



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

March 4, 2020

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51

I. OPENING OF MEETING

1.1 Roll Call

Chair Dave Maehren called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Rick Verlinda, Josh Pratt, Rick Webster, and Dave Maehren. Also present was Acting Fire Chief Eric Magnuson, Fire Chief Greg Ahearn, Legal Counsel Matt Paxton (via conference video), Board Secretary Kate Hansen, Lieutenant Anders Hansson; Battalion Chief Matt Hochstein; Captain John Burrow; and two members of the public. Absent was Commissioner Don Ellis

1.2 Adoption of Minutes of February 19, 2020

Commissioner Pratt moved to approve the minutes of February 19th as presented. Commissioner Webster seconded. The motion passed 3-0 with Commissioner Maehren abstaining.

II. PUBLIC COMMENT

2.1 Lake Forest Park resident Mike Dee addressed the Commissioners with miscellaneous comments.

III. APPROVAL OF THE AGENDA

3.1 *Commissioner Verlinda moved to approve the agenda. Commissioner Pratt seconded. The board discussed. The motion passed unanimously.*

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 District Operations

A. Station 57 Remodel

- o Acting Chief Magnuson and the board discussed current progress and proposed additions to the scope of work. Commissioner Webster and Acting Chief Magnuson will further discuss the board's questions with TCA.

B. Discussion of Fire Chief's Retirement Celebration

- o Staff will determine details for Acting Chief Magnuson's retirement celebration, to occur at the March 18th meeting.

C. Fire Chief Consolidation Proposal

- Chief Ahearn introduced provisional Deputy Chief Davis. Provisional Battalion Chief and Lieutenant appointments have also been made. Discussions are underway with Local 2459 to determine Chief Administrative Officer coverage at Northshore Fire.
- Joint Union Meetings will occur between Northshore Fire and Woodinville Fire & Rescue as planning proceeds.
- Board Chair Roger Collins and Vice Chair Mike Millman will be serving on a consolidation sub-committee representing the Woodinville Fire & Rescue Commissioners. Chair David Maehren and Commissioner Rick Verlinda will serve as consolidation representatives for the Northshore Fire Commissioners.

D. Fourth Quarter Financial Report

- Acting Chief Magnuson answered questions on the Fourth Quarter Financial Report.

4.2 Board Procedures and Organization

A. Access to Legal Council Policy

- Commissioner Maehren reported that he has not had the opportunity to revise the policy. The topic will be discussed at a later meeting.

4.3 Regionalization and Merger Discussion

Northshore Fire and Woodinville Fire & Rescue are working to schedule a joint board meeting in March. The anticipated date is March 18th.

Commissioner Maehren reported that he gave an update to the Lake Forest Park City Council on district activities.

V. **BOARD RESOLUTIONS**

5.1 None

VI. **CONSENT AGENDA**

6.1 Vouchers

- The General Fund Vouchers totaled \$121,865.33 and Reserve Fund Vouchers totaled \$3,665.36

Commissioner Pratt moved to approve the consent calendar. Commissioner Verlinda seconded. The motion passed unanimously.

VII. **COMMISSIONER COMPENSATION**

7.1 Review of Commissioner Compensation Claims

- The board reviewed compensation claims

7.2 Approval of Commissioner Compensation Claims

Commissioner Webster moved to approve the Commissioner compensation claims as presented. Commissioner Verlinda seconded. The motion passed unanimously.

VIII. **REPORTS**

8.1 Fire Chief Report

In addition to the written report provided in the meeting materials, Acting Chief Magnuson reported:

- Acting Chief Magnuson gave an update on local response to COVID-19.

- o Acting Chief Magnuson reported that one of the current firefighter recruits had to be let go from the Academy.
- o Commissioner Verlinda asked about the Board Secretary position with AS Hansen moving into the Training Consortium. Chief Ahearn and Magnuson reported that for now she will continue in the Board Secretary position as well.

8.2 Commissioner Reports

- o Chief Maehren asked that the Chiefs continue to explore expanded communications with the public.

8.3 Legal Counsel Reports

- o Legal Counsel reviewed a contract for Northshore Fire.
- o Legal Counsel Paxton reported that the district was named in a lawsuit which has been filed in response to a public records request. Legal Council is monitoring the lawsuit. No actions is required at this time.

IX. UPCOMING BOARD AGENDAS

9.1 Setting of Future Meeting Agenda(s)

Items were added to future meeting agendas

X. EXECUTIVE SESSION

9.1 None

XI. ADJOURNMENT

The meeting adjourned at 6:00PM

NEXT MEETING DATE

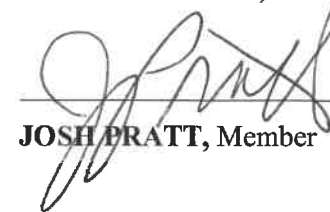
The next regularly scheduled Commissioners meeting is for March 18th.

Attachments: Agenda and Fire Chief's Report

BOARD OF COMMISSIONERS



RICK VERLINDA, Member

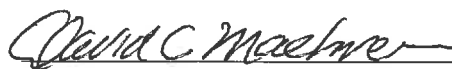


JOSH PRATT, Member

DON ELLIS, Member



RICK WEBSTER, Member



DAVID MAEHREN, Member

ATTEST



KATE HANSEN, Secretary

King County Fire Protection District No. 16

Adopted at a Special Meeting of the Board of Commissioners on March 19, 2020



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Board of Commissioners Regular Meeting Agenda

Wednesday, March 4, 2020

5:00PM

I. Open Meeting

- 1.1 Roll Call
- 1.2 Adoption of Meeting Minutes of February 19, 2020

II. Public Comment

- 2.1 Public Comment

III. Approval of Agenda

- 3.1 Approval of the Meeting Agenda

IV. Board Discussion and Possible Action Items

- 4.1 District Operations
 - A. Station 57 Remodel
 - B. Discussion of Fire Chief's Retirement Celebration
 - C. Fire Chief Consolidation Proposal
- 4.2 Board Procedures and Organization
 - A. Access to Legal Counsel Policy
- 4.3 Regionalization and Merger Discussion

V. Board Resolutions

- 5.1 None

VI. Consent Agenda

- 6.1 Vouchers

VII. Commissioner Compensation

- 7.1 Review of Commissioner Compensation Claims
- 7.2 Approval of Commissioner Compensation Claims

VIII. Reports

- 8.1 Fire Chief Report
- 8.2 Commissioner Reports



8.3 Legal Counsel Report

IX. Upcoming Board Agendas

9.1 Setting of Future Meeting Agenda(s)

X. Executive Session

10.1 None

XI. Adjournment

Next Regular Meeting: March 18, 2020 at 5:00 PM

Project Name: Northshore FD - Fire Station No. 57 Remodel

Project Item No.

Project No. Source Documents:

Date: 2/28/2020

Contractor: Regency NW Construction, Inc.

Contractor Ref. No. RNW COR 3

Description: Phase 2 Revisions - Per TCA Drawings Dated 2/1/2020. Includes Appliances. The electrical scope has not been defined todote. We are still awating final pricing from several subs (Noted ROM Below)

1. DIRECT CRAFT LABOR COST (from attached cost breakdown form) \$ 64,274.00

a. crew (apprentices, journeymen, & laborers)	\$	54,935.04
b. foreman	\$	-
c. lead foreman	\$	-
DIRECT LABOR SUBTOTAL		\$ 54,935.04
Labor Markups		
d. direct supervision (NTE 15% of 1a)	\$	8,240.26
e. safety (NTE 2% of lines 1a, b, & c)	\$	1,098.70

2. MATERIAL COST (from attached cost breakdown form) \$ 92,681.00

3. EQUIPMENT COST (from attached cost breakdown form) \$ -

4. SMALL TOOLS (NTE 3% of 1a & b) \$ 1,648.05

SUBTOTAL 1 thru 4 \$ 158,603.00

5. OVERHEAD & PROFIT \$ 15,860.00

a. NTE 10% portion of 1, 2, 3, & 4 \$ 15,860.30

6. SUBCONTRACTORS \$ 54,150.00

a. Bird Elec - ROM	\$	7,500.00	ROM
b. DB Solutions - HVAC ROM	\$	2,850.00	See attached
c. Robson - Plumbing ROM	\$	16,800.00	See attached
d. Olympic Drywall ROM	\$	14,500.00	ROM
e. EDI - Painting	\$	2,500.00	ROM
f. Diamond Concrete Polishing	\$	2,500.00	ROM
g. Great Floors	\$	1,500.00	ROM
h. Fire Sheild	\$	3,000.00	ROM
Mehrer Drywall	\$	3,000.00	ROM
i.	\$	-	

7. OVERHEAD & PROFIT ON SUBCONTRACTORS \$ 4,332.00

a. NTE 8% of Line 6 \$ 4,332.00

8. INSURANCE \$ 5,137.00

a. payroll driven liability insurance	1.65 % of 1	\$	1,060.52
b. volume driven liability insurance	1.75 % of 1-7	\$	4,076.54

9. BONDING 2.50 % of 1-8 \$ 5,952.00

TOTAL COST \$ 244,034.00

FA Cost Breakdown

Project Name: Northshore FD - Fire Station No. 57 Remo
 Project No.
 Contractor: Regency NW Constructiton, Inc.

FA No. 0
 Date: 2/28/2020
 Contractor Ref. No. RNW COR 3

Description	Quantity	Unit Type	Labor		Material		Equipment		Total Cost
			Unit \$	Cost	Unit \$	Cost	Unit \$	Cost	
				\$ -		\$ -		\$ -	\$ -
Added Duration and Coordintion	320	hrs	\$74.64	\$ 23,884.80	\$25.00	\$ 8,000.00		\$ -	\$ 31,884.80
8 Wks of added scope	0			\$ -		\$ -		\$ -	\$ -
Demo	120	hrs	\$74.64	\$ 8,956.80	\$10.00	\$ 1,200.00		\$ -	\$ 10,156.80
Framing	120	hrs	\$74.64	\$ 8,956.80	\$20.00	\$ 2,400.00		\$ -	\$ 11,356.80
Entry Door R/R	32	hrs	\$74.64	\$ 2,388.48	\$0.00	\$ -		\$ -	\$ 2,388.48
Builders Hardware	1	lot			\$2,741.00	\$ 2,741.00		\$ -	
Glazing at Entry	1	lot		\$ -	\$850.00	\$ 850.00		\$ -	\$ 850.00
By Pass Doors	32	hrs	\$74.64	\$ 2,388.48		\$ -		\$ -	\$ 2,388.48
Builder Hardware	1	lot		\$ -	\$2,024.00	\$ 2,024.00		\$ -	\$ 2,024.00
Disposal	2	ea		\$ -	\$750.00	\$ 1,500.00		\$ -	\$ 1,500.00
Final Clean	16	hrs	\$74.64	\$ 1,194.24	\$15.00	\$ 240.00		\$ -	\$ 1,434.24
Casework Install RNW	80	hrs	\$74.64	\$ 5,971.20		\$ -		\$ -	\$ 5,971.20
Casework Material Only	1	lot			\$44,558.00	\$ 44,558.00		\$ -	
Appliances				\$ -		\$ -		\$ -	\$ -
Albert Lee	1	lot		\$ -	\$28,888.00	\$ 28,888.00		\$ -	\$ 28,888.00
Kitchen Expansion Into Office 106				\$ -		\$ -		\$ -	\$ -
Demo Casework	8	hrs	\$74.64	\$ 597.12	\$10.00	\$ 80.00		\$ -	\$ 677.12
Mod Countertop	8	hrs	\$74.64	\$ 597.12	\$25.00	\$ 200.00		\$ -	\$ 797.12
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
Freight/Delivery Costs				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
Subtotal				\$ 54,935.04		\$ 92,681.00		\$ -	\$ 100,317.04
Foreman				\$ -				\$ -	\$ -
Foreman				\$ -				\$ -	\$ -
Lead Foreman				\$ -				\$ -	\$ -
Lean Foreman				\$ -				\$ -	\$ -
Total Cost of Work				\$ 54,935.04		\$ 92,681.00		\$ -	\$ 100,317.04

COP Wage Rates

Project Name: Northshore FD - Fire Station No. 57 Remodel

Project No.:

Contractor: Regency NW Construction, Inc.

