

KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

August 19, 2020

REGULAR MEETING BOARD OF THE NORTHSHORE FIRE BOARD OF COMMISSIONERS &

SPECIAL JOINT MEETING OF THE NORTHSHORE FIRE AND WOODINVILLE FIRE & RESCUE BOARDS OF COMMISSIONERS

Virtual Meeting via Zoom

I. OPENING OF MEETING

1.1 Roll Call

Chair Dave Maehren called the meeting to order at 5:02 PM.

Persons in attendance were Commissioners Rick Verlinda, Josh Pratt, Don Ellis, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, Board Secretary Kate Hansen, and 10 members of staff and the public.

II. PUBLIC COMMENT

2.1 Todd Wollum, Shoreline Fire employee and citizen of the Northshore Fire district, addressed the Board on merger and next steps.

III. APPROVAL OF THE AGENDA

3.1 Commissioner Webster moved to approve the agenda. Commissioner Ellis seconded. The motion passed unanimously.

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 Status of Governor's Stay Home Stay Healthy Order

Legal Counsel reported that the current proclamation expires on August 28th and there have been no changes since the last meeting. The resolution will stay in place.

4.2 COVID-19 Update

Deputy Chief McDonald reported there have been nine COVID-19 related hospitalization in King County in the last 24 hours. There has also been in notable decrease in EMS calls compared to this time last year. The County is still working to determine the cause of the drop.

Northshore Fire has received extra stocks of PPE and will continue to monitor needs.

Currently there are no Northshore firefighters in isolation or quarantine.

4.3 Review of the Board Resolution for Continuing Virtual Meetings

Topic discussed in Item 4.1

4.4 <u>Budget Process Discussion</u>

Chief Ahearn reported that budget development is underway with deadlines for preliminary division budgets set for August 31st.

Preliminary board review of the draft 2021 budget will occur at the first meeting in October.

V. BOARD RESOLUTIONS

5.1 Resolution 20-05 Change to Board of Commissioners Regular Meeting Schedule

Commissioner Maehren reported that the board has discussed having regular joint meetings with Woodinville Fire & Rescue per the merger decision. These meetings could be held as regular meetings instead of special meetings if the date of Northshore Fire meetings were to coincide with Woodinville Fire & Rescue. The board discussed.

Commissioner Ellis moved to approve Resolution 20-05. Commissioner Webster seconded. The motion passed unanimously.

VI. CONSENT AGENDA

6.1 Vouchers

 The General Fund Vouchers totaled \$57,361.40 and Reserve Fund Vouchers totaled \$942.25

Commissioner Webster moved to approve the consent calendar as presented. Commissioner Pratt seconded. The motion passed unanimously.

VII. REPORTS

7.1 <u>Fire Chief Report</u>

In addition to the written report provided in the meeting materials, Chief Ahearn reported:

- o Northshore Fire Crews responded to a two-alarm structure fire two weeks ago.
- O Seven entry level firefighters will be starting the on-boarding process August 24th before attending the academy

7.2 Commissioner Reports

O Commissioner Webster requested a status update on the Station 57 Remodel. Chief Ahearn reported on the remaining items that are outstanding for completion.

7.3 <u>Legal Counsel Reports</u>

- o Legal Counsel Paxton reported that a large records request was completed last week.
- o The board training that is currently scheduled for October 7th was changed to October 6th to coincide with the new regular meeting date.

VIII. UPCOMING BOARD AGENDAS

8.1 Setting of Future Meeting Agenda(s)

Future meeting agendas were updated.

IX. EXECUTIVE SESSION

9.1 The Board moved into Executive Session at 5:24PM for up to 30 minutes to discuss matters related to meeting with legal counsel to discuss potential litigation to which the district, its governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an

adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i); and to evaluate the qualifications of an applicant for public employment pursuant to RCW 42.30.110(g). The board completed their Executive Session at 5:40PM and took a break until the stated Executive Session end time. The board moved back to open session at 5:54PM.

Fire Chief Ahearn recommended authorizing the negotiation a contract to fill the vacant Deputy Chief position.

Commissioner Ellis moved to direct the Fire Chief to negotiate a contract with the Deputy Chief candidate. Commissioner Pratt seconded. The board discussed. The motion passed 4-1 with Commissioner Verlinda opposing.

Fire Chief Ahearn recommended that the board pursue filling the position with a full-time permanent staff member. The board discussed the Fire Marshal position.

