

Northshore Fire Department

Proudly serving the communities of Kenmore and Lake Forest Park for 75 years



2016 Annual Report

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Fire Chief's Message

It is my pleasure to present the 2016 Annual Report of the Northshore Fire Department detailing the activities and accomplishments made throughout the year. Through the dedicated effort of our employees, we remain committed to the delivery of the highest level of service possible as we protect the lives, property and environment of the community we serve.

Last year we collaborated with the Northshore Utility District and the Cities of Lake Forest Park and Kenmore to form the Northshore Emergency Management Coalition (NEMCo). NEMCo was created in an effort to maximize each of our agencies' emergency preparedness efforts and resources to efficiently serve our community.

Other notable activities which occurred during the past year include:

- Hosted a community Pancake Breakfast and Fire Station Open House, drawing over 1,000 members of the community.
- Designed and purchased a new replacement Aid Car, which was delivered in December.
- Implemented a new Records Management System for reporting and storing incident related data and reports.

Contained in this report you will find statistical information on our budget, fire suppression and EMS responses, and public outreach and education efforts.

I would like to thank all our citizens and partner agencies for the support and trust you place in us daily to address emergency situations.

Sincerely,

Jim Torpin, Fire Chief



Mission, Vision and Values

Our Mission:

We are dedicated to protecting the health, life, and property of the community with professionalism, respect, and integrity.

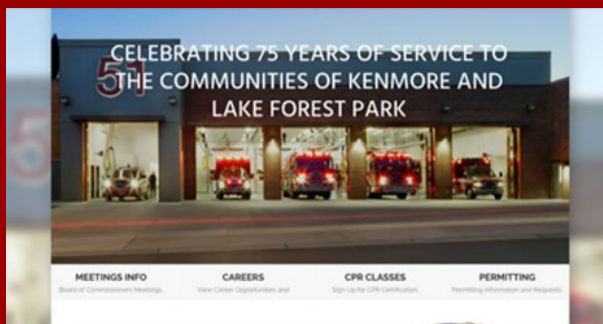
Our Core Values:

Our core values are honesty, integrity, trust, compassion, and courage. We believe these principles provide the foundation for our success. We embrace a positive atmosphere where teamwork, competence, pride, and mutual respect provide an opportunity for all employees to succeed.

Our Vision:

We are an organization that continues to be innovative in meeting our mission in a changing environment. We accomplish our mission by providing superior services in partnership with our community.

Check out our new website and sign up for our newsletter!



Check Out Our New Website! | Northshore Fire Department

Northshore Fire Department is excited to announce the launch of our new website designed by Galactic Ideas! This updated site ...

NORTHSHOREFIRE.COM



Our Staffing

Northshore Fire Department is staffed with a total of 48 dedicated fulltime employees. This includes 40 Firefighters and officers who are assigned to one of four shifts.

