



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

November 23, 2021

SPECIAL MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN SPECIAL NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Milton Curtis, Rick Webster, and Dave Maehren. Also present was Chief McDonald, Advisory members Phillippa Kassover, Nigel Herbig, Lisa Wollum, Tyler Byers, Nate Herzog, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 22 members of the public.

II. PUBLIC COMMENT

2.1 The Board heard public comments from Gabe DeBay and Commissioner Milton Curtis.

2.2 The Board thanked Commissioner Curtis for his service to NSFD.

III. OATH OF OFFICE

- o Legal Counsel Paxton read the oath of office for Mr. Byers
- o The Board welcomed Commissioner Tyler Byers and his family.

IV. APPROVAL OF THE AGENDA

4.1 The Board introduced new Advisory members Phillippa Kassover, Deputy Mayor of Lake Forest Park, and Nigel Herbig, Deputy Mayor of City of Kenmore.

4.2 *Commissioner Adman moved to adopt the agenda as presented. Commissioner Maehren seconded. The motion passed unanimously.*

V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

5.1 Conversation with IAFF, Local 2459

- o President, Jeremiah Ingersoll, addressed the Board with comments welcoming Commissioner Tyler Byers, thanked Commissioner Curtis, and discussed support of regionalization efforts and direction for the North King County Training Consortium (NKCTC).
- o The Board provided new Advisory Members with an overview of the NKCTC.
- o Chief McDonald will update the Board at the next meeting on the December 6th NKCTC meeting.

- Chief McDonald discussed the leadership and voting structure of the NKCTC.

5.2 Fire Marshal Update

- Chief McDonald provided an update that the Shoreline Fire Marshal is available to provide Fire Marshal duties on an hourly contract basis effective January 1, 2022.

Commissioner Adman moved to accept Chief McDonald's proposal to enter into an agreement with Shoreline Fire Department for fire marshal services starting Jan. 1st, 2022. Commissioner Pratt seconded. The Board discussed. Commissioner Adman accepted a friendly amendment to begin the contract of services for Fire Marshal in mid-December. The motion passed unanimously.

5.3 Update on selection of Interim Deputy Chief

- Chief McDonald is accepting written letters of interest for the Interim Deputy Chief position through Friday. Interviews will follow.
- Chief McDonald will update the Board on the number of candidates interested in the position and will present the selected candidate for the position at the next meeting.
- Chief McDonald discussed the process for returning to the Battalion Chief rank once the Interim Deputy Chief services are no longer needed.
- Chief Cowan addressed the Board regarding options for a transitional Interim District Chief role in the Shoreline proposal.

5.4 Contract for Services Update

- The revised analysis is available on the NSFD website.
- The Board will discuss this item at the next meeting with consultant, Tom Broetje.
- Chief McDonald updated the Board that the NORCOM ILA for IT Services was extended by 3-months to end of March 2022.

5.5 Discussion on the decision process for Contract for Services

- The Board will discuss this item at the next meeting.

VI. CONSENT AGENDA

6.1 Commissioner Compensation

Commissioner Maehren moved to accept the consent agenda as presented. Commissioner Pratt seconded. The motion passed unanimously.

VII. UPCOMING BOARD AGENDAS

7.1 Setting of Future Meeting Agenda(s)

- In addition to regular agenda items, the December 7th Regular meeting will include an update on NKCTC, update on selection of Interim Deputy Chief, discussion of the role of Interim Deputy Chief after Jan. 1st, Contract for Services update, discussion on the decision process for Contract for Services, discussion of administrative activities not covered under the contract services, water rescue program funding second jet ski, update Policy 1400.

VIII. EXECUTIVE SESSION

The Board moved into Executive Session at 5:00PM until 5:15PM to discuss the performance of an employee pursuant to RCW 42.30.110(1)(g), to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i), and

to discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4). The Board moved back into open session at 5:15PM.

ADJOURNMENT

The meeting adjourned at 5:15PM

NEXT MEETING DATE

The next Board of Commissioners meeting is scheduled for December 7, 2021, at 5:00PM.

Attachments: Public Notice, Agenda, Commission Tyler Byers Oath of Office, Contract for Service Proposal Analysis, Commissioner Compensation.

BOARD OF COMMISSIONERS

Electronically Signed- Eric Adman

ERIC ADMAN, Member

Electronically Signed- Josh Pratt

JOSH PRATT, Member

Electronically Signed- Tyler Byers

TYLER BYERS, Member

Electronically Signed- Rick Webster

RICK WEBSTER, Member

Electronically Signed- David C. Maehren

DAVID MAEHREN, Member

ATTEST

Amy Oakley

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on December 7th, 2021

From: [Eric Adman](#)
To: [Board Secretary](#)
Subject: Re: E-Signatures Required - 12/7/21 Meeting
Date: Wednesday, December 8, 2021 4:05:17 AM
Attachments: AP_NOSHRFIR_APSUPINV_20211207095646_RES_Fund.pdf
AP_NOSHRFIR_APSUPINV_20211207095818_GEN_Fund.pdf
November Payroll Approval Document.pdf
November Payroll Taxes Approval Document.pdf
November DRS Approval Document.pdf
October Commissioner Payroll Approval Document.pdf
October Commissioner Payroll Taxes Approval Document.pdf
7.3 DRAFT Minutes RegularMtno 2021-11-16 with attachments.pdf
7.3 DRAFT Minutes SpecialMtno 2021-11-23 with attachments.pdf

The following documents are Approved and Electronically Signed this 8th day of December 2021 by Commissioner Adman.

