



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

December 7, 2021

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Tyler Byers, Rick Webster, and Dave Maehren. Also present was Chief McDonald, Advisory members Phillippa Kassover, Nigel Herbig, and Lisa Wollum, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 21 members of the public.

II. PUBLIC COMMENT

2.1 The Board heard public comments from Mike Dee and Stacey Valenzuela.

III. APPROVAL OF THE AGENDA

3.1 *Commissioner Pratt moved to adopt the agenda as presented. Commissioner Adman seconded. The motion passed unanimously.*

3.2 Commissioner Maehren read a prepared statement.

IV. EXECUTIVE SESSION

The Board moved into Executive Session at 5:10PM until 5:40PM to discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4), to discuss the performance of an employee pursuant to RCW 42.30.110(1)(g), and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i). The Board extended the session by 30 minutes and 15 minutes, respectively. The Board moved back into open session at 6:25PM.

V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

5.1 Conversation with IAFF, Local 2459

- President, Jeremiah Ingersoll, thanked the Board for time on the agenda and did not have any comments for the Board.

5.2 North King County Training Consortium

- Chief McDonald provided an update on the December 6th NKCTC Chiefs meeting.
- The Board and Chief McDonald discussed.

5.3 Interim Deputy Chief and Interim Fire Chief Positions

- The Board discussed promoting BC Morris to the role of Interim Deputy Chief.
- The Board discussed the process for making the decision to select a Contract for Services.

Commissioner Adman moved to promote Chief Morris to the position of Interim Fire Chief starting January 1, 2022, and that we start the process of negotiating that contract following this meeting. Commissioner Pratt seconded. The Board discussed. The motion passed 3-2. Commissioners Adman, Commission Pratt, and Commissioner Byers voted to approve. Commissioner Webster and Commissioners voted to oppose the motion.

5.4 Contract for Services Update

- Consultant, Tom Broetje, presented the analysis of the Eastside Fire and Rescue and Shoreline Fire Department proposals.

5.5 Discussion on the decision process for Contract for Services

- The Board discussed a proposed timeline for making a decision.

Commissioner Adman moved to adopt his proposed his timeframe. The Board discussed. Commissioner Adman withdrew his motion. The timeline will be reviewed at the next meeting.

5.6 NSFD Operations Discussion

- No discussion

5.7 Water Rescue Program Funding

- Chief McDonald provided an update on the status of equipment purchased for the water rescue program.

Commissioner Maehren moved to fund the second half payment for the water rescue craft from the NSFD donation fund. Commissioner Adman seconded. The Board discussed. The motion passed unanimously.

5.8 Update Policy 1400

- Commissioner Maehren proposed revised language for Section 6.2.

Commissioner Maehren moved to adopt the revised language in Section 6.2. Commissioner Webster seconded. The Board discussed. Deputy Mayors Kassover and Herbig provided comments. Commissioner Maehren withdrew his motion.

VI. BOARD RESOLUTIONS

6.1 None

VII. CONSENT AGENDA

7.1 Vouchers

- The General Fund Vouchers totaled \$196,697.06
- The Reserve Fund Vouchers totaled \$4,573.19

7.2 Commissioner Compensation

7.3 Meeting Minutes: 11/16/2021 and 11/23/2021

Commissioner Adman moved to accept the consent agenda as presented. Commissioner Pratt seconded. The motion passed unanimously.

VIII. REPORTS

8.1 Fire Chief Report

- Chief McDonald updated the Board regarding an onsite visit from the insurance agency, firefighter recruitment updates, and planning for the February and September firefighter academies.

8.2 Commissioner Reports

- None

8.3 Legal Counsel Reports

- None

IX. UPCOMING BOARD AGENDAS

9.1 Setting of Future Meeting Agenda(s)

In addition to the standard items, the agenda will include a discussion of Commissioner Adman's timeline for selecting a Contract for Service, Contract for Services Update, Update on Interim Fire Chief, Executive Session, discussion of administrative activities not covered under the contract services, Roberts Rule of Order training.

ADJOURNMENT

The meeting adjourned at 7:47PM

NEXT MEETING DATE

The next Board of Commissioners meeting is scheduled for December 21, 2021, at 5:00PM.

Attachments: Agenda, Contract for Service Proposal Analysis, Commissioner Adman proposed timeline, Policy 1400, Vouchers, Commissioner Compensation, Meeting Minutes 11/16/2021 & 11/23/2021, Chief's Report.

BOARD OF COMMISSIONERS

Electronically Signed- Eric Adman

ERIC ADMAN, Member

Electronically Signed- Josh Pratt

JOSH PRATT, Member

Electronically Signed- Tyler Byers

TYLER BYERS, Member

Electronically Signed- Rick Webster

RICK WEBSTER, Member

Electronically Signed- David C. Maehren

DAVID MAEHREN, Member

ATTEST

Amy Oakley

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on December 21st, 2021

From: [Eric Adman](#)
To: [Board Secretary](#)
Subject: Re: E-Signatures - 12/21/21 Meeting
Date: Wednesday, December 22, 2021 12:01:01 PM
Attachments: AP_NOSHRFIR_APSUPINV_20211221091459 RES Fund.pdf
AP_NOSHRFIR_APSUPINV_20211221091353 GEN Fund.pdf
AP_NOSHRFIR_APSUPINV_20211221094541 GEN Fund.pdf
6.3 DRAFT Minutes RegularMtnq 2021-12-07 with attachments.pdf
6.3 DRAFT Minutes RegularMtnq 2021-12-09 with attachments.pdf
6.3 DRAFT Minutes SpecialMtnq 2021-12-16 with attachments.pdf

The following documents are Approved and Electronically Signed this 22nd day of December, 2021, by Commissioner Adman:

<!--[if !supportLists]-->• <!--[endif]--
>AP_NOSHRFIR_APSUPINV_20211221091459 RES Fund
<!--[if !supportLists]-->• <!--[endif]--
>AP_NOSHRFIR_APSUPINV_20211221091353 GEN Fund (This was the
previous general fund voucher list that was emailed on Monday night)
<!--[if !supportLists]-->• <!--[endif]--
>AP_NOSHRFIR_APSUPINV_20211221094541 GEN Fund (These are the
two additional invoices I posted that I missed on Monday's list)
<!--[if !supportLists]-->• <!--[endif]-->Meeting Minutes: 12/7/2021,
12/9/2021, and 12/16/2021

From: [Richard Webster](#)
To: [Board Secretary](#)
Subject: RE: E-Signatures - 12/21/21 Meeting
Date: Tuesday, December 21, 2021 6:49:51 PM

The following documents are Approved and Electronically Signed this 21st day of December, 2021, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20211221091459 RES Fund
- AP_NOSHRFIR_APSUPINV_20211221091353 GEN Fund (This was the previous general fund voucher list that was emailed on Monday night)
- AP_NOSHRFIR_APSUPINV_20211221094541 GEN Fund (These are the two additional invoices I posted that I missed on Monday's list)
- Meeting Minutes: 12/7/2021, 12/9/2021, and 12/16/2021

From: [Byers, Tyler](#)
To: [Board Secretary](#)
Subject: RE: E-Signatures - 12/21/21 Meeting
Date: Wednesday, December 22, 2021 11:58:32 AM

The following documents are approved and electronically signed this 22nd day of December, 2021, by Commissioner Byers.

Tyler Byers

From: Board Secretary [boardsecretary@northshorefire.com]
Sent: Tuesday, December 21, 2021 6:10 PM
To: Commissioners; Byers, Tyler
Subject: E-Signatures - 12/21/21 Meeting

Good evening Commissioners,

Attached please find the documents approved at tonight's regular meeting. At your earliest availability, please respond with your electronic signature using the following verbiage:

The following documents are Approved and Electronically Signed this _____ day of _____, 2021, by Commissioner _____.

- AP_NOSHRFIR_APSUPINV_20211221091459 RES Fund
- AP_NOSHRFIR_APSUPINV_20211221091353 GEN Fund (This was the previous general fund voucher list that was emailed on Monday night)
- AP_NOSHRFIR_APSUPINV_20211221094541 GEN Fund (These are the two additional invoices I posted that I missed on Monday's list)
- Meeting Minutes: 12/7/2021, 12/9/2021, and 12/16/2021

From: [Dave Maehren](#)
To: [Board Secretary](#)
Subject: RE: E-Signatures - 12/21/21 Meeting
Date: Wednesday, December 22, 2021 11:32:22 AM
Attachments: [image001.png](#)

The following documents are Approved and Electronically Signed this 22nd day of December, 2021, by Commissioner David C. Maehren.

- AP_NOSHRFIR_APSUPINV_20211221091459 RES Fund
- AP_NOSHRFIR_APSUPINV_20211221091353 GEN Fund (This was the previous general fund voucher list that was emailed on Monday night)
- AP_NOSHRFIR_APSUPINV_20211221094541 GEN Fund (These are the two additional invoices I posted that I missed on Monday's list)
- Meeting Minutes: 12/7/2021, 12/9/2021, and 12/16/2021

From: [Josh Pratt](#)
To: [Board Secretary](#)
Subject: RE: E-Signatures - 12/21/21 Meeting
Date: Tuesday, December 21, 2021 8:34:16 PM

The following documents are Approved and Electronically Signed this 21st day of December, 2021, by Commissioner Josh Pratt.

- AP_NOSHRFIR_APSUPINV_20211221091459 RES Fund
- AP_NOSHRFIR_APSUPINV_20211221091353 GEN Fund (This was the previous general fund voucher list that was emailed on Monday night)
- AP_NOSHRFIR_APSUPINV_20211221094541 GEN Fund (These are the two additional invoices I posted that I missed on Monday's list)
- Meeting Minutes: 12/7/2021, 12/9/2021, and 12/16/2021



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Regular Meeting Agenda

Tuesday, December 7, 2021

5:00PM

Meeting held virtually, via Zoom

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldlPSU1ZlYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

I. Open Regular Northshore Board Meeting

1.1 Roll Call

II. Public Comment

2.1 Public Comment

III. Approval of Agenda

3.1 Approval of the Meeting Agenda

IV. Executive Session

To discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4), to discuss the performance of an employee pursuant to RCW 42.30.110(1)(g), and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i).

V. Board Discussion and Possible Action Items

5.1 Conversation with IAFF, Local 2459

5.2 North King County Training Consortium



- 5.3 Interim Deputy Chief and Interim Fire Chief Positions
- 5.4 Contract for Services Update
- 5.5 Discussion on the Decision Process for Contract for Services
- 5.6 NSFD Operations Discussion
- 5.7 Water Rescue Program Funding
- 5.8 Update Policy 1400

VI. Board Resolutions

None

VII. Consent Agenda

- 7.1 Vouchers
- 7.2 Commissioner Compensation
- 7.3 Meeting Minutes: Regular Meeting 11/16/2021 and Special Meeting 11/23/2021

VIII. Reports

- 8.1 Fire Chief Report
- 8.2 Commissioner Reports
- 8.3 Legal Counsel Report

IX. Upcoming Board Agendas

- 9.1 Setting of Future Meeting Agenda(s)

Adjournment

Next Regular Meeting: Tuesday, December 21st, 2021 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name



- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District's [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.

Financial comparison of Eastside Fire and Rescue and Shoreline Fire Districe proposals

	NSDF 2022 Budget	Eastside Proposal	Difference	Notes
Labor & Benefits (w/o admin labor) (a)	8,586,987	6,933,218	1,653,769	Exhibit 2 - Personnel Costs - Includes \$255,432.27 in est overtime
Operating Costs (b)	1,211,977	1,046,946	165,031	Exhibit 1 - Operational Costs
Administration (c)	1,034,121	783,016	251,105	10% of labor and operating costs Less \$15,000 facility credit
Commissioners & non-departmental expenses	190,945		190,945	
Capital Facilities Maintenance Charge		50,000	(50,000)	Payment for Services 4.1(C)
Equipment Replacement Charge		135,189	(135,189)	Payment for Services 4.1 (d)
Total annual expense	11,024,031	8,948,369	2,075,662	
Start up Costs (one time expense)		412,936		100% vacation, 25% sick plus retirement eligible employee replacement cost

Comments re Eastside Proposal

(a) Labor and benefits will be adjusted to actual. The difference will be assessed by February of the following year. Their current labor contract expires in 2024.

(b) Operating costs is subject to annual 3% inflationary adjustment

(c) Administration costs are based on 10% of the annual budget of labor & benefits and operating costs less \$15,000 facility credit

(d) Equipment replacement charge is subject to annual adjustments - 2023 expense is \$139,244 a 3% increase

	NSFD 2022 Budget	Shoreline Proposal	Difference	Notes
Labor & Benefits (4)	8,586,987	6,608,112	1,978,875	Appendix B Labor \$7,066,831 less admin (578,004) less 10% of inspector (\$17,325) less (\$174,721) per Shoreline responses 3a, add \$596,009 in overtime (see SFD proposal page 26) less overtime for staffing additional aid car (\$274,700)
Operating Costs	1,211,977	852,981	358,996	Appendix C costs (\$1,137,309) less administration expenses (\$276,047 * 1.03) - Includes NEMCO \$38,173
Administration	1,034,121	894,409	139,712	Appendix B - NFD portion of Shoreline Admin \$606,102 plus admin costs \$276,047*1.03 (appendix C) plus \$3,979 for administrating LEOFF1
Commissioners & non-departmental expenses	190,945		190,945	Continuing expenses to be paid by NSFD
Capital Apparatus	-		-	Exhibit B in contract agreement - Reserve for apparatus, aid cars, support vehicles \$220,000 deleted per SFD response Reserves 2d
Capital Equipment		56,231		Items such as hose, SCBA, radios , etc - see capital equipment per SFD response questions
Total annual expense	11,024,031	8,411,734	2,668,528	
Employee Benefit Transfer		See notes		SFD is asking for a transfer of employee benefits, the amount to be negotiated (per SFD responses). SFD estimated the total liability at \$1.362M.

Financial comparison of Eastside Fire and Rescue and Shoreline Fire Districe proposals

Comments re Shoreline Proposal

- (1) - Payments will be made in quarterly installments - expenses will be reviewed quarterly, reforecasted and payment adjusted quarterly
- (2) - SFD has implemented a Post-Employment Medical Benefits (PEMB). SFD estimates the additional cost of this program is offset by lower labor cost due to retirement
- (3) - SFD contract says NFD shall pay SFD \$8,925,377 in quarterly installments. Should be changed to \$8,925,377 annual cost payable in 4 quarterly installments of \$2,231,344
- (4) - SFD FF labor contract is currently being negotiated. FYI Every 1% increase in wages is an additional \$70K in labor expense
- (5) - SFD allows FF to take comp time instead of being paid for OT. A FF can accrue up to 96 hours in comp time.

