



## KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181<sup>st</sup> Street  
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

---

### MINUTES

January 2, 2018

### REGULAR MEETING BOARD OF COMMISSIONERS

#### I. OPENING OF MEETING

Commissioner Armanini called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Carolyn Armanini, Don Ellis, Dave Maehren, Kae Peterson, and Rick Verlinda. Also present was Fire Chief Jim Torpin, Legal Counsel Kinnon Williams, Board Secretary Kate Hansen, Deputy Chief Eric Magnuson, Battalion Chief Tagart, Lieutenant John Burros, Firefighter Ryan Davis, Firefighter Jeremy Jamerson, and members of the public.

#### II. OATH OF OFFICE

2.1 Commissioner Rick Verlinda took the Oath of Office for Commissioner Position #1.

#### III. APPROVAL OF THE AGENDA

*Commissioner Ellis moved to approve the agenda. Commissioner Maehren seconded. The motion passed 5-0.*

#### IV. PUBLIC COMMENT

Lake Forest Park resident Mike Dee addressed the Commissioners with the following comments:

- o Mr. Dee welcomed incoming Commissioner Verlinda and thanked outgoing Commissioner Adman for his service.

#### V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

5.1 Selection of 2018 Board Chair and Vice Chair

*Commissioner Maehren nominated Commissioner Armanini for the position of Board Chair. Commissioner Peterson seconded. The motion passed 4-1.*

*Commissioner Armanini nominated Commissioner Maehren for the position of Vice Chair. Commissioner Peterson seconded. The motion passed 5-0.*

#### VI. BOARD RESOLUTIONS

6.1 None

#### VII. REPORTS

7.1 Fire Chief Report

No written report was submitted. Chief Torpin reported:

- Commissioner Verlinda will meet with Chief Torpin, Legal Counsel Williams, and HR Administrator Moore to complete his Commissioner Orientation.
- The Commissioner's Anti-Harassment Training will take place at 4:15 PM on Tuesday, February 6<sup>th</sup>.
- Commissioner Maehren asked if operations were affected by the recent snow. Chief Torpin reported there was a minor accident caused by one of the aid cars sliding on ice, but no other impacts.

7.2 Commissioner Reports

- Commissioners will bring forward any goals or plans for 2018 at the next meeting.
- Commissioner Verlinda would like to attend a New Commissioner Orientation put on by the King County Fire Commissioner's Association on January 26<sup>th</sup>. The commission approved Commissioner Verlinda's request. Commissioner Verlinda will work with AS Hansen to complete registration.

**VIII. CONSENT AGENDA**

8.1 Vouchers

- The General Fund Vouchers totaled \$79,492.62 and Reserve Fund Vouchers totaled \$2,506.63

8.2 Meeting Materials

- Regular Board Meeting of December 19, 2017.

*Commissioner Ellis moved to approve the consent calendar as presented. Commissioner Maehren seconded. The motion passed 5-0.*

**IX. EXECUTIVE SESSION**

9.1 None

**X. ADJOURNMENT**


The meeting adjourned at 5:13PM

**NEXT MEETING DATE**

The next regularly scheduled Commissioners meeting is for January 16, 2018

Attachments: Agenda, Commissioner Verlinda Oath of Office.

**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_

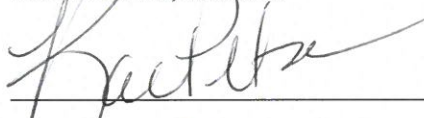
**RICK VERLINDA, Member**

  
\_\_\_\_\_

**CAROLYN ARMANINI, Chair**



**DON ELLIS**, Member

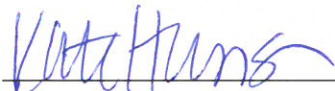


**KAE PETERSON**, Member



**DAVE MAEHREN**, Member

**ATTEST**



**KATE HANSEN**, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on January 16, 2018



## Northshore Fire Department

Headquarters Station, 7220 181st Street, Kenmore, WA

---

### Board of Commissioners Regular Meeting Agenda

Tuesday, January 2, 2018

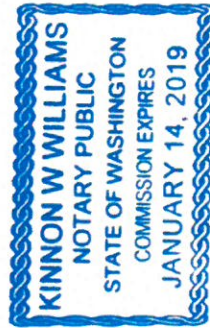
5:00 PM

- I. **Open Meeting**
- II. **Oath of Office**
  - 2.1 Administration of the Oath of Office for Commissioner Rick Verlinda
- III. **Approval of Agenda**
- IV. **Public Comment**
- V. **Board Discussion and Possible Action Items**
  - 5.1 Selection of 2018 Board Chair and Vice Chair
- VI. **Board Resolutions**
  - 6.1 None
- VII. **Reports**
  - 7.1 Fire Chief's Report
  - 7.2 Commissioner Reports
- VIII. **Consent Agenda**
  - 8.1 Approval of Vouchers
  - 8.2 Approval of Meeting Minutes of December 19, 2017
- IX. **Executive Session**
  - 9.1 None
- X. **Adjournment**
  - Next Regular Meeting:     **January 16, 2018 at 5:00 PM**



## Oath of Office

I, Rick Verlinda, having been duly elected to the office of King County Fire Protection District No. 16, Commissioner Position No.1, do solemnly swear that I will faithfully and impartially discharge the duties of this office as prescribed by law and to the best of my ability, and that I will support and maintain the Constitution of the State of Washington and of the United States of America.



Signature

SUBSCRIBED AND SWORN before me this 2<sup>nd</sup> day of January, 2018

Notary Public in and for the State of Washington, residing at Kenmore, Washington.