



# KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181<sup>st</sup> Street  
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

## MINUTES

September 15, 2020

### **SPECIAL MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom**

#### **I. OPENING OF MEETING**

##### 1.1 Roll Call

Chair Dave Maehren called the meeting to order at 4:04 PM.

Persons in attendance were Commissioners Rick Verlinda, Josh Pratt, Don Ellis, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, Interim Board Secretary Dawn Killion, Woodinville Fire & Rescue Commissioner Collins, and 1 members of the public. Absent was Deputy Chief Doug McDonald.

#### **II. BOARD TRAINING**

##### A. Anti-Harassment Training

- o Legal Counsel Paxton presented the training for Unlawful Harassment
- o LC Paxton finished his presentation and opened up the session for questions
- o Commissioner Maehren asked if Policy 2102 needed to be updated.

#### **III. ADJOURNMENT**

The meeting adjourned at 4:45PM

#### **BOARD OF COMMISSIONERS**

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**RICK VERLINDA**, Member

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**JOSH PRATT**, Member

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**DON ELLIS**, Member

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**RICK WEBSTER**, Member

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**DAVID MAEHREN**, Member

**ATTEST**

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**DAWN KILLION**, Interim Board Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on October 20, 2020

**From:** [Rick Verlinda](#)  
**To:** [Dawn Killion](#)  
**Subject:** RE: Electronic Signatures - Documents Approved 10/20/2020  
**Date:** Wednesday, October 21, 2020 9:37:35 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)

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**The following documents are Approved and Electronically Signed this 21st day of October, 2020, by Commissioner Richard Verlinda.**

- **AP\_NOSHRFIR\_APSUPINV\_20201020090023 RES Fund**
- **AP\_NOSHRFIR\_APSUPINV\_20201020090355 GEN Fund**
- **2020-08-27 Special Meeting Minutes**
- **2020-09-01 Regular Meeting Minutes**
- **2020-09-14 Special Meeting Minutes**
- **2020-09-15 Regular Meeting Minutes**
- **2020-09-15 Special Meeting Minutes**
- **2020-10-06 Regular Meeting Minutes**

Commissioner Verlinda

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**From:** Dawn Killion <dkillion@northshorefire.com>  
**Sent:** Wednesday, October 21, 2020 7:48 AM  
**To:** Commissioners <e-mailcommissioners@northshorefire.com>  
**Subject:** Electronic Signatures - Documents Approved 10/20/2020

Good morning Commissioners,

Attached please find the vouchers and meeting minutes approved at last night's regular meeting.

At your earliest availability **today**, please respond with your electronic signature using the following verbiage:

**The following documents are Approved and Electronically Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by Commissioner \_\_\_\_\_.**

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Thank you,

*Dawn Killion*

**Finance Specialist / Interim Board Secretary**

**Public Records Officer**

**Northshore Fire Department**

7220 NE 181st ST, Kenmore, WA 98028

DIRECT: 425.354.1778

FAX: 425.354.1781

MAIN: 425.354.1780

[www.northshorefire.com](http://www.northshorefire.com)

[dkillion@northshorefire.com](mailto:dkillion@northshorefire.com)



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**From:** [Richard Webster](#)  
**To:** [Dawn Killion](#)  
**Subject:** RE: Electronic Signatures - Documents Approved 10/20/2020  
**Date:** Wednesday, October 21, 2020 8:45:02 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)

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**From:** [Dave Maehren](#)  
**To:** [Dawn Killion](#)  
**Subject:** RE: Electronic Signatures - Documents Approved 10/20/2020  
**Date:** Wednesday, October 21, 2020 10:55:23 AM  
**Attachments:** [image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)  
[image009.png](#)

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**The following documents are Approved and Electronically Signed this 21st day of October, 2020, by Commissioner David C. Maehren**

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*David Maehren*  
*Fire Commissioer – Board Chair*  
*Northshore Fire Department*  
*Business Office 425.354.1780*  
*Cell 206 604-3683*



***Proudly Serving the Citizens of Kenmore and Lake Forest Park***

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## Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181<sup>st</sup> Street, Kenmore, WA

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### Board of Commissioners Special Meeting Agenda

Tuesday, September 15<sup>th</sup>, 2020

4:00PM

Meeting held virtually, via Zoom

Public Comment must be submitted electronically prior to the meeting.  
To submit public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.  
A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85260432676?pwd=M1RPeIV4OWpBc1BsdVFnQjIRdWd1UT09>

Call in to Zoom Meeting at:

253-215-8782

Meeting ID: 852 6043 2676

Password: 158133

#### **I. Open Meeting**

1.1 Roll Call

#### **II. Board Training**

A. Anti-Harassment Training

#### **III. Adjournment**

#### **Public Comment Procedures for Virtual Meetings:**

If you wish to provide public comment virtually, you may do so by submitting a written statement to [dkillion@northshorefire.com](mailto:dkillion@northshorefire.com). Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to



Emails without this information may not be read at the meeting. Three minutes are allowed for comment. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District's [AV Capture](#) for the most up-to-date information about individual meetings. Questions? Email Interim Board Secretary Dawn Killion at [dkillion@northshorefire.com](mailto:dkillion@northshorefire.com)



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### **NOTICE OF SPECIAL MEETING**

DATED September 9, 2020

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Commissioners of King County Fire Protection District No. 16, will be held via Zoom, on Tuesday, the 15<sup>th</sup> day of September 2020, at 4:00PM. Meeting agenda posted separately.