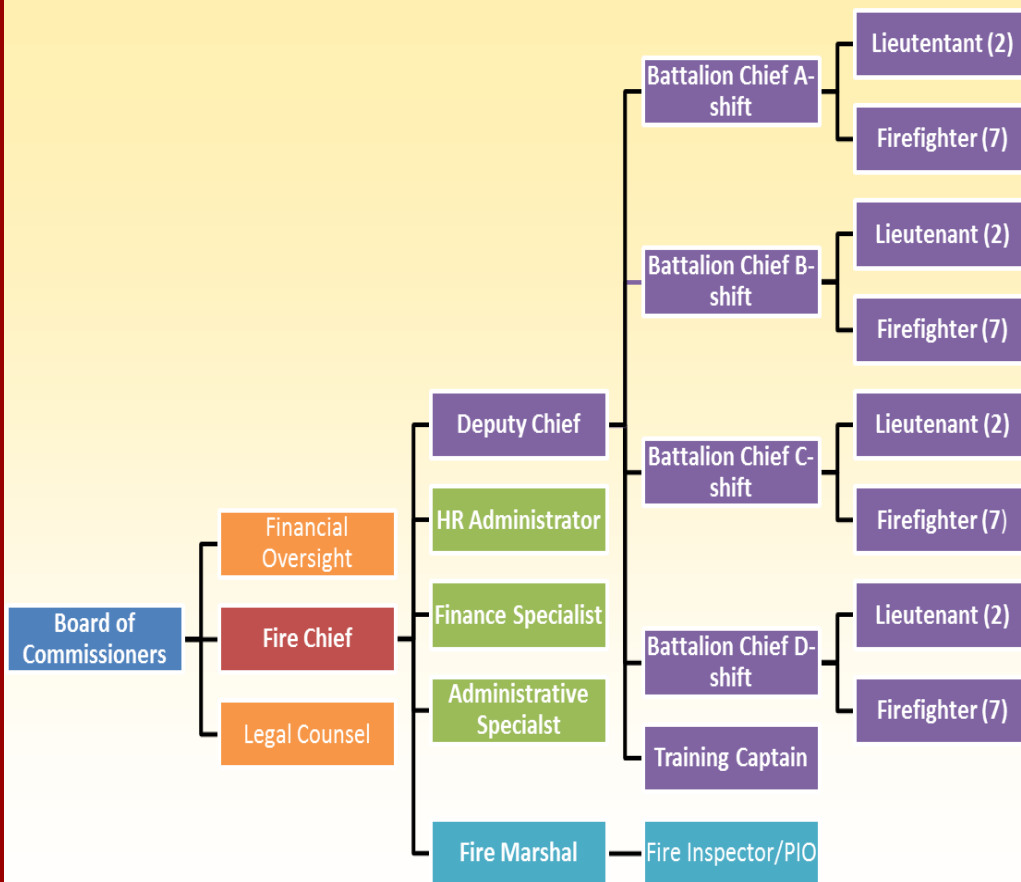
Firefighters work 24 hour shifts and are assigned to response apparatus. Operations and Training Divisions are led by our Deputy Chief and Training Captain.

The Fire Prevention Division is staffed with our Fire Marshal and Fire Inspector/PIO.

Administration is led by the Fire Chief who is supported by our Human Resources Administrator, Finance Specialist and Administrative Specialist.



Organizational Structure



Northshore Fire Department's Board of Commissioners:



Eric Adman,
Chairperson



Carolyn Armanini,
Vice Chairperson



Don Ellis,
Member



Dave Maehren,
Member

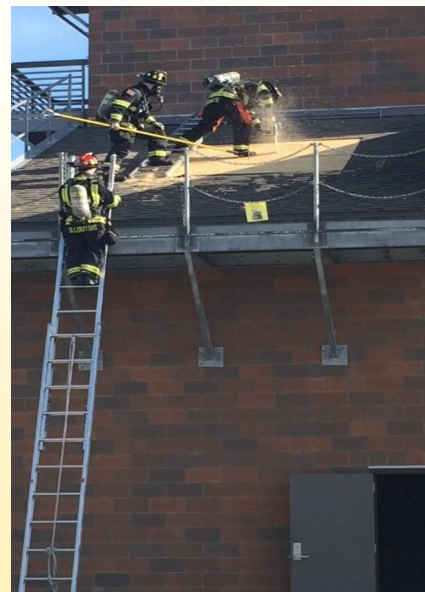


Kae Peterson,
Member



Training Occurs Daily at the Northshore Fire Department!

Pictured here, Firefighters practice roof ventilation at Station 51's training tower.



Training

In 2016, the Training Division facilitated 7,813 hours of training for Northshore Fire Department personnel. The Training Division also maintained regular participation with the East Metro Training Group (EMTG)* assisting with or facilitating three major Multi-Company/Multi-Agency drills and exercises. This included training in EMS, Suppression, Ventilation, Search and Rescue, Apparatus Operations, Firefighter Survival, Forcible Entry, Surface Water Rescue, Technical Rescue, Fitness, Anti-Harassment/Diversity, Hazardous Materials, Motor Vehicle Extrication, Fire Incident Strategy and Tactics, and many other topics throughout the year.

