



KING COUNTY FIRE PROTECTION DISTRICT NO.16
7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

August 7, 2018

REGULAR MEETING BOARD OF COMMISSIONERS
at Northshore Fire Department's Headquarters Station 51

I. OPENING OF MEETING

Chair Carolyn Armanini called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Carolyn Armanini, Don Ellis, Dave Maehren, Kae Peterson, and Rick Verlinda. Also present was Fire Chief Jim Torpin, Board Secretary Kate Hansen, Lieutenant Anders Hansson, and one member of the public.

II. APPROVAL OF THE AGENDA

Commissioner Ellis moved to approve the agenda as presented. Commissioner Peterson seconded. Commissioner Maehren requested the addition of a discussion regarding the Fire Chief's review process as agenda item 4.11. Commissioners Ellis and Peterson approved the amendment. The motion passed unanimously.

III. PUBLIC COMMENT

Lake Forest Park resident Mike Dee addressed the Commissioners with the following comments:

- o Mr. Dee expressed appreciation for the events going on at the department

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 Community Engagement Report

FI Booth and EM Lunak provided an overview of the department's CPR & First Aid programs.

Legal Counsel Williams arrived at 5:07PM.

4.2 2018 Second Quarter Financial Report

Chief Torpin reported that the 2018 2nd Quarter Financial Report was included in the meeting material packet. Revenues and expenses are all within normal values for this point in the year. Chief Torpin would like to add an unbudgeted item of approximately \$20,000 to send an instructor to the fall Fire Academy if an interested candidate was willing. There were no objections to the possibility of adding the unscheduled expense.

Chief Torpin responded to a number of Commissioner questions regarding the report.

4.3 Memorandum of Understanding (MOU) – Janus v. AFSCME

Chief Torpin reported that due to the recent Supreme Court ruling in Janus v. AFSCME, changes are required to the Collective Bargaining Agreement (CBA) between the District and IAFF Local 2459. These changes are required to bring the current CBA into compliance with new regulations.

Commissioner Peterson moved to authorize Chief Torpin to execute the MOU regarding Janis v. AFSCME. Commissioner Ellis seconded. The motion passed unanimously.

4.4 Memorandum of Understanding (MOU) – Sick Leave Transfer

Chief Torpin reviewed the current Sick Leave Cash Out procedures. The proposed MOU allows funds that would have been received as a cash out to be transferred to the Shoreline Fire Department for any employee accepted into the paramedic program.

4.5 Memorandum of Understanding (MOU) – Sick Leave Cash Out

Chief Torpin reviewed the proposed MOU which will change the destination of sick leave cash out funds to an employees' HRA VEBA account. The MOU changes the destination of funds and does not add any cost to the District.

Commissioner Maehren moved to approve the Memorandums of Understanding for Sick Leave Transfer and Sick Leave Cash Out. Commissioner Verlinda seconded. The motion passed unanimously.

4.6 2019 Budget Priorities Discussion

Commissioner Maehren would like \$10,000 placed into a dedicated account for CPR programs with a goal of having 25% of the community trained in CPR. The board discussed CPR training programs. Chief Torpin will follow up with FI Booth and EM Lunak regarding CPR program demand and the feasibility of such a goal.

Commissioner Verlinda proposed four potential budget items:

- 2019 Strategic Planning Process
- Peak Activity Units – possible use of the Finn Hill Station
- Reorganization of Operations Staffing
- Recording of Commissioner Meetings

Chief Torpin reviewed the budget process timeline. Special budget projects and programs are solicited in July. A budget process update is presented to the board at the second meeting in September, after requests have been reviewed and coalesced. A public hearing and presentation of the final draft budget is made at the second meeting in October with budget adoption in November.

4.7 Benefit Charge Re-authorization Election

Chief Torpin reported that Resolutions 18-03 is the required resolution for placing the Benefit Charge Re-authorization Election on the ballot of the February 12, 2019, Special Election.

Resolution 18-04 is required to call for participants in the pro and con committees for the voter's pamphlet statements.

4.8 Commissioner Electronic Records File Storage

Commissioner Maehren initiated a discussion on a technology solution for the storage and filing system of Commissioner electronic records. Chief Torpin stated he had been assigned to evaluate options for record storage and Kirkland IT suggested Microsoft OneDrive, which we have licensing to and would provide the needed solution. After a brief discussion, the Board agreed to let Commissioner Verlinda test the system and he would provide feedback to Chief Torpin if there were any issues.

4.9 Commissioner Compensation Claims

Commissioner Maehren moved to approve the compensation claims of Commissioner Armanini as presented. Commissioner Verlinda seconded. The motion passed unanimously.

Commissioner Peterson moved to approve the compensation claims of Commissioner Ellis as presented. Commissioner Verlinda seconded. The motion passed unanimously.

Commissioner Peterson moved to approve the compensation claims of Commissioner Maehren as presented. Commissioner Armanini seconded.

Commissioner Ellis moved to remove the compensation claim of July 11th. The motion died for lack of a second.

The original motion passed 3-2, with Commissioner Ellis and Commissioner Peterson opposing.

The board discussed compensation claims related to Public Records Requests.

Commissioner Ellis moved to approve the compensation claims of Commissioner Peterson as presented. Commissioner Maehren seconded. The motion passed unanimously.

Commissioner Armanini moved to approve the compensation claims of Commissioner Verlinda as presented. Commissioner Maehren seconded.

Commissioner Ellis moved to remove the compensation claim of July 11th. Commissioner Peterson seconded. The motion failed 2-3 with Commissioners Armanini, Verlinda and Maehren opposing.

The original motion passed 3-2 with Commissioners Peterson and Ellis opposing.

4.10 Possible Cancellation of the August 21st Meeting

Commissioner Peterson moved cancelation of the August 21st meeting. Commissioner Ellis seconded. The board discussed. The motion passed 4-1, with Commissioner Maehren opposing.

4.11 Discussion Regarding Fire Chief Review Process

Commissioner Maehren would like to determine when the board can discuss the Fire Chief performance review template. The board agreed to wait until HRA Moore has coalesced feedback from the Commissioners and discuss the template at the second meeting in September.

V. BOARD RESOLUTIONS

5.1 Resolution 18-03 – Benefit Charge Special Election to Re-authorize

Commissioner Peterson moved to approve Resolution 18-03 and Resolution 18-04. Commissioner Ellis seconded. The motion passed unanimously.

