



KING COUNTY FIRE PROTECTION DISTRICT NO. 16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS (425) 354-1780 FAX (425) 354-1781

MINUTES

March 18, 2014

REGULAR MEETING BOARD OF COMMISSIONERS

I. OPENING OF MEETING

The March 18, 2014, regular meeting of the Board of Commissioners of King County Fire Protection District No. 16 was held at District Headquarters located at 7220 NE 181st Street, Kenmore, King County, Washington. The Chair, Eric Adman called the meeting to order at 1700 hours. Persons in attendance, in addition to the Chair, were Commissioners Kae Peterson, Ron Gehrke, Dave Maehren and Carolyn Armanini. Also present were Fire Chief Jim Torpin, Battalion Chief Mike Morris, Lieutenant Mitch Sauer, Human Resource Specialist Shannon Moore and Secretary Andrea McDaniel.

II. APPROVAL OF THE AGENDA

Chief Torpin requested the addition of a discussion on the Regional Fire Authority (RFA) meeting minutes. The request was approved and added as item 4.4 on the agenda.

Commissioner Maehren requested the addition of an executive session to discuss contract negotiations. The request was approved and added as item 8.1 on the agenda.

Commissioner Armanini moved to approve the agenda as amended. Commissioner Peterson seconded the motion and it passed with a vote of 5 to 0.

III. PUBLIC COMMENT

None

IV. INFORMATION/DISCUSSION ITEMS

4.1 Training 4th Quarter Report

Training Director March Musch provided the Board with the quarterly training report, which included updates and discussion on:

- Battalion Chief promotional exams
- New recruits and graduation
- Update on East Metro Training Group
- Current and upcoming training classes

4.2 Joint Meeting Agendas

Chief Torpin reported that a draft agenda had been sent out for the upcoming joint meetings with the cities of Kenmore and Lake Forest Park and inquired if the Board had any additional items. A discussion ensued regarding potential agenda items for the meetings and a draft PowerPoint presentation on the Regional Fire Authority (RFA). Following the discussion, it was decided that Commissioner's Adman and Maehren would work on editing the presentation and they will send it out for the Board to review prior to the next regularly scheduled meeting on April 1, 2014. Chief Torpin will also follow up with City Administrators Rose and Karlinsey to finalize the agenda.

4.3 Regional Fire Authority Planning Committee

Commissioner Maehren reported that Emergency Services Consulting International is currently scheduling the stakeholder interviews, which will be conducted over a two-week period. The next scheduled Regional Fire Authority Planning Committee meeting is scheduled for Thursday, April 3, 2014.

Further information on the Regional Fire Authority including meeting minutes and meeting times and locations can be found at www.northshorefire.com.

4.4 Regional Fire Authority Planning Committee Meeting Minutes

Chief Torpin indicated that the Board will need to adopt all past and future Regional Fire Authority Planning Committee meeting minutes. A discussion ensued regarding the approval process of the meeting minutes. Also discussed was a memo received from legal counsel regarding the planning committee's compliance requirements with the Open Public Meeting Act. Following the discussion, the Board directed Chief Torpin to forward the memo from legal counsel to the Chair and Vice-Chair of the RFA planning committee as well as the other agencies for their review.

4.4 Commissioners Report

Commissioner Maehren reported that he recently attended the Kenmore Business Alliance meeting. A brief discussion ensued regarding the topics addressed at the meeting.

V. ACTION ITEMS

5.1 Training Director Contract

Chief Torpin provided an overview of the previous discussions, suggested changes and updates regarding the renewal of the Training Director contract. Chief Torpin indicated that the contract had been reviewed and approved by legal counsel.

Commissioner Peterson moved to approve the Training Direct contract as presented. Commissioner Armanini seconded the motion. Further discussion ensued regarding the indemnification and hold harmless section of the contract

At 1823 hours, the Board moved into executive session to further discuss professional negotiations pursuant to RCW 42.30.140 (4) (b) until 1838 hours. At 1838 hours, the Board extended the executive session until 1848 hours. At 1848 hours, the Board extended the executive session until 1858 hours. At 1858 hours, the Board returned to regular session.

Following the return to regular session the Board moved into a five-minute recess.

Following the recess Commissioner Armanini moved to table approval of the Training Director Contract. Commissioner Maehren seconded the motion and it passed with a vote of 5 to 0.

VI. FIRE CHIEF'S REPORT

6.1 Questions/Additions

In addition to the written report, Chief Torpin briefly reported on the following additional items:

- Seattle Outboard Association mini hydro races in Kenmore on April 5th
- Recent motor vehicle accidents involving pedestrians
- Recent retirement
- Upcoming recruit academy graduation ceremony

VII. CONSENT CALENDAR

7.1 Approval of Minutes, Vouchers and Resolutions

Commissioner Maehren moved to approve the consent calendar except for the Capital Fund Vouchers. Commissioner Armanini seconded the motion and it passed with a vote of 5 to 0.

Commissioner Armanini moved to approve the Capital Fund Vouchers. Commissioner Gehrke seconded the motion. A discussion ensued regarding the Oles Morrison voucher. Following the discussion the Chair called for a vote on the motion and it passed with a vote of 4 to 1 with Commissioner Maehren voting nay.

The consent calendar consisted of the regular meeting minutes of March 4, 2014, General Fund Vouchers totaling \$64,581.30, Reserve Fund Vouchers totaling \$4,274.80, and Capital Fund Voucher totaling \$43,789.65.

VIII. EXECUTIVE SESSION

This item was previously discussed under item 5.1 on the agenda.

ADJORNMENT

The meeting was adjourned at 1924 hours.

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for April 1, 2014.

Attachments

Agenda
Fire Chief's Report

BOARD OF COMMISSIONERS

ERIC ADMAN, Chair

KAE PETERSON, Member



CAROLYN ARMANINI, Member

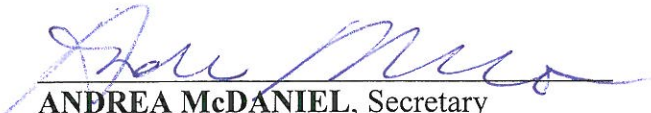


RON GEHRKE, Member



DAVE MAEHREN, Member

ATTEST



ANDREA McDANIEL, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners April 1, 2014