



**SHORELINE FIRE DEPARTMENT
BOARD OF COMMISSIONERS MEETING**

AGENDA

May 1, 2025

4:45 p.m.

**Regular Meeting will be held via Zoom conferencing and
on-site at Station 61 17525 Aurora Avenue North**

Join Zoom Meeting

<https://us02web.zoom.us/j/84133385045?pwd=OfWM8Qtgkpg8hsmAUX3NalM28qzMp.1>

Meeting ID: 841 3338 5045

Passcode: 012633

Dial by your location: 1 253 215 8782

I. Call to Order

II. Pledge of Allegiance

III. Public Comment

Public Comment Procedures:

Individuals wishing to comment must do so by signing the Public Comment Sign-In Sheet or if appearing virtually by "raising their hand" or the equivalent. Each individual must state their name, the organization they are affiliated with, if applicable, and their city of residence. The chair shall recognize those persons and provide them the opportunity to comment. Individuals may speak up to two minutes and those representing recognized organizations may speak up to four minutes.

IV. Consideration of Agenda

V. Approval of Past Meeting Minutes

- April 17, 2025 – Regular Meeting Minutes / MOTION

VI. Correspondence

VII. Standing Agenda

1. Warrants – Motion to Approve
 - **Revision and reapproval of warrant disbursements from April 3, 2025, Board meeting.**
2. Commissioners' Report
3. Financial Report (*second meeting of each month*) (***discuss March financial report if necessary***)
4. Statistics Report (*semi-annual*) (*reported annually at the 2nd meeting of January*)
5. Strategic Plan Discussion
6. Regional Fire Authority (RFA) Update
7. District Activity Reports

VIII. Old Business

IX. New Business

X. Projected Agendas

XI. **Executive Session – (following the Washington State Legislature RCW's)**

- ☐ **RCW 42.30.110(1)(i) Litigation**
 - (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party;
- ☐ **RCW 42.30.110(1)(f) Evaluate Complaints / Charges**
 - (f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;
- ☐ **RCW 42.30.110(1)(g) Applicant Qualifications / Employee Performance**
 - (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;
- ☐ **RCW 42.30.140(4)(b) Negotiations**
 - (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.
- ☐ **RCW 42.30.110(1)(b) Real Estate / Site or Acquisition**
 - (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;



SHORELINE FIRE DEPARTMENT BOARD OF COMMISSIONERS MEETING

REGULAR MEETING MINUTES

April 17, 2025

Chair Sullivan called the regular meeting of the Board of Commissioners to order at 5:00 p.m. on April 17, 2025. The meeting was held at the Shoreline Fire Department, located at 17525 Aurora Avenue North, Shoreline, Washington 98133. Commissioner Callahan's excused absence was read into the record.

PRESENT: Barb Sullivan, Chair
Rod Heivilin, Vice-Chair
Kimberly Fischer, Commissioner
David Harris, Commissioner
Matt Hochstein, Deputy Chief (DC)

ABSENT:

- Ken Callahan, Commissioner
- Matt Cowan, Chief
- Andres Orams, Deputy Chief (DC)

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT:

- Doug Loeser, Department Lieutenant and Local 1760 IAFF Union President, attended the meeting via Zoom without comment.

CONSIDERATION OF AGENDA:

- None.

MINUTES

MOTION: *Commissioner Fischer moved, and Commissioner Heivilin seconded a motion to approve the April 3, 2025, regular meeting minutes. The motion passed; four ayes.*

CORRESPONDENCE:

- Letter from a local citizen thanking the Department for their services.

IMPACT MITIGATION FEE/UPDATES:

- Ryan Burgess, Department Fire Marshal, provided a quarterly update, distributed and summarized the fire impact fees collected as of March 2025 and the current permitting submittals, which are attached and incorporated by reference.

STANDING AGENDA

WARRANTS

**SHORELINE FIRE DEPARTMENT
VOUCHER COVER SHEET**

**Second Board Meeting
APRIL 17, 2025**

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
EXPENSE FUND: 10-004-0010			
Vendor Voucher(s)	250414001 - 250414026	65,370.73	4/16/25
Payroll Vouchers	42925A - 42925M	163,857.01	4/23/25
ACH Payment Request - Payroll Direct Deposit	ACH	1,235,976.32	4/25/25
ACH Payment Request - HRA/VEBA	ACH	84,182.02	4/29/25
ACH Payment Request - ALERUS (457 Plan)	ACH	111,325.73	4/29/25
ACH Payment Request - WA DCP	ACH	51,883.05	4/29/25
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	26,474.37	4/29/25
ACH Payment Request - Dept. of Retirement Systems	ACH	272,254.41	4/29/25
ACH Payment Request - DSHS	ACH	7,716.52	4/29/25
ACH Payment Request - Payroll Taxes	ACH	294,526.69	4/28/25

\$ 2,313,566.85

ALS EXPENSE FUND: 10-004-6080			
Vendor Voucher(s)	250412001 - 250412008	7,770.27	4/16/25
Payroll Vouchers	ALS42525A - ALS42925I	59,509.86	4/23/25
ACH Payment Request - Payroll Direct Deposit	ACH	340,388.34	4/25/25
ACH Payment Request - HRA/VEBA	ACH	22,699.93	4/29/25
ACH Payment Request - ALERUS (457 Plan)	ACH	50,401.86	4/29/25
ACH Payment Request - WA DCP	ACH	20,323.64	4/29/25
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	6,771.88	4/29/25
Dept of Retirement Systems	ACH	75,640.04	4/29/25
ACH Payment Request - Payroll Taxes	ACH	86,824.53	4/8/25

\$ 670,330.35

ALS CAPITAL FUND: 10-004-6060			
Vendor Voucher(s)		No activity	

\$ -

CMT EXPENSE FUND: 10-004-6070			
Vendor Voucher(s)		No activity	

\$ -

CAPITAL EXPENSE FUND: 10-004-0020			
Vendor Voucher(s)	250413001 - 250413002	2,978.15	4/16/25

\$ 2,978.15

NKCTC FUND: 10-004-0100			
Vendor Voucher(s)		No activity	

\$ -

BENEFITS FUND: 10-004-6050			
Vendor Voucher(s)		No activity	

\$ -

EMS DONATION FUND: 10-004-6030			
Vendor Voucher(s)		No activity	

\$ -

EXPENSE RESERVE FUND: 10-004-6010			
Vendor Voucher(s)		No activity	

\$ -

MOTION		
Move to accept disbursements in the amount of :		\$ 2,986,875.35

MOTION: Commissioner Heivilin moved, and Commissioner Harris seconded a motion to accept the disbursements for \$2,986,875.35 per the detail above. The motion passed; four ayes.

COMMISSIONERS' REPORT:

- Commissioners Sullivan and Heivilin attended the King County Fire Commissioners General Board meeting. The speaker of the evening was Andrew Bisbee Journeyman, Lineman, and Troubleman from Puget Sound Energy, who presented the danger and use of Li-Ion batteries.

FINANCIAL REPORT

- The March 2025 Financial Summary Report will be presented at the next Board meeting.

STATISTICS REPORT:

- The 2024 Statistics Report was presented at the January 23 Board meeting. During this meeting it was noted that due to transition impacts, the report did not include comprehensive data. DC Hochstein provided an overview of the updated 2024 statistical response report, which is attached and incorporated by reference.

STRATEGIC PLAN DISCUSSION:

- None.

REGIONAL FIRE AUTHORITY (RFA) UPDATE:

- DC Hochstein noted that the Commissioners received the Regional Fire Authority (RFA) draft documents via email for review and clarified that if there are any changes or comments, please provide those to Chief Cowan by April 25.

DISTRICT ACTIVITY REPORTS:

- **Chief Cowan** provided a written district activity report, which is attached and incorporated by reference.
 - DC Hochstein provided a brief update on the current negotiations process.
- **Deputy Chief Hochstein** provided a written district activity report, which is attached and incorporated by reference.
 - DC Hochstein noted that the new facilities manager job description is being reviewed by the Local 1760 IAFF Union and the hiring process is forthcoming.
- **Deputy Chief Orams** provided a written district activity report, which is attached and incorporated by reference.

OLD BUSINESS:

- None.

NEW BUSINESS:

- **Website BOC Page and Agenda Packets:**
 - Beatriz Goldsmith, Recording Secretary to the Board of Commissioners, briefed the Board on the new process for the Shoreline Fire Department Regional Fire Authority, website, and Board meeting packets.

- **Termination of the ILA for Fire and EMS Services:**

- On June 1, 2022, the Northshore Fire Department (NFD) entered into a contract with the Shoreline Fire Department (SFD) for Fire and EMS services. In accordance with Section 6(C) of the Shoreline Fire Department RFA Plan, the intent and effect of the formation of the RFA was to consolidate the resources of SFD and NFD into the RFA; therefore, it is recommended that the ILA for Fire and EMS Services be terminated.

MOTION: *Commissioner Fischer moved, and Commissioner Heivilin seconded, a motion to authorize Fire Chief Matt Cowan to sign the agreement to terminate the ILA for Fire and EMS Services in accordance with Section 6(C) of the Shoreline Fire Department RFA Plan. The motion passed; four ayes.*

- **Resolution 25-03 Shoreline Fire Department (Fire District) Authorizing Use of Electronic Signatures:**

- Resolution 25-03 authorizes the Board of Commissioners, Fire Chief, Shoreline Fire Department (Fire District) Board Secretary, and their designee to use electronic signature platforms approved for affixing electronic signatures to Board-approved records.

