



KING COUNTY FIRE PROTECTION DISTRICT NO. 16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS (425) 354-1780

FAX (425) 354-1781

MINUTES

June 17, 2014

REGULAR MEETING BOARD OF COMMISSIONERS

I. OPENING OF MEETING

The June 17, 2014, regular meeting of the Board of Commissioners of King County Fire Protection District No. 16 was held at District Headquarters located at 7220 NE 181st Street, Kenmore, King County, Washington. The Vice Chair, Carolyn Armanini called the meeting to order at 1700 hours. Persons in attendance, in addition to the Vice Chair, were Commissioners Ron Gehrke and Dave Maehren. Also present were Fire Chief Jim Torpin, Secretary Andrea McDaniel and Legal Counsel Kinnon Williams. Commissioner Eric Adman was absent and Commissioner Kae Peterson arrived at 1705 hours.

II. APPROVAL OF THE AGENDA

Commissioner Gehrke moved to approve the agenda as presented. Commissioner Maehren seconded the motion and it passed with a vote of 3 to 0.

III. PUBLIC COMMENT

None

IV. INFORMATION/DISCUSSION ITEMS

4.1 Non-Represented Salary Survey Follow-up

Chief Torpin provided a brief overview of the salary survey process and previous discussion regarding compensation philosophies. Human Resources Administrator Moore provided a memorandum to the Board outlining the proposed recommendations and survey results. A discussion ensued regarding the methodology used for collecting the comparable

data. Following the discussion Human Resources Administrator Moore offered to meet with any Commissioner that had further questions.

4.2 Public Safety Radio Network Funding

Chief Torpin and Legal Counsel Kinnon Williams provided an overview of the King County proposal to upgrade the county-wide radio system. The county has proposed a levy lift rather than a bond measure to fund this upgrade which could have an adverse impact on junior taxing districts. A discussion ensued regarding the potential impacts on the District.

4.3 July Meeting Schedule

Chief Torpin proposed changing the July meeting dates from July 1 and 15 to July 8 and 29. Following a brief discussion Commissioner Armanini moved to change the July meeting dates to July 8 and 29, with a start time of 1700 hours. Commissioner Maehren seconded the motion and it passed with a vote of 4 to 0.

Secretary McDaniel will prepare and post the special notices for the date change of the regularly scheduled meetings in July. A brief discussion ensued regarding the need for a signature on the special notices. Following the discussion the Board unanimously agreed that a signature is no longer required for special notices.

4.4 RFA Planning Committee

Commissioner Armanini provided an overview of the June 5, Regional Fire Authority Planning Committee meeting. The main focus of the meeting was on the information and feedback received from the citizen focus group meetings conducted at each of the participating agencies. Chief Torpin reported that he has sent an email thanking each of the citizens who attended the Northshore focus group meeting.

Further information on the RFA including meeting minutes and meeting times and locations can be found at www.northshorefire.com.

4.5 Commissioners Report

Commissioner Maehren reported on his attendance at the recent Pedestrian and Bicycle Safety Committee meeting.

Commissioner's Armanini, Maehren and Peterson reported on the June 14 Open House at Station 51. A brief discussion ensued regarding the Open House, staff and volunteers.

Assignment: Secretary McDaniel will prepare and post the special notices changing regularly scheduled meetings from July 1 and 15 to July 8 and 29.

V. ACTION ITEMS

5.1 Resolution 14-02 – Lyon Creek Flood Mitigation Project and Easement

Commissioner Maehren moved to approve Resolution 14-02 and Commissioner Gehrke seconded the motion. A discussion ensued regarding the requirements for the resolution and any potential impacts to the District's property. Following the discussion the, Vice-Chair called for a vote on the motion and it passed with a vote of 4 to 0.

5.2 Approval of RFA Planning Committee Meeting Minutes

Commissioner Maehren moved adoption of the approved meeting minutes from the May 1, 2014, Regional Fire Authority Planning Committee meeting as the minutes for the Special Meeting of the Board of the same date. Commissioner Armanini seconded the motion and it passed with a vote of 4 to 0.

IV. CHIEF'S REPORT

Commissioner Maehren inquired on the new Faith and Conscience Leave. Chief Torpin provided a brief overview of the recent legislation that authorized this new leave provision.

Commissioner Maehren inquired if the closest unit agreement with Bothell had been fully implemented. Chief Torpin reported that Bothell has implemented the change to their response plans and we were serving most of the annexation area. A brief discussion ensued regarding automatic aid and the process for monitoring this activity.

Chief Torpin provided a brief update on the open Administrative Specialist position hiring process. The Chief indicated he was hoping to have the position filled by mid-July.

VI. CONSENT CALENDAR

7.1 Approval of Minutes, Vouchers and Resolutions

By a motion of Commissioner Peterson, seconded by Commissioner Gehrke, the consent calendar was unanimously approved. The consent calendar consisted of the regular meeting minutes of June 3, 2014, General Fund Vouchers totaling \$24,122.78, Reserve Fund Vouchers totaling \$5,880.00, Capital Fund Voucher totaling \$1,061.85.

VII. EXECUTIVE SESSION

None.

ADJORNMENT

The meeting was adjourned at 1853 hours.

NEXT MEETING DATE

The next scheduled Commissioners meeting is July 8, 2014.

Attachments

Agenda
Fire Chief's Report

BOARD OF COMMISSIONERS

ERIC ADMAN, Chair

KAE PETERSON, Member



CAROLYN ARMANINI, Member



RON GEHRKE, Member



DAVE MAEHREN, Member

ATTEST



ANDREA McDANIEL, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners July 8, 2012