



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

September 28, 2021

SPECIAL MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN SPECIAL NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 7:02 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Milton Curtis, Rick Webster, and Dave Maehren. Also present was Fire Chief Ahearn, Deputy Chief McDonald, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 80 members of the public.

II. PUBLIC COMMENT

- 2.1 Kenmore resident Stacey Valenzuela addressed the Board with comments related to contract for services.
- 2.2 Kenmore resident Jennifer Griner submitted a statement that was read aloud on his behalf addressed to the Board with comments related to contract for services.
- 2.3 Jeremiah Ingersoll, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments related mutual aid and paramedic programs.
- 2.4 Northshore firefighter, Anders Hansson addressed the Commissioners with comments related contract for services.
- 2.5 Peter Briner, representing Woodinville Firefighters, Local 2950 addressed the Commissioners with comments related to Woodinville Fire Department's contract for services with Eastside Fire & Rescue.
- 2.6 Kenmore resident, Tyler Byer addressed the Commissioners with comments related to contract for services.
- 2.7 Lake Forest Park resident James Talbot addressed the Commissioners with comments related to contract for services.
- 2.8 Kenmore resident Randall Preiser addressed the Commissioners with comments related to contract for services.
- 2.9 Kenmore resident Rik Holley addressed the Commissioner with comments related to contract for services.
- 2.10 Kenmore resident, Paul Hess addressed the Commissioner with comments related to contract for services.

- 2.11 Jon Culver addressed the Commissioners with comments related to contract for services.
- 2.12 Lake Forest Park resident, Angela Kugler addressed the Commissioners with comments related to contract for services.
- 2.13 Lake Forest Park resident, Anne Payne addressed the Commissioners with comments related to contract for services.
- 2.14 Lake Forest Park resident, Larry Goldman addressed the Commissioners with comments related to contract for services.
- 2.15 Lake Forest Park City Council Deputy Mayor, Phillipa Kassover addressed the Commissioners with comments related to contract for services.
- 2.16 Lake Forest Park resident Susie Yang addressed the Commissioners with comments related to contract for services.

III. APPROVAL OF THE AGENDA

- 3.1 *Commissioner Pratt moved add agenda Item 4.3 to have a discussion with Local 2459. Commissioner Adman seconded. The Board discussed. The motion failed 2-3. Commissioners Adman and Pratt voted to approve. Commissioners Curtis, Maehren, and Webster voted to oppose the motion.*
- 3.2 *Commissioner Curtis moved to approve the agenda as presented. Commissioner Maehren seconded. The motion passed 3-2. Commissioners Curtis, Maehren, and Webster voted to approve. Commissioners Adman and Pratt voted to oppose the motion.*

IV. VIRTUAL OPEN HOUSE

- 4.1 Contract for Services Presentation
 - o Commissioner Webster presented a PowerPoint regarding contract for services
- 4.2 Q&A with Commissioners
 - o The Board answered questions from the public.

V. EXECUTIVE SESSION

The Board moved into Executive Session at 9:11PM until 9:41PM to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i) and to discuss the performance of an employee pursuant to RCW 42.30.110(1)(g). The Board extended the Executive Session to 9:56PM. The Board moved back into open session at 9:58PM.

VI. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

- 6.1 Congratulations to Chief Ahearn on his retirement
 - o The Board thanked Chief Ahearn for his leadership and congratulated him on his retirement.
- 6.2 Request to have Summit Law provide a comparison summary of Shoreline, ESF&R and Northshore existing labor contracts.

Commissioner Maehren moved to have Summit Law provide salary and benefits comparisons of existing labor contracts. Commissioner Curtis seconded. The Board discussed. Commissioner Maehren amended his motion to add the cost can go up to \$7500. Commissioner Curtis accepted friendly amendment. Motion failed 2-3.

Commissioners Maehren and Webster voted to approve. Commissioners Adman, Curtis, and Pratt voted to oppose.