MOTION: *Commissioner Fischer moved, and Commissioner Heivilin seconded, a motion to authorize the Board of Commissioners of the Shoreline Fire Department (Fire District) to approve and sign Shoreline Fire District Resolution 25-03 Authorizing Use of Electronic Signatures. The motion passed; four ayes.*

PROJECTED AGENDA:

- The Shoreline Fire Department's annual Easter Egg Hunt will be held at Saltwater Park in Richmond Beach on April 19 from 12:00 p.m. to 2:00 p.m.
- Commissioner Fischer will attend via Zoom or will have an excused absence at the May 15 Board meeting.
- The Department's Annual Appreciation picnic will be held at Cromwell Park on May 31.
- The Fire Academy graduation is on May 23 at Bothell's Eastside Church.
- Pancake Breakfast/Safety Fair Open House will be held on June 7 at Station 51.

EXECUTIVE SESSION:

- None.

The Commissioners adjourned the regular meeting at 5:44 p.m.

MOTION: *Commissioner Fischer moved, and Commissioner Heivilin seconded, a motion to adjourn the regular meeting of the Board of Commissioners at 5:44 p.m. The motion passed; four ayes.*

Minutes prepared by: Beatriz Goldsmith

Boupha K. Siharath
Secretary to the Board

Barb Sullivan, Chair

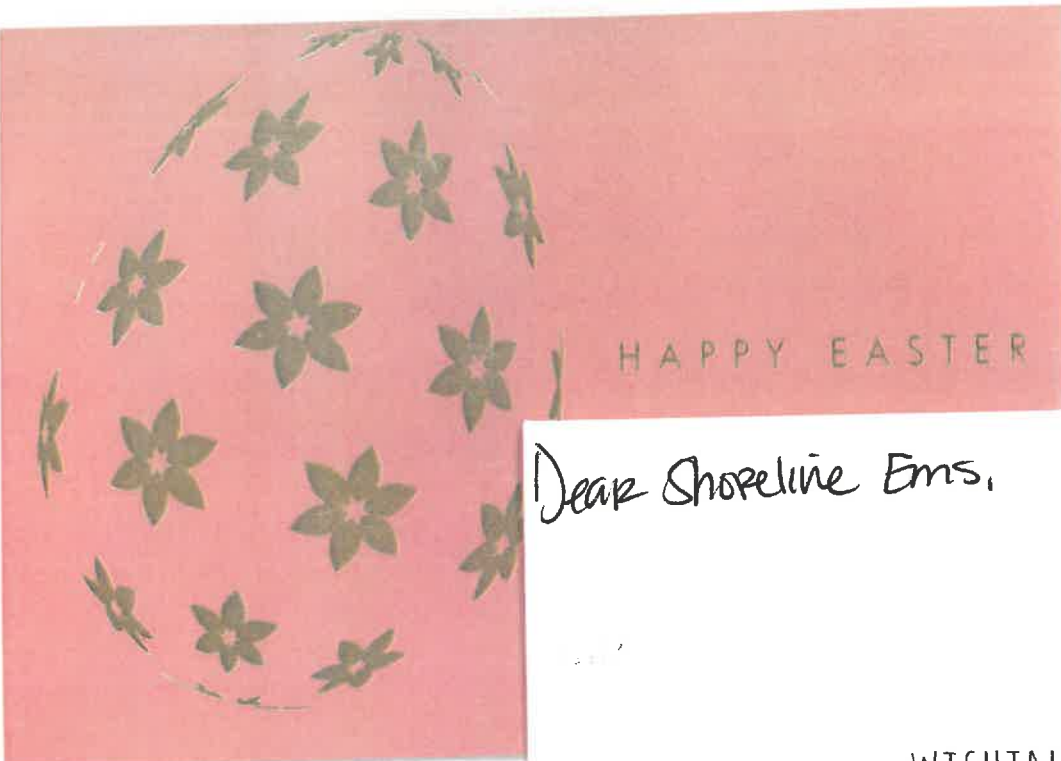
Rod Heivilin, Vice–Chair

David M. Harris, Commissioner

Absent

Kenneth G. Callahan, Commissioner

Kimberly A. Fischer, Commissioner



HAPPY EASTER

Dear Shoreline Ems,

WISHING YOU ALL
OF EASTER'S JOYS AND BLESSINGS.

Thank you for all the support you have
shown St. Margaret's Place Program!

- St. Margaret's Place Staff & Residents!

Dear Shoreline Fire,

WISHING YOU A DAY FILLED WITH
ALL THE BEST THINGS.

HAPPY EASTER

Thank you all so much for the support
shown to St. Margaret's Place Staff and
Residents!

- St. Margaret's Staff
& Residents!!



**SHORELINE FIRE DEPARTMENT (FIRE DISTRICT)
VOUCHER COVER SHEET**

**Board Meeting
MAY 1, 2025**

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
EXPENSE FUND: 10-004-0010			
Vendor Voucher(s)	250419001 - 250419041	407,340.81	4/23/25
	250422001 - 250422020	29,347.29	4/30/25
	250504001 - 250504027	63,534.84	5/7/25
Payroll Vouchers	51425A - 51425E	14,722.14	5/14/25
ACH Payment Request - Payroll Direct Deposit	ACH	87,501.63	5/13/25
ACH Payment Request - Dept. of Retirement Systems	ACH	15,089.22	5/15/25
ACH Payment Request - Payroll Taxes	ACH	12,114.42	5/14/25

\$ 629,650.35

ALS EXPENSE FUND: 10-004-6080			
Vendor Voucher(s)	250415001 - 250415008	74,458.24	4/23/25
	250420001 - 250420005	4,737.10	4/30/25
	250501001 - 250501006	20,555.88	5/7/25
Payroll Vouchers	ALS51425A - ALS51425D	4,443.20	5/14/25
ACH Payment Request - Payroll Direct Deposit	ACH	68,356.40	5/13/25
ACH Payment Request - Dept. of Retirement Systems	ACH	12,313.72	5/15/25
ACH Payment Request - Payroll Taxes	ACH	13,106.81	5/14/25

\$ 197,971.35

ALS CAPITAL FUND: 10-004-6060			
Vendor Voucher(s)		No Activity	

\$ -

CMT EXPENSE FUND: 10-004-6070			
Vendor Voucher(s)		No Activity	

\$ -

CAPITAL EXPENSE FUND: 10-004-0020			
Vendor Voucher(s)	250417001 - 250417004	6,599.35	4/23/25
Vendor Voucher(s)	250421001 - 250421003	13,833.17	4/30/25
Vendor Voucher(s)	250503001 - 250503003	3,772.29	5/7/25

\$ 24,204.81

NKCTC FUND: 10-004-0100

Vendor Voucher(s)	250418001 - 250418003	13,397.09	4/23/25
Vendor Voucher(s)	250423001 - 250423004	5,725.00	4/30/25

\$ 19,122.09

BENEFITS FUND: 10-004-6050

Vendor Voucher(s)	250416001 - 250416002	6,697.35	4/23/25
Vendor Voucher(s)	250502001	12,277.44	5/7/25

\$ 18,974.79

EMS DONATION FUND: 10-004-6030

Vendor Voucher(s)		No Activity	
-------------------	--	-------------	--

\$ -

IMPACT FEE FUND: 10-004-6240

Interfund Transfer- OUT to LTGO Bond Fund		No Activity	
-------------------------------------------	--	-------------	--

\$ -

MOTION**Move to accept disbursements in the amount of :**

\$ 889,923.39



Shoreline Fire Department

Dedicated to the Protection of Life and Property

Serving the Shoreline Community for Over 75 years, since 1939

FIRE CHIEF
Matt Cowan

COMMISSIONERS
Ken Callahan Rod Heivilin
Kim Fischer Barb Sullivan
David Harris

BOARD OF COMMISSIONERS MEETING

☐ Informational Only

☒ Approval by Motion

Meeting Date:	May 1, 2025
Agenda Title:	REVISED WARRANT DISBURSEMENTS – from April 3, 2025, Board Meeting
Background Information:	<p>The warrant disbursements approved at the April 3, 2025, Board Meeting have been corrected due to a duplicate entry of the payroll vouchers. The payroll vouchers were approved at the March 20 Board meeting and again at the April 3 Board meeting.</p> <p>Grand Total: \$3,296,021.04 (Incorrect Amount) \$511,704.38 (Correct Amount)</p>
Recommendation:	Motion to approve the revised voucher warrant approval sheet total from the April 3, 2025, Board meeting, due to the duplicated entries from March 20 Board meeting.
Financial Impact:	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Cost Neutral
Cost Impact:	None
Other Options:	N/A
Attachments:	Voucher Cover Sheet original and correction

BOARD OF COMMISSIONERS MOTION

I move to accept the revised disbursements in the amount of \$511,704.358 for April 3, 2025, Board meeting warrant voucher approvals.

Follow Up Action(s):	
Follow up Person(s):	Accounts Payable
Follow up Date(s):	

Correction submitted for May 1, 2025 Board Meeting

The highlighted entries are duplicate entries that were previously approved by the Board on the March 20, 2025 Voucher Cover Sheet.

