



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

June 1, 2021

REGULAR MEETING BOARD OF COMMISSIONERS

at Northshore Fire Department's Headquarters Station 51

Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Rick Verlinda, Josh Pratt, Rick Webster, and Dave Maehren. Also present was Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 21 members of the public. Fire Chief Greg Ahearn and CAO Joan Montegary joined the meeting after roll call at 5:02 PM.

II. REMEMBERING COMMISSIONER DON ELLIS

- 2.1 Commissioner Webster read a statement recognizing Commissioner Ellis' service to the NSFD and greater Kenmore/Lake Forest Park community. A longtime Kenmore resident, Commissioner Ellis served for 30 years and 40 years, respectively, on the Boards of Northshore Fire Department and Northshore Utility Board. Commissioner Ellis was instrumental in moving NSFD from a partial volunteer department to a fully paid and staffed professional organization, and in constructing the Lake Forest Park Fire Station. He also spearheaded a local agreement to have fire equipment serviced by the Utility Board mechanics. Commissioner Webster thanked Commissioner Ellis for his many years of service to the fire department.

III. PUBLIC COMMENT

- 3.1 Jeremiah Ingersoll, representing Northshore Firefighters, Local 2459, addressed the Commissioners with his condolences and offered the services of Local 2459 to the family of Commissioner Ellis.
- 3.2 Kenmore resident, Stacey Valenzuela, addressed the Commissioners with various comments about related to NSFD operations.

IV. APPROVAL OF THE AGENDA

- 4.1 *Commissioner Maehren moved to approve the agenda as presented. Commissioner Pratt seconded. The motion passed unanimously.*

V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

- 5.1 Honoring Commissioner Don Ellis

- The Board discussed various ways to honor to Commissioner Ellis' service to NSFD and the community including an engine plaque and tribute on the website homepage. The Board will wait for direction from Commissioner Ellis' family.
- Chief Ahearn updated the Board that he is in contact the family of Commissioner Ellis. He is also coordinating with the Northshore Utility District and has offered the support of NSFD in the memorial service. He is waiting on a final obituary to make an official press release and posting to social media and website.
- Chief Ahearn thanked Jeremiah Ingersoll and Local 2459 for their support as well.

VI. BOARD RESOLUTIONS

None presented.

VII. CONSENT AGENDA

7.1 Vouchers

- The General Fund Vouchers totaled \$118,971.55.
- The Reserve Fund Voucher totaled \$3,324.21.

7.2 Commissioner Compensation

7.3 Approval of Regular Meeting Minutes 5/18/2021

Commissioner Pratt moved to approve the vouchers as presented. Commissioner Maehren seconded. The motion passed unanimously.

Commissioner Maehren moved to approve the commissioner compensation requests except for Commissioner Pratt's April compensation request. Commissioner Webster seconded. The Board discussed. Commissioner Pratt will revise and resubmit his request. The motion passed unanimously.

Commissioner Pratt moved to approve the 5/18 meeting minutes as presented. Commissioner Maehren seconded. The motion passed unanimously.

VIII. REPORTS

8.1 Fire Chief Report

In addition to the written report provided in the meeting materials, Chief McDonald reported:

- Chief Ahearn provided an update on 2020 Annual Financial Statement.

8.2 Commissioner Reports

- Commissioner Webster provided an update on the work he and Commissioner Ellis had done as members of the subcommittee appointed to provide options for the Board to consider post-election. Commissioner Webster reported there is more work to be done and will report to the Board on those issues next week.

8.3 Legal Counsel Reports

- Legal Counsel Paxton offered his condolences on the passing of Commissioner Ellis. He reminded the Board of the provision in the statute and department's policy to fill a commissioner vacancy within 90 days.

IX. UPCOMING BOARD AGENDAS

9.1 Setting of Future Meeting Agenda(s)

- Commissioners will email Chair Webster with agenda items.

ADJOURNMENT

The meeting adjourned at 5:20PM

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is scheduled for June 15, 2021.

Attachments: Agenda, Vouchers, Commissioner Compensation, Meeting Minutes 5/18/2021, and Fire Chief's Report.

BOARD OF COMMISSIONERS

Electronically signed- Rick Verlinda

RICK VERLINDA, Member

Electronically signed- Josh Pratt

JOSH PRATT, Member

VACANT, Member

Electronically signed- Rick Webster

RICK WEBSTER, Member

Electronically signed- David C. Maehren

DAVID MAEHREN, Member

ATTEST

Amy Oakley

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on June 15th, 2021.

