



KING COUNTY FIRE PROTECTION DISTRICT NO.16
7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

November 6, 2018

**REGULAR MEETING BOARD OF COMMISSIONERS
at Northshore Fire Department's Headquarters Station 51**

I. OPENING OF MEETING

Chair Dave Maehren called the meeting to order at 4:59 PM.

Persons in attendance were Commissioners Don Ellis, Dave Maehren, Rick Verlinda, and Ron Gehrke. Also present was Fire Chief Jim Torpin, Legal Counsel Jake Stillwell, Board Secretary Kate Hansen, Deputy Chief Eric Magnuson, Battalion Chief Mitch Sauer, Firefighter Lauren Peterson, Firefighter Kevin Bracket, and several members of the public.

II. APPROVAL OF THE AGENDA

Commissioner Ellis moved to approve the agenda as presented. Commissioner Gehrke seconded. The motion passed unanimously.

III. PUBLIC COMMENT

Lake Forest Park resident Mike Dee addressed the Commissioners with the following comments:

- Mr. Dee was pleased to see the Fire Chief's amendments to the budget allowing for flexibility. Happy Birthday to FS Killion.

IV. PUBLIC HEARING

- 4.1 The public hearing that was continued from October 16th was opened at 5:01 PM and closed at 5:14 PM. Details of the Hearing are contained in separate Public Hearing Report.

Legal Counsel Williams arrived at 5:05 PM.

V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

5.1 Third Quarter Financial Report

Chief Torpin reported that revenue and expenses are on target.

Commissioner Verlinda inquired about Acting pay being at 103% through the Third Quarter. Chief Torpin clarified that acting pay varies from year to year and is very difficult to accurately predict. The Chief also noted that a higher amount of acting pay is actually a good thing as saves money by offsetting overtime.

5.2 Station 57 Remodel Scope of Work

Commissioner Maehren opened a discussion on a scope of work reevaluation for the Station 57 remodel. Commissioner Ellis commented that there is already an approved scope of work for the project.

Commissioner Maehren believes all the space problems of the station could be solved by adding a second floor to the structure.

Chief Torpin reported that the conditional use permit for Station 57 would need to be renegotiated as it specifically restricts any increase to the building's size or scope of activities. Chief Torpin also reported that the addition of square footage of the second floor would require reconfiguring the circulation of the entire building, including stairways and an elevator to meet ADA requires, significant structural improvements due to the age of the building, soil conditions, and the essential facility seismic requirements.

Commissioner Maehren would like to have a second opinion on the building. Legal Counsel Williams stated that there are likely two options: keep the current building with the existing footprint, or find a different location.

Chief Torpin stated that TCA was never asked to evaluate an expanded scope of work and should be given the opportunity to study any changes to the scope of work.

Legal Counsel Williams reminded the board that the conditional use permit will dictate what work can or cannot be done. Legal Counsel Williams suggested that he review the conditional use permit and current city code before further scope exploration is done.

Legal Counsel Williams recommended that the district go through the prescribed RFQ process of formally soliciting for a new architect company if the board would like to solicit a second architectural opinion.

Commissioner Verlinda moved to solicit a new RFQ for architectural services for the remodel potentials of Station 57. Commissioner Maehren seconded.

Legal Counsel Williams suggested the Board go to executive session pursuant to RCW 42.30.110(i) to discuss matters of potential litigation.

The board moved to Executive Session at 6:11 PM and returned to open session at 6:20 PM.

Per legal opinion the Board agreed to table the topic and motion until further legal review could be completed.

5.3 2019 Expense Budget and Revenue Sources

Commissioner Maehren would like to increase the budget amount for meeting recordings to \$5,000 and to utilize services from AV Capture.

Commissioner Gehrke does not think there is enough interest from the public to justify the cost.

Commissioner Maehren moved to add \$5,000 to the budget for recording of the meetings. Commissioner Verlinda seconded. The board discussed. The motion passed 3-1 with Commissioner Ellis opposing.