Fund: Expense Fund 10-004-0010

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
EXPENSE FUND: 10-004-0010			
Vendor Voucher(s)	250404001-250404026	38,018.26	4/2/25
Vendor Voucher(s)	250410001-250410032	115,296.42	4/9/25
Payroll Vouchers	40925A - 40925E	17,030.22	4/9/25
ACH Payment Request - Payroll Direct Deposit	ACH	108,043.99	4/11/25
ACH Payment Request - Dept. of Retirement Systems	ACH	18,955.34	4/15/25
ACH Payment Request - Payroll Taxes	ACH	14,116.22	4/14/25
Interfund Transfer- OUT to RESERVE fund		No activity	
Interfund Transfer- OUT to CAPITAL fund		No activity	
Interfold Transfer- OUT to BENEFIT fund		No activity	

\$ 311,460.45

Fund: ALS Expense Fund 10-004-6080

ALS EXPENSE FUND: 10-004-6080			
Vendor Voucher(s)	250401001-250401004	978.30	4/2/25
Vendor Voucher(s)	250406001-250406006	53,748.32	4/9/25
Payroll Vouchers	ALS40925A - ALS40925D	3,957.74	4/9/25
ACH Payment Request - Payroll Direct Deposit	ACH	58,696.12	4/11/25
ACH Payment Request - Dept. of Retirement Systems	ACH	10,588.26	4/15/25
ACH Payment Request - Payroll Taxes	ACH	11,275.25	4/14/25
Interfund Transfer- OUT to ALS CAPITAL fund		No activity	

\$ 139,243.99

Grand Total: \$3,296,021.04 (Incorrect Amount)

\$511,704.38 (Correct Amount)

Resources:

- March 20, 2025 Voucher Cover Sheet
- April 3, 2025 Voucher Cover Sheet (original)
- Special District Voucher Approval Document

Voucher Cover Sheet- Correction

Submitted at the April 3, 2025 Board Meeting

Fund: Expense Fund 10-004-0010

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
EXPENSE FUND: 10-004-0010			
Vendor Voucher(s)	250404001-250404026	38,018.26	4/2/25
Vendor Voucher(s)	250410001-250410032	115,296.42	4/9/25
Payroll Vouchers	32825A - 32825N	162,817.12	3/26/25
ACH Payment Request - Payroll Direct Deposit	ACH	1,193,520.27	3/26/25
ACH Payment Request - Payroll Taxes	ACH	277,437.26	3/27/25
ACH Payment Request - HRA/VEBA	ACH	84,182.02	3/28/25
ACH Payment Request - ALERUS (457 Plan)	ACH	112,219.31	3/28/25
ACH Payment Request - WA DCP	ACH	51,883.05	3/28/25
ACH Payment Request - Dept. of Retirement Systems	ACH	265,197.39	3/28/25
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	26,474.37	3/28/25
ACH Payment Request - DSHS	ACH	7,716.52	3/28/25
Payroll Vouchers	40925A - 40925E	17,030.22	4/9/25
ACH Payment Request - Payroll Direct Deposit	ACH	108,043.99	4/11/25
ACH Payment Request - Dept. of Retirement Systems	ACH	18,955.34	4/15/25
ACH Payment Request - Payroll Taxes	ACH	14,116.22	4/14/25

\$ 2,492,907.76

Fund: ALS Expense Fund 10-004-6080

ALS EXPENSE FUND: 10-004-6080			
Vendor Voucher(s)	250401001-250401004	978.30	4/2/25
Vendor Voucher(s)	250406001-250406006	53,748.32	4/9/25
Payroll Vouchers	ALS32825A - ALS32825J	39,424.07	3/26/25
ACH Payment Request - Payroll Direct Deposit	ACH	322,504.86	3/26/25
ACH Payment Request - Payroll Taxes	ACH	82,381.23	3/27/25
ACH Payment Request - HRA/VEBA	ACH	22,699.93	3/28/25
ACH Payment Request - ALERUS (457 Plan)	ACH	32,859.31	3/28/25
ACH Payment Request - WA DCP	ACH	20,323.64	3/28/25
ACH Payment Request - Dept. of Retirement Systems	ACH	75,934.43	3/28/25
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	6,741.88	3/28/25
Payroll Vouchers	ALS40925A - ALS40925D	3,957.74	4/9/25
ACH Payment Request - Payroll Direct Deposit	ACH	58,696.12	4/11/25
ACH Payment Request - Dept. of Retirement Systems	ACH	10,588.26	4/15/25
ACH Payment Request - Payroll Taxes	ACH	11,275.25	4/14/25
Interfund Transfer- OUT to ALS CAPITAL fund		No activity	

\$ 742,113.34

**SHORELINE FIRE DEPARTMENT
VOUCHER COVER SHEET**

DO NOT ENTER ON THIS SHEET

Second Board Meeting
MARCH 20, 2025

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
EXPENSE FUND: 10-004-0010			
Vendor Voucher(s)	250315001 - 250315044	409,080.70	3/19/25
	250321001 - 250321023	54,631.90	3/26/25
Payroll Vouchers	032825A - 032825N	162,817.12	3/26/25
ACH Payment Request - Payroll Direct Deposit	ACH	1,193,520.27	3/26/25
ACH Payment Request - HRA/VEBA	ACH	84,182.02	3/28/25
ACH Payment Request - ALERUS (457 Plan)	ACH	112,219.31	3/28/25
ACH Payment Request - WA DCP	ACH	51,883.05	3/28/25
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	26,474.37	3/28/25
ACH Payment Request - Dept. of Retirement Systems	ACH	265,197.39	3/28/25
ACH Payment Request - DSHS	ACH	7,716.52	3/28/25
ACH Payment Request - Payroll Taxes	ACH	277,437.26	3/27/25

\$ 2,645,159.91

ALS EXPENSE FUND: 10-004-6080			
Vendor Voucher(s)	250314001 - 250314008	78,472.97	3/19/25
Vendor Voucher(s)	250317001 - 250317003	1,506.10	3/26/25
Payroll Vouchers	ALS032825A - ALS032825J	39,424.07	3/26/25
ACH Payment Request - Payroll Direct Deposit	ACH	322,504.86	3/26/25
ACH Payment Request - HRA/VEBA	ACH	22,699.93	3/28/25
ACH Payment Request - ALERUS (457 Plan)	ACH	32,859.31	3/28/25
ACH Payment Request - WA DCP	ACH	20,323.64	3/28/25
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	6,741.88	3/28/25
Dept of Retirement Systems	ACH	75,934.43	3/28/25
ACH Payment Request - Payroll Taxes	ACH	82,381.23	3/27/25

\$ 682,848.42

ALS CAPITAL FUND: 10-004-6060			
Vendor Voucher(s)	250316001	3,459.17	3/26/25

\$ 3,459.17

** Payroll Vouchers already approved*

CMT EXPENSE FUND: 10-004-6070

Vendor Voucher(s)

No activity

\$ -**CAPITAL EXPENSE FUND: 10-004-0020**

Vendor Voucher(s) 250313001 - 250313002

1,337.70

3/19/25

Vendor Voucher(s) 250319001

178.56

3/26/25

\$ 1,516.26**NKCTC FUND: 10-004-0100**

Vendor Voucher(s) 250311001 - 250311002

7,485.62

3/19/25

Vendor Voucher(s) 250320001 - 250320002

3,505.00

3/26/25

\$ 10,990.62**BENEFITS FUND: 10-004-6050**

Vendor Voucher(s) 250312001

1,995.20

3/19/25

Vendor Voucher(s) 250318001 - 250318002

4,202.81

3/26/25

\$ 6,198.01**EMS DONATION FUND: 10-004-6030**

Vendor Voucher(s)

No activity

\$ -**EXPENSE RESERVE FUND: 10-004-6010**

Vendor Voucher(s)

No activity

\$ -

MOTION

Move to accept disbursements in the amount of :

\$ 3,350,172.39



Shoreline Fire Department

Monthly Financial Report

MARCH 2025

- + Financial Summary Report**
- + Fund Balance Summary-Statement C-4**
(Fund resources and uses arising from cash transactions)
- + 2025 Budget Position Report (Expense fund)**
- + Overtime Costs (Expense Fund, Fire Suppression/BLS EMS)**
- + Cash on Hand (Expense fund)**

FINANCIAL SUMMARY REPORT: MARCH 2025

Regular Board Meeting: May 1, 2025

ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of MAR Balance	\$	23,164,172.26
--------------------	----	---------------

General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of MAR 2025		Notes
Percentage Remaining	75.0%	
Targeted Percentage Remaining	75.0%	
Over/Under Targeted Budget Remaining	0.0%	Over Budget

General Expense Fund- OVERTIME COSTS

Data as of MAR 2025		Notes
Total Overtime	\$ 168,362.91	
Firefighting Staffing Overtime	\$ 86,750.13	Overtime processing period: Feb 14, 2025 - Mar 14, 2025
BLS/EMS Staffing Overtime	\$ 81,612.78	Overtime processing period: Feb 14, 2025 - Mar 14, 2025

General Expense Fund- CASH ON HAND

Data as of MAR 2025		Notes
Cash on hand, end of MAR balance	\$ 9,436,417.21	

Interfund Transfers: NO ACTIVITY

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
-----------	---------------	--------------	---------

Fund Balance Summary- STATEMENT C-4

JANUARY to MARCH 2025

FUND Name	Fund Number	Beginning Balance	Receipts	Disbursements	Ending Balance
General Expense FUND	10-004-0010	\$ 15,824,789	\$ 3,202,508	\$ 9,590,880	\$ 9,436,417
Reserve FUND	10-004-6010	\$ 3,834,453	\$ 42,000	\$ 820	\$ 3,875,633
Benefits FUND	10-004-6050	\$ 1,638,588	\$ 17,826	\$ 434,564	\$ 1,221,850
EMS Donations FUND	10-004-6030	\$ 171,658	\$ 5,979	\$ 37	\$ 177,600
ALS Expense FUND	10-004-6080	\$ 3,788,845	\$ 1,488,080	\$ 3,011,981	\$ 2,264,944
MIH FUND	10-004-6070	\$ 98,312	\$ 104,606	\$ 198,687	\$ 4,231
Imact Fee FUND	10-004-6240	\$ 1,739,661	\$ 44,509	\$ 372	\$ 1,783,798
GO BOND FUND	10-004-8510	\$ 88,888	\$ 72,709	\$ 1,687	\$ 159,910
LTGO BOND FUND	10-004-8400	\$ 31,517	\$ 420	\$ 8	\$ 31,929
Capital FUND	10-004-0020	\$ 2,389,457	\$ 77,305	\$ 129,503	\$ 2,337,259
ALS Captital FUND	10-004-6060	\$ 1,818,874	\$ 24,519	\$ 4,534	\$ 1,838,859
CIP FUND	10-004-3010	\$ 96	\$ 1	\$ 0	\$ 97
LTGO CIP FUND	10-004-3020	\$ 1,281	\$ 14	\$ 0	\$ 1,294
<i>Petty Cash Checking</i>		\$ 30,000	\$ -	\$ -	\$ 30,000
<i>Petty Cash Box</i>		\$ 350	\$ -	\$ -	\$ 350
Total		\$ 31,456,769	\$ 5,080,476	\$ 13,373,073	\$ 23,164,172

