

KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES August 5, 2020

REGULAR MEETING BOARD OF COMMISSIONERS

Virtual Meeting via Zoom

I. OPENING OF MEETING

1.1 Roll Call

Chair Dave Maehren called the meeting to order at 5:01 PM.

Persons in attendance were Commissioners Rick Verlinda, Josh Pratt, Don Ellis, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, Board Secretary Kate Hansen, and 20 members of the staff and public. Multiple participants joined the meeting after opening.

1.2 Adoption of Minutes of July 15th and July 22nd

Commissioner Webster moved to approve the minutes of July 15th and July 22nd as presented. Commissioner Pratt seconded. The motion passed unanimously.

II. PUBLIC COMMENT

2.1 Gabe DeBay, President of Shoreline Local 1760, made public comment regarding consolidation.

Todd Wollum, Shoreline Fire employee and citizen of the Northshore Fire district, made public comment regarding consolidation.

III. APPROVAL OF THE AGENDA

3.1 Commissioner Pratt moved to approve the agenda. Commissioner Webster seconded. The motion passed unanimously.

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

- 4.1 <u>District Operations</u>
- A. Status of Stay Home Stay Healthy Order
 - Legal Counsel Paxton reported that King County is currently in Phase 2 and the district is not allowed to hold in person meetings. Legal Counsel Paxton reviewed Proclamations pertaining to Open Public Meetings during COVID-19.
- B. COVID-19 Update
 - o Deputy Chief McDonald reported that in King County has had 15,510 positive COVID-19 cases which is an increase of approximately 111 in the last 24 hours.
 - o Currently Northshore Fire has no firefighters in quarantine.

o Current COVID-19 infection rate for King County is R=1.7

C. Review of Emergency Resolution

O Chief Ahearn reported that he has nothing further to add and sees no reason to change the current state of emergency.

4.2 Review of Additional Consolidation Information

Fire Chief Matt Cowan of Shoreline Fire presented further analyses of a Shoreline/Northshore merger model.

Commissioner Millman spoke about the benefits of a Woodinville/Northshore merger and answered questions from the board.

4.3 <u>Board Member questions regarding the Shoreline and Woodinville Consolidation Options</u>

Commissioner Maehren opened the floor for additional questions from board members who expressed their views on each option.

Commissioner Maehren took an advisory vote of who was in favor of a Shoreline/Northshore merger. The vote was 2-3 with Commissioners Verlinda and Pratt in favor, and Commissioners Ellis, Webster, and Maehren against.

Commissioner Maehren took an advisory vote of who was in favor of a Woodinville/Northshore merger. The vote was 4-1 with Commissioners Ellis, Webster, Pratt, and Maehren in favor and Commissioners Verlinda against.

4.4 <u>Board Assessment regarding the Shoreline Consolidation Option</u>

Included in earlier topics

4.5 <u>Board Assessment regarding the Woodinville Consolidation Option</u>

Included in earlier topics

4.6 <u>Discussion and Selection of Next Steps for Consolidation</u>

Commissioner Webster moved to provide the Chief the authority to hire a Deputy Chief. Commissioner Ellis seconded. The board discussed. The motion passed 4-1 with Commissioner Verlinda opposing.

Commissioner Meahren requested that Chief Ahearn bring a timeline and list of tasks that need to be completed to the next board meeting.

Commissioner Ellis left the meeting at 6:52PM.

Legal Counsel Paxton clarified the vote that was taken as an advisory vote.

V. BOARD RESOLUTIONS

5.1 None

VI. CONSENT AGENDA

6.1 Vouchers

The General Fund Vouchers totaled \$134,330.31 and Reserve Fund Vouchers totaled \$15,241.52

Commissioner Pratt moved to approve the vouchers as presented. Commissioner Webster seconded. The motion passed unanimously. (Commissioner Ellis was absent for the vote)

6.2 Review of Commissioner Compensation Claims

There was no discussion of the Compensation Claims

6.3 <u>Approval of Commissioner Compensation Claims</u>

Commissioner Webster moved to approve the Commissioner Compensation Claims. Commissioner Pratt seconded. The motion passed unanimously. (Commissioner Ellis was absent for the vote)

VII. REPORTS

7.1 Fire Chief Report

In addition to the written report provided in the meeting materials, Acting Chief Magnuson reported:

- o Chief Ahearn reported the Northshore Fire crews participated in the memorial of Officer Johnathan Shoop of Bothell Police yesterday.
- o Chief Ahearn reported that conditional offers have been made for 7 entry level firefighters. No conditional offers were made through the lateral process.

