



SHORELINE FIRE DEPARTMENT BOARD OF COMMISSIONERS MEETING

SPECIAL MEETING MINUTES

October 29, 2020

Commissioner Fischer called the Shoreline Fire Department Board of Commissioners' special meeting to order at 5:00 p.m. on October 29, 2020. Due to Proclamation 20-25 Stay Home – Stay Healthy (Open Public Meetings Act and Public Records Act) set forth by Governor Jay Inslee, the meeting was held via Zoom conferencing with a notice posted at the Department's headquarters and website. As required by RCW 42.30, the special meeting was noticed on October 1, 2020. The purpose of this meeting was to discuss the proposed 2021 budget.

Present: Kimberly Fischer, Chair
Rod Heivilin, Vice Chair
Ken Callahan, Commissioner
Dave Harris, Commissioner
Matt Cowan, Fire Chief

ROLL CALL

- Absent: None.
- Barb Sullivan, City of Shoreline resident and potential candidate for the vacant Board position, and Mike Dee, Lake Forest Park Citizens' Commission Co-Chair, attended the Board meeting via Zoom conferencing.

Chief Cowan presented a draft summary of the 2021 budget via Zoom and an overview of the apparatus and equipment replacement proposal, reflecting a 20-year forecast. The Commissioners were in agreement with the proposed 2021 draft budget.

The Chair opened the floor for public comment:

- Barb Sullivan requested clarification of the equipment replacement proposal and inquired if the apparatus purchases could be made in different years. Chief Cowan clarified and provided a brief summary of the Department's apparatus purchase allocations.
- Mike Dee asked if the Department had allocated into next year's budget funding provided by the CARES Act. Chief Cowan noted that the Department was able to recoup some of the unanticipated expenses due to the pandemic from Federal Emergency Management Agency (FEMA) assistance.
- DC Nankervis clarified that the vast majority of the CARES Act funding goes directly to the Cities, but the Department did receive one-time assistance.

Chief Cowan will finalize the 2021 budget and prepare the accompanying resolutions for the Board's approval at their November 5, 2020, regular meeting.

MOTION: Commissioner Heivilin moved, and Commissioner Callahan seconded, a motion to adjourn the special meeting of the Board of Commissioners at 6:17 p.m. The motion passed; four ayes.

Minutes prepared by: B. Goldsmith

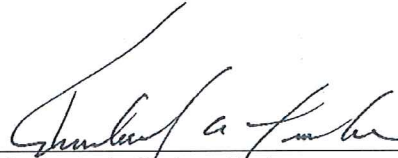
*"Electronically signed by the Commissioners of
the Shoreline Fire Department."*

11/05/2020

Respectfully submitted,

Joyce Brown

Joyce Brown
Secretary to the Board



Kimberly A. Fischer, Chair



Rod Heivilin, Vice Chair



David M. Harris, Commissioner



Kenneth G. Callahan, Commissioner