2025 BUDGET POSITION

Shoreline Fire Department

Summary

Time: 15:19:48 Date: 04/24/2025

Page: 1

001 General Expense Fund: 10-004-0010

Expenditures	Amt Budgeted	March	YTD	Remaining	
Target Percentage Remaining: 75%					
510 ADMINISTRATIVE					
522 10 11 01-00 Salaries- Administration	1,530,000.00	84,166.82	350,223.33	1,179,776.67	77.1%
522 10 12 01-00 Overtime	119,500.00	1,962.02	10,178.23	109,321.77	91.5%
001 Salaries & Wages	1,649,500.00	86,128.84	360,401.56	1,289,098.44	78.2%
522 10 21 01-00 State Retirement	160,740.80	9,896.84	32,395.24	128,345.56	79.8%
522 10 21 02-00 WA Paid Family & Medical Leave	4,572.25	304.79	1,011.58	3,560.67	77.9%
522 10 22 01-00 Med/Den/HRA VEBA/Life Ins	235,000.00	16,521.13	55,296.01	179,703.99	76.5%
522 10 22 02-00 Medicare	24,418.50	1,686.67	5,598.07	18,820.43	77.1%
522 10 22 03-00 Sick Leave Incentive Pay	33,500.00	3,005.84	8,170.75	25,329.25	75.6%
522 10 22 05-00 Long Term Disability Insurance	7,600.00	532.50	1,732.50	5,867.50	77.2%
522 10 24 01-00 Labor & Industries	3,450.00	202.14	609.61	2,840.39	82.3%
522 10 24 02-00 Unemployment	25,000.00	0.00	0.00	25,000.00	100.0%
522 10 26 01-00 Employee Assistance Program	25.00	1.75	5.25	19.75	79.0%
522 10 27 01-00 Clothing Allowance	5,000.00	0.00	4,056.92	943.08	18.9%
522 10 29 01-00 Employee Recognition Program	2,750.00	0.00	0.00	2,750.00	100.0%
522 10 29 02-00 Tuition Reimbursement	45,000.00	8,153.22	14,716.47	30,283.53	67.3%
002 Personnel Benefits	547,056.55	40,304.88	123,592.40	423,464.15	77.4%
522 10 31 01-00 Operating Supplies	25,450.00	893.67	2,352.05	23,097.95	90.8%
522 10 31 02-00 Employee Recognition Program	6,000.00	223.07	223.07	5,776.93	96.3%
522 10 31 03-00 Promotions	1,000.00	0.00	0.00	1,000.00	100.0%
003 Supplies	32,450.00	1,116.74	2,575.12	29,874.88	92.1%
522 10 41 01-00 Legal Services	35,000.00	3,082.50	8,087.50	26,912.50	76.9%
522 10 41 02-00 Payroll Services	50,000.00	5,704.70	12,642.47	37,357.53	74.7%
522 10 41 03-00 Consulting Services <i>Gallatin & 2025 FBC</i>	164,900.00	45,778.70	93,128.70	71,771.30	43.5%
522 10 41 04-00 Annual Drivers Record Audit	3,500.00	0.00	2,715.00	785.00	22.4%
522 10 41 05-00 Printing	2,000.00	0.00	198.72	1,801.28	90.1%
522 10 41 06-00 Recruitment	31,000.00	0.00	0.00	31,000.00	100.0%
522 10 41 08-00 Courier Services	2,700.00	211.12	738.92	1,961.08	72.6%
522 10 41 09-00 Outside Instructors	24,050.00	0.00	0.00	24,050.00	100.0%
522 10 42 01-00 Postage	4,600.00	115.26	1,127.13	3,472.87	75.5%
522 10 43 01-00 Travel- Chief	21,000.00	1,744.20	2,590.95	18,409.05	87.7%
522 10 43 02-00 Travel- Administrative Staff	18,000.00	733.44	1,100.16	16,899.84	93.9%
522 10 43 03-00 Travel- Leadership Team Retreat	8,500.00	0.00	0.00	8,500.00	100.0%
522 10 43 04-00 Travel-DEIB	11,950.00	0.00	0.00	11,950.00	100.0%
522 10 43 05-00 Promotions- Food	500.00	31.22	131.82	368.18	73.6%
522 10 43 06-00 Meeting Meals	500.00	0.00	0.00	500.00	100.0%
522 10 43 07-00 Employee Recognition Program	5,000.00	0.00	0.00	5,000.00	100.0%
522 10 44 01-00 Adverstising	250.00	0.00	0.00	250.00	100.0%
522 10 45 01-00 Employee Recognition Program	500.00	133.00	133.00	367.00	73.4%
522 10 45 03-00 Leadership Team Retreat-Facility/Meals	7,000.00	0.00	0.00	7,000.00	100.0%
522 10 46 01-00 Insurance	320,000.00	0.00	309,718.64	10,281.36	3.2%
522 10 49 01-00 Registrations- Chief	7,000.00	0.00	0.00	7,000.00	100.0%
522 10 49 02-00 Registrations- Administrative Staff	15,600.00	2,295.00	2,295.00	13,305.00	85.3%
522 10 49 03-00 Registrations- DEIB	5,560.00	0.00	0.00	5,560.00	100.0%
522 10 49 04-00 Memberships	11,720.00	195.00	6,791.41	4,928.59	42.1%
522 10 49 05-00 Credit Cards Service Fee	200.00	0.00	0.00	200.00	100.0%
522 10 49 06-00 Strategic Initiatives	15,000.00	1,485.00	1,799.66	13,200.34	88.0%
522 10 49 07-00 Subscriptions	500.00	0.00	0.00	500.00	100.0%
522 10 49 08-00 Toll Fees (Good2Go Pass)	500.00	0.00	0.00	500.00	100.0%
522 10 49 09-00 State Audit	28,000.00	834.00	13,361.38	14,638.62	52.3%

2025 BUDGET POSITION

Shoreline Fire Department

Summary

Time: 15:19:48 Date: 04/24/2025

Page: 2

001 General Expense Fund: 10-004-0010

Expenditures	Amt Budgeted	March	YTD	Remaining	
510 ADMINISTRATIVE					
522 10 49 10-00 KC Finance-Invstmnt/Taxes Fees	197,500.00	16,785.48	57,272.49	140,227.51	71.0%
522 10 49 11-00 Claims- Self Insured	3,500.00	0.00	(5,515.92)	9,015.92	257.6%
522 10 49 12-00 Northshore ILA Reconciliation	50,000.00	0.00	0.00	50,000.00	100.0%
004 Services	1,046,030.00	79,128.62	508,317.03	537,712.97	51.4%
510 ADMINISTRATIVE	3,275,036.55	206,679.08	994,886.11	2,280,150.44	69.6%

Over budget by -5.4%

511 LEGISLATIVE

522 11 11 01-00 Salaries- Commissioners	115,920.00	3,542.00	11,753.00	104,167.00	89.9%
522 11 12 01-00 Overtime- Board Meetings	1,000.00	0.00	0.00	1,000.00	100.0%
001 Salaries & Wages	116,920.00	3,542.00	11,753.00	105,167.00	89.9%
522 11 21 00-00 State Retirement (DRS)	2,200.00	88.00	308.01	1,891.99	86.0%
522 11 22 01-00 Medicare/Social Security Tax	7,500.00	211.07	689.48	6,810.52	90.8%
522 11 22 02-00 WA Paid Family & Medical Leave	300.00	9.28	30.79	269.21	89.7%
522 11 24 01-00 Labor and Industries	150.00	3.48	11.54	138.46	92.3%
522 11 27 01-00 Clothing Allowance	750.00	0.00	96.11	653.89	87.2%
002 Personnel Benefits	10,900.00	311.83	1,135.93	9,764.07	89.6%
522 11 43 01-00 Travel-Commisioner	25,000.00	86.20	222.96	24,777.04	99.1%
522 11 43 02-00 KCFCA- Meeting Food	300.00	0.00	0.00	300.00	100.0%
522 11 49 01-00 Registration- WFCB Conf/Seminars	9,000.00	940.00	940.00	8,060.00	89.6%
522 11 49 03-00 Memberships	8,700.00	0.00	6,263.00	2,437.00	28.0%
522 11 49 04-00 Elections-Education Information	5,000.00	0.00	0.00	5,000.00	100.0%
522 11 49 05-00 Elections-County Fee	50,000.00	0.00	0.00	50,000.00	100.0%
004 Services	98,000.00	1,026.20	7,425.96	90,574.04	92.4%
511 LEGISLATIVE	225,820.00	4,880.03	20,314.89	205,505.11	91.0%

