



## KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181<sup>st</sup> Street  
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

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### MINUTES

July 22, 2020

### SPECIAL MEETING BOARD OF COMMISSIONERS

#### Virtual Meeting via Zoom

#### **I. OPENING OF MEETING**

##### 1.1 Roll Call

Chair Dave Maehren called the meeting to order at 5:04 PM.

Persons in attendance were Commissioners Rick Verlinda, Josh Pratt, Don Ellis, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, Acting Secretary Dawn Killion, Financial Consultant Tom Broetje, Chief Matt Cowan from Shoreline Fire Department, and 12 members of staff and the public.

#### **II. PUBLIC COMMENT**

2.1 Anders Hansson Local 2459 Union President submitted a public comment statement

- Local still supports any and all consolidation, with either a 3-way merger between Woodinville, Shoreline and Northshore Fire Departments or 2-way merger with Shoreline and Northshore Fire Departments.

Chief Matt Cowan from Shoreline Fire Department submitted a public comment statement

- Discussed the benefits of a merger with Shoreline Fire Department and the document he sent to the Commissioners

Todd Wollum, Shoreline Fire Department MSO, submitted a public comment statement

- Made comment for the benefits of merging with Shoreline Fire Department

#### **III. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS**

##### 3.1 Discussion of Consolidation Options

Chief Ahearn stated that he will recuse himself from tonight's meeting as to the discussion of the Consolidation Options. He left the meeting.

- Commissioner Maehren outlined the discussion for tonight, indicated he would keep track of any questions that came up and send them to the appropriate parties to get the answers if needed by the next regular meeting
- Commissioner Ellis asked if they were making a decision tonight, and Commissioner Maehren clarified that they intended to make a decision regarding a merger by the August 5<sup>th</sup> meeting.

- Financial Consultant Tom Broetje discussed the forecasting numbers for a merger, starting with a Northshore Fire Department and Woodinville Fire & Rescue consolidation.
- Commissioner Verlinda asked questions about the labor rate and where that number came from, and it was answered by Tom Broetje.
- Commissioner Verlinda said that he needed verification on Woodinville Fire and Bothell Fire Department contract for service. Deputy Chief McDonald clarified briefly what was mentioned at that meeting to address Commissioner Verlinda's question.
- Financial Consultant Tom Broetje discussed the forecasting numbers for a merger between Shoreline Fire Department and Northshore Fire Department.
- Commissioner Verlinda had questions for Tom Broetje regarding the Shoreline forecasting model.
- Commissioner Pratt asked if he knew of the reserve for Shoreline Fire Department from 3 years ago.
- Commissioner Webster also had questions for Tom Broetje.
- Commissioner Verlinda asked Tom Broetje if the questions being answered make Shoreline Fire Department look not as good as Woodinville Fire & Rescue. Financial Consultant Broetje clarified that he was being asked his opinion, and that he was looking at numbers and how things looked from an outside opinion as he as consulted many businesses starting plans, and that Shoreline Fire Department looks like a riskier model.
- Commissioner Maehren had questions/concerns regarding Shoreline Fire Department.
- Commissioner Maehren asked Commissioner Ellis if he had any comments regarding the discussion.
- Commissioner Ellis made comments regarding the discussion and the current state of the economy.
- Commissioner Maehren made comments and noted that he currently has increased confidence in the Woodinville Fire & Rescue model.
- Deputy Chief McDonald shared his screen for the Guiding Principles Rating Form and the risk assessment form. Commissioner Maehren went through the questions first for the Woodinville model and second for the Shoreline model. Commissioner Maehren asked each of the Commissioners their opinions on rating for question for each model.
- Commissioner Ellis left the meeting about 8:10pm during discussions of the Guiding Principles Rating Form for the Shoreline merger comparison.

Commissioner Maehren agreed to compile the results for the Guiding Principles and Risk Analysis forms.

Commissioners Maehren and Webster agreed at the direction of the Northshore board members to meet with representatives of the Woodinville board and administration, then separately with the Shoreline board and administration to relay the Northshore board questions and information requests.