From: [Rick Verlinda](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 6/15/2021
Date: Wednesday, June 16, 2021 10:08:46 AM

The following documents are Approved and Electronically Signed this 16th day of _June, 2021, by Commissioner Rick Verlinda.

- AP_NOSHRFIR_APSUPINV_20210615101150 RES Fund
- AP_NOSHRFIR_APSUPINV_20210615101714 GEN Fund
- HRA Transfer Approval Document – 6.10.21
- May Commissioner Payroll Approval Document (these are the hours that were approved on the 6/1 meeting)
- May Commissioner Payroll Taxes Approval Document
- Resolution 21-03 Surplus IT Equipment
- Meeting Minutes 6/1/2021

From: [Josh Pratt](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 6/15/2021
Date: Tuesday, June 15, 2021 7:24:47 PM

The following documents are Approved and Electronically Signed this 15th day of June, 2021, by Commissioner Josh Pratt.

- AP_NOSHRFIR_APSUPINV_20210615101150 RES Fund
- AP_NOSHRFIR_APSUPINV_20210615101714 GEN Fund
- HRA Transfer Approval Document – 6.10.21
- May Commissioner Payroll Approval Document (these are the hours that were approved on the 6/1 meeting)
- May Commissioner Payroll Taxes Approval Document
- Resolution 21-03 Surplus IT Equipment
- Meeting Minutes 6/1/2021

From: [Richard Webster](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 6/15/2021
Date: Wednesday, June 16, 2021 5:15:40 PM

The following documents are Approved and Electronically Signed this 16th day of June, 2021, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20210615101150 RES Fund
- AP_NOSHRFIR_APSUPINV_20210615101714 GEN Fund
- HRA Transfer Approval Document – 6.10.21
- May Commissioner Payroll Approval Document (these are the hours that were approved on the 6/1 meeting)
- May Commissioner Payroll Taxes Approval Document
- Resolution 21-03 Surplus IT Equipment
- Meeting Minutes 6/1/2021

From: [Dave Maehren](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 6/15/2021
Date: Wednesday, June 16, 2021 1:13:18 PM
Attachments: [image001.png](#)

The following documents are Approved and Electronically Signed this 16th day of June, 2021, by Commissioner David C. Maehren.

- AP_NOSHRFIR_APSUPINV_20210615101150 RES Fund
- AP_NOSHRFIR_APSUPINV_20210615101714 GEN Fund
- HRA Transfer Approval Document – 6.10.21
- May Commissioner Payroll Approval Document (these are the hours that were approved on the 6/1 meeting)
- May Commissioner Payroll Taxes Approval Document
- Resolution 21-03 Surplus IT Equipment
- Meeting Minutes 6/1/2021



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Regular Meeting Agenda

Tuesday, June 1, 2021

5:00PM

Meeting held virtually, via Zoom

Public Comment must be submitted electronically prior to the meeting.

To submit public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldpPZ1dSSU1ZYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

I. Open Regular Northshore Board Meeting

1.1 Roll Call

II. Remembering Commissioner Don Ellis

III. Public Comment

3.1 Public Comment

IV. Approval of Agenda

4.1 Approval of the Meeting Agenda

V. Board Discussion and Possible Action Items

5.1 Honoring Commissioner Don Ellis

VI. Board Resolutions

None

VII. Consent Agenda

7.1 Vouchers

7.2 Commissioner Compensation



7.3 Approval of Regular Meeting Minutes 5/18/2021

VIII. Reports

8.1 Fire Chief Report

8.2 Commissioner Reports

8.3 Legal Counsel Report

IX. Upcoming Board Agendas

9.1 Setting of Future Meeting Agenda(s)

Adjournment

Next Regular Meeting: June 15th, 2021 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

If you wish to provide public comment virtually, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. Three minutes are allowed for comment. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District's [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 15:00:10 Date: 05/27/2021