Commissioner Maehren proposed discussing the Fire Marshal position further at a Special Meeting the following week.

Commissioner Maehren moved to set a Special Meeting for next Tuesday at 5:00PM to discuss the Fire Marshal position and an Executive Session pursuant to RCW 42.30.110(1)(i). Commissioner Webster seconded. The board discussed. The motion was amended to Thursday at 5:00pm. The motion passed unanimously.

X. ADJOURNMENT

The meeting adjourned at 6:13PM

XI. OPEN SPECIAL JOINT MEETING OF NORTHSHORE FIRE & WOODINVILLE FIRE & RESCUE

11.1. Roll Call

Chair Dave Maehren called the meeting to order at 6:17 PM.

Additional persons in attendance for Woodinville Fire & Rescue were Commissioners Roger Collins, Mike Millman, Tim Osgood, and Derek van Veen. Also present was Fire Chief Greg Ahearn, and CAO Montegary, and Executive Assistant Frisch. Absent was Commissioner Doug Halbert.

Also in attendance were 18 members of staff and the public.

XII. DISCUSSION AND POSSIBLE ACTION ITMES

12.1 Northshore Fire Department and Woodinville Fire & Rescue Consolidation Next Steps <u>Discussion</u>

Fire Chief Ahearn recapped the merger decisions made to date and addressed the boards regarding options and further steps for consolidation.

Chief Ahearn presented recommendations for AV distribution. The board discussed.

An advisory vote was taken regarding a budgetary split based on AV, leading to a budgetary split of 56% Woodinville Fire & Rescue and 44% Northshore Fire. The vote was all in favor with Commissioner Osgood abstaining.

Chief Ahearn reported that a Financial Consultant has been identified to assist with the merger process. Chief Ahearn recommended accepting the consultant proposal.

An advisory vote was taken to support the Fire Chief moving forward with executing the proposal of consultant Liz Loomis. The vote was all in favor with Commissioners Verlinda and Osgood abstaining.

Chief Ahearn presented options for obtaining an attorney to assist with the consolidation process. Two firms have expressed interest in representing the districts. The board discussed.

An advisory vote was taken on which firm to retain. All Commissioners were in favor of retaining Chmelik Sitkin & Davis (CSD), with Commissioners Verlinda and Osgood abstaining.

Chief Ahearn suggested increasing the Interlocal Agreements between the two agencies to include a 50% sharing of a joint Deputy Chief, HR Manager, and Administrative Officer. Additional administrative positions will begin cross training and determining areas for consolidation.

The board discussed appropriate processes for making decisions related to consolidation actions.

An advisory vote was taken to direct Chief Ahearn to move forward with preparing ILA's for approval. The vote was all in favor with Commissioners Verlinda and Osgood abstaining.

Chief Ahearn reported that key stakeholders from each department are being engaged in the consolidation process and community stakeholders will also be reengaged in the process.

Commissioner Maehren proposed that as joint meetings commence, the Woodinville Fire & Rescue Chair lead the first meeting of the month and the Northshore Fire Chair lead the second meeting of the month.

Deputy Chief McDonald answered a follow up community member question regarding the recent fire in Lake Forest Park.

XIII. ADJOURNMENT

The meeting adjourned at 6:58PM

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for September 1st

Attachments: Agenda and Fire Chief's Report

BOARD OF COMMISSIONERS
Electronically signed- Rick Verlinda
RICK VERLINDA, Member
Electronically signed- Josh Pratt
JOSH PRATT, Member
DON ELLIS, Member

DOADD OF COMMISSIONEDS

ATTEST

Amy Oakley

AMY OAKLEY, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on May 18, 2021

 From:
 Dave Maehren

 To:
 Board Secretary

Subject: RE: Electronic Signatures - Documents Approved 5/18/2021

Date: Wednesday, May 19, 2021 2:12:14 PM

Attachments: image005.png

image006.png image007.png image008.png image009.png

The following documents are Approved and Electronically Signed this 18th day of May, 2021, by Commissioner David C. Maehren

- AP_NOSHRFIR_APSUPINV_20210517112302 GEN Fund
- AP NOSHRFIR APSUPINV 20210517112424 RES Fund
- April Commissioner Payroll Approval Document (These were the hours approved at the 5/4 meeting)
- April Commissioner Payroll Taxes Approval Document
- HRA Transfer Approval Document
- Meeting Minutes: 5/4/2021, 8/5/2020, 8/19/2020

 From:
 Josh Pratt

 To:
 Board Secretary

Subject: RE: Electronic Signatures - Documents Approved 5/18/2021

Date: Wednesday, May 19, 2021 3:13:52 PM

Attachments: image001.png

image002.png image003.png image004.png

The following documents are Approved and Electronically Signed this 19th day of May, 2021, by Commissioner Josh Pratt.