- AP_NOSHRFIR_APSUPINV_20211207095646 RES Fund
- AP_NOSHRFIR_APSUPINV_20211207095818 GEN Fund
- November Payroll Approval Document
- November Payroll Taxes Approval Document
- November DRS Approval Document
- October Commissioner Payroll Approval Document
- October Commissioner Payroll Taxes Approval Document
- Meeting minutes: 11/16/21 and 11/23/21

From: [Byers, Tyler](#)
To: [Board Secretary](#)
Subject: RE: Example: E-Signatures Required - 12/7/21 Meeting
Date: Thursday, December 9, 2021 7:19:14 AM

The following documents are Approved and Electronically Signed this 9th day of December, 2021, by Commissioner Tyler Byers.

- AP_NOSHRFIR_APSUPINV_20211207095646 RES Fund
- AP_NOSHRFIR_APSUPINV_20211207095818 GEN Fund
- November Payroll Approval Document
- November Payroll Taxes Approval Document
- November DRS Approval Document
- October Commissioner Payroll Approval Document
- October Commissioner Payroll Taxes Approval Document
- Meeting minutes: 11/16/21 and 11/23/21

From: [Dave Maehren](#)
To: [Board Secretary](#)
Subject: RE: E-Signatures Required - 12/7/21 Meeting
Date: Wednesday, December 8, 2021 4:00:49 PM
Attachments: [image001.png](#)

The following documents are Approved and Electronically Signed this 8th day of December, 2021, by Commissioner David C. Maehren.

- AP_NOSHRFIR_APSUPINV_20211207095646 RES Fund
- AP_NOSHRFIR_APSUPINV_20211207095818 GEN Fund
- November Payroll Approval Document
- November Payroll Taxes Approval Document
- November DRS Approval Document
- October Commissioner Payroll Approval Document
- October Commissioner Payroll Taxes Approval Document
- Meeting minutes: 11/16/21 and 11/23/21

From: [Josh Pratt](#)
To: [Board Secretary](#)
Subject: RE: E-Signatures Required - 12/7/21 Meeting
Date: Wednesday, December 8, 2021 4:02:47 PM

The following documents are Approved and Electronically Signed this 8th day of December, 2021, by Commissioner Josh Pratt.

- AP_NOSHRFIR_APSUPINV_20211207095646 RES Fund
- AP_NOSHRFIR_APSUPINV_20211207095818 GEN Fund
- November Payroll Approval Document
- November Payroll Taxes Approval Document
- November DRS Approval Document
- October Commissioner Payroll Approval Document
- October Commissioner Payroll Taxes Approval Document
- Meeting minutes: 11/16/21 and 11/23/21

From: [Richard Webster](#)
To: [Board Secretary](#)
Subject: RE: E-Signatures Required - 12/7/21 Meeting
Date: Wednesday, December 8, 2021 7:20:04 AM

The following documents are Approved and Electronically Signed this 8th day of December, 2021, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20211207095646 RES Fund
- AP_NOSHRFIR_APSUPINV_20211207095818 GEN Fund
- November Payroll Approval Document
- November Payroll Taxes Approval Document
- November DRS Approval Document
- October Commissioner Payroll Approval Document
- October Commissioner Payroll Taxes Approval Document
- Meeting minutes: 11/16/21 and 11/23/21



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

NOTICE OF SPECIAL MEETING

DATED November 18, 2021

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Commissioners of King County Fire Protection District No. 16, will be held via Zoom on Tuesday, the 23rd day of November 2021, at 4:00PM. Meeting agenda posted separately.



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Special Meeting Agenda

Tuesday, November 23, 2021

4:00PM

Meeting held virtually, via Zoom

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldpZl1dSSU1ZYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

- I. **Open Special Northshore Board Meeting**
 - 1.1 Roll Call
- II. **Public Comment**
 - 2.1 Public Comment
- III. **Oath of Office - Commissioner Position #3**
 - 3.1 Tyler Byers Oath of Office
- IV. **Approval of Agenda**
 - 4.1 Approval of the Meeting Agenda
- V. **Board Discussion and Possible Action Items**
 - 5.1 Conversation with IAFF, Local 2459
 - 5.2 Fire Marshal Update
 - 5.3 Update on the selection of an Interim Deputy Chief
 - 5.4 Contract for Services Update
 - 5.5 Discussion on the decision process for Contract for Services



VI. Executive Session

To discuss the performance of an employee pursuant to RCW 42.30.110(1)(g), to discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4), and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i).

VII. Consent Agenda

7.1 Commissioner Compensation

VIII. Upcoming Board Agendas

8.1 Setting of Future Meeting Agenda(s)

Adjournment

Next Regular Meeting: Tuesday, December 7th, 2021 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

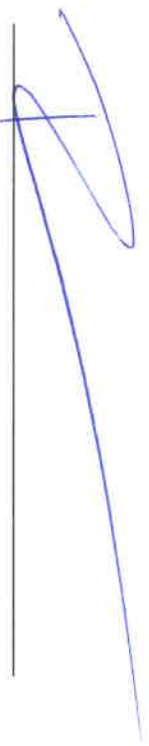
Please check the District’s [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.

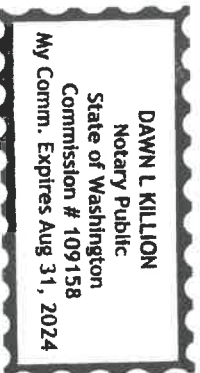



Oath of Office

I, Tyler Byers, having been duly elected to the office of King County Fire Protection District No. 16, Commissioner Position No. 3, do solemnly swear that I will faithfully and impartially discharge the duties of this office as prescribed by law and to the best of my ability, and that I will support and maintain the Constitution of the State of Washington and of the United States of America.



Signature



SUBSCRIBED AND SWORN before me this 22 day of November, 2021
 Notary Public in and for the State of Washington, residing at Kenmore, Washington.