5.2 Resolution 18-04 – Calling for Participation

See section 5.1

VI. REPORTS

6.1 Fire Chief Report

In addition to the written report provided in the meeting materials, Chief Torpin responded to the following questions:

- Commissioner Verlinda inquired about the Chief's discussion with Shoreline Fire regarding consolidation. Chief Torpin reported that the meeting was an informal discussion regarding potential regionalization opportunities with labor representatives of both departments. Discussions included the philosophical differences between the two departments, the Northshore guiding principles on regionalization, and other topics. Chief Torpin described the meeting as productive which will lead to further analysis.
- Commissioner Verlinda inquired as to ethnicity and sex of the recruits that have received conditional offers. Chief Torpin reported that the two candidates who received offers were both male. The Chief described efforts underway to increase the diversity of the applicant pool.
- Commissioner Maehren would like to know the number of attendees when CPR classes are reported on. The Chief did not know the number of trained students, but offered to get that information to Commissioner Maehren.

6.2 Commissioner Reports

- Commissioner Verlinda would like to attend the King County Fire Commissioners education meeting tomorrow, August 8th.
- Commissioner Maehren would also like to attend the King County Fire Commissioners education meeting tomorrow, August 8th.
- Commissioner Maehren would like to begin publicizing 9/11 Memorial visitation at Station 51.
- Commissioner Maehren would like to post all records requested by Commissioner Armanini and Commissioner Ellis on the department website.

VII. **CONSENT AGENDA**

7.1 Vouchers

- The General Fund Vouchers totaled \$188,320.71 and Reserve Fund Vouchers totaled \$2,615.51

7.2 Meeting Materials

- Regular Board Meeting of July 3, 2018

Commissioner Maehren moved to approve the consent calendar as presented. Commissioner Peterson seconded. Commissioner Maehren withdrew his motion.

Commissioner Peterson moved to approve the consent calendar as presented. Commissioner Armanini seconded.

Commissioner Maehren moved to adopt his proposed changes in Section 4.3 regarding a change to Commissioner Ellis' compensation. Commissioner Verlinda seconded. The motion failed 2-3, with Commissioners Peterson, Armanini, and Ellis opposing.

Commissioner Verlinda moved to adopt his proposed changes regarding the removal of his compensation request dated June 25th. Commissioner Maehren seconded. The motion failed 2-3, with Commissioners Peterson, Armanini and Ellis opposing.

The motion passed 3-2, with Commissioners Verlinda and Maehren opposing.

VIII. EXECUTIVE SESSION

8.1 None

IX. ADJOURNMENT

The meeting adjourned at 7:08PM

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for September 4, 2018.

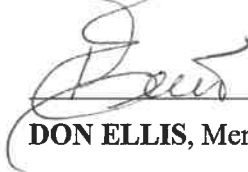
Attachments: Agenda and Fire Chief's Report

BOARD OF COMMISSIONERS



RICK VERLINDA, Member

CAROLYN ARMANINI, Chair



DON ELLIS, Member

KAE PETERSON, Member



DAVE MAEHREN, Member

ATTEST



KATE HANSEN, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on September 4, 2018.



Northshore Fire Department

Headquarters Station, 7220 181st Street, Kenmore, WA

Board of Commissioners Regular Meeting Agenda

Tuesday, August 7, 2018

5:00 PM

I. Open Meeting

II. Approval of Agenda

III. Public Comment

IV. Board Discussion and Possible Action Items

- 4.1 Community Engagement Report–EM Lunak and FI Booth
 - Staff presentation regarding community outreach programs such CPR, First Aid, and emergency preparedness training programs.
- 4.2 2018 Second Quarter Finance Report – Chief Torpin
 - Staff presentation of the second quarter financials.
- 4.3 Memorandum of Understanding (MOU) ~ Janus v. AFSCME – Chief Torpin
 - Staff presentation of a draft MOU which details a tentative agreement between the District and Local 2459 regarding changes to the Collective Bargaining Agreement (CBA) required due to recent changes to State and Federal law.
 - Due to the emergent need to amend current practice, staff will be requesting action to authorize the Chief to execute the agreement.
- 4.4 Memorandum of Understanding ~ Sick Leave Transfer – Chief Torpin
 - Staff presentation of a draft MOU which details a tentative agreement between the District and Local 2459 that would allow for unused sick leave to be transferred to the Shoreline Fire Department in lieu of a normal cash out.
 - Staff will be requesting action to authorize the Chief to execute the agreement.
- 4.5 Memorandum of Understanding ~ Sick Leave Cash Out – Chief Torpin
 - Staff presentation of a draft MOU which details a tentative agreement between the District and Local 2459 for proposed changes to the CBA that would require all unused sick leave cash out funds to be deposited into the employees HRA VEBA rather than a cash settlement.
 - Staff will be requesting action to authorize the Chief to execute the agreement.
- 4.6 2019 Budget Priorities Discussion – Commissioner Armanini
 - Board discussion on budget priorities for the 2019 budget process. Discussion could include direction for staff related to budget preparation.
- 4.7 Benefit Charge Re-authorization Election – Chief Torpin
 - Continuation of Board discussion related benefit charge reauthorization and possible action to adopt Resolution 18-02 – Benefit Charge Special Election to Re-authorize and Resolution 18-03 – Calling for Participation – Voters Pamphlet.

- 4.8 Commissioner Electronic Records File Storage – Commissioner Maehren
 - Board discussion on the access and storage of electronic records created and maintained by Board members.
- 4.9 Commissioner Compensation Claims
 - Review and approval of commissioner compensation claims
- 4.10 Possible Cancellation of the August 21st Meeting – Commissioner Peterson

V. Board Resolutions

- 5.1 Resolution 18-02 - Benefit Charge Special Election to Re-authorize and Resolution
- 5.2 Resolution 18-03 – Calling for Participation – Voters Pamphlet

VI. Reports

- 6.1 Fire Chief's Report
- 6.2 Commissioner Reports

VII. Consent Agenda

- 7.1 Approval of Vouchers
- 7.2 Approval of Meeting Minutes of the July 3, 2018, Regular Board Meeting

VIII. Executive Session

- 8.1 None

IX. Adjournment

Next Regular Meeting: August 21 at 5:00 PM

Fire Chief's Report
Submitted by Chief Torpin
August 7, 2018

Administration/Financial:

- Chief Torpin met with Gordon MacIvennie to discuss the general liability insurance renewal. The proposed rate for 2018-2019 is \$72,931. This represents a 3.8% increase over the 2017-2018 premium.
- Chief Torpin and LT Hansson met with Chief Cowen and Gabe DeBay from Shoreline Fire Department to discuss issues related to potential consolidation of the two departments. This joint labor management meeting was productive in establishing relationships and sharing Northshore's guiding principles on regionalization. The group discussed the roadblocks and will continue to analyze the feasibility of potential regionalization.