Commissioner Maehren would like to see the benefit charge reduced by the \$300,000 that is recommended to be transferred to the Reserve Fund for the Station 57 project.

Commissioner Maehren moved to remove the \$300,000 budget addition for the Station 57 remodel and reduce the Fire Benefit Charge accordingly. Commissioner Verlinda seconded. The board discussed.

Chief Torpin cautioned the Board about taking such action as it would remove the option of funding a remodel project with funds collected from the levy and benefit charge. Chief Torpin was concerned such a decision would delay the project and force the use of higher cost bond funds for the project. The Chief added that any moneys collected could be used for the project or diverted back to offset future revenue requests for general operations regardless of any future decision to sell bonds to fund the Station 57 remodel project.

After the explanation from the Chief the motion was withdrawn.

Commissioner Maehren moved to adopt the 2019 Budget as amended. Commissioner Ellis seconded. The motion passed unanimously.

5.4 Participation in the Voter's Pamphlet

Two submissions have been received for the Voters Pamphlet Pro-Committee and none for the Con-Committee.

Commissioner Ellis moved to appoint Eric Adman and Jo Ann Evans to the Pro Committee for the Voters Pamphlet. Commissioner Verlinda seconded. The motion passed unanimously.

5.5 Commissioner Vacancy, Recruitment, Interview and Selection Criteria

The board discussed selection criterial and process for the evaluation of potential Commissioners.

The Board agreed the evaluation criteria will include:

- o Experience
- o Public service
- o Demographics
- o Demonstrated successes
- o Other

Each criteria item will be weighted at 20%

Commissioner Maehren reviewed the list of potential candidate questions submitted by Commissioner Verlinda. The Board amended to questions and decided that they be shared with any interested parties.

Secretary Hansen will amend as requested and post with the announcement on the website.

5.6 Future Meeting Discussion Items

The board discussed scheduling of future agenda items and the Commissioner vacancy filling process. Future agenda items will include:

- o Review of Commissioner Candidate Submissions: November 20th
- o Review of Candidate Selection Process: November 20th
- o Fire Chief Performance Review: November 20th
- o Station 57 Remodel: December 20th
- o Review of Policy 1200: November 20th

5.7 Commissioner Compensation Claims

Commissioner Ellis moved to approve the compensation claims for the three Commissioners who submitted claims. Commissioner Gehrke seconded. The board discussed and

Commissioner Verlinda submitted a corrected version of his claims. Commissioner Gehrke withdrew his second.

The Commissioners discussed Commissioner Ellis' compensation claims. The Board discussed removing the 10/12 and 10/24 claims and adding one for the 10/23 special meeting. Net claim reduction of one.

Commissioner Maehren moved to approve five compensation claims for Commissioner Ellis. Commissioner Verlinda seconded. The motion passed unanimously.

The Commissioners discussed Commissioner Gehrke's compensation claims and found he had not submitted claims for meeting prep and attendance at the October 23rd Special Meeting. Net claim increase of two claims.

Commissioner Maehren moved to approve three compensation claims for Commissioner Gehrke. Commissioner Verlinda seconded. The motion passed unanimously.

The Commissioners discussed Commissioner Verlinda's compensation claims.

Commissioner Maehren moved to approve the compensation claims of Commissioner Verlinda as amended. Commissioner Gehrke seconded. The motion passed unanimously.

No compensation claims were submitted by Commissioner Maehren.

VI. BOARD RESOLUTIONS

Commissioner Maehren moved to approve all five budget related resolutions as presented. Commissioner Ellis seconded. The motion passed unanimously.