- 6.3 Discussion of Contract for Services Issues
- o The Board discussed the timeframe and process for entering a contracting for services.

- 6.4 Discussion and Approval of Fire Marshall Services from Bothell
- o The Board discussed the proposal to extend Fire Marshall services with the City of Bothell until the end of the calendar year and to buyback 80 hours of Fire Marshall vacation time for \$6,494.30.

Commissioner Maehren moved to accept the contract as proposed. Commissioner Pratt seconded. The motion passed unanimously.

- 6.5 Approval of Interim Fire Chief McDonald's Contract
- o The Board will have further discussion on the item at a future meeting.

VII. UPCOMING BOARD AGENDAS

7.1 Setting of Future Meeting Agenda(s)

Regular meeting, October 5th, agenda will include the standard items as well as contract for services interviews with Chief Clark and Chief Cowan, conversation with Labor, update on the public survey, reports from CPA, need for additional special meetings, IT discussion, approval of Interim Fire Chief contract, process update for contract for services.

EXECUTIVE SESSION

The Board moved into Executive Session at 10:20PM until 10:35PM to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i). The Board moved back into open session at 10:35PM.

ADJOURNMENT

The meeting adjourned at 10:36PM

NEXT MEETING DATE

The next regularly scheduled Board of Commissioners meeting is scheduled for October 5, 2021.

Attachments: Agenda, Public Notice, Board Chair Presentation

BOARD OF COMMISSIONERS

Electronically signed- Eric Adman

ERIC ADMAN, Member

Electronically signed- Josh Pratt

JOSH PRATT, Member

Electronically signed- Milton Curtis

MILTON CURTIS M.D., Member

Electronically signed- Rick Webster

RICK WEBSTER, Member

Electronically signed- David C. Maehren

DAVID MAEHREN, Member

ATTEST

Amy Oakley

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on October 19th, 2021

From: [Eric Adman](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved - 10/19/21 Meeting
Date: Wednesday, October 20, 2021 9:41:56 AM

The following documents are Approved and Electronically Signed this 20th day of October, 2021, by Commissioner Adman:

- AP_NOSHRFIR_APSUPINV_20211019101638 GEN Fund
- AP_NOSHRFIR_APSUPINV_20211019101933 RES Fund
- Commissioner Sept Payroll Approval Document (These were the hours approved at the 10/5 meeting)
- Commissioner Sept Payroll Taxes Approval Document
- Meeting Minutes: Regular Meeting Minutes 9/21/2021, Special Meeting Minutes 9/28/2021, Regular Meeting Minutes 10/5/2021, Special Meeting Minutes 10/8/2021.

From: [Richard Webster](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved - 10/19/21 Meeting
Date: Wednesday, October 20, 2021 11:32:45 AM

The following documents are Approved and Electronically Signed this 20th day of October, 2021, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20211019101638 GEN Fund
- AP_NOSHRFIR_APSUPINV_20211019101933 RES Fund
- Commissioner Sept Payroll Approval Document (These were the hours approved at the 10/5 meeting)
- Commissioner Sept Payroll Taxes Approval Document
- Meeting Minutes: Regular Meeting Minutes 9/21/2021, Special Meeting Minutes 9/28/2021, Regular Meeting Minutes 10/5/2021, Special Meeting Minutes 10/8/2021.

From: [Josh Pratt](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved - 10/19/21 Meeting
Date: Wednesday, October 20, 2021 12:55:41 PM

The following documents are Approved and Electronically Signed this 20th day of October, 2021, by Commissioner Josh Pratt.

- AP_NOSHRFIR_APSUPINV_20211019101638 GEN Fund
- AP_NOSHRFIR_APSUPINV_20211019101933 RES Fund
- Commissioner Sept Payroll Approval Document (These were the hours approved at the 10/5 meeting)
- Commissioner Sept Payroll Taxes Approval Document
- Meeting Minutes: Regular Meeting Minutes 9/21/2021, Special Meeting Minutes 9/28/2021, Regular Meeting Minutes 10/5/2021, Special Meeting Minutes 10/8/2021.