BARS Account	Description	2022 Budget	Personnel	Operations	Admin	Continuing	Budget Final	Difference
Administration								
522.10.10.10.01	Salary & Wages - Admin	539,735.33			539,735.33			
522.10.11.10.01	Overtime - Admin	7,000.00			7,000.00			
522.10.21.10.01	Social Security & Medicare - Admin	12,017.57			12,017.57			
522.10.21.20.01	L&I - Admin	7,425.00			7,425.00			
522.10.21.30.01	WA Paid FML - Admin	791.62			791.62			
522.10.22.10.01	Medical & Dental - Admin	75,100.81			75,100.81			
522.10.24.10.01	LEOFF Premiums - Admin	10,117.19			10,117.19			
522.10.24.20.01	PERS Premiums - Admin	26,711.98			26,711.98			
522.10.25.10.01	Uniforms - Admin	1,000.00			1,000.00			
522.10.26.10.02	HRA - Admin	16,000.00			16,000.00			
522.10.29.20.01	Life Insurance Premiums	360.00			360.00			
522.10.29.20.03	LTD Annual Lump Sum	2,200.00			2,200.00			
522.10.29.20.04	EAP Premiums	84.48			84.48			
522.10.29.30.01	Admin - Prev. Medical - Pre-Hire	16,800.00			16,800.00			
522.10.29.30.04	Admin - Wellness and Fit-for-Duty Physicals	2,500.00			2,500.00			
522.10.29.30.05	Admin - Prev. Medical - Drug Tests	350.00			350.00			
522.10.29.40.01	Longevity - Admin	6,271.85			6,271.85			
522.10.31.10.01	Supplies - Postage	2,000.00			2,000.00			
522.10.31.10.02	Supplies - Office & Operating Supplies	8,000.00			8,000.00			
522.10.31.10.04	Supplies - Ink/Toner	1,500.00			1,500.00			
522.10.31.10.09	Supplies - Awards	1,000.00			1,000.00			
522.10.31.10.13	Supplies - Promotional Exams	750.00			750.00			
522.10.31.40.01	Admin - E-Staff Meetings	1,200.00			1,200.00			
522.10.31.40.02	Admin - Meetings - Awards Banquet	6,000.00			6,000.00			
522.10.31.40.03	Admin - Meetings - Panels, etc.	1,500.00			1,500.00			
522.10.31.40.08	Meetings - Retreat	15,000.00			15,000.00			
522.10.41.10.01	Pro Svcs - New Hire	900.00			900.00			
522.10.41.10.02	Pro Svcs - Legal (General/Misc.)	0.00						
522.10.41.10.03	Pro Svcs - Accounting	0.00						
522.10.41.10.04	Pro Svcs - Legal (Summit)	0.00		0.00				
522.10.41.10.07	Pro Svcs - Natl Testing	850.00			850.00			
522.10.41.10.09	Pro Svcs - Speaker, Etc.	0.00						
522.10.41.10.10	Pro Svcs - DOL Records	754.00			754.00			
522.10.41.10.11	State Auditor	12,000.00				12,000.00		
522.10.41.10.13	CMT Funds (MIH)	94,309.00						
522.10.41.10.14	CBT Funds/BLS Run Review	9,918.00						
522.10.41.10.15	Shared IT Services	0.00						
522.10.41.10.16	IT Services - NORCOM	65,000.00		65,000.00				
522.10.41.10.17	Pro Svcs - HR/Leadership Training	2,000.00			2,000.00			
522.10.41.10.18	Pro Svcs - Exam Facilitator(s)	15,000.00			15,000.00			
522.10.41.20.01	Conf Reg - WFOA	400.00			400.00			
522.10.41.20.03	Conf Reg - WAPRO	350.00			350.00			
522.10.41.20.04	Conf Reg - LRI for 2	850.00			850.00			
522.10.41.20.07	Conf Reg - KCFCA Leadership Summit (McDonald)	200.00			200.00			
522.10.41.20.09	Conf Reg - Springbrook (formerly Bias)	500.00			500.00			
522.10.41.20.12	Conf Reg - TBD for Admin/Exec Staff	1,300.00			1,300.00			
522.10.41.20.14	Conf Reg - WA Fire Chiefs Conference	300.00			300.00			
522.10.41.40.01	Contract - FBC Vendor	17,500.00			17,500.00			
522.10.42.10.02	Communications - Cell phones	15,800.00		15,800.00				
522.10.42.51.01	Communications - Phones (HQ)	12,500.00		12,500.00				
522.10.42.57.01	Communications - Phones (57)	840.00		840.00				
522.10.43.10.01	Conf Per Diem - LRI for 2	250.00			250.00			
522.10.43.10.04	Conf Per Diem - KCFCA Leadership Summit (DC)	120.00			120.00			
522.10.43.10.06	Conf Per Diem - Springbrook (formerly Bias) for Killion	115.00			115.00			
522.10.43.10.07	Conf Per Diem - WFOA	200.00			200.00			
522.10.43.10.10	Conf Per Diem - TBD per diem for admin/exec staff	250.00			250.00			