VII. REPORTS

7.1 Fire Chief Report

In addition to the written report provided in the meeting materials, Chief Torpin reported:

- Reported that as a result of the auditor's review that ended this week it has been determined that Policy 6200 was outdated. The Chief circulated a draft amended policy and stated it would be on the next meeting's agenda for discussion and possible adoption.
- FM LaFlam was involved in a motor vehicle accident last week. No injuries were incurred but his department vehicle incurred significant damage.
- Commissioner Verlinda inquired about Lt. Burrow being on light duty. Chief Torpin reported that he will be on half-time light duty for up to the next six months.
- Commissioner Maehren inquired as to what the eLogic Learning Management program was. Chief Torpin clarified that it is the new learning management software purchased by the East Metro Training Group that will be used to track training.

7.2 Commissioner Reports

- Commissioner Verlinda inquired as to what is going to be done with the old MSA air packs. Chief Torpin stated he has received a request for consideration of a donation of some of the air packs to the Washington Network of Innovative Careers. Commissioner Verlinda stated he has been in touch with the Peruvian Fire Commander who is interested in receiving the air packs. Chief Torpin stated the items will need to be deemed surplus and afterwards the Board can decide on the most appropriate means of disposal.
- Commissioner Maehren met with the auditor and commented to them that the current consultant selection process is weak and could be subject to undue influence.

VIII. CONSENT AGENDA

8.1 Vouchers

- o The General Fund Vouchers totaled \$110,064.97 and Reserve Fund Vouchers totaled \$12,322.53

8.2 Meeting Minutes

- o Regular Board Meeting of October 16th and Special Board Meeting of October 23rd, 2018

Commissioner Ellis moved to approve the consent calendar as presented. Commissioner Verlinda seconded. The motion passed unanimously.

IX. EXECUTIVE SESSION

9.1 None

X. ADJOURNMENT

The meeting adjourned at 7:36 PM

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for November 20, 2018

Attachments: Agenda and Fire Chief's Report


BOARD OF COMMISSIONERS



DAVID MAEHREN, Chair

Vacant

POSITION #2



DON ELLIS, Member



RON GEHRKE, Member



RICK VERLINDA, Member

ATTEST



KATE HANSEN, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on December 4, 2018



Northshore Fire Department

Headquarters Station, 7220 181st Street, Kenmore, WA

Board of Commissioners Regular Meeting Agenda

Tuesday, November 6, 2018

5:00PM

- I. **Open Meeting**
- II. **Approval of Agenda**
- III. **Public Comment**
- IV. **Public Hearing – Budget, Benefit Charge and other Revenue Sources**
 - 4.1 Public Hearing continued from October 16, 2018.
 - Staff presentation of changes to proposed budget and/or revenue sources.
 - Board discussion on proposed budget, revenue sources and related resolutions listed in section VI.
 - Public Comment
 - Closure of Public Hearing
- V. **Board Discussion and Possible Action Items**
 - 5.1 Third Quarter Financial Report – Chief Torpin
 - Staff presentation of 2018 3rd Quarter Financial Report
 - 5.2 Station 57 Remodel Scope of Work – Commissioner Maehren
 - Review of existing structure
 - Board discussion on remodel scope of work and financing options.
 - Outline a decision process for the project
 - 5.3 2019 Expense Budget and Revenue Sources
 - Board discussion and possible action to adopt the 2019 budget and establish revenue sources.
 - 5.4 Participation in the Voter’s Pamphlet – Commissioner Maehren
 - Review of interested parties and action to select members of a pro and/or con committee for the upcoming benefit charge revalidation election’s voter pamphlet.
 - 5.5 Commissioner Vacancy, Recruitment, Interview and Selection Criteria – Commissioner Maehren
 - Board discussion and possible action to adopt a set of criteria for use in selecting candidate(s) for the open commissioner position(s).
 - Recruitment
 - Applicant Screening for Interviews
 - Interview Process and Questions
 - Selection Criteria and Appointment Process
 - 5.6 Future Meeting Discussion Items – Commissioner Maehren
 - Board discussion and prioritization of potential topics for upcoming meetings.