Contract Options (bracketed = benefit, no brackets = additional expense)	Eastside Proposal	Shoreline Proposal	
Reduce number of Battalion Chiefs	(460,089.81)	(432,500.00)	Per EF&R proposal Option 1 - Per SFD response 3c. To be comparable I projected the savings for 2 BC's based on 2022 salary cost
Reduce Aid 151 to 12 hour Response	(673,734.76)		Per EF&R Proposal - Option 2
Add Dedicated Technical Rescue to Engine 151	116,486.00	18,503.00	Per EF&R Proposal - Option 3
Add dedicated Hazardous Material Cap to 157	116,486.00		Per EF&R Proposal - Option 4
Projected revenue from transport billing	(750,000.00)		Per EF&R respose #6
Include NFD Admin Personnel		578,005.00	Total admin payroll. In original proposal SFD would assume \$221,961 of the cost for a net expense of \$356.680. Appendix B
Staff peak-hour Aid 157 with overtime		284,700.00	Per SFD response 3d.
Less Billing for Transport		(245,178.00)	Per Appendix B
Add Division/District Chief for 2022		(222,928.89)	Per Appendix B

Overall Comment

Both SFD and ESF&R bill for transport and collect GEMT funding for their existing operations. Both are recommending NSFD provide transport services and suggest billing for the service and collecting GEMT funding. Their estimates for providing the service were vastly different and it was decided to omit it from their respective proposals for comparability.

BARS Account	Description	2022 Budget	Personnel	Operations	Admin	Continuing	Budget Final	Difference
Administration								
522.10.10.10.01	Salary & Wages - Admin	539,735.33			539,735.33			
522.10.11.10.01	Overtime - Admin	7,000.00			7,000.00			
522.10.21.10.01	Social Security & Medicare - Admin	12,017.57			12,017.57			
522.10.21.20.01	L&I - Admin	7,425.00			7,425.00			
522.10.21.30.01	WA Paid FML - Admin	791.62			791.62			
522.10.22.10.01	Medical & Dental - Admin	75,100.81			75,100.81			
522.10.24.10.01	LEOFF Premiums - Admin	10,117.19			10,117.19			
522.10.24.20.01	PERS Premiums - Admin	26,711.98			26,711.98			
522.10.25.10.01	Uniforms - Admin	1,000.00			1,000.00			
522.10.26.10.02	HRA - Admin	16,000.00			16,000.00			
522.10.29.20.01	Life Insurance Premiums	360.00			360.00			
522.10.29.20.03	LTD Annual Lump Sum	2,200.00			2,200.00			
522.10.29.20.04	EAP Premiums	84.48			84.48			
522.10.29.30.01	Admin - Prev. Medical - Pre-Hire	16,800.00			16,800.00			
522.10.29.30.04	Admin - Wellness and Fit-for-Duty Physicals	2,500.00			2,500.00			
522.10.29.30.05	Admin - Prev. Medical - Drug Tests	350.00			350.00			
522.10.29.40.01	Longevity - Admin	6,271.85			6,271.85			
522.10.31.10.01	Supplies - Postage	2,000.00			2,000.00			
522.10.31.10.02	Supplies - Office & Operating Supplies	8,000.00			8,000.00			
522.10.31.10.04	Supplies - Ink/Toner	1,500.00			1,500.00			
522.10.31.10.09	Supplies - Awards	1,000.00			1,000.00			
522.10.31.10.13	Supplies - Promotional Exams	750.00			750.00			
522.10.31.40.01	Admin - E-Staff Meetings	1,200.00			1,200.00			
522.10.31.40.02	Admin - Meetings - Awards Banquet	6,000.00			6,000.00			
522.10.31.40.03	Admin - Meetings - Panels, etc.	1,500.00			1,500.00			
522.10.31.40.08	Meetings - Retreat	15,000.00			15,000.00			
522.10.41.10.01	Pro Svcs - New Hire	900.00			900.00			
522.10.41.10.02	Pro Svcs - Legal (General/Misc.)	0.00						
522.10.41.10.03	Pro Svcs - Accounting	0.00						
522.10.41.10.04	Pro Svcs - Legal (Summit)	0.00		0.00				
522.10.41.10.07	Pro Svcs - Natl Testing	850.00			850.00			
522.10.41.10.09	Pro Svcs - Speaker, Etc.	0.00						
522.10.41.10.10	Pro Svcs - DOL Records	754.00			754.00			
522.10.41.10.11	State Auditor	12,000.00				12,000.00		
522.10.41.10.13	CMT Funds (MIH)	94,309.00						
522.10.41.10.14	CBT Funds/BLS Run Review	9,918.00						
522.10.41.10.15	Shared IT Services	0.00						
522.10.41.10.16	IT Services - NORCOM	65,000.00		65,000.00				
522.10.41.10.17	Pro Svcs - HR/Leadership Training	2,000.00			2,000.00			
522.10.41.10.18	Pro Svcs - Exam Facilitator(s)	15,000.00			15,000.00			
522.10.41.20.01	Conf Reg - WFOA	400.00			400.00			
522.10.41.20.03	Conf Reg - WAPRO	350.00			350.00			
522.10.41.20.04	Conf Reg - LRI for 2	850.00			850.00			
522.10.41.20.07	Conf Reg - KCFCA Leadership Summit (McDonald)	200.00			200.00			
522.10.41.20.09	Conf Reg - Springbrook (formerly Bias)	500.00			500.00			
522.10.41.20.12	Conf Reg - TBD for Admin/Exec Staff	1,300.00			1,300.00			
522.10.41.20.14	Conf Reg - WA Fire Chiefs Conference	300.00			300.00			
522.10.41.40.01	Contract - FBC Vendor	17,500.00			17,500.00			
522.10.42.10.02	Communications - Cell phones	15,800.00		15,800.00				
522.10.42.51.01	Communications - Phones (HQ)	12,500.00		12,500.00				
522.10.42.57.01	Communications - Phones (57)	840.00		840.00				
522.10.43.10.01	Conf Per Diem - LRI for 2	250.00			250.00			
522.10.43.10.04	Conf Per Diem - KCFCA Leadership Summit (DC)	120.00			120.00			
522.10.43.10.06	Conf Per Diem - Springbrook (formerly Bias) for Killion	115.00			115.00			
522.10.43.10.07	Conf Per Diem - WFOA	200.00			200.00			

522.10.43.10.10	Conf Per Diem - TBD per diem for admin/exec staff	250.00	250.00			
522.10.43.10.14	Conf Per Diem - WA Fire Chiefs Conference	275.00	275.00			
522.10.43.30.01	Conf Lodging - LRI for 2	600.00	600.00			
522.10.43.30.04	Conf Lodging - KCFCA Leadership Summit (DC)	300.00	300.00			
522.10.43.30.06	Conf Lodging - Springbrook (formerly Bias)	525.00	525.00			
522.10.43.30.07	Conf Lodging - WFOA	700.00	700.00			
522.10.43.30.10	Conf Lodging - TBD lodging for admin/exec. Staff	1,000.00	1,000.00			
522.10.43.30.14	Conf Lodging - WA Fire Chiefs Conference	500.00	500.00			
522.10.43.40.01	Mileage/Parking - WFOA Conference	400.00	400.00			
522.10.43.40.03	Mileage/Parking - LRI	175.00	175.00			
522.10.43.40.04	Mileage/Parking for WAPRO workshops	50.00	50.00			
522.10.43.40.05	Mileage/Parking - TBD	50.00	50.00			
522.10.43.40.11	Mileage/Parking - Springbrook (formerly BIAS) User Conf	400.00	400.00			
522.10.44.10.01	Advertising - New Hire	500.00	500.00			
522.10.44.10.02	Advertising - Legal	600.00	600.00			
522.10.45.10.02	Leases - copiers	4,200.00	4200			
522.10.46.10.01	Insurance - Bldg, App, etc.	90,300.00	90300			
522.10.48.30.06	IT - Software licensing	33,100.00	33,100.00			
522.10.48.30.07	IT - Hardware	50,000.00				
522.10.48.30.08	IT - FireTrex Staffing	3,300.00	3,300.00			
522.10.48.30.09	IT - FireTrex Training	1,700.00	1,700.00			
522.10.48.30.11	IT - Springbrook (formerly BIAS) Software	12,117.00	12,117.00			
522.10.48.30.12	IT - TBD Hardware/Software	9,000.00	9,000.00			
522.10.48.30.14	IT - Archiving Software	3,800.00	3,800.00			
522.10.48.30.17	IT - Fiber optic annual fees	30,888.00	30,888.00			
522.10.48.30.18	IT - New MDCs	10,000.00				
522.10.49.20.02	Dues - WFOA	100.00	100.00			
522.10.49.20.05	Subscriptions - MRSC Rosters	1,150.00	1,150.00			
522.10.49.20.06	Dues - WAPRO	75.00	75.00			
522.10.49.20.07	Dues/Subscriptions - HR	925.00	925.00			
522.10.49.20.15	Dues-Subscrip. - IAFC Dues	350.00	350.00			
522.10.49.20.16	Dues-Subscrip. - KC Fire Chiefs Assoc. Dues	500.00	500.00			
522.10.49.20.17	Dues-Subscrip. - Active 911	800.00	800.00			
522.10.49.20.18	Dues-Subscrip. - WA Fire Chiefs	2,800.00	2,800.00			
522.10.49.20.20	Dues - Costco	60.00	60.00			
522.10.49.20.21	Dues-Subscrip. - NFPA (McDonald)	1,575.00	1,575.00			
522.10.49.20.23	Subscriptions - Performance Pro	4,000.00	4,000.00			
522.10.49.20.24	Dues - TBD (Community Events)	500.00	500.00			
522.10.49.20.25	Dues - AWC	500.00	500.00			
522.10.49.50.01	Tuition	2,500.00	2,500.00			
522.10.49.80.01	Unexpected Costs	20,551.17	20,551.17			
Totals		1,140,261.00	0.00	94,140.00	1,034,121.00	12,000.00
1321435 -181,174.00						

Commissioners

522.11.10.10.01	Salary & Wages - Commissioners	45,000.00				
522.11.21.10.01	Social Security & Medicare - Commissioners	4,700.20				
522.11.21.20.01	L&I - Commissioners	1,505.00				
522.11.21.30.01	WA Paid FML - Commissioners	90.11				
522.11.31.40.05	BoFC - Meetings - Retreat Food	700.00				
522.11.41.10.01	BoFC - Professional Services - Meeting Video Recording	3,000.00				
522.11.43.60.07	BoFC - Ad hoc Travel	1,000.00				
522.11.43.60.08	BoFC Travel (Ad Hoc)	100.00				
522.11.49.20.02	BoFC - Dues for KCFCA	200.00				
Totals		56,295.31	56,295.31	54033	2,262.31	

Volunteers

522.12.25.10.01	Volunteers - Uniforms	150.00
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1150	0.00
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Totals	1,150.00
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Non-Departmental

122,650.00	122650	0.00
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Totals	122,650.00
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Response Operations

5,175,379.28	
27,750.00	
12,000.00	
13,411.10	
55,200.00	
460,000.00	
8,000.00	
82,347.49	
284,093.00	
8,633.18	
1,005,331.14	
311,969.01	
	5,000.00
	24,000.00
	10,500.00
	25,000.00
	37,600.00
	26,600.00
172,000.00	
4,230.00	
25,850.00	
992.64	
250,347.23	
	500.00
	20,000.00
	3,000.00
	4,000.00
	5,500.00
	1,200.00
	750.00
	1,000.00
	1,000.00
	1,000.00
	6,600.00
	8,900.00
	2,000.00
	12,500.00
	1,000.00
	800.00

522.20.35.10.24	Tools & Equipment - Wildland Hose Packs	0.00		0.00				
522.20.35.10.25	Tools & Equipment - Ballistic Vests and Helmets	44,500.00		44,500.00				
522.20.35.10.26	Tools & Equipment - Inflatable PFD's	5,500.00		5,500.00				
522.20.42.10.01	Communications - Dispatch Fees	212,135.00		212,135.00				
522.20.42.10.02	Communications - Dispatch repairs	2,000.00		2,000.00				
522.20.42.20.01	Communications - Dispatch Pagers	500.00		500.00				
522.20.42.20.02	Communications - Radios (PCERN)	100,000.00		100,000.00				
522.20.42.60.01	Communications - 800 MHZ fees	20,000.00		20,000.00				
522.20.48.10.01	Hose-Annual hose test	4,000.00		4,000.00				
522.20.48.10.02	Ladders-Annual test	1,300.00		1,300.00				
522.20.49.20.01	ESO Reporting	4,000.00		4,000.00				
522.20.49.20.03	NFORs/Norcom fees	2,000.00		2,000.00				
Totals		8,276,257.97	7,844,372.97	431,885.00	0.00	0.00	8276257.97	0.00

Technical Rescue

522.21.11.10.11	TRT - OT for Swimmers	46,200.00	46,200.00					
522.21.21.30.01	TRT WA Paid FML	67.76	67.76					
522.21.31.10.01	TRT - Supplies	200.00		200.00				
522.21.35.10.03	TRT - Swimmer Equipment	167,000.00		167,000.00				
522.21.35.10.05	TRT - Rope	8,530.00		8,530.00				
522.21.41.20.00	TRT - Conf Registration	14,000.00		14,000.00				
Totals		235,997.76	46,267.76	189,730.00	0.00	0.00	235998	-0.24

Hazmat

522.22.31.10.01	Office / Operating Supplies	300.00		300.00				
522.22.35.10.01	Tools / Equipment	1,600.00		1,600.00				
Totals		1,900.00	0.00	1,900.00	0.00	0.00	1900	0.00

Health and Safety

522.24.29.30.01	Prev. Med. - Flu Shots/Hrg Tests	2,500.00		2,500.00				
522.24.29.40.01	Prev. Med - Exp Ctrl FU	600.00		600.00				
522.24.31.10.01	Rehab - Food/Beverages (on scene)	200.00		200.00				
522.24.31.10.02	Rehab - Supplies	1,000.00		1,000.00				
522.24.35.10.01	Health and Safety - Equipment	4,500.00		4,500.00				
Totals		8,800.00	0.00	8,800.00	0.00	0.00	8800	0.00