7.2 <u>Commissioner Reports</u>

O Commissioner Maehren reported that the City of Kenmore is looking at an option to add Accessory Dwelling Units to lots over 8,000 square feet. Commissioner Maehren would like to have this as a topic on the next meeting to provide guidance to the Fire Marshal's office.

7.3 <u>Legal Counsel Reports</u>

 Legal Counsel Paxton discussed rescheduling the Harassment training that was postponed due to COVID-19. The training was rescheduled for October 7th.

VIII. UPCOMING BOARD AGENDAS

8.1 <u>Setting of Future Meeting Agenda(s)</u>

Items were added to future meeting agendas

IX. EXECUTIVE SESSION

9.1 None

X. ADJOURNMENT

The meeting adjourned at 7:04PM

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for August 19, 2020

Attachments: Agenda and Fire Chief's Report

BOARD OF COMMISSIONERS

Electronically signed- Rick Verlinda

RICK VERLINDA. Member

Electronically signed- Josh Pratt
JOSH PRATT, Member
DON ELLIS, Member
Electronically signed- Rick Webster
RICK WEBSTER, Member
RICK WEBSTER, Welmoor
Electronically signed- David C. Maehren
DAVID MAFHDEN Member

ATTEST

Amy Oakley

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on May 18, 2021

 From:
 Dave Maehren

 To:
 Board Secretary

Subject: RE: Electronic Signatures - Documents Approved 5/18/2021

Date: Wednesday, May 19, 2021 2:12:14 PM

Attachments: image005.png

image006.png image007.png image008.png image009.png

The following documents are Approved and Electronically Signed this 18th day of May, 2021, by Commissioner David C. Maehren

- AP_NOSHRFIR_APSUPINV_20210517112302 GEN Fund
- AP NOSHRFIR APSUPINV 20210517112424 RES Fund
- April Commissioner Payroll Approval Document (These were the hours approved at the 5/4 meeting)
- April Commissioner Payroll Taxes Approval Document
- HRA Transfer Approval Document
- Meeting Minutes: 5/4/2021, 8/5/2020, 8/19/2020

 From:
 Josh Pratt

 To:
 Board Secretary

Subject: RE: Electronic Signatures - Documents Approved 5/18/2021

Date: Wednesday, May 19, 2021 3:13:52 PM

Attachments: image001.png

image002.png image003.png image004.png

The following documents are Approved and Electronically Signed this 19th day of May, 2021, by Commissioner Josh Pratt.

- AP_NOSHRFIR_APSUPINV_20210517112302 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210517112424 RES Fund
- April Commissioner Payroll Approval Document (These were the hours approved at the 5/4 meeting)
- April Commissioner Payroll Taxes Approval Document
- HRA Transfer Approval Document
- Meeting Minutes: 5/4/2021, 8/5/2020, 8/19/2020

From: Rick Verlinda

To: Board Secretary

Subject: RE: Electronic Signatures - Documents Approved 5/18/2021

Date: Wednesday, May 19, 2021 9:14:29 AM

Attachments: image001.png

image002.png image003.png image004.png

The following documents are Approved and Electronically Signed this _19th_____ day of _May_____, 2021, by Commissioner _Rick Verlinda_.

