



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

May 21, 2019

REGULAR MEETING BOARD OF COMMISSIONERS

at Northshore Fire Department's Headquarters Station 51

I. OPENING OF MEETING

1.1 Roll Call

Chair Suzanne Greathouse called the meeting to order at 5:00 PM.

The meeting was held for three minutes to address recording equipment change-over.

Persons in attendance were Commissioners Rick Verlinda, Ron Gehrke, Don Ellis, Suzanne Greathouse, and Dave Maehren. Also present was Legal Counsel Scott Missall, Legal Counsel Emily Miner, Board Secretary Kate Hansen, Deputy Chief Eric Magnuson, Firefighter Gunnar Seefeld, Lieutenant Anders Hansson, Firefighter Tim Tyler, Battalion Chief Doug Knight, Firefighter Todd McInturff, and fourteen members of the public.

1.2 Adoption of Meeting Minutes of May 14th

Commissioner Ellis moved to approve the Minutes of May 14th. Commissioner Gehrke seconded. The motion passed all in favor.

II. APPROVAL OF THE AGENDA

Commissioner Maehren requested that Item 4.5 be moved to Item 4.1.

Commissioner Maehren moved to approve the agenda as amended. Commissioner Verlinda seconded. The motion passed all in favor.

III. PUBLIC COMMENT

- o Lake Forest Park resident Mike Dec addressed the Commissioners with miscellaneous comments.
- o Local 2459 President Anders Hansson addressed the Commissioners regarding potential Fire Department Regionalization.
- o Woodinville Fire Commissioner Mike Millman addressed the Commissioners regarding potential Fire Department Regionalization.

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 Department Leadership Transition and Next Steps

Commissioner Greathouse reported that legal counsel is preparing a memo outlining recommendations related to next steps including regionalization and other current issues. The memo will be presented at the June 4th meeting. Legal Counsel recommended that Deputy Chief

Magnuson continue as Acting Chief until further discussion and consideration by the board has occurred. The board discussed.

Commissioner Ellis moved to appoint Deputy Chief Magnuson as Acting Fire Chief. Commissioner Gehrke seconded. The board discussed. The motion passed unanimously.

4.2 Employee Recognition

Commissioner Verlinda presented options for Employee Retirement Recognition by the Board of Commissioners and ideas for formalizing the board's involvement in retirement recognition. The board discussed.

The board agreed to move forward with reviewing potential changes and improvements to Employee Retirement Recognition practices. The board will review Commissioner Verlinda's proposed policies. Commissioner Verlinda and Acting Chief Magnuson will discuss the solicitation of input from district employees. The topic will be further discussed at the end of July.

4.3 Access to Legal Services

Commissioner Greathouse reported that legal counsel is drafting a memo for the June 4th meeting that will outline recommended Board practices for accessing legal services. Presently, board members should only access legal counsel through Acting Chief Magnuson for district business. The board shall access legal counsel through the Chair for Board business. The board discussed.

4.4 Commissioner Meet and Greet

Commissioner Greathouse stated that legal counsel recommends any meetings with other legislative bodies be postponed until the board has addressed current issues requiring board focus, and that when such a gathering does occur, it be as a Public Meeting. The board discussed.

Commissioner Maehren moved to accept the invitation from Shoreline and that the Chief and Board Chair be directed to find a mutually agreeable date and location for an open public meeting to discuss items of mutual interest. Commissioner Ellis seconded. The motion passed unanimously.

Commissioner Maehren moved to accept the invitation from Woodinville and that the Chief and Board Chair be directed to find a mutually agreeable date and location for an open public meeting to discuss items of mutual interest. Commissioner Verlinda seconded. The board discussed. The motion passed unanimously.

4.5 July Meeting Schedule

The board discussed potential alternative meeting dates to July 3rd.

Commissioner Maehren moved to cancel the July 3rd meeting. Commissioner Verlinda seconded. The board discussed. The motion passed unanimously.

V. BOARD RESOLUTIONS

5.1 None

VI. REPORTS

6.1 Fire Chief Report

No written report was submitted.

- o Acting Chief Magnuson presented a proposed funding change from King County EMS for the Mobile Integrated Health (MIH) program. Additional materials will be provided for board review and possible action at the June 4th meeting.

- Acting Chief Magnuson answered Commissioner questions
- 6.2 Commissioner Reports
 - Commissioner Maehren asked questions regarding department diversity in hiring.
 - Commissioner Verlinda reported on the new Multi-Factor Authentication for department network access.
 - Commissioner Verlinda gave an update on donations to the Peruvian Fire Department.

VII. CONSENT AGENDA

- 7.1 Vouchers
 - The General Fund Vouchers totaled \$34,721.46 and Reserve Fund Vouchers totaled \$2,621.63

The board discussed voucher approval processes.

Commissioner Ellis moved to accept the consent agenda. Commissioner Gehrke seconded. The board discussed. The motion passed unanimously.

VIII. NEXT MEETING AGENDA

- 8.1 Future Agenda Items

The following items are slated for the June 4th Meeting:

- Badge Pinning Ceremony
- AMR Contract Addendum
- Hiring Diversity Policy Presentation
- NUD / North City Shake Alert
- Legal Counsel Memo (Suggestions to Board)
- Update on Scheduling of Joint Legislative Meeting

IX. EXECUTIVE SESSION

- 9.1 None

X. ADJOURNMENT

The meeting adjourned at 6:22PM

NEXT MEETING DATE

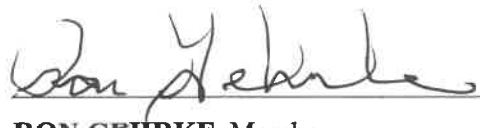
The next regularly scheduled Commissioners meeting is for June 4, 2019

Attachments: Agenda

BOARD OF COMMISSIONERS



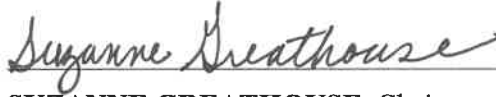
RICK VERLINDA, Member



RON GEHRKE, Member



DON ELLIS, Member



SUZANNE GREATHOUSE, Chair



DAVID MAEHREN, Member

ATTEST



KATE HANSEN, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on June 4, 2019