Community Risk Reduction

522.30.10.10.01	Salary & Wages - CRR	259,437.82	259,437.82					
522.30.11.10.01	Overtime - CRR	7,200.00	7,200.00					
522.30.21.10.01	Medicare - CRR	3,761.84	3,761.84					
522.30.21.20.01	L&I - CRR	7,248.00	7,248.00					
522.30.21.30.01	WA Paid FML - CRR	380.51	380.51					
522.30.22.10.01	Medical & Dental - CRR	29,086.03	29,086.03					
522.30.24.10.01	LEOFF Premiums - CRR	7,621.30	7,621.30					
522.30.24.20.01	PERS Premiums - CRR	11,853.06	11,853.06					
522.30.25.10.01	Uniforms - CRR	600.00		600.00				
522.30.26.10.01	HRA VEBA - CRR	6,000.00	6,000.00					
522.30.29.20.01	Life Insurance Premiums - CRR	180.00	180.00					
522.30.29.20.03	LTD Annual Lump Sum	1,100.00	1,100.00					
522.30.29.20.04	EAP Premiums - CRR	42.24	42.24					
522.30.29.40.01	Longevity - CRR	9,502.81	9,502.81					
522.30.31.10.01	CRR - Supplies	500.00		500.00				
522.30.31.10.02	CRR - EOC Supplies	750.00		750.00				
522.30.31.10.03	CRR - CERT supplies	800.00		800.00				
522.30.31.30.01	CRR - Library	400.00		400.00				
522.30.41.01.01	Deposit Refunds	0.00		0.00				
522.30.41.10.02	CRR - NEMCO Fees	39,700.00		39,700.00				
522.30.41.20.05	Conference Registration	2,100.00		2,100.00				
522.30.43.10.05	Travel - Per Diem	270.00		270.00				
522.30.43.30.05	Travel - Lodging	1,280.00		1,280.00				
522.30.48.10.01	CRR - Extinguisher servicing	500.00		500.00				
522.30.49.20.01	Dues / Subscriptions	520.00		520.00				
522.30.49.20.02	CRR - Subscription - Inspection software	3,400.00		3,400.00				
Totals		394,233.61	343,413.61	50,820.00	0.00	0.00	383565	10,668.61

Community Services

522.41.11.10.01	Comm Services - OT	12,500.00	12,500.00					
522.41.31.10.02	Comm Services - Community Give-Aways	500.00		500.00				
522.41.31.10.05	Comm Services - Drill expenses	100.00		100.00				
522.41.31.10.06	Comm Services - Bike Helmets	500.00		500.00				
522.41.31.30.01	Comm Services - Open House expenses	2,500.00		2,500.00				
522.41.31.30.02	Comm Services - School Program	3,000.00		3,000.00				
522.41.31.30.03	Comm Services - Community/School Fairs/Events/Misc.	1,000.00		1,000.00				
522.41.31.30.04	Comm Services - Outreach programs	4,500.00		4,500.00				
522.41.44.10.01	Comm Services - Advertising	500.00		500.00				
522.41.49.60.02	CPR and First Aid	800.00		800.00				
522.41.49.60.03	CPR and First Aid	275.00		275.00				
522.41.49.60.04	CPR and First Aid	2,000.00		2,000.00				
522.41.49.60.05	CPR and First Aid	200.00		200.00				
Totals		26,175.00	12,500.00	13,675.00	0.00	0.00	26175	0.00

Training & Development

522.45.10.10.01	Training - Salary & Wages	163,264.28	163,264.28					
522.45.10.10.02	Training - LT Recruit School Instructor S	20,000.00	20,000.00					
522.45.10.10.03	Training - MERP	1,200.00	1,200.00					
522.45.11.10.03	Training - OT CBT Inst Training	3,600.00	3,600.00					
522.45.11.10.07	Training - OT Ad Hoc	6,000.00	6,000.00					
522.45.11.10.11	Training - OT EVIP Instructors	12,000.00	12,000.00					
522.45.11.10.33	Training - OT Academy Instructor Backfill (Sept 2021)	68,016.00	68,016.00					
522.45.11.10.34	Training - OT Academy Instructor (Sept 2021)	14,950.00	14,950.00					
522.45.11.10.38	Training - OT EVIP Instructor Cert (students)	1,200.00	1,200.00					
522.45.11.10.39	Training - OT HR/Leadership Training (students)	3,000.00	3,000.00					
522.45.11.10.40	Training - OT for one (Level 1) to Firemanship Conf	2,200.00	2,200.00					
522.45.11.10.41	Training - OT for backfill for Pump Academy students	5,000.00	5,000.00					
522.45.11.10.42	Training - OT for SMEs for NKCTC	4,000.00	4,000.00					
522.45.21.10.01	Medicare - Training	2,281.78	2,281.78					
522.45.21.20.01	L&I - Training	5,619.00	5,619.00					
522.45.21.30.01	WA Paid FML - Training	239.46	239.46					
522.45.22.10.01	Medical & Dental - Training	26,802.00	26,802.00					
522.45.24.10.01	LEOFF Premiums - Training	8,653.01	8,653.01					
522.45.25.10.01	Uniforms - Training	400.00		400.00				
522.45.26.10.01	HRA - Training	4,000.00	4,000.00					
522.45.29.20.01	Life Insurance Premiums - Training	90.00	90.00					
522.45.29.20.02	EAP Premiums - Training	21.12	21.12					
522.45.29.20.03	LTD Annual Contribution - Training	550.00	550.00					
522.45.29.40.01	Longevity - Training	11,746.49	11,746.49					
522.45.31.10.01	Training - Supplies	750.00		750.00				
522.45.31.10.02	Training - Recruit Supplies	1,000.00		1,000.00				
522.45.31.30.01	Training - Library Books	750.00		750.00				
522.45.35.10.01	Training - Tools/Equipment	500.00		500.00				
522.45.41.10.02	Training - Professional Services	200.00		200.00				
522.45.41.10.03	Training - Professional Services	8,000.00		8,000.00				
522.45.41.20.01	Training - EMT School	1,050.00		1,050.00				
522.45.41.20.10	Training - Conf Reg Ad Hoc	6,200.00		6,200.00				
522.45.41.20.17	Training - Conf Reg - Firemanship Conference	1,400.00		1,400.00				
522.45.41.20.20	Training - Academy (Feb 2022)	12,000.00		12,000.00				
522.45.41.20.22	Training - ODA Registration	4,000.00		4,000.00				
522.45.41.20.23	Training - FDIC Conference registration Registration	2,080.00		2,080.00				
522.45.41.20.24	Training - FRI Conference Registration	1,700.00		1,700.00				

522.45.43.10.06	Training - Firemanship Conference Air Fare	400.00	400.00		
522.45.43.10.10	Training - Firemanship Conference Per Diem	730.00	730.00		
522.45.43.10.11	Training - FDIC Per Diem	700.00	700.00		
522.45.43.10.12	Training - FRI Conference Per Diem	600.00	600.00		
522.45.43.10.13	Training - Ad hoc Per Diem	150.00	150.00		
522.45.43.20.07	Training - FDIC Air Fare	800.00	800.00		
522.45.43.20.08	Training - FRI Air Fare	1,000.00	1,000.00		
522.45.43.20.09	Training - Ad hoc Air Fare	2,000.00	2,000.00		
522.45.43.30.07	Training - Firemanship Conference Lodging	1,600.00	1,600.00		
522.45.43.30.08	Training FDIC Conference Lodging	1,700.00	1,700.00		
522.45.43.30.09	Training - FRI Conference Lodging	1,700.00	1,700.00		
522.45.43.30.10	Training - Ad hoc Lodging	1,700.00	1,700.00		
522.45.43.40.01	Training - Mileage (misc)	150.00	150.00		
522.45.43.50.02	Training - Ground Transport FDIC Conference	75.00	75.00		
522.45.43.50.03	Training - Ground Transport FRI Conference	75.00	75.00		
522.45.48.10.01	Training - Training Prop Maintenane/Repair	5,000.00	5,000.00		
522.45.48.10.02	Training - Misc. Maintenance/Repair	250.00	250.00		
522.45.49.20.04	Training - Various Subscriptions	150.00	150.00		
522.45.49.20.07	Training - NKCTC Dues	40,000.00	40,000.00		
522.45.49.20.08	Training - KCFTOA Dues	100.00	100.00		
522.45.49.20.10	Training - KC BLS Core Services to NKCTC	18,145.00	18,145.00		
Totals		426,343.14	340,433.14	85,910.00	0.00 0.00

413795 12,548.14

Facilities

522.50.31.10.01	FAC - Cleaning Supplies	9,270.00	9,270.00		
522.50.41.10.01	FAC - Laundry Service	618.00	618.00		
522.50.41.10.02	FAC - Janitorial Service	4,120.00	4,120.00		
522.50.41.10.03	FAC - Carpet Cleaning	2,000.00	2,000.00		
522.50.45.10.01	FAC - Rentals/Leases	507.50	507.50		
522.50.47.51.01	FAC - PSE (51)	51,500.00	51,500.00		
522.50.47.51.02	FAC - Republic Svcs (51)	4,326.00	4,326.00		
522.50.47.51.04	FAC - NS Utility District (51)	15,000.00	15,000.00		
522.50.47.57.01	FAC - PSE (57)	6,180.00	6,180.00		
522.50.47.57.02	FAC - Republic Svcs (57)	1,920.00	1,920.00		
522.50.47.57.03	FAC - Seattle City Light (57)	8,240.00	8,240.00		
522.50.47.57.04	FAC - City of LFP Sewer (57)	3,000.00	3,000.00		
522.50.47.57.05	FAC - Shoreline Water District (57)	4,120.00	4,120.00		
522.50.48.10.01	FAC - Misc. Repair (All)	3,090.00	3,090.00		
522.50.48.10.08	FAC - Tools (All)	1,000.00	1,000.00		
522.50.48.10.11	FAC - Generators	1,030.00	1,030.00		
522.50.48.51.01	FAC - HVAC PM (51)	16,000.00	16,000.00		
522.50.48.51.02	FAC - Fire Alarm (51)	618.00	618.00		
522.50.48.51.03	FAC - Fire protection system maintenance (51)	1,100.00	1,100.00		
522.50.48.51.05	FAC - Generator (51)	2,000.00	2,000.00		
522.50.48.51.06	FAC - Furn/Kitchenware (51)	2,412.00	2,412.00		
522.50.48.51.07	FAC - Appliances (51)	1,000.00	1,000.00		
522.50.48.51.10	FAC - Landscaping (51)	12,000.00	12,000.00		
522.50.48.51.13	FAC - Misc Repairs (51)	16,000.00	16,000.00		
522.50.48.51.15	FAC - IFC Permit (51)	200.00	200.00		
522.50.48.51.16	FAC - Elevator Permit (51)	150.00	150.00		
522.50.48.51.17	FAC - Elevator Maintenance/Monitoring (51)	2,266.00	2,266.00		
522.50.48.57.01	FAC - HVAC Maint (57)	104,120.00			
522.50.48.57.02	FAC - Fire protection system maintenance (57)	1,100.00	1,100.00		
522.50.48.57.03	FAC - Fire Alarm (57)	669.50	669.50		
522.50.48.57.04	FAC - Pest Control (57)	1,854.00	1,854.00		
522.50.48.57.05	FAC - Furn/Kitchen (57)	5,706.00	5,706.00		
522.50.48.57.06	FAC - Appliances (57)	500.00	500.00		

522.50.48.57.07	FAC - Misc. Repairs (57)	10,000.00		10,000.00					
522.50.48.57.08	FAC - Landscaping (57)	54,120.00		54,120.00					
Totals		243,617.00	0.00	243,617.00	0.00	0.00	243617	0.00	

Fleet Maintenance

522.60.31.50.02	VEH - Supplies	1,500.00		1,500.00					
522.60.32.10.01	VEH - Gas and Diesel	19,500.00		19,500.00					
522.60.48.10.01	VEH - Body work/repairs	3,000.00		3,000.00					
522.60.48.20.01	VEH - Support Vehicles	10,000.00		10,000.00					
522.60.48.20.02	Purchase Pickup Truck for Training	60,000.00							
522.60.48.20.03	Purchase Pickup Truck for DC Ops	60,000.00							
522.60.48.20.04	Purchase Pickup Truck for FP	40,000.00							
522.60.48.20.05	Purchase New B151 Vehicle	100,000.00							
522.60.48.30.01	VEH - Aid Units	7,500.00		7,500.00					
522.60.48.40.01	VEH - Fire app.	50,000.00		50,000.00					
522.60.48.40.02	Update for R151								
Totals		91,500.00	0.00	91,500.00	0.00	0.00	91500	0.00	
		11,025,181	8,586,987	1,211,977	1,034,121	190,945	#####	(155,695)	

