



KING COUNTY FIRE PROTECTION DISTRICT NO. 16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS (425) 354-1780

FAX (425) 354-1781

MINUTES

March 4, 2014

REGULAR MEETING BOARD OF COMMISSIONERS

I. OPENING OF MEETING

The March 4, 2014, regular meeting of the Board of Commissioners of King County Fire Protection District No. 16 was held at District Headquarters located at 7220 NE 181st Street, Kenmore, King County, Washington. The Chair, Eric Adman called the meeting to order at 1700 hours. Persons in attendance, in addition to the Chair, were Commissioners Kae Peterson, Ron Gehrke, Dave Maehren and Carolyn Armanini. Also present were Fire Chief Jim Torpin, Secretary Andrea McDaniel and Legal Counsel Kinnon Williams.

II. APPROVAL OF THE AGENDA

Commissioner Maehren moved to approve the agenda as presented. Commissioner Gehrke seconded the motion and it passed with a vote of 5 to 0.

III. PUBLIC COMMENT

None

IV. INFORMATION/DISCUSSION ITEMS

4.1 2013 4th Quarter Financial Report

Chief Torpin provided an overview of the 4th quarter financial report, which included discussions on the 2013 budget variance report, reserve fund goals, general fund carryover and ad valorem tax refunds.

4.2 Policy 2749 Take Home Vehicles

Updates to Policy 2749 submitted by Commissioner Maehren were presented. Chief Torpin provided feedback on the proposed changes. A discussion ensued regarding the proposed changes on item 4.3, 5.3 and 5.6. Following the discussion Commissioner Peterson moved to adopt Policy 2749 with the following amendment to item 4.3, which is to strike all language after the word passengers. Commissioner Armanini seconded the motion. There was further discussion on items 5.3 and 5.6. Commissioner Armanini made a friendly amendment to item 5.3 to leave it as originally written, but to strike the examples. Commissioner Peterson accepted the friendly amendment and the Chair called for a vote on the motion. The motion passed with a vote of 3 to 2, with Commissioners Gehrke and Maehren voting nay.

4.3 RFA Planning Committee

Commissioner Maehren provided a brief report on the upcoming agenda for the March 6, Regional Fire Authority (RFA) planning committee meeting.

Further information on the RFA including meeting minutes and meeting times and locations can be found at www.northshorefire.com.

4.4 Commissioners Report

None

V. ACTION ITEMS

None

VI. FIRE CHIEF'S REPORT

6.1 Questions/Additions

Chief Torpin reported that a claim has been initiated with the insurance company for the water damage clean up at the old station. Chief Torpin provided an update on the status of the building.

Chief Torpin reported he was contacted by Jan Shaw from the Seattle Outboard Association regarding an upcoming mini hydro racing event in Kenmore. They have requested an Aid car be present for the duration of the event. A brief discussion ensued regarding the event and ways to staff an Aid car.

Chief Torpin indicated that the deadline to file a Fire Benefit Charge (FBC) appeal had closed. Chief Torpin provided an overview of the number and type of

inquiries and appeals that have been received. Chief Torpin reported efforts have been made to update the FBC Frequently Asked Questions (FAQ) page on the website to provide additional clarity for questions frequently asked by taxpayers.

Chief Torpin provided an overview of the upcoming Battalion Chief testing process which will be taking place over the next week.

Commissioner Adman inquired about the agenda for the upcoming joint meetings between the District and the Cities of Kenmore and Lake Forest Park. A discussion ensued regarding potential agenda items. Following the discussion Commissioner Maehren volunteered to put together a RFA planning committee presentation for the joint meetings and Chief Torpin indicated he would contact both City Manager's regarding items for the agenda.

VII. CONSENT CALENDAR

7.1 Approval of Minutes, Vouchers and Resolutions

Commissioner Gehrke moved to approve the consent calendar as presented. Commissioner Peterson seconded the motion. A discussion ensued regarding the February 18, 2014, meeting minutes. Following the discussion the Chair called for a vote on the motion to approve the consent calendar as presented and the motion passed with a vote of 5 to 0. The consent calendar consisted of the regular meeting minutes of February 18, 2014, General Fund Vouchers totaling \$143,208.42, Reserve Fund Vouchers totaling \$8,157.79, EFT 2/28/14 (457) totaling \$10,266.44, EFT 2/28/14 (DRS) totaling \$58,286.92, EFT 2/28/14 (IRS) totaling \$58,192.86, EFT 2/28/14 (Payroll) totaling \$301,009.38.

Following the approval of the consent calendar the Board moved into a recess from 1800 hours to 1805 hours. Following the recess the Board moved into executive session.

VIII. EXECUTIVE SESSION

At 1805 hours the Board moved into Executive Session to discuss professional negotiations and the performance of a public employee with legal counsel pursuant to RCW 42.31.140 (b) and RCW 42.30.110 (1) (g) until 1830 hours. At 1830 hours the Board extended the executive session until 1840 hours. At 1840 hours the Board returned to Regular Session.

Following the return to regular session Commissioner Armanini moved to approve that Chief Torpin receives the same cost of living increase the Administrative Staff received with an effective date of March 1, 2014. Commissioner Peterson seconded the motion and it passed with a vote of 4 to 1. Commissioner Maehren abstained from the vote, as he did not agree with the methodology used for determining the Chief's increase.

ADJORNMENT

The meeting was adjourned at 1847 hours.

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for March 18, 2014

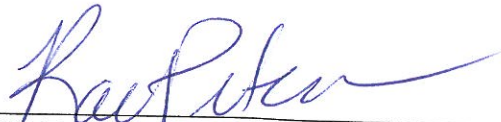
Attachments

Agenda
Fire Chief's Report

BOARD OF COMMISSIONERS



ERIC ADMAN, Chair



KAE PETERSON, Member



CAROLYN ARMANINI, Member



RON GEHRKE, Member



DAVE MAEHREN, Member

ATTEST



ANDREA McDANIEL, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners March 18, 2014