Human Resources:

- HR Administrator Moore and AC Kunkel completed administrative training with Performance Pro. Work continues to finalize components of the program to tailor it to fit department needs. Supervisor training will be completed in August and employee trainings will follow afterwards. Performance appraisal season will be October 15 – December 15.
- Firefighter hiring update: Conditional offers were made to two candidates. We are currently in the process of finishing the final steps with candidates, then formal offers will be made based on successful completion of conditional steps. Hire dates will be in September 2018.
- HR Administrator Moore is organizing a retirement/financial planning workshop for interested employees. The workshop will provide several presentations designed to assist employees with retirement planning. The event will be scheduled for later this fall.

Operations:

- DC Magnuson and BC Sauer met with Northshore Utility District Operations Manager Ethan Maiefski to discuss partnership and rescue usage of their marine vessel.
- DC Magnuson attended Webinar from ESO titled "Data-Driven Decision Making for Fire Departments".
- DC Magnuson, BC Tagart, and Captain Harvey met with representatives from Shoreline, Bothell, and Woodinville to develop implementation curriculum and schedule for new Self-Contained Breathing Apparatus (SCBA).
- DC Magnuson continues to work with Verizon Wireless to implement priority and pre-emption service to department issued cell phones and Mobile Data Computers (MDC).
- DC Magnuson provided crews with June/Second Quarter Operations Reports analyzing call volume, training attendance, training completion, turnout times, Electronic Health Care Report completion times, and Inspection completion rates.
- DC Magnuson assisted Captain Harvey to procure a replacement PC for the broken FireBlast burn prop PC.

- DC Magnuson facilitated department refresher Health Insurance Portability and Accountability Act (HIPAA) training for fourth quarter with Chris Drucker of King County Public Health.
- DC Magnuson worked with DC Greg Tryon of East Metro Training Group (EMTG) on Instructor Staffing for upcoming Academy 8.
- DC Magnuson developed a draft 2019 shift schedule. Sent a copy to BC Tagart for review.
- July Response Stats:

Incident responses in Fire District 16				Mutual Aid			
Incident Type Group	Station	#	%	Fire Department	Aid Received	Aid Given	
Fire	51	8	2.93%	Bothell	4	20	
	57	5	1.83%	Kirkland	3	4	
Overpressure Rupture, Explosion, Overheat - no fire	51	3	1.10%	Redmond	5	0	
	57	0	0.00%	Shoreline	9	25	
Rescue & Emergency Medical Service Incidents	51	129	47.25%	Woodinville	0	0	
	57	67	24.54%	Other	0	2	
Hazardous Condition (No Fire)	51	2	0.73%	TOTAL	21	51	
	57	0	0.00%	Emergency Response Average Turnout Time			
Service Call	51	15	5.49%	EMS	1:08		
	57	4	1.47%	Fire Suppression	1:25		
Good Intent	51	13	4.76%	Emergency Response Average Travel Time			
	57	8	2.93%	51	3:30		
False Alarm or False Call	51	14	5.13%	57	3:23		
	57	4	1.47%	Reaction Time Summary			
Severe Weather & Natural Disaster	51	0	0.00%	Station 51 A-shift	1:08	Station 57 A-shift	1:10
	57	0	0.00%	B-shift	1:27	B-shift	1:15
Special Incident Type, other	51	0	0.00%	C-shift	1:06	C-shift	1:02
	57	1	0.37%	D-shift	1:17	D-shift	1:15
Grand Total		273	100.00%	AVG	1:14	AVG	1:11

July 2018

Training:

- Chief Torpin attended a half day retreat for the East Metro Training Group (EMTG) Policy Board. Don Bivins from Emergency Services Consulting International (ESCI) facilitated the meeting. Progress was made in finding consensus on several issues that will hopefully maintain a strong and effective consortium. Notes from the meeting are provided with the meeting materials.
- Captain Harvey reviewed section two of Probationary FF Langbehn's Probationary Handbook and delivered section three. FF Langbehn is doing well and his progress is tracking appropriately.
- Captain Harvey and FF Hofschulte attended a King County Fire Training Officer's Association (KCFTOA) Pump Academy Committee Meeting. A 2019 budget was prepared and a recommendation forwarded to the KCFTOA Board.
- Captain Harvey conducted North End Drills (NEDs) at Station 31. Four sessions were held each Wednesday with all crews from Northshore, Woodinville, and Bothell attending. August NED's will be held at Station 51.
- Captain Harvey prepared several options for user training for the Scott Self Contained Breathing Apparatus (SCBA) and forwarded them to BC Foster at Shoreline.

- Captain Harvey assisted with Mass Casualty Incident training in Shoreline conducted over four days.
- Captain Harvey met with the EMTG Recruit Academy group to help prepare a standard hose and ladder curriculum. Work is ongoing with another workgroup schedule for August.

Fire Prevention:

- FI Booth taught a First Aid/CPR class at Station 51.
- FM LaFlam performed the preliminary plan review and attended a pre-application meeting for a new building in Kenmore. The building will be located on 73rd Ave. NE south of NE 181st. The proposed five-story mixed-use building will include residential units together with office/retail spaces and a one level parking garage.
- FM LaFlam attended a meeting at North City Water regarding the results of recent hydraulic modeling of their water system. The meeting was also attended by staff members from the cities of Shoreline and Lake Forest Park.
- FI Booth assisted Kirkland IT with an upgrade of the CodePal inspection software program. Additional work is still ongoing to complete the upgrade process.
- FF Russ Holmes completed the International Code Council (ICC) certification for Fire Plans Examiner.

Northshore Emergency Management Coalition (NEMCo):

- EM Lunak developed a draft Site Safety and Security Management Plan for the City of Lake Forest Park based on some recommendations from a consultant hired by the City.
- NEMCo Radio Amateur Civil Emergency Service volunteers played a major role in supporting the 2018 Cycle for Life Cystic Fibrosis bike ride on July 28th. Northshore Fire radio room served as the Net Control for all amateur radio communication for the race giving NEMCo volunteers opportunity to practice passing critical information in a time sensitive setting.
- EM Lunak worked with Northshore Utility District staff to offer regular monthly safety training to city employees. A draft agreement was completed by NUD and is being reviewed by the cities of Kenmore and Lake Forest Park.
- NEMCo is collaborating with the City of Shoreline to offer a joint CERT class in October. The fall class will be hosted by Shoreline and the winter course will be held at Northshore Fire Station 51.



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

2018 Second Quarter Financial Activity Report

Second Quarter Financial Activity

This financial report is intended to provide an overview of the financial activity that has taken place between April 1 and June 30, 2018. The report focuses on revenues collected and activity incurred in the General Expense and Reserve Fund accounts during the second quarter of 2018. Also included is the Fund Activity Summary/Reconciliation which provides explanation of the differences found between the internal BARS accounting and fund balances represented by King County.

Revenues

Expense Fund (Revenue) receipts through June 30, 2018, were \$4,429,104 of which \$4,274,687 are 2018 levy and fire benefit charge revenues. As of June 30, 2018, 53% of the projected 2018 taxes and fire benefit charge fees have been collected. Other revenues collected are all within expected ranges.