- AP_NOSHRFIR_APSUPINV_20210517112302 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210517112424 RES Fund
- April Commissioner Payroll Approval Document (These were the hours approved at the 5/4 meeting)
- April Commissioner Payroll Taxes Approval Document
- HRA Transfer Approval Document
- Meeting Minutes: 5/4/2021, 8/5/2020, 8/19/2020

From: Rick Verlinda

To: Board Secretary

Subject: RE: Electronic Signatures - Documents Approved 5/18/2021

Date: Wednesday, May 19, 2021 9:14:29 AM

Attachments: image001.png

image002.png image003.png image004.png

The following documents are Approved and Electronically Signed this _19th_____ day of _May_____, 2021, by Commissioner _Rick Verlinda_.

- AP_NOSHRFIR_APSUPINV_20210517112302 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210517112424 RES Fund
- April Commissioner Payroll Approval Document (These were the hours approved at the 5/4 meeting)
- April Commissioner Payroll Taxes Approval Document
- HRA Transfer Approval Document
- Meeting Minutes: 5/4/2021, 8/5/2020, 8/19/2020

From: Richard Webster
To: Board Secretary

Subject: RE: Electronic Signatures - Documents Approved 5/18/2021

Date: Thursday, May 20, 2021 8:03:16 AM

Attachments: image001.png

image002.png image003.png image004.png

The following documents are Approved and Electronically Signed this 20th day of May, 2021, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20210517112302 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210517112424 RES Fund
- April Commissioner Payroll Approval Document (These were the hours approved at the 5/4 meeting)
- April Commissioner Payroll Taxes Approval Document
- HRA Transfer Approval Document
- Meeting Minutes: 5/4/2021, 8/5/2020, 8/19/2020



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Agenda for Regular Meeting of the Northshore Fire Department Board of Commissioners followed by a Joint Board of Commissioners Meeting of Woodinville Fire and Rescue and the Northshore Fire Department

Wednesday, August 19, 2020 5:00PM Regular Meeting 6:00PM Special Joint Meeting Meeting held virtually, via Zoom

Public Comment must be submitted electronically prior to the meeting. To submit public comment, please see instructions in Resolution 20-04 (attached).

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

https://us02web.zoom.us/j/87388493699?pwd=M21ESFFYbHQ5ZjVvVmF4bXMwdGd0UT09

Call in to Zoom Meeting at: 253-215-8782

Meeting ID: 873 8849 3699

Password: 462475

- I. Open Meeting
 - 1.1 Roll Call
- **II.** Public Comment
 - 2.1 Public Comment
- III. Approval of Agenda
 - 3.1 Approval of the Meeting Agenda
- IV. Board Discussion and Possible Action Items
 - 4.1 Status of the Governors Stay Home Stay Healthy Order
 - 4.2 COVID 19 Update
 - 4.3 Review of the Board Resolution for Continuing Virtual Meetings
 - 4.4 Budget Process Discussion
- V. <u>Board Resolutions</u>



5.1 Change to Board of Commissioners Regular Meeting Schedule

VI. Consent Agenda

6.1 Vouchers

VII. Reports

- 7.1 Fire Chief Report
- 7.2 Commissioner Reports
- 7.3 Legal Counsel Report

VIII. <u>Upcoming Board Agendas</u>

8.1 Setting of Future Meeting Agenda(s)

IX. Executive Session

RCW 42.30.110(1)(i) - Meeting with legal counsel to discuss potential litigation to which the district, its governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

RCW 42.30.110(g) - To evaluate the qualifications of an applicant for public employment.