Trade & Position	Carp								
Rate Schedule Date*	01/23/20								
Prevailing Wage (incl. Benefits)	\$ 62.44								
1. Hourly Wage Rate	\$ 62.44								
2. Hourly Benefits									
Subtotal	\$ 62.44								
3. FUI % of 1	Rate								
	0.80%	\$ 0.50							
4. FICA % of 1	6.20%	\$ 3.87							
5. MEDICARE % of 1	1.45%	\$ 0.91							
6. SUI % of 1 (insert correct % to right)	5.72%	\$ 3.57							
7. L&I WC Premium (amount per hour)		\$ 3.35							
Total (incl. payroll taxes)		\$ 74.64							
Normal 1.5x Overtime Rates Calculate Automatically									
OT Wage Rate @ 1.5x	\$ 93.66								
Benefits									
Subtotal	\$ 93.66								
Taxes Lines 3-6	\$ 13.27								
L&I WC Premium	\$ 3.35								
Total Overtime Rate	\$ 110.28								
Premium Portion Only	\$ 35.64								

Form Revised 12/1/2009

NOTES:

- * Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.
- Lines 1 & 2 are basic wages and benefits (see General Conditions 7.02 B.7.a(1)). The percentage does not vary by firm.
- Line 3 (FUI) is Federal Unemployment Tax Act (see general conditions 7.02 B.7.a(3)). The percentage does not vary by firm.
- Line 4 (FICA) is Federal Insurance Compensation Act/Social Security (see general conditions 7.02B.7(3)). The percentage does not vary by firm.
- Line 5 (Medicare) is FICA medical aid (see general conditions 7.02 B.7.a(3)). The percentage does not vary by firm.
- Line 6 (SUI) is State Unemployment Insurance (see general conditions 7.02 B.7.a(3)). The percentage rate varies by firm.
- The Contractor shall verify its rate and enter the appropriate percentage in the box provided.
- Line 7 (L&I) is the Workers' Compensation premium, which is based on risk classification for the trade and firm (see general conditions 7.02 B.7.a(2)).
- The Contractor shall verify its rate for each trade and enter the appropriate dollar amount in each column on Line 7.

Wollin Woodworking Inc.

725 North 1st Street Mt. Vernon WA 98273

Cell (360) 929-5895

Fax (360) 588-4786

Proposal/Contract

Regency NW

Date: February 13, 2020

RE: Fire Station 57 Remodel (Revised)

The following is the price you requested for the above mentioned project. This price includes cabinets, and counter tops per our standard commercial unit. Cabinets will meet all Architects specifications, and applicable AWI standards. Break out as follows.

Toilet and Shower 107, Lavatory 110, Toilet and Shower 128, Toilet and Shower 129

Total price \$8358.00

Deduct for omitting plastic laminate on restroom tops -\$1575.00

Additional cabinets in Laundry and Kitchen

\$18,152.00

Additional Caesar Stone tops throughout

\$19,623.00

Installation by others. RMW HRS

\$ 44,558

Thank you for the opportunity of bidding this project. We are looking forward to hopefully working together again soon. Please contact us if you have any questions.

Tyler Wollin
President

MATERIAL AND LABOR AS REQUIRED IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS.

FOR THE SUM OF As noted above (Tax excluded)

PAYMENT TO BE MADE AS FOLLOWS: ½ deposit, balance due upon delivery.

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKMAN'S COMPENSATION INSURANCE. DUE TO THE EVER INCREASING COSTS OF FUEL AND MATERIAL WE RESERVE THE RIGHT TO RAISE OUR PRICES ACCORDINGLY AND WILL DO SO IN WRITING.

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN _____ DAYS.

AUTHORIZED SIGNATURE

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO COMPLETE THIS CONTRACT AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

AUTHORIZED SIGNATURE



February 17, 2020

DB 1919

Regency Northwest

Project: NSFD, Fire Station 57 Remodel

Subject: DB COP-1, Phase 2 Revisions

We are pleased to provide a proposal to complete the HVAC revisions for this project. Pricing is based on the revised A2.2 drawings dated January 21, 2020.

Our price for this work is \$2,850

We Include:

1. Ducting of new range hood (furnished by others) to existing range hood duct
2. Dryer exhaust duct connection and new penetration for new dryer
3. Alter ductwork as feasible to accommodate for built-ins in bathroom 107

We Exclude:

1. Furnish or installation of hood
2. New range hood roof termination or duct riser
3. Stainless steel hood valance or wall flashing between oven and hood (we can provide if necessary – just not in current budget)
4. Cleaning, modifications, or repairs to existing HVAC system or controls

Should you have any questions or require further information please do not hesitate to contact me.

Regards,

DJB Solutions

David Bodmer



The **ROBSON** Co.
Mechanical Contractor

SCOPE LETTER
FAX PROPOSAL

TO: RNW
PROJECT: Fire 57
BID DATE: 2/14/2020
BID TIME:

We propose to provide the labor and material for the Plumbing Portion of the project as per plan, specifications, and information provided as follows:

COP Phase 2 Revisions (Exclusive of WSST): **\$16,800.00**

Our Base Bid Includes (as shown on drawings):

Plumbing complete, Gas pipe to range

Our Proposal Excludes:

Cut and Patch (core drilling, concrete/asphalt removal & replacement, concrete saw cutting, dewatering, housekeeping pads, heat trace, asbestos, painting, fire stopping, access doors, roofing, site restoration & structural modifications).

Wet side mechanical, condensate VAV's and Piping

Hydronic piping (all piping for heating & cooling)

Controls, Balance, Mechanical (HVAC)

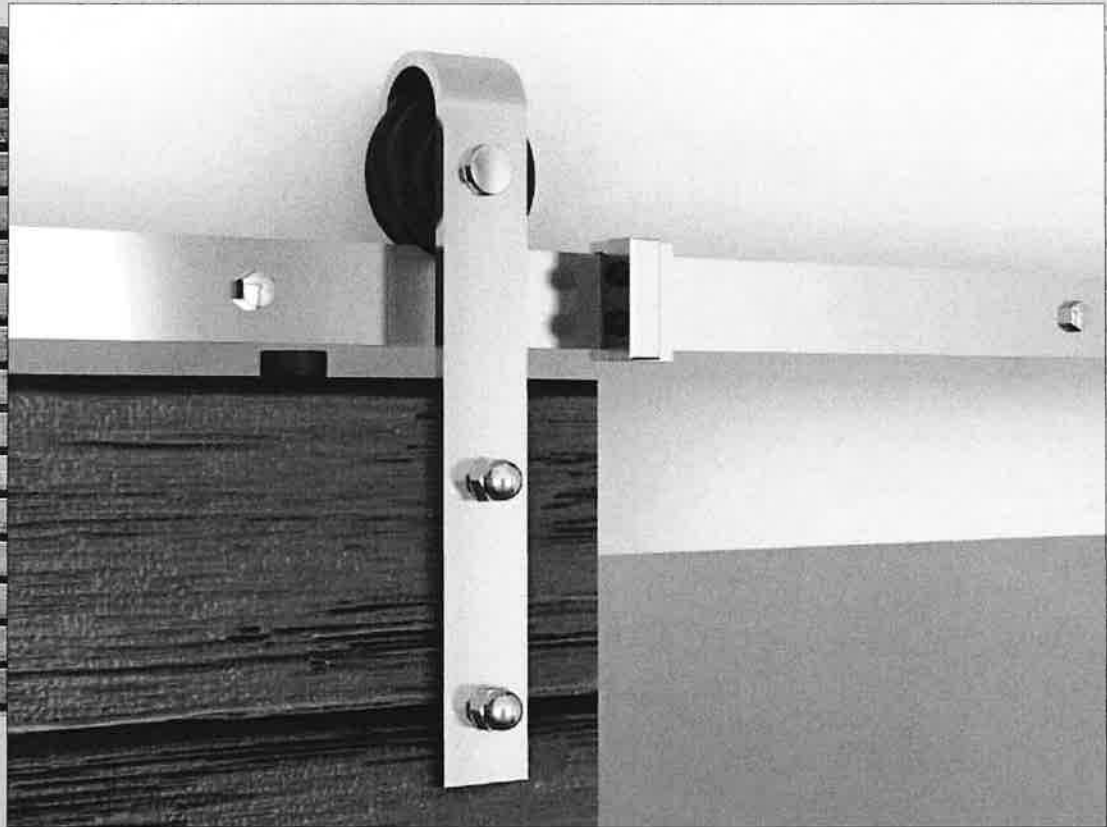
All wiring, starters & disconnects.

Cad Drawings

Excavation over 4'

We acknowledge addenda: 2

INTERIOR FLAT & ROUND TRACK HARDWARE



ORCA
HARDWARE



APPLICATIONS:	FINISHES:	TRACK KITS INCLUDE:
<p>Interior Sliding Doors up to 200 lbs. Maximum Door Thickness: 1-3/4" 1 Door Standard 2 Door Option with extra hangers, stops, guide</p>	<p>Flat Track Black Oil-Rubbed Bronze Satin Stainless</p> <p>Round Track Stainless Steel</p>	<p>Track 2 Hangers Spacers End Stops Anti-Jump Block <i>(only in Flat Track Kits)</i> Connector Plate <i>(for optional use, only in FT Kits)</i> All Fasteners Door Guide Instructions</p>



Orca Hardware warrants its products manufactured to be free from defects in materials and workmanship for a period of two (2) years from the date of purchase.

This limited warranty does not cover products that (i) are not the proper size for the application; (ii) are not installed in accordance with Orca Hardware's published installation instructions; (iii) are installed with improper or incorrect parts [Note: It is recommended that the products be installed with the Orca Hardware fasteners provided with the product]; (iv) have been, in the opinion of Orca Hardware, modified, repaired, or altered in any way without the express written consent of Orca Hardware v) are used for purposes which they are not designed or intended; or (vi) are subjected to misuse, abuse, negligence, or accident. The following costs and expenses are not covered by the provisions of this limited warranty: (i) labor costs for the removal and reinstallation of products; (ii) shipping and freight expenses required to return products to Orca Hardware; (id) normal maintenance; and (iv) economic losses.

Orca Hardware will replace the products which, in the opinion of Orca Hardware, are found to be defective, provided said products are returned to an Orca Hardware Authorized Dealer. Contact your authorized Orca Hardware Dealer at 800-999-5158 for return information.

ORCA HARDWARE SHALL IN NO EVENT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, INDIRECT, SPECIAL, OR PUNITIVE DAMAGES FOR ANY CLAIM WHETHER BASED ON CONTRACT, WARRANTY, TORT (INCLUDING, BUT NOT LIMITED TO, STRICT LIABILITY OR NEGLIGENCE), PATENT INFRINGEMENT, OR OTHERWISE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

This limited warranty is in place of all other warranties, expressed or implied, and excludes any warranties of fitness for a particular purpose or merchantability. No agent, representative, dealer, or employee of Orca Hardware has the authority to increase or alter the obligations of this limited warranty.

Note: Should the Product be considered a "consumer product" as may be covered by the Magnuson-Moss Federal Warranty Act, please be advised that. (1) Some states do not allow limitations on incidental or consequential damages or how long an implied warranty lasts, so that the above limitations may not fully apply; and (2) This warranty gives specific legal rights and a user may have other rights which may vary from state to state.





COMPONENT PARTS

PHOTO	MFG #	FINISH	DESCRIPTION
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Flat Track Additional Parts

	FTST-STOP-BL	Black	Extra Stops for Flat Track
	FTST-STOP-OB	Oil-Rubbed Bronze	
	FTST-STOP-SS	Satin Stainless	
	FT-GUIDE-BL	Black	Extra Floor Guide
	FT-BLOCK-BL	Black	Anti-Jump Block

Round Track Additional Parts

	RD-CONNECT-SS	Stainless Steel	Round Track Connector for Combining Tracks
	RDST-STOP-SS	Stainless Steel	Extra Stop for Drop Hangers
	RDTML-STOP-SS	Stainless Steel	Extra Stops for Top Mount Hangers
	RDTMR-STOP-SS		
	RD-GUIDE-SS	Stainless Steel	Extra Floor Guide

HOW TO ORDER

Standard Kits



Track Type	Hanger Type	Finish	Length
FT (Flat Track)	ST (Std Drop Hanger)	OB (Oil-Rubbed Bronze)	6 (6' Foot Track)
	TM (Top Mount)	BL (Black)	8 (8 Foot Track)
	SK (Spoke Wheel)	SS (Satin Stainless)	
RT (Round Track)	ST (Std Drop Hanger)	SS (Stainless Steel)	6 (6' Foot Track)
	TM (Top Mount)		8 (8 Foot Track)

Kits with Optional Hangers

Order Standard Kit + HANGER

Track Type	Hanger Type	Finish
FT (Flat Track)	SP-HANGER (Spear Hanger)	OB (Oil-Rubbed Bronze)
	HS-HANGER (Horseshoe Hanger)	BL (Black)
	TM-HANGER (Top Mount)	SS (Satin Stainless)
	SK-HANGER (Spoke Wheel Hanger)	

Optional Hangers will be shipped with standard hangers.