522.10.43.10.14	Conf Per Diem - WA Fire Chiefs Conference	275.00				275.00	
522.10.43.30.01	Conf Lodging - LRI for 2	600.00				600.00	
522.10.43.30.04	Conf Lodging - KCFCA Leadership Summit (DC)	300.00				300.00	
522.10.43.30.06	Conf Lodging - Springbrook (formerly Bias)	525.00				525.00	
522.10.43.30.07	Conf Lodging - WFOA	700.00				700.00	
522.10.43.30.10	Conf Lodging - TBD lodging for admin/exec. Staff	1,000.00				1,000.00	
522.10.43.30.14	Conf Lodging - WA Fire Chiefs Conference	500.00				500.00	
522.10.43.40.01	Mileage/Parking - WFOA Conference	400.00				400.00	
522.10.43.40.03	Mileage/Parking - LRI	175.00				175.00	
522.10.43.40.04	Mileage/Parking for WAPRO workshops	50.00				50.00	
522.10.43.40.05	Mileage/Parking - TBD	50.00				50.00	
522.10.43.40.11	Mileage/Parking - Springbrook (formerly BIAS) User Conf	400.00				400.00	
522.10.44.10.01	Advertising - New Hire	500.00				500.00	
522.10.44.10.02	Advertising - Legal	600.00				600.00	
522.10.45.10.02	Leases - copiers	4,200.00				4200	
522.10.46.10.01	Insurance - Bldg, App, etc.	90,300.00				90300	
522.10.48.30.06	IT - Software licensing	33,100.00				33,100.00	
522.10.48.30.07	IT - Hardware	50,000.00					
522.10.48.30.08	IT - FireTrex Staffing	3,300.00				3,300.00	
522.10.48.30.09	IT - FireTrex Training	1,700.00				1,700.00	
522.10.48.30.11	IT - Springbrook (formerly BIAS) Software	12,117.00				12,117.00	
522.10.48.30.12	IT - TBD Hardware/Software	9,000.00				9,000.00	
522.10.48.30.14	IT - Archiving Software	3,800.00				3,800.00	
522.10.48.30.17	IT - Fiber optic annual fees	30,888.00				30,888.00	
522.10.48.30.18	IT - New MDCs	10,000.00					
522.10.49.20.02	Dues - WFOA	100.00				100.00	
522.10.49.20.05	Subscriptions - MRSC Rosters	1,150.00				1,150.00	
522.10.49.20.06	Dues - WAPRO	75.00				75.00	
522.10.49.20.07	Dues/Subscriptions - HR	925.00				925.00	
522.10.49.20.15	Dues-Subscrip. - IAFC Dues	350.00				350.00	
522.10.49.20.16	Dues-Subscrip. - KC Fire Chiefs Assoc. Dues	500.00				500.00	
522.10.49.20.17	Dues-Subscrip. - Active 911	800.00				800.00	
522.10.49.20.18	Dues-Subscrip. - WA Fire Chiefs	2,800.00				2,800.00	
522.10.49.20.20	Dues - Costco	60.00				60.00	
522.10.49.20.21	Dues-Subscrip. - NFPA (McDonald)	1,575.00				1,575.00	
522.10.49.20.23	Subscriptions - Performance Pro	4,000.00				4,000.00	
522.10.49.20.24	Dues - TBD (Community Events)	500.00				500.00	
522.10.49.20.25	Dues - AWC	500.00				500.00	
522.10.49.50.01	Tuition	2,500.00				2,500.00	
522.10.49.80.01	Unexpected Costs	20,551.17				20,551.17	
Totals		1,140,261.00	0.00	94,140.00	1,034,121.00	12,000.00	1321435 -181,174.00

Commissioners

522.11.10.10.01	Salary & Wages - Commissioners	45,000.00							
522.11.21.10.01	Social Security & Medicare - Commissioners	4,700.20							
522.11.21.20.01	L&I - Commissioners	1,505.00							
522.11.21.30.01	WA Paid FML - Commissioners	90.11							
522.11.31.40.05	BoFC - Meetings - Retreat Food	700.00							
522.11.41.10.01	BoFC - Professional Services - Meeting Video Recording	3,000.00							
522.11.43.60.07	BoFC - Ad hoc Travel	1,000.00							
522.11.43.60.08	BoFC Travel (Ad Hoc)	100.00							
522.11.49.20.02	BoFC - Dues for KCFCA	200.00							
Totals		56,295.31					56,295.31	54033	2,262.31

Volunteers

522.12.25.10.01	Volunteers - Uniforms	150.00							
522.12.49.10.01	Volunteers - Chaplain stipend	1,000.00							
Totals		1,150.00						1150	0.00

Non-Departmental

522.14.31.10.01	Non-Dept. - Use Tax	200.00
522.14.41.10.13	Non-Dept. - Ad valorem tax	8,000.00
522.14.41.10.14	Non-Dept. - Election Costs	40,000.00
522.14.41.10.15	Non-Dept - FBC Collection	60,000.00
522.14.41.10.16	Non-Dept. - Cash Mgt Fee	1,500.00
522.14.41.10.18	Non-Dept. - Property Tax	10,000.00
522.14.41.10.19	Non-Dept. - Leasehold Excise Tax	1,200.00
522.14.49.10.01	Non-Dept. - Bank Svc Chgs	1,750.00