Overtime 641,366.00

1 Services

a Period for at least 7 to 10 years

b Includes the following

Fire suppression, emergency medical service, hazardous materials

1 response, technical rescue and disaster response

2 Support services

3 Training and education

4 911 dispatch services

5 Insurance

6 Maintain participation in NEMCO

2 Level of Service

a Maintain current staffing requirements

3 Shall become employer of Northshore Fire Department Employees

a Union Employees

b Administrative Uniformed employees

c Civilian wages equal or greater than current wages & benefits

d Sick and vacation leave shall be transferred and maintained by Agency

e Northshore will retain LEOFF 1 medical obligation

4 NSFD will retain ownership of all stations & equipment

A Fair and reasonable compensation for regional use of Department facilities

5 Reserve funds shall be retained by NSFD

6 Construction Bond shall be made by NSFD

7 NSFD shall act as administrators for services pursuant to RCW 39.34.030

8 NSFD and Agency will collectively bargain impact with labor unions

9 Either party may terminate agreement with two years notice after 5 years

No

BARS Account	Description	2022 Budget	Personnel	Operations	Admin	Continuing	Budget Final	Difference
<u>Administration</u>								
522.10.10.10.01	Salary & Wages - Admin	539,735.33			539,735.33			
522.10.11.10.01	Overtime - Admin	7,000.00			7,000.00			
522.10.21.10.01	Social Security & Medicare - Admin	12,017.57			12,017.57			
522.10.21.20.01	L&I - Admin	7,425.00			7,425.00			
522.10.21.30.01	WA Paid FML - Admin	791.62			791.62			
522.10.22.10.01	Medical & Dental - Admin	75,100.81			75,100.81			
522.10.24.10.01	LEOFF Premiums - Admin	10,117.19			10,117.19			
522.10.24.20.01	PERS Premiums - Admin	26,711.98			26,711.98			
522.10.25.10.01	Uniforms - Admin	1,000.00			1,000.00			
522.10.26.10.02	HRA - Admin	16,000.00			16,000.00			
522.10.29.20.01	Life Insurance Premiums	360.00			360.00			
522.10.29.20.03	LTD Annual Lump Sum	2,200.00			2,200.00			
522.10.29.20.04	EAP Premiums	84.48			84.48			
522.10.29.30.01	Admin - Prev. Medical - Pre-Hire	16,800.00			16,800.00			
522.10.29.30.04	Admin - Wellness and Fit-for-Duty Physicals	2,500.00			2,500.00			
522.10.29.30.05	Admin - Prev. Medical - Drug Tests	350.00			350.00			
522.10.29.40.01	Longevity - Admin	6,271.85			6,271.85			
522.10.31.10.01	Supplies - Postage	2,000.00			2,000.00			
522.10.31.10.02	Supplies - Office & Operating Supplies	8,000.00			8,000.00			
522.10.31.10.04	Supplies - Ink/Toner	1,500.00			1,500.00			
522.10.31.10.09	Supplies - Awards	1,000.00			1,000.00			
522.10.31.10.13	Supplies - Promotional Exams	750.00			750.00			
522.10.31.40.01	Admin - E-Staff Meetings	1,200.00			1,200.00			
522.10.31.40.02	Admin - Meetings - Awards Banquet	6,000.00			6,000.00			
522.10.31.40.03	Admin - Meetings - Panels, etc.	1,500.00			1,500.00			
522.10.31.40.08	Meetings - Retreat	15,000.00			15,000.00			
522.10.41.10.01	Pro Svcs - New Hire	900.00			900.00			
522.10.41.10.02	Pro Svcs - Legal (General/Misc.)	0.00						
522.10.41.10.03	Pro Svcs - Accounting	0.00						
522.10.41.10.04	Pro Svcs - Legal (Summit)	0.00						
522.10.41.10.07	Pro Svcs - Natl Testing	850.00			850.00			
522.10.41.10.09	Pro Svcs - Speaker, Etc.	0.00						
522.10.41.10.10	Pro Svcs - DOL Records	754.00			754.00			
522.10.41.10.11	State Auditor	12,000.00				12,000.00		
522.10.41.10.13	CMT Funds (MIH)	94,309.00						
522.10.41.10.14	CBT Funds/BLS Run Review	9,918.00						
522.10.41.10.15	Shared IT Services	0.00						
522.10.41.10.16	IT Services - NORCOM	65,000.00		65,000.00				
522.10.41.10.17	Pro Svcs - HR/Leadership Training	2,000.00			2,000.00			
522.10.41.10.18	Pro Svcs - Exam Facilitator(s)	15,000.00			15,000.00			
522.10.41.20.01	Conf Reg - WFOA	400.00			400.00			
522.10.41.20.03	Conf Reg - WAPRO	350.00			350.00			
522.10.41.20.04	Conf Reg - LRI for 2	850.00			850.00			
522.10.41.20.07	Conf Reg - KCFCA Leadership Summit (McDonald)	200.00			200.00			
522.10.41.20.09	Conf Reg - Springbrook (formerly Bias)	500.00			500.00			
522.10.41.20.12	Conf Reg - TBD for Admin/Exec Staff	1,300.00			1,300.00			
522.10.41.20.14	Conf Reg - WA Fire Chiefs Conference	300.00			300.00			
522.10.41.40.01	Contract - FBC Vendor	17,500.00			17,500.00			
522.10.42.10.02	Communications - Cell phones	15,800.00		15,800.00				
522.10.42.51.01	Communications - Phones (HQ)	12,500.00		12,500.00				
522.10.42.57.01	Communications - Phones (57)	840.00		840.00				
522.10.43.10.01	Conf Per Diem - LRI for 2	250.00			250.00			
522.10.43.10.04	Conf Per Diem - KCFCA Leadership Summit (DC)	120.00			120.00			
522.10.43.10.06	Conf Per Diem - Springbrook (formerly Bias) for Killion	115.00			115.00			
522.10.43.10.07	Conf Per Diem - WFOA	200.00			200.00			
522.10.43.10.10	Conf Per Diem - TBD per diem for admin/exec staff	250.00			250.00			

522.10.43.10.14	Conf Per Diem - WA Fire Chiefs Conference	275.00	275.00			
522.10.43.30.01	Conf Lodging - LRI for 2	600.00	600.00			
522.10.43.30.04	Conf Lodging - KCFCA Leadership Summit (DC)	300.00	300.00			
522.10.43.30.06	Conf Lodging - Springbrook (formerly Bias)	525.00	525.00			
522.10.43.30.07	Conf Lodging - WFOA	700.00	700.00			
522.10.43.30.10	Conf Lodging - TBD lodging for admin/exec. Staff	1,000.00	1,000.00			
522.10.43.30.14	Conf Lodging - WA Fire Chiefs Conference	500.00	500.00			
522.10.43.40.01	Mileage/Parking - WFOA Conference	400.00	400.00			
522.10.43.40.03	Mileage/Parking - LRI	175.00	175.00			
522.10.43.40.04	Mileage/Parking for WAPRO workshops	50.00	50.00			
522.10.43.40.05	Mileage/Parking - TBD	50.00	50.00			
522.10.43.40.11	Mileage/Parking - Springbrook (formerly BIAS) User Conf	400.00	400.00			
522.10.44.10.01	Advertising - New Hire	500.00	500.00			
522.10.44.10.02	Advertising - Legal	600.00	600.00			
522.10.45.10.02	Leases - copiers	4,200.00	4200			
522.10.46.10.01	Insurance - Bldg, App, etc.	90,300.00	90300			
522.10.48.30.06	IT - Software licensing	33,100.00	33,100.00			
522.10.48.30.07	IT - Hardware	50,000.00				
522.10.48.30.08	IT - FireTrex Staffing	3,300.00	3,300.00			
522.10.48.30.09	IT - FireTrex Training	1,700.00	1,700.00			
522.10.48.30.11	IT - Springbrook (formerly BIAS) Software	12,117.00	12,117.00			
522.10.48.30.12	IT - TBD Hardware/Software	9,000.00	9,000.00			
522.10.48.30.14	IT - Archiving Software	3,800.00	3,800.00			
522.10.48.30.17	IT - Fiber optic annual fees	30,888.00	30,888.00			
522.10.48.30.18	IT - New MDCs	10,000.00				
522.10.49.20.02	Dues - WFOA	100.00	100.00			
522.10.49.20.05	Subscriptions - MRSC Rosters	1,150.00	1,150.00			
522.10.49.20.06	Dues - WAPRO	75.00	75.00			
522.10.49.20.07	Dues/Subscriptions - HR	925.00	925.00			
522.10.49.20.15	Dues-Subscrip. - IAFC Dues	350.00	350.00			
522.10.49.20.16	Dues-Subscrip. - KC Fire Chiefs Assoc. Dues	500.00	500.00			
522.10.49.20.17	Dues-Subscrip. - Active 911	800.00	800.00			
522.10.49.20.18	Dues-Subscrip. - WA Fire Chiefs	2,800.00	2,800.00			
522.10.49.20.20	Dues - Costco	60.00	60.00			
522.10.49.20.21	Dues-Subscrip. - NFPA (McDonald)	1,575.00	1,575.00			
522.10.49.20.23	Subscriptions - Performance Pro	4,000.00	4,000.00			
522.10.49.20.24	Dues - TBD (Community Events)	500.00	500.00			
522.10.49.20.25	Dues - AWC	500.00	500.00			
522.10.49.50.01	Tuition	2,500.00	2,500.00			
522.10.49.80.01	Unexpected Costs	20,551.17	20,551.17			
Totals		1,140,261.00	0.00	94,140.00	1,034,121.00	12,000.00
						1321435 -181,174.00

Commissioners

522.11.10.10.01	Salary & Wages - Commissioners	45,000.00				
522.11.21.10.01	Social Security & Medicare - Commissioners	4,700.20				
522.11.21.20.01	L&I - Commissioners	1,505.00				
522.11.21.30.01	WA Paid FML - Commissioners	90.11				
522.11.31.40.05	BoFC - Meetings - Retreat Food	700.00				
522.11.41.10.01	BoFC - Professional Services - Meeting Video Recording	3,000.00				
522.11.43.60.07	BoFC - Ad hoc Travel	1,000.00				
522.11.43.60.08	BoFC Travel (Ad Hoc)	100.00				
522.11.49.20.02	BoFC - Dues for KCFCA	200.00				
Totals		56,295.31		56,295.31	54033	2,262.31

Volunteers

522.12.25.10.01	Volunteers - Uniforms	150.00				
522.12.49.10.01	Volunteers - Chaplain stipend	1,000.00				
Totals		1,150.00				
					1150	0.00

Non-Departmental

522.14.31.10.01	Non-Dept. - Use Tax	200.00
522.14.41.10.13	Non-Dept. - Ad valorem tax	8,000.00
522.14.41.10.14	Non-Dept. - Election Costs	40,000.00
522.14.41.10.15	Non-Dept - FBC Collection	60,000.00
522.14.41.10.16	Non-Dept. - Cash Mgt Fee	1,500.00
522.14.41.10.18	Non-Dept. - Property Tax	10,000.00
522.14.41.10.19	Non-Dept. - Leasehold Excise Tax	1,200.00
522.14.49.10.01	Non-Dept. - Bank Svc Chgs	1,750.00

Totals 122,650.00

122,650.00

122650

0.00

Response Operations

522.20.10.10.01	Salary & Wages - Response Ops	5,175,379.28
522.20.10.10.02	Acting Pay - Response Ops	27,750.00
522.20.10.10.03	Holiday Pay - Response Ops	12,000.00
522.20.10.10.04	TRT Premium Pay - Response Ops	13,411.10
522.20.10.10.05	MERP - Response Ops	55,200.00
522.20.11.10.02	Overtime - Response Ops	460,000.00
522.20.11.10.03	OT - Staffing	
522.20.11.10.04	OT - Sick leave replacement	
522.20.11.10.05	OT - BC Vac/Hol replacement	
522.20.11.10.06	OT - Outside class replacement	
522.20.11.10.07	OT - Admin Mtgs/Panels/Etc.	
522.20.11.10.08	OT - Brvment leave replacement	
522.20.11.10.09	OT - Holdover	
522.20.11.10.11	OT - Acting Pay	
522.20.11.10.12	OT - Vacancy	
522.20.11.10.13	OT - Mandatory	
522.20.11.10.14	OT - Recall	
522.20.11.10.10	Overtime - Officer Meetings	8,000.00
522.20.21.10.01	Medicare - Response Ops	82,347.49
522.20.21.20.01	L&I - Response Ops	284,093.00
522.20.21.30.01	WA Paid FML - Response Ops	8,633.18
522.20.22.10.01	Medical & Dental - Response Ops	1,005,331.14
522.20.24.10.01	LEOFF Premiums - Response Ops	311,969.01
522.20.25.10.01	Uniforms - Class A	5,000.00
522.20.25.10.05	Uniforms - Class B	24,000.00
522.20.25.10.08	Uniforms - New Hires	10,500.00
522.20.25.10.11	Uniforms - Merger Update	25,000.00
522.20.25.20.01	Bunker Gear - Replace	37,600.00
522.20.25.20.03	Uniforms - New Hire Bunker Gear	26,600.00
522.20.26.10.01	HRA - Response Ops	172,000.00
522.20.29.20.01	Life Insurance Premiums - Response Ops	4,230.00
522.20.29.20.02	LTD Lump Sum - Response Ops	25,850.00
522.20.29.20.04	EAP Premiums - Response Ops	992.64
522.20.29.40.01	Longevity - Response Ops	250,347.23
522.20.31.10.01	Hydrant Maint - Supplies	500.00
522.20.31.10.05	EMS Supplies	20,000.00
522.20.31.10.06	GIS - ArcView/Supplies	3,000.00
522.20.31.10.10	Defib supplies	4,000.00
522.20.31.10.11	Medical supplies - Covid-19	5,500.00
522.20.31.10.12	Medical supplies - DOH Grant Exp.	1,200.00
522.20.31.10.13	Oxygen	750.00
522.20.31.10.14	Bio Hazard Disposal	1,000.00
522.20.31.10.15	EMS Equipment - Repair/maint	1,000.00
522.20.31.10.16	IMS Supplies	1,000.00
522.20.35.10.02	Tools & Equipment	6,600.00
522.20.35.10.11	SCBA	8,900.00
522.20.35.10.19	Tools & Equipment - Winter Storm Supplies	2,000.00
522.20.35.10.21	Tools & Equipment - Hose and Nozzles	12,500.00
522.20.35.10.22	Tools & Equipment - Hydrant Kits	1,000.00
522.20.35.10.23	Tools & Equipment - Hose and Nozzles	800.00
522.20.35.10.24	Tools & Equipment - Wildland Hose Packs	0.00

5,175,379.28

27,750.00

12,000.00

13,411.10

55,200.00

460,000.00

8,000.00

82,347.49

284,093.00

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37,600.00

26,600.00

172,000.00

4,230.00

25,850.00

992.64

250,347.23

500.00

20,000.00

3,000.00

4,000.00

5,500.00

1,200.00

750.00

1,000.00

1,000.00

1,000.00

6,600.00

8,900.00

2,000.00

12,500.00

1,000.00

800.00

0.00

522.20.35.10.25	Tools & Equipment - Ballistic Vests and Helmets	44,500.00		44,500.00				
522.20.35.10.26	Tools & Equipment - Inflatable PFD's	5,500.00		5,500.00				
522.20.42.10.01	Communications - Dispatch Fees	212,135.00		212,135.00				
522.20.42.10.02	Communications - Dispatch repairs	2,000.00		2,000.00				
522.20.42.20.01	Communications - Dispatch Pagers	500.00		500.00				
522.20.42.20.02	Communications - Radios (PCERN)	100,000.00		100,000.00				
522.20.42.60.01	Communications - 800 MHZ fees	20,000.00		20,000.00				
522.20.48.10.01	Hose-Annual hose test	4,000.00		4,000.00				
522.20.48.10.02	Ladders-Annual test	1,300.00		1,300.00				
522.20.49.20.01	ESO Reporting	4,000.00		4,000.00				
522.20.49.20.03	NFORS/Norcom fees	2,000.00		2,000.00				
Totals		8,276,257.97	7,844,372.97	431,885.00	0.00	0.00	8276257.97	0.00

Technical Rescue

522.21.11.10.11	TRT - OT for Swimmers	46,200.00	46,200.00					
522.21.21.30.01	TRT WA Paid FML	67.76	67.76					
522.21.31.10.01	TRT - Supplies	200.00		200.00				
522.21.35.10.03	TRT - Swimmer Equipment	167,000.00		167,000.00				
522.21.35.10.05	TRT - Rope	8,530.00		8,530.00				
522.21.41.20.00	TRT - Conf Registration	14,000.00		14,000.00				
Totals		235,997.76	46,267.76	189,730.00	0.00	0.00	235998	-0.24