- AP_NOSHRFIR_APSUPINV_20210517112302 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210517112424 RES Fund
- April Commissioner Payroll Approval Document (These were the hours approved at the 5/4 meeting)
- April Commissioner Payroll Taxes Approval Document
- HRA Transfer Approval Document
- Meeting Minutes: 5/4/2021, 8/5/2020, 8/19/2020

From: Richard Webster
To: Board Secretary

Subject: RE: Electronic Signatures - Documents Approved 5/18/2021

Date: Thursday, May 20, 2021 8:03:16 AM

Attachments: image001.png

image002.png image003.png image004.png

The following documents are Approved and Electronically Signed this 20th day of May, 2021, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20210517112302 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210517112424 RES Fund
- April Commissioner Payroll Approval Document (These were the hours approved at the 5/4 meeting)
- April Commissioner Payroll Taxes Approval Document
- HRA Transfer Approval Document
- Meeting Minutes: 5/4/2021, 8/5/2020, 8/19/2020



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Board of Commissioners Regular Meeting Agenda

Wednesday, August 5, 2020 5:00PM Meeting held virtually, via Zoom

Public Comment must be submitted electronically prior to the meeting. To submit public comment, please see instructions in Resolution 20-04 (attached).

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

https://us02web.zoom.us/j/84335381369?pwd=NDhJT3FESkxEcTNSbjJFODVIVlcxQT09

Call in to Zoom Meeting at: 253-215-8782

Meeting ID: 843 3538 1369

Password: 318595

I. Open Meeting

- 1.1 Roll Call
- 1.2 Adoption of Meeting Minutes of July 15th and July 22nd

II. Public Comment

2.1 Public Comment

III. Approval of Agenda

3.1 Approval of the Meeting Agenda

IV. Board Discussion and Possible Action Items

- 4.1 District Operations
 - A. Status of Stay Home Stay Healthy Order
 - B. COVID-19 Update
 - C. Review of Emergency Resolution
- 4.2 Review of Additional Consolidation Information



- 4.3 Board Member questions regarding the Shoreline and Woodinville Consolidation Options
- 4.4 Board Assessment regarding the Shoreline Consolidation Option
- 4.5 Board Assessment regarding the Woodinville Consolidation Option
- 4.6 Discussion and Selection of Next Steps for Consolidation

V. Board Resolutions

5.1 None

VI. Consent Agenda

- 6.1 Vouchers
- 6.2 Review of Commissioner Compensation Claims
- 6.3 Approval of Commissioner Compensation Claims