#### **IV. ADJOURNMENT**

The meeting adjourned at 8:26PM

#### **NEXT MEETING DATE**

The next regularly scheduled Commissioners meeting is for August 5, 2020

Attachments: Agenda

**BOARD OF COMMISSIONERS**

Electronically signed- Rick Verlinda

**RICK VERLINDA**, Member

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**JOSH PRATT**, Member

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**DON ELLIS**, Member

Electronically signed- Rick Webster

**RICK WEBSTER**, Member

Electronically signed- David C. Maehren

**DAVID MAEHREN**, Member

**ATTEST**

Dawn Killion

**DAWN KILLION**, Acting Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on August 5, 2020

**From:** [Dave Maehren](#)  
**To:** [Kate Hansen](#)  
**Subject:** RE: Electronic Signatures - Documents Approved 8/05 & 6/03  
**Date:** Thursday, August 6, 2020 5:36:36 PM  
**Attachments:** [image001.png](#)  
[image003.png](#)  
[image005.png](#)  
[image007.png](#)  
[image009.png](#)

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The following documents are Approved and Electronically Signed this 6th day of August, 2020, by Commissioner David C. Maehren.

- AP\_NOSHRFIR\_APSUPINV\_20200805074935 GEN Fund
- AP\_NOSHRFIR\_APSUPINV\_20200805074711 RES Fund
- 08.06.2020 GEN Fund to HRA Transfer Approval Document
- July 2020 DRS Approval Document
- July 2020 IRS Taxes Approval Document
- July 2020 Payroll Approval Document
- May 2020 DRS Approval Document
- May 2020 Payroll Approval Document
- May 2020 Payroll Taxes Approval Document
- May Commissioner Payroll Approval Document
- May Commissioner Payroll Taxes Approval Document
- 2020-07-15 NSFD Minutes
- 2020-07-22 NSFD Special Minutes

**From:** [Rick Verlinda](#)  
**To:** [Kate Hansen](#)  
**Subject:** Re: Electronic Signatures - Documents Approved 8/05 & 6/03  
**Date:** Thursday, August 6, 2020 8:17:18 AM  
**Attachments:** [image002.png](#)  
[image004.png](#)  
[image006.png](#)  
[image008.png](#)

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The following documents are Approved and Electronically Signed this 6th day of August, 2020, by Commissioner Rick Verlinda.

- AP\_NOSHRFIR\_APSUPINV\_20200805074935 GEN Fund
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- May 2020 Payroll Taxes Approval Document
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**From:** [Richard Webster](#)  
**To:** [Kate Hansen](#)  
**Subject:** RE: Electronic Signatures - Documents Approved 8/05 & 6/03  
**Date:** Thursday, August 6, 2020 1:54:24 PM  
**Attachments:** [image001.png](#)  
[image003.png](#)  
[image005.png](#)  
[image007.png](#)

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The following documents are Approved and Electronically Signed this 6th day of August, 2020, by Commissioner Rick Webster.

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## Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181<sup>st</sup> Street, Kenmore, WA

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### Board of Commissioners Special Meeting Agenda

Wednesday, July 22, 2020

5:00PM

Meeting held virtually, via Zoom

Requests to make Public Comment shall be submitted electronically prior to the meeting.  
Please see instructions in Resolution 20-04 (attached).

To attend this meeting live, click the link below and enter the ID & Password provided.  
A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/88284555849?pwd=REh6T1B2V3NIMXA5aTBScHhrUjQwZz09>

Call in to Zoom Meeting at:

253-215-8782

Meeting ID: 882 8455 5849

Password: 291324

**I. Open Meeting**

1.1 Roll Call

**II. Public Comment**

2.1 Public Comment

**III. Board Discussion and Possible Action Items**

3.1 Discussion of Consolidation Options

**IV. Adjournment**

Next Regular Meeting: August 5, 2020 at 5:00 PM



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### NOTICE OF SPECIAL MEETING

DATED July 15, 2020

Per Resolution 20-03 (Prohibiting In-Person Meetings) which was adopted by the Board of Commissioners at a Special Meeting on June 24, 2020,

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Commissioners of King County Fire Protection District No. 16, will be held virtually via Zoom, on Wednesday, the 22<sup>nd</sup> day of July, 2020 at 5:00PM. Public comments can be submitted electronically.

**Requests to make Public Comment shall be submitted electronically prior to the meeting.  
Please see instructions in Resolution 20-04 (attached).**

**To attend this meeting live, please see login information provided in the agenda.  
A recording of this meeting will also be posted in AV Capture.**