



SHORELINE FIRE DEPARTMENT BOARD OF COMMISSIONERS MEETING

SPECIAL JOINT BOARD MEETING MINUTES October 25, 2022

Chair Callahan called the special joint meeting of the Shoreline and Northshore Board of Commissioners to order at 5:00 p.m. on October 25, 2022, at the Shoreline Fire Department, located at 17525 Aurora Avenue North, Shoreline, Washington 98133. Per RCW 42.30, the special meeting notice was posted on October 6, 2022. The purpose of the special joint meeting is to discuss the 2023 budget.

ROLL CALL:

SHORELINE FIRE DEPARTMENT:

Ken Callahan, Chair
David Harris, Vice Chair
Kim Fischer, Commissioner
Rod Heivilin, Commissioner
Barb Sullivan, Commissioner

Matt Cowan, Fire Chief

NORTHSHORE FIRE DEPARTMENT:

Josh Pratt, Chair
Tyler Byers, Commissioner (Zoom)
Rick Webster, Commissioner
Lisa Wollum, Commissioner (Zoom)

Matt Paxton, Legal Counsel (Zoom)

Absent: Eric Adman, Commissioner

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT:

- Derek Daniels, Board Chair of the South Snohomish County Fire, attended the meeting with no comment.

2023 Budget:

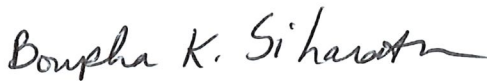
- Chief Cowan provided a brief update and a short presentation of the 2023 budget process and impacts, which is attached and incorporated by reference. The presentation included the below topics:
 - Expense Drivers
 - Revenue Summary
 - Assessed Evaluation
 - Equivalent Levy Rate
 - Proposed Organizational Chart
 - 2023 Tentative Suppression Apparatus Staffing Matrix
 - Revenue and Expenses
 - Apparatus Replacement Fund

- Further discussion was on minimum staffing levels.
- Chief Cowan briefed the Commissioners on the 2023 Budget Proposal Summary, the Financial Outlook for 2023, the 2023 Revenue vs. Expenses (General Expense Fund), and the 2023 Budget Development (Capital Fund), which is attached and incorporated by reference.
- Chief Cowan discussed the State Family Paid Medical Leave (PFML) costs and usage. Commissioner Webster asked if the PFML could or should be negotiated. Chief Cowan noted that this has been a topic of discussion as the PFML program is currently being managed in-house rather than by the State, which creates long-term impacts.
- Chief Cowan noted that the proposed equivalent levy rate is \$1.1085.
- Commissioner Heivilin suggested to keep the rate conservative due to the increase in population and potentially unstable economy.
- The 2023 budget and resolutions will be prepared for the next scheduled Shoreline Fire Board meeting on November 3, 2022.

The Shoreline Board of Commissioners moved to adjourn the special meeting at 5:56 p.m.

MOTION: *Commissioner Heivilin moved, and Commissioner Fischer seconded, a motion to adjourn the special meeting of the Board of Commissioners at 5:56 p.m. The motion passed; five ayes.*

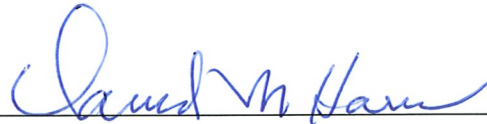
Minutes prepared by: Beatriz Goldsmith



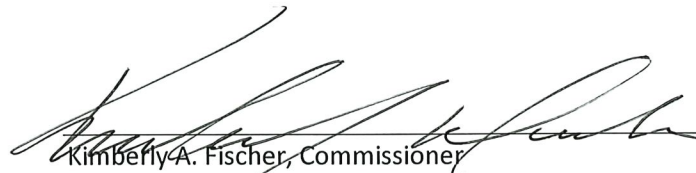
Boupka K. Siharath
Secretary to the Board



Kenneth G. Callahan, Chair



David M. Harris, Vice-Chair



Kimberly A. Fischer, Commissioner



Barb Sullivan, Commissioner



Rod Heivilin, Commissioner