Expenditures

The District expended \$2,116,175 during the second quarter which represents 24.47 % of the annual budget. There were no second quarter expenses that exceeded expectations. Year to date expenditures are \$4,184,455 which represents 48% of the 2018 budget.

Reserve Fund Activity

There was \$94,936 expensed from the Reserve Fund in the second quarter. The majority of these expenses were related to the replacement of Self Contained Breathing Apparatus equipment. Other Reserve Fund expenses included \$8,377 in LEOFF 1 medical expenses.

**Northshore Fire Department
2018 Fund Activity Summary
Quarter Ended June 2018**

7/23/2018 12:22 PM

YTD Fund Activity Summary Funds	Beginning	Add 2018	Less 2018	Transfers	Transfers	Ending	Balance	Difference
	Cash	Receipts	Disbursements	(Out)	In	Cash	Per County	
Expense	5,348,013.71	2,939,307.26	(4,093,617.46)	(426,606.00)	1,489,796.99	5,256,894.50	5,259,039.21	2,144.71
Fire Benefit Charge Fund	-	1,489,796.99	-	(1,489,796.99)	-	-	-	-
Reserve Fund	7,177,389.53	54,197.66	(202,657.74)	-	426,516.00	7,455,445.45	7,455,445.45	-
Donation Fund	70,981.30	515.23	(5.34)	-	215.00	71,706.19	71,706.19	-
G.O. Bond [Cash Balance]	115,260.96	689,153.62	(256,067.98)	-	-	548,346.60	548,346.60	-
	\$ 12,711,645.50	\$ 5,172,970.76	\$ (4,552,348.52)	\$ (1,916,402.99)	\$ 1,916,527.99	\$ 13,332,392.74	\$ 13,334,537.45	2,144.71
G.O. Bond [Principal Balance]	\$ (12,575,000.00)					\$ (12,575,000.00)	\$ (12,575,000.00)	-

Explanation of differences	County vs Bars Timing Diff	Postings to Different Funds	Immaterial Differences	Total Difference
Expense	2,144.73		(0.02)	2,144.71
Fire Benefit Charge Fund				
Reserve Fund				
Donation Fund				
G.O. Bond	2,144.73		(0.02)	2,144.71

Non-county Bank Account Balances
 HRA Account (US Bank) 6-30 -
 Petty Cash (Cash Box) 200.00
 Petty Cash Check Book (US Bank) 6-30 5,000.00
 Total 5,200.00

Summary of Revenues

General Fund 10-016-0010

	Revenue Classification	Budget	Current Quarter	YTD	%
1	Levy Tax Collections	\$ 5,253,426	\$ 2,485,300	\$ 2,784,890	53.0%
2	Benefit Charge Collections	\$ 2,800,000	\$ 1,313,233	\$ 1,489,797	53.2%
3	In Lieu of Taxes	\$ 23,734	\$ 18,130	\$ 18,130	76.4%
4	AMR Liquidated Damages	\$ 5,000	\$ -	\$ 2,800	56.0%
5	KCEMS BLS Contract	\$ 397,229	\$ -	\$ -	0.0%
6	Fire Prevention Permit Fees	\$ 45,000	\$ 13,854	\$ 26,423	58.7%
7	Miscellaneous Revenues	\$ 7,000	\$ 41,303	\$ 69,822	997.5%
8	Interest Income	\$ 50,000	\$ 19,944	\$ 37,243	74.5%
	Total	\$ 8,581,389	\$ 3,891,763	\$ 4,429,104	51.6%

* A large percentage of the miscellaneous revenues reported herein are refunds or other receipts that are primarily pass-throughs. Refunds and pass-throughs were not considered as actual revenues during the budget preparation process and therefore not projected.

Summary of Revenue Accounts

General Fund 10-016-0010

Period: 2nd Quarter

Account	Account Name	Current Quarter	YTD
311-10-01-	Levy Taxes (Property Tax Current)	\$ 2,468,709.64	\$ 2,724,068.67
311-10-02-	Levy Tax Delinquent (Property Tax Delinquent)	\$ 16,590.49	\$ 60,821.84
321-30-01-	Fire Protection Services -Plans Review -	\$ 2,838.96	\$ 3,898.96
321-30-02-	Fire Protection Services - Permits-Kenmore	\$ 5,784.00	\$ 11,100.00
321-30-03-	Fire Protection Services - Annual Permits -	\$ 2,090.00	\$ 4,710.00
321-30-04-	Fire Protection Services - Plans Review - LFP	\$ 520.00	\$ 1,515.00
321-30-05-	Fire Protection Services - Permits - LFP	\$ 1,096.00	\$ 3,374.00
321-30-06-	Fire Protection Services - Annual Permits - LFP	\$ 1,525.00	\$ 1,825.00
334-04-09-	Dept of Health EMS Grant		\$ 1,222.00
334-06-90-	CREMS Grant		\$ 1,000.00
337-00-01	Kenmore Pump House In Lieu	\$ 2,817.70	\$ 2,817.70
337-00-02-	Kenmore & Northshore Park - n- Rides In Lieu	\$ 4,107.80	\$ 4,107.80
337-00-03	Northshore School Distric in Lieu	\$ -	\$ -
337-00-04	Shoreline School District in Lieu	\$ -	\$ -
337-00-05	St. Edwards State Park in Lieu	\$ 4,978.01	\$ 4,978.01
337-00-06-	King County Housing Authority	\$ 6,226.00	\$ 6,226.00
337-00-08-	AMR Penalties		\$ 2,800.00
337-00-10	Fire Control Services - BLS Contract		\$ -
337-00-11	Fire Control Services - Training	\$ 21,852.00	\$ 21,852.00
337-00-12	Fire Control Services - Shoreline Medic Program	\$ 1,115.40	\$ 1,115.40
337-00-13-	Restitution - Emergency Response Refund		\$ -
337-00-14-	Wellness Grant		\$ -
337-00-15	Forest Excise Tax		\$ -
337-00-16	Leashold Excise Tax	\$ 180.84	\$ 202.16
341-70-00-	CPR/First Aid Classes	\$ 1,485.00	\$ 2,885.00
341-70-01-	Helmet Program	\$ 455.00	\$ 510.00
341-70-04	Community Outreach - Schools		\$ -
342-25-00-00	Fire Benefit Charge	\$ 1,313,233.05	\$ 1,489,796.99
361-11-01-	Investment Interest	\$ 19,943.80	\$ 37,242.63
362-90-01	ST 54 Rent	\$ 2,250.00	\$ 9,000.00
369-10-01	Surplus Items		\$ -
369-40-01-	Judgments and Settlements		\$ -
369-90-	Other		\$ -
369-90-01-	Other Misc Revenue	\$ 5,075.00	\$ 5,089.82
389-00-00-	Other Nonrevenues	\$ 8,096.55	\$ 21,357.40
389-00-01-	Non revenue refund	\$ 386.73	\$ 4,805.62
389-00-03-	Awards Banquet Dinners		\$ -
389-00-04-	Fuel Refund	\$ 406.47	\$ 782.25
395-10-00	Sales of Capital Assets		\$ -
398-00-00-	Insurance Recoveries		\$ -
397-00-01	Transfer In		\$ -
Total		\$ 3,891,763.44	\$ 4,429,104.25