The Training Division was also involved in:

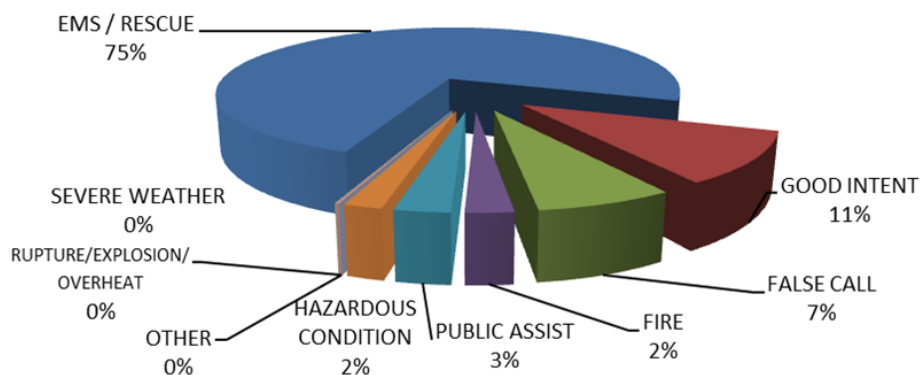
- Shift integration and training of new firefighters
- Return to duty from injury evaluation and training
- Facilitation of live fire Multi-Company/Multi-Agency operations drills at Station 51's training tower
- Company Officer training
- Coordination of Company Officer Tactics

- Facilitating training for Fire/EMS Safety Week
- Conducting our Annual Engine Company Evaluations
- Conducting Post Incident Analysis
- Conducting and evaluating our annual fundamental skills challenge
- Facilitating approximately 177 hrs. of fire and EMS related training for each of our 40 crew members

*The EMTG is a consortium that coordinates training for the Bellevue, Bothell, Kirkland, Northshore, Mercer Island, Eastside Fire and Rescue, Redmond, Shoreline, and Woodinville Fire Departments.

Operations

In 2016, the Northshore Fire Department responded to 3,621 incidents. Emergency medical aid made up the largest single type of incident request, accounting for 75% of the total call volume. Most emergency medical services (EMS) responses were requests for service related to medical illnesses; the rest were primarily related to injuries caused by accidents or other causes. Fires represented only 2% of the 2016 call volume, however, preparation and training for these types of events takes the greatest amount of time due to the inherent danger and risk fire poses to both the community and responders.





Fire Prevention

The Fire Prevention Division is responsible for reducing the fire safety risk to the citizens of, and visitors to, the cities of Kenmore and Lake Forest Park. This is accomplished through a variety of programs, including; new construction plan reviews and inspections, annual business inspections, fire safety education programs, community events, and fire investigations.

Community Outreach

Elementary School Fire Safety Program: Throughout the school year our staff visit kindergarten, 1st grade, 3rd grade, and 6th grade classes in all five elementary schools located in the District. In 2016, fire safety lessons were delivered to 1,622 students in 69 classrooms.

First Aid/CPR classes: Last year, Fire Prevention scheduled and coordinated 24 CPR or First Aid classes for 208 students.

DUI Drill: Each year, Fire Prevention coordinates and participates in a live demonstration DUI Drill at Inglemoor High School. Several agencies assist with this event, including: Kenmore Police, Shoreline Fire, Airlift Northwest and AMR Ambulance. This is presented to the

entire senior class just prior to prom weekend.

Home Safety and Daycare Visits: We provide onsite home safety reviews and visits to local daycares by request.