5.7 Commissioner Compensation Claims

- o Review and approval of October commissioner compensation claims.

VI. Board Resolutions

- 6.1 Resolution 18-06 – Limit Factor Increase
- 6.2 Resolution 18-07 – Property Tax Increase
- 6.3 Resolution 18-08 – Property Tax Levy
- 6.4 Resolution 18-09 – Benefit Charge
- 6.5 Resolution 18-10 – Norcom Financial Participation

VII. Reports

- 7.1 Fire Chief's Report
- 7.2 Commissioner Reports

VIII. Consent Agenda

- 8.1 Approval of Vouchers
- 8.2 Approval of Meeting Minutes for the regular and special meetings on October 16th and 23rd, 2018.

IX. Executive Session

- 9.1 None

X. Agenda for Next Meeting

XI Adjournment

Next Regular Meeting: November 20th at 5:00 PM

Fire Chief's Report
Submitted by Chief Torpin
November 6, 2018

Administration/Financial:

- Representatives from the Washington State Auditor's Office arrived on site to begin the 2016-17 Financial and Accountability Audits. Chief Torpin met with the team to discuss areas of oversight and potential liabilities. Dawn Killion provided support and information regarding the financial transactions that occurred during the audit period.
- Chief Torpin completed an update to the 2019 draft budget proposal. Updated information regarding revenue sources was received from the King County Assessor's Office.

Human Resources:

- HR Manager Moore along with FF Carrasquillo and Chaplain Koss attended Peer Support Group & Individual training. This 3-day course combined all of the content of International Critical Incident Stress Foundation's Assisting Individuals in Crisis and Group Crisis Intervention courses.
- AMR administered flu shots to District employees.
- Open Enrollment materials and any benefit plan changes for 2019 will be communicated and distributed to employees. Any desired changes would need to be submitted to Human Resources by November 26.
- A temporary light duty position was identified and offered to LT Burrow. He will provide support on projects and public education for Fire Prevention, Training, and Operations.

Training:

- Chief Torpin met with the fire chiefs from Shoreline, Bothell and Woodinville to discuss East Metro Training Group (EMTG) and potential options for north end collaboration to improve EMTG goals and objectives.
- Chief Torpin met with EMTG interim Training Chief, Drew Defazio, as a normal weekly update meeting.
- AS Kate Hansen provided overview and orientation of eLogic Learning Management System (LMS) to Captain Harvey, Jenn Kunkel, and DC Magnuson
- New Scott Self-Contained Breathing Apparatus (SCBA) – Crews continue to train with the new SCBA's.
- Captain Harvey and Kate Hansen completed the November Monthly Training Announcement (MTA).
- Probationary Firefighter Langbehn successfully completed the International Fire Service Accreditation Congress (IFSAC) Firefighter 2 testing process.
- Captain Harvey assisted at two North End Drills (NED). These are multi-agency, multi-company drills performed every Wednesday.
- Captain Harvey collected information for a Post Incident Analysis (PIA) for a fire that occurred in Kenmore on October 26.
- Live Fire Multi Company Operations Drills (MCO):

- ✓ A dry run of the drill was completed at Station 51 and the Bellevue Training Center.
- ✓ Six sessions of training were completed at Station 51. Nine more sessions are scheduled in November.

Operations:

- DC Magnuson attended East Metro Training Group (EMTG) Academy 8 bi-weekly comprehensive recruit evaluations.
- DC Magnuson completed initial configuration and set-up of Halligan equipment inspection and asset control system. Orientation and training was provided for all four shifts on new Halligan inspection and checklist software. Halligan provides electronic record keeping for daily apparatus checks, inspections, inventory, and equipment inspections.
- DC Magnuson met with Chris Perez of Norcom and DC Wallgren of Woodinville Fire to discuss implementation of King County apparatus re-numbering project.
- DC Magnuson and Andrew Johnson of Norcom collaborated on troubleshooting pager-alerting issue affecting Northshore units. Issue corrected.
- DC Magnuson assisted Puget Sound Emergency Radio Network (PSERN) by testing their "Radio Subscriber Inventory request" process to obtain radio information from each agency.
- DC Magnuson collaborated with Eric Pierce of Hill Electric and Jim Buss of Washington State Department of Transportation (WSDOT) on Station 57 Opticom project.
- October response statistics:

