



KING COUNTY FIRE PROTECTION DISTRICT NO. 16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS (425) 354-1780

FAX (425) 354-1781

MINUTES

February 18, 2014

REGULAR MEETING BOARD OF COMMISSIONERS

I. OPENING OF MEETING

The February 18, 2014, regular meeting of the Board of Commissioners of King County Fire Protection District No. 16 was held at District Headquarters located at 7220 NE 181st Street, Kenmore, King County, Washington. The Chair, Eric Adman called the meeting to order at 1702 hours. Persons in attendance, in addition to the Chair, were Commissioners Kae Peterson, Ron Gehrke, Carolyn Armanini and Dave Maehren. Also present were Fire Chief Jim Torpin, Battalion Chief Jeff Tagart, Secretary Andrea McDaniel and Legal Counsel Kinnon Williams.

II. APPROVAL OF THE AGENDA

Commissioner Maehren requested a discussion on litigation be added to the executive session. The request was approved and moved to item 8.2 on the agenda.

Chief Torpin requested to move item 4.4 to be discussed after item 4.1 on the agenda. The request was unanimously approved.

Commissioner Armanini moved to approve the agenda as amended. Commissioner Peterson seconded the motion and it passed with a vote of 5 to 0.

III. PUBLIC COMMENT

None

IV. INFORMATION/DISCUSSION ITEMS

4.1 Fire Prevention 4th Quarter Report

Fire Marshal Jeff LaFlam provided the Board with the 4th quarter Fire Prevention report, which included updates and discussion on:

- Annual report

- Open house at Station 51 and 57
- School Programs
- Increase in sprinkler permits already for 2014
- Smoke and Carbon Monoxide Detector's

4.4 Annual Report Format

Chief Torpin provided the Board with some examples of content and layout of proposed annual reports. A discussion ensued regarding what topics to include, the audience, formatting and timeline. Following the discussion Chief Torpin requested that any feedback on the format or additional items to be included in the annual report be sent to him by the end of the month.

4.2 Regional Fire Authority (RFA) Planning Committee Report

Commissioner Maehren reported that the Bothell City Council approved and signed the contract with ESCi and that the February 20, Regional Fire Authority (RFA) planning committee meeting has been canceled.

Chief Torpin provided a brief report on a public records request received regarding the posting of the RFA special meeting notices.

Further information on the RFA including meeting minutes and meeting times and locations can be found at www.northshorefire.com.

Following the RFA planning committee report, the Board moved into executive session to discuss potential litigation.

VIII. EXECUTIVE SESSION

At 1735 hours, the Board moved into Executive Session to discuss potential litigation with legal counsel pursuant to RCW 42.30.110 (i) until 1750 hours. At 1750 hours, the Board returned to regular session and moved to item 4.3 on the agenda.

VI. INFORMATION/DISCUSSION ITEMS

4.3 Old Station Update

Chief Torpin provided the Board with an update on the old station property and reported that an emergency extension on the feasibility period had been signed last week. Following a discussion on the extension of the feasibility period, Commissioner Peterson moved to extend the feasibility period on the old station until the end of April. Commissioner Maehren seconded the motion and it passed with a vote of 5 to 0.

4.4 Annual Report Format

This item was already discussed on the agenda.

4.5 Commissioners Report

Commissioner Maehren reported that he attended the Arts of Kenmore event on February 7 and the Kenmore Business Alliance meeting on February 13.

Commissioner Peterson reported that she and Commissioner Adman attended the Departments Awards and Retirement Ceremony on Friday February 7, and provided a brief overview of the evening's events.

V. ACTION ITEMS

5.1 Old Station Feasibility Period Extension

This item was already discussed under item 4.3 on the agenda.

VI. FIRE CHIEF'S REPORT

6.1 Questions/Additions

Commissioner Gehrke inquired about the water leak in the domestic water service line at Station 51. Chief Torpin indicated that the water leak was repaired and that it was caused due to loose fittings on the water line.

Commissioner Armanini inquired about the curb and gutters that are cracked and need to be repaired or replaced at Station 51. Chief Torpin reported that he is researching the issue and will report back once there is a solution.

Chief Torpin reported that the joint meeting with the Lake Forest Park City Council will be held on April 8, at station 51 and that the Fire Benefit Charge (FBC) letters regarding the sprinkler discount calculation error have been mailed.

VII. CONSENT CALENDAR

This item as moved to be discussed after item 8.1 on the agenda.

VIII. EXECUTIVE SESSION

At 1830 hours, the Board moved into Executive Session to discuss litigation with legal counsel pursuant to RCW 42.30.110 (i) until 1840 hours. At 1840 hours, the Board returned to Regular Session and moved to item 7.1 on the agenda.

VII. CONSENT CALENDAR

7.1 Approval of Minutes, Vouchers and Resolutions

By a motion of Commissioner Armanini, seconded by Commissioner Peterson, the consent calendar was approved. The consent calendar consisted of the regular meeting minutes of February 4, 2014, General Fund Vouchers totaling \$23,510.95, Capital Fund Vouchers totaling \$19,581.15 and Reserve Fund Voucher totaling \$600.00.

VIII. EXECUTIVE SESSION

At 1841 hours the Board moved into Executive Session to discuss the performance of public employee pursuant to RCW 42.30.110 (1) (g) until 1900 hours. At 1900 hours, the Board extended the executive session until 1925 hours. At 1925 hours, the Board returned to Regular Session.

ADJORNMENT

The meeting was adjourned at 1926 hours.

NEXT MEETING DATE

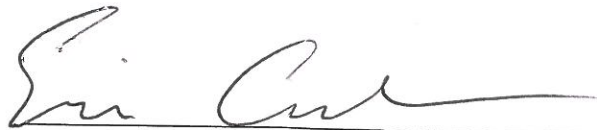
The next regularly scheduled Commissioners meeting is for March 4, 2014.

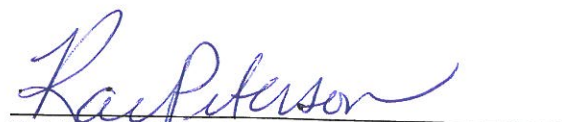
Attachments

Agenda

Fire Chief's Report

BOARD OF COMMISSIONERS


ERIC ADMAN, Chair


KAE PETERSON, Member


CAROLYN ARMANINI, Member


RON GEHRKE, Member

*I did not vote to approve
the consent agenda due
to a disagreement with
the Oles Morrison invoice.*
ATTEST


DAVE MAEHREN, Member


ANDREA McDANIEL, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners March 4, 2014