Code Enforcement at a Glance

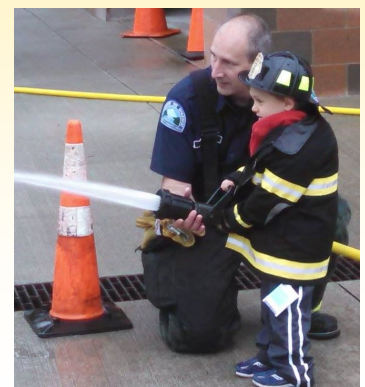
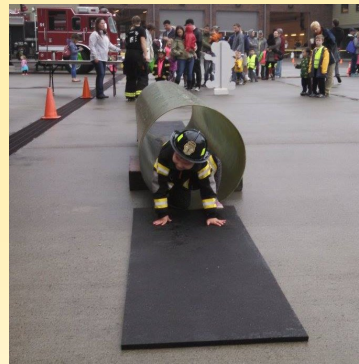
- **614** annual fire inspections conducted.
- **108** development plan reviews.
- **152** construction permits issued.
- **300** construction inspections completed.

Thank You!

Thank you friends, families and all of our volunteers for helping at our Open House & Pancake Breakfast last year. This year's event will be held on **Sat., June 17th, 2017 from 9am-12pm.**

Open House Pancake Breakfast & Safety Fair at Sta. 51

Our annual open house included a pancake breakfast, live firefighter demos, kid firefighter challenge, and 11 organizations at our safety fair. Safety fair included: Puget Sound Energy, Bastyr University, Northshore Utility District, King Co. Health and the Emergency Services Coordinating Agency (ESCA).





Retirements

Battalion Chief Mike Jones and Firefighter Scot Beahan both retired in 2016:

Mike Jones enjoyed a 34+ year career at the District, starting as a volunteer with Northshore Fire Department in 1981, and was hired on as a fulltime career Firefighter in 1982. Mike worked his way up through the organization and eventually was promoted to Battalion Chief in 2003.

Scot Beahan joined the Northshore Fire Department in 1988 as a volunteer and was hired as a fulltime career Firefighter in 1992. Scot served the majority of his career assigned to the Lake Forest Park station and served the department for over 24 years.



Personnel Updates

New Employees

- Travis Ross, Firefighter/EMT
- Brandon Kuykendall, Firefighter/EMT
- Lauren Gustafson, Firefighter/EMT
- Dawn Killion, Finance Specialist
- Kate Hansen, Administrative Specialist and Board Secretary



Promotions

Deputy Chief Eric Magnuson

Eric Magnuson was promoted to Deputy Chief on March 1, 2016, and was assigned to oversee the District's Operations and Training Divisions. Chief Magnuson began his fire service career with the Northshore Fire Department in 1998. In 2007, he was promoted to Lieutenant and in 2014 promoted to Battalion Chief. Deputy Chief Magnuson has contributed a great deal to the labor/management relations processes and has a strong business and analytical skill set.

Battalion Chief William "Mitch" Sauer

Mitch Sauer was promoted to Battalion Chief on April 1, 2016. Chief Sauer joined the Northshore Fire Department in 1991, and was promoted to Lieutenant in 2005. Prior to his promotion to Battalion Chief, Mitch was assigned to the Training Division where he served for 5 years during two separate assignments. He was highly successful and respected for his many accomplishments while serving in Training.

Captain Jim Harvey

Jim Harvey was promoted to Captain and assigned to the Training Division on April 1, 2016. Captain Harvey joined the Northshore Fire Department in 1991. He was promoted to Lieutenant in 1999. Captain Harvey has been a member of the Technical Rescue Team since its inception in 2003 and has been an active regional instructor for Technical Rescue training. He brings a wealth of knowledge and experience to the Training Division making him a tremendous asset.



Annual Awards Ceremony

The Northshore Fire Department held its annual awards ceremony on January 27, 2017. This event provides the District an opportunity to recognize organizational and personal achievements. In addition, it provides a chance to celebrate and honor employees for years of service milestones achieved during the previous year.