Incident responses in Fire District 16				Mutual Aid			
Incident Type Group	Station	#	%	Fire Department	Aid Received	Aid Given	
Fire	51	2	0.75%	Bothell	5	15	
	57	1	0.38%	Kirkland	1	5	
Overpressure Rupture, Explosion, Overheat - no fire	51	0	0.00%	Redmond	3	0	
	57	0	0.00%	Shoreline	6	32	
Rescue & Emergency Medical Service Incidents	51	140	52.63%	Woodinville	1	0	
	57	64	24.06%	Other	1	0	
Hazardous Condition (No Fire)	51	3	1.13%	TOTAL	17	52	
	57	1	0.38%	Emergency Response Average Turnout Time			
Service Call	51	11	4.14%	EMS	0:56		
	57	7	2.63%	Fire Suppression	1:15		
Good Intent	51	6	2.26%	Emergency Response Average Travel Time			
	57	3	1.13%	51	3:31		
False Alarm or False Call	51	19	7.14%	57	6:05		
	57	8	3.01%	Reaction Time Summary			
Severe Weather & Natural Disaster	51	0	0.00%	Station 51 A-shift	1:05	Station 57 A-shift	0:49
	57	1	0.38%	B-shift	1:01	B-shift	1:05
Special Incident Type, other	51	0	0.00%	C-shift	0:55	C-shift	1:12
	57	0	0.00%	D-shift	0:59	D-shift	1:01
Grand Total		266	100.00%	AVG	1:00	AVG	1:00

October 2018

Fire Prevention:

- FI Booth earned credentials as an evaluator for IFSAC fire investigator practical testing. She worked as an evaluator at a recent fire investigator examination while

being evaluated by another experienced evaluator. FI Booth can now serve in a critical role in future certification testing for fire investigators.

- FM LaFlam attended a training class in emergency responder radio systems. The class covered the plan review, field inspections and documentation for in-building emergency radio systems.
- FI Booth coordinated the assembling of folders for the upcoming school fire safety classes. Folders were prepared for kindergarten and third grade classes.
- FM LaFlam and FI Booth attended the annual Fire Prevention Institute. Classes at the institute are divided into three tracks: fire prevention, fire investigation and public education. Students are allowed to attend classes in any and all of the tracks based on their specific educational needs and job duties.

Northshore Emergency Management Coalition (NEMCo):

- EM Lunak meet with Northshore Schools Parent Teacher Association (PTA) emergency preparedness chairs for each school to discuss the benefits of promoting Citizen Emergency Response Team (CERT), Cardio Pulmonary Resuscitation (CPR) and First Aid training with their parents and also discussed a spring CERT class focused on high school aged teens.
- EM Lunak reviewed a final draft version of Northshore Utility District's (NUD) Comprehensive Emergency Management Plan with the District's emergency management team. Some additional work was requested to include an emergency operations center checklist and other appendix forms.
- NEMCo held a functional Rapid Damage Assessment / Windshield Survey exercise. Three Lake Forest Park Police teams carried out quick windshield surveys and reported incidents back to the Emergency Operations Center (EOC) via 800 MHz radio. Five teams from NUD covered all of Kenmore and the District's other service areas reporting significant damage to NEMCo using the WebEOC incident management software. This was the first functional exercise NEMCo has run using the system to track field operations.