06/09/2021 To: 06/09/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
878	06/09/2021	Claims	1	0	ARAMARK UNIFORM SERVICES	16.52	Lobby Mats
879	06/09/2021	Claims	1	0	DAVIS DOOR SERIVCE, INC.	771.26	Bay Door Repair - St 51
880	06/09/2021	Claims	1	0	DIMARTINO ASSOCIATES	3,264.56	June LTD Employee Premiums
881	06/09/2021	Claims	1	0	EASTSIDE PUBLIC SAFETY COMM. AGENCY	489.44	May 2021 - Maintenance Agreement
882	06/09/2021	Claims	1	0	FINISHING TOUCHES LANDSCAPING	234.51	Back Flow Valve Testing
910	06/09/2021	Payroll	1	0	KING COUNTY FIRE DISTRICT #16	6,056.79	Pay Cycle(s) 05/28/2021 To 05/28/2021 - ADDLIFE; Pay Cycle(s) 05/28/2021 To 05/28/2021 - LTD; Pay Cycle(s) 05/28/2021 To 05/28/2021 - MEDICAL; Pay Cycle(s) 05/28/2021 To 05/28/2021 - SUPPLIFE; Pay Cyc
883	06/09/2021	Claims	1	0	KROESEN'S, INC.	476.95	Schwartz - Class B Uniform
884	06/09/2021	Claims	1	0	KROESEN'S, INC.	206.97	Holmes - Day Boots
885	06/09/2021	Claims	1	0	L. N. CURTIS & SONS	378.68	Job Shirt Sweatshirts
886	06/09/2021	Claims	1	0	LIFE ASSIST	268.97	EMS Supplies - St 57
887	06/09/2021	Claims	1	0	LIFE ASSIST	161.38	EMS Supplies
888	06/09/2021	Claims	1	0	LIFE ASSIST	160.53	EMS Supplies - St 57
889	06/09/2021	Claims	1	0	NORTH CITY WATER DISTRICT	54.58	Acct #022432-000; St 57 - Fire Line
890	06/09/2021	Claims	1	0	NORTH CITY WATER DISTRICT	389.40	Account #011756-000; St 57
891	06/09/2021	Claims	1	0	NORTH LAKE MARINA	19.15	Fuel - Gas Cans
892	06/09/2021	Claims	1	0	NORTHSHORE UTILITY DISTRICT (NUD)	782.84	Meter #43105121 - St 51
893	06/09/2021	Claims	1	0	NORTHSHORE UTILITY DISTRICT (NUD)	1,777.18	Meter #48702679 - Training
894	06/09/2021	Claims	1	0	NORTHSHORE UTILITY DISTRICT (NUD)	145.43	Meter #35768370 - Irrigation
895	06/09/2021	Claims	1	0	NORTHWEST FIRE FIGHTERS TRUST	68,092.73	June 2021 - Medical Premiums
896	06/09/2021	Claims	1	0	PACIFIC OFFICE AUTOMATION	58.85	Copier - Meter Reading
897	06/09/2021	Claims	1	0	PUGET SOUND ENERGY	3,222.52	Acct #200019536453; St 51
898	06/09/2021	Claims	1	0	PUGET SOUND ENERGY	252.55	Acct #200020658783; St 57
899	06/09/2021	Claims	1	0	PUGET SOUND REGIONAL FIRE AUTHORITY	15,000.00	Recruit Academy #10 - Student Fees
900	06/09/2021	Claims	1	0	STAPLES	252.01	Toner
901	06/09/2021	Claims	1	0	STERICYCLE	133.24	Bio Hazard Disposal
902	06/09/2021	Claims	1	0	SUMMIT LAW GROUP	938.00	Legal Fees
903	06/09/2021	Claims	1	0	THE FIRE STORE	410.62	Ross Acting LT Helmet
904	06/09/2021	Claims	1	0	UNITED PARCEL SERVICE	18.82	Shipping
905	06/09/2021	Claims	1	0	UNITED PARCEL SERVICE	13.30	Shipping
906	06/09/2021	Claims	1	0	VERIZON WIRELESS	843.29	Smart Phones
907	06/09/2021	Claims	1	0	VERIZON WIRELESS	46.66	Suppression Cell Phones
908	06/09/2021	Claims	1	0	WASHINGTON COUNTIES INSURANCE FUND	5,355.56	June 2021 - Dental / Life / EAP Premiums
911	06/09/2021	Payroll	1	0	WASHINGTON NATIONAL INS CO	61.20	Pay Cycle(s) 05/28/2021 To 05/28/2021 - CONSECO
912	06/09/2021	Payroll	1	0	WSCFF EMPLOYEE BENEFIT	8,400.00	Pay Cycle(s) 05/28/2021 To 05/28/2021 - MERP1
909	06/09/2021	Claims	1	0	ZIPLY FIBER	217.06	Phones - St 51

