



KING COUNTY FIRE PROTECTION DISTRICT NO.16

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KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

April 9, 2019

SPECIAL MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51

I. OPENING OF MEETING

Chair Suzanne Greathouse called the meeting to order at 5:00 PM. Business was held until 5:06 PM while audio recording issues were addressed.

Persons in attendance were Commissioners Rick Verlinda, Ron Gehrke, Don Ellis, Suzanne Greathouse, and Dave Maehren. Also present was Fire Chief Jim Torpin, Legal Counsel Emily Miner, Board Secretary Kate Hansen, Lieutenant Anders Hansson, Firefighter Brian Ford, and two members of the public.

II. APPROVAL OF THE AGENDA

Commissioner Ellis moved to approve the agenda. Commissioner Gehrke seconded. The motion passed unanimously.

III. PUBLIC COMMENT

Lake Forest Park resident Mike Dee addressed the Commissioners with miscellaneous comments.

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 Meeting with the Washington State Auditor's Office

Commissioner Maehren moved to reschedule the meeting with the Washington State Auditor's Office for a time to be determined. Commissioner Verlinda seconded. The board discussed. The motion passed 4-0, with Commissioner Ellis abstaining.

4.2 King County Automatic Aid Agreement

Chief Torpin presented an update on the Automatic Aid Agreement.

Commissioner Maehren moved to accept the inter-local agreement as presented. Commissioner Ellis seconded. The board discussed. The motion passed unanimously.

4.3 Facility Improvement Reserve Funding

Chief Torpin reported on research to date and requested direction related to the scope of services desired from a consultant.

Commissioner Maehren recommended a specific consultant who could conduct an evaluation of the district's facilities for approximately \$2,500. Commissioner Maehren will distribute his materials to the Commissioners for review prior to additional discussion on April 16th.

4.4 Station 57 Project Management

The board discussed the current status of the Station 57 remodel and project management needs. The board requested the chief to develop a project budget.

4.5 May Meeting Dates

Commissioner Ellis moved to move the May 7th meeting to May 14th. Commissioner Verlinda seconded. The board discussed. The motion was amended to add a Special Meeting on Tuesday May 14th. Commissioner Ellis accepted the amendment. The motion passed unanimously.

Commissioner Maehren moved to cancel the board meeting on May 7th. Commissioner Ellis seconded. The motion passed unanimously.

4.6 Commissioner Compensation Claims

Commissioner Ellis moved to accept all compensation claims as submitted by all five Commissioners. Commissioner Gehrke seconded. The motion passed unanimously.

V. BOARD RESOLUTIONS

5.1 None

VI. REPORTS

6.1 Fire Chief Report

Chief Torpin reviewed the written Fire Chief report and presented additional updates.

Chief Torpin requested direction regarding a citizen's vehicle that was damaged by a tree that fell from the Station 57 property. An Executive Session will be scheduled for April 16th to discuss the topic.

6.2 Commissioner Reports

Commissioner Maehren made multiple comments.

Commissioner Maehren gave an update on his access to legal services policy research. The board reached consensus to have legal counsel distribute sample city documents regarding access to legal counsel.

Commissioner Verlinda made a report on donated firefighting equipment to the Peruvian Firefighters. Equipment is being collected through the Washington State Council of Firefighters (WSCFF).

VII. CONSENT AGENDA

7.1 Vouchers

- The General Fund Vouchers totaled \$256,978.25 and Reserve Fund Vouchers totaled \$34,931.14

7.2 Meeting Minutes

- Regular Board Meeting of March 5th and March 19th.

Commissioner Ellis moved to approve the consent calendar as presented. Commissioner Gehrke seconded. Commissioner Ellis revised his original motion to include approval of the consent agenda with the removal of the Inslee Best vouchers. The motion passed unanimously.

VIII. NEXT MEETING AGENDA

8.1 Future Agenda Items

The following items were slated for the April 16th Meeting:

- Facility Reserve Fund
- Executive Session to discuss potential litigation
- Employee Recognitions

IX. EXECUTIVE SESSION

9.1 The Board moved into Executive Session at 6:34 PM until 7:04 PM to discuss with legal counsel potential and pending litigation pursuant to RCW 42.30.110(1)(i). The board moved back to open session at 6:50 PM.

X. ADJOURNMENT

The meeting adjourned at 6:50 PM

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for April 16, 2019

Attachments: Agenda and Fire Chief's Report

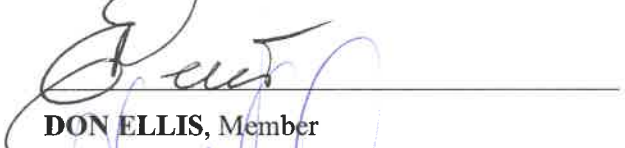
BOARD OF COMMISSIONERS



SUZANNE GREATHOUSE, Chair



RON GEHRKE, Member



DON ELLIS, Member



RICK VERLINDA, Member



DAVID MAEHREN, Member

ATTEST



KATE HANSEN, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on April 16, 2019