VII. Reports

- 7.1 Fire Chief Report
- 7.2 Commissioner Reports
- 7.3 Legal Counsel Report

VIII. <u>Upcoming Board Agendas</u>

8.1 Setting of Future Meeting Agenda(s)

IX. Executive Session

9.1 None

X. Adjournment

Next Regular Meeting: August 19, 2020 at 5:00 PM

WARRANT/CHECK REGISTER

Time: 18:24:20 Date: 08/03/2020

Northshore Fire Department

MCAG #: 2512 08/12/2020 To: 08/12/2020 Page: 1

IVICE	10 π. 2312			U.	3/12/2020 10. 00/12/2020		rage.
Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1440	08/12/2020	Claims	1	0	CENTURY LINK	59.51	Phones - St 57
1441	08/12/2020	Claims	1	0	CHMELIK SITKIN & DAVIS PS		Legal Fees - General Business
1442	08/12/2020	Claims	1	0	CHMELIK SITKIN & DAVIS PS	811.50	Legal Fees - Litigation
1443	08/12/2020	Claims	1	0	CHMELIK SITKIN & DAVIS PS	17,743.00	Legal Fees - Public Records Request
1444	08/12/2020	Claims	1	0	DEPARTMENT OF LABOR & INDUSTRIES	50.80	Inspection - St 57
1445	08/12/2020	Claims	1	0	EASTSIDE PUBLIC SAFETY COMM. AGENCY	489.44	July 2020 - Maintenance Agreement
1446	08/12/2020	Claims	1	0	EASTSIDE PUBLIC SAFETY COMM. AGENCY	937.80	July 2020 - Radio Access Fees
1447	08/12/2020	Claims	1	0	ENERSPECT MEDICAL SOLUTIONS	594.38	Defib Supplies
1448	08/12/2020	Claims	1	0	ESO SOLUTIONS INC	3,954.51	Annual Subscription
1449	08/12/2020	Claims	1	0	FIRE PROTECTION INC		Alarm Monitoring - St 57
1487	08/12/2020	Payroll	1	0	KING COUNTY FIRE DISTRICT #16	2,893.74	Pay Cycle(s) 07/31/2020 To 07/31/2020 - ADDLIFE; Pay Cycle(s) 07/31/2020 To 07/31/2020 - MEDICAL; Pay Cycle(s) 07/31/2020 To 07/31/2020 - METLIFE; Pay Cycle(s) 07/31/2020 To 07/31/2020 - METLIFE2
1450	08/12/2020	Claims	1	0	KING COUNTY FIRE PROTECTION DISTRICT 16	435.34	Petty Cash Checking Reimbursement
1451	08/12/2020	Claims	1	0	KROESEN'S, INC.	206.24	Day Boots - Burrow
	08/12/2020	Claims	1		L. N. CURTIS & SONS	898.70	
1453	08/12/2020	Claims	1	0	L. N. CURTIS & SONS		Cutter Blades
1454	08/12/2020	Claims	1	0	L. N. CURTIS & SONS		Pants - Burrow
1455	08/12/2020	Claims	1	0	LIFE ASSIST	56.74	EMS Supplies - St 51
1456	08/12/2020	Claims	1	0	MUNICIPAL EMERGENCY SERVICES	117.64	SCBA Repair
1457	08/12/2020	Claims	1	0	MUNICIPAL EMERGENCY SERVICES	231.00	2020 SCBA Annual Flow Test
1458	08/12/2020	Claims	1	0	NATURAL CONCEPT LANDSCAPE		Landscaping - Station 51
1459	08/12/2020	Claims	1	0	NORTH CITY WATER DISTRICT	318.97	Acct #011756-000; St 57
1460	08/12/2020	Claims	1	0	NORTH CITY WATER DISTRICT		Acct #022432-000; St 57
1461	08/12/2020	Claims	1		NORTHSHORE UTILITY DISTRICT (NUD)		43105121 - St 51
1462	08/12/2020	Claims	1		NORTHSHORE UTILITY DISTRICT (NUD)	•	48702679 - Training
1463	08/12/2020	Claims	1	0	NORTHSHORE UTILITY DISTRICT (NUD)		35768370 - Irrigation
1464	08/12/2020	Claims	1		NORTHWEST FIRE FIGHTERS TRUST	•	Medical - August 2020
1465	08/12/2020	Claims	1		PACIFIC OFFICE AUTOMATION		Copies
1466	08/12/2020	Claims	1		PACIFIC OFFICE AUTOMATION		Copier Lease
1467	08/12/2020	Claims	1		PSR MECHANICAL		HVAC Repair
1468	08/12/2020	Claims	1	0	PUGET SOUND ENERGY	,	Acct #200019536453; Station 51
1469	08/12/2020	Claims	1	0	PUGET SOUND ENERGY		Acct #200020658783; Station 57
1470	08/12/2020	Claims	1	0	REPUBLIC SERVICES #172		Garbage & Recycle - Station 51
1471	08/12/2020	Claims	1	0	REPUBLIC SERVICES #172	149.74	Garbage - Station 57

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 18:24:20 Date: MCAG #: 2512 08/12/2020 To: 08/12/2020 Page: 2