001 General Fund 10-016-0010

118,971.55

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 15:00:10 Date: 05/27/2021

06/09/2021 To: 06/09/2021

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
						118,971.55	Claims: 104,453.56 Payroll: 14,517.99

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 15:00:44 Date: 05/27/2021

06/09/2021 To: 06/09/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
876	06/09/2021	Claims	4	0	TOM TAYLOR	478.58	LEOFF I
877	06/09/2021	Claims	4	0	WASHINGTON COUNTIES INSURANCE FUND	2,845.63	June 2021 - LEOFF I Premiums
004 Reserve Fund 10-016-6010						3,324.21	
						<u>3,324.21</u>	Claims:
						3,324.21	3,324.21

Northshore Fire Department
Fire Commissioner Request for Compensation

Month: 4 Year: 2021 Name: Don Ellis		
Date	Description of Activity	Hours
4/5/2021	Prep for Commissioner Mtg	1
4/6/2021	Commissioner Meeting	2.5
4/19/2021	Prep for Commissioner Meeting	1
4/20/2021	Commissioner Meeting	2
<p><i>I certify by signing this request for compensation that meeting minutes and other records indicate Commissioner Ellis attended meetings or performed work on behalf of the Northshore Fire Department in the fulfillment of his duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.</i></p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"><div style="width: 40%;"><p>Don Ellis</p><hr style="border: 0; border-top: 1px solid black; margin-top: 5px;"/></div><div style="width: 40%; text-align: center;"><p>May 30, 2021</p><hr style="border: 0; border-top: 1px solid black; margin-top: 5px;"/></div><div style="width: 20%;"></div></div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"><i>Signature</i><i>Date</i></div>		

Northshore Fire Department
Fire Commissioner Request for Compensation

Month: 3 Year: 2021 Name: Don Ellis		
Date	Description of Activity	Hours
3/1/2021	Prep for Commissioner Mtg	1
3/2/2021	Commissioner Meeting	2.5
3/15/2021	Prep for Commissioner Meeting	1
3/16/2021	Commissioner Meeting	2
3/22/2021	Prep for Special Commissioner Meeting	1
3/23/2021	Special Commissioner Meeting	2
<p><i>I certify by signing this request for compensation that meeting minutes and other records indicate Commissioner Ellis attended meetings or performed work on behalf of the Northshore Fire Department in the fulfillment of his duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.</i></p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"><div style="width: 40%;"><p>Don Ellis</p><hr style="border: 0; border-top: 1px solid black; margin-top: 5px;"/></div><div style="width: 40%; text-align: center;"><p>May 30, 2021</p><hr style="border: 0; border-top: 1px solid black; margin-top: 5px;"/></div><div style="width: 20%;"></div></div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"><i>Signature</i><i>Date</i></div>		

Northshore Fire Department
Fire Commissioner Request for Compensation

Date	Description of Activity	Hours
5/3/2021	Prep for Commissioner Mtg	2
5/4/2021	Commissioner Meeting	2.5
5/17/2021	Prep for Commissioner Meeting	1
5/18/2021	Commissioner Meeting	2
5/20/2021	Subcommittee Meeting	2.5
5/24/2021	Confer with Staff, BC, and Prep for Subcommittee Meeting	2
5/25/2021	Subcommittee Meeting	2
I certify by signing this request for compensation that meeting minutes and other records indicate Commissioner Ellis attended meetings or performed work on behalf of the Northshore Fire Department in the fulfillment of his duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.		
Don Ellis	May 30, 2021	_____
Signature		Date

Fire Commissioner Request for Compensation

05/28/2021
Date

[illegible]

[illegible]

[illegible]


Richard Verlinda

Date _____

Northshore Fire Department
Fire Commissioner Request for Compensation

Month: 5	Year: 2021	Name: Rick Webster	
Date	Description of Activity	Hours	
5/3/2021	Prep for Board of Commissioners Mtg	2	
5/4/2021	Commissioners Mtg	2.5	
5/17/2021	Prep for Board of Commissioners Mtg	2	
5/18/2021	Commissioners Mtg	2	
5/20/2021	Subcommittee Mtg	2.5	
5/25/2021	Subcommittee Mtg	2	

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.



Signature

5-27-2021

Date



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

May 18, 2021

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Rick Verlinda, Josh Pratt, Don Ellis, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, COA Montegary, Board Secretary Amy Oakley, and 26 members of the public.