From: [Milton Curtis](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved - 10/19/21 Meeting
Date: Friday, October 22, 2021 11:29:22 AM

The following documents are Approved and Electronically Signed this 22 day of October, 2021, by Commissioner Milton Curtis.

From: Board Secretary
Sent: Wednesday, October 20, 2021 8:39 AM
To: Commissioners <e-mailcommissioners@northshorefire.com>
Subject: Electronic Signatures - Documents Approved - 10/19/21 Meeting

Commissioners,

Attached please find the documents approved at last night's regular meeting. At your earliest availability, please respond with your electronic signature using the following verbiage:

The following documents are Approved and Electronically Signed this _____ day of _____, 2021, by Commissioner _____.

- AP_NOSHRFIR_APSUPINV_20211019101638 GEN Fund
- AP_NOSHRFIR_APSUPINV_20211019101933 RES Fund
- Commissioner Sept Payroll Approval Document (These were the hours approved at the 10/5 meeting)
- Commissioner Sept Payroll Taxes Approval Document
- Meeting Minutes: Regular Meeting Minutes 9/21/2021, Special Meeting Minutes 9/28/2021, Regular Meeting Minutes 10/5/2021, Special Meeting Minutes 10/8/2021.

From: [Dave Maehren](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved - 10/19/21 Meeting
Date: Wednesday, October 20, 2021 12:06:05 PM
Attachments: [image001.png](#)

The following documents are Approved and Electronically Signed this 20th day of October, 2021, by Commissioner David C. Maehren.

- AP_NOSHRFIR_APSUPINV_20211019101638 GEN Fund
- AP_NOSHRFIR_APSUPINV_20211019101933 RES Fund
- Commissioner Sept Payroll Approval Document (These were the hours approved at the 10/5 meeting)
- Commissioner Sept Payroll Taxes Approval Document
- Meeting Minutes: Regular Meeting Minutes 9/21/2021, Special Meeting Minutes 9/28/2021, Regular Meeting Minutes 10/5/2021, Special Meeting Minutes 10/8/2021.



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Special Meeting Agenda

Tuesday, September 28, 2021

7:00PM

Meeting held virtually, via Zoom

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/86420294797?pwd=NXpqZWgvQUxsVTJ2REdIRnVpMDZlZz09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 864 2029 4797

Passcode: 308404

I. Open Special Northshore Board Meeting

1.1 Roll Call

II. Public Comment

2.1 Public Comment

III. Approval of Agenda

3.1 Approval of the Meeting Agenda

IV. Virtual Open House

4.1 Contract for Services Presentation

4.2 Q&A with Commissioners

V. Executive Session

To discuss the performance of an employee pursuant to RCW 42.30.110(1)(g) and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i).

VI. Board Discussion and Possible Action Items



- 6.1 Congratulations to Chief Ahearn on his retirement
- 6.2 Request to have Summit law provide a comparison summary of Shoreline, ESF&R and Northshore existing labor contracts.
- 6.3 Discussion of Contract for Services Issues
- 6.4 Discussion and Approval of Fire Marshall Services from Bothell
- 6.5 Approval of Interim Fire Chief McDonalds Contract

VII. Upcoming Board Agendas

- 7.1 Setting of Future Meeting Agenda(s)

Adjournment

Next Regular Meeting: Tuesday, October 5th, 2021 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District’s [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.



KING COUNTY FIRE PROTECTION DISTRICT NO.16

**7220 NE 181st Street
KENMORE, WA 98028**

BUSINESS: 425-354-1780 FAX: 425-354-1781

NOTICE OF SPECIAL MEETING

DATED September 9, 2021

NOTICE IS HEREBY GIVEN that a special meeting “Virtual Open House” of the Board of Commissioners of King County Fire Protection District No. 16, will be held via Zoom on Tuesday, the 28th day of September 2021, at 7:00PM. Meeting agenda posted separately.