NORTHSHORE FIRE DEPARTMENT
"Dedicated to Community Service"

MEMORANDUM

Date: October 31, 2018
To: Board of Commissioners
From: Chief Torpin
Re: 2019 Budget Proposal Update

This memo is intended to provide the Board and general public with an update to the budget proposal that was presented during the public hearing held on October 16, 2018. Since the hearing, updated information has been received from the King County Assessor's Office. Additionally, the completion of the Third Quarter Financial report has provided hard number detail that has changed the projection for the 2018 end fund balance.

The following highlights changes made to the budget proposal that were made since the initial presentation at the public hearing.

Revenue Budget

An updated preliminary levy limit worksheet was received on October 30th. The jurisdictional Assessed Value (AV) was increased by \$4,408,980 and the allowable levy increased by \$31,645 from the initial worksheet received on September 25th. This increase to the AV was primarily due to additional new construction value added to the tax role.

The increase in the assessed valuation is now at 12.7%; however, the allowable levy only increased by 0.96% on existing properties due to statutory limitations on annual property tax increases. When new construction is added to the tax role the increase to the allowable levy is now 2.8%.

Expense Budget

A number of minor adjustments were made to the proposed expense budget, those adjustments include the following:

- Removed \$12,700 for video recording costs with a recommendation for a more cost effective option (see attached proposal).
- Removed \$10,000 from Community Outreach Programs for enhanced CPR program efforts. If additional funding is needed a budget adjustment can be made or Donation Funds can be utilized.
- Added \$2,000 for training overtime and tuition funding for related programs.
- Added \$2,000 for general facility repairs.

2018 Budget Carryover and Unanticipated Revenue Collection

With the completion of the Third Quarter Financial Report it was determined some fourth quarter encumbered expenses were included in the original carryover projection analysis. A revised analysis reveals approximately \$241,811 or 2.8% of the 2018 budget will carry forward. This

increases the projected carryover by nearly \$200,000. These funds will be available to offset revenue requests.

Benefit Charge Worksheet

The Benefit Charge Worksheet was recalculated to account for the increased allowable levy and additional carryover. These additional funds allow for an adjustment of the of the proposed benefit charge from \$3,350,000 down to \$3,200,000, a reduction of \$150,000.

Conclusion and Recommendation

The updated proposed 2019 expense budget represents an increase of 5.73% over the 2018 budget. An increase of 6.9% in revenue collections will be required to fund the proposed budget.

Staff recommendations to the Board for the 2019 budget and revenue sources are to:

- Adopt the proposed 2019 budget of \$9,140,326 which will maintain the current level of service.
- Levy the maximum allowable levy which is projected to be \$5,398,451
- Set the 2019 benefit charge collection at \$3,200,000
- Authorize the transfer of \$300,000 to the Reserve Fund earmarked for the Station 57 remodel project.



KING COUNTY FIRE PROTECTION DISTRICT NO.16
7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

RESOLUTION NO. 18-06

LIMIT FACTOR INCREASE RESOLUTION

WHEREAS, the Board of Commissioners of King County Fire Protection District No. 16 having met and considered its budget for the calendar year 2019; and

WHEREAS, the Board of Commissioners of King County Fire Protection District No. 16, in the course of considering the budget for 2019 has reviewed all sources of revenue and examined all anticipated expenses and obligations; and

WHEREAS, the Board of Commissioners of King County Fire Protection District No. 16 has determined that, due to increase in salaries and costs of operations in order to maintain the District's present level of emergency medical and fire protection and prevention service, the Board of Commissioners finds that there is a substantial need to increase the regular property tax limit; now therefore, be it

RESOLVED by the Board of Commissioners of King County Fire Protection District No. 16 that the limit factor for the regular levy for the calendar year 2019 shall be the maximum amount allowable pursuant to RCW 84.55.0101, that being One Hundred and One Percent (101%).

DATED this 6th day of November, 2018.