					o,,,,,,,,,, -		- 1.611
Trans	Date	Type	Acct #	War#	Claimant	Amount	Memo
1472	08/12/2020	Claims	1	0	SHI	655.61	Tax for MS Office 365 License Renewals
1473	08/12/2020	Claims	1	0	STAPLES	175.06	Office Supplies
1474	08/12/2020	Claims	1	0	0 STERICYCLE		Bio Hazard Disposal
1475	08/12/2020	Claims	1	0	STERICYCLE		Bio Hazard Disposal
1476	08/12/2020	Claims	1	0	SUMMIT LAW GROUP	1,485.00	Legal Fees
1477	08/12/2020	Claims	1	0	SWISSPHONE LLC	21.39	Pager Repairs; Credit - For Pager Repair
1478	08/12/2020	Claims	1	0	UNITED PARCEL SERVICE		Shipping
1479	08/12/2020	Claims	1	0	US BANK	4,996.48	Charges for card ending 5934; Charges for Card Ending 9408; Charges for Card Ending 4689; Charges for Card Ending 5934
1480	08/12/2020	Claims	1	0	UW VALLEY MEDICAL CENTER	125.00	Fit For Duty - McInturff
1481	08/12/2020	Claims	1	0	VERIZON WIRELESS	643.14	Smart Phones
1482	08/12/2020	Claims	1	0	VERIZON WIRELESS	45.85	Cell Phones
1483	08/12/2020	Claims	1	0	WASHINGTON AUTOMATED, INC	242.00	Washer Repair
1484	08/12/2020	Claims	1	0	WASHINGTON COUNTIES INSURANCE FUND	5,624.52	August 2020 - Dental/Life/EAP
1488	08/12/2020	Payroll	1	0	WASHINGTON NATIONAL INS CO	136.00	Pay Cycle(s) 07/31/2020 To 07/31/2020 - CONSECO
1485	08/12/2020	Claims	1	0	WESTHILL ELECTRONICS	585.20	St 57 Dispatch System Repair
1489	08/12/2020	Payroll	1	0	WSCFF EMPLOYEE BENEFIT TRUST		Pay Cycle(s) 07/31/2020 To 07/31/2020 - MERP1
1486	08/12/2020	Claims	1	0	ZIPLY FIBER	214.25	Phones - St 51 (formerly Frontier)
		001 Gene	ral Fund 10	0-016-001	0	134,330.31	

Claims:

122,900.57

134,330.31 Payroll:

11,429.74

08/03/2020

WARRANT/CHECK REGISTER

Northshore Fire Department Time: 18:23:54 Date: 08/03/2020 MCAG #: 2512 08/12/2020 To: 08/12/2020 Page: 1

				_			
Trans	Date	Type	Acct #	War#	Claimant	Amount	Memo
1431	08/12/2020	Claims	4	0	FIRE PROTECTION INC	2,535.50	St 57 - Alarm Installation Completion
1432	08/12/2020	Claims	4	0	KING COUNTY FIRE PROTECTION DISTRICT 16	231.10	Petty Cash Checking Reimb
1433	08/12/2020	Claims	4	0	NORTH SOUND LANDSCAPE LLC	1,732.50	Excavaton for St 57 remodel
1434	08/12/2020	Claims	4	0	PLYWOOD SUPPLY	416.74	Lumber - St 57
1435	08/12/2020	Claims	4	0	TCA ARCHITECTURE - PLANNING	1,632.00	June 2020 Invoice - St 57
1436	08/12/2020	Claims	4	0	US BANK	142.50	Charges for card ending 9408
1437	08/12/2020	Claims	4	0	US BANK	4,250.76	Charges for Card Ending 5934; Charges for Card Ending 4689
1438	08/12/2020	Claims	4	0	WASHINGTON COUNTIES INSURANCE FUND	2,749.42	LEOFF I
1439	08/12/2020	Claims	4	0	WESTHILL ELECTRONICS	1,551.00	St 57 - Radio & Paging Service Relocation due to remodel
		004 Reserv	ve Fund 10	-016-6010)	15,241.52	
						15,241.52	Claims: 15,241.52

Month:	July	Year:	2020	Name:	DON	64	ris	
Da	ate /		D	escription	n of Activity	y		Hours
7-8-5		Lui	MT9	Pup				21/4
7-9-	2080	Lui	not	9				え
7-13-0	020	Fui	MTG	Prip L	study & O	caqual	ial	2,5
		Ton	1 Brown	te que		, 3		
7-14-8	7020		11	0	1			2.5
			11		11			
7-15-	2020	Fu	i n	179.				2
7-21-	2000	Fu	il n	ntg F	rip			3
7-72-	2020	I	vi D	419				3
				9				
							1	
						1	1	
				-k-d	- Cate - Blood - E	5'		