Under budget by 16%

520 FIRE SUPPRESSION

522 20 11 01-00 Salaries	12,884,176.00	695,639.33	3,033,327.48	9,850,848.52	76.5%
522 20 12 01-00 Overtime	1,483,798.00	86,750.13	398,676.01	1,085,121.99	73.1%
001 Salaries & Wages	14,367,974.00	782,389.46	3,432,003.49	10,935,970.51	76.1%
522 20 21 01-00 State Retirement	814,376.22	60,884.05	191,013.06	623,363.16	76.5%
522 20 21 02-00 WA Paid Family & Medical Leave	41,644.09	2,952.45	9,977.50	31,666.59	76.0%
522 20 22 01-00 Med/Den/HRA VEBA/Life Ins	2,294,000.00	187,798.05	575,367.81	1,718,632.19	74.9%
522 20 22 02-00 Medicare	218,335.62	15,748.27	54,183.01	164,152.61	75.2%
522 20 22 03-00 MERP-Med Exp Reimb. Plan	107,600.00	8,600.00	25,900.00	81,700.00	75.9%
522 20 22 04-00 Sick Leave Incentive	91,000.00	891.61	59,098.08	31,901.92	35.1%
522 20 23 01-00 Disability Insurance	44,000.00	100.00	42,800.00	1,200.00	2.7%
522 20 24 01-00 Labor & Industries	1,025,000.00	69,953.03	211,201.39	813,798.61	79.4%
522 20 27 01-00 Clothing Allowance	100,000.00	(65.45)	19,287.88	80,712.12	80.7%
522 20 27 02-00 Dress Uniforms (Class A)	12,000.00	0.00	0.00	12,000.00	100.0%
002 Personnel Benefits	4,747,955.93	346,862.01	1,188,828.73	3,559,127.20	75.0%
522 20 31 01-00 SCBA Supplies	2,700.00	0.00	0.00	2,700.00	100.0%
522 20 31 02-00 Bunker Gear	49,500.00	1,192.32	5,102.83	44,397.17	89.7%

2025 BUDGET POSITION

Shoreline Fire Department

Summary

Time: 15:19:48 Date: 04/24/2025

Page: 3

001 General Expense Fund: 10-004-0010

Expenditures	Amt Budgeted	March	YTD	Remaining	
520 FIRE SUPPRESSION					
522 20 31 03-00 Firefighting Operations Supplies	59,590.00	1,704.23	3,063.87	56,526.13	94.9%
522 20 31 04-00 Haz Mat Supplies/Equipment	20,700.00	5,975.16	5,975.16	14,724.84	71.1%
522 20 31 05-00 Uniform Supplies <i>Badges</i>	9,000.00	5,353.89	5,353.89	3,646.11	40.5%
522 20 31 06-00 Disaster Supplies	2,400.00	0.00	0.00	2,400.00	100.0%
522 20 31 07-00 Communications Supplies/Equipment	5,250.00	0.00	899.92	4,350.08	82.9%
522 20 31 08-00 Firehouse Supplies	6,700.00	635.22	1,322.17	5,377.83	80.3%
522 20 31 09-00 TRT Supplies/Equipment	8,900.00	0.00	0.00	8,900.00	100.0%
522 20 31 10-00 Incident Management (Supplies/Maint)	500.00	0.00	0.00	500.00	100.0%
522 20 31 12-00 Deployment Supplies- In/Out	3,000.00	0.00	3,007.31	(7.31)	0.0%
522 20 35 01-00 Other Small Tools & Equipment	5,000.00	0.00	0.00	5,000.00	100.0%
003 Supplies	173,240.00	14,860.82	24,725.15	148,514.85	85.7%
522 20 41 01-00 Mapping / Pre-Fire Printing	1,500.00	0.00	0.00	1,500.00	100.0%
522 20 48 01-00 Firefighting Operations Equipment Maint & Repair	37,600.00	711.72	1,172.30	36,427.70	96.9%
522 20 48 03-00 Communications	9,600.00	0.00	16.50	9,583.50	99.8%
522 20 48 04-00 TRT Maintenance & Repairs	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 48 05-00 Service Contracts- Maintenance & Repair	19,750.00	1,104.29	1,104.29	18,645.71	94.4%
522 20 48 06-00 Other Repairs	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 48 07-00 Dispatch Services <i>Q2 Payment</i>	741,030.00	184,157.50	368,315.00	372,715.00	50.3%
522 20 48 08-00 Radio Services	70,000.00	0.00	16,503.24	53,496.76	76.4%
522 20 48 09-00 Eastside Hazmat Consortium	52,668.00	0.00	0.00	52,668.00	100.0%
004 Services	934,148.00	185,973.51	387,111.33	547,036.67	58.6%
520 FIRE SUPPRESSION	20,223,317.93	1,330,085.80	5,032,668.70	15,190,649.23	75.1%
<i>Under budget by 0.1%</i>					
530 FIRE MARSHAL					
522 30 11 01-00 Salaries - FM, AFM, CO	591,000.00	46,019.89	138,059.67	452,940.33	76.6%
522 30 11 02-00 Salaries - Deputy FM	835,000.00	66,561.75	199,685.25	635,314.75	76.1%
522 30 11 04-00 Salaries- Administrative	186,000.00	15,199.24	46,019.24	139,980.76	75.3%
522 30 12 01-00 Overtime- FMO	71,000.00	5,102.10	14,301.14	56,698.86	79.9%
001 Salaries & Wages	1,683,000.00	132,882.98	398,065.30	1,284,934.70	76.3%
522 30 21 01-00 State Retirement	111,535.60	8,307.59	24,530.58	87,005.02	78.0%
522 30 21 02-00 WA Paid Family & Medical Leave	4,709.46	383.05	1,141.46	3,568.00	75.8%
522 30 22 01-00 Med/Den/HRA VEBA/Life Ins	270,000.00	20,314.48	61,461.82	208,538.18	77.2%
522 30 22 02-00 Medicare	29,403.50	2,119.76	6,316.78	23,086.72	78.5%
522 30 22 03-00 MERP-Med Exp Reimb Plan	9,600.00	800.00	2,400.00	7,200.00	75.0%
522 30 22 04-00 Sick Leave Incentive	25,000.00	0.00	22,723.77	2,276.23	9.1%
522 30 23 01-00 Disability Insurance	4,600.00	50.00	4,150.00	450.00	9.8%
522 30 24 01-00 Labor & Industries	56,000.00	3,342.75	9,772.99	46,227.01	82.5%
522 30 27 01-00 Clothing Allowance	5,900.00	0.00	559.45	5,340.55	90.5%
002 Personnel Benefits	516,748.56	35,317.63	133,056.85	383,691.71	74.3%
522 30 31 01-00 Supplies - FMO	7,000.00	0.00	1,047.64	5,952.36	85.0%
522 30 35 01-00 FMO-Small Equipment	1,500.00	0.00	419.45	1,080.55	72.0%
003 Supplies	8,500.00	0.00	1,467.09	7,032.91	82.7%
522 30 41 01-00 Consulting Fee	11,500.00	0.00	0.00	11,500.00	100.0%

2025 BUDGET POSITION

Shoreline Fire Department

Summary

Time: 15:19:48 Date: 04/24/2025

Page: 4

001 General Expense Fund: 10-004-0010

Expenditures	Amt Budgeted	March	YTD	Remaining	
530 FIRE MARSHAL					
522 30 43 01-00 Travel- FMO	14,200.00	0.00	88.54	14,111.46	99.4%
522 30 49 01-00 Membership- FMO	2,150.00	286.00	1,276.00	874.00	40.7%
522 30 49 02-00 Registration-FMO	13,300.00	257.50	2,457.50	10,842.50	81.5%
522 30 49 03-00 Subscriptions- FMO	24,350.00	364.32	14,216.76	10,133.24	41.6%
004 Services	65,500.00	907.82	18,038.80	47,461.20	72.5%
530 FIRE MARSHAL	2,273,748.56	169,108.43	550,628.04	1,723,120.52	75.8%
<i>Under budget by 0.8%</i>					
531 COMMUNITY OUTREACH					
522 31 11 01-00 Salaries- PIO	170,000.00	(91,091.49)	40,953.33	129,046.67	75.9%
522 31 12 01-00 Community Outreach Overtime	100,500.00	6,537.71	16,807.60	83,692.40	83.3%
001 Salaries & Wages	270,500.00	(84,553.78)	57,760.93	212,739.07	78.6%
522 31 21 01-00 State Retirement	14,390.60	(6,699.23)	3,134.88	11,255.72	78.2%
522 31 21 02-00 WA Paid Family & Medical Leave	808.71	(218.79)	164.84	643.87	79.6%
522 31 22 01-00 Med/Den/HRA VEBA/Life Ins	34,500.00	(10,437.48)	8,486.22	26,013.78	75.4%
522 31 22 02-00 Medicare	3,922.25	(1,210.98)	911.96	3,010.29	76.7%
522 31 22 03-00 MERP- Med Exp Reimb Plan	1,200.00	(400.00)	600.00	600.00	50.0%
522 31 23 01-00 Disability Insurance	500.00	(375.00)	2,125.00	(1,625.00)	0.0%
522 31 24 01-00 Labor & Industries	7,300.00	1,188.94	3,796.59	3,503.41	48.0%
522 31 27 01-00 Clothing Allowance	700.00	0.00	0.00	700.00	100.0%
002 Personnel Benefits	63,321.56	(18,152.54)	19,219.49	44,102.07	69.6%
522 31 31 01-00 Supplies - PIO	26,000.00	11,272.10	11,812.81	14,187.19	54.6%
522 31 31 02-00 Supplies- Chaplain Program	100.00	0.00	0.00	100.00	100.0%
522 31 31 03-00 Supplies- CPR Program	9,500.00	0.00	0.00	9,500.00	100.0%
003 Supplies	35,600.00	11,272.10	11,812.81	23,787.19	66.8%
522 31 43 01-00 Travel- PIO	3,550.00	0.00	0.00	3,550.00	100.0%
522 31 45 01-00 Advertising	100.00	0.00	0.00	100.00	100.0%
522 31 48 01-00 Maintenance & Repairs- PIO	650.00	0.00	0.00	650.00	100.0%
522 31 49 02-00 Membership- PIO	200.00	0.00	0.00	200.00	100.0%
522 31 49 03-00 Registration- PIO	4,450.00	0.00	0.00	4,450.00	100.0%
522 31 49 05-00 Other Services & Charges	7,800.00	0.00	0.00	7,800.00	100.0%
004 Services	16,750.00	0.00	0.00	16,750.00	100.0%
531 COMMUNITY OUTREACH	386,171.56	(91,434.22)	88,793.23	297,378.33	77.0%
<i>Under budget by 2%</i>					
545 TRAINING					
522 45 11 01-00 Salaries - Chief Officer	225,000.00	17,890.11	53,670.33	171,329.67	76.1%
522 45 11 02-00 Salaries- Company Officer	390,000.00	30,905.59	92,716.77	297,283.23	76.2%
522 45 11 03-00 Salaries-Administrative Asst.	115,000.00	9,332.36	27,997.08	87,002.92	75.7%
522 45 12 01-00 Overtime-Training	238,000.00	11,888.45	16,782.22	221,217.78	92.9%
522 45 12 02-00 OT Training Firefighters	12,000.00	10,104.51	10,665.00	1,335.00	11.1%
001 Salaries & Wages	980,000.00	80,121.02	201,831.40	778,168.60	79.4%
522 45 21 01-00 State Retirement	67,136.00	3,845.19	12,008.85	55,127.15	82.1%
522 45 21 02-00 WA Paid Family & Medical Leave	2,567.60	169.58	548.89	2,018.71	78.6%
522 45 22 01-00 Med/Den/HRA VEBA/Life Ins	105,000.00	8,722.45	26,167.35	78,832.65	75.1%