Totals 122,650.00

122,650.00

122650

0.00

Response Operations

522.20.10.10.01	Salary & Wages - Response Ops	5,175,379.28
522.20.10.10.02	Acting Pay - Response Ops	27,750.00
522.20.10.10.03	Holiday Pay - Response Ops	12,000.00
522.20.10.10.04	TRT Premium Pay - Response Ops	13,411.10
522.20.10.10.05	MERP - Response Ops	55,200.00
522.20.11.10.02	Overtime - Response Ops	460,000.00
522.20.11.10.03	OT - Staffing	
522.20.11.10.04	OT - Sick leave replacement	
522.20.11.10.05	OT - BC Vac/Hol replacement	
522.20.11.10.06	OT - Outside class replacement	
522.20.11.10.07	OT - Admin Mtgs/Panels/Etc.	
522.20.11.10.08	OT - Brvment leave replacement	
522.20.11.10.09	OT - Holdover	
522.20.11.10.11	OT - Acting Pay	
522.20.11.10.12	OT - Vacancy	
522.20.11.10.13	OT - Mandatory	
522.20.11.10.14	OT - Recall	
522.20.11.10.10	Overtime - Officer Meetings	8,000.00
522.20.21.10.01	Medicare - Response Ops	82,347.49
522.20.21.20.01	L&I - Response Ops	284,093.00
522.20.21.30.01	WA Paid FML - Response Ops	8,633.18
522.20.22.10.01	Medical & Dental - Response Ops	1,005,331.14
522.20.24.10.01	LEOFF Premiums - Response Ops	311,969.01
522.20.25.10.01	Uniforms - Class A	5,000.00
522.20.25.10.05	Uniforms - Class B	24,000.00
522.20.25.10.08	Uniforms - New Hires	10,500.00
522.20.25.10.11	Uniforms - Merger Update	25,000.00
522.20.25.20.01	Bunker Gear - Replace	37,600.00
522.20.25.20.03	Uniforms - New Hire Bunker Gear	26,600.00
522.20.26.10.01	HRA - Response Ops	172,000.00
522.20.29.20.01	Life Insurance Premiums - Response Ops	4,230.00
522.20.29.20.02	LTD Lump Sum - Response Ops	25,850.00
522.20.29.20.04	EAP Premiums - Response Ops	992.64
522.20.29.40.01	Longevity - Response Ops	250,347.23
522.20.31.10.01	Hydrant Maint - Supplies	500.00
522.20.31.10.05	EMS Supplies	20,000.00
522.20.31.10.06	GIS - ArcView/Supplies	3,000.00
522.20.31.10.10	Defib supplies	4,000.00
522.20.31.10.11	Medical supplies - Covid-19	5,500.00
522.20.31.10.12	Medical supplies - DOH Grant Exp.	1,200.00
522.20.31.10.13	Oxygen	750.00
522.20.31.10.14	Bio Hazard Disposal	1,000.00
522.20.31.10.15	EMS Equipment - Repair/maint	1,000.00
522.20.31.10.16	IMS Supplies	1,000.00
522.20.35.10.02	Tools & Equipment	6,600.00
522.20.35.10.11	SCBA	8,900.00
522.20.35.10.19	Tools & Equipment - Winter Storm Supplies	2,000.00
522.20.35.10.21	Tools & Equipment - Hose and Nozzles	12,500.00
522.20.35.10.22	Tools & Equipment - Hydrant Kits	1,000.00
522.20.35.10.23	Tools & Equipment - Hose and Nozzles	800.00
522.20.35.10.24	Tools & Equipment - Wildland Hose Packs	0.00

5,175,379.28

27,750.00

12,000.00

13,411.10

55,200.00

460,000.00

8,000.00

82,347.49

284,093.00

8,633.18

1,005,331.14

311,969.01

5,000.00

24,000.00

10,500.00

25,000.00

37,600.00

26,600.00

172,000.00

4,230.00

25,850.00

992.64

250,347.23

500.00

20,000.00

3,000.00

4,000.00

5,500.00

1,200.00

750.00

1,000.00

1,000.00

1,000.00

6,600.00

8,900.00

2,000.00

12,500.00

1,000.00

800.00

0.00

522.20.35.10.25	Tools & Equipment - Ballistic Vests and Helmets	44,500.00		44,500.00			
522.20.35.10.26	Tools & Equipment - Inflatable PFD's	5,500.00		5,500.00			
522.20.42.10.01	Communications - Dispatch Fees	212,135.00		212,135.00			
522.20.42.10.02	Communications - Dispatch repairs	2,000.00		2,000.00			
522.20.42.20.01	Communications - Dispatch Pagers	500.00		500.00			
522.20.42.20.02	Communications - Radios (PCERN)	100,000.00		100,000.00			
522.20.42.60.01	Communications - 800 MHZ fees	20,000.00		20,000.00			
522.20.48.10.01	Hose-Annual hose test	4,000.00		4,000.00			
522.20.48.10.02	Ladders-Annual test	1,300.00		1,300.00			
522.20.49.20.01	ESO Reporting	4,000.00		4,000.00			
522.20.49.20.03	NFORS/Norcom fees	2,000.00		2,000.00			
Totals		8,276,257.97	7,844,372.97	431,885.00	0.00	0.00	8276257.97 0.00

Technical Rescue

522.21.11.10.11	TRT - OT for Swimmers	46,200.00	46,200.00				
522.21.21.30.01	TRT WA Paid FML	67.76	67.76				
522.21.31.10.01	TRT - Supplies	200.00		200.00			
522.21.35.10.03	TRT - Swimmer Equipment	167,000.00		167,000.00			
522.21.35.10.05	TRT - Rope	8,530.00		8,530.00			
522.21.41.20.00	TRT - Conf Registration	14,000.00		14,000.00			
Totals		235,997.76	46,267.76	189,730.00	0.00	0.00	235998 -0.24

Hazmat

522.22.31.10.01	Office / Operating Supplies	300.00		300.00			
522.22.35.10.01	Tools / Equipment	1,600.00		1,600.00			
Totals		1,900.00	0.00	1,900.00	0.00	0.00	1900 0.00

Health and Safety

522.24.29.30.01	Prev. Med. - Flu Shots/Hrg Tests	2,500.00		2,500.00			
522.24.29.40.01	Prev. Med - Exp Ctrl FU	600.00		600.00			
522.24.31.10.01	Rehab - Food/Beverages (on scene)	200.00		200.00			
522.24.31.10.02	Rehab - Supplies	1,000.00		1,000.00			
522.24.35.10.01	Health and Safety - Equipment	4,500.00		4,500.00			
Totals		8,800.00	0.00	8,800.00	0.00	0.00	8800 0.00