Hazmat

522.22.31.10.01	Office / Operating Supplies	300.00		300.00				
522.22.35.10.01	Tools / Equipment	1,600.00		1,600.00				
Totals		1,900.00	0.00	1,900.00	0.00	0.00	1900	0.00

Health and Safety

522.24.29.30.01	Prev. Med. - Flu Shots/Hrg Tests	2,500.00		2,500.00				
522.24.29.40.01	Prev. Med - Exp Ctrl FU	600.00		600.00				
522.24.31.10.01	Rehab - Food/Beverages (on scene)	200.00		200.00				
522.24.31.10.02	Rehab - Supplies	1,000.00		1,000.00				
522.24.35.10.01	Health and Safety - Equipment	4,500.00		4,500.00				
Totals		8,800.00	0.00	8,800.00	0.00	0.00	8800	0.00

Community Risk Reduction

522.30.10.10.01	Salary & Wages - CRR	259,437.82	259,437.82					
522.30.11.10.01	Overtime - CRR	7,200.00	7,200.00					
522.30.21.10.01	Medicare - CRR	3,761.84	3,761.84					
522.30.21.20.01	L&I - CRR	7,248.00	7,248.00					
522.30.21.30.01	WA Paid FML - CRR	380.51	380.51					
522.30.22.10.01	Medical & Dental - CRR	29,086.03	29,086.03					
522.30.24.10.01	LEOFF Premiums - CRR	7,621.30	7,621.30					
522.30.24.20.01	PERS Premiums - CRR	11,853.06	11,853.06					
522.30.25.10.01	Uniforms - CRR	600.00		600.00				
522.30.26.10.01	HRA VEBA - CRR	6,000.00	6,000.00					
522.30.29.20.01	Life Insurance Premiums - CRR	180.00	180.00					
522.30.29.20.03	LTD Annual Lump Sum	1,100.00	1,100.00					
522.30.29.20.04	EAP Premiums - CRR	42.24	42.24					
522.30.29.40.01	Longevity - CRR	9,502.81	9,502.81					
522.30.31.10.01	CRR - Supplies	500.00		500.00				
522.30.31.10.02	CRR - EOC Supplies	750.00		750.00				
522.30.31.10.03	CRR - CERT supplies	800.00		800.00				
522.30.31.30.01	CRR - Library	400.00		400.00				
522.30.41.01.01	Deposit Refunds	0.00		0.00				
522.30.41.10.02	CRR - NEMCO Fees	39,700.00		39,700.00				
522.30.41.20.05	Conference Registration	2,100.00		2,100.00				
522.30.43.10.05	Travel - Per Diem	270.00		270.00				
522.30.43.30.05	Travel - Lodging	1,280.00		1,280.00				
522.30.48.10.01	CRR - Extinguisher servicing	500.00		500.00				
522.30.49.20.01	Dues / Subscriptions	520.00		520.00				
522.30.49.20.02	CRR - Subscription - Inspection software	3,400.00		3,400.00				
Totals		394,233.61	343,413.61	50,820.00	0.00	0.00	383565	10,668.61

Community Services

522.41.11.10.01	Comm Services - OT	12,500.00	12,500.00					
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522.41.31.10.02	Comm Services - Community Give-Aways	500.00		500.00				
522.41.31.10.05	Comm Services - Drill expenses	100.00		100.00				
522.41.31.10.06	Comm Services - Bike Helmets	500.00		500.00				
522.41.31.30.01	Comm Services - Open House expenses	2,500.00		2,500.00				
522.41.31.30.02	Comm Services - School Program	3,000.00		3,000.00				
522.41.31.30.03	Comm Services - Community/School Fairs/ Events/Misc.	1,000.00		1,000.00				
522.41.31.30.04	Comm Services - Outreach programs	4,500.00		4,500.00				
522.41.44.10.01	Comm Services - Advertising	500.00		500.00				
522.41.49.60.02	CPR and First Aid	800.00		800.00				
522.41.49.60.03	CPR and First Aid	275.00		275.00				
522.41.49.60.04	CPR and First Aid	2,000.00		2,000.00				
522.41.49.60.05	CPR and First Aid	200.00		200.00				
Totals		26,175.00	12,500.00	13,675.00	0.00	0.00	26175	0.00

Training & Development

522.45.10.10.01	Training - Salary & Wages	163,264.28	163,264.28			
522.45.10.10.02	Training - LT Recruit School Instructor S	20,000.00	20,000.00			
522.45.10.10.03	Training - MERP	1,200.00	1,200.00			
522.45.11.10.03	Training - OT CBT Inst Training	3,600.00	3,600.00			
522.45.11.10.07	Training - OT Ad Hoc	6,000.00	6,000.00			
522.45.11.10.11	Training - OT EVIP Instructors	12,000.00	12,000.00			
522.45.11.10.33	Training - OT Academy Instructor Backfill (Sept 2021)	68,016.00	68,016.00			
522.45.11.10.34	Training - OT Academy Instructor (Sept 2021)	14,950.00	14,950.00			
522.45.11.10.38	Training - OT EVIP Instructor Cert (students)	1,200.00	1,200.00			
522.45.11.10.39	Training - OT HR/Leadership Training (students)	3,000.00	3,000.00			
522.45.11.10.40	Training - OT for one (Level 1) to Firemanship Conf	2,200.00	2,200.00			
522.45.11.10.41	Training - OT for backfill for Pump Academy students	5,000.00	5,000.00			
522.45.11.10.42	Training - OT for SMEs for NKCTC	4,000.00	4,000.00			
522.45.21.10.01	Medicare - Training	2,281.78	2,281.78			
522.45.21.20.01	L&I - Training	5,619.00	5,619.00			
522.45.21.30.01	WA Paid FML - Training	239.46	239.46			
522.45.22.10.01	Medical & Dental - Training	26,802.00	26,802.00			
522.45.24.10.01	LEOFF Premiums - Training	8,653.01	8,653.01			
522.45.25.10.01	Uniforms - Training	400.00		400.00		
522.45.26.10.01	HRA - Training	4,000.00	4,000.00			
522.45.29.20.01	Life Insurance Premiums - Training	90.00	90.00			
522.45.29.20.02	EAP Premiums - Training	21.12	21.12			
522.45.29.20.03	LTD Annual Contribution - Training	550.00	550.00			
522.45.29.40.01	Longevity - Training	11,746.49	11,746.49			
522.45.31.10.01	Training - Supplies	750.00		750.00		
522.45.31.10.02	Training - Recruit Supplies	1,000.00		1,000.00		
522.45.31.30.01	Training - Library Books	750.00		750.00		
522.45.35.10.01	Training - Tools/Equipment	500.00		500.00		
522.45.41.10.02	Training - Professional Services	200.00		200.00		
522.45.41.10.03	Training - Professional Services	8,000.00		8,000.00		
522.45.41.20.01	Training - EMT School	1,050.00		1,050.00		
522.45.41.20.10	Training - Conf Reg Ad Hoc	6,200.00		6,200.00		
522.45.41.20.17	Training - Conf Reg - Firemanship Conference	1,400.00		1,400.00		
522.45.41.20.20	Training - Academy (Feb 2022)	12,000.00		12,000.00		
522.45.41.20.22	Training - ODA Registration	4,000.00		4,000.00		
522.45.41.20.23	Training - FDIC Conference registration Registration	2,080.00		2,080.00		
522.45.41.20.24	Training - FRI Conference Registration	1,700.00		1,700.00		
522.45.43.10.06	Training - Firemanship Conference Air Fare	400.00		400.00		

522.45.43.10.10	Training - Firemanship Conference Per Diem	730.00	730.00			
522.45.43.10.11	Training - FDIC Per Diem	700.00	700.00			
522.45.43.10.12	Training - FRI Conference Per Diem	600.00	600.00			
522.45.43.10.13	Training - Ad hoc Per Diem	150.00	150.00			
522.45.43.20.07	Training - FDIC Air Fare	800.00	800.00			
522.45.43.20.08	Training - FRI Air Fare	1,000.00	1,000.00			
522.45.43.20.09	Training - Ad hoc Air Fare	2,000.00	2,000.00			
522.45.43.30.07	Training - Firemanship Conference Lodging	1,600.00	1,600.00			
522.45.43.30.08	Training FDIC Conference Lodging	1,700.00	1,700.00			
522.45.43.30.09	Training - FRI Conference Lodging	1,700.00	1,700.00			
522.45.43.30.10	Training - Ad hoc Lodging	1,700.00	1,700.00			
522.45.43.40.01	Training - Mileage (misc)	150.00	150.00			
522.45.43.50.02	Training - Ground Transport FDIC Conference	75.00	75.00			
522.45.43.50.03	Training - Ground Transport FRI Conference	75.00	75.00			
522.45.48.10.01	Training - Training Prop Maintenane/Repair	5,000.00	5,000.00			
522.45.48.10.02	Training - Misc. Maintenance/Repair	250.00	250.00			
522.45.49.20.04	Training - Various Subscriptions	150.00	150.00			
522.45.49.20.07	Training - NKCTC Dues	40,000.00	40,000.00			
522.45.49.20.08	Training - KCFTOA Dues	100.00	100.00			
522.45.49.20.10	Training - KC BLS Core Services to NKCTC	18,145.00	18,145.00			
Totals		426,343.14	340,433.14	85,910.00	0.00	0.00

413795 12,548.14

Facilities

522.50.31.10.01	FAC - Cleaning Supplies	9,270.00	9,270.00			
522.50.41.10.01	FAC - Laundry Service	618.00	618.00			
522.50.41.10.02	FAC - Janitorial Service	4,120.00	4,120.00			
522.50.41.10.03	FAC - Carpet Cleaning	2,000.00	2,000.00			
522.50.45.10.01	FAC - Rentals/Leases	507.50	507.50			
522.50.47.51.01	FAC - PSE (51)	51,500.00	51,500.00			
522.50.47.51.02	FAC - Republic Svcs (51)	4,326.00	4,326.00			
522.50.47.51.04	FAC - NS Utility District (51)	15,000.00	15,000.00			
522.50.47.57.01	FAC - PSE (57)	6,180.00	6,180.00			
522.50.47.57.02	FAC - Republic Svcs (57)	1,920.00	1,920.00			
522.50.47.57.03	FAC - Seattle City Light (57)	8,240.00	8,240.00			
522.50.47.57.04	FAC - City of LFP Sewer (57)	3,000.00	3,000.00			
522.50.47.57.05	FAC - Shoreline Water District (57)	4,120.00	4,120.00			
522.50.48.10.01	FAC - Misc. Repair (All)	3,090.00	3,090.00			
522.50.48.10.08	FAC - Tools (All)	1,000.00	1,000.00			
522.50.48.10.11	FAC - Generators	1,030.00	1,030.00			
522.50.48.51.01	FAC - HVAC PM (51)	16,000.00	16,000.00			
522.50.48.51.02	FAC - Fire Alarm (51)	618.00	618.00			
522.50.48.51.03	FAC - Fire protection system maintenance (51)	1,100.00	1,100.00			
522.50.48.51.05	FAC - Generator (51)	2,000.00	2,000.00			
522.50.48.51.06	FAC - Furn/Kitchenware (51)	2,412.00	2,412.00			
522.50.48.51.07	FAC - Appliances (51)	1,000.00	1,000.00			
522.50.48.51.10	FAC - Landscaping (51)	12,000.00	12,000.00			
522.50.48.51.13	FAC - Misc Repairs (51)	16,000.00	16,000.00			
522.50.48.51.15	FAC - IFC Permit (51)	200.00	200.00			
522.50.48.51.16	FAC - Elevator Permit (51)	150.00	150.00			
522.50.48.51.17	FAC - Elevator Maintenance/Monitoring (51)	2,266.00	2,266.00			
522.50.48.57.01	FAC - HVAC Maint (57)	104,120.00				
522.50.48.57.02	FAC - Fire protection system maintenance (57)	1,100.00	1,100.00			
522.50.48.57.03	FAC - Fire Alarm (57)	669.50	669.50			
522.50.48.57.04	FAC - Pest Control (57)	1,854.00	1,854.00			
522.50.48.57.05	FAC - Furn/Kitchen (57)	5,706.00	5,706.00			
522.50.48.57.06	FAC - Appliances (57)	500.00	500.00			
522.50.48.57.07	FAC - Misc. Repairs (57)	10,000.00	10,000.00			
522.50.48.57.08	FAC - Landscaping (57)	54,120.00	54,120.00			
Totals		243,617.00	0.00	243,617.00	0.00	0.00

243617 0.00

Fleet Maintenance

522.60.31.50.02	VEH - Supplies	1,500.00		1,500.00					
522.60.32.10.01	VEH - Gas and Diesel	19,500.00		19,500.00					
522.60.48.10.01	VEH - Body work/repairs	3,000.00		3,000.00					
522.60.48.20.01	VEH - Support Vehicles	10,000.00		10,000.00					
522.60.48.20.02	Purchase Pickup Truck for Training	60,000.00							
522.60.48.20.03	Purchase Pickup Truck for DC Ops	60,000.00							
522.60.48.20.04	Purchase Pickup Truck for FP	40,000.00							
522.60.48.20.05	Purchase New B151 Vehicle	100,000.00							
522.60.48.30.01	VEH - Aid Units	7,500.00		7,500.00					
522.60.48.40.01	VEH - Fire app.	50,000.00		50,000.00					
522.60.48.40.02	Update for R151								
Totals		91,500.00	0.00	91,500.00	0.00	0.00		91500	0.00
		11,025,181	8,586,987	1,211,977	1,034,121	190,945		11,180,876	(155,695)
Overtime			641,366.00						

- 1 Services
 - a Period for at least 7 to 10 years
 - b Includes the following
 - Fire suppression, emergency medical service, hazardous materials
 - 1 response, technical rescue and disaster response
 - 2 Support services
 - 3 Training and education
 - 4 911 dispatch services
 - 5 Insurance
 - 6 Maintain participation in NEMCO
- 2 Level of Service
 - a Maintain current staffing requirements
- 3 Shall become employer of Northshore Fire Department Employees
 - a Union Employees
 - b Administrative Uniformed employees
 - c Civilian wages equal or greater than current wages & benefits
 - d Sick and vacation leave shall be transferred and maintained by Agency
 - e Northshore will retain LEOFF 1 medical obligation
- 4 NSFD will retain ownership of all stations & equipment
 - A Fair and reasonable compensation for regional use of Department facilities
- 5 Reserve funds shall be retained by NSFD
- 6 Construction Bond shall be made by NSFD
- 7 NSFD shall act as administrators for services pursuant to RCW 39.34.030
- 8 NSFD and Agency will collectively bargain impact with labor unions
- 9 Either party may terminate agreement with two years notice after 5 years

