



**SHORELINE FIRE DEPARTMENT  
BOARD OF COMMISSIONERS MEETING**

**AGENDA**

**April 17, 2025**

**5:00 p.m.**

Regular Meeting will be held via Zoom conferencing and  
on-site at Station 61 17525 Aurora Avenue North

Join Zoom Meeting

<https://us02web.zoom.us/j/84248066884?pwd=cnRLWXB5ZVYwYTlxTDBVeWhNRXdCZz09>

Meeting ID: 842 4806 6884

Passcode: 069285

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Public Comment**

**Public Comment Procedures:**

*Individuals wishing to comment must do so by signing the Public Comment Sign-In Sheet or if appearing virtually by "raising their hand" or the equivalent. Each individual must state their name, the organization they are affiliated with, if applicable, and their city of residence. The chair shall recognize those persons and provide them the opportunity to comment. Individuals may speak up to two minutes and those representing recognized organizations may speak up to four minutes.*

**IV. Consideration of Agenda**

**V. Approval of Past Meeting Minutes**

- April 3, 2025 – Regular Meeting Minutes / MOTION

**VI. Correspondence**

**VII. Impact Mitigation Fee and Fire Marshal Office Updates**

**VIII. Standing Agenda**

1. Warrants – Motion to Approve
2. Commissioners' Report
3. Financial Report (*second meeting of each month*) (**will be presented at the next meeting**)
4. Statistics Report (*semi-annual*) (*reported annually at the 2<sup>nd</sup> meeting of January*)  
➤ **The updated 2024 Statistics Report will be presented**
5. Strategic Plan Discussion
6. Regional Fire Authority (RFA) Update
7. District Activity Reports

**IX. Old Business**

**X. New Business**

- Website BOC Page and Agenda Packets / DISCUSSION
- Termination of the ILA for Fire and EMS Services / MOTION
- Resolution 25-03 Shoreline District Authorizing Use of Electronic Signatures / MOTION

**XI. Projected Agendas**

XII. **Executive Session –** *(following the Washington State Legislature RCW's)*

- ☐ **RCW 42.30.110(1)(i)    Litigation**
  - (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party;
- ☐ **RCW 42.30.110(1)(f)    Evaluate Complaints / Charges**
  - (f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;
- ☐ **RCW 42.30.110(1)(g)    Applicant Qualifications / Employee Performance**
  - (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;
- ☐ **RCW 42.30.140(4)(b)    Negotiations**
  - (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.
- ☐ **RCW 42.30.110(1)(b)    Real Estate / Site or Acquisition**
  - (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;