Community Risk Reduction

522.30.10.10.01	Salary & Wages - CRR	259,437.82	259,437.82				
522.30.11.10.01	Overtime - CRR	7,200.00	7,200.00				
522.30.21.10.01	Medicare - CRR	3,761.84	3,761.84				
522.30.21.20.01	L&I - CRR	7,248.00	7,248.00				
522.30.21.30.01	WA Paid FML - CRR	380.51	380.51				
522.30.22.10.01	Medical & Dental - CRR	29,086.03	29,086.03				
522.30.24.10.01	LEOFF Premiums - CRR	7,621.30	7,621.30				
522.30.24.20.01	PERS Premiums - CRR	11,853.06	11,853.06				
522.30.25.10.01	Uniforms - CRR	600.00		600.00			
522.30.26.10.01	HRA VEBA - CRR	6,000.00	6,000.00				
522.30.29.20.01	Life Insurance Premiums - CRR	180.00	180.00				
522.30.29.20.03	LTD Annual Lump Sum	1,100.00	1,100.00				
522.30.29.20.04	EAP Premiums - CRR	42.24	42.24				
522.30.29.40.01	Longevity - CRR	9,502.81	9,502.81				
522.30.31.10.01	CRR - Supplies	500.00		500.00			
522.30.31.10.02	CRR - EOC Supplies	750.00		750.00			
522.30.31.10.03	CRR - CERT supplies	800.00		800.00			
522.30.31.30.01	CRR - Library	400.00		400.00			
522.30.41.01.01	Deposit Refunds	0.00		0.00			
522.30.41.10.02	CRR - NEMCO Fees	39,700.00		39,700.00			
522.30.41.20.05	Conference Registration	2,100.00		2,100.00			
522.30.43.10.05	Travel - Per Diem	270.00		270.00			
522.30.43.30.05	Travel - Lodging	1,280.00		1,280.00			
522.30.48.10.01	CRR - Extinguisher servicing	500.00		500.00			
522.30.49.20.01	Dues / Subscriptions	520.00		520.00			
522.30.49.20.02	CRR - Subscription - Inspection software	3,400.00		3,400.00			
Totals		394,233.61	343,413.61	50,820.00	0.00	0.00	383565 10,668.61

Community Services

522.41.11.10.01	Comm Services - OT	12,500.00	12,500.00				
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522.41.31.10.02	Comm Services - Community Give-Aways	500.00		500.00			
522.41.31.10.05	Comm Services - Drill expenses	100.00		100.00			
522.41.31.10.06	Comm Services - Bike Helmets	500.00		500.00			
522.41.31.30.01	Comm Services - Open House expenses	2,500.00		2,500.00			
522.41.31.30.02	Comm Services - School Program	3,000.00		3,000.00			
522.41.31.30.03	Comm Services - Community/School Fairs/ Events/Misc.	1,000.00		1,000.00			
522.41.31.30.04	Comm Services - Outreach programs	4,500.00		4,500.00			
522.41.44.10.01	Comm Services - Advertising	500.00		500.00			
522.41.49.60.02	CPR and First Aid	800.00		800.00			
522.41.49.60.03	CPR and First Aid	275.00		275.00			
522.41.49.60.04	CPR and First Aid	2,000.00		2,000.00			
522.41.49.60.05	CPR and First Aid	200.00		200.00			
Totals		26,175.00	12,500.00	13,675.00	0.00	0.00	26175 0.00

Training & Development

522.45.10.10.01	Training - Salary & Wages	163,264.28	163,264.28			
522.45.10.10.02	Training - LT Recruit School Instructor S	20,000.00	20,000.00			
522.45.10.10.03	Training - MERP	1,200.00	1,200.00			
522.45.11.10.03	Training - OT CBT Inst Training	3,600.00	3,600.00			
522.45.11.10.07	Training - OT Ad Hoc	6,000.00	6,000.00			
522.45.11.10.11	Training - OT EVIP Instructors	12,000.00	12,000.00			
522.45.11.10.33	Training - OT Academy Instructor Backfill (Sept 2021)	68,016.00	68,016.00			
522.45.11.10.34	Training - OT Academy Instructor (Sept 2021)	14,950.00	14,950.00			
522.45.11.10.38	Training - OT EVIP Instructor Cert (students)	1,200.00	1,200.00			
522.45.11.10.39	Training - OT HR/Leadership Training (students)	3,000.00	3,000.00			
522.45.11.10.40	Training - OT for one (Level 1) to Firemanship Conf	2,200.00	2,200.00			
522.45.11.10.41	Training - OT for backfill for Pump Academy students	5,000.00	5,000.00			
522.45.11.10.42	Training - OT for SMEs for NKCTC	4,000.00	4,000.00			
522.45.21.10.01	Medicare - Training	2,281.78	2,281.78			
522.45.21.20.01	L&I - Training	5,619.00	5,619.00			
522.45.21.30.01	WA Paid FML - Training	239.46	239.46			
522.45.22.10.01	Medical & Dental - Training	26,802.00	26,802.00			
522.45.24.10.01	LEOFF Premiums - Training	8,653.01	8,653.01			
522.45.25.10.01	Uniforms - Training	400.00		400.00		
522.45.26.10.01	HRA - Training	4,000.00	4,000.00			
522.45.29.20.01	Life Insurance Premiums - Training	90.00	90.00			
522.45.29.20.02	EAP Premiums - Training	21.12	21.12			
522.45.29.20.03	LTD Annual Contribution - Training	550.00	550.00			
522.45.29.40.01	Longevity - Training	11,746.49	11,746.49			
522.45.31.10.01	Training - Supplies	750.00		750.00		
522.45.31.10.02	Training - Recruit Supplies	1,000.00		1,000.00		
522.45.31.30.01	Training - Library Books	750.00		750.00		
522.45.35.10.01	Training - Tools/Equipment	500.00		500.00		
522.45.41.10.02	Training - Professional Services	200.00		200.00		
522.45.41.10.03	Training - Professional Services	8,000.00		8,000.00		
522.45.41.20.01	Training - EMT School	1,050.00		1,050.00		
522.45.41.20.10	Training - Conf Reg Ad Hoc	6,200.00		6,200.00		
522.45.41.20.17	Training - Conf Reg - Firemanship Conference	1,400.00		1,400.00		
522.45.41.20.20	Training - Academy (Feb 2022)	12,000.00		12,000.00		
522.45.41.20.22	Training - ODA Registration	4,000.00		4,000.00		
522.45.41.20.23	Training - FDIC Conference registration Registration	2,080.00		2,080.00		
522.45.41.20.24	Training - FRI Conference Registration	1,700.00		1,700.00		
522.45.43.10.06	Training - Firemanship Conference Air Fare	400.00		400.00		

