

KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

RESOLUTION NO. 20-04

A RESOLUTION BY THE BOARD OF FIRE COMMISSIONERS OF NORTHSHORE FIRE DEPARTMENT APPROVING PUBLIC COMMENT PROCEDURE FOR VIRTUAL MEETINGS

WHEREAS, on March 24, 2020, Governor Inslee issued Proclamation 20-28, which, in part, prohibited public agencies subject to RCW 42.30 from conducting any meeting subject to RCW 42.30 unless the meeting (i) was not conducted in-person and instead provided an option(s) for the public to attend the proceedings through, at minimum, telephonic access, and may also include other electronic, internet, or other means of remote access, and (ii) provided the ability for all persons attending the meeting to hear each other at the same time;

WHEREAS, the District implemented a procedure for its Board of Commission meetings whereby the meetings have been conducted with all District Commissioners and senior staff present remotely utilizing a video and/or teleconference link provided by Zoom and a phone call-in number with an access code (the "Virtual Meetings").

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Northshore Fire Department, adopts the following procedure for public comments at all Virtual Meetings.

- 1. Individuals desiring to provide public comment shall submit a request to make public comment to the District Secretary via email up to one (1) hour before the posted meeting time. Request must be in writing and include the following information:
 - Date and time of the meeting for which the comments are intended;
 - The name of the individual requesting to make comments;
 - Whether or not the individual requesting to make comments lives within the city limits of Lake Forest Park or Kenmore; and
 - The agenda item and/or subject the comments refer to.
- 2. Within its discretion, the District may hear public comments from individuals who have not requested to make public comment in the method described above. Individuals wishing to make public comment in this manner are encouraged to utilize the "Raise Hand" feature of Zoom.
- 3. An individual's comments shall not exceed three (3) minutes. Individuals are encouraged to make comments as briefly as the subject permits.
- 4. The Chair shall maintain order and ensure the appropriateness of discussion. Comments of an overly repetitive or inappropriate (vulgar) nature may be denied public comment.

5. This procedure for public comments shall by posted with the public notice of Virtual Meetings.

PASSED AND ADOPTED by the Commission of Northshore Fire Department in open session on the 24th day of June 2020, and duly authenticated by the signatures of the Commissioners voting in favor thereof.

BOARD OF COMMISSIONERS:	
RICHARD VERLINDA, Commissioner	JOSH PRATT, Commissioner
DON ELLIS, Commissioner	RICHARD WEBSTER, Commissioner
DAVID MAEHREN, Commissioner	
ATTEST:	
KATE HANSEN, District Secretary	

Board of Commissioners

From: <u>Dave Maehren</u>
To: <u>Kate Hansen</u>

Subject: RE: Vouchers and Resolutions for Electronic Signature

Date: Thursday, June 25, 2020 9:04:05 AM

Attachments: image001.png

image003.png image005.png image007.png image009.png

The following documents are Approved and Electronically Signed this 25th day of June, 2020, by Commissioner David C. Maehren.

- AP_NOSHRFIR_APSUPINV_20200624101051 GEN Fund
- Resolution 20-03 (Prohibiting In-Person Meetings)
- Resolution 20-04 (Public Comment Procedure for Virtual Meetings)

David Maehren Fire Commissioer – Board Chair Northshore Fire Department Business Office 425.354.1780 Cell 206 604-3683



Proudly Serving the Citizens of Kenmore and Lake Forest Park

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From: Kate Hansen

Sent: Thursday, June 25, 2020 7:33 AM

To: Commissioners <e-mailcommissioners@northshorefire.com>

Cc: Greg Ahearn <gahearn@northshorefire.com>

Subject: Vouchers and Resolutions for Electronic Signature

Good Morning Northshore Fire Commissioners,

Attached please find the voucher and Resolutions which were approved at last night's special meeting, June 24, 2020.

At your earliest availability, please respond with your electronic signature using the following verbiage:

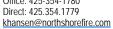
The following documents are Approved and Electronically Signed this __ day of _____, 2020, by

Commissioner _

- AP_NOSHRFIR_APSUPINV_20200624101051 GEN Fund
- Resolution 20-03 (Prohibiting In-Person Meetings)
- Resolution 20-04 (Public Comment Procedure for Virtual Meetings)

Kate Hansen

Administrative Specialist Northshore Fire Department 7220 NE 181st St., Kenmore, WA 98028 Office: 425-354-1780





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From: Richard Webster
To: Kate Hansen

Subject: RE: Vouchers and Resolutions for Electronic Signature

Date: Thursday, June 25, 2020 8:31:11 AM

Attachments: image001.png

image003.png image005.png image007.png

The following documents are Approved and Electronically Signed this 25th day of June, 2020, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20200624101051 GEN Fund
- Resolution 20-03 (Prohibiting In-Person Meetings)

Resolution 20-04 (Public Comment Procedure for Virtual

From: Kate Hansen < khansen@northshorefire.com>

Sent: Thursday, June 25, 2020 7:33 AM

To: Commissioners <e-mailcommissioners@northshorefire.com>

Cc: Greg Ahearn <gahearn@northshorefire.com>

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Kate Hansen

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From: Rick Verlinda
To: Kate Hansen

Subject: Re: Vouchers and Resolutions for Electronic Signature

Date: Thursday, June 25, 2020 2:20:04 PM

Attachments: <u>image002.png</u>

image004.png image006.png image008.png

The following documents are Approved and Electronically Signed this 25th day of June, 2020, by Commissioner Rick Verlinda.

- AP NOSHRFIR APSUPINV 20200624101051 GEN Fund
- Resolution 20-03 (Prohibiting In-Person Meetings)
- Resolution 20-04 (Public Comment Procedure for Virtual Meetings)

Rick Verlinda

From: Kate Hansen < khansen@northshorefire.com>

Sent: Thursday, June 25, 2020 7:33 AM

To: Commissioners <e-mailcommissioners@northshorefire.com>

Cc: Greg Ahearn <gahearn@northshorefire.com>

Subject: Vouchers and Resolutions for Electronic Signature

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Kate Hansen

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From: Josh Pratt

To: Kate Hansen

Subject: RE: Vouchers and Resolutions for Electronic Signature

Date: Friday, June 26, 2020 7:43:54 PM

Attachments: image001.png

image003.png image005.png image007.png

The following documents are Approved and Electronically Signed this 26th day of June, 2020, by Commissioner Josh Pratt.

- AP NOSHRFIR APSUPINV 20200624101051 GEN Fund
- Resolution 20-03 (Prohibiting In-Person Meetings)
- Resolution 20-04 (Public Comment Procedure for Virtual Meetings)

From: Kate Hansen

Sent: Thursday, June 25, 2020 7:33 AM

To: Commissioners <e-mailcommissioners@northshorefire.com>

Cc: Greg Ahearn <gahearn@northshorefire.com>

Subject: Vouchers and Resolutions for Electronic Signature

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Kate Hansen

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