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Low

Signature

1/30/2020

Month:	JUNE	Year:	2520	Name:	DAVID	C, MAEHRO	
	ate				n of Activi		Hours
06/01		Me	etena	10/10	De howde of a	tron Con-	3,75
		Sul	trust To	Nu Ros	10 2	25 hr +	12/13
		1 have	MOIT	1.00 0	2000	1.5 m F/4	
6/2		Rey	clar 1	Bre O	MILLIAN	we meeting	3.01
		ples	2		700,000	jor processing	13/18
6/3		Add	efinal	mee	hna av	ep 1.5 hr	3.56
		and	adde	ed or	9. 1000	12 mm Mh	
6/10		Mul	2119 DI	40 00	sub c	muy 650	4.56
		AHOU	do con	solule	Aun 50	b comen mb	1
		and	meen	no Fl	ic and	1 work on	
4 /		requi	co me	eeps	agend	cî_	
6/15		Roque	leer fr	M CEM	in Mes	Fixer pres	3.5 hr
6/17		Made	much	neces	2125 11	2012hr	
4/18		and	aite	d Fin	2 Cimn	u meeting	3 hr
8/10		cense	rua i	ion su	b-cenus	uetter t	400
*********		mec	nag po	rep 1	Sm	allend	5 hr
		211	- ban	one.	erc-up	ng 3 hr	
0/23		142	meal	1000	rep	5 hr	
/		Atter	ud HA	2 mis	ching a	1 Chal	4 hr
		Ane	W/N 94	mure	week V	erlande	7 72
		and	Shau	non N	core. C	ruest Expert	
		from	City	2 510	the 1	Meehre	
		KALLO	w-m	15 =	DeBa	W PAR	
		1866	ans a	will re	1113	me and	
		Marin	2 con	creme	cast ful	se intedation	
11011		Cons	cloans	- 70x	Brock	o . Thr	
6/24		Maai	nonas	Merri	my pro	0 -52V	45
		Aprece	is from	2-11-12	- how	Affect	
		Popula	as Mu	esting	2 m	neering	
		rju	is m			0	
						(A)	
						10	
rortifu hu sine in	on this see one for						

I certify by signing this request for compensation that I have acted on behalf of the Northshare Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Morthshare Fire Department policy and State Law.

Gravide machineh	07/24/2020
ng vertife	Date

Month:	May	Year:	2020	Name:	Josh Pratt				
Г	ate		D		n of Activity	Hours			
	5/5	Meeting pre			uring comments and discussion on consolidation	2			
	5/6				ar meeting	2			
5	5/18	Meeting prep	aration, reviewing		repared by Thom Brotje on NFD/WFD consolidation	2			
5/20			Regular meeting						
				_					
		1							
					(9)				

				7	
	est for compensation that I ha mmissioner and that this requ				
loshua M	Pratt Digitally si	gned by Joshua M Prat 0.07.31 17:33:56 -07'00	tt)'		

Month:	June	Year:	2020	Name:	Josh Pratt				
D	ate		Г		n of Activity	Hours			
6/	1&2	Meeting preparation: review vouchers, review new documents on consolidation prepared by Thom Brotje							
(6/3	Regular meeting							
6	/15	Meeting preparation review of meeting minutes/ vouchers/ FM transition consolidation							
6/17 6/24		Regular meeting							
		Special meeting							
					(6)				

	acted on behalf of the Northshore Fire Department in the fulfillment of my for compensation is in compliance with the Northshore Fire Department
,	
Joshua M Pratt Digitally signal Digitally signal Date: 2020.0	ed by Joshua M Pratt 7.31 17:40:08 -07'00'

Month:	July	Year:	2020	Name:	Josh Pratt			
D	ate		D	escriptio	n of Activity	Hour		
7	7/8				nittee meeting	2		
7	7/8		meeting		or special meeting on 7/9	2		
7	7/9				review of consolidation	2		
7/	14	Meeting			ervices ILA, Consolidation documents	2		
7/15 7/21		Regular meeting						
		Meeting preparation: review and prepare comments on pro/con of consolidation with WFD vs SFD						
7/22				Specia	ll meeting	2		

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.

policy and State Law.	
Joshua M Pratt Digitally signed by Joshua M Pratt Date: 2020.07.31 17:48:31 -07'00'	
Signature	Date

Month:	JULY	Year: 2	020	Name:	Richard Verlinda	
Date			De	escriptio	n of Activity	Hours
7-8	3-20	MEETING PREP		2		
7-9	9-20	SPECIAL MEETING		2.25		
7-1	4-20				NG PREP	2
7-1	5-20			REGULA	R MEETING	1.75
7-2	1-20			MEETI	NG PREP	2
7-2	2-20			SPECIAL	. MEETING	2.75
				6 TC	DTAL	12.75

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.