No

	NSDF 2022 Budget	Eastside Proposal	Difference	Notes
Labor & Benefits (w/o admin labor) (a)	8,586,987	6,933,218	1,653,769	Exhibit 2 - Personnel Costs - Includes \$255,432.27 in est overtime
Operating Costs (b)	1,211,977	1,046,946	165,031	Exhibit 1 - Operational Costs
Administration (c)	1,034,121	783,016	251,105	10% of labor and operating costs Less \$15,000 facility credit
Commissioners & non-departmental expenses	190,945		190,945	
Capital Facilities Maintenance Charge		50,000	(50,000)	Payment for Services 4.1(C)
Equipment Replacement Charge		135,189	(135,189)	Payment for Services 4.1 (d)
Less insurance billing for transport				Per Eastside response to proposal #6
Total annual expense	11,024,031	8,948,369	2,075,662	
Start up Costs (one time expense)		412,936		100% vacation, 25% sick plus retirement eligible employee replacement cost

Comments re Eastside Proposal

- (a) Labor and benefits will be adjusted to actual. The difference will be assessed by February of the following year
(b)Operating costs is subject to annual 3% inflationary adjustment
(c)Administration costs are based on 10% of the annual budget of labor & benefits and operating costs less \$15,000 facility credit
(d)Equipment replacement charge is subject to annual adjustments - 2023 expense is \$139,244 a 3% increase

	NSFD 2022 Budget	Shoreline Proposal	Difference	Notes
Labor & Benefits	8,586,987	6,608,112	1,978,875	Appendix B Labor \$7,066,831 less admin (578,004) less 10% of inspector (\$17,325) less (\$174,721) per Shoreline responses 3a, add \$596,009 in overtime (see SFD proposal page 26) less overtime for staffing additional aid car (\$274,700)
Operating Costs	1,211,977	852,981	358,996	Appendix C costs (\$1,137,309) less administration expenses (\$276,047 * 1.03) - Includes NEMCO \$38,173
Administration	1,034,121	894,409	139,712	Appendix B - NFD portion of Shoreline Admin \$606,102 plus admin costs \$276,047*1.03 (appendix C) plus \$3,979 for administrating LEOFF1
Commissioners & non-departmental expenses	190,945		190,945	Continuing expenses to be paid by NSFD
Capital Apparatus	-		-	Exhibit B in contract agreement - Reserve for apparatus, aid cars, support vehicles \$220,000 deleted per SFD response Reserves 2d
Capital Equipment		56,231		Items such as hose, SCBA, radios , etc - see capital equipment per SFD response questions
Total annual expense	11,024,031	8,411,734	2,668,528	
Employee Benefit Transfer		631,545		Transfer from reserves - Page 29 of SFD proposal

Comments re Shoreline Proposal

- (1) - Payments will be made in quarterly installments - expenses will be reviewed quarterly, reforecasted and payment adjusted quarterly
(2) - SFD has implemented a Post-Employment Medical Benefits (PEMB). SFD estimates the additional cost of this program is offset by lower labor cost due to retirement
(3) - SFD contract says NFD shall pay SFD \$8,925,377 in quarterly installments. Should be changed to \$8,925,377 annual cost payable in 4 quarterly installments of \$2,231,344
(4) SFD proposal mentions additional funding from GEMT. There is no credit included in the proposal for GEMT funding.

Contract Options (bracketed = benefit, no brackets = additional expense)	Eastside Proposal	Shoreline Proposal	
Reduce number of Battalion Chiefs	(460,089.81)	(432,500.00)	Per EF&R proposal Option 1 - Per SFD response 3c. To be comparable I project the savings for 2 BC's based on 2022 salary cost
Reduce Aid 151 to 12 hour Response	(673,734.76)		Per EF&R Proposal - Option 2
Add Dedicated Technical Rescue to Engine 151	116,486.00	18,503.00	Per EF&R Proposal - Option 3
Add dedicated Hazardous Material Cap to 157	116,486.00		Per EF&R Proposal - Option 4
Projected revenue from transport billing	(750,000.00)		Per EF&R respose #6
Include NFD Admin Personnel		578,005.00	Total admin payroll. In original proposal SFD would assume \$221,961 of the cost for a net expense of \$356.680. Appendix B
Staff peak-hour Aid 157 with overtime		284,700.00	Per SFD response 3d.
Less Billing for Transport		(245,178.00)	Per Appendix B
Add Division/District Chief for 2022		(222,928.89)	Per Appendix B

Proposed timeframe for deciding on contract agency

Action	Date
First working session to evaluate proposals. Regular meeting.	January 4
Second working session. Continue evaluation and discuss fee for transport & aid car staffing levels. Special meeting.	January 11
Continue discussion as needed. Formalize contract agency recommendation. Regular meeting.	January 18
Open house. Describe process, issues, recommendations. Take public input. Regular meeting.	February 1
Review input from public meeting. Regular meeting.	February 15
Presentations to LFP and Kenmore City Councils by NFD. Take feedback from City Councils.	Week of February 14 (KM 14, Th 17 LFP)
Review and discuss feedback from City Councils. Special meeting.	February 22
Make official selection of contract agency. Notify agency. Initiate contract negotiations with agency.	March 1
Implement contract	April 1

NORTHSHORE FIRE DEPARTMENT
ADMINISTRATIVE POLICY AND PROCEDURES/GUIDELINES

SUBJECT: Board Meetings

Policy Number: 1400	Approved By: Board of Commissioners
Effective Date: Unknown	Revision Date: December 7, 2021
Pages: 4	Attachments: 0

1 PURPOSE

- 1.1 Provides rules and guidelines for Commissioner Board meetings.

2 REFERENCES

- 2.1 RCW 52.14.090, *Office--Meetings*
2.2 RCW 52.14.100, *Meetings--Powers and duties of Board*
2.3 Ch. 42.30 RCW, *Open Public Meetings Act*

3 RESPONSIBILITY

- 3.1 It is the responsibility of the Board Chair to conduct meetings in an orderly and businesslike manner according to the policies of this section. The District's legal counsel will assist as needed. All Commissioners, the Fire Chief and participating members shall comply with the conduct guidelines contained in this policy.

4 DEFINITIONS

5 POLICY

- 5.1 Board meetings will be scheduled in compliance with Ch. 42.30 RCW (Open Public Meetings Act) and RCW 52.14.100 (Fire Commissioners – Meetings). The Act broadly defines meetings to include the transaction of the official business of the Board including, but not limited to, “receipt of public testimony, deliberations, discussions, considerations, reviews, evaluations and final actions”.

6 BOARD MEMBERSHIP

INTENT - The Board of Fire Commissioners believe it is important to be transparent and inclusive. Additionally, the board sees value in receiving input from city council members and in ensuring that fire commissioner candidates are prepared to fully participate in board decisions upon taking office. The following open public meeting advisory positions are initiated.

- 6.1 **Voting members** of the Board are restricted to sworn Fire Commissioners.
6.2 **Advisory – non-voting members** of the Board shall include one representative for the Lake Forest Park city council and one representative for the Kenmore city council. Representatives may be a city council member or a citizen appointed by the city council.
6.3 **Temporary Advisory – non-voting members** of the Board shall include Fire Commissioner candidates that have qualified for the general election ballot.

7 PROCEDURES/GUIDELINES

- 7.1 The Board will function through regular, special, and emergency meetings.
 - 7.1.1 **REGULAR MEETINGS** – The Board shall have at least one meeting per month. The date, time and place of the regular meeting must be established by written resolution.
 - 7.1.2 **SPECIAL MEETINGS** – A special meeting is any meeting other than a regular meeting.
 - 7.1.2.1 Special meetings may be called by the Chair or upon a petition of a majority of the Commissioners. As a courtesy, prior to the establishment of the date, time and place of any special meeting, the Chair shall attempt to contact the other members of the Board to determine their availability for any such special meeting. The Board may not take final action on any item not specified in the special meeting notice, which shall be provided to the public pursuant to RCW 42.30.080
 - 7.1.2.2 While other items of business may be discussed at a special meeting, no action can be taken on topics which have not been identified on the printed agenda. If an item is to be discussed in executive session, the item of business must also appear on the agenda if final action is to be taken following the executive session.
 - 7.1.2.3 Notice of Special Meetings must be provided to the public at least 24 hours in advance of the meeting.
 - 7.1.3 **EMERGENCY MEETINGS** – An emergency meeting is a special board meeting held without the usual required notice. The Chair or a majority of the Board may call an emergency meeting when the conditions of RCW 42.30.070 are met.
- 7.2 **NOTICES** –
 - 7.2.1 All regular or special meetings of the Board must be advertised as meetings that are open to the public. If the Board wishes to devote all or most of a special meeting to an issue(s) to be discussed in executive session, the special meeting should be called to order and recessed to an executive session. The purpose and expected duration of the executive session should be announced and recorded in the minutes (e.g., personnel matters).
 - 7.2.2 A regular meeting does not require a public notice. If the Board does not meet at its regular location or time, the meeting should be treated as a special meeting with proper notice and announcements to the media stating the time, place and purpose of the meeting. The District will notify newspapers and radio and television stations which have filed a request for such notification.
- 7.3 **ATTENDANCE** – Meetings may be convened in-person and/or by conference call, online, or other alternative format as determined by the chair, subject to the requirements of the Open Public Meetings Act, chapter 42.30 RCW.
- 7.4 **AGENDA** – The board shall provisionally establish the agenda for each subsequent meeting as a part of regular and special meeting business.

- 7.4.1 Agenda items may be suggested by any commissioner or the fire chief. The board will assess the proposed agenda items including the time needed for discussion, the required meeting materials and the priority of the topic. The board chair or designee and the fire chief will collaborate to assure that the appropriate meeting materials are provided in the meeting materials packet or other format as required. If during preparation of the meeting materials packet a lack of documentation or readiness prohibits discussion the agenda topic, that topic will remain on the agenda with a notation explaining the status of the item. When needed, agenda topics may be added at the discretion of the fire chief and the board chair.
- 7.4.2 The meeting materials packet will typically include; the agenda, draft minutes of the previous meeting and relevant supplementary information. The meeting materials packet will be available to each Commissioner by the end of business at least six days in advance of the meeting and will be available to any interested citizen via the department website and at the district headquarters as early as possible but no less than twenty-four hours prior to the meeting. Late edits to the meeting agenda or meeting materials will be provided to board members and the public as soon as possible.
- 7.4.3 The general format for the agenda document will include:
 - 7.4.3.1 I. Open Meeting
 - 7.4.3.2 II. Approval of Agenda
 - 7.4.3.3 III. Public Comment
 - 7.4.3.4 IV. Board Discussion and Possible Action Items
 - 7.4.3.5 V. Board Resolutions
 - 7.4.3.6 VI. Reports
 - 7.4.3.7 VII. Fire Commissioner Compensation Request Review (1st meeting of the month)(may be included as part of the Consent Agenda)
 - 7.4.3.8 VIII. Meeting Minutes Review and Approval (May be included as part of the Consent Agenda)
 - 7.4.3.9 IX. Consent Agenda
 - 7.4.3.10 X. Executive Session
 - 7.4.3.11 XI. Next Meeting Agenda
 - 7.4.3.12 XII. Adjournment
 - 7.4.3.13 Notation of the next scheduled Regular meeting and or Special meeting date and time.
- 7.5 QUORUM – Three Commission members shall constitute a quorum for the transaction of all business. Quorum shall be determined by counting each Commissioner present for the call for the vote.
- 7.6 CONDUCT – All Board meetings will be conducted in an orderly and businesslike manner, and when necessary using simplified parliamentary procedures as described in Policy 1410.
 - 7.6.1 The order of business will be indicated in the agenda. Any amendments to the agenda will be voted on at the beginning of the meeting.
 - 7.6.2 All votes on motions and resolutions shall be by “voice” vote unless a roll

call vote is requested by a member of the Board.

7.6.3 Meetings should be conducted in accordance with the following ground rules:

7.6.3.1 Members are to listen actively and respect others when they are talking. Refrain from side conversations during discussions. Wait until the presenter has finished before asking questions.

7.6.3.2 Consider ideas with an open mind. Ideas may be respectfully challenged by asking questions – focus on ideas and refrain from personal attacks.

7.6.3.3 Members wishing to bring items for discussion should provide background information to other members in advance of the meeting, in conjunction with the meeting materials packet.

7.6.3.4 Each member should actively participate in discussions. There may be times when members do not agree 100% with an idea. Members should share their thoughts if they can't accept a proposal, but also consider what they can accept even without 100% agreement.

7.6.3.5 Each member should try to keep discussions on task and efficient.

7.6.3.6 Instead of invalidating others' suggestions, share your own new idea or contribution.

7.6.3.7 Issues which have been decided will only be reopened in rare instances and with agreement of the majority of the Board.

7.6.3.8 Prior to the Board voting on a motion the Chair or District Secretary will restate the motion.

7.6.3.9 Decisions made by the Board will be summarized by the Chair or District Secretary prior to moving to the next topic.

7.7 VOTING –

7.7.1 The vote on all matters shall be oral. Results will be announced immediately and recorded in the minutes.

7.7.2 When the vote is not unanimous the meeting minutes shall record the yeah, neah and abstentions by name for each commissioner.

7.7.3 A Commissioner may change his/her vote if the change is announced before the Chair announces the results of the vote.

7.7.4 Any Commissioner may abstain from voting at any call for the vote. The reason for the abstention should be stated and recorded in the minutes of the meeting.

7.8 PUBLIC PARTICIPATION – The Board recognizes the value of public comment on fire and emergency medical services issues and the importance of involving members of the public in its meetings.

7.8.1 A period for public comment shall be included in the agenda.

7.8.2 Individuals wishing to be heard by the Board may participate in person, by virtual attendance using the 'hand raise' function, or by written comment submitted to the board secretary in advance of the meeting. Individuals shall first be recognized by the Chair. After identifying themselves, each commenter will have up to three minutes to address the board. Commenters are encouraged to make comments as briefly as the subject

permits. The Chair shall maintain order and ensure the appropriateness of discussion.

