencing and
on-site at Station 61 17525 Aurora Avenue North**

Join Zoom Meeting

<https://us02web.zoom.us/j/83414034545?pwd=QVJhWGxPMetvaEdvMjJZSWFMMnBoQT09>

Meeting ID: 834 1403 4545

Passcode: 554785

Dial by your location: 1 253 215 8782

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Public Comment

Public Comment Procedures:

Individuals wishing to comment must do so by signing the Public Comment Sign-In Sheet or if appearing virtually by "raising their hand" or the equivalent. Each individual must state their name, the organization they are affiliated with, if applicable, and their city of residence. The chair shall recognize those persons and provide them the opportunity to comment. Individuals may speak up to two minutes and those representing recognized organizations may speak up to four minutes.

V. Election of Board Chair and Vice Chair / MOTION

VI. Consideration of Agenda

VII. Approval of Past Meeting Minutes

- None.

VIII. Correspondence

IX. Standing Agenda

1. Warrants – Motion to Approve
2. Commissioners' Report
3. Financial Report (*second meeting of each month*)
4. Statistics Report (*semi-annual*) (*reported annually at the 2nd meeting of January*)
5. Strategic Plan Discussion
6. District Activity Reports

X. Old Business

XI. New Business

- SFD/NSFD Monthly Meeting Schedules / **DISCUSSION**
- June 5 RFA/SFD Board Meeting Reschedule or Cancel / **DISCUSSION**
- Resolution 25-01, Shoreline FD OPT 1,2,3 Regular Meeting Schedule / **MOTION**
- Resolution 25-02, Shoreline FD Asset Receipt / **MOTION**
- Resolution 25-03, Shoreline FD Adopting Policies / **MOTION**
- Resolution 25-04, Shoreline FD Accepting Employment Obligations / **MOTION**
- Resolution 25-05, Shoreline FD Claims Agent / **MOTION**

- Resolution 25-06, Shoreline FD-RFA Appointing Secretary to Board / **MOTION**
 - Oath of Office Secretary to RFA Board
- Resolution 25-07, RFA Authorizing Use of E-Signatures / **MOTION**
- Resolution 25-08, RFA Rules of Procedure Governing Board and RFA Governing Board Rules of Procedure / **MOTION**
- Resolution 25-09, RFA Appointing Auditing Officers / **MOTION**
- Resolution 25-10, Shoreline FD Establishing Funds with King County / **MOTION**
- Motion for transferring funds to RFA / **MOTION**
- Resolution 25-11, DCP Resolution / **MOTION**
- Resolution 25-12, PERS Resolution / **MOTION**
- Resolution 25-13, Establishing Record Retention and Medical Records Officer/ **MOTION**
- Resolution 25-14, Small Public Works and Consultant / **MOTION**
- Resolution 25-15, Adopting RFA Budget / **MOTION**

XII. **Projected Agendas**

XIII. **Executive Session –** *(following the Washington State Legislature RCW's)*

- ☐ **RCW 42.30.110(1)(i) Litigation**
 - (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party;
- ☐ **RCW 42.30.110(1)(f) Evaluate Complaints / Charges**
 - (f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;
- ☐ **RCW 42.30.110(1)(g) Applicant Qualifications / Employee Performance**
 - (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;
- ☐ **RCW 42.30.140(4)(b) Negotiations**
 - (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.
- ☐ **RCW 42.30.110(1)(b) Real Estate / Site or Acquisition**
 - (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;