More Ordering Examples

Order Standard Kit + order parts shown above

Example 1: 12 foot run for 2 doors: Order 2 6' kits

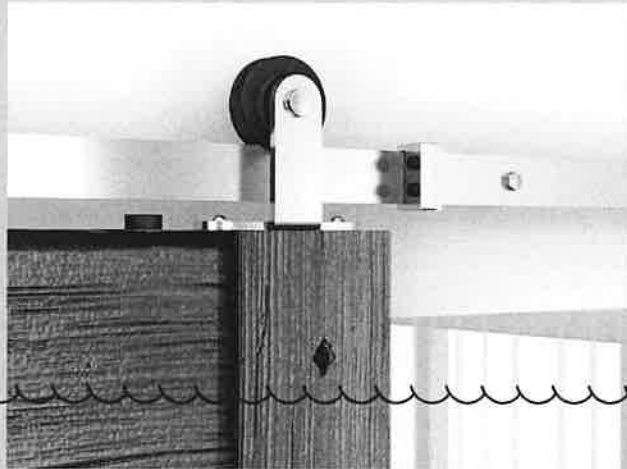
Example 2: 2 Doors on single 8' Flat Track: Order 1 8' kit, 2 hangers, 2 stops, 1 guide, 1 anti-jump block

Example 3: 2 Doors on single 8' Round Track: Order 1 8' kit, 2 hangers, 1 connector, 2 stops, 1 guide

FLAT TRACK

TOP MOUNT HANGER

Hanger Options

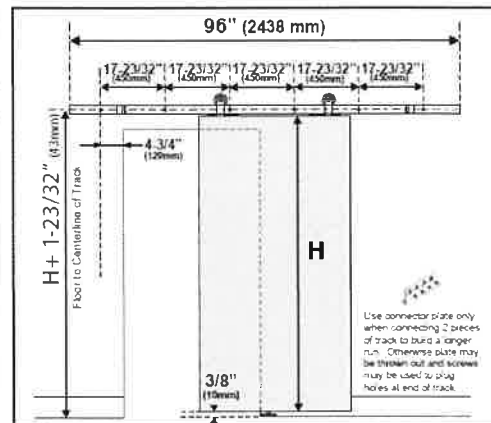
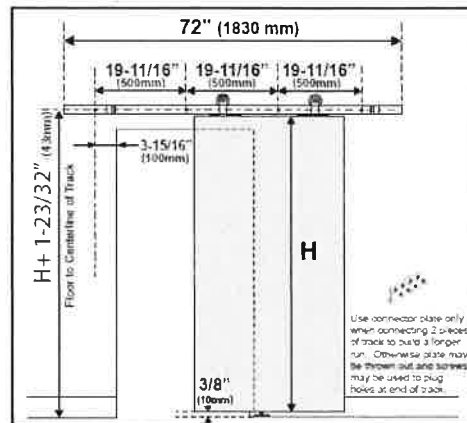
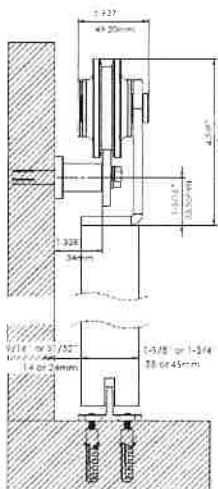


- Polymer Wheels for quiet operation
- 200 lbs per Door
- For Interior 1-3/8" or 1 3/4" Thick Doors
- All Fasteners Included

PHOTO	MFG #	FINISH	DESCRIPTION
	FTTM-HANGER-SS	Satin Stainless	Single Top Mount Hanger Option for Flat Track



SPECIFICATIONS



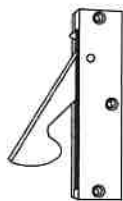
DOOR PULLS



TRIMCO#	1060	1061
OA	2-3/4" x 4-1/4"	2-1/16" x 3-1/8"
DP	13/16"	5/8"
BHMA	J403	J403

Br, Bz, Pl

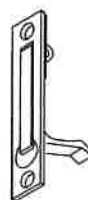
Flush Pull - Fine finish casting with black interior. Specify for same finish inside cup and outside.



TRIMCO#	1062
OA	5/16" x 1" x 4-1/4"

Br, Bz, Pl

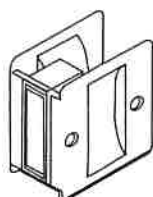
Concealed Door Pull
Non-handed. Side Mount. Mortises into edge and face of pocket door



TRIMCO#	1063
OA	3/4" x 3-7/8"

Br, Bz, Pl

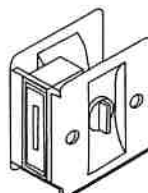
Concealed Door Pull
Edge Mount.



TRIMCO#	1064
OA	2-1/2" x 2-3/4"
BHMA	D08021

Br, Bz, Pl

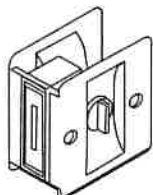
Pocket Door Pull
Passage Function.
1-3/8" and 1-3/4" Thick Doors.
For use on doors not requiring privacy.



TRIMCO#	1065
OA	2-1/2" x 2-3/4"
BHMA	D08031

Br, Bz, Pl

Pocket Door Pull *
Privacy Function. 1-3/8" Thick Doors. For use on bathroom and bedroom doors. Thumb turn on interior, safety release on exterior.

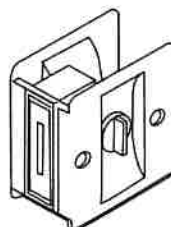


TRIMCO#	1065PA
OA	2-1/2" x 2-3/4"
BHMA	D08031

Br, Bz, Pl

Sliding Door Lock *
For use on patio and exterior doors. Thumb turn on interior only.

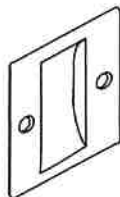
* Can be made to fit 1-3/4" Thick Door, must specify when ordering.



TRIMCO#	1065CD
OA	2-1/2" X 2-3/4"
BHMA	D08031

Br, Bz, Pl

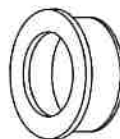
Sliding Door Lock *
For use on connecting doors. Thumb turn on both sides.



TRIMCO#	1064FCP
OA	2-1/2" x 2-3/4"
BHMA	D02202

Br, Bz, Pl

Flush Cup Pull
Can be used for pairs of doors.

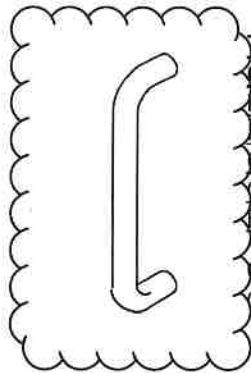


TRIMCO#	1059
OD	2-1/2"
ID	1-3/4"
DP	7/8"

Br, Bz, Pl

Flush Cup Pull
Use #7059 for Focal styling.

GRIPS



TRIMCO#	1194-1	1194-2	1194-3	1194-4
OA	6-3/4"	8-3/4"	10-3/4"	12-3/4"
M	3/4" Round	3/4" Round	3/4" Round	3/4" Round
P	2-3/4"	2-3/4"	2-3/4"	2-3/4"
CTC	6"	8"	10"	12"
CL	2"	2"	2"	2"
BHMA	J401	J401	J401	J401

Br, Bz, Pl, SS

Grip

Custom BTB mounting available. **ADA**

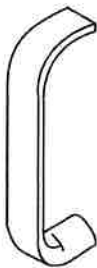


TRIMCO#	1195-1	1195-2	1195-3	1195-6	1195-3J	1195-6J
OA	9"	11"	13"	19"	13-1/4"	19-1/4"
M	1" Round	1" Round	1" Round	1" Round	1-1/4" Rd	1-1/4" Rd
P	3"	3"	3"	3"	3-1/2"	3-1/2"
CTC	8"	10"	12"	18"	12"	18"
CL	2"	2"	2"	2"	2-1/4"	2-1/4"
BHMA	J401	J401	J401	J401	J401	J401

Br, Bz, Pl, SS

Grip

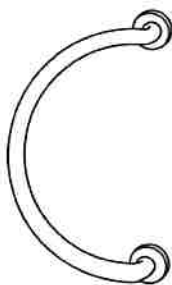
fOCAL option is available. **ADA**



TRIMCO#	1199-1	1199-2
OA	6-1/2"	8-1/2"
M	1" Half Round	1" Half Round
P	2"	2"
CTC	6"	8"
CL	1-1/2"	1-1/2"
BHMA	J401	J401

Br, Bz, Pl, SS

Grip Offset ADA



BP Shown

TRIMCO#	1748	1748-1
OA	6-3/4" x 12-3/4"	7" x 13"
M	3/4" Round	1" Round
P	3-3/8"	3-1/2"
CTC	12"	12"
CL	2-5/8"	2-1/2"
BHMA	J402	J402

Br, Bz, Pl, SS

Grip Offset

fOCAL option is available. Priced individually. Style plates required, specify. **ADA**

NOTE: These pulls are covered by warranty if ordered with BP4 Back Plates ad "L" or "M" mounting.

Standard Mountings - See Page 3.

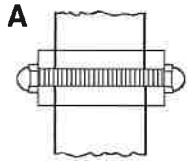
STANDARD MOUNTING METHODS:

Add "W" to prep for Glass Mount. Specify Glass Thickness, Hole Diameter and Finish.

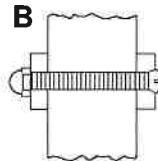
Non-Standard Preps available by quotation only.

Products marked "Combo Pack" include fastening kit for mounting to wood, concrete and plaster/drywall.

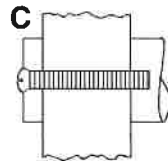
All fasteners for 1-3/4" wood or metal doors unless otherwise specified.



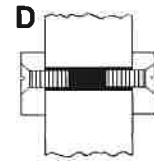
A
Threaded Stud
and Cap Nut



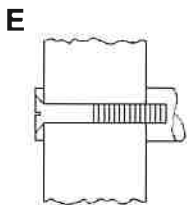
B
Thru-Bolt
and Cap Nut



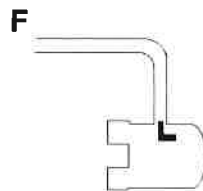
C
Thru-Bolt
and Cast Lug
Not for glass mounting



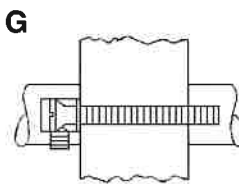
D
Machine Screws and
Threaded Sleeve



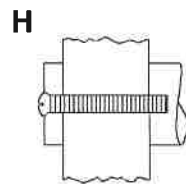
E
Thru-Bolt and
Finish Washer
Not for glass mounting



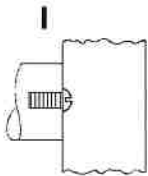
F
J-20 Hook (For Push
Bars only-one end)
Not for glass mounting



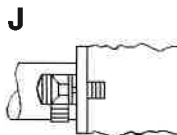
G
Threaded Shoulder Bolt
and Set Screw
BP's req'd for glass doors.



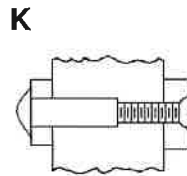
H
Thru-bolt



I
Blind Screw
(Door detail required)
Not for glass mounting.



J
Shoulder Bolt and Set
Screw
Round Bases
Specify Riv-Nut "R3", "R4" or
"B3", "B4" or "B5" if required, for
use on aluminum doors.
Not for glass mounting

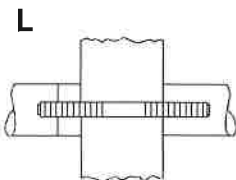


K
Sex Bolt

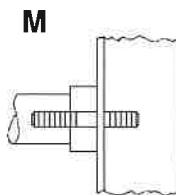
B3, B4, or B5



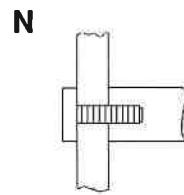
Wood Thread to Machine
Thread Bushing
For J or M Mountings
on Wood Doors
B3 - 1/4-20 Thread
B4 - 5/16-18 Thread
B5 - 3/8-16 Thread



L
Spanner Turning Washer and
Stud. Concealed Mounting for
Round Bases.
For Standard Metal, Wood, or Glass Doors.
Specify. BP's req'd for glass doors.

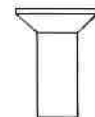


M
Spanner Turning Washer,
Stud Single Mounting for
Round Bases
Specify Riv-Nut "R3" or "R4" at right
if required. Wood Doors. Specify.