522.45.43.10.10	Training - Firemanship Conference Per Diem	730.00	730.00		
522.45.43.10.11	Training - FDIC Per Diem	700.00	700.00		
522.45.43.10.12	Training - FRI Conference Per Diem	600.00	600.00		
522.45.43.10.13	Training - Ad hoc Per Diem	150.00	150.00		
522.45.43.20.07	Training - FDIC Air Fare	800.00	800.00		
522.45.43.20.08	Training - FRI Air Fare	1,000.00	1,000.00		
522.45.43.20.09	Training - Ad hoc Air Fare	2,000.00	2,000.00		
522.45.43.30.07	Training - Firemanship Conference Lodging	1,600.00	1,600.00		
522.45.43.30.08	Training FDIC Conference Lodging	1,700.00	1,700.00		
522.45.43.30.09	Training - FRI Conference Lodging	1,700.00	1,700.00		
522.45.43.30.10	Training - Ad hoc Lodging	1,700.00	1,700.00		
522.45.43.40.01	Training - Mileage (misc)	150.00	150.00		
522.45.43.50.02	Training - Ground Transport FDIC Conference	75.00	75.00		
522.45.43.50.03	Training - Ground Transport FRI Conference	75.00	75.00		
522.45.48.10.01	Training - Training Prop Maintenane/Repair	5,000.00	5,000.00		
522.45.48.10.02	Training - Misc. Maintenance/Repair	250.00	250.00		
522.45.49.20.04	Training - Various Subscriptions	150.00	150.00		
522.45.49.20.07	Training - NKCTC Dues	40,000.00	40,000.00		
522.45.49.20.08	Training - KCFTOA Dues	100.00	100.00		
522.45.49.20.10	Training - KC BLS Core Services to NKCTC	18,145.00	18,145.00		
Totals		426,343.14	340,433.14	85,910.00	0.00 0.00

413795 12,548.14

Facilities

522.50.31.10.01	FAC - Cleaning Supplies	9,270.00	9,270.00		
522.50.41.10.01	FAC - Laundry Service	618.00	618.00		
522.50.41.10.02	FAC - Janitorial Service	4,120.00	4,120.00		
522.50.41.10.03	FAC - Carpet Cleaning	2,000.00	2,000.00		
522.50.45.10.01	FAC - Rentals/Leases	507.50	507.50		
522.50.47.51.01	FAC - PSE (51)	51,500.00	51,500.00		
522.50.47.51.02	FAC - Republic Svcs (51)	4,326.00	4,326.00		
522.50.47.51.04	FAC - NS Utility District (51)	15,000.00	15,000.00		
522.50.47.57.01	FAC - PSE (57)	6,180.00	6,180.00		
522.50.47.57.02	FAC - Republic Svcs (57)	1,920.00	1,920.00		
522.50.47.57.03	FAC - Seattle City Light (57)	8,240.00	8,240.00		
522.50.47.57.04	FAC - City of LFP Sewer (57)	3,000.00	3,000.00		
522.50.47.57.05	FAC - Shoreline Water District (57)	4,120.00	4,120.00		
522.50.48.10.01	FAC - Misc. Repair (All)	3,090.00	3,090.00		
522.50.48.10.08	FAC - Tools (All)	1,000.00	1,000.00		
522.50.48.10.11	FAC - Generators	1,030.00	1,030.00		
522.50.48.51.01	FAC - HVAC PM (51)	16,000.00	16,000.00		
522.50.48.51.02	FAC - Fire Alarm (51)	618.00	618.00		
522.50.48.51.03	FAC - Fire protection system maintenance (51)	1,100.00	1,100.00		
522.50.48.51.05	FAC - Generator (51)	2,000.00	2,000.00		
522.50.48.51.06	FAC - Furn/Kitchenware (51)	2,412.00	2,412.00		
522.50.48.51.07	FAC - Appliances (51)	1,000.00	1,000.00		
522.50.48.51.10	FAC - Landscaping (51)	12,000.00	12,000.00		
522.50.48.51.13	FAC - Misc Repairs (51)	16,000.00	16,000.00		
522.50.48.51.15	FAC - IFC Permit (51)	200.00	200.00		
522.50.48.51.16	FAC - Elevator Permit (51)	150.00	150.00		
522.50.48.51.17	FAC - Elevator Maintenance/Monitoring (51)	2,266.00	2,266.00		
522.50.48.57.01	FAC - HVAC Maint (57)	104,120.00			
522.50.48.57.02	FAC - Fire protection system maintenance (57)	1,100.00	1,100.00		
522.50.48.57.03	FAC - Fire Alarm (57)	669.50	669.50		
522.50.48.57.04	FAC - Pest Control (57)	1,854.00	1,854.00		
522.50.48.57.05	FAC - Furn/Kitchen (57)	5,706.00	5,706.00		
522.50.48.57.06	FAC - Appliances (57)	500.00	500.00		
522.50.48.57.07	FAC - Misc. Repairs (57)	10,000.00	10,000.00		
522.50.48.57.08	FAC - Landscaping (57)	54,120.00	54,120.00		
Totals		243,617.00	0.00	243,617.00	0.00 0.00

243617 0.00

Fleet Maintenance

522.60.31.50.02	VEH - Supplies	1,500.00		1,500.00				
522.60.32.10.01	VEH - Gas and Diesel	19,500.00		19,500.00				
522.60.48.10.01	VEH - Body work/repairs	3,000.00		3,000.00				
522.60.48.20.01	VEH - Support Vehicles	10,000.00		10,000.00				
522.60.48.20.02	Purchase Pickup Truck for Training	60,000.00						
522.60.48.20.03	Purchase Pickup Truck for DC Ops	60,000.00						
522.60.48.20.04	Purchase Pickup Truck for FP	40,000.00						
522.60.48.20.05	Purchase New B151 Vehicle	100,000.00						
522.60.48.30.01	VEH - Aid Units	7,500.00		7,500.00				
522.60.48.40.01	VEH - Fire app.	50,000.00		50,000.00				
522.60.48.40.02	Update for R151							
Totals		91,500.00	0.00	91,500.00	0.00	0.00		91500 0.00
		11,025,181	8,586,987	1,211,977	1,034,121	190,945		11,180,876 (155,695)
Overtime			641,366.00					

