

SHORELINE FIRE DEPARTMENT

CAREER OPPORTUNITY



FIRE DEPARTMENT FLEET MECHANIC

Post date: Friday, August 23, 2024

Shoreline Fire Department is currently seeking application packets for the position of **Fleet Mechanic**.

Application packets accepted: Friday, August 23, 2024 – Sunday, September 22, 2024 (at 11:59 p.m.)

*Salary is based on the current Collective Bargaining Agreement with IAFF Local 1760
Please refer to the website for Current CBA, Current Wage Scale, and job description:
<https://shorelinefire.com/about/human-resources/careers/#careers>*

POSITION DETAILS	CURRENT BENEFITS SUMMARY (based on eligibility)
Starting Salary: \$37-45/hour DOE* (2024 rates)	• Comprehensive Medical, Dental & Vision Coverage <i>100% premium costs paid for employee and family members</i>
Salary After 2 Years Employment: \$53-58/hour DOE* (2024 rates)	• Life Insurance/Long-term Disability Insurance
<i>* Depending on experience and qualifications</i>	• 457 Deferred Compensation Plan
Regular salary increases with time in position and obtaining of qualifications	• Wellness Program/Healthcare Reimbursement Account
Expected Shift Schedule: 40 hours/week, Mon-Thurs	• Paid sick leave, vacation, holiday pay
<i>Alternate shift assignments may occur</i>	• Clothing allowance/Education Incentive

SUMMARY

This is a full-time, non-exempt position reporting to and working with, and/or, independently under the direct supervision of the Shop Supervisor. The position encompasses a variety of duties and responsibilities that ensure that the work being completed supports the operational readiness of the Department.

As directed, the Fleet Mechanic shall be responsible for maintaining and making necessary repairs to the various vehicles in the fleet and associated Department equipment. A high level of working knowledge of vehicle systems is required. The central purpose of this position is to ensure that the Department's apparatus and equipment receive the necessary care, repair, and maintenance to protect and extend the useful life and service of these capital assets.

This is a non-uniform position represented by the International Association of Fire Fighters (IAFF) Local 1760.

SCOPE OF RESPONSIBILITY

- Have knowledge of and be skilled in all aspects of preventive maintenance and repair of: hybrid, gasoline, and diesel engine drivetrains; emissions control systems; advanced electrical and on-board computers; steering and suspension components; hydraulic and air brake systems; fire pumps and plumbing; foam systems; hydraulic systems; aerial apparatus; and standby generator systems.
- Perform maintenance, repair, and annual testing of: fire apparatus, fire pumps, and aerial apparatus.
- Perform maintenance and repair of: aid cars and medic units; staff and support vehicles; watercraft; trailers; and standby generators.
- Perform troubleshooting, maintenance, and repairs of emergency warning systems and equipment.
- Perform troubleshooting, maintenance, and repairs of communication equipment.
- Schedule and accomplish maintenance, and repairs in a timely manner, using such approved assistance from other mechanics or fire department personnel, as needed.
- Maintain complete and explicit records of all vehicle maintenance and repairs, using the system provided.
- Upon request, perform emergency repairs as necessary, outside of normal working hours.
- Maintain a safe, neat, and organized work area.
- Perform assigned duties under the direction of the Shop Supervisor or their delegate, and be able to work with limited supervision.
- Perform other duties on permanent or temporary assignments, at the direction of the Shop Supervisor or their delegate.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of the tools, materials, methods, and procedures used to maintain and repair Department vehicles and apparatus.
- Ability to use maintenance and repair manuals as provided by the manufacturer or supplier.
- Ability to perform gas and electric arc welding.
- Proficient in the use of all tools of the trade.
- Conduct annual pump tests and certification, maintaining required records in accordance with established systems.
- Provide all needed hand tools to perform assigned tasks. Personally owned tools will be replaced by Department if damaged or broken. Both personal and Department-owned tools shall be secured and an inventory maintained.
- Schedule and perform periodic preventative maintenance inspections, service, replacement, and repairs as needed to ensure operational readiness in assigned areas of responsibility.
- Use diagnostic and trouble-shooting techniques to determine cause of failures and what repairs are required.