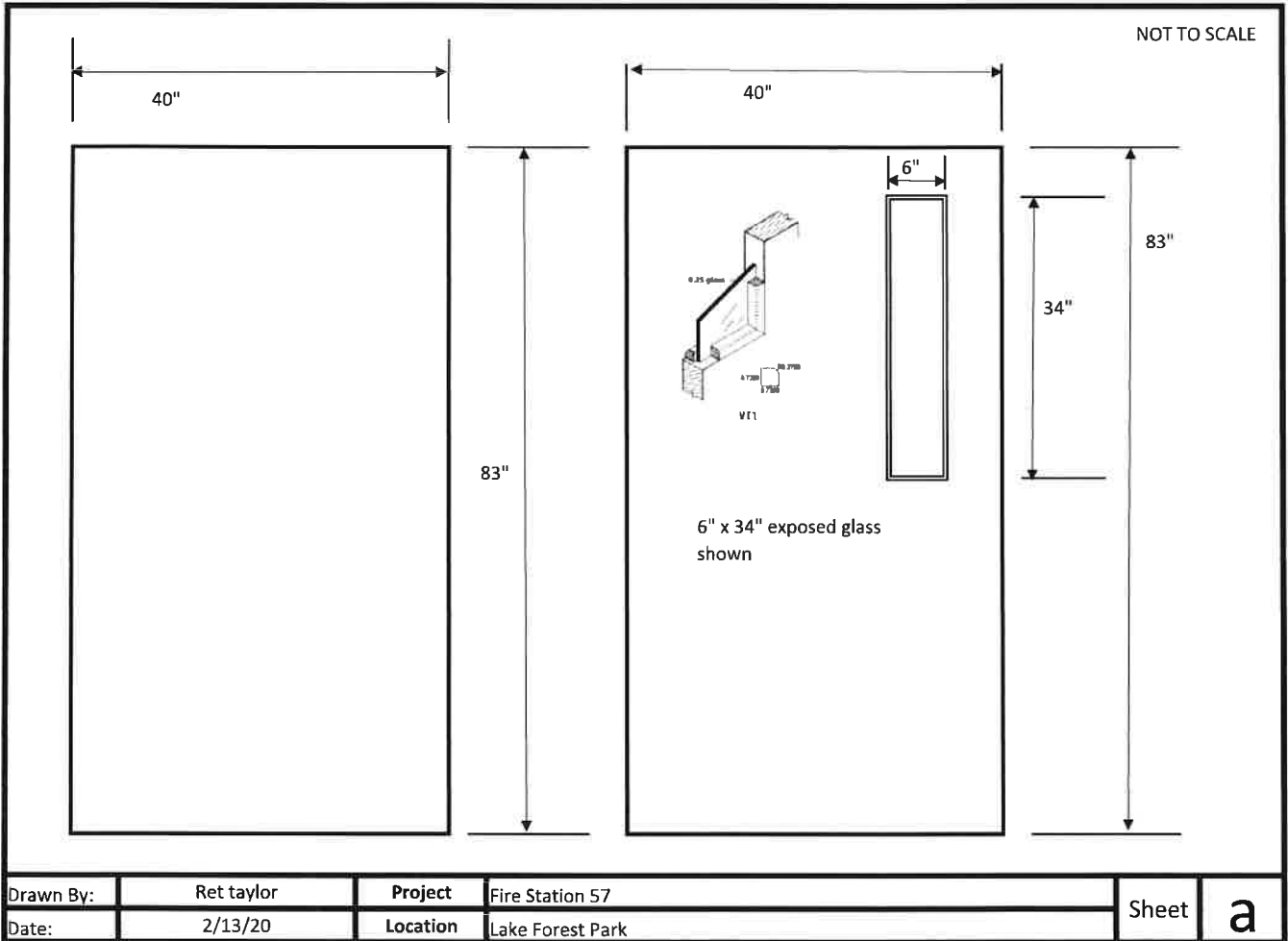
N
Flow Thru Button
Single Mount for
Round Bases
For Standard Metal, Wood
or Glass Doors. Specify.
"R5" or "B5" only.

R3, R4 or R5



Riv-Nut
R3 - 1/4-20 Thread
R4 - 5/16-18 Thread
R5 - 3/8-16 Thread

NOT TO SCALE



QUOTE

1476 Elliott Ave. W.
Seattle, WA 98119
(206) 282-2110
Fax: (206) 282-2298

ORDER NUMBER: 0825732
ORDER DATE: 2/10/2020
CUSTOMER NO: 00-0323733
SALESPERSON: Manrique Leon
manrique.leon@albertlee.biz

SOLD TO:

REGENCY NW CONSTRUCTION INC
2459 152nd Ave Ne
Redmond, WA 98052-5573

SHIP TO:

FIRE STATION
17020 Brookside Blvd Ne
Seattle, WA 98155-5554

Email:
brianf@regencynw.com

Cell #:
(425) 864-5818

Primary:
(425) 883-1301

CUSTOMER P.O.	SHIP VIA OUR TRUCK	TERMS CID COLLECT IF DUE				
ITEM NUMBER	ORDERED	B.O.	WHS	PRICE	AMOUNT	
DF606DG	1	0	Unscheduled	18,059.99	18,059.99	
WOLF Range Com Dual Fuel						
WOLF 60" DUAL FUEL, 6 BURNERS PLUS DOUBLE GRIDDLE						
804370	1	0	Unscheduled	0.00	0.00	
WOLF 48/60 In. DF Red Knob Set						
RED KNOBS REQUESTED						
PW602418	1	0	Unscheduled	2,749.99	2,749.99	
WOLF Vent Wall Hood						
WOLF 60" SS HOOD.						
814423	1	0	Unscheduled	899.99	899.99	
WOLF 1200 CFM Internal Blower						
WOLF 1200 CFM INTERNAL BLOWER						
SHX878ZD5N	1	0	Unscheduled	1,099.99	1,099.99	
BOSCH Dishwasher Built In						
BOSCH D/W SS.						
PYE22KYNFS	1	0	Unscheduled	2,299.99	2,299.99	
GEPROFILE Ref French Cab Dep						
GE PROFILE COUNTER DEPTH, SS FRNCH DOR REFRIGERATOR						
MHW6630HW	1	0	Unscheduled	769.99	769.99	
MAYTAG Laundry Washer						
MAYTAG FRONT LOAD WASHER, WHITE COLOR.						
MGD8630HW	1	0	Unscheduled	999.99	999.99	
MAYTAG Laundry Dryer Gas						

Customer agrees to purchase the goods identified above according to th

QUOTE

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 Seattle, WA 98119
 (206) 282-2110
 Fax: (206) 282-2298

ORDER NUMBER: 0825732
 ORDER DATE: 2/10/2020
 CUSTOMER NO: 00-0323733
 SALESPERSON: Manrique Leon
manrique.leon@albertlee.biz

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REGENCY NW CONSTRUCTION INC
 2459 152nd Ave Ne
 Redmond, WA 98052-5573

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 17020 Brookside Blvd Ne
 Seattle, WA 98155-5554

Email:
 brianf@regencynw.com

Cell #:
 (425) 864-5818

Primary:
 (425) 883-1301

CUSTOMER P.O.	SHIP VIA OUR TRUCK		TERMS CID COLLECT IF DUE		
ITEM NUMBER	ORDERED	B.O.	WHS	PRICE	AMOUNT
MAYTAG GAS DRYER, WHITE COLOR					
W10869845	1	0	Unscheduled	49.99	49.99
WPACC Front Load Stack Kit			000 .		
MAYTAG LAUNDRY STACK KIT					
NN-SN766S	1	0	Unscheduled	239.99	239.99
PANASONIC Micro Std Mid Size			000 .		
PANASONIC MICROWAVE					
LEGEND-9980	1	0	Unscheduled	199.99	199.99
WASTEKING Disposer Contin Fd			000 .		
WASTEKING 1HP DISPOSAL					
/INPRORANGE60	1	0	Unscheduled	450.00	450.00
Install Pro Range 60			.		
/INADD	1	0	Unscheduled	495.00	495.00
Additional Install Services			.		
60" WALL HOD INSTSLATION QUOTED BY STEFAN ON 2-10-19					
/INDISH	1	0	Unscheduled	199.00	199.00
Install Dishwasher			.		
/INLAUNDRY	1	0	Unscheduled	200.00	200.00
Install Gas Dryer/Laundry			.		
/INDISPOSAL	1	0	Unscheduled	175.00	175.00
Install Garbage Disposal			.		

Customer agrees to purchase the goods identified above according to th

QUOTE

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CUSTOMER P.O.	SHIP VIA OUR TRUCK	TERMS CID COLLECT IF DUE
---------------	-----------------------	-----------------------------

ITEM NUMBER	ORDERED	B.O.	WHS	PRICE	AMOUNT
-------------	---------	------	-----	-------	--------

Net Order: 28,888.90 ✓
Freight: 0.00
Sales Tax: *HTU* 2,888.89
Order Total: 31,777.79

Customer agrees to purchase the goods identified above according to th

NORTHSHORE 57
02.14.20

CEILING MOUNTED VISUAL
ALERTING LIGHT

EX RECLINERS

RELOCATED WALL-MOUNT
TV ON SWIVEL

NEW BUILT-IN CASEWORK FOR AV
EQUIP & EX. POPCORN MAKER

REPLACE LIGHTING IN
DAYROOM & OVER TABLE

(POTENTIAL) REPLACEMENT
OF THE GWB CEILING &
LIGHTING IN KITCHEN

EXISTING
GWB CEILING

KITCHEN ISLAND W/ 24" DRAWERS

PROVIDE NEW UPPER & LOWER
CABINETS, COUNTERTOP, SINK W/
DISPOSAL, (2) DISHWASHERS, 60"
RANGE & HOOD, DBL STACKED
MICROWAVES

EXISTING SOFFIT REMOVED

NEW WALL

CASEWORK REMOVED

DRINKING FOUNTAIN
& BOTTLE FILLER

50"

NEW SINK 15"x15"
NEW CASEWORK

TABLE 10'X42"

3'-3"

ROTATED
LAVATORY

NEW REFRIGERATORS,
4" CLR BTWN

4'-0"
CLR

4'-6"
CLR

BUILT-INS &
SOFFIT
REMOVED,
MECH DUCT
RELOCATED

8'X42"

DEMO WALL

4'-6"
CLR

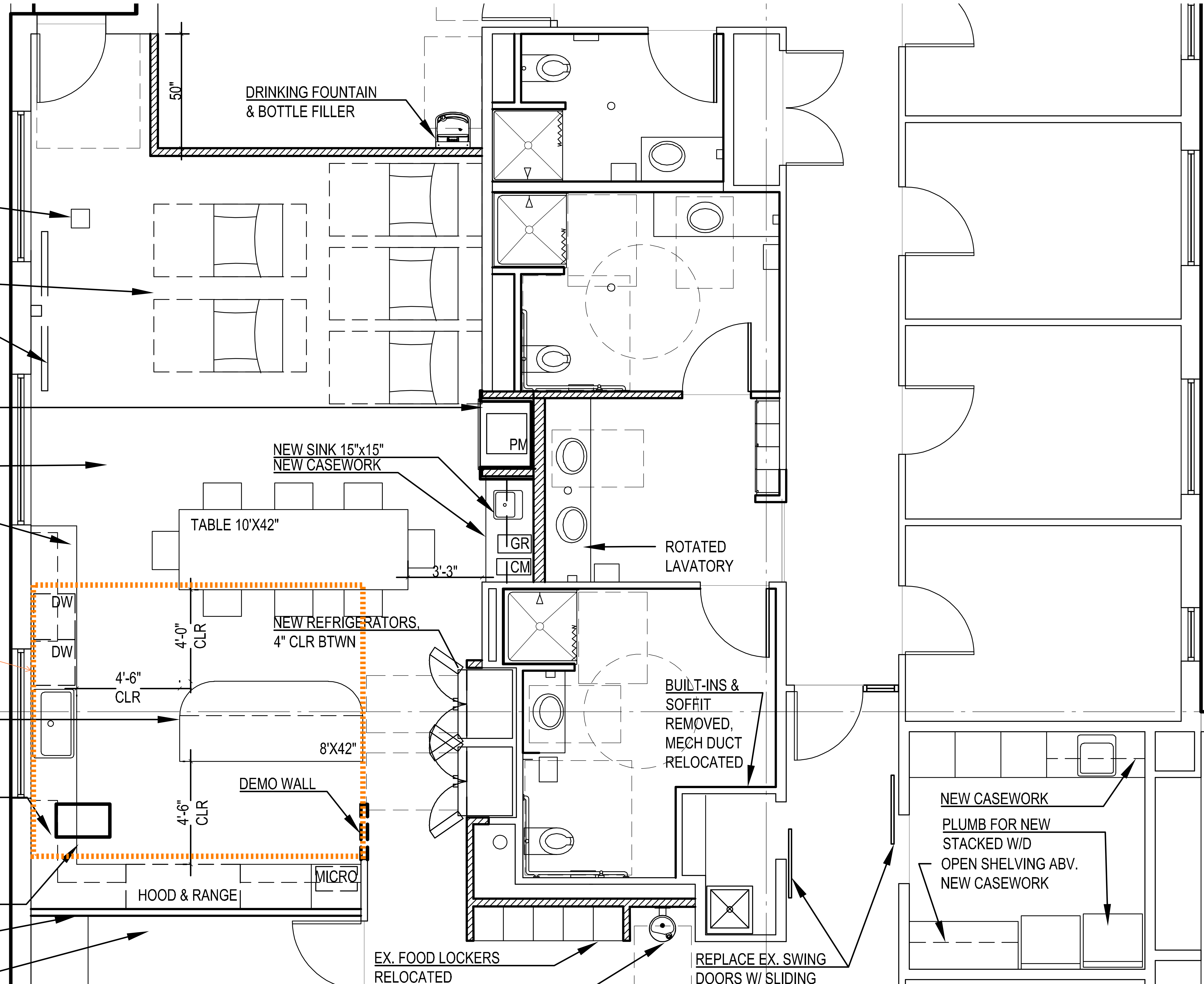
HOOD & RANGE

MICRO

EX. FOOD LOCKERS
RELOCATED

REPLACE EX. SWING
DOORS W/ SLIDING

NEW CASEWORK
PLUMB FOR NEW
STACKED W/D
OPEN SHELVING ABV.
NEW CASEWORK



AMENDMENT 2 EXHIBIT A (Preliminary)