X. Adjournment

10.1 Adjournment of Northshore Fire Board of Commissioners Regular Meeting

XI. Open Special Joint Meeting of Northshore Fire and Woodinville Fire & Rescue

11.1 Roll Call

XII. Discussion and Possible Action Items

12.1 Northshore Fire Department and Woodinville Fire and Rescue Consolidation Next Steps Discussion

XIII. Adjournment

13.1 Adjournment of Special Joint Meeting of the Northshore Fire Board of Commissioners and Woodinville Fire & Rescue Board of Commissioners

Next Regular Meeting: September 1st, 2020 at 5:00 PM



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street KENMORE, WA 98028

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NOTICE OF SPECIAL MEETING

Updated August 18, 2020

DATED August 16, 2020

Per Resolution 20-03 (Prohibiting In-Person Meetings) which was adopted by the Board of Commissioners at a Special Meeting on June 24, 2020,

NOTICE IS HEREBY GIVEN that in addition to the regular meeting of August 19th, a special joint meeting of the Board of Commissioners of King County Fire Protection District No. 16 and the Board of Commissioners of Woodinville Fire & Rescue, will be held virtually via Zoom, on Wednesday, the 19th day of August, 2020 at 6:00PM. Public comments can be submitted electronically.

Requests to make Public Comment shall be submitted electronically prior to the meeting. Please see instructions in Resolution 20-04 (attached).

To attend this meeting live, please see login information provided in the agenda.

A recording of this meeting will also be posted in AV Capture.

Northshore Fire Department 2021 Budget Calendar

Board direction on budget	Ongoing
Budget requests due	08/31/2020
Preliminary Budget Review	10/06/2020
Benefit Charge Hearing/Budget Hearing (3rd Tuesday)	10/20/2020
Final budget adoption	11/03/2020
Deliver budget to King County by	11/17/2020



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

RESOLUTION NO. 20-05

A RESOLUTION BY THE BOARD OF FIRE COMMISSIONERS OF NORTHSHORE FIRE DEPARTMENT ESTABLISHING REGULAR MEETING SCHEDULE (RCW 42.30.070).

WHEREAS, RCW 42.30.070 and Policy 1400 (Board Meetings) require the Board of Commissioners to establish its regular meeting schedule by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Northshore Fire Department hereby adopts the following schedule for its regular meeting:

The first and third Tuesdays of the month at 5:00 p.m.

Adopted this 19 th day of August 2020.	
BOARD OF COMMISSIONERS:	
RICHARD VERLINDA, Commissioner	JOSH PRATT, Commissioner
DON ELLIS, Commissioner	RICHARD WEBSTER, Commissioner
DAVID MAEHREN, Commissioner	
ADOPTED at a regular meeting of the Board of Commissioners of King County	

August 19, 2020.

Fire Protection District No. 16, held on

KATE HANSEN, Secretary

Board of Commissioners



WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 15:14:31 Date: 08/17/2020 MCAG #: 2512 08/26/2020 To: 08/26/2020 Page: 1