BOARD OF COMMISSIONERS

RICK VERLINDA, Member

RON GEHRKE, Member



DON ELLIS, Member

Vacant

POSITION #4, Member



DAVE MAEHREN, Chair

ADOPTED at a regular meeting of the Board of Commissioners of King County Fire Protection District No. 16, held on November 6, 2018.



KATE HANSEN, Secretary
Board of Commissioners



KING COUNTY FIRE PROTECTION DISTRICT NO.16
7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

RESOLUTION NO. 18-07

PROPERTY TAX INCREASE RESOLUTION

WHEREAS, the Board of Commissioners of King County Fire Protection District No. 16 has properly given notice of the public hearing held October 16, 2018, which was continued to November 6, 2018, to consider the Fire District's expense budget for the 2019 calendar year, pursuant to RCW 84.55.120; and


WHEREAS, the Board of Commissioners of King County Fire Protection District No. 16, after the public hearing, and after duly considering all relevant evidence and testimony presented, has determined that King County Fire Protection District No. 16 requires an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the fire district and in its best interest; now therefore, be it

RESOLVED, by the Board of Commissioners of King County Fire Protection District No. 16 that an increase in the regular property tax levy, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, is hereby authorized for the 2019 levy in the amount of \$5,398,451 which excluding the aforementioned additions results in an increase of \$50,482, or .96% percent from the previous year.

DATED this 6th day of November, 2018.

BOARD OF COMMISSIONERS

RICK VERLINDA, Member


RON GEHRKE, Member


DON ELLIS, Member

Vacant
POSITION #4, Member


DAVE MAEHRN, Chair

ADOPTED at a regular meeting of the Board of Commissioners of King County Fire Protection District No. 16, held on November 6, 2018.


KATE HANSEN, Secretary
Board of Commissioners



KING COUNTY FIRE PROTECTION DISTRICT NO.16
7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

RESOLUTION NO. 18-08

PROPERTY TAX LEVY

2019

BE IT RESOLVED by the Commissioners of King County Fire Protection District No. 16 as follows:

1. That the County Assessor has notified the Commissioners of King County Fire Protection District No. 16 that the assessed valuation of real properties lying within the boundaries of said District for the assessment year of 2018 and tax year 2019 is estimated to be \$ 8,068,671,437.
2. That the Honorable County Council of King County, Washington, be and is hereby requested to make a levy for 2018 for said King County Fire Protection District No. 16 totaling \$ 6,748,451.

A. Expense Fund	\$ 5,395,035
B. Relevy for Prior Year Refunds	\$ 3,416
C. Bonds	\$ 1,350,000

3. That pursuant to RCW 84.52.125 the Fire District hereby protects the district's tax levy from pro-rationing under RCW 84.52.010(2) by imposing up to a total of twenty-five cents per thousand dollars of assessed value of the tax levies authorized under RCW 52.16.140 and 52.16.160 outside of the five dollars and ninety cents per thousand dollars of assessed valuation limitation established under RCW 84.52.043(2), if those taxes otherwise would be prorated under RCW 84.52.010.
4. That certified copies of this resolution, together with exhibits, be delivered to:

Clerk's Office
Metropolitan King County Council
516 Third Avenue
Room W-1200
Seattle, WA 98104

Hazel Gantz
Accounting Division
King County Dept. of Assessments
500 Fourth Avenue
Room 709
Seattle, WA 98104

ADOPTED at a meeting of the Board of Commissioners of King County Fire Protection
DATED this 6th day of November 2018.

BOARD OF COMMISSIONERS



RICK VERLINDA, Member



RON GEHRKE, Member



DON ELLIS, Member

Vacant

POSITION #4, Member



DAVE MAEHRN, Chair

ADOPTED at a regular meeting of the
Board of Commissioners of King County
Fire Protection District No. 16, held on November 6, 2018.