Summary of Expense
General Fund 10-016-0010

Period: 2nd Quarter

Account Number	Current Quarter	YTD	Budget	Remaining Amount	
522 FIRE CONTROL- ADMINISTRATION	2,050,598.95	4,030,483.80	8,352,005.00	4,321,521.20	52%
525 EMERGENCY SERVICES (DISASTER)	421.69	33,280.89	39,900.00	6,619.11	17%
528 COMMUNICATIONS, ALARMS, AND DISPATCH	62,489.00	116,597.04	243,090.00	126,492.96	52%
589 OTHER NONEXPENDITURES	828.10	2,255.73	10,000.00	7,744.27	77%
Total	2,114,337.74	4,182,617.46	8,644,995.00	4,462,377.54	52%

2018 BUDGET POSITION

Northshore Fire Department
MCAG #: 2512

Summary
Source Codes 000 To: 999

Time: 12:26:07 Date: 07/23/2018
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001 General Fund 10-016-0010

Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
520				
520	0.00	0.00	0.00	0.0%
522 Fire Control Administration				
522 10 10 01-00 Salaries - Administration	407,500.00	201,689.02	205,810.98	49.5%
522 10 10 02-01 OT Administration	1,000.00	0.00	1,000.00	0.0%
522 10 10 03-01 Commissioner Wages	50,000.00	18,582.00	31,418.00	37.2%
522 10 10 04-01 Board Secretary Wages	2,000.00	1,077.18	922.82	53.9%
522 10 20 01-00 Benefits - Administration	78,150.00	45,503.48	32,646.52	58.2%
522 10 20 02-01 Employee Assistance Program	1,200.00	570.36	629.64	47.5%
522 10 20 03-01 Disability Insurance Contribution	2,200.00	0.00	2,200.00	0.0%
522 10 20 09-01 LEOFF II Retirement	9,300.00	4,775.38	4,524.62	51.3%
522 10 20 11-01 PERS II Retirement	28,000.00	13,733.29	14,266.71	49.0%
522 10 20 13-01 L & I Deductions	1,500.00	378.58	1,121.42	25.2%
522 10 20 14-01 Medicare	5,880.00	4,866.55	1,013.45	82.8%
522 10 20 16-01 Payroll Clearing Account	0.00	(22,784.70)	22,784.70	0.0%
522 10 31 00-00 Office & Operating Supplies	5,850.00	1,154.35	4,695.65	19.7%
522 10 31 01-01 Awards Banquet	5,500.00	4,416.93	1,083.07	80.3%
522 10 31 03-01 Uniforms	1,200.00	0.00	1,200.00	0.0%
522 10 31 05-01 Computer - New Hardware - Misc	7,500.00	613.80	6,886.20	8.2%
522 10 31 06-01 Computer - Software / Programs - Misc	750.00	0.00	750.00	0.0%
522 10 31 07-00 Computer Licenses	18,080.00	14,310.67	3,769.33	79.2%
522 10 31 08-00 Finance / Payroll Software	7,210.00	6,205.90	1,004.10	86.1%
522 10 35 00-01 Small Tools & Minor Equipment	100.00	0.00	100.00	0.0%
522 10 41 00-00 Professional Services	7,500.00	990.00	6,510.00	13.2%
522 10 41 01-01 Chaplain Program	1,500.00	456.25	1,043.75	30.4%
522 10 41 02-00 Medical Exams	4,600.00	0.00	4,600.00	0.0%
522 10 41 03-00 Health & Wellness Exams	41,000.00	35,566.00	5,434.00	86.7%
522 10 41 04-00 Fire Benefit Fee Collection Charge	47,500.00	22,931.31	24,568.69	48.3%
522 10 41 05-01 Benefit Charge / Property Tax - Refund	0.00	103.50	(103.50)	0.0%
522 10 41 06-01 Hearing Tests	0.00	1,431.60	(1,431.60)	0.0%
522 10 41 07-01 Bank Service Fees	1,000.00	731.95	268.05	73.2%
522 10 41 09-01 Investment Fund Fees	2,000.00	(105.84)	2,105.84	5.3%
522 10 41 10-00 Legal	65,000.00	29,797.04	35,202.96	45.8%
522 10 41 11-00 Computer Consulting	73,590.00	0.00	73,590.00	0.0%
522 10 42 01-00 Postage / Freight	1,450.00	458.47	991.53	31.6%
522 10 42 02-01 Printing	500.00	0.00	500.00	0.0%
522 10 42 03-01 Admin Cell Phones	900.00	341.92	558.08	38.0%
522 10 43 00-00 Travel / Meals / Lodging	4,500.00	1,000.18	3,499.82	22.2%
522 10 44 00-01 Advertising	500.00	132.39	367.61	26.5%
522 10 45 00-01 Copier Lease and Printing	6,000.00	2,752.06	3,247.94	45.9%
522 10 46 00-00 Insurance	71,500.00	0.00	71,500.00	0.0%
522 10 49 00-01 Community Events	500.00	0.00	500.00	0.0%
522 10 49 01-00 Hiring / Promotional Exam Expenses	15,850.00	3,139.64	12,710.36	19.8%
522 10 49 02-00 Memberships	7,950.00	5,613.00	2,337.00	70.6%
522 10 49 03-00 HR	1,100.00	128.90	971.10	11.7%
522 10 49 04-00 Conferences / Meetings / Classes / Registration	4,350.00	1,134.99	3,215.01	26.1%
522 10 51 00-01 Election Costs and Fees	20,000.00	24,991.08	(4,991.08)	125.0%
522 10 52 01-00 Property Taxes	6,070.00	5,788.89	281.11	95.4%
522 20 10 01-00 Salaries - Suppression	4,450,000.00	2,234,025.79	2,215,974.21	50.2%
522 20 10 02-01 Acting Pay	20,000.00	13,307.83	6,692.17	66.5%
522 20 10 03-01 Holiday Pay	10,900.00	0.00	10,900.00	0.0%
522 20 10 04-01 TRT Supplemental Pay	17,000.00	6,981.75	10,018.25	41.1%
522 20 11 01-00 Suppression Overtime	275,000.00	113,119.41	161,880.59	41.1%