II. PUBLIC COMMENT

2.1 No public comment was submitted.

III. APPROVAL OF THE AGENDA

3.1 *Commissioner Maehren moved to approve the agenda as presented. Commissioner Pratt seconded. The motion passed unanimously.*

IV. EXECUTIVE SESSION

The Board moved into Executive Session at 5:15PM until 5:45PM to discuss performance of an employee pursuant to RCW 42.30.110(1)(g) and to discuss collective bargaining, planning, or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4). The Board moved back into open session at 5:45PM.

V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

5.1 What's Next

- The Board discussed creating a subcommittee to present ideas to move forward post-election.

Commissioner Maehren moved to assign Commissioner Webster and Commissioner Ellis to form a subcommittee and to present alternatives for moving the agency forward post-election by the next regular meeting of June 1st, 2021. The Board discussed the scope and timeframe for the subcommittee. Commissioner Maehren accepted an amendment to add a deadline of June 1st at the next regular meeting to present options. The motion passed unanimously.

5.2 Housing Bothell Fire Engine Update

- DC McDonald updated the Board on the Ladder 142/Station 51 move. The subcommittee will meet again May 20th and will provide the Board with meeting minutes.
 - DC McDonald answered questions regarding the timeline and Station 51 modifications.
- 5.3 Merger Campaign Costs Discussion
- Chief Ahearn answered questions regarding the timing of invoices from King County Elections.
 - The campaign expense document will be updated as new invoices are received.
- 5.4 Contract Negotiations
- The Board postponed this discussion to the next regular meeting.

VI. BOARD RESOLUTIONS

None presented.

VII. CONSENT AGENDA

- 7.1 2020 Annual Financial Report
- 7.2 Vouchers
- The General Fund Vouchers totaled \$64,389.01.
 - The Reserve Fund Voucher totaled \$94,815.17.
- 7.3 Approval of Regular Meeting Minutes 5/4/2021
- 7.4 Approval of past Meeting Minutes 8/5/2020 and 8/19/2020

Commissioner Ellis moved to approve the consent agenda. Commissioner Maehren seconded. The Board discussed. Commissioner Ellis amended his motion to remove the 2020 Annual Financial Report from the consent agenda. The motion passed unanimously.

VIII. REPORTS

8.1 Fire Chief Report

In addition to the written report provided in the meeting materials, Chief McDonald reported:

- Chief Ahearn provided an update on entry level hiring process. Over 300 applicants applied. Application reviews will occur in late May, and interviews in June for a late August academy. This will be the first academy for the North King County Training Consortium which includes: Bothell, Woodinville, Northshore, Kirkland, and Shoreline. NSFD will have 4 positions (3 new candidates and 1 returning candidate). The next academy will be in February 2022.
- DC McDonald provided an update on COVID cases and hospitalizations. New cases and hospitalizations are trending downward. Over 70% of King County residents have received at least one vaccine shot, and over 50% have both vaccine shots.
- NSFD is working towards establishing protocols regarding wearing masks. Washington State Council Firefighters, Washington State Fire Chiefs, and L&I are meeting this week to evaluate the new guidance from CDC. Expect to have an update soon.
- NSFD working with Northshore School District to administer vaccines to those 12 & over.

- Fire Chief Ahearn clarified that community members are being asked to serve on the oral board panels. They are actively seeking commitments from community members.
- 8.2 Commissioner Reports
 - No reports
- 8.3 Legal Counsel Reports
 - Legal Counsel Paxton provided an update on developing a policy to protect the District's logo and to restrict its use. He provided Commissioner Webster with a report. The logo cannot be registered as a federal trademark. He recommended addressing instances on a case-by-case basis, rather than adopting a formal policy.

IX. UPCOMING BOARD AGENDAS

- 9.1 Setting of Future Meeting Agenda(s)
 - 2020 Annual Financial Report
 - What's Next Sub-Committee
 - Contract Negotiations
 - Update on Hiring Process
 - Merger Campaign Costs Update
 - Housing Bothell Ladder 142

ADJOURNMENT

The meeting adjourned at 6:25PM

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is scheduled for June 1, 2021.

Attachments: Agenda, Merger Campaign Costs, 2020 Annual Financial Report, Vouchers, Meeting Minutes 5/4/2021, 8/5/2020, 8/19/2020, and Fire Chief's Report.

BOARD OF COMMISSIONERS

RICK VERLINDA, Member

JOSH PRATT, Member

DON ELLIS, Member

RICK WEBSTER, Member

DAVID MAEHREN, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on June 1st, 2021.