ADDITIONAL SERVICES FOR FIRE STATION 57 REMODEL		February 25, 2020
Scope	New Permit Revision and Construction Drawings will be developed per scope revisions. Fees below are proposed to be added to the original Owner Architect Agreement (made August 4, 2017)	
	Mtgs Hrs	TCA FEE
Overall Owner Coordination / Communications & Consultant Coordination		\$0
<i>No Change from Original Agreement</i>		
Task 1 Facility Review & Basic Background CAD Services		\$0
<i>No Change from Original Agreement</i>		
Task 2 Conceptual Planning, Schedule and Budget		\$9,720
<i>Additional Effort</i>		
Management Time for New Scope of Work		20
Provide Concept Plan for New Scope of Work	4	40
Work with Owner's Contractor for their Opinion of Cost		2
Review Conditions On-Site to Determine Feasibility and Existing Conditions		10
Task 3 Basic Design and Permitting		\$15,120
<i>Additional Effort</i>		
Develop Floor Plan		20
Develop Interior Elevations for Owner Approval		30
Coordinate Costing with Owner's Contractor		2
Provide Details Required for New Work		20
Provide Revised Drawings for City Approval and Response		40
Task 4 Bidding & Procurement		\$540
<i>Additional Effort</i>		
Coordinate Documents with Owner's Contractor		4
Task 5 Construction Administration		\$6,075
Additional Construction Administration		45
Task 6 Project Closeout		\$0
<i>No Change from Original Agreement</i>		
SUB TOTAL TCA		\$31,455
Consultants		
Structural Engineering: CPL Fee (Billed Hourly Under CA)		\$0
	TCA Mark up of 10%..	\$0
Mechanical Engineer: Sider + Byers Fee (Additional Effort - see Exhibit B)		\$4,500
	TCA Mark up of 10%..	\$450
Electrical Engineer: Case Electrical Fee (Additional Effort -see Exhibit C)		\$5,000
	TCA Mark up of 10%..	\$500
Cost Estimating NTE Allowance (No Change from Original Agreement) Note: The A/E is not providing a cost estimate for revised scope and current market conditions.		\$0
	TCA Mark up of 10%..	\$0
SUB TOTAL CONSULTANTS		\$10,450

TOTAL FEE TO DATE	\$67,514
TOTAL PROPOSED AMENDMENT TWO	\$41,905
REIMBURSABLES WILL BE BILLED PER ORIGINAL AGREEMENT	

Revised Assumptions
<p>Specification will be provide on the drawings and per Technical Specifications at the Architect discretion.</p> <p>TCA will coordinate with Owner's general contractor, public bidding is excluded</p> <p>Structural fees are excluded and will be billed hourly.</p> <p>Hours for permitting assume response to one round of building department comments.</p>

Summary of Expense

General Fund 10-016-0010

Period: 4th Quarter

Account Number	Current Quarter	YTD	Budget	Remaining Amount	%
522 FIRE CONTROL- ADMINISTRATION	2,327,653.85	8,948,330.01	8,856,783.00	-91,547.01	-1%
525 EMERGENCY SERVICES (DISASTER)	37,023.77	39,046.00	41,000.00	1,954.00	5%
528 COMMUNICATIONS, ALARMS, AND DISPATCH	59,159.41	233,383.54	237,543.00	4,159.46	2%
589 OTHER NONEXPENDITURES		3,451.79	10,000.00	6,548.21	65%
Total	2,423,837.03	9,224,211.34	9,145,326.00	-78,885.34	-1%

* A transfer of \$527,083 from the General Fund to the Reserve Fund was made in February 2019.

2019 Summary of Reserve Fund Activity

Fourth Quarter Activity Report

Account Number	Account Name	2018 Reserve		2019 Reserve Fund Beg Bal	Current Quarter Activity		YTD	Activity
		Fund End Balance	2018 Reserve Fund Additions		Credits	Debits		
1	Natural Disaster	250,000	0	250,000				
2	Insurance Contingency	200,000	0	200,000				
3	Unplanned Loss of Revenue	2,161,249	125,083	2,286,332				
4	Employee Benefit	2,505,124	0	2,505,124		23,468		68,036
5	Equipment Replacement	1,746,914	214,979	1,961,893		1,434,718		1,489,997
6	Facilities Improvement	391,223	308,777	700,000		41,937		64,656
	Interest income and fees	121,756	(121,756)		43,095	1,039		(170,645)
TOTALS		\$ 7,376,266.27	\$ 527,083.00	\$ 7,903,349.17	\$ 43,095.23	\$ 1,501,161.42		\$ 1,452,044.04

* Facility Improvements are \$4640 for the Facility Reserve Study and \$1072.51 for dispatch reprogramming for the Station 57 Remodel, and \$36,244.47 for TCA invoices from the Station 57 Remodel.

* Equipment Replacement is the \$1,430,533 for the 2 new Engines, and \$4,184.98 for commissioner laptops

Balance

250,000

200,000

2,286,332

2,437,087

471,897

635,344

170,645

\$ 6,451,305.13

Summary of Revenue Accounts

General Fund 10-016-0010

Period: 4th Quarter

Account	Account Name	Current Quarter	YTD
311-10-01-	Levy Taxes (Property Tax Current)	\$ 2,393,193.55	\$ 5,317,172.93
311-10-02-	Levy Tax Delinquent (Property Tax Delinquent)	\$ 6,279.95	\$ 66,032.19
321-30-01-	Fire Protection Services -Plans Review -	\$ 1,200.00	\$ 3,020.00
321-30-02-	Fire Protection Services - Permits-Kenmore	\$ 3,160.00	\$ 19,698.00
321-30-03-	Fire Protection Services - Annual Permits -	\$ 3,115.00	\$ 10,740.00
321-30-04-	Fire Protection Services - Plans Review - LFP	\$ 220.00	\$ 840.00
321-30-05-	Fire Protection Services - Permits - LFP	\$ 980.00	\$ 3,274.00
321-30-06-	Fire Protection Services - Annual Permits - LFP	\$ 575.00	\$ 3,020.00
334-04-09-	Dept of Health EMS Grant	\$ -	\$ 1,266.00
334-06-90-	CREMS Grant	\$ -	\$ 2,500.00
337-00-01	Kenmore Pump House In Lieu	\$ 1,939.41	\$ 4,862.11
337-00-02-	Kenmore & Northshore Park - n- Rides In Lieu	\$ -	\$ -
337-00-03	Northshore School Distric in Lieu	\$ 4,649.02	\$ 4,649.02
337-00-04	Shoreline School District in Lieu	\$ 1,076.90	\$ 1,076.90
337-00-05	St. Edwards State Park in Lieu	\$ -	\$ -
337-00-06-	King County Housing Authority	\$ -	\$ 6,226.00
337-00-08-	AMR Penalties	\$ 7,100.00	\$ 7,100.00
337-00-10	Fire Control Services - BLS Contract	\$ 8,945.00	\$ 441,385.00
337-00-11	Fire Control Services - Training	\$ -	\$ -
337-00-12	Fire Control Services - Shoreline Medic Program	\$ -	\$ 5,806.96
337-00-13-	Restitution - Emergency Response Refund	\$ -	\$ -
337-00-14-	Wellness Grant	\$ -	\$ -
337-00-15	Forest Excise Tax	\$ 2.49	\$ 4.61
337-00-16-	Leashold Excise Tax	\$ 108.08	\$ 465.21
341-70-00-	CPR/First Aid Classes	\$ 300.00	\$ 2,875.00
341-70-01-	Helmet Program	\$ 59.00	\$ 827.00
341-70-04	Community Outreach - Schools	\$ -	\$ -
342-25-00-00	Fire Benefit Charge	\$ 1,425,645.49	\$ 3,201,705.11
361-11-01-	Investment Interest	\$ 25,716.79	\$ 110,279.38
362-90-01	ST 54 Rent	\$ 750.00	\$ 7,500.00
369-10-01	Surplus Items	\$ -	\$ -
369-40-01-	Judgments and Settlements	\$ -	\$ -
369-90-	Other	\$ 311.25	\$ 311.25
369-90-01-	Other Misc Revenue	\$ 520.00	\$ 1,991.75
389-00-00-	Other Nonrevenues	\$ -	\$ -
389-00-01-	Non revenue refund	\$ 45,115.30	\$ 52,557.61
389-00-03-	Awards Banquet Dinners	\$ -	\$ -
389-00-04-	Fuel Refund	\$ 344.32	\$ 697.81
395-10-00	Sales of Capital Assets	\$ 3,200.00	\$ 4,500.00
398-00-00-	Insurance Recoveries	\$ -	\$ 8,977.57
397-00-01	Transfer In	\$ -	\$ -
Total		\$ 3,934,506.55	\$ 9,291,361.41

Summary of Revenues

General Fund 10-016-0010

	Revenue Classification	Budget	Current Quarter	YTD	%
1	Levy Tax Collections	\$ 5,398,451	\$ 2,399,474	\$ 5,383,205	99.7%
2	Benefit Charge Collections	\$ 3,200,000	\$ 1,425,645	\$ 3,201,705	100.1%
3	In Lieu of Taxes	\$ 28,400	\$ 7,665	\$ 16,814	59.2%
4	KCEMS BLS Contract	\$ 432,644	\$ 8,945	\$ 441,385	102.0%
5	Fire Prevention Permit Fees	\$ 45,000	\$ 9,250	\$ 40,592	90.2%
6	Miscellaneous Revenues	\$ 5,000	\$ 57,810	\$ 97,381	1947.6%
7	Interest Income	\$ 60,000	\$ 25,717	\$ 110,280	183.8%
	Total	\$ 9,169,495	\$ 3,934,507	\$ 9,291,362	101.3%

* A large percentage of the miscellaneous revenues reported herein are refunds or other receipts that are primarily pass-throughs. Refunds and pass-throughs were not considered as actual revenues during the budget preparation process and therefore not projected.

**Northshore Fire Department
2019 Fund Activity Summary
Quarter Ended December 2019**

Funds	Beginning Cash	Add 2019 Receipts	Less 2019 Disbursements	Transfers (Out)	Transfers In	Ending Cash	Balance Per County	Difference
YTD Fund Activity Summary								
Expense	5,396,487.86	\$ 6,089,656.30	\$ (9,223,834.71)	\$ (527,283.00)	\$ 3,201,705.11	\$ 4,936,731.56	\$ 4,936,986.75	\$ 255.19
Fire Benefit Charge Fund	-	3,201,705.11	-	(3,201,705.11)	-	-	-	-
Reserve Fund	7,376,400.56	175,769.75	(1,627,813.79)	-	527,083.00	6,451,439.52	6,451,439.52	\$ -
Donation Fund	64,890.02	2,961.11	(28.68)	-	-	67,822.45	67,822.45	\$ -
G.O. Bond [Cash Balance]	119,387.07	2,839,184.75	(2,831,614.18)	-	-	126,957.64	126,957.64	\$ (0.00)
	\$ 12,957,165.51	\$ 12,309,277.02	\$ (13,683,291.36)	\$ (3,728,988.11)	\$ 3,728,788.11	\$ 11,582,951.17	\$ 11,583,206.36	\$ 255.19
G.O. Bond [Principal Balance]	\$ (11,785,000.00)		\$ 2,350,000.00			\$ (9,435,000.00)	\$ (9,435,000.00)	\$ -

Explanation of differences	County vs Bars Timing Diff	Postings to Different Funds	Immaterial Differences	Total Difference
Expense			255.19	\$ 255.19
Fire Benefit Charge Fund			-	-
Reserve Fund	-		-	-
Donation Fund	(0.00)	-	-	(0.00)
G.O. Bond	(0.00)	-	255.19	255.19

Non-county Bank Account Balances
 Petty Cash (Cash Box) 200.00
 Petty Cash Check Book (US Bank) 12-31 5,000.00
 Total 5,200.00

* Of the \$255.19 Total Difference, \$254.63 was a DRS entry that was mistakenly not submitted in December, but a correction was made in January. The remaining \$0.56 is due to timing.