WCAG #. 2312 08/20/2020 10. 08/20/2020						rage.		
Trans	Date	Type	Acct #	War#	Claimant	Amount	Memo	
1504	08/26/2020	Claims	1	0	ARAMARK UNIFORM SERVICES	22.00	Lobby Mats	
1505	08/26/2020	Claims	1	0	BOTHELL FIRE & EMS	6.817.23	Fire Marshal Services - July	
1506	08/26/2020	Claims	1	0	BOTHELL FIRE & EMS	,	Deputy Chief Services - July	
1507	08/26/2020	Claims	1	0	CENTURY LINK		Phones - Station 57	
1508	08/26/2020	Claims	1	0	CFO SELECTIONS LLC		Financial Models - Woodinville / Shoreline and Commissioner Meetings	
1509	08/26/2020	Claims	1	0	CITY OF LAKE FOREST PARK	693.83	Acct #005377-000; Station 57 - Sewer	
1510	08/26/2020	Claims	1	0	EASTSIDE PUBLIC SAFETY COMM. AGENCY	937.80	Radio Access Fees - August	
1511	08/26/2020	Claims	1	0	GONZAGA UNIVERSITY	,	Leadership Training Courses - S. Moore	
1512	08/26/2020	Claims	1	0	INGALLINA'S BOX LUNCH	102.69	FF Panel Lunches	
1513	08/26/2020	Claims	1	0	KATHY WALSH	69.91	Reimbursement - Interview panel refreshment purchases	
1514	08/26/2020	Claims	1	0	KEATING, BUCKLIN & MCCORMACK INC PS	244.00	Legal Fees - Ellis PRA	
1515	08/26/2020	Claims	1	0	KING COUNTY FINANCE DIVISION	1,867.00	July I-Net Services	
1516	08/26/2020	Claims	1	0	KROESEN'S, INC.	8.75	Collar Brass	
1517	08/26/2020	Claims	1	0	L. N. CURTIS & SONS	4,740.08	New Hire PPE	
1518	08/26/2020	Claims	1	0	L. N. CURTIS & SONS		Shirt - Beverly	
1519	08/26/2020	Claims	1	0	L. N. CURTIS & SONS	78.43	Sweatshirt - Pritchett	
1520	08/26/2020	Claims	1	0	L. N. CURTIS & SONS	78.43	Sweatshirts - Noble and Williams	
1521	08/26/2020	Claims	1	0	L. N. CURTIS & SONS		Gas Testing for Detectors	
1522	08/26/2020	Claims	1	0	LIFE ASSIST		EMS Supplies	
1523	08/26/2020	Claims	1	0	NANCY MONAHAN	770.00		
1524	08/26/2020	Claims	1	0	NATURAL CONCEPT LANDSCAPE		St 51 - Irrigation Service Call	
1525	08/26/2020	Claims	1	0	NORTHSHORE UTILITY DISTRICT (NUD)	5,474.03	July - Fuel & Maintenance	
1526	08/26/2020	Claims	1	0	PETEK & ASSOCIATES	1,500.00	New Hire Psych Exams	
1527	08/26/2020	Claims	1	0	PRAXAIR DISTRIBUTION		Oxygen - St 51	
1528	08/26/2020	Claims	1	0	PSR MECHANICAL		HVAC Repair - St 57	
1529	08/26/2020	Claims	1	0	REPUBLIC SERVICES #172	347.90	Garbage & Recycle Pickup - St 51	
1530	08/26/2020	Claims	1	0	REPUBLIC SERVICES #172	151.24	Garbage Pick Up - St 57	
1531	08/26/2020	Claims	1	0	SEATTLE CITY LIGHT	981.24	Acct #9969310000; St 57	
1532	08/26/2020	Claims	1	0	STERICYCLE	86.57	Bio Hazard Disposal	
1533	08/26/2020	Claims	1	0	STERICYCLE	42.21	Bio Hazard Disposal	
1534	08/26/2020	Claims	1	0	TOWN CENTER HARDWARE	83.63	Concrete - St 57 Project; Low Voltage Wiring; Fence Hardware - St 57 Project	
1535	08/26/2020	Claims	1	0	UNITED PARCEL SERVICE	23.89	Shipping	
1536	08/26/2020	Claims	1	0	UNITED PARCEL SERVICE		Shipping	
1537	08/26/2020	Claims	1	0	VERIZON BUSINESS		VOIP - Station 51	
1538	08/26/2020	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	96.80	Janitorial Supplies	
1539	08/26/2020	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	447.08	Janitorial Supplies	
1540	08/26/2020	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	72.60	Janitorial Supplies	
1541	08/26/2020	Claims	1	0	WOODINVILLE FIRE & RESCUE	10,200.00	Fire Chief Services - July	

001 General Fund 10-016-0010

57,361.40 Claims:

57,361.40

WARRANT/CHECK REGISTER

Northshore Fire Department Time: 15:14:31 Date: 08/17/2020

Trans Date Type Acct # War # Claimant Amount Memo

WARRANT/CHECK REGISTER

Northshore Fire Department Time: 15:14:52 Date: 08/17/2020 MCAG #: 2512 08/26/2020 To: 08/26/2020 Page: 1

Trans Date	Type	Acct #	War #	Claimant	Amount	Memo	
1542 08/26/2020	Claims	4	0	MIKE MORRIS	942.25	Reimbursement - Solights, deck screws door	
	004 Rese	rve Fund 10	942.25		042.25		
				942.25	Claims:	942.25	

Fire Chief's Report

Submitted by Chief Ahearn August 19, 2020

Administration/Financial:

2021 budget process underway

Human Resources:

- Finalizing plans for 7 new entry level firefighters starting on Monday, August 24
- Lieutenants test planning meetings

Training:

- Captain Burrow developed a Return to Work plan for a firefighter that is returning from a long-term injury. The return to work evaluation has been tentatively scheduled for Thursday, August 20, 2020.
- Captain Burrow solicited input from personnel regarding training opportunities to assist in establishing the 2021 training department budget.
- Captain Burrow is in the process of reviewing the budget to propose for 2021.
- Captain Burrow is meeting with Ron Hiraki, HR Manager Moore, Battalion Chief Morris, Battalion Chief Sauer, and Lt. Jamerson for the upcoming Lieutenants test.