Fire Chief's Report

Submitted by Interim Chief Ahearn
June 1, 2021

Human Resources:

- Firefighter hiring process update: Applicants from National Testing Network were reviewed, and top applicants received an invitation to continue the process by completing and returning application materials. Approximately 100+ candidate responses were returned. Initial interview screening has begun. Oral Board interviews (including a community member panelist) will be conducted on June 9, June 14, and June 15. One conditional offer letter has been extended to rehire a candidate who was injured prior to beginning academy in 2020.
- Updated the District's website to reflect the reopening of the lobby at Station 51. The District has resumed free blood pressure checks and bike helmet fittings. The station remains closed to station tours and public meeting room reservations.
- AS Kunkel has completed and published Northshore Fire's 2020 Annual Report

Operations:

- NFD personnel continue to provide vaccinations in concert with Bothell and Shoreline at the Shoreline Center.
- We continue to encourage our personnel to become vaccinated. We have distributed a Special Notice to the department that will allow a mask exemption. Personnel will be required to provide proof of full vaccination plus 14 days. The CDC card will be copied and kept on file at the District. The employee will be issued a red wrist band to be work by those who have met the qualifications. This is following the L&I directive and Governor Inslee's proclamation.
- DC McDonald, B151, and Engine 151 attended a LODD flag transfer ceremony at Station 42 on May 26, during which Lt. Kirk Robinson's LODD flag was transferred to the IAFF motorcycle group to deliver flags to the Washington State Fire Academy.
- Ladder 142 committee met. Chief Ahearn, Chief Kroon, DC Newbold, and DC McDonald are working to determine further direction.
- NFD had five response ops personnel participate in the two-week Pump Operator Academy. Pending successful completion of their written tests, these individuals will be IFSAC certified pump operators. This is a huge accomplishment. Included in the group were instructors Firefighters Hofschulte and Carrasquillo.
- Firefighters Langbehn and Petro completed the Water Rescue Swimmer program in Kirkland. This has shown to be the most effective method of water rescue as they can take immediate action rather than waiting for a Dive Rescue Team. This is meant for still water rescue like Lake Washington.
- Call data:

Reaction time 51 90% Fractile	Reaction Time 57 90% Fractile	Response Time Avg Call received to O/S	Response Time 90% Call received to O/S
A shift 2:07	A shift 1:33	5:32	7:55
B shift 2:10	B shift 2:04		
C shift 2:03	C shift 2:40		
D shift 2:21	D shift 1:57		
5/13-5/27 2021	5/13-5/27 2021		

Unauthorized Burning	2
Structure Fire	2
Natural Vegetation	0
EMS	105
Vehicle Fire	0
Service Call	0
Smoke Odor	0
Public Service	2
Dispatched and cancelled	23
Steam/Gas thought to be smoke	1
False alarm/system malfunction	11
Other	9
Total calls	155

COVID-19 Update as of May 24, 2021:

- King County:
 - 108,308 total cases; an additional 205 in the last 24 hours
 - 6,099 total hospitalizations; one additional case in the last 24 hours
 - 1,575 total fatalities; two additional cases in the last 24 hours
 - 71% of qualified people have received at least one vaccine dose and almost 56% are fully vaccinated
 - EMS encounters about three COVID cases per 24-hour period.
 - Testing remains steady; positivity rate is dropping slightly
 - King County Public Health continues to focus on equity between race and age to ensure everyone has access to the vaccine.
- Kenmore: 737 total cases; no additional in the last 24 hours. 58 hospitalizations and 11 fatalities.
- Lake Forest Park: 338 total cases; no additional in the last 24 hours. 17 hospitalizations and 4 fatalities.
- Children 12 and over have been approved to receive Pfizer vaccine

NEMCo:

- EM Lunak, along with the NEMCo Radio Amateur Civil Emergency Service (RACES) volunteers participated in the State of Washington's May 29th communications exercise. NEMCo RACES had an ambitious list of goals including passing digital messages over amateur radio bands to other participating government agencies, such as King County and the Washington State Department of Emergency Management.

- EM Lunak submitted an “extent to play” agreement to the state to participate in the 2022 Cascadia Rising earthquake exercise. Planning for NEMCo’s involvement in the exercise has also started.
- NEMCo partners continue to work on return-to-work policies for employees and the full reopening of city facilities.