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

2019 Fourth Quarter Financial Activity Report

Fourth Quarter Financial Activity

This financial report is intended to provide an overview of the financial activity that has taken place between October 1 and December 31, 2019. The report focuses on revenues collected and activity incurred in the General Expense and Reserve Fund accounts during the fourth quarter of 2019. Also included is the Fund Activity Summary/Reconciliation which provides explanation of the differences found between the internal BARS accounting and fund balances represented by King County.

Revenues

Expense Fund (Revenue) receipts through December 31, 2019, were \$3,934,507 of which \$3,825,119 are 2019 levy and fire benefit charge revenues. As of December 31, 2019, 99.8% of the projected 2019 taxes and fire benefit charge have been collected. Other revenues collected are all within expected ranges.

Expenditures

The District expended \$2,423,837 during the fourth quarter, which represents 26% of the annual budget. Year to date expenditures are \$9,224,211, which represents 101% of the 2019 budget. Fourth quarter expenses exceeding expectations included board Secretary at 96% greater than budget. The State Auditors fees were 157% greater than anticipated. Legal expenses were over budget by 126% due to litigation and recent changes in legal counsel. Hiring costs exceeded expectations by 216%, but this was anticipated due to personnel changes earlier in the year. Suppression overtime exceeded projection based on two unforeseen retirements, multiple long-term disabilities, and transfer of employment to the regional MIH program. Other expenses that contributed to exceeding budget projections are attributed to hiring, outfitting, and training new personnel to keep up with attrition.

Reserve Fund Activity

There was \$1,501,161 expensed from the Reserve Fund in the fourth quarter. \$37,317 was from the Station 57 Remodel and \$4,640 was from the Facility Reserve Study. In addition, \$1,430,533 was for the purchase of the two new fire engines and \$4,185 for new commissioner laptops. Other Reserve Fund expenses included \$23,468 for LEOFF 1 medical expenses.

2019 BUDGET POSITION

Northshore Fire Department
MCAG #: 2512

Summary

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001 General Fund 10-016-0010 01/01/2019 To: 12/31/2019

Expenditures	Amt Budgeted	Expenditures	Remaining	
520				
522 10 49 05-01 Petty Cash Checking Clearing Account	0.00	0.00	0.00	0.0%
520	0.00	0.00	0.00	0.0%

522 Fire Control Administration

522 10 10 01-00 Salaries - Administration	427,500.00	476,066.96	(48,566.96)	111.4%
522 10 10 02-01 OT Administration	1,000.00	600.11	399.89	60.0%
522 10 10 03-01 Commissioner Wages	40,000.00	35,972.00	4,028.00	89.9%
522 10 10 04-01 Board Secretary Wages	2,000.00	3,914.21	(1,914.21)	195.7%
522 10 10 05-00 Post Employment Benefits	0.00	156,755.03	(156,755.03)	0.0%
522 10 20 01-00 Benefits - Administration	82,693.00	67,506.30	15,186.70	81.6%
522 10 20 02-01 Emploree Assistance Program	1,200.00	1,019.04	180.96	84.9%
522 10 20 03-01 Disability Insurance Contribution	2,200.00	2,200.00	0.00	100.0%
522 10 20 09-01 LEOFF II Retirement	9,800.00	6,592.41	3,207.59	67.3%
522 10 20 11-01 PERS II Retirement	29,000.00	30,389.97	(1,389.97)	104.8%
522 10 20 13-01 L & I Deductions	1,600.00	1,621.40	(21.40)	101.3%
522 10 20 14-01 Medicare	9,711.00	11,359.91	(1,648.91)	117.0%
522 10 20 15-01 WA Paid Leave Premiums (Employer)	689.00	603.04	85.96	87.5%
522 10 20 16-01 Payroll Clearing Account	0.00	12,712.39	(12,712.39)	0.0%
522 10 20 17-01 MERP	0.00	0.00	0.00	0.0%
522 10 31 00-00 Office & Operating Supplies	5,850.00	5,333.79	516.21	91.2%
522 10 31 01-01 Awards Banquet	6,000.00	5,176.47	823.53	86.3%
522 10 31 03-01 Uniforms	1,200.00	380.96	819.04	31.7%
522 10 31 05-01 Computer - New Hardware - Misc	5,000.00	1,067.88	3,932.12	21.4%
522 10 31 06-01 Computer - Software / Programs - Misc	750.00	0.00	750.00	0.0%
522 10 31 07-00 Computer Licenses	28,150.00	19,242.55	8,907.45	68.4%
522 10 31 08-00 Finance / Payroll Software	7,744.00	8,140.14	(396.14)	105.1%
522 10 31 09-00 Fire RMS	0.00	0.00	0.00	0.0%
522 10 35 00-01 Small Tools & Minor Equipment	100.00	0.00	100.00	0.0%
522 10 41 00-00 Professional Services	31,500.00	6,738.33	24,761.67	21.4%
522 10 41 01-01 Chaplain Program	1,500.00	175.00	1,325.00	11.7%
522 10 41 02-00 Medical Exams	4,600.00	250.00	4,350.00	5.4%
522 10 41 03-00 Health & Wellness Exams	1,000.00	0.00	1,000.00	0.0%
522 10 41 04-00 Fire Benefit Fee Collection Charge	47,500.00	47,644.93	(144.93)	100.3%
522 10 41 05-01 Benefit Charge / Property Tax - Refund	0.00	50.00	(50.00)	0.0%
522 10 41 06-01 Hearing Tests	4,000.00	2,479.30	1,520.70	62.0%
522 10 41 07-00 Banking Fees	1,500.00	2,253.31	(753.31)	150.2%
522 10 41 08-01 Auditor	6,000.00	15,393.20	(9,393.20)	256.6%
522 10 41 09-01 Investment Fund Fees	1,000.00	510.87	489.13	51.1%
522 10 41 10-00 Legal	85,000.00	192,092.65	(107,092.65)	226.0%
522 10 41 11-00 Computer Consulting	82,088.00	77,380.80	4,707.20	94.3%
522 10 41 12-01 Wellness Program	0.00	0.00	0.00	0.0%
522 10 42 01-00 Postage / Freight	1,450.00	1,262.88	187.12	87.1%
522 10 42 02-01 Printing	500.00	0.00	500.00	0.0%
522 10 42 03-01 Admin Cell Phones	650.00	243.01	406.99	37.4%
522 10 43 00-00 Travel / Meals / Lodging	5,600.00	1,661.84	3,938.16	29.7%
522 10 44 00-01 Advertising	500.00	2,630.67	(2,130.67)	526.1%
522 10 45 00-01 Copier Lease and Printing	4,200.00	3,510.14	689.86	83.6%
522 10 46 00-00 Insurance	74,000.00	74,884.00	(884.00)	101.2%
522 10 49 00-01 Community Events	500.00	0.00	500.00	0.0%
522 10 49 01-00 Hiring / Promotional Exam Expenses	5,150.00	16,275.79	(11,125.79)	316.0%
522 10 49 02-00 Memberships	7,698.00	8,025.00	(327.00)	104.2%
522 10 49 03-00 HR	700.00	546.62	153.38	78.1%
522 10 49 04-00 Conferences / Meetings / Classes / Registration	4,750.00	1,414.99	3,335.01	29.8%

2019 BUDGET POSITION

Northshore Fire Department
MCAG #: 2512

Summary

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001 General Fund 10-016-0010

01/01/2019 To: 12/31/2019

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control Administration				
522 10 51 00-01 Election Costs and Fees	68,000.00	56,455.13	11,544.87	83.0%
522 10 52 01-00 Property Taxes	6,614.00	7,484.87	(870.87)	113.2%
522 20 10 01-00 Salaries - Suppression	4,750,000.00	4,347,675.20	402,324.80	91.5%
522 20 10 02-01 Acting Pay	24,000.00	29,033.77	(5,033.77)	121.0%
522 20 10 03-01 Holiday Pay	11,500.00	4,824.24	6,675.76	41.9%
522 20 10 04-01 TRT Supplemental Pay	13,500.00	12,072.96	1,427.04	89.4%
522 20 11 01-00 Suppression Overtime	275,000.00	494,653.99	(219,653.99)	179.9%
522 20 11 02-01 OT - Officer Meetings	8,000.00	4,701.60	3,298.40	58.8%
522 20 20 01-00 Benefits - Suppression	981,604.00	920,053.56	61,550.44	93.7%
522 20 20 02-01 Disability Insurance Contribution	23,650.00	23,650.00	0.00	100.0%
522 20 20 09-01 LEOFF II	260,000.00	274,805.90	(14,805.90)	105.7%
522 20 20 13-01 L & I Deductions	240,000.00	310,372.08	(70,372.08)	129.3%
522 20 20 14-01 Medicare	69,000.00	65,460.04	3,539.96	94.9%
522 20 20 15-01 WA Paid Leave Premiums (Employer)	258.00	177.74	80.26	68.9%
522 20 20 17-01 MERP	50,400.00	44,500.00	5,900.00	88.3%
522 20 31 00-00 Office & Operating Supplies	8,700.00	2,582.81	6,117.19	29.7%
522 20 31 01-00 Uniforms - Suppression	19,000.00	22,889.86	(3,889.86)	120.5%
522 20 31 02-00 Protective Equipment	20,400.00	22,125.46	(1,725.46)	108.5%
522 20 31 03-01 Hazmat Supplies	300.00	41.02	258.98	13.7%
522 20 31 04-01 Defibrillation Supplies	3,150.00	3,103.03	46.97	98.5%
522 20 31 06-01 Medical Supplies	15,000.00	13,929.03	1,070.97	92.9%
522 20 31 08-01 Oxygen	550.00	478.35	71.65	87.0%
522 20 31 09-01 Hydrant Servicing Supplies	500.00	410.95	89.05	82.2%
522 20 31 10-01 Batteries - Misc	1,000.00	998.50	1.50	99.9%
522 20 31 14-01 Grant Related Purchases	0.00	1,254.43	(1,254.43)	0.0%
522 20 32 01-00 Automotive Fuels	21,200.00	18,231.58	2,968.42	86.0%
522 20 35 02-00 Apparatus Tools & Equipment	2,800.00	1,111.73	1,688.27	39.7%
522 20 35 03-01 Gas Detectors and Sensors	2,400.00	937.96	1,462.04	39.1%
522 20 35 04-01 Hose & Fittings	1,000.00	739.10	260.90	73.9%
522 20 35 05-00 TRT Supplies & Equipment	4,500.00	2,841.59	1,658.41	63.1%
522 20 40 01-01 MIH	0.00	0.00	0.00	0.0%
522 20 40 01-02 QI - Run Review	0.00	8,945.00	(8,945.00)	0.0%
522 20 41 01-01 Bio Hazard Disposal	400.00	559.31	(159.31)	139.8%
522 20 41 02-00 Incident RMS	4,000.00	3,954.51	45.49	98.9%
522 20 42 01-01 Suppression Cell Phones	4,000.00	3,672.68	327.32	91.8%
522 20 45 00-01 Operating Rentals & Leases	0.00	0.00	0.00	0.0%
522 20 45 00-02 Northshore Utility District - Boat Use Fees	2,300.00	0.00	2,300.00	0.0%
522 20 48 01-01 Portable Equipment - Repair & Maintenance	1,000.00	109.37	890.63	10.9%
522 20 48 03-00 SCBA Repair & Maintenance	4,700.00	3,890.27	809.73	82.8%
522 20 48 04-00 Apparatus Equipment Repair & Maintenance	3,000.00	2,661.58	338.42	88.7%
522 20 48 05-00 Compressor Repair & Maintenance	1,900.00	572.00	1,328.00	30.1%
522 20 48 06-01 EMS Equipment - Repair & Maintenance	600.00	104.43	495.57	17.4%
522 20 48 07-01 Hose And Fitting - Repair & Maintenance	4,800.00	3,581.50	1,218.50	74.6%
522 20 48 08-01 Apparatus Fire Extinguishers	550.00	315.26	234.74	57.3%
522 30 10 01-01 Salaries - Fire Prevention	240,000.00	239,783.60	216.40	99.9%
522 30 11 01-00 OT Fire Prevention	10,500.00	8,784.18	1,715.82	83.7%
522 30 20 01-00 Benefits - Fire Prevention	36,604.00	31,369.80	5,234.20	85.7%
522 30 20 02-01 Disability Insurance Contribution	1,100.00	1,100.00	0.00	100.0%
522 30 20 09-01 LEOFF II	7,200.00	7,448.89	(248.89)	103.5%
522 30 20 11-01 PERS	12,700.00	14,161.35	(1,461.35)	111.5%
522 30 20 13-01 L & I Deductions	750.00	757.99	(7.99)	101.1%
522 30 20 14-01 Medicare	3,500.00	3,571.43	(71.43)	102.0%
522 30 20 15-01 WA Paid Leave Premiums (Employer)	401.00	354.40	46.60	88.4%
522 30 20 17-01 MERP	0.00	0.00	0.00	0.0%