KATE HANSEN, Secretary
Board of Commissioners



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

RESOLUTION NO. 18-09

BENEFIT CHARGE (RCW 52.18) 2018

A resolution of the Board of Fire Commissioners of King County Fire Protection District No. 16 imposing a benefit charge on personal property and improvements to real property within the District for calendar year 2019

WHEREAS, the Board of Fire Commissioners of a fire district may, by resolution, for fire protection district purposes authorize by law, fix and impose a benefit charge on personal property and improvements to real property, which are located within the fire protection district on the date specified, and which have or will receive benefits provided by the fire protection district, to be paid by the owners of the property; and

WHEREAS, on April 23, 2013, the voters of the District authorized the imposition of a benefit charge for a period of six (6) years commencing in 2014; and

WHEREAS, pursuant to RCW 52.18.060(2) a public hearing was held on October 16, 2018; and continued to November 6, 2018; and

WHEREAS, the Board determined that the measurable benefits resulting from the services afforded by the District exceed \$9,000,000, and

WHEREAS, the Board determined that the methodology utilized and set forth in the report of the public hearing reasonably takes into consideration the facts and circumstances of each property for which a benefit charge is imposed, and further that each individual benefit charge is reasonably proportioned to the measurable benefits to the property resulting from the services afforded by the District;

WHEREAS, at the conclusion of the public hearing on November 6, 2018, and after deliberations held thereafter, it was moved and passed that the benefit charge for calendar year 2019 be set at an amount not to exceed \$3,200,000; now therefore, be it

RESOLVED by the Board of Commissioners of King County Fire Protection District No. 16 as follows:

1. Amount. The benefit charge to be collected in 2019 is hereby established at \$3,200,000.

2. Specification and Benefit Charge. The apportioned benefit charges to be applied to specific commercial, residential and personal property within the District shall be in accordance with the "Schedule for Fire Benefit Charges" as established by King County Fire Protection District No. 16.

ADOPTED by the Board of Commissioners of King County Fire Protection District No. 16 at the regular open public meeting on the 6th day of November 2018.

BOARD OF COMMISSIONERS



RICK VERLINDA, Member



RON GEHRKE, Member



DON ELLIS, Member

Vacant

POSITION #4, Member



DAVE MAEHREN, Chair

ADOPTED at a regular meeting of the Board of Commissioners of King County Fire Protection District No. 16, held on November 6, 2018.



KATE HANSEN, Secretary
Board of Commissioners



KING COUNTY FIRE PROTECTION DISTRICT NO.16

**7220 NE 181st Street
KENMORE, WA 98028**

BUSINESS: 425-354-1780 FAX: 425-354-1781

RESOLUTION NO. 18-10

**RESOLUTION TO APPROVE ALLOCATION OF FUNDS FOR THE NORTHEAST
KING COUNTY REGIONAL PUBLIC SAFETY COMMUNICATIONS AGENCY
(NORCOM) 2019 FINANCIAL PARTICIPATION**

WHEREAS, the Northeast King County Regional Public Safety Communications Agency (NORCOM) was formed November 01, 2007; and

WHEREAS, NORCOM is in the process of adopting its annual budget for 2019; and

WHEREAS, the NORCOM Interlocal Agreement, to which King County Fire District No. 16 is a party, requires that the Board of Fire Commissioners approve the District's allocation for the NORCOM budget; now therefore, be it

RESOLVED, that the King County Fire Protection District No. 16 Board of Commissioners hereby approves the District's allocation of funds for the 2019 NORCOM budget as presented in the NORCOM 2019 Revenue Summary adopted by NORCOM Governing Board in the amount of \$189,159.00.

DATED this 6th day of November 2018.

BOARD OF COMMISSIONERS

RICK VERLINDA, Member

RON GEHRKE, Member



DON ELLIS, Member

Vacant

POSITION #4, Member



DAVE MAEHREN, Chair

ADOPTED at a regular meeting of the
Board of Commissioners of King County
Fire Protection District No. 16, held on
November 6th, 2018



KATE HANSEN, Secretary
Board of Commissioners