[ABOUT](#) ▾

[INFORMATION](#) ▾

[PERMITTING](#) ▾

[EDUCATION](#) ▾

[NEWS](#)

[COVID-19](#)



51 SERVING THE COMMUNITIES OF KENMORE AND LAKE FOREST PARK

MEETINGS INFO

[Board of Commissioners Meetings](#)

CAREERS

[View Career Opportunities and Benefits](#)

CONTRACT FOR SERVICES

[Information & Survey](#)

PERMITTING

[Permitting Information and Requests](#)

Community Outreach is important

We have heard the community message.

What we have done

These presentations

Community Survey

FAQ's

Info on NFD Website

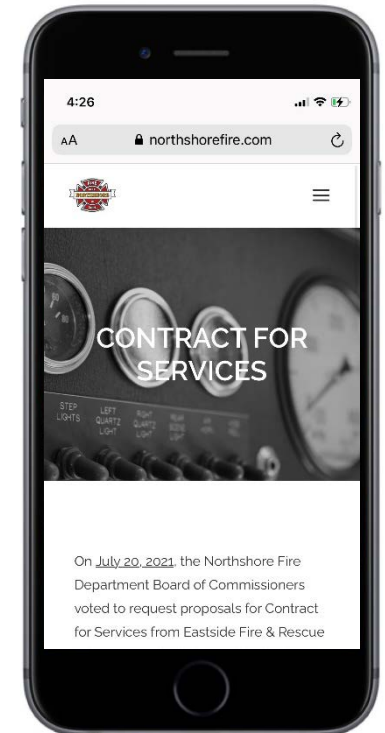
Virtual Open House

Consistently involving labor in our discussions



What is on the website

- PUBLIC SURVEY – RESULTS POSTED OCTOBER 5TH
- PUBLIC INPUT
- KEY DATES
- FAQs SCOPE OF WORK
- CRITERIA FOR EVALUATING PROPOSALS
- EASTSIDE FIRE & RESCUE PROPOSAL (Received - 9/15)
- SHORELINE FIRE DEPARTMENT PROPOSAL (Received - 9/15)
- CURRENT NORTSHORE FIRE DEPARTMENT ORGANIZATIONAL CHART
- NORTSHORE FIRE DEPARTMENT 2021 BUDGET



Why now?

This is not an effort to circumvent the public rejection of the merger vote.

2019:

- Contracted with Woodinville for Fire Chief Services
- We contracted with Bothell for Fire Marshall Services
- Prior to the merger vote NFD consolidated Administration functions with Woodinville

NFD was run well at considerable cost savings for our taxpayers

NFD has held open the Fire Chief and Fire Marshall positions in anticipation of consolidation

Woodinville has contracted for Fire Services with Eastside Fire and Rescue

October 1st, Our ILA for Fire Chief and shared administrative services ends

The contract for Fire Marshall with Bothell is month to month

The Board Has Explored Our Options

We looked at Interim Fire Chief and Fire Marshal.

We looked at hiring a new Fire Chief and Fire Marshal.

We do not believe these are viable options.

We made direct requests to Shoreline and Eastside F&R.

- Our research showed these agencies were the only viable options

ALL PARTIES AGREE CONSOLIDATION NOW IS THE PATH FORWARD

WE HAVE BEEN TALKING WITH OUR COMMUNITY ABOUT CONSOLIDATION FOR A DECADE.