Years of Service Awards:

In 2016, we recognized the following individuals for their years of service to the District:

10 Years

Fire Marshal Jeff LaFlam

Firefighter Patrick Sullivan

Firefighter Jeremy Jamerson

Firefighter Ken Hofschulte

Firefighter Joe Heilman

20 Years:

Battalion Chief Mike Morris

Lieutenant Matt Hochstein

Firefighter Tim Schwartz

25 Years:

Battalion Chief Mitch Sauer

Captain Jim Harvey

30 Years:

Firefighter Tim Osgood

35 Years:

Battalion Chief Doug Knight

Employee of the Year

Each year, the District recognizes an employee of the year. The recipient of this award is selected from a group of employees who were nominated by a peer for demonstrating exemplary commitment to the organization and community service.

In addition to being recognized for his ten years of service, Firefighter **Joe Heilman** was named the 2016 Employee of the Year for his unselfish commitment to numerous projects, mentorship provided to new staff, and outstanding performance during a water rescue incident.



Significant Call of 2016

On July 22nd, 2016 around 3am, a massive three-alarm fire broke out in downtown Bothell requiring multiple engines and ladder trucks from all over King and Snohomish Counties, including Northshore Fire Department, Bellevue Fire Department, Shoreline Fire Department, Lynnwood Fire Department, Snohomish Fire District 1, and Seattle Fire Department. There were no injuries. Several buildings were damaged and the old Mercantile Building was destroyed.

Northshore Firefighters were the first unit on scene on the west end of the incident and did a great job preventing the damage from spreading further. A great job was performed by all those who responded to the fire, including our friends at NORCOM 911 and local police units. It truly was a team effort.



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Updates!

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@northshorefiredepartment



Financial Overview

The Northshore Fire Department's General Operating Budget for 2016 was \$8,210,980 with wages and benefits comprising 81% of total expenses.

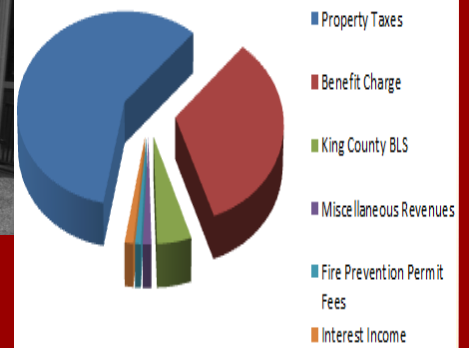
We are committed and dedicated to the efficient and effective use of the tax dollars we receive. The District receives the majority of our revenue through property taxes and a fire benefit charge assessment. The property tax is based on a property's value and the benefit charge is based on the square footage of the property's structures. In 2016, the combined aggregate effective tax rate that citizens paid to the Fire District for fire and emergency medical services (EMS) was \$1.29 per thousand of their property's assessed value. Voters approved fire station bond payments add an additional \$0.19 per thousand of assessed value.

The District maintains a Reserve Fund for other liabilities such as major facility repairs and upgrades, vehicle/apparatus/equipment replacement, post-employment benefit costs and emergency funds for financial and natural disasters. In 2016, \$414,093 was expensed from the Reserve Fund.

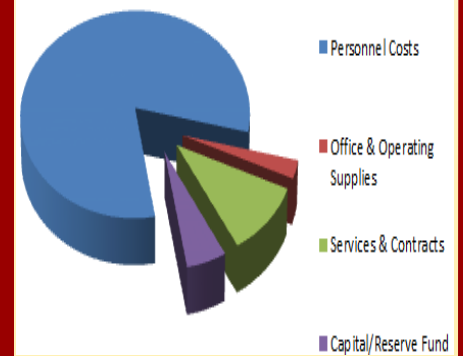
Funding levels of the Reserve Fund are determined by the Board based on an annual review of the liabilities mentioned above. Generally, the Reserve Fund requires an allocation of approximately \$300,000 per year to keep pace with apparatus and equipment replacement schedules and other expenses.

In 2016, the Washington State Auditor's Office performed financial and accountability audits for the 2014-15 fiscal years. The State Auditor looks at financial information and compliance with State, Federal and local laws. We received a clean report from the Auditor on all areas that were examined.

2016 Revenue by Type:



2016 Expense by Type:



For more financial information, visit our website:
www.northshorefire.com