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 18:03:59 Date: 12/03/2021

12/15/2021 To: 12/15/2021

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1983	12/15/2021	Claims	1	0	ARAMARK UNIFORM SERVICES	16.52	Lobby Mats
1985	12/15/2021	Claims	1	0	CDW GOVERNMENT	627.93	Battery Backups and Rack
1986	12/15/2021	Claims	1	0	CDW GOVERNMENT	908.33	Airlink Router
1987	12/15/2021	Claims	1	0	CDW GOVERNMENT	261.39	Rack kit
1988	12/15/2021	Claims	1	0	CDW GOVERNMENT	69.42	Tablet Display Mnt
1989	12/15/2021	Claims	1	0	CDW GOVERNMENT	3,089.85	CISCO Switches
1990	12/15/2021	Claims	1	0	CDW GOVERNMENT	1,014.15	Mountable Switch Rack
1991	12/15/2021	Claims	1	0	CFO SELECTIONS LLC	2,722.50	Tom B - financial comparison of Eastside and Shoreline Proposals
1992	12/15/2021	Claims	1	0	CHMELIK SITKIN & DAVIS PS	357.00	Legal Services - Public Records Request
1993	12/15/2021	Claims	1	0	CHMELIK SITKIN & DAVIS PS	3,025.00	Legal Services - General Business
1994	12/15/2021	Claims	1	0	CHMELIK SITKIN & DAVIS PS	220.00	Legal Services - Employment
1995	12/15/2021	Claims	1	0	CHMELIK SITKIN & DAVIS PS	1,127.50	Legal Services - Contract Review
1996	12/15/2021	Claims	1	0	CITY OF BOTHELL FIRE AND EMS	6,930.33	Fire Marshal Services - Nov 2021
1997	12/15/2021	Claims	1	0	CITY OF KIRKLAND	2,945.00	Rescue Swimmer & Confined Space Rescue Training - May 2021
1998	12/15/2021	Claims	1	0	CONTERRA DESIGN CONSULTING AND MANUFACTU	262.42	CMC Prusik
1999	12/15/2021	Claims	1	0	DATAQUEST	134.50	New hire background checks
2000	12/15/2021	Claims	1	0	DIMARTINO ASSOCIATES	3,321.26	Dec 2021 LTD Premiums
2001	12/15/2021	Claims	1	0	ENERSPECT MEDICAL SOLUTIONS	1,397.81	Defib Supplies
2002	12/15/2021	Claims	1	0	FIRE TECH ACADEMY	450.00	ICS Class - Ross
2003	12/15/2021	Claims	1	0	GALACTIC IDEAS, LLC	50.00	Upgrade WP Engine
2010	12/15/2021	Claims	1	0	JENNIFER A KUNKEL	147.17	Reimbursement - Flashcards for ICC exam, Printed and bound Annual Reports, Snacks for Oral Boards
2004	12/15/2021	Claims	1	0	JOSEPH G HEILMAN	715.94	Health & Safety Academy - Per Diem, Lodging & Airfare
2043	12/15/2021	Claims	1	0	KATHRINE J WALSH	770.21	Reimbursements - Certified Mail, Panel Lunches and Coffees
2050	12/15/2021	Payroll	1	0	KING COUNTY FIRE DISTRICT #16	6,251.84	Pay Cycle(s) 11/30/2021 To 11/30/2021 - ADDLIFE; Pay Cycle(s) 11/30/2021 To 11/30/2021 - LTD; Pay Cycle(s) 11/30/2021 To 11/30/2021 - MEDICAL; Pay Cycle(s) 11/30/2021 To 11/30/2021 - SUPPLIFE; Pay Cyc
2005	12/15/2021	Claims	1	0	KING COUNTY FIRE PROTECTION DISTRICT 16	832.99	Petty Cash Checking Reimbursement
2006	12/15/2021	Claims	1	0	KROESEN'S, INC.	117.81	Chief Badge
2007	12/15/2021	Claims	1	0	KROESEN'S, INC.	328.65	Acting BC Badges
2008	12/15/2021	Claims	1	0	KROESEN'S, INC.	39.75	Name Tag - Chief McDonald
2009	12/15/2021	Claims	1	0	KROESEN'S, INC.	28.63	Credit - Pants - Hansson; Pants - Hansson
2011	12/15/2021	Claims	1	0	LIFE ASSIST	22.34	EMS Supplies
2012	12/15/2021	Claims	1	0	LIFE ASSIST	455.81	EMS Supplies - St 51
2013	12/15/2021	Claims	1	0	LIFE ASSIST	5,576.61	EMS Supplies - St 51
2014	12/15/2021	Claims	1	0	LIFE ASSIST	2,482.18	EMS Supplies - St 57
2015	12/15/2021	Claims	1	0	LIFE ASSIST	550.50	EMS Supplies - COVID
2016	12/15/2021	Claims	1	0	MICHAEL A MORRIS	412.97	Extreme Ownership Leadership Training - Per Diem, AirFare and Car Rental
2017	12/15/2021	Claims	1	0	MUNICIPAL EMERGENCY SERVICES	81.83	SCBA Repair
2018	12/15/2021	Claims	1	0	NATURAL CONCEPT LANDSCAPE	515.63	Landscaping - St 51

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 18:03:59 Date: 12/03/2021

12/15/2021 To: 12/15/2021

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
2019	12/15/2021	Claims	1	0	NORTH CITY WATER DISTRICT	375.32	Acct #011756-000; St 57
2020	12/15/2021	Claims	1	0	NORTH CITY WATER DISTRICT	54.58	Acct #022432-000; St 57 - Fire Line 4
2021	12/15/2021	Claims	1	0	NORTHSHORE UTILITY DISTRICT (NUD)	426.77	Meter #318008 - Irrigation
2022	12/15/2021	Claims	1	0	NORTHSHORE UTILITY DISTRICT (NUD)	880.49	Meter #316752 - St 51
2023	12/15/2021	Claims	1	0	NORTHSHORE UTILITY DISTRICT (NUD)	1,267.14	Meter #318016 - Training
2024	12/15/2021	Claims	1	0	NORTHWEST FIRE FIGHTERS TRUST	71,350.07	Dec 2021 Medical
2025	12/15/2021	Claims	1	0	PACIFIC OFFICE AUTOMATION	214.70	Copier Lease
2026	12/15/2021	Claims	1	0	PACIFIC OFFICE AUTOMATION	97.91	Copier - Meter Reading
2027	12/15/2021	Claims	1	0	PSR MECHANICAL	765.20	Server Room HVAC
2028	12/15/2021	Claims	1	0	PUGET SOUND ENERGY	4,046.08	Acct #200019536453; St 51
2029	12/15/2021	Claims	1	0	PUGET SOUND ENERGY	386.58	Acct #200020658783; St 57
2030	12/15/2021	Claims	1	0	RAE SECURITY	47.18	Master Key Copies
1984	12/15/2021	Claims	1	0	ROBERT J CARRASQUILLO	415.38	Extreme Ownership Leadership Training - Per Diem, AirFare and Hotel
2031	12/15/2021	Claims	1	0	SEATTLE CITY LIGHT	1,211.08	Acct #9969310000; St 57
2032	12/15/2021	Claims	1	0	STAPLES	337.60	Office Supplies
2033	12/15/2021	Claims	1	0	STATE AUDITOR'S OFFICE	6,920.06	2019-2020 Accountability and Financial Audit
2034	12/15/2021	Claims	1	0	STERICYCLE	91.88	Bio Hazard Disposal
2035	12/15/2021	Claims	1	0	STERICYCLE	99.84	Bio Hazard Disposal
2036	12/15/2021	Claims	1	0	SUMMIT LAW GROUP	501.00	Legal Services
2037	12/15/2021	Claims	1	0	SUMMIT LAW GROUP	1,608.00	Legal Services
2038	12/15/2021	Claims	1	0	TITAN ELECTRIC	28,075.50	Training tower and drill grounds lighting
2039	12/15/2021	Claims	1	0	TITAN ELECTRIC	2,344.27	Station 51 planter lights
2040	12/15/2021	Claims	1	0	US BANK	10,699.05	Charges for cards ending 4689, 5507 & 6729
2041	12/15/2021	Claims	1	0	VERIZON WIRELESS	46.80	Suppression Cell Phones
2042	12/15/2021	Claims	1	0	VERIZON WIRELESS	894.74	Smart phones
2044	12/15/2021	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	51.53	Janitorial Supplies
2045	12/15/2021	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	48.00	Janitorial Supplies
2046	12/15/2021	Claims	1	0	WALTER E NELSON CO OF WESTERN WA	1,081.93	Janitorial Supplies
2047	12/15/2021	Claims	1	0	WASHINGTON COUNTIES INSURANCE FUND	5,355.56	Dec 2021 - Dental / Life / EAP
2051	12/15/2021	Payroll	1	0	WASHINGTON NATIONAL INS CO	61.20	Pay Cycle(s) 11/30/2021 To 11/30/2021 - CONSECO
2048	12/15/2021	Claims	1	0	WESTLAKE HARDWARE	67.11	Outlet & TruFuel
2052	12/15/2021	Payroll	1	0	WSCFF EMPLOYEE BENEFIT	8,400.00	Pay Cycle(s) 11/30/2021 To 11/30/2021 - MERP1
2049	12/15/2021	Claims	1	0	ZIPLY FIBER	212.74	Phones - St 51
001 General Fund 10-016-0010						196,697.06	
							Claims: 181,984.02
						196,697.06	Payroll: 14,713.04

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 18:03:26 Date: 12/03/2021

12/15/2021 To: 12/15/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1980	12/15/2021	Claims	4	0	ALFRED J BAKER	896.74	LEOFF I
1981	12/15/2021	Claims	4	0	TOM TAYLOR	1,277.00	LEOFF I
1982	12/15/2021	Claims	4	0	WASHINGTON COUNTIES INSURANCE FUND	2,399.45	Dec 2021 - LEOFF I
004 Reserve Fund 10-016-6010						4,573.19	
						<u>4,573.19</u>	Claims:
						4,573.19	4,573.19

[illegible]

1630-A1 Commissioner Compensation Request Form

[illegible]

Tyler Byers

12/02/2021


Date _____

[illegible]

Northshore Fire Department
Fire Commissioner Request for Compensation

Month: 11 Year: 2021 Name: Rick Webster		
Date	Description of Activity	Hours
11/1/2021	Prep for Board of Commissioners Mtg	
11/2/2021	Commissioners Mtg	2
11/8/2021	Prep for Board of Commissioners Spec. Mtg	2
11/9/2021	Special Called Mtg	2
11/10/2021	Meeting with the Chief and Consultant	2
11/8/2021	Special Called Mtg	2
11/12/2021	Meeting with the State Auditor	2
11/15/2021	Prep for Board of Commissioners Mtg	2
11/16/2021	Commissioners Mtg	2
11/29/2021	Meeting with Board Council	2

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.



Signature

12-01-2021
Date

@ cap for 2021



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

November 16, 2021

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Milton Curtis, Rick Webster, and Dave Maehren. Also present was Chief McDonald, Advisory members Lisa Wollum, Tyler Byers, Nate Herzog, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 20 members of the public.

II. PUBLIC COMMENT

2.1 No public comments.

III. APPROVAL OF THE AGENDA

3.1 *Commissioner Pratt moved to add a discussion of the Deputy Chief position. Commissioner Maehren seconded. The Board discussed. Commissioner Pratt accepted a friendly amendment to include this discussion under the current Item 4.6 NSFD Operations Discussion. The motion passed unanimously.*

3.2 *Commissioner Adman moved to add Item 4.9 discussion of the North King County Training Consortium. Commissioner Curtis seconded. The Board discussed. The motion passed unanimously.*

3.3 *Commissioner Pratt moved to adopt the agenda as amended. Commissioner Curtis seconded. The motion passed unanimously.*

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 Conversation with IAFF, Local 2459

- President, Jeremiah Ingersoll, addressed the Board with comments related to the 2022 collective bargaining process, the contract for services evaluation process, the North King County Training Consortium, and the Deputy Chief role.

4.2 RCL Reserve Funding Study

- Chief McDonald provided overview of the RCL reserve study.
- Chief McDonald and the Board will discuss the details of the study at the next meeting.

- 4.3 Revisit Resolution 20-10
- The Board will review this resolution in January 2022 and make any adjustments based on the RCL Reserve Study.
- 4.4 Fire Marshal ILA Agreements
- Chief McDonald updated the Board on the status of contracting for Fire Marshal services.
 - This item will be discussed further at the next meeting.
- 4.5 Contract for Services Update
- Consultant, Tom Broetje, presented his analysis of the Eastside Fire & Rescue and Shoreline Contract for Services proposals.
 - The Board will discuss the analysis further at the next meeting.
- 4.6 NSFD Operations Discussion
- Chief McDonald will be resigning from NSFD effective December 31, 2021.
 - The Board discussed the timing for selecting a contract for services.
 - The Board discussed temporarily promoting from within for the Deputy Chief role.
Commissioner Pratt moved to direct Chief McDonald to fill the position of the Deputy Chief from within. Commissioner Curtis seconded. The Board discussed. The motion failed 1-3. Commissioner Pratt voted in favor. Commissioners Webster, Maehren, and Curtis opposed. Commissioner Adman abstained from voting.
Commissioner Maehren moved to have a special meeting next week to review proposals from Chief McDonald on options to move forward upon his departure. Commissioner Webster seconded. Commissioner Maehren accepted a friendly amendment to have the meeting on Tuesday, November 23rd at 4pm. The motion passed unanimously.
 - The Board discussed timing and options for filling an interim Fire Marshal position. Chief McDonald will provide an update at the next meeting.
 - The Board discussed administrative responsibilities that will be outside of the contract for services. This item will remain on the agenda for the next meeting.
- 4.7 Water Rescue Program Discussion
- Chief McDonald updated the Board on the status of the purchase of a rescue watercraft.
- 4.8 Discussion of Fire Chief Performance Review
- The Board will not conduct a performance review for Chief McDonald.
- 4.9 North King County Training Consortium (NKCTC)
- Chief McDonald updated the Board on the current operation and expansion of the NKCTC.

V. EXECUTIVE SESSION

The Board moved into Executive Session at 6:55PM until 7:25PM to discuss the performance of an employee pursuant to RCW 42.30.110(1)(g), to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i), and

to discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4). The Board extended the session by 15 minutes. The Board moved back into open session at 7:40PM.

VI. BOARD RESOLUTIONS

- 6.1 None

VII. CONSENT AGENDA

- 7.1 Vouchers

- The General Fund Vouchers totaled \$68,511.74
- The Reserve Fund Vouchers totaled \$42,894.60

- 7.2 Meeting Minutes: 11/2/2021 and 11/9/2021

- 7.3 Commissioner Compensation

Commissioner Pratt moved to accept the consent agenda as presented. Commissioner Curtis seconded. The Board discussed. Commissioner Pratt accepted a friendly amendment to remove the Commissioner Compensation from the consent agenda. The motion passed unanimously.

- The Board discussed Commissioner compensation timesheets. Commissioner Adman will resubmit his timesheet for approval at the next meeting.