- **2014/15 Facilitated Regional Fire Authority (RFA) effort with Bothell, Northshore and Woodinville**
- **2019 Fire Chief Services – Woodinville and subsequent administrative integration**
- **2021 Fire Merger Election process**
- **Examined Other Fire Department Consolidations - And there are a lot of them.**
- **We know consolidation works because we seen proof in real life models**

Fire Service Consolidation Is Real

King County

- Valley Regional Fire
- Puget Sound RFA
- South King County Fire & Rescue
- Renton RFA
- Eastside Fire & Rescue

Snohomish County

- South Snohomish RFA -
- Snohomish County Fire District 7
- North Snohomish County Fire Authority

There are dozens more throughout Washington State

Our Surveys of Consolidate Agencies show these systems are working well. The acceptance by the community and firefighter is high.

Regionalization and Consolidation

A proven tool to improve efficiencies and service provision.

- ✓ **Consistent Training**
- ✓ **Special Skills**
 - Technical Rescue, Water Rescue, HazMat teams
- ✓ **Enhanced Opportunities for Firefighters**
 - Specialty assignments, promotional opportunities,
- ✓ **Administrative Expertise and specialization**
- ✓ **More attractive hiring environment**



We Heard the Voters!

Advantages of Consolidation vs. Merger

- ✓ **Retention of Local Control**
- ✓ **Keep the Fire District and Locally Elected Board of Commissioners**
- ✓ **Keep control of the level of service**
- ✓ **Keep control of the tax rate**
- ✓ **Retain ownership of our assets:**
 - Buildings**
 - Apparatus & Equipment**
 - Reserve Funds**



Cost Savings Are Not the Primary Reason for Consolidation...but it certainly helps

Proven Cost Savings

- ✓ Savings can be returned to taxpayers
- ✓ Used to enhance services
- ✓ Combination of the two

**BOTH PROPOSALS
PROMISE COST
SAVINGS**



Consolidation Support

For the past decade **Fire Administration, the Board, and Labor** have supported the concept of consolidation.

- ✓ Expanded Capabilities
- ✓ Efficiencies:
 - Fewer Chief and administrative positions
 - More efficient operations
- ✓ Fewer Administrative Support Positions
- ✓ Single IT



Mutual Aid and Borders

THERE ARE NO BOARDERS

WITH MUTUAL AID

- WE ALL GO TOGETHER

WITH FIRST IN AGREEMENTS

- YOU ALWAYS GET THE CLOSEST RESPONSE UNIT

Your fire service response will not change!



The Real Change Is the Location of Our Administrative Support

Supervision is Local

The Board of Commissioners is Local

Response Units are Local

Firefighters Will Still Be Here

Your fire service response will not change!



Conclusion

**WE BELIEVE THAT CONSOLIDATION THROUGH A
CONTRACT FOR SERVICES WILL IMPROVE THE LEVEL
OF FIRE AND EMS SERVICES**

AND

IS LIKELY TO REDUCE THE COST OF SERVICE

Process Timeline

- July 6, 2021 Board reviewed draft RFP
- July 20, 2021 Requests made to Eastside Fire & Rescue and Shoreline Fire for Service Contract Proposals
- August 25, 2021 Board Retreat. Developed draft criteria for evaluating proposals
- September 7, 2021 Board meeting to finalize criteria and public outreach plan
- September 8, 2021 Website for service contract materials
- September 9, 2021 Board Chair Presentation at Lake Forest Park City Council Meeting
- September 13, 2021 Board Chair Presentation at Kenmore City Council Meeting
- September 14, 2021 Board of Commissioners Special Meeting. Finalize public survey and FAQs
- September 15, 2021 Deadline to Submitting Contract for Services Proposals
- September 17, 2021 Proposed Special Meeting to discuss proposals
- September 20, 2021 Discussion with Lake Forest Park City Council's Meeting of the Whole
- September 21, 2021 Presentations by Eastside Fire & Rescue and Shoreline Fire Department (*Invited*)
- September 28, 2021 Virtual Open House
- October 5, 2021 Additional Information and/or Interview with Shoreline and Eastside Fire Departments
- October 15, 2021 Notification of Agency Chosen
- November 15, 2021 Execution of the Agreement
- January 1, 2022 Initiation of Services