- Oversee or complete performance, acceptance, and maintenance testing of vehicles, equipment, and facilities to ensure compliance with specifications, standards, and applicable laws.
- Maintain parts and supplies inventory for maintenance and repairs.
- Ability to meet physical demands of the job- (frequent lifting/moving up to 50 lbs., climbing, stooping, kneeling, seeing, grasping, hearing, etc.).
- Communicate and work effectively with co-workers, subordinates, superiors, the general public, representatives of public and private organizations and others sufficient to exchange or convey information.
- Excellent interpersonal skills including the ability to effectively communicate to build and maintain effective team relationships with employees, the public and diverse populations.
- Ability to maintain and project a calm, informational and persuasive demeanor in stressful situations.

MINIMUM REQUIREMENTS

The requirements listed below must be accomplished by the application deadline.

- High School Diploma or General Education Degree (GED) equivalent.
- Associate's Degree or other equivalent training in heavy truck or automotive repair.
- Minimum two (2) years full-time experience as a heavy truck or automotive mechanic.
- Basic computer skills, including word processing, spreadsheets, internet, and maintenance software.
- At the Fire Chief's discretion, any equivalent combination of education, experience, and training that provides the required knowledge, skills, abilities.
- Upon employment, and while employed, must hold and continuously maintain, a valid Washington State Driver's License.
- Must be insurable under the Department's existing vehicle and umbrella liability insurance carrier and Washington State law.
- Must possess or obtain Class A CDL within the first year of employment.
- Employee shall have or obtain a Level I, EVT certification on the Fire Apparatus track (F-series) within first 12 months of employment. Details can be found at www.evtcc.org.
- Employee shall have or obtain a Level II, EVT Certification on the Fire Apparatus track (F-series) within first 24 months of employment.
- Employee shall have or obtain a Level III (Master), EVT Certification on the Fire Apparatus track (F-series) within the first 36 months of employment.
- Once the employee attains the certifications detailed above, they will advance in the salary matrix under "Fire Mechanic" as appropriate.
- Perform related work as assigned.

HIGHLY DESIRED

- Working knowledge of NFPA standards for maintenance and inspection of fire apparatus and vehicles.
- Experience developing and maintaining a comprehensive preventative maintenance program.
- Achievement of Level III (master) Ambulance (E-series) EVT Certification.
- Achievement of ASE Master Automobile & Light Truck Technician Certification.
- Achievement of ASE Master Medium-/Heavy Truck Technician Certification.

Work Environment

- The employee regularly works both indoors as well as outside, in poor weather conditions, in wet and humid conditions, near fumes, airborne particles and toxic or caustic chemicals.
- The noise level in the work environment can be loud for prolonged periods.
- A vehicle is provided to the employee while at work and the employee must be able to operate it legally and safely.

COMPONENTS/TENTATIVE DATES

Application Period:	Opens: Friday, August 23, 2024 Closes: Sunday, September 22, 2024 (at 11:59pm)
Written and Skills Assessment	October 2 – 3, 2024
Panel Interview	October 15 – 16, 2024
Employment Starts	January 2025 – After successful background check and pre-employment screening.

APPLICATION REQUIREMENTS

Requested packets must be received by **11:59 p.m., Sunday, September 22, 2024**

- **Submit Requested Information** by the deadline and include the following:
 1. A cover letter indicating your interest in the position.
 2. A resume summarizing your experience, skills, and abilities to meet the stated description. Resume shall be limited to 3 pages.
 3. Include **OPTIONAL** - Letters of reference
- **Submit complete packet to:**

Shoreline Fire Department
Attn: Human Resources – Fleet Mechanic Hire
17525 Aurora Ave N.
Shoreline, WA 98133
--OR--
Email: employment@shorelinefire.com

TERMS AND CONDITIONS

Veteran's Preference: Candidates requesting veteran's preference will be asked to submit documentation (a long-form DD214 or NGB Form 22) which indicates the nature of the discharge in order to receive veteran's preference points. Preference points are only added to passing scores.

Reasonable Accommodations: In compliance with the American with Disabilities Act (ADA), Shoreline Fire Department will make reasonable accommodation during any and all phases of the selection process for individuals with a disability. Please contact Human Resources at 206-533-6572 by the application deadline date to request accommodation.

Equal Opportunity Policy Statement: Shoreline Fire Department provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws.

Disclaimer: The provisions of this hiring notice do not constitute a contract, expressed or implied, and any provisions contained in this notice may be modified or revoked at the discretion of the Department.

For more information visit our website at: www.shorelinefire.com
For questions regarding this position email: employment@shorelinefire.com