1 Services

a Period for at least 7 to 10 years

b Includes the following

Fire suppression, emergency medical service, hazardous materials

1 response, technical rescue and disaster response

2 Support services

3 Training and education

4 911 dispatch services

5 Insurance

6 Maintain participation in NEMCO

2 Level of Service

a Maintain current staffing requirements

3 Shall become employer of Northshore Fire Department Employees

a Union Employees

b Administrative Uniformed employees

c Civilian wages equal or greater than current wages & benefits

d Sick and vacation leave shall be transferred and maintained by Agency

e Northshore will retain LEOFF 1 medical obligation

4 NSFD will retain ownership of all stations & equipment

A Fair and reasonable compensation for regional use of Department facilities

5 Reserve funds shall be retained by NSFD

6 Construction Bond shall be made by NSFD

7 NSFD shall act as administrators for services pursuant to RCW 39.34.030

8 NSFD and Agency will collectively bargain impact with labor unions

9 Either party may terminate agreement with two years notice after 5 years

No

	NSDF 2022 Budget	Eastside Proposal	Difference	Notes
Labor & Benefits (w/o admin labor) (a)	8,586,987	6,933,218	1,653,769	Exhibit 2 - Personnel Costs - Includes \$255,432.27 in est overtime
Operating Costs (b)	1,211,977	1,046,946	165,031	Exhibit 1 - Operational Costs
Administration (c)	1,034,121	783,016	251,105	10% of labor and operating costs Less \$15,000 facility credit
Commissioners & non-departmental expenses	190,945		190,945	
Capital Facilities Maintenance Charge		50,000	(50,000)	Payment for Services 4.1(C)
Equipment Replacement Charge		135,189	(135,189)	Payment for Services 4.1 (d)
Less insurance billing for transport				Per Eastside response to proposal #6
Total annual expense	11,024,031	8,948,369	2,075,662	
Start up Costs (one time expense)		412,936		100% vacation, 25% sick plus retirement eligible employee replacement cost

Comments re Eastside Proposal

- (a) Labor and benefits will be adjusted to actual. The difference will be assessed by February of the following year
- (b) Operating costs is subject to annual 3% inflationary adjustment
- (c) Administration costs are based on 10% of the annual budget of labor & benefits and operating costs less \$15,000 facility credit
- (d) Equipment replacement charge is subject to annual adjustments - 2023 expense is \$139,244 a 3% increase

	NSFD 2022 Budget	Shoreline Proposal	Difference	Notes
Labor & Benefits	8,586,987	6,608,112	1,978,875	Appendix B Labor \$7,066,831 less admin (578,004) less 10% of inspector (\$17,325) less (\$174,721) per Shoreline responses 3a, add \$596,009 in overtime (see SFD proposal page 26) less overtime for staffing additional aid car (\$274,700)
Operating Costs	1,211,977	852,981	358,996	Appendix C costs (\$1,137,309) less administration expenses (\$276,047 * 1.03) - Includes NEMCO \$38,173
Administration	1,034,121	894,409	139,712	Appendix B - NFD portion of Shoreline Admin \$606,102 plus admin costs \$276,047*1.03 (appendix C) plus \$3,979 for administrating LEOFF1
Commissioners & non-departmental expenses	190,945		190,945	Continuing expenses to be paid by NSFD
Capital Apparatus	-		-	Exhibit B in contract agreement - Reserve for apparatus, aid cars, support vehicles \$220,000 deleted per SFD response Reserves 2d
Capital Equipment		56,231		Items such as hose, SCBA, radios , etc - see capital equipment per SFD response questions
Total annual expense	11,024,031	8,411,734	2,668,528	
Employee Benefit Transfer		631,545		Transfer from reserves - Page 29 of SFD proposal

Comments re Shoreline Proposal

- (1) - Payments will be made in quarterly installments - expenses will be reviewed quarterly, reforecasted and payment adjusted quarterly
- (2) - SFD has implemented a Post-Employment Medical Benefits (PEMB). SFD estimates the additional cost of this program is offset by lower labor cost due to retirement
- (3) - SFD contract says NFD shall pay SFD \$8,925,377 in quarterly installments. Should be changed to \$8,925,377 annual cost payable in 4 quarterly installments of \$2,231,344
- (4) SFD proposal mentions additional funding from GEMT. There is no credit included in the proposal for GEMT funding.

Contract Options (bracketed = benefit, no brackets = additional expense)	Eastside Proposal	Shoreline Proposal	
Reduce number of Battalion Chiefs	(460,089.81)	(432,500.00)	Per EF&R proposal Option 1 - Per SFD response 3c. To be comparable I project the savings for 2 BC's based on 2022 salary cost
Reduce Aid 151 to 12 hour Response	(673,734.76)		Per EF&R Proposal - Option 2
Add Dedicated Technical Rescue to Engine 151	116,486.00	18,503.00	Per EF&R Proposal - Option 3
Add dedicated Hazardous Material Cap to 157	116,486.00		Per EF&R Proposal - Option 4
Projected revenue from transport billing	(750,000.00)		Per EF&R response #6
Include NFD Admin Personnel		578,005.00	Total admin payroll. In original proposal SFD would assume \$221,961 of the cost for a net expense of \$356,680. Appendix B
Staff peak-hour Aid 157 with overtime		284,700.00	Per SFD response 3d.
Less Billing for Transport		(245,178.00)	Per Appendix B
Add Division/District Chief for 2022		(222,928.89)	Per Appendix B