2018 BUDGET POSITION

Northshore Fire Department
MCAG #: 2512

Summary
Source Codes 000 To: 999

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001 General Fund 10-016-0010 Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control Administration				
522 20 11 02-01 OT - Officer Meetings	7,000.00	3,575.82	3,424.18	51.1%
522 20 20 01-00 Benefits - Suppression	927,125.00	528,581.36	398,543.64	57.0%
522 20 20 02-01 Disability Insurance Contribution	24,200.00	0.00	24,200.00	0.0%
522 20 20 09-01 LEOFF II	260,000.00	131,153.30	128,846.70	50.4%
522 20 20 13-01 L & I Deductions	240,000.00	61,515.94	178,484.06	25.6%
522 20 20 14-01 Medicare	67,200.00	29,918.16	37,281.84	44.5%
522 20 20 17-01 MERP	42,000.00	24,675.00	17,325.00	58.8%
522 20 31 00-00 Office & Operating Supplies	1,400.00	565.24	834.76	40.4%
522 20 31 01-00 Uniforms - Suppression	21,000.00	5,594.62	15,405.38	26.6%
522 20 31 02-00 Protective Equipment	16,900.00	5,917.90	10,982.10	35.0%
522 20 31 03-01 Hazmat Supplies	300.00	0.00	300.00	0.0%
522 20 31 04-01 Defibrillation Supplies	3,000.00	1,280.01	1,719.99	42.7%
522 20 31 06-01 Medical Supplies	14,500.00	9,122.59	5,377.41	62.9%
522 20 31 08-01 Oxygen	500.00	378.27	121.73	75.7%
522 20 31 09-01 Hydrant Servicing Supplies	500.00	0.00	500.00	0.0%
522 20 31 10-01 Batteries - Misc	1,000.00	54.68	945.32	5.5%
522 20 32 01-00 Automotive Fuels	22,200.00	6,917.21	15,282.79	31.2%
522 20 35 02-00 Apparatus Tools & Equipment	2,800.00	13.19	2,786.81	0.5%
522 20 35 03-01 Gas Detectors and Sensors	1,400.00	424.85	975.15	30.3%
522 20 35 04-01 Hose & Fittings	1,000.00	0.00	1,000.00	0.0%
522 20 35 05-00 TRT Supplies & Equipment	4,500.00	73.21	4,426.79	1.6%
522 20 41 01-01 Bio Hazard Disposal	600.00	82.88	517.12	13.8%
522 20 41 02-00 Incident RMS	7,000.00	0.00	7,000.00	0.0%
522 20 42 01-01 Suppression Cell Phones	5,200.00	1,405.17	3,794.83	27.0%
522 20 48 01-01 Portable Equipment - Repair & Maintenance	1,000.00	45.06	954.94	4.5%
522 20 48 03-00 SCBA Repair & Maintenance	2,350.00	507.46	1,842.54	21.6%
522 20 48 04-00 Apparatus Equipment Repair & Maintenance	2,700.00	10.65	2,689.35	0.4%
522 20 48 05-00 Compressor Repair & Maintenance	3,600.00	269.50	3,330.50	7.5%
522 20 48 06-01 EMS Equipment - Repair & Maintenance	600.00	0.00	600.00	0.0%
522 20 48 07-01 Hose And Fitting - Repair & Maintenance	200.00	0.00	200.00	0.0%
522 20 48 08-01 Apparatus Fire Extinguishers	525.00	436.73	88.27	83.2%
522 30 10 01-01 Salaries - Fire Prevention	223,000.00	110,781.50	112,218.50	49.7%
522 30 11 01-00 OT Fire Prevention	10,500.00	5,352.53	5,147.47	51.0%
522 30 20 01-00 Benefits - Fire Prevention	34,600.00	20,262.00	14,338.00	58.6%
522 30 20 02-01 Disability Insurance Contribution	1,100.00	0.00	1,100.00	0.0%
522 30 20 09-01 LEOFF II	7,000.00	3,625.48	3,374.52	51.8%
522 30 20 11-01 PERS	12,400.00	6,710.05	5,689.95	54.1%
522 30 20 13-01 L & I Deductions	750.00	170.30	579.70	22.7%
522 30 20 14-01 Medicare	3,300.00	1,721.21	1,578.79	52.2%
522 30 31 00-01 Office & Operating Supplies	500.00	0.00	500.00	0.0%
522 30 31 01-01 Uniforms	600.00	85.79	514.21	14.3%
522 30 31 02-01 Drill Supplies	100.00	20.04	79.96	20.0%
522 30 31 04-01 Fire Safety Materials	500.00	0.00	500.00	0.0%
522 30 31 05-00 Community / School Fairs & Events	9,300.00	27.05	9,272.95	0.3%
522 30 31 06-00 CPR / First Aid Supplies	1,450.00	1,029.80	420.20	71.0%
522 30 31 07-01 Outreach Programs	1,500.00	3.29	1,496.71	0.2%
522 30 31 09-01 Fire Prevention Books	2,500.00	1,505.00	995.00	60.2%
522 30 31 11-01 Computer Software	500.00	108.90	391.10	21.8%
522 30 31 12-01 Computer Hardware	500.00	0.00	500.00	0.0%
522 30 31 13-01 CodePal	3,200.00	3,395.00	(195.00)	106.1%
522 30 34 01-01 Key / Lock / Knox Box	1,000.00	0.00	1,000.00	0.0%
522 30 34 05-01 Bike Helmets	500.00	816.31	(316.31)	163.3%
522 30 35 00-01 Small Tools & Equipment	300.00	0.00	300.00	0.0%
522 30 41 03-01 Extinguisher Servicing	150.00	0.00	150.00	0.0%

2018 BUDGET POSITION

Northshore Fire Department
MCAG #: 2512

Summary
Source Codes 000 To: 999

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001 General Fund 10-016-0010

Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control Administration				
522 30 41 05-01 Outside Classes / Conferences	2,200.00	580.00	1,620.00	26.4%
522 30 41 07-00 Certification / Membership / Dues	635.00	352.46	282.54	55.5%
522 30 42 01-01 FP Cell Phones	1,400.00	368.97	1,031.03	26.4%
522 30 43 00-01 Travel / Meals / Lodging	2,000.00	89.95	1,910.05	4.5%
522 30 48 00-01 Repairs And Maintenance	200.00	0.00	200.00	0.0%
522 45 10 01-00 Salaries - Training	147,000.00	93,222.06	53,777.94	63.4%
522 45 10 22-00 OT Training (Instructor)	10,400.00	4,417.38	5,982.62	42.5%
522 45 10 23-00 OT Training (Reimbursable - Student Or Instructor)	0.00	1,115.40	(1,115.40)	0.0%
522 45 10 24-00 OT Training (Student)	32,700.00	21,940.24	10,759.76	67.1%
522 45 20 01-00 Benefits - Training	25,000.00	14,185.18	10,814.82	56.7%
522 45 20 02-01 Disability Insurance Contribution	550.00	0.00	550.00	0.0%
522 45 20 09-01 LEOFF II	7,140.00	5,219.48	1,920.52	73.1%
522 45 20 13-01 L & I Deductions	5,000.00	1,816.74	3,183.26	36.3%
522 45 20 14-01 Medicare	2,000.00	1,376.37	623.63	68.8%
522 45 20 17-01 MERP	1,200.00	0.00	1,200.00	0.0%
522 45 31 00-00 Office & Operating Supplies	6,500.00	536.65	5,963.35	8.3%
522 45 31 01-01 Resource Center Books	750.00	66.00	684.00	8.8%
522 45 31 02-01 Uniforms	400.00	179.85	220.15	45.0%
522 45 32 01-01 Propane, CO2 And Liquid Smoke	600.00	0.00	600.00	0.0%
522 45 35 00-01 Miscellaneous Tools and Equipment	500.00	0.00	500.00	0.0%
522 45 41 00-00 Professional Services	13,000.00	9,000.00	4,000.00	69.2%
522 45 41 01-01 Community College Degree Program	2,500.00	0.00	2,500.00	0.0%
522 45 41 02-00 Seminars / Conferences / Classes	10,600.00	2,800.00	7,800.00	26.4%
522 45 41 04-00 Recruit Academy	20,500.00	9,758.00	10,742.00	47.6%
522 45 43 00-00 Travel / Meals / Lodging	8,950.00	2,271.86	6,678.14	25.4%
522 45 45 00-01 Operating Rentals & Leases	250.00	0.00	250.00	0.0%
522 45 47 01-01 Northshore Utility District - Water	7,200.00	3,261.50	3,938.50	45.3%
522 45 48 00-00 Repairs & Maintenance	250.00	0.00	250.00	0.0%
522 45 49 03-00 Certification / Membership / Dues	16,200.00	500.00	15,700.00	3.1%
522 50 31 00-00 Office & Operating Supplies	8,600.00	3,666.09	4,933.91	42.6%
522 50 31 01-01 Furniture and Appliances	1,000.00	403.27	596.73	40.3%
522 50 35 00-01 Small Tools and Minor Equipment	500.00	0.00	500.00	0.0%
522 50 35 01-00 Exercise Equipment	1,000.00	0.00	1,000.00	0.0%
522 50 41 00-00 Professional Services	10,650.00	2,996.87	7,653.13	28.1%
522 50 41 02-00 Landscaping	11,600.00	4,794.39	6,805.61	41.3%
522 50 41 03-01 Garage Door Maintenance - Miscellaneous	1,500.00	1,565.31	(65.31)	104.4%
522 50 41 04-00 Elevator Maintenance	2,050.00	968.86	1,081.14	47.3%
522 50 41 05-00 HVAC Maintenance	12,000.00	5,711.30	6,288.70	47.6%
522 50 42 01-01 Frontier - Station 51 Conventional Phone Lines	2,600.00	1,138.26	1,461.74	43.8%
522 50 42 02-01 Century Link - Station 57 Conventional Phone Lines	0.00	878.57	(878.57)	0.0%
522 50 42 03-01 Verizon Business - VOIP System	9,500.00	3,845.58	5,654.42	40.5%
522 50 45 00-01 Operating Rentals and Leases	250.00	0.00	250.00	0.0%
522 50 47 01-01 PSE - Station 51	58,000.00	24,174.77	33,825.23	41.7%
522 50 47 02-01 PSE - Station 57	6,000.00	2,486.19	3,513.81	41.4%
522 50 47 03-00 North Shore Water District	4,100.00	1,653.45	2,446.55	40.3%
522 50 47 05-01 Republic Services - Station 51	3,400.00	1,423.13	1,976.87	41.9%
522 50 47 06-01 Republic Services - Station 57	1,600.00	651.25	948.75	40.7%
522 50 47 07-01 Seattle City Light	8,000.00	3,477.25	4,522.75	43.5%
522 50 47 08-01 NUD - Water/Sewer - Station 51	7,000.00	2,708.87	4,291.13	38.7%
522 50 47 11-01 City Of LFP - Sewer - Station 57	3,800.00	813.56	2,986.44	21.4%
522 50 48 01-00 Vehicle Maintenance	69,500.00	20,085.78	49,414.22	28.9%
522 50 48 04-00 Facility Repairs & Maintenance	14,000.00	5,939.01	8,060.99	42.4%
522 50 48 05-00 Emergency Station Generators	1,500.00	0.00	1,500.00	0.0%

2018 BUDGET POSITION

Northshore Fire Department
MCAG #: 2512

Summary
Source Codes 000 To: 999

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001 General Fund 10-016-0010

Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control Administration				
522 Fire Control Administration	8,352,005.00	4,030,483.80	4,321,521.20	48.3%
525 Emergency Services (Disaster)				
525 60 11 01-00 OT Emergency Preparedness Classes/Meetings/Seminars	3,300.00	639.10	2,660.90	19.4%
525 60 11 02-01 Northshore Emergency Management Coalition Share	34,100.00	32,488.00	1,612.00	95.3%
525 60 31 00-00 Emergency Preparedness Operating Supplies	2,500.00	153.79	2,346.21	6.2%
525 Emergency Services (Disaster)	39,900.00	33,280.89	6,619.11	83.4%
528 Communications, Alarms, And Dispatch				
528 10 42 01-01 EPSCA	20,000.00	7,427.19	12,572.81	37.1%
528 10 42 05-01 NORCOM	189,390.00	94,695.00	94,695.00	50.0%
528 10 42 08-01 INET Connectivity	23,000.00	7,468.00	15,532.00	32.5%
528 10 48 00-00 Paging, Alerting and MDC	10,700.00	7,006.85	3,693.15	65.5%
528 Communications, Alarms, And Dispatch	243,090.00	116,597.04	126,492.96	48.0%
580				
589 00 01 00-01 Ad Valorem Tax Refunds	10,000.00	2,255.73	7,744.27	22.6%
580	10,000.00	2,255.73	7,744.27	22.6%
590				
597 22 00 00-00 Inter Fund Transfers Out	0.00	337,606.00	(337,606.00)	0.0%
590	0.00	337,606.00	(337,606.00)	0.0%
Fund Expenditures:				
	8,644,995.00	4,520,223.46	4,124,771.54	52.3%
Fund Excess/(Deficit):				
	(8,644,995.00)	(4,520,223.46)		