Commissioner Maehren moved to approve Commissioner Curtis compensation request as submitted. Commissioner Webster seconded. The motion passed 4-0. Commissioner Curtis abstained from voting.

VIII. REPORTS

- 8.1 Fire Chief Report

- Chief McDonald updated the Board regarding the 3-month extension of NORCOM IT contract, NEMCO hiring status, firefighter hiring process, and notification from Woodinville Fire & Rescue leaving the mobile integrated health (MIH) program.

- 8.2 Commissioner Reports

- Commissioner Adman recognized the passing of former Commissioner Ron Gehrke.
- Commissioner Maehren and Commissioner Adman will contact the family and coordinate with NUD.

- 8.3 Legal Counsel Reports

- Legal Counsel Paxton updated the Board on federal vaccine mandates for Center for Medicare/Medicaid and OSHA requirements.

IX. UPCOMING BOARD AGENDAS

- 9.1 Setting of Future Meeting Agenda(s)

- For the November 23rd Special Meeting agenda items will include update on the process for the selection of an Interim Deputy Chief appointment, Commissioner compensation, swearing in of Commissioner Tyler Byers, Fire Marshal update, Contract for Services update, discussion of the decision process for Contract for Services.

ADJOURNMENT

The meeting adjourned at 8:02PM

NEXT MEETING DATE

The next Board of Commissioners meeting is scheduled for November 23, 2021, at 4:00PM.

Attachments: Agenda, RCL Reserve Study, Resolution 20-10, Contract for Service Proposal Analysis, Vouchers, Commissioner Compensation, Meeting Minutes 11/2 and 11/9, and Chief's Report.

BOARD OF COMMISSIONERS

ERIC ADMAN, Member

JOSH PRATT, Member

MILTON CURTIS M.D., Member

RICK WEBSTER, Member

DAVID MAEHREN, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on December 7th, 2021



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

November 23, 2021

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Milton Curtis, Rick Webster, and Dave Maehren. Also present was Chief McDonald, Advisory members Phillippa Kassover, Nigel Herbig, Lisa Wollum, Tyler Byers, Nate Herzog, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 22 members of the public.

II. PUBLIC COMMENT

2.1 The Board heard public comments from Gabe DeBay and Commissioner Milton Curtis.

2.2 The Board thanked Commissioner Curtis for his service to NSFD.

III. OATH OF OFFICE

- Legal Counsel Paxton read the oath of office for Mr. Byers
- The Board welcomed Commissioner Tyler Byers and his family.

IV. APPROVAL OF THE AGENDA

4.1 The Board introduced new Advisory members Phillippa Kassover, Deputy Mayor of Lake Forest Park, and Nigel Herbig, Deputy Mayor of City of Kenmore.

4.2 *Commissioner Adman moved to adopt the agenda as presented. Commissioner Maehren seconded. The motion passed unanimously.*

V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

5.1 Conversation with IAFF, Local 2459

- President, Jeremiah Ingersoll, addressed the Board with comments welcoming Commissioner Tyler Byers, thanked Commissioner Curtis, and discussed support of regionalization efforts and direction for the North King County Training Consortium (NKCTC).
- The Board provided new Advisory Members with an overview of the NKCTC.
- Chief McDonald will update the Board at the next meeting on the December 6th NKCTC meeting.

- Chief McDonald discussed the leadership and voting structure of the NKCTC.

5.2 Fire Marshal Update

- Chief McDonald provided an update that the Shoreline Fire Marshal is available to provide Fire Marshal duties on an hourly contract basis effective January 1, 2022.

Commissioner Adman moved to accept Chief McDonald's proposal to enter into an agreement with Shoreline Fire Department for fire marshal services starting Jan. 1st, 2022. Commissioner Pratt seconded. The Board discussed. Commissioner Adman accepted a friendly amendment to begin the contract of services for Fire Marshal in mid-December. The motion passed unanimously.

5.3 Update on selection of Interim Deputy Chief

- Chief McDonald is accepting written letters of interest for the Interim Deputy Chief position through Friday. Interviews will follow.
- Chief McDonald will update the Board on the number of candidates interested in the position and will present the selected candidate for the position at the next meeting.
- Chief McDonald discussed the process for returning to the Battalion Chief rank once the Interim Deputy Chief services are no longer needed.
- Chief Cowan addressed the Board regarding options for a transitional Interim District Chief role in the Shoreline proposal.

5.4 Contract for Services Update

- The revised analysis is available on the NSFD website.
- The Board will discuss this item at the next meeting with consultant, Tom Broetje.
- Chief McDonald updated the Board that the NORCOM ILA for IT Services was extended by 3-months to end of March 2022.

5.5 Discussion on the decision process for Contract for Services

- The Board will discuss this item at the next meeting.

VI. CONSENT AGENDA

6.1 Commissioner Compensation

Commissioner Maehren moved to accept the consent agenda as presented. Commissioner Pratt seconded. The motion passed unanimously.

VII. UPCOMING BOARD AGENDAS

7.1 Setting of Future Meeting Agenda(s)

- In addition to regular agenda items, the December 7th Regular meeting will include an update on NKCTC, update on selection of Interim Deputy Chief, discussion of the role of Interim Deputy Chief after Jan. 1st, Contract for Services update, discussion on the decision process for Contract for Services, discussion of administrative activities not covered under the contract services, water rescue program funding second jet ski, update Policy 1400.

VIII. EXECUTIVE SESSION

The Board moved into Executive Session at 5:00PM until 5:15PM to discuss the performance of an employee pursuant to RCW 42.30.110(1)(g), to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i), and

to discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4). The Board moved back into open session at 5:15PM.

ADJOURNMENT

The meeting adjourned at 5:15PM

NEXT MEETING DATE

The next Board of Commissioners meeting is scheduled for December 7, 2021, at 5:00PM.

Attachments: Public Notice, Agenda, Commission Tyler Byers Oath of Office, Contract for Service Proposal Analysis, Commissioner Compensation.

BOARD OF COMMISSIONERS

ERIC ADMAN, Member

JOSH PRATT, Member

TYLER BYERS, Member

RICK WEBSTER, Member

DAVID MAEHREN, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on December 7th, 2021



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MEMORANDUM

DATE: December 7, 2021

TO: Board of Fire Commissioners

FROM: Doug McDonald, Interim Fire Chief

RE: Chief's Report

Please see the Chief's report submitted for December 7, 2021.

1. Our recruit has completed the NKCTC on December 3rd. He is now moving into EMT School for 5 weeks and expect him on shift on or around January 13th.
2. We currently have 2 Operations members off on disability, FMLA. Overtime expenses are anticipated to be well over current budgeted amounts. Consideration to utilize disaster funds to help offset overage.
3. The district held its first contract negotiation with Local 2459 on November 29th. Our next scheduled meeting is December 14, 2021.
4. The NKCTC will be conducting two academies in 2022. This involves the use of Station 51's facility for most of the year by recruits/instructors and associated staff. We anticipate having 5 recruits in the February Academy and 3 in the September academy along with an instructor from the NSFD.
5. The district's insurance company VFIS conducted an onsite visit and interview with Chief McDonald on November 23, 2021, the intent of this was to review of the district's insurance needs and evaluate our driving, training, and other risk related items. I am happy to report that they stated they had NO recommendations and were very impressed by our professionalism and management of the district.
6. Work has begun in installation of an Electric Car charging station in our staff parking area. This project was primarily funded by grant money from PSE. Total cost to the district is anticipated to be around \$500.00. Two Electric vehicles will be able to be charged at the same time.
7. Chief McDonald has extended 5 conditional job offers following "Chiefs interviews". We are awaiting background, driving, medical and physiological testing.

8. BC Morris has been offered the Interim Deputy Chief position. Administration is working to develop an updated MOU and agreement that will hopefully be ready for your review and approval on December 7th.
9. Lt. Blake Pritchett successfully completed his one-year probationary period and has been moved to a non-probationary status as a Fire Lieutenant.
10. Chief McDonald has reached an agreement in principle with Shoreline Fire for Fire marshal duties beginning January 1, 2022. The district is awaiting a contract proposal for Shoreline.
11. Lt. Jamerson will be returning to shift work following his time serving as an NKCTC Instructor for Academy 21-1.

COVID-19 UPDATE

1. 173, 058 total cases, 8,798 hospitalizations and 2,084 fatalities. 1,051 new cases since last week, showing an 38% decrease, 9 daily hospitalizations, showing a 27% decrease and 2 daily fatalities, a 27% decrease.
2. Kenmore – 1,235 total cases, 76 hospitalizations and 19 fatalities. Kenmore has seen a 58% decrease in daily cases in the last week with 2 new daily average cases, no hospitalizations and 0 fatalities this last week.
3. LFP – 590 total cases, 22 hospitalizations and 5 fatalities. LFP has seen an 63% decrease in total cases the last week, no hospitalizations and there were no fatalities last week.
4. In general, the region has seen gradual improvement at 200 cases per day and hospitalizations are down to 9-12 per day.
5. 90% of King County has at least one vaccination.
6. Omicron Variant:
 - a. Variants occur when there are places/groups that are unvaccinated. The virus is replaced millions of times within one host.
 - b. The concern is that there is so much variation in its spike protein.
 - c. They are not sure the vaccines are designed to fight it.
 - d. We do not have enough information yet to know if it's more transmissible or deadly.
 - e. We have limited reports on how sick people are getting.
 - f. More should be known in the coming week.
7. Contractor deadline for vaccination requirements is coming up. First responders fall under this mandate. This can impact 2022 BLS allocations.
8. Is it anticipated that the booster will be mandated? The CDC recommends that all adults get the booster. We will follow the science given by the CDC and local experts; but at this point, boosters are not mandated.

HR Report/Hiring Update

- FF Hiring update: Fire Chief interviews were completed with top candidates and conditional offers have been made to five individuals. They are currently going through various phases of the conditional pre-employment stages.
- Chief McDonald, HR Manager Moore along with Dan Swedlow from Summit Law, met with the Union for our first contract negotiations meeting.
- HR Manager Moore drafted MOU for the upcoming temporary Acting Deputy Chief assignment. Labor has reviewed contents and are in agreement. The MOU should be finalized by December 7, 2021.
- Open enrollment for benefits has been completed.
- Work on 2021 performance evaluations continued and is wrapping up.
- HR Manager Moore participated in the NEMCo board's panel interviews for Emergency Manager. The process is currently on track to have the role filled by the new year.
- Chief McDonald and HR Manager Moore met with a representative from VFIS for insurance review and possible recommendations. No recommendations were provided as the District met all requirements.

TRAINING UPDATE

- NKCTC Training Officer's delivered tactical training to crews with the area of focus on: Initial Radio Reports, Follow-up Radio Reports, and creating Divisions and Groups.
- The NKCTC Academy 21-1 has completed the fire portion of the academy and is now beginning the five-week EMT certification of the academy.
- The Station 51 drill grounds were utilized by Bothell Fire Department for an EVIP evaluation. This is a Rodeo course set up to duplicate many different complexities of driving a fire engine: backing around a corner, parallel parking, driving through an area with diminished clearance, driving forward through a slalom course, driving in reverse through a slalom course.

FIRE PREVENTION/PIO/PUBLIC OUTREACH

Commissioner Report 11/16-12/7 - Fire Prevention

- FM issued 15 single family resident fire sprinkler permits
- FM assessed 9 short plat reviews for the City of Kenmore
- PIO/Investigator Booth responded to a residential fire in Lake Forest Park: liaison for homeowner and insurance company, also worked with BC Morris and KCFIU on securing the scene & the investigation
- Inspector Booth conducted 9 code enforcement inspections
- Inspector Booth conducted 5 sprinkler/fire alarm inspections
- Inspector Booth issued 1 tank permit

- Inspector Booth attended a Pre-App meeting with the City of Kenmore
- Inspector Booth attended 2 webinars: MSDS/Hazardous Materials IFC Chapter 50 & Enhanced Smoke Alarm Safety Standards UL 217 & UL 268
- Inspector Booth worked with Red Cross to renew Northshore Fire Departments Licensed Training Provider contract
- Inspector Booth did a hands on First Aid/CPR/AED training for Detective Lehman @ LFP
- Inspector Booth worked with 2 local businesses on fire alarm issues and establishing a Fire Watch at each
- Inspector Booth worked on 2 Public Records Requests for insurance companies
- Inspector Booth worked with a citizen to get his personal lock-box code input into NORCOM's premise file for 911 calls
- Inspector Booth worked with a citizen to assist with installing new CO detectors in the home
- Inspector Booth worked with 2 real estate companies to determine tank decommission or removal
- Inspector Booth obtained ICC renewal for Inspector I and Inspector II certifications
- Inspector Booth is continuing to work on CodePAL (inspection program) to clear corrected violations from the database
- Inspector Booth facilitated and was the Lead Controller for the CERT Final at Northshore Fire Department on 11/20. 13 graduates total with 8 from NEMCO (rest were a group from Bothell CERT)
- Inspector Booth continuing to work in the TCE (The Compliance Engine) database managing deficiencies in fire and life safety systems in the district
- Inspector Booth and Administrative Specialist Jennifer Kunkel worked with NORCOM to establish a dedicated email and phone for Fire Prevention
- Inspector Booth pushed out information on CERT, electrical safety, and Thanksgiving messaging on Facebook

Response Standards

Reaction time 51 90% Fractile	Reaction Time 57 90% Fractile	Response Time Avg Call received to O/S	Response Time 90% Call received to O/S
A shift 1:22	A shift 2:01	5:01	7:35
B shift 2:24	B shift 2:12		
C shift 2:32	C shift 3:21		
D shift 2:10	D shift 2:42		
12/2	12/2		

Call Types of	Number of Calls -Nov 17-Dec 2, 2021
Rescue	0
Structure Fire	3
Natural Vegetation	0
EMS	98
Odor Smoke/Water problem	1
Electrical wiring	0
Flammable Liquid spill	1
Public Service	8
Dispatched and cancelled	25
Water problem	2
False alarm/system malfunction	7
Other	0
Total calls	145

Auto Aid IN to Assist NSFD (All Call Types)

Kirkland	2	11-17-12-2
Bothell	5	
Shoreline	4	
Eastside Fire	1	

Auto Aid OUT of District (All Call Types)

Kirkland	2	11-17-12-2
Bothell	10	
Shoreline	6	
Eastside Fire	2	

Social Media Algorithm

Page Views

November 4 - December 1

225

Total Page Views ▼8%



Page Followers

November 4 - December 1

20

Page Followers ▲5%



Post Reach

November 4 - December 1

17,298

People Reached ▲147%



Post Engagement

November 4 - December 1

1,635

Post engagement ▲192%