2019 BUDGET POSITION

Northshore Fire Department
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001 General Fund 10-016-0010

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Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control Administration				
522 30 31 00-01 Office & Operating Supplies	500.00	86.38	413.62	17.3%
522 30 31 01-01 Uniforms	600.00	152.97	447.03	25.5%
522 30 31 02-01 Drill Supplies	100.00	98.73	1.27	98.7%
522 30 31 04-01 Fire Safety Materials	500.00	0.00	500.00	0.0%
522 30 31 05-00 Community / School Fairs & Events	9,300.00	8,360.00	940.00	89.9%
522 30 31 06-00 CPR / First Aid Supplies	2,300.00	2,819.75	(519.75)	122.6%
522 30 31 07-01 Outreach Programs	1,500.00	1,126.33	373.67	75.1%
522 30 31 08-01 Newsletter	0.00	0.00	0.00	0.0%
522 30 31 09-01 Fire Prevention Books	2,000.00	1,842.75	157.25	92.1%
522 30 31 10-01 Office Furniture & Equipment	0.00	0.00	0.00	0.0%
522 30 31 11-01 Computer Software	500.00	108.90	391.10	21.8%
522 30 31 12-01 Computer Hardware	500.00	0.00	500.00	0.0%
522 30 31 13-01 CodePal	2,000.00	3,400.00	(1,400.00)	170.0%
522 30 31 14-01 Grant Related Purchases	0.00	0.00	0.00	0.0%
522 30 34 01-01 Key / Lock / Knox Box	200.00	0.00	200.00	0.0%
522 30 34 05-01 Bike Helmets	500.00	867.24	(367.24)	173.4%
522 30 35 00-01 Small Tools & Equipment	200.00	40.27	159.73	20.1%
522 30 41 00-01 Professional Services	0.00	0.00	0.00	0.0%
522 30 41 01-01 Deposit Refunds	0.00	343.00	(343.00)	0.0%
522 30 41 03-01 Extinguisher Servicing	150.00	136.02	13.98	90.7%
522 30 41 05-01 Outside Classes / Conferences	2,200.00	3,341.12	(1,141.12)	151.9%
522 30 41 06-01 Computer Consulting	0.00	0.00	0.00	0.0%
522 30 41 07-00 Certification / Membership / Dues	660.00	588.00	72.00	89.1%
522 30 42 01-01 FP Cell Phones	1,200.00	1,159.76	40.24	96.6%
522 30 43 00-01 Travel / Meals / Lodging	2,000.00	1,699.84	300.16	85.0%
522 30 45 00-01 Operating Rentals & Leases	0.00	0.00	0.00	0.0%
522 30 48 00-01 Repairs And Maintenance	200.00	0.00	200.00	0.0%
522 45 10 01-00 Salaries - Training	155,325.00	181,306.50	(25,981.50)	116.7%
522 45 10 22-00 OT Training (Instructor)	10,100.00	3,434.57	6,665.43	34.0%
522 45 10 23-00 OT Training (Reimbursable - Student Or Instructor)	0.00	14,845.74	(14,845.74)	0.0%
522 45 10 24-00 OT Training (Student)	22,950.00	17,839.76	5,110.24	77.7%
522 45 20 01-00 Benefits - Training	25,943.00	21,544.30	4,398.70	83.0%
522 45 20 02-01 Disability Insurance Contribution	550.00	550.00	0.00	100.0%
522 45 20 09-01 LEOFF II	7,140.00	10,770.67	(3,630.67)	150.8%
522 45 20 11-01 PERS	0.00	0.00	0.00	0.0%
522 45 20 13-01 L & I Deductions	7,800.00	8,696.78	(896.78)	111.5%
522 45 20 14-01 Medicare	2,400.00	3,147.06	(747.06)	131.1%
522 45 20 15-01 WA Paid Leave Premiums (Employer)	301.00	0.00	301.00	0.0%
522 45 20 17-01 MERP	1,200.00	0.00	1,200.00	0.0%
522 45 31 00-00 Office & Operating Supplies	6,500.00	3,385.14	3,114.86	52.1%
522 45 31 01-01 Resource Center Books	750.00	237.84	512.16	31.7%
522 45 31 02-01 Uniforms	400.00	1,384.40	(984.40)	346.1%
522 45 31 14-01 Grant Related Purchases	0.00	2,328.97	(2,328.97)	0.0%
522 45 32 01-01 Propane, CO2 And Liquid Smoke	600.00	136.77	463.23	22.8%
522 45 35 00-01 Miscellaneous Tools and Equipment	500.00	14.29	485.71	2.9%
522 45 41 00-00 Professional Services	3,400.00	2,300.00	1,100.00	67.6%
522 45 41 01-01 Community College Degree Program	2,500.00	0.00	2,500.00	0.0%
522 45 41 02-00 Seminars / Conferences / Classes	16,950.00	12,930.30	4,019.70	76.3%
522 45 41 04-00 Recruit Academy	20,500.00	53,812.00	(33,312.00)	262.5%
522 45 42 01-01 Training Cell Phone	0.00	0.00	0.00	0.0%
522 45 43 00-00 Travel / Meals / Lodging	8,950.00	0.00	8,950.00	0.0%
522 45 45 00-01 Operating Rentals & Leases	250.00	0.00	250.00	0.0%
522 45 47 01-01 Northshore Utility District - Water	7,200.00	7,207.41	(7.41)	100.1%
522 45 48 00-00 Repairs & Maintenance	8,250.00	8,625.69	(375.69)	104.6%

2019 BUDGET POSITION

Northshore Fire Department
MCAG #: 2512

Summary

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001 General Fund 10-016-0010 01/01/2019 To: 12/31/2019

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control Administration				
522 45 49 03-00 Certification / Membership / Dues	6,400.00	6,071.00	329.00	94.9%
522 50 31 00-00 Office & Operating Supplies	8,600.00	5,168.93	3,431.07	60.1%
522 50 31 01-01 Furniture and Appliances	1,000.00	776.81	223.19	77.7%
522 50 35 00-01 Small Tools and Minor Equipment	500.00	110.73	389.27	22.1%
522 50 35 01-00 Exercise Equipment	1,000.00	930.00	70.00	93.0%
522 50 41 00-00 Professional Services	12,000.00	8,008.39	3,991.61	66.7%
522 50 41 02-00 Landscaping	24,100.00	23,408.28	691.72	97.1%
522 50 41 03-01 Garage Door Maintenance - Miscellaneous	3,000.00	0.00	3,000.00	0.0%
522 50 41 04-00 Elevator Maintenance	2,050.00	2,168.16	(118.16)	105.8%
522 50 41 05-00 HVAC Maintenance	12,250.00	24,807.01	(12,557.01)	202.5%
522 50 42 01-01 Frontier - Station 51 Conventional Phone Lines	2,800.00	2,595.62	204.38	92.7%
522 50 42 02-01 Century Link - Station 57 Conventional Phone Lines	660.00	684.40	(24.40)	103.7%
522 50 42 03-01 Verizon Business - VOIP System	9,500.00	8,072.18	1,427.82	85.0%
522 50 45 00-01 Operating Rentals and Leases	250.00	0.00	250.00	0.0%
522 50 47 01-01 PSE - Station 51	58,000.00	49,320.84	8,679.16	85.0%
522 50 47 02-01 PSE - Station 57	6,000.00	3,601.85	2,398.15	60.0%
522 50 47 03-00 North Shore Water District	4,600.00	5,082.31	(482.31)	110.5%
522 50 47 05-01 Republic Services - Station 51	3,500.00	3,763.13	(263.13)	107.5%
522 50 47 06-01 Republic Services - Station 57	1,600.00	1,757.56	(157.56)	109.8%
522 50 47 07-01 Seattle City Light	8,000.00	7,000.57	999.43	87.5%
522 50 47 08-01 NUD - Water/Sewer - Station 51	7,000.00	6,419.00	581.00	91.7%
522 50 47 11-01 City Of LFP - Sewer - Station 57	3,800.00	2,487.12	1,312.88	65.5%
522 50 48 01-00 Vehicle Maintenance	69,500.00	67,225.79	2,274.21	96.7%
522 50 48 04-00 Facility Repairs & Maintenance	16,000.00	12,452.53	3,547.47	77.8%
522 50 48 05-00 Emergency Station Generators	1,500.00	0.00	1,500.00	0.0%
522 Fire Control Administration	8,856,783.00	8,947,953.38	(91,170.38)	101.0%

525 Emergency Services (Disaster)

525 10 11 00-01 Salaries and Wages	0.00	0.00	0.00	0.0%
525 10 11 01-01 OT Meetings Emergency Services (Disaster)	0.00	0.00	0.00	0.0%
525 10 31 00-01 Office and Operating Supplies	0.00	0.00	0.00	0.0%
525 20 10 21-01 OT Disaster Response	0.00	0.00	0.00	0.0%
525 20 31 01-01 Disaster Supplies	0.00	118.71	(118.71)	0.0%
525 20 32 01-01 Diesel	0.00	0.00	0.00	0.0%
525 30 10 00-01 Salaries - Disaster Recovery	0.00	0.00	0.00	0.0%
525 30 10 20-01 OT Disaster Recovery	0.00	0.00	0.00	0.0%
525 60 11 01-00 OT Emergency Preparedness Classes/Meetings/Seminars	3,000.00	2,383.89	616.11	79.5%
525 60 11 02-01 Northshore Emergency Management Coalition Share	35,500.00	35,403.00	97.00	99.7%
525 60 20 15-01 WA Paid Family Leave Benefits (Placeholder)	0.00	3.50	(3.50)	0.0%
525 60 31 00-00 Emergency Preparedness Operating Supplies	2,500.00	1,136.90	1,363.10	45.5%
525 60 40 00-01 Professional Services	0.00	0.00	0.00	0.0%
525 Emergency Services (Disaster)	41,000.00	39,046.00	1,954.00	95.2%

528 Communications, Alarms, And Dispatch

528 10 42 01-01 EPSCA	20,000.00	17,708.86	2,291.14	88.5%
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2019 BUDGET POSITION

Northshore Fire Department
MCAG #: 2512

Summary

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001 General Fund 10-016-0010 01/01/2019 To: 12/31/2019

Expenditures	Amt Budgeted	Expenditures	Remaining	
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528 Communications, Alarms, And Dispatch

528 10 42 05-01 NORCOM	189,193.00	189,159.00	34.00	100.0%
528 10 42 08-01 INET Connectivity	23,000.00	22,404.00	596.00	97.4%
528 10 48 00-00 Paging, Alerting and MDC	5,350.00	4,111.68	1,238.32	76.9%
528 Communications, Alarms, And Dispatch	237,543.00	233,383.54	4,159.46	98.2%

580

589 00 01 00-01 Ad Valorem Tax Refunds	10,000.00	1,788.54	8,211.46	17.9%
580	10,000.00	1,788.54	8,211.46	17.9%

590

597 22 00 00-00 Inter Fund Transfers Out	0.00	528,946.25	(528,946.25)	0.0%
597 25 00 00-00 Transfers Out	0.00	0.00	0.00	0.0%
590	0.00	528,946.25	(528,946.25)	0.0%

Fund Expenditures:	9,145,326.00	9,751,117.71	(605,791.71)	106.6%
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Fund Excess/(Deficit):	(9,145,326.00)	(9,751,117.71)		
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2019 BUDGET POSITION TOTALS

Northshore Fire Department
 MCAG #: 2512

Time: 12:34:51 Date: 02/06/2020
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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund 10-016-0010	0.00	0.00	0.0%	9,145,326.00	9,751,117.71	107%
	0.00	0.00	0.0%	9,145,326.00	9,751,117.71	106.6%