North King County Training Consortium (NKCTC) Activities

- The Training Officers are currently collaborating to create standardized manuals for the participating agencies to include a basic fundamentals manual, Probationary Firefighters Taskbook, Hose Manual, Ladder Manual, and skill sheets that support each document. The Training Officers continue to meet with Subject Matter Experts (SMEs) from each agency to maximize the collaboration.
- Captain Burrow is part of a workgroup responsible for creating a NKCTC
 Firefighter Fundamentals manual using the Zone 1 Task Manual as the template.
 A draft has been submitted to the NKCTC Training Director for review.
- Captain Burrow has been collaborating with the NKCTC Training Officers to develop a common Probationary Firefighter Taskbook. Each section contains policy review, manipulative skills, and EMS skills and assessments. Section 3 has been submitted to the Training Director.
- The third quarter North End Drills (NEDs) are nearly complete. B-Shift has been rescheduled to August 18 due to a scheduling conflict with Officer Shoop's memorial service.

Operations:

- Reaction time (average) month of August to date
 - o 74 total EMS incidents, 1:28
 - o 31 total fire incidents, 1:31
- Response time (average) from call received to on-scene
 - 81 total unit responses, 5:21

- Continue to conduct semi-annual PPE cleaning. We are seeing a significant increase in bunker gear coming back having been red tagged "out of service, unable to repair". We will need to discuss moving forward.
- Northshore Fire is sending up to 8 members through Fire Department Incident Safety Officer program in conjunction with the NKCTC. This is a certified class and will allow our members to officially serve as a safety officer both on fire scenes, MVC, and tech rescue calls. This is very exciting and a big step in FF safety and health.
- FF Pritchett has been temporarily promoted to Lieutenant while he is serving as an instructor cadre for our upcoming academy. He began instructor orientation and training on August 1 down at the South King County Training Consortium site in Kent.
- No COVID exposures; no FFs in quarantine or isolation. DC Knight continues to be the example of what the COVID-19 Medical Officer should be.
- Received a second shipment of PPE from King County for our use based on our burn rate and call volume.
- 2020 hose and ladder tests were conducted las week. We are awaiting final paperwork. We anticipate the need to purchase additional hose for our new engine companies in addition to ensure we have some spare hose in the event of failure.
- D-Shift responses to a 2-alarm house fire on Saturday, August 8. E157 arrived and found a fully involved 2-story home. They conducted a rapid exterior attach and requested additional resources. Access to the home was limited due to a long driveway and cul-de-sac. One of the residents was found in the front yard and in need of medical care and transported BLS to the hospital. In addition, one Shoreline Lieutenant was treated for a heat related issue and released back to work by medics., Our crews performed extremely well and limited the damage to the structure of origin.
- Lieutenant promotional exam preparation is in progress. We will again use Ret. Asst. Chief Ron Hiraki for our assessment center and utilize Renton Regional Fire Assistant Chief Roy Gunsolus, BC Erik Hammes, and Captain Dan Alexander in conducting our scenario-based tactical simulation.
- NSFD crews participated in out North End Drills (NEDs) during the week of August 8-10. The drills consisted of accessing elevated floors utilizing ladders and moving a hose line in for fire attach, in addition, pump operation was evaluated.

Fire Prevention:

- Inspector Booth completed inspections as follows:
 - Sprinkler inspections at several single-family residences and at The Lodge at Saint Edward State Park.
 - Final inspection at Station 57
 - Alarm inspection at 192 Brew
 - Code enforcement inspections
- Upgrade to our CodePAL program (software for annual fire inspections)
- Zoom Adult/Pediatric CPR/AED class for LFP citizen

- Structure fire in LFP
- Inspector Booth attended the Superhero Summer Camp at Cedar Park Church with E151 and B151

Northshore Emergency Management Coalition (NEMCo):

- NEMCo volunteers have returned to regular monthly meetings (via Zoom) including RACES and CERT steering committees.
- EM Lunak has scheduled a couple of emergency preparedness workshops to be help October 8 and November 5. The training will be held via Zoom and hands on training will take place by appointment to maintain social distancing requirements.
- NEMCo RACES volunteers are finalizing plans for a functional communication exercise with the State of Washington Emergency Management radio group
- EM Lunak submitted NEMCo's 2020 Emergency Management Program Grant funding application to the state for review. The grant is rewarded annually based on population served and helps to fund NEMCo.