2018 BUDGET POSITION TOTALS

Northshore Fire Department
MCAG #: 2512

Months: 01 To: 06
Source Codes 000 To: 999

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund 10-016-0010	0.00	0.00	0.0%	8,644,995.00	4,520,223.46	52.3%
	0.00	0.00	0.0%	8,644,995.00	4,520,223.46	52.3%

2018 Summary of Reserve Fund Activity

Second Quarter Activity Report

Account Number	Account Name	2017 Reserve			Current Quarter Activity		YTD Activity	Balance
		Fund End Balance	2018 Reserve Fund Additions	2018 Reserve Fund Beg Bal	Credits	Debits		
1	Natural Disaster	250,000	0	250,000				250,000
2	Insurance Contingency	200,000	0	200,000				200,000
3	Unplanned Loss of Revenue	2,101,358	59,891	2,161,249				2,161,249
4	Employee Benefit	2,485,518	65,000	2,550,518	35	8,377	20,659	2,529,859
5	Equipment Replacement	1,725,049	227,185	1,952,234		83,938	83,938	1,868,296
6	Facilities Improvement	335,904	65,000	400,904		2,791	8,556	392,348
	Interest income and fees	79,560	(79,560)		30,120	(170)	(53,559)	53,559
TOTALS		\$ 7,177,389.53	\$ 337,516.00	\$ 7,514,905.16	\$ 30,154.73	\$ 94,935.77	\$ 59,594.04	\$ 7,455,311.12

* The \$83,938 in Equipment Replacement is comprised of \$48,378.78 to Shoreline FD for our share of the Regional SCBA Grant Purchase and the remainder is for additional SCBA equipment replacement



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

RESOLUTION NO. 18-03

BENEFIT CHARGE – SPECIAL ELECTION TO RE-AUTHORIZE

A Resolution of the Board of Commissioners of King County Fire Protection District No. 16 declaring the intent to continue voter-authorized benefit charge to fund District operations and calling for a special election within the District of a proposition authorizing the continued use of a benefit charge on personal property and improvements to real property within the District for six years beginning in 2020.

WHEREAS, the District has been authorized by its citizens pursuant to Chapter 52.18 RCW to establish, impose and collect a benefit charge on assessed personal property and improvements to real property located within the district; and

WHEREAS, the Board of Fire Commissioners has determined that the benefit charge, established in conjunction with a lower level of taxes provides the most stable, reliable and cost effective method for financing the operations of the District needed to maintain a satisfactory level of District services; and

WHEREAS, it is reasonable and necessary that the District continue to impose a benefit charge for the support of its legally authorized activates that will maintain or improve the services provided by the District;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of King County Fire Protection District No. 16 as follows:

1. **Benefit Charge.** It is the declared intent of the District to fix and impose a benefit charge on personal property and improvements to real property located within the fire protection district, which have or will receive benefits provided by the fire protection district, to be paid by owners of such properties.
2. **Amount.** The benefit charge for 2020 and each succeeding calendar year shall be set in the year preceding imposition of the charge. In no event shall the benefit charge be more than 60% of the operations budget of the District for the year in which the benefit charge is to be collected.

3. Effective Date. The proposed benefit charge would be imposed on the affected property beginning January 1, 2020, if approved by the voters.

4. Notice of Service Charge. Property owners will be notified in writing the amount of the benefit charge to be imposed each year on each property prior to establishment of a Benefit Charge Review Board pursuant to RCW 52.18.070.

5. Election. Pursuant to the provisions of RCW 52.18.050 (1), there shall be submitted to the qualified elects of the District for their approval or rejection, at a special election on February 12, 2019, the question of whether or not a benefit charge for fire protection purposes shall be continued, and the Superintendent of Elections of King County's Division of Record and Elections is hereby requested to place on February 12, 2019, special election a ballot title in language prescribed by RCW 52.18.050 (3) as follows:

PROPOSITION 1 - Benefit Charge Continuation

"Shall King County Fire Protection District No. 16 be authorized to continue voter-authorized benefit charges each year for six consecutive years, not to exceed an amount equal to sixty percent of its operating budget, and be prohibited from imposing an additional property tax under RCW 52.16.160?"

YES _____ NO _____

ADOPTED by the Board of Commissioners of King County Fire Protection District No. 16 in a regular open public meeting on the 7th day of August 2018.


BOARD OF COMMISSIONERS



CAROLYN ARMANINI, Chair p



RICK VERLINDA, Member



DON ELLIS, Member


DAVID MAEHREN, Member


KAE PETERSON, Member

ADOPTED at a regular meeting of the
Board of Commissioners of King County
Fire Protection District No. 16, held on
August 7, 2018


KATE HANSEN, Secretary
Board of Commissioners



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

RESOLUTION NO. 18-04

CALLING FOR PARTICIPATION IN VOTER'S PAMPHLET

WHEREAS, King County Fire Protection District No. 16 Board of Commissioners has determined that the election to re-authorize the Fire Benefit Charge should be submitted to the voters of the District in conjunction with the special election on February 12, 2019; and

WHEREAS, it is the Board's position that the electorate should be fully informed of the reasons both pro and con for approving said measure; and

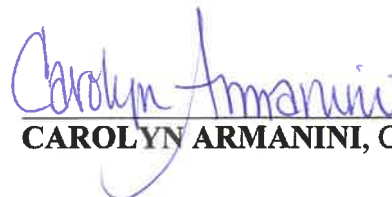
WHEREAS, the Board has determined that citizen participation in this process provides one of the greatest means of access to complete information and public debate; and

WHEREAS, the Board of Commissioners may participate in the voter's pamphlet printed for the purpose of informing the public regarding the issue being presented in conjunction with the special election held February 12, 2019; and

NOW THEREFORE, BE IT RESOLVED, by the King County Fire Protection District No. 16 Board of Commissioners that the District will participate in the voter's pamphlet to be published in conjunction with the special election held February 12, 2019, and that it shall pay its share of the cost of the publication and distribution of that pamphlet as determined by the Office of Elections.

DATED this 7th day of August, 2018.

BOARD OF COMMISSIONERS



CAROLYN ARMANINI, Chair



KAE PETERSON, Member



DON ELLIS, Member



DAVID MAEHREN, Member



RICK VERLINDA, Member

APPROVED at a special meeting of the
Board of Commissioners of King County
Fire Protection District No. 16, held on
August 8, 2018.



KATE HANSEN, Secretary
Board of Commissioners

CERTIFICATION

I, Kate Hansen, the undersigned Secretary of the Board of Fire Commissioners of King County Fire Protection District No. 16, King County, Washington, DO HEREBY CERTIFY that the foregoing is a true and complete copy of Resolution No. 18-04 of said Board of Fire Commissioners duly adopted at a regular meeting thereof held on the 7th day of August, 2018.



Kate Hansen, Secretary
Board of Commissioners
King County Fire Protection District No. 16