WARRANT/CHECK REGISTER

Northshore Fire Department
MCAG #: 2512

Time: 15:47:52 Date: 02/28/2020

03/09/2020 To: 03/09/2020

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
387	03/09/2020	Claims	1	0	CHMELIK SITKIN & DAVIS PS	217.00	Legal Fees - Policies
388	03/09/2020	Claims	1	0	CHMELIK SITKIN & DAVIS PS	3,461.88	Legal Fees - General Business
389	03/09/2020	Claims	1	0	CHMELIK SITKIN & DAVIS PS	769.00	Legal Fees - Contract Review
390	03/09/2020	Claims	1	0	EVERGREEN FIRE & SAFETY, INC.	375.76	Apparatus Extinguisher Service
391	03/09/2020	Claims	1	0	FINISHING TOUCHES LANDSCAPING	314.05	Landscaping - St 57
392	03/09/2020	Claims	1	0	FRONTIER	215.09	Phones - St 51
393	03/09/2020	Claims	1	0	GALLS, LLC - DBA BLUMENTHAL UNIFORM	352.28	Hofschulte - Boots
394	03/09/2020	Claims	1	0	GALLS, LLC - DBA BLUMENTHAL UNIFORM	159.63	Brackett - Class As
395	03/09/2020	Claims	1	0	GUARDIAN SECURITY SYSTEMS, INC.	214.51	Q2 2020 - Alarm Monitoring St 57
420	03/09/2020	Payroll	1	0	KING COUNTY FIRE DISTRICT #16	3,010.00	Pay Cycle(s) 02/28/2020 To 02/28/2020 - ADDLIFE; Pay Cycle(s) 02/28/2020 To 02/28/2020 - MEDICAL; Pay Cycle(s) 02/28/2020 To 02/28/2020 - METLIFE
396	03/09/2020	Claims	1	0	KING COUNTY FIRE PROTECTION DISTRICT 16	1,228.89	Petty Cash Checking Reimb
397	03/09/2020	Claims	1	0	KING COUNTY TREASURY	6,739.05	2020 Property Taxes - St 51
398	03/09/2020	Claims	1	0	KING COUNTY TREASURY	693.54	2020 Property Taxes - St 54
399	03/09/2020	Claims	1	0	KING COUNTY TREASURY	560.85	2020 Property Taxes - St 57
400	03/09/2020	Claims	1	0	L. N. CURTIS & SONS	1,062.43	Structural Gloves
401	03/09/2020	Claims	1	0	LIFE ASSIST	80.96	EMS Supplies
402	03/09/2020	Claims	1	0	LIFE ASSIST	459.80	EMS Supplies
403	03/09/2020	Claims	1	0	NORTH CITY WATER DISTRICT	63.47	022432-000; St 57
404	03/09/2020	Claims	1	0	NORTHSHORE SCHOOL DISTRICT PRINT SHOP	110.00	Business Cards
405	03/09/2020	Claims	1	0	NORTHWEST FIRE FIGHTERS TRUST	74,602.21	March 2020 - Medical
406	03/09/2020	Claims	1	0	PACIFIC OFFICE AUTOMATION	214.51	Copier Lease
407	03/09/2020	Claims	1	0	PACIFIC OFFICE AUTOMATION	120.82	Copies
408	03/09/2020	Claims	1	0	PSR MECHANICAL	2,635.65	St 57 HVAC Repairs
409	03/09/2020	Claims	1	0	PUGET SOUND ENERGY	4,832.69	Acct #200019536453; St 51
410	03/09/2020	Claims	1	0	PUGET SOUND ENERGY	700.50	Acct #200020658783; St 57
411	03/09/2020	Claims	1	0	STAPLES	262.01	Office Supplies; Office Supplies
412	03/09/2020	Claims	1	0	UNITED PARCEL SERVICE	36.64	Shipping
413	03/09/2020	Claims	1	0	VERIZON WIRELESS	44.30	Suppression Cell Phones
414	03/09/2020	Claims	1	0	VERIZON WIRELESS	590.08	Smart Phones
415	03/09/2020	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	50.60	Janitorial Supplies
416	03/09/2020	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	50.60	Janitorial Supplies
417	03/09/2020	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	820.45	Janitorial Supplies
418	03/09/2020	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	75.93	Janitorial Supplies
419	03/09/2020	Claims	1	0	WASHINGTON COUNTIES INSURANCE FUND	6,491.75	March 2020 - Dental/Life/EAP

WARRANT/CHECK REGISTER

Northshore Fire Department
 MCAG #: 2512

03/09/2020 To: 03/09/2020

Time: 15:47:52 Date: 02/28/2020
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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
421	03/09/2020	Payroll	1	0	WASHINGTON NATIONAL INS CO	188.40	Pay Cycle(s) 02/28/2020 To 02/28/2020 - CONSECO
422	03/09/2020	Payroll	1	0	WENDY BOOTH	60.00	Pay Cycle(s) 02/28/2020 To 02/28/2020 - COFFEE
423	03/09/2020	Payroll	1	0	WSCFF EMPLOYEE BENEFIT TRUST	10,000.00	Pay Cycle(s) 02/28/2020 To 02/28/2020 - MERP1; MERP
001 General Fund 10-016-0010						121,865.33	
						121,865.33	Claims: 108,606.93 Payroll: 13,258.40

WARRANT/CHECK REGISTER

Northshore Fire Department
MCAG #: 2512

03/09/2020 To: 03/09/2020

Time: 15:47:30 Date: 02/28/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
385	03/09/2020	Claims	4	0	OTTO ROSENAU & ASSOCIATES	915.94	Concrete Inspection Costs - St 57 Remodel
386	03/09/2020	Claims	4	0	WASHINGTON COUNTIES INSURANCE FUND	2,749.42	LEOFF I
004 Reserve Fund 10-016-6010						3,665.36	
						<u>3,665.36</u>	Claims: 3,665.36

Acting Fire Chief's Report
Submitted by Acting Fire Chief Magnuson
March 4, 2020

Administration/Financial:

- AFC Magnuson and Fire Chief Ahearn are meeting weekly with TCA consultant Paul Whitehill, BC Morris, and Regency NW representatives David Swenson and Arthur Alper.
- AFC Magnuson met with Fire Chief Ahearn to continue transitional planning.
- AFC Magnuson and Fire Chief Ahearn met with representatives of Local 2459 to discuss regionalization and other labor/management issues.
- AFC Magnuson and Fire Chief Ahearn met with Chief Cowan of Shoreline and Chief Kroon of Bothell as well as future Training Director Erik Wallgren to discuss items of importance for the success of the North King County Training Consortium.
- AFC Magnuson and Fire Chief Ahearn continue work on a communication plan and press release announcing Chief Magnuson's pending retirement and the Interlocal Agreement for Fire Chief Services with Woodinville.
- Northshore entered into an agreement with FPI to provide replacement fire alarm system and monitoring at Station 57. This is to replace the existing system that expired (likely due to age) earlier this year.
- AFC Magnuson followed up on joint board meeting with North City Water District General Manager Diane Pottinger to answer any additional questions.
- Leasehold Excise Tax Audit by the DOR completed on 1/13/2020 for the period of 1/1/16 through 9/30/19. Results received – no adjustments were needed
- Mailed/Distributed and Filed 1099s and W2 forms for 2019 by 1/31/2020
- Mailed/Distributed and Filed 1095-C forms by 2/28/2020

Human Resources:

- HRM Moore and Chief Magnuson attended the Firefighter Recruits' weekly evaluation.
- HRM Moore and Chief Magnuson have begun some transition planning with Chief Ahearn in preparation for Chief Magnuson's departure at the end of March and AS Hansen's transfer into the Training. For the time being, duties of the vacant Administrative Specialist role will be split up amongst current administrative staff.
- AS Walsh and HRM Moore are working on scheduling the Department's bi-annual physicals for employees in the Spring.
- Per insurance recommendations, driving records have been pulled for all employees to confirm insurability.

Training:

- Captain Burrow worked with the North King County Training Consortium (NKCTC) Officers to reconfigure the office furniture to facilitate the incoming NKCTC staff. There will be eight personnel working in the Training Office, two Administrative Assistants, one training Battalion Chief, one training Medical Services Officer, and four Training Officers. Additionally, there will be one Training Director who will occupy the Director's office.
- Station 51 hosted a Confined Space Rescue drill for Technical Rescue Technicians from Bothell, Northshore, Shoreline, and Woodinville.
- Station 51 hosted a Battalion Chief level incident Command System training session for the NKCTC participating agencies. The target audience is Battalion Chief's and Acting Battalion Chiefs. The course was instructed by Deputy Chief McDonald of Bothell Fire Department assisted by the Training Officers of NKCTC.
- The newly appointed NKCTC Director, Erik Wallgren, expects to have all assigned Training Officers and Administrative personnel operating out of Station 51 on March 2, 2020.
- Station 51 hosted the most recent North End Drill (NED). The topic was Firefighter Survival where participants practice two specific skills; following a hose line to safety in darkened conditions and a specific method of "bailing out" an elevated window and sliding down a ladder for immediate escape from dangerous fire conditions. Participants are attached to a safety line during the exercise.
- Captain Burrow completed mask-fit testing of all personnel for N95 respirators.
- Captain Burrow coordinated with Battalion Chief Morris and Acting Fire Chief Magnuson to order lockers for the incoming training staff.
- Captain Burrow organized a proctor to facilitate a certified written Washington State Patrol Firefighter Two written exam for two probationary Firefighters.
- Captain Burrow was an assessor for a promotional test for Duvall Fire Department.

EAST METRO TRAINING GROUP (EMTG) Activities:

- Captain Burrow continues to collaborate with the Training Officers of the North King County Training Consortium for the development of the May Multi-Company Operations (MCO) Drill. The drill as outlined will support the recent Natural Gas emergency response policy developed by the King County Fire Chiefs.
- Lieutenant Ford provides weekly updates on the progress of the three Northshore recruit firefighters in EMTG Academy Class 11. All three are doing well and meeting expectations at this phase of the academy.
- AFC Magnuson and HR Manager Shannon Moore Attended Comprehensive Recruit Evaluations.

Operations:

- AFC Magnuson attended the Monthly Zone 1 Operations meeting in Kirkland.

- AFC Magnuson collaborated with Chris Perez of NORCOM and Northshore Battalion Chiefs to evaluate and correct potential dispatching errors on two recent incidents.
- BC Knight has created High Risk PPE (personal protective equipment) kits for response personnel. This is in coordination with King County Emergency Medical Services recommendations.

Fire Prevention:

- FM LaFlam and FF Holmes attended two pre-application meetings for proposed residential plats in Kenmore.
- FM LaFlam and FF Holmes participated in a Fire Code adoption meeting of the Zone 1 fire marshals. The meeting focused on finalizing the proposed amendments to the 2018 edition of the International Fire Code. The 2018 Fire Code will be in effect on July 1, 2020 throughout the State of Washington. Work will begin soon with Kenmore and Lake Forest Park to coordinate and prepare local adoption ordinances to coincide with the State's July 1 effective date.
- FM LaFlam convened the first planning meeting for the 2020 Northshore Fire Department Open House. The event is scheduled to take place June 27, 2020.
- FM LaFlam and FF Holmes met with Planning Department staff and the Development Services Director at the City of Kenmore to review proposals for changes to the regulations regarding Accessory Dwelling Units (ADUs).
- FM LaFlam coordinated annual Fire Alarm Testing at Station 51. Multiple back-flow preventer valves were found to be defective. Repairs are pending.
- Annual inspections: 0
- Plan reviews: 5
- Construction inspections: 3
- Construction Permits issued: 4

Northshore Emergency Management Coalition (NEMCo):

- EM Lunak presented a 2019 NEMCo summary to the City of Kenmore City Council on Monday February 24th.
- NEMCo RACES members assisted Northshore Utility District staff installing the NEMCo radio repeater on the District's Inglemoor Reservoir #2. This installation is a temporary test of the location and the final installation will take place in March.
- NEMCo volunteers had their regular monthly meeting and received training on pandemic preparedness and the latest data on the COVID-19 virus.
- EM Lunak presented a safety training to NEMCo partners on hazardous chemicals in the workplace and the requirements of WAC 296-901.



Future Agenda Items Board of Commissioners

JANUARY

- To Be Determined

FEBRUARY

- To Be Determined

MARCH

- Fire Chief Consolidation Proposal (3/04 meeting)
- Access to Legal Counsel Policy (3/04 meeting)
- Station 57 Remodel Scope Adjustment (3/04 meeting)
- Discussion of Chief's Retirement Celebration (3/04 meeting)
- Set date of Commissioner Training: Harassment in the Work Place (3/18 meeting)
- Retirement Certificate of Appreciation for Chief Magnuson (3/18 meeting)

APRIL

- Commissioner Training: Harassment in the Work Place

MAY

- To Be Determined

JUNE

- To Be Determined

JULY

- To Be Determined

AUGUST

- To Be Determined

SEPTEMBER

- Discussion of Patient Fee for Transport Program

OCTOBER

- To Be Determined

NOVEMBER

- To Be Determined

Deleted: <#>North City Water District Joint Meeting¶
<#>Woodinville Fire & Rescue Board of Commissioner Joint Meeting ¶
<#>Liedle Appeal ¶
<#>Draft Policy 1630 – Commissioner Compensation¶

Deleted: To Be Determined

Deleted: 5

DECEMBER

- To Be Determined

OTHERS:

- MRSC Membership – DM
- Transparency and Accountability – DM
- Project Management Policy and Practice – DM
- Public Facing Department Policies – DM
 - The board is not restricted to 1000 series
- Policy updates 1200 ... - DM
- Public facing department policy implementation
 - Available in Word format single document - DM
- Community Outreach, Involvement – DM
- Community Satisfaction Survey – DM
- Commissioner Transition – DM
- CMT / MIH Goals and Performance Measures – DM
- CMT / MIH integration w/police radar – DM
- Department Goals and Performance Measures – DM