2025 BUDGET POSITION

Shoreline Fire Department

Summary

Time: 15:19:48 Date: 04/24/2025

Page: 5

001 General Expense Fund: 10-004-0010

Expenditures	Amt Budgeted	March	YTD	Remaining	
545 TRAINING					
522 45 22 02-00 Medicare	15,210.00	938.43	3,037.58	12,172.42	80.0%
522 45 22 03-00 MERP- Med Exp Reimb Plan	3,600.00	300.00	900.00	2,700.00	75.0%
522 45 22 04-00 Sick Leave Incentive	9,000.00	0.00	6,833.92	2,166.08	24.1%
522 45 23 01-00 Disability Insurance	2,100.00	50.00	1,650.00	450.00	21.4%
522 45 24 01-00 Labor & Industries	26,000.00	1,331.39	3,908.73	22,091.27	85.0%
522 45 27 01-00 Clothing Allowance	2,400.00	0.00	358.62	2,041.38	85.1%
002 Personnel Benefits	233,013.60	15,357.04	55,413.94	177,599.66	76.2%
522 45 31 01-00 Training Supplies	30,200.00	299.43	8,857.03	21,342.97	70.7%
003 Supplies	30,200.00	299.43	8,857.03	21,342.97	70.7%
522 45 41 01-00 Outside Instructors	5,000.00	30.00	40.00	4,960.00	99.2%
522 45 43 01-00 Travel	24,000.00	(2,726.12)	4,990.68	19,009.32	79.2%
522 45 48 01-00 Repairs & Maintenance	500.00	0.00	0.00	500.00	100.0%
522 45 49 01-00 Registrations	86,520.00	818.00	4,023.00	82,497.00	95.4%
522 45 49 02-00 Memberships/NKCTC Per Capita	252,258.00	0.00	252,258.00	0.00	0.0%
004 Services	368,278.00	(1,878.12)	261,311.68	106,966.32	29.0%
545 TRAINING	1,611,491.60	93,899.37	527,414.05	1,084,077.55	67.3%

Over budget by -7.7%

550 FACILITIES

522 50 11 01-00 Salary	442,000.00	26,219.45	73,089.82	368,910.18	83.5%
522 50 11 02-00 Salary- Maintenance Supervisor	150,000.00	11,273.73	33,821.19	116,178.81	77.5%
522 50 11 03-00 Salaries- Mechanic, Facilities Maintenance	490,000.00	24,501.11	73,503.33	416,496.67	85.0%
522 50 12 01-00 Overtime	40,500.00	7,047.10	23,335.07	17,164.93	42.4%
001 Salaries & Wages	1,122,500.00	69,041.39	203,749.41	918,750.59	81.8%
522 50 21 01-00 State Retirement	107,259.75	5,198.54	15,237.57	92,022.18	85.8%
522 50 21 02-00 WA Paid Family & Medical Leave	3,240.95	180.38	539.92	2,701.03	83.3%
522 50 22 01-00 Med/Den/HRA VEBA/Life Ins	194,000.00	10,578.96	32,568.80	161,431.20	83.2%
522 50 22 02-00 Medicare	16,776.25	1,167.83	3,157.51	13,618.74	81.2%
522 50 22 03-00 MERP- Med Exp Reimb Plan	6,000.00	400.00	1,200.00	4,800.00	80.0%
522 50 22 04-00 Sick Leave Incentive	11,000.00	904.04	2,664.58	8,335.42	75.8%
522 50 23 01-00 Disability Insurance	4,200.00	100.00	2,300.00	1,900.00	45.2%
522 50 24 01-00 Labor & Industries	20,000.00	1,173.94	3,235.80	16,764.20	83.8%
522 50 27 01-00 Clothing Allowance	6,000.00	0.00	1,126.48	4,873.52	81.2%
002 Personnel Benefits	368,476.95	19,703.69	62,030.66	306,446.29	83.2%
522 50 31 01-00 General Supplies	9,800.00	742.76	2,590.19	7,209.81	73.6%
522 50 31 02-00 Cleaning Supplies	36,400.00	3,130.48	7,461.97	28,938.03	79.5%
522 50 31 03-00 Staff/Support Vehicle Fluid Parts/Supplies	38,000.00	2,049.03	6,401.45	31,598.55	83.2%
522 50 31 04-00 Fire Apparatus Parts & Supplies	228,500.00	33,992.82	91,828.32	136,671.68	59.8%
522 50 31 05-00 Apparatus Placards/Lettering	2,500.00	0.00	0.00	2,500.00	100.0%
522 50 32 01-00 Fuel (all Divisions)	112,500.00	8,208.43	23,091.26	89,408.74	79.5%
522 50 35 01-00 Misc Tools-Fleet	8,250.00	63.03	6,042.23	2,207.77	26.8%
522 50 35 02-00 Misc Tools-Facilities	2,000.00	55.14	55.14	1,944.86	97.2%
522 50 35 03-00 Facilities Equipment	17,500.00	0.00	1,737.97	15,762.03	90.1%
003 Supplies	455,450.00	48,241.69	139,208.53	316,241.47	69.4%
522 50 41 01-00 Landscape Professional Services	57,800.00	7,215.79	15,031.77	42,768.23	74.0%

2025 BUDGET POSITION

Shoreline Fire Department

Summary

Time: 15:19:48 Date: 04/24/2025

Page: 6

001 General Expense Fund: 10-004-0010

Expenditures	Amt Budgeted	March	YTD	Remaining	
550 FACILITIES					
522 50 41 02-00 Janitorial Contract- Sta 61 & 51	28,600.00	0.00	4,520.68	24,079.32	84.2%
522 50 41 03-00 HVAC/Boiler Maint Contract	33,475.00	0.00	6,628.14	26,846.86	80.2%
522 50 41 06-00 Extinguisher Refill Service	750.00	0.00	0.00	750.00	100.0%
522 50 41 07-00 Fire System Contract	10,200.00	1,461.72	2,007.20	8,192.80	80.3%
522 50 41 08-00 UL Test L61	4,000.00	0.00	0.00	4,000.00	100.0%
522 50 41 09-00 Pest Control	21,000.00	1,277.77	4,326.53	16,673.47	79.4%
522 50 43 01-00 Travel	5,000.00	2,127.38	4,591.42	408.58	8.2%
522 50 45 02-00 Misc. Rentals	11,900.00	0.00	11,168.00	732.00	6.2%
522 50 45 03-00 Laundry Service - Coveralls	3,000.00	219.04	663.37	2,336.63	77.9%
522 50 47 01-00 Electricity	113,575.00	8,955.73	24,889.29	88,685.71	78.1%
522 50 47 02-00 Garbage	31,575.00	2,614.17	8,470.75	23,104.25	73.2%
522 50 47 03-00 Sewer	32,525.00	1,497.20	5,259.64	27,265.36	83.8%
522 50 47 04-00 Water	42,400.00	3,283.50	8,246.86	34,153.14	80.5%
522 50 47 05-00 Natural Gas	154,600.00	15,082.90	38,308.60	116,291.40	75.2%
522 50 47 06-00 KC Taxes / Surface Water Management	38,800.00	0.00	0.00	38,800.00	100.0%
522 50 48 01-00 Facilities Repair & Maint. <i>HVAC</i>	80,000.00	13,303.32	31,934.70	48,065.30	60.1%
522 50 48 02-00 Apparatus/Equipmnt (Rep & Maint)	31,050.00	2,886.20	33,203.45	(2,153.45)	0.0%
522 50 48 03-00 Generator Maint.	14,500.00	4,939.26	5,125.82	9,374.18	64.6%
522 50 48 04-00 Heavy Maintenance- Facilities	38,000.00	0.00	48.23	37,951.77	99.9%
522 50 48 07-00 Exhaust Syst. Repair & Maint.	5,500.00	0.00	0.00	5,500.00	100.0%
522 50 48 11-00 Quarterly Elevator Maintenance	14,500.00	0.00	5,320.28	9,179.72	63.3%
522 50 48 12-00 Overhead Doors Maintenance	24,000.00	514.46	5,469.18	18,530.82	77.2%
522 50 49 01-00 Registrations	10,000.00	4,895.00	12,034.40	(2,034.40)	0.0%
004 Services	806,750.00	70,273.44	227,248.31	579,501.69	71.8%
550 FACILITIES	2,753,176.95	207,260.21	632,236.91	2,120,940.04	77.0%
<i>Under budget by 2%</i>					
551 IT					
522 51 31 01-00 Computer Supplies	18,000.00	119.32	189.86	17,810.14	98.9%
003 Supplies	18,000.00	119.32	189.86	17,810.14	98.9%
522 51 41 01-00 Software License/Maintenance	152,705.00	7,113.12	53,812.72	98,892.28	64.8%
522 51 41 02-00 Website Services	1,300.00	0.00	0.00	1,300.00	100.0%
522 51 42 01-00 Voice/Data/Fax Lines	86,000.00	4,113.97	18,347.93	67,652.07	78.7%
522 51 42 02-00 IT Services	181,600.00	14,595.41	41,389.58	140,210.42	77.2%
522 51 42 03-00 Cell Phone Airtime	62,000.00	2,035.29	5,986.31	56,013.69	90.3%
522 51 48 01-00 Facilities Repair & Maintenance	5,000.00	0.00	0.00	5,000.00	100.0%
522 51 48 02-00 IT Repair and Support	3,150.00	0.00	0.00	3,150.00	100.0%
522 51 48 03-00 Copy Machines-per Copy Charges, Toners,repairs	15,000.00	1,479.31	3,539.06	11,460.94	76.4%
522 51 48 04-00 Voice/Data System Repair & Maint	15,500.00	17,326.16	17,326.16	(1,826.16)	0.0%
522 51 48 05-00 Server/Network Maintenance	1,050.00	0.00	0.00	1,050.00	100.0%
004 Services	523,305.00	46,663.26	140,401.76	382,903.24	73.2%
551 IT	541,305.00	46,782.58	140,591.62	400,713.38	74.0%
<i>Over budget by 1%</i>					
560 OTHER SERVICES					
522 60 12 01-00 Overtime	28,850.00	0.00	6,072.65	22,777.35	79.0%