Richard Verlinda	7-23-20	
Signature	Date	

Month: 7	Year: 2020 Name: Rick Webster	
Date	Description of Activity	Hours
7/8/20	Prep for Board of Commission Mtg	2.5
7/9/20	Board of Commissioners Mtg	3
7/14/20	Prep for Board of Commission Mtg	3
7/15/20	Board of Commissioners Mtg	3
7/21/20	Prep for Board of Commission Mtg	4
7/22/20	Board of Commissioners Mtg	3
7/27/20	Mtg. with Chair and Vice Chair of Woodinville	2
I certify by signing	this request for compensation that I have acted on behalf of the Northshore Fire Dep	partment in the
the Northshore Fire	uties as an elected Fire Commissioner and that this request for compensation is in compensation.	mpiiance with

Fire Chief's Report

Submitted by Chief Ahearn August 5, 2020

Human Resources:

• We have extended conditional offers to 7 entry level firefighters. They are all at various stages of the pre-employment screening process.

Training:

- Captain Burrow developed a Return to Work plan for a firefighter that is returning from a long-term injury. The return to work evaluation has been prepared but it on hold pending the release by the department physician.
- Captain Burrow performed a practical evaluation of a probationary firefighter to include hose deployment, forcible entry, tool operation and familiarity, donning SCBA, and an EMS patient examination.
- Captain Burrow is in the process of reviewing the budget for 2021.
- Captain Burrow is meeting regularly with Ron Hiraki, HR Manager Moore, Battalion Chief Morris, Battalion Chief Sauer, and LT Jamerson for the upcoming lieutenants test.

East Metro Training Group (EMTG) Activities:

No report.

North King County Training Consortium (NKCTC) Activities:

- The Training Officers are currently collaborating to create standardized manuals for the participating agencies to include a basic fundamentals manual, Probationary Firefighters Taskbook, Hose Manual, Ladder Manual, and skill sheets that support each document. The Training Officers are meeting with Subject Matter Experts (SMEs) from each agency to maximize collaboration.
- Captain Burrow is part of a workgroup responsible to create a NKCTC Firefighter Fundamentals manual using the Zone 1 Task Manual as the template. A draft has been submitted to the NKCTC Training Director for review.
- Captain Burrow has been collaborating with the NKCTC Training Officers to develop a common Probationary Firefighter Taskbook. Each section contains policy review, manipulative skills, and EMS skills and assessments. Section 3 has been submitted to the Training Director.

Operations:

- Reaction time (average) month of July to date
 - 176 total EMS incidents, 1:23 (improved by 13 seconds over June)
 - 85 total fire incidents, 1:55 (improved by 6 seconds over June)
- Response time (average) from call received to on-scene
 - o 204 total unit responses, 5:10 (6 seconds slower than June)
- Continue to conduct semi-annual PPE cleaning. We are seeing a significant increase in bunker gear coming back having been red tagged "out of service, unable to repair". We will need to discuss moving forward.

- Northshore Fire is sending up to 8 members through Fire Department Incident Safety Officer program in conjunction with the NKCTC. This is a certified class and will allow our members to officially serve as a safety officer both on fire scenes, MVC, and tech rescue calls. This is very exciting and a big step in FF safety and health.
- FF Pritchett has been selected to serve as the 2020 September Academy Cadre for our recruit FFs. He will be assigned to days on August 1, 2020 in order to perform onboarding training. FF Pritchett met with our new recruits to begin the fitting process of PPE on July 29.
- No COVID exposures; no FFs in quarantine or isolation.
- Received a shipment of PPE from King County for our use based on our burn rate and call volume. We received approximately 1,300 gowns, 1.5 cases of N95 masks, some gloves, and some goggles. These are very expensive items that have been hard to come by – a big thank you to King County EOC and the ESF4 members.
- FF Gene Piana has submitted his retirement papers effective July 31, 2020.

Fire Prevention:

- Inspector Booth has completed several sprinkler and code enforcement inspections since the last Board meeting.
- Inspector Booth attended the NEMCo meeting and the Region 4 Fire Investigation meeting.