



# SHORELINE FIRE DEPARTMENT BOARD OF COMMISSIONERS MEETING

## SPECIAL JOINT BOARD MEETING MINUTES April 28, 2022

Chair Callahan called the special joint meeting of the Shoreline and Northshore Board of Commissioners to order at 5:00 p.m. on April 28, 2022, at the Shoreline Fire Department, located at 17525 Aurora Avenue North, Shoreline, Washington 98133. Per RCW 42.30, the special meeting notice was posted on April 26, 2022. The purpose of the special joint meeting is to discuss and approve the Interlocal Agreement (ILA) between the Shoreline and Northshore Fire Departments. A decision by both Departments is expected.

### ROLL CALL:

#### SHORELINE FIRE DEPARTMENT:

Ken Callahan, Chair  
David Harris, Vice Chair  
Kim Fischer, Commissioner  
Rod Heivilin, Commissioner  
Barb Sullivan, Commissioner

Matt Cowan, Fire Chief  
Mark Foster, Deputy Fire Chief  
Steve Taylor, Deputy Fire Chief

#### NORTHSHORE FIRE DEPARTMENT:

Josh Pratt, Chair  
Eric Adman, Commissioner  
Tyler Byers, Commissioner  
Rick Webster, Commissioner  
Lisa Wollum, Commissioner

Mike Morris, Fire Chief  
Matt Paxton, Legal Counsel

### PLEDGE OF ALLEGIANCE

#### PUBLIC COMMENT:

- Shoreline Fire Department Medical Service Officer (MSO) Gabe DeBay.
- City of Kenmore resident David Maehren provided public comment, and information via email that is attached and incorporated by reference.

#### CONSIDERATION OF AGENDA:

- None.

#### ILA BETWEEN SHORELINE AND NORTHSHORE FIRE DEPARTMENT:

- Chief Cowan, Chief Morris, and Commissioner Pratt provided brief comments on the ILA process.
- The Northshore Fire Department (NFD) and the Shoreline Fire Department (SFD) have actively pursued over many years the consideration of regionalization such as a merger, annexation, contract for service, and regional fire authority. In 2021, the NFD requested proposals for providing full administrative, support, and operational services under a contract, or Interlocal Agreement (ILA). Earlier this year, SFD was chosen to provide said services and began preparing the ILA. The negotiations team tentatively agreed to the ILA language, which is now ready for both Boards of Commissioners to consider for approval.

- The Shoreline Fire Department(SFD) Board of Commissioners made a motion to approve the ILA:

**MOTION:** Commissioner Heivilin moved, and Commissioner Fischer seconded, a motion to authorize the Fire Chief to enter into an Interlocal Agreement with the NFD to provide full administrative, support, and operational services in a form as presented to the Board for this meeting. The motion passed; five ayes.

- The Northshore Fire Department Board of Commissioners made a motion to approve the ILA:

➤ Commissioners Wollum and Adman have remote interest and as a result, the NFD Commissioners took a roll call vote administered by the Northshore Board Secretary Amy Oakley. Commissioners Wollum and Adman cannot vote until a majority vote is achieved.

- **MOTION:** Commissioner Pratt moved, and Commissioner Byers seconded, a motion to authorize the Fire Chief to enter into an Interlocal Agreement with the SFD to provide full administrative, support, and operational services in a form as presented to the Board for this meeting. Northshore Board Secretary Amy Oakley took a roll call vote from Commissioners Byers, Webster, Pratt, Adman, and Wollum. The motion passed; five ayes.

The Shoreline Board of Commissioners moved to adjourn the meeting at 5:15 p.m.

**MOTION:** Commissioner Heivilin moved, and Commissioner Fischer seconded, a motion to adjourn the special meeting of the Board of Commissioners at 5:15 p.m. The motion passed; five ayes.

Minutes prepared by: Beatriz Goldsmith

*Joyce Brown*

Joyce Brown  
Secretary to the Board

*Kenneth G. Callahan*  
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Kenneth G. Callahan, Chair

*David M. Harris*  
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David M. Harris, Vice-Chair

*Kimberly A. Fischer*  
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Kimberly A. Fischer, Commissioner

*Barb Sullivan*  
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Barb Sullivan, Commissioner

*Rod Heivilin*  
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Rod Heivilin, Commissioner