



Northshore Fire Department

Headquarters Station, 7220 NE 181st Street, Kenmore, WA

Board of Commissioners Regular Meeting Agenda

Tuesday, January 6, 2015

5:00PM

- I. **Open Meeting**
- II. **Approval of Agenda**
- III. **Public Comment**
- IV. **Election of Officers**
- V. **Information/Discussion Item**
 - 5.1 RFA Planning Process Reports—Commissioner Maehren
 - 5.2 Commissioner's Report
- VI. **Action Items**
- VII. **Fire Chief Report**
- VIII. **Consent Calendar**
 - 8.1 Vouchers
 - 8.2 Meeting Minutes of December 16, 2014
 - 8.3 Special Meeting Minutes of December 29, 2014
- IX. **Executive Session**
 - 9.1 Chief's Evaluation
- X. **Adjournment**

Next Regular Meeting: January 20, 2015



KING COUNTY FIRE PROTECTION DISTRICT NO. 16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS (425) 354-1780 FAX (425) 354-1781

MINUTES

January 6, 2015

REGULAR MEETING BOARD OF COMMISSIONERS

I. OPENING OF MEETING

The January 6, 2015, regular meeting of the Board of Commissioners of King County Fire Protection District No. 16 was held at District Headquarters located at 7220 NE 181st Street, Kenmore, King County, Washington. The Chair, Eric Adman called the meeting to order at 1700 hours. Persons in attendance, in addition to the Chair, were Commissioners Kae Peterson, Ron Gehrke, Dave Maehren and Carolyn Armanini. Also present were Fire Chief Jim Torpin, Secretary Andrea McDaniel and Legal Counsel Kinnon Williams.

II. APPROVAL OF THE AGENDA

Commissioner Armanini moved to approve the agenda as presented. Commissioner Peterson seconded the motion and it passed with a vote of 5 to 0.

III. PUBLIC COMMENT

none

IV. ELECTION OF OFFICERS

Commissioner Adman opened the floor to nominations for the position of Chair.

Commissioner Armanini moved to nominate Commissioner Adman as Chair. The motion was seconded by Commissioner Maehren and passed with a vote of 5 to 0.

Commissioner Adman opened the floor to nominations for the position of Vice Chair.

Commissioner Peterson moved to nominate Commissioner Armanini as Vice Chair. The motion was seconded by Commissioner Maehren and passed with a vote of 5 to 0.

V. INFORMATION/DISCUSSION ITEMS

5.1 RFA Planning Process Reports

There were no reports from the subcommittee members.

A discussion ensued regarding the RFA financial modeling, staffing model, equity issues and the Board's previously adopted guiding principles regarding regionalization.

The next Regional Fire Authority Planning Committee meeting is scheduled for January 22, 2015.

Further information on the RFA including meeting minutes and meeting times and locations can be found at www.northshorefire.com.

5.2 Commissioner's Reports

None

VI. ACTION ITEMS

None

VII. FIRE CHIEF'S REPORT

Chief Torpin inquired if there were any questions on the written report, with no questions Chief Torpin provided a verbal report on the following items:

- Station 51 upstairs bathroom floor repairs
- Bothell annexation tax collection payment
- Inquiry from the City of Kirkland regarding joint staffing at Station 24
- Acting Deputy Chief Morris assigned to fill the Acting Deputy Chief position

VII. CONSENT CALENDAR

8.1 Approval of Minutes, Vouchers and Resolutions

By a motion of Commissioner Peterson, seconded by Commissioner Maehren, the consent calendar was unanimously approved. The consent calendar consisted of the regular meeting minutes of December 16, 2014, special meeting minutes of December 29, 2014, General Fund Vouchers totaling \$177,270.47 and Reserve Fund Vouchers totaling \$2,926.56.

VIII. EXECUTIVE SESSION

At 1750 hours, the Board moved into Executive Session to discuss the Fire Chief's performance evaluation pursuant to RCW 42.30.110 (g) until 1815 hours. At 1815 hours, the Board extended the executive session until 1850 hours. At 1850 hours, the Board returned to Regular Session.

Commissioner Maehren left the meeting at 1850 hours.

Following the return to regular session Commissioner Armanini moved that it is the intent of the Board that any salary adjustments made by the board related to the current Fire Chief's performance evaluation will be effective January 1, 2015. Commissioner Peterson seconded the motion and it passed with a vote of 4 to 0.

ADJORNMENT

The meeting was adjourned at 1855 hours.

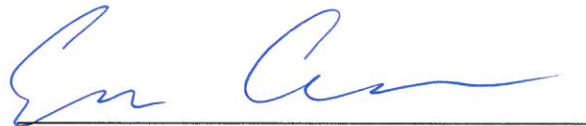
NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for January 20, 2015, at 1600 hours.

Attachments

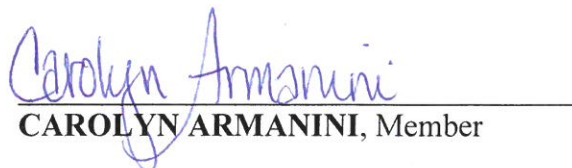
Agenda
Fire Chief's Report

BOARD OF COMMISSIONERS

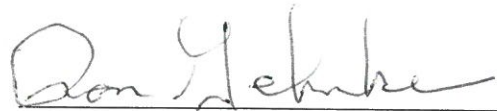


ERIC ADMAN, Chair

KAE PETERSON, Member



CAROLYN ARMANINI, Member

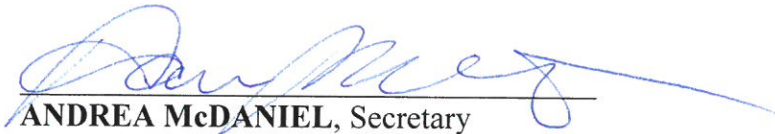


RON GEHRKE, Member



DAVE MAEHREN, Member

ATTEST



ANDREA McDANIEL, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners January 20, 2015