



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

May 4, 2021

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Rick Verlinda, Josh Pratt, Don Ellis, Rick Webster, and Dave Maehren. Also present was Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, COA Montegary, Executive Assistant Nicole Frisch, and Board Secretary Amy Oakley, and 55 members of the public. Fire Chief Ahearn was absent from the meeting.

II. PUBLIC COMMENT

2.1 Kenmore resident, Stacey Valenz, addressed the Commissioners with comments about the election and thanked the firefighters for providing vaccines.

2.2 Jeremiah Ingersoll, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments regarding the election.

III. APPROVAL OF THE AGENDA

Commissioner Ellis moved to approve the agenda as presented. Commissioner Pratt seconded. The motion passed unanimously.

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 What's Next- Results of the Election Discussion

Commissioner Verlinda moved to elect Commissioner Pratt as Chair of the Board effective May 5, 2021. There was no second.

- The Board discussed rebuilding public trust, Board leadership, and the need to move forward based on the results of the election.
- Commissioner Maehren stated that the Department is still providing services, responding to calls, and purchasing equipment.

4.2 Housing Bothell Fire Engine Update

- DC McDonald updated the Board on the Ladder 142 Task Force Committee. He discussed the Committee's goals and potential impacts to surrounding districts.

- The Committee will meet again on May 20th. Proposals and more detailed information will be provided to the Board at a later date.
 - DC McDonald provided information on number of assist calls Northshore currently responds to within Bothell.
- 4.3 Merger Campaign Costs Discussion
- The Board reviewed the expense document provided in the meeting materials.
 - DC McDonald clarified there are additional costs still outstanding and will follow-up at the next meeting.
 - Commissioner Verlinda requested clarification on the number of mailers sent. DC McDonald will follow-up with exact numbers of postcards sent.
- 4.4 Reserve Fund Requests
- DC McDonald presented request to purchase e-draulic rescue tools from the Reserve Fund.

Commissioner Ellis moved to approve the \$75,000 cost for the e-draulic rescue tool (“Jaws of Life”) and the thermal imager. Commissioner Webster requested Commissioner Ellis to withdraw motion to discuss each request separately. Commissioner Ellis withdrew his motion.

- The Board questioned the timing of the purchase and how soon the items can be procured and put into service.
- The Board directed DC McDonald to proceed with the purchase.
- Legal Counsel Paxton clarified that the District’s policy allows the purchase to proceed without additional vote as the items were previously approved in the 2021 Budget.

V. BOARD RESOLUTIONS

None presented.

VI. CONSENT AGENDA

- 6.1 Vouchers
- The General Fund Vouchers totaled \$212,465.12.
 - The Reserve Fund Voucher totaled \$2,845.63.
- 6.2 Commissioner Compensation
- 6.3 Approval of Regular Meeting Minutes 4/20/2021

Commissioner Ellis moved to approve the consent agenda as presented. Commissioner Pratt seconded. The motion passed unanimously.

VII. REPORTS

7.1 Fire Chief Report

In addition to the written report provided in the meeting materials, Chief McDonald reported:

- DC McDonald noted that Bothell, Redmond, and Shoreline Fire assisted in responding to Sunday’s significant single vehicle accident.
- DC McDonald reported that NSFD Firefighters are vaccinating at the Shoreline Center. Station 51 will host a 2nd dose vaccination clinic on May 13th. NSFD is monitoring cases numbers and is continuing with COVID precautions.

Electronically signed- Rick Webster

RICK WEBSTER, Member

Electronically signed- David C. Maehren

DAVID MAEHREN, Member

ATTEST

Amy Oakley

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on May 18th, 2021.

From: [Dave Maehren](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 5/18/2021
Date: Wednesday, May 19, 2021 2:12:14 PM
Attachments: [image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)

The following documents are Approved and Electronically Signed this 18th day of May, 2021, by Commissioner David C. Maehren

- AP_NOSHRFIR_APSUPINV_20210517112302 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210517112424 RES Fund
- April Commissioner Payroll Approval Document (These were the hours approved at the 5/4 meeting)
- April Commissioner Payroll Taxes Approval Document
- HRA Transfer Approval Document
- Meeting Minutes: 5/4/2021, 8/5/2020, 8/19/2020

From: [Josh Pratt](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 5/18/2021
Date: Wednesday, May 19, 2021 3:13:52 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

The following documents are Approved and Electronically Signed this 19th day of May, 2021, by Commissioner Josh Pratt.

- AP_NOSHRFIR_APSUPINV_20210517112302 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210517112424 RES Fund
- April Commissioner Payroll Approval Document (These were the hours approved at the 5/4 meeting)
- April Commissioner Payroll Taxes Approval Document
- HRA Transfer Approval Document
- Meeting Minutes: 5/4/2021, 8/5/2020, 8/19/2020

From: [Rick Verlinda](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 5/18/2021
Date: Wednesday, May 19, 2021 9:14:29 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

The following documents are Approved and Electronically Signed this 19th day of May, 2021, by Commissioner Rick Verlinda.