2025 BUDGET POSITION

Shoreline Fire Department

Summary

Time: 15:19:48 Date: 04/24/2025

Page: 7

001 General Expense Fund: 10-004-0010

Expenditures	Amt Budgeted	March	YTD	Remaining	
560 OTHER SERVICES					
001 Salaries & Wages	28,850.00	0.00	6,072.65	22,777.35	79.0%
522 60 22 01-00 Wellness Physicals, Shots, Hearing Tests	17,750.00	0.00	3,389.50	14,360.50	80.9%
002 Personnel Benefits	17,750.00	0.00	3,389.50	14,360.50	80.9%
522 60 31 01-00 Safety Officer Supplies	8,500.00	1,428.04	1,428.04	7,071.96	83.2%
522 60 35 01-00 Fitness Wellness Equipment/Supplies	1,000.00	0.00	0.00	1,000.00	100.0%
003 Supplies	9,500.00	1,428.04	1,428.04	8,071.96	85.0%
522 60 41 01-00 Professional Services	1,500.00	0.00	0.00	1,500.00	100.0%
522 60 43 01-00 Travel	2,254.00	0.00	0.00	2,254.00	100.0%
522 60 48 01-00 Fitness Equip Maint/Repair	8,000.00	0.00	0.00	8,000.00	100.0%
522 60 49 01-00 Registrations	8,400.00	0.00	0.00	8,400.00	100.0%
004 Services	20,154.00	0.00	0.00	20,154.00	100.0%
560 OTHER SERVICES	76,254.00	1,428.04	10,890.19	65,363.81	85.7%
<i>Under budget by 10.7%</i>					
571 EMS/BLS					
522 71 11 01-00 Salaries- Firefighters	4,298,000.00	298,584.67	895,754.01	3,402,245.99	79.2%
522 71 12 01-00 Overtime	711,500.00	81,612.78	273,664.74	437,835.26	61.5%
001 Salaries & Wages	5,009,500.00	380,197.45	1,169,418.75	3,840,081.25	76.7%
522 71 21 01-00 State Retirement	271,505.40	19,282.79	57,848.37	213,657.03	78.7%
522 71 21 02-00 WA Paid Family & Medical Leave	14,624.89	897.73	2,693.19	11,931.70	81.6%
522 71 22 01-00 Med/Den/HRA VEBA/Life Ins.	917,431.00	67,778.70	203,336.10	714,094.90	77.8%
522 71 22 02-00 Medicare	77,637.75	5,558.75	16,676.25	60,961.50	78.5%
522 71 22 03-00 MERP- Med Exp Reimb Plan	39,600.00	3,100.00	9,300.00	30,300.00	76.5%
522 71 23 01-00 Disability Insurance	16,500.00	0.00	16,000.00	500.00	3.0%
522 71 24 01-00 Labor & Industries	267,000.00	16,650.00	49,950.00	217,050.00	81.3%
002 Personnel Benefits	1,604,299.04	113,267.97	355,803.91	1,248,495.13	77.8%
522 71 31 01-00 Supplies - EMS/BLS	96,000.00	8,432.30	21,359.12	74,640.88	77.8%
522 71 31 02-00 EMS Apparatus Parts & Supplies	77,250.00	3,988.11	18,069.08	59,180.92	76.6%
522 71 32 01-00 Fuel - BLS	38,000.00	1,940.64	6,969.88	31,030.12	81.7%
003 Supplies	211,250.00	14,361.05	46,398.08	164,851.92	78.0%
522 71 48 01-00 Repair & Maintenance	19,050.00	284.64	955.76	18,094.24	95.0%
522 71 48 02-00 EMS Apparatus Repair & Maintenance	13,000.00	0.00	1,424.62	11,575.38	89.0%
522 71 48 03-00 Transport Billing Office	99,600.00	11,012.13	18,017.62	81,582.38	81.9%
004 Services	131,650.00	11,296.77	20,398.00	111,252.00	84.5%
571 EMS/BLS	6,956,699.04	519,123.24	1,592,018.74	5,364,680.30	77.1%
Fund Expenditures:	38,323,021.19	2,487,812.56	9,590,442.48	28,732,578.71	75.0%

2025 BUDGET POSITION

Shoreline Fire Department

Summary

Time: 15:19:48 Date: 04/24/2025

Page: 8

001 General Expense Fund: 10-004-0010

Fund Excess/(Deficit):	(38,323,021.19)	(2,487,812.56)	(9,590,442.48)
-------------------------------	-----------------	----------------	----------------

March 2025

Target Percentage Remaining: 75%

Overall Percentage Remaining: 75%

Over budget by: 0%

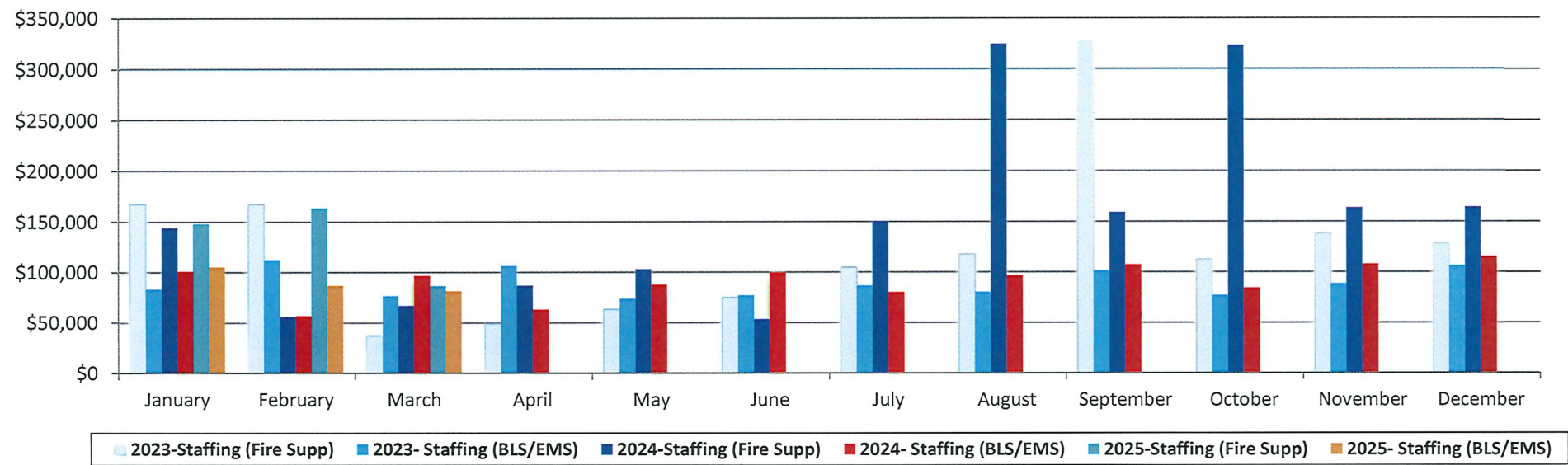
OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS

MAR 2025

OT Budget: 522.20.12: Staffing, FF SL, Disability Vacancy, Meetings, Committee, Deployments, Comp cash out / 522.71.12: Aid Car Prem Pay, Staffing BLS