- AP_NOSHRFIR_APSUPINV_20210517112302 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210517112424 RES Fund
- April Commissioner Payroll Approval Document (These were the hours approved at the 5/4 meeting)
- April Commissioner Payroll Taxes Approval Document
- HRA Transfer Approval Document
- Meeting Minutes: 5/4/2021, 8/5/2020, 8/19/2020

From: [Richard Webster](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 5/18/2021
Date: Thursday, May 20, 2021 8:03:16 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

The following documents are Approved and Electronically Signed this 20th day of May, 2021, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20210517112302 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210517112424 RES Fund
- April Commissioner Payroll Approval Document (These were the hours approved at the 5/4 meeting)
- April Commissioner Payroll Taxes Approval Document
- HRA Transfer Approval Document
- Meeting Minutes: 5/4/2021, 8/5/2020, 8/19/2020



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Regular Meeting Agenda

Tuesday, May 4, 2021

5:00PM

Meeting held virtually, via Zoom

Public Comment must be submitted electronically prior to the meeting.

To submit public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldpZl1dSSU1ZlYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

- I. **Open Regular Northshore Board Meeting**
 - 1.1 Roll Call
- II. **Public Comment**
 - 2.1 Public Comment
- III. **Approval of Agenda**
 - 3.1 Approval of the Meeting Agenda
- IV. **Board Discussion and Possible Action Items**
 - 4.1 What's Next- Results of the Election Discussion
 - 4.2 Housing Bothell Fire Engine Update
 - 4.3 Merger Campaign Costs Discussion
 - 4.4 Reserve Fund Requests
- V. **Board Resolutions**

None
- VI. **Consent Agenda**



- 6.1 Vouchers
- 6.2 Commissioner Compensation
- 6.3 Approval of Regular Meeting Minutes 4/20/2021

VII. Reports

- 7.1 Fire Chief Report
- 7.2 Commissioner Reports
- 7.3 Legal Counsel Report

VIII. Upcoming Board Agendas

- 8.1 Setting of Future Meeting Agenda(s)

Executive Session

To evaluate and discuss the conditions of employment of an employee pursuant to RCW 42.30.110 (g).

Adjournment

Next Regular Meeting: May 18th, 2021 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

If you wish to provide public comment virtually, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. Three minutes are allowed for comment. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District's [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.

Woodinville Fire & Rescue
Merger Expenses as of 4/27/2021

		Date	Hrs	Rate	Total
Harmsen	Boundary Review/Land Survey	12/21/2020			\$ 1,537.50
		1/11/2021			\$ 4,425.00
		2/8/2021			\$ 1,237.50
					\$ 7,200.00
Liz Loomis *	Election Communications	Sep-20			\$ 7,777.78
		Oct-20			\$ 7,781.05
		Nov-20			\$ 7,781.05
		Dec-20			\$ 7,781.05
		Jan-21			\$ 7,780.78
		Feb-21			\$ 7,780.39
		Mar-21			\$ 7,779.96
			\$ 54,462.06		
Snure Law	Merger Legal Fees	4/1/2020			\$ 450.00
		6/1/2020			\$ 75.00
		9/1/2020			\$ 237.50
		Presentation (paid to Shoreline)	10/5/2020		
				\$ 1,402.50	
CFO Selections	Financial Work		1.25	\$ 165.00	\$ 206.25
			7.75	\$ 165.00	\$ 1,278.75
					\$ 1,485.00

Northshore Fire Department
Merger Expenses as of 4/27/2021

		Date	Hrs	Rate	Total
IQ Direct	FAQ Mailer Postage	2/22/2021			\$ 4,227.32
AdPro	FAQ Mailer Postcard	3/25/2021			\$ 1,777.07
Chmelik Sitkin & Davis *	Merger Legal Fees	1/31/2021	16.2		\$ 4,180.00
		2/28/2021	11.6		\$ 3,222.50
		8/31/2020	18.9		\$ 5,106.00
		9/30/2020	7.7		\$ 2,079.00
		10/31/2020	12.5		\$ 3,328.00
		11/30/2020	11.4		\$ 3,078.00
		12/31/2020	16.6		\$ 4,482.00
				\$ 25,475.50	
CFO Selections	Financial Work	4/13/2020	8.25	\$ 165.00	\$ 1,361.25
		4/30/2020	21.75	\$ 165.00	\$ 3,588.75
		5/31/2020	3	\$ 165.00	\$ 495.00
		6/30/2020	31.5	\$ 165.00	\$ 5,197.50
		7/31/2020	41.5	\$ 165.00	\$ 6,847.50
		8/31/2020	5.5	\$ 165.00	\$ 907.50
				\$ 18,397.50	

Total **\$ 114,426.95**

* Certain vendor costs are to be split based on A/V per MOU signed September 1, 2020. WF&R is responsible for 56 percent and NFD is responsible for 44 percent. Costs have not yet been reconciled between agencies.