	2023-Staffing (Fire Supp)	2023- Staffing (BLS/EMS)	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	OT Processing Period
January	\$ 167,716.70	\$ 83,651.93	\$ 144,271.86	\$ 100,992.20	\$ 148,299.84	\$ 105,095.49	Dec 13, '24 - Jan 10,'25
February	\$ 167,477.13	\$ 112,579.57	\$ 55,709.81	\$ 56,813.23	\$ 163,626.04	\$ 86,959.47	Jan 10 - Feb 14, 2025
March	\$ 37,382.47	\$ 76,487.52	\$ 67,109.34	\$ 96,709.19	\$ 86,750.13	\$ 81,612.78	Feb 14 - Mar 14, 2025
April	\$ 48,553.87	\$ 106,386.77	\$ 86,878.84	\$ 63,118.27			Mar 14 - Apr 11, 2025
May	\$ 63,363.17	\$ 73,448.12	\$ 103,038.99	\$ 87,511.59			Apr 11- May 09, 2025
June	\$ 74,803.00	\$ 77,091.20	\$ 53,462.76	\$ 99,416.93			May 09 - Jun 13, 2025
July	\$ 104,925.31	\$ 86,873.71	\$ 150,812.78	\$ 80,054.44			Jun 13 - Jul 11, 2025
August	\$ 117,843.66	\$ 80,379.77	\$ 324,779.38	\$ 96,539.92			Jul 11 - Aug 15, 2025
September	\$ 328,376.40	\$ 101,395.46	\$ 159,302.54	\$ 107,313.78			Aug 15 - Sep 12, 2025
October	\$ 112,643.94	\$ 77,020.20	\$ 323,260.74	\$ 84,364.70			Sep 12 - Oct 10, 2025
November	\$ 138,444.43	\$ 88,718.94	\$ 163,734.91	\$ 107,568.69			Oct 10 - Nov 14, 2025
December	\$ 128,225.92	\$ 106,381.75	\$ 164,126.40	\$ 115,484.02			Nov 14 - Dec 12, 2025
Total	\$ 1,489,756.00	\$ 1,070,414.94	\$ 1,796,488.35	\$ 1,095,886.96	\$ 398,676.01	\$ 273,667.74	
Monthly Average	\$ 124,146.33	\$ 89,201.25	\$ 149,707.36	\$ 91,323.91	\$ 132,892.00	\$ 91,222.58	

MAR 2025	Year to Date	2025 Budget	Remaining Bal.	% Remaining	Target % remaining	Miscellaneous Note
OT-Staffing (Fire Supp)	\$ 398,676.01	\$ 1,483,798.00	\$ 1,085,121.99	73.13%	75.00%	Inc. in FF staffing, sick leave, deployments
OT-Staffing (BLS/EMS)	\$ 273,667.74	\$ 711,500.00	\$ 437,832.26	61.54%	75.00%	Includes A157 Upstaffing



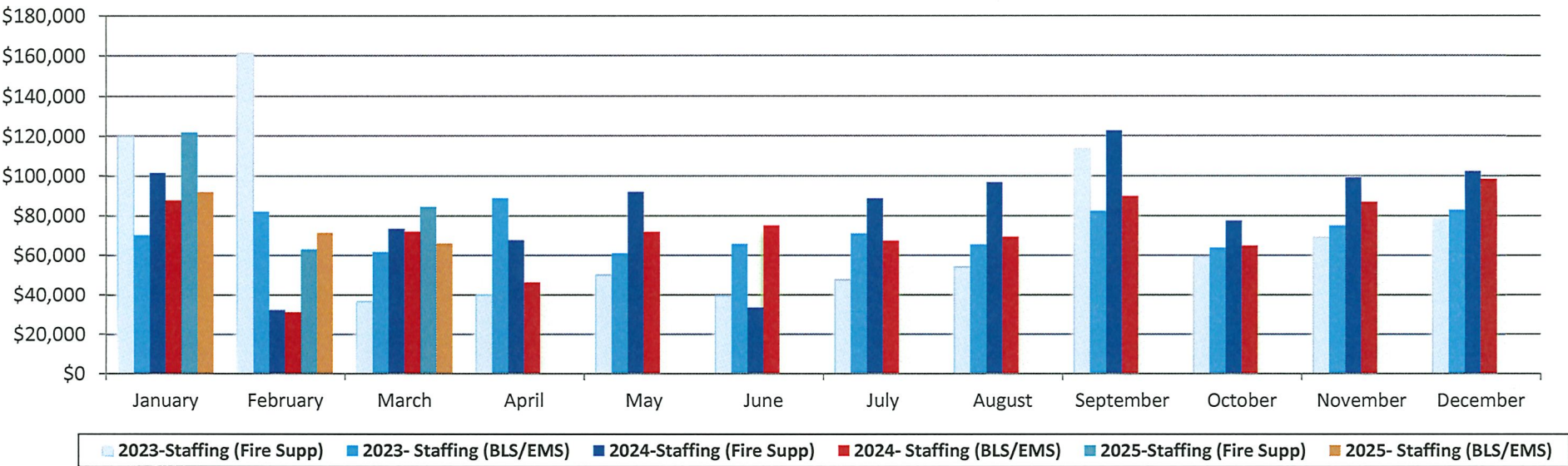
OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS - STAFFING ONLY

MAR 2025

OT Budget: 522.20.12.01-01: Staffing, FF SL, Disability Vacancy / 522.71.12.01-01: Staffing BLS

	2023-Staffing (Fire Supp)	2023- Staffing (BLS/EMS)	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	OT Processing Period
January	\$ 119,963.66	\$ 70,348.08	\$ 101,457.42	\$ 87,812.50	\$ 122,116.00	\$ 92,008.67	Dec 13, '24 - Jan 10,'25
February	\$ 161,369.98	\$ 82,208.30	\$ 32,384.79	\$ 31,371.68	\$ 63,085.55	\$ 71,605.84	Jan 10 - Feb 14, 2025
March	\$ 36,575.73	\$ 61,743.42	\$ 73,504.88	\$ 72,124.85	\$ 84,539.09	\$ 66,119.40	Feb 14 - Mar 14, 2025
April	\$ 40,004.50	\$ 88,868.37	\$ 67,626.09	\$ 46,500.19			Mar 14 - Apr 11, 2025
May	\$ 50,236.09	\$ 61,160.72	\$ 91,932.42	\$ 71,954.21			Apr 11- May 09, 2025
June	\$ 39,499.82	\$ 65,795.46	\$ 33,649.62	\$ 75,205.13			May 09 - Jun 13, 2025
July	\$ 47,702.48	\$ 71,100.83	\$ 88,719.04	\$ 67,422.23			Jun 13 - Jul 11, 2025
August	\$ 54,228.90	\$ 65,562.63	\$ 96,742.64	\$ 69,431.03			Jul 11 - Aug 15, 2025
September	\$ 113,703.11	\$ 82,567.76	\$ 122,757.02	\$ 89,889.99			Aug 15 - Sep 12, 2025
October	\$ 59,074.43	\$ 63,895.04	\$ 77,476.25	\$ 64,888.54			Sep 12 - Oct 10, 2025
November	\$ 69,038.03	\$ 75,162.63	\$ 99,254.51	\$ 86,794.04			Oct 10 - Nov 14, 2025
December	\$ 78,699.89	\$ 83,004.55	\$ 102,251.11	\$ 98,397.59			Nov 14 - Dec 12, 2025
Total	\$ 870,096.62	\$ 871,417.79	\$ 987,755.79	\$ 861,791.98	\$ 269,740.64	\$ 229,733.91	
Monthly Average			\$ 82,312.98	\$ 71,816.00	\$ 89,913.55	\$ 76,577.97	

MAR 2025	Year to Date	2025 Budget	Remaining Bal.	% Remaining	Target % remaining	Miscellaneous Note
OT-Staffing (Fire Supp)	\$ 269,740.64	\$ 806,000.00	\$ 536,259.36	66.53%	75.00%	FF Staffing/SL, DL
OT-Staffing (BLS/EMS)	\$ 229,733.91	\$ 494,000.00	\$ 264,266.09	53.50%	75.00%	includes A157 Upstaffing



General Expense Fund- CASH ON HAND

Fund Number: 10-004-0010

4/24/2025

YEAR 2025	Beginning Cash Balance	Receipts	Disbursements	Ending Balance	
Beginning Cash Balance	\$ 15,824,789.16				
January		823,756.16	3,520,843.48	13,127,701.84	high
February		822,854.92	3,581,960.86	10,368,595.90	
March		1,555,897.06	2,488,075.75	9,436,417.21	low
April					
May					
June					
July					
August					
September					
October					
November					
December					
Total	\$ 15,824,789.16	3,202,508.14	9,590,880.09	9,436,417.21	
<i>Monthly Average</i>		<i>1,067,503</i>	<i>3,196,960</i>		

NOTES:

YEAR 2024	Beginning Cash Balance	Receipts	Disbursements	Ending Balance	
Beginning Cash Balance	\$ 15,408,261.08				
January		490,985.54	3,753,629.28	12,145,617.34	
February		860,034.21	3,097,043.81	9,908,607.74	
March		1,460,573.40	3,447,584.06	7,921,597.08	
April		7,945,715.67	6,006,004.74	9,861,308.01	
May		1,895,096.90	2,750,417.49	9,005,987.42	
June		406,878.41	2,879,505.14	6,533,360.69	low
July		9,469,752.50	2,870,360.50	13,132,752.69	
August		803,737.85	2,944,761.32	10,991,729.22	
September		713,647.72	3,050,642.84	8,654,734.10	
October		7,684,875.80	3,034,102.69	13,305,507.21	
November		5,869,582.41	2,837,303.56	16,337,786.06	high
December		2,267,233.26	2,780,230.16	15,824,789.16	
Total	\$ 15,408,261.08	39,868,113.67	39,451,585.59	15,824,789.16	
<i>Monthly Average</i>		<i>3,322,343</i>	<i>3,287,632</i>		

NOTES:

APR 2024: Receipts include first 1/2 of property taxes, \$4,342,726 and FBC, \$2,961,183

APR 2024: Disbursements incl. \$3,259,362 of interfund transfers OUT to BEN, CAP, & RES funds per Resolution 23-07

MAY 2024: Disbursements incl. \$865,820 of interfund transfers OUT to MIH & LTGO BOND funds for 2024 budget allocation

JULY 2024: Receipts incl. \$9 million contract payment (1 of 2) in accordance with Northshore/Shoreline ILA

OCT 2024: Receipts include second 1/2 of property taxes, \$4,262,202.43 and FBC, \$2,892,942.61

NOV 2024: Receipts include \$3,041,180 contract payment (2 of 2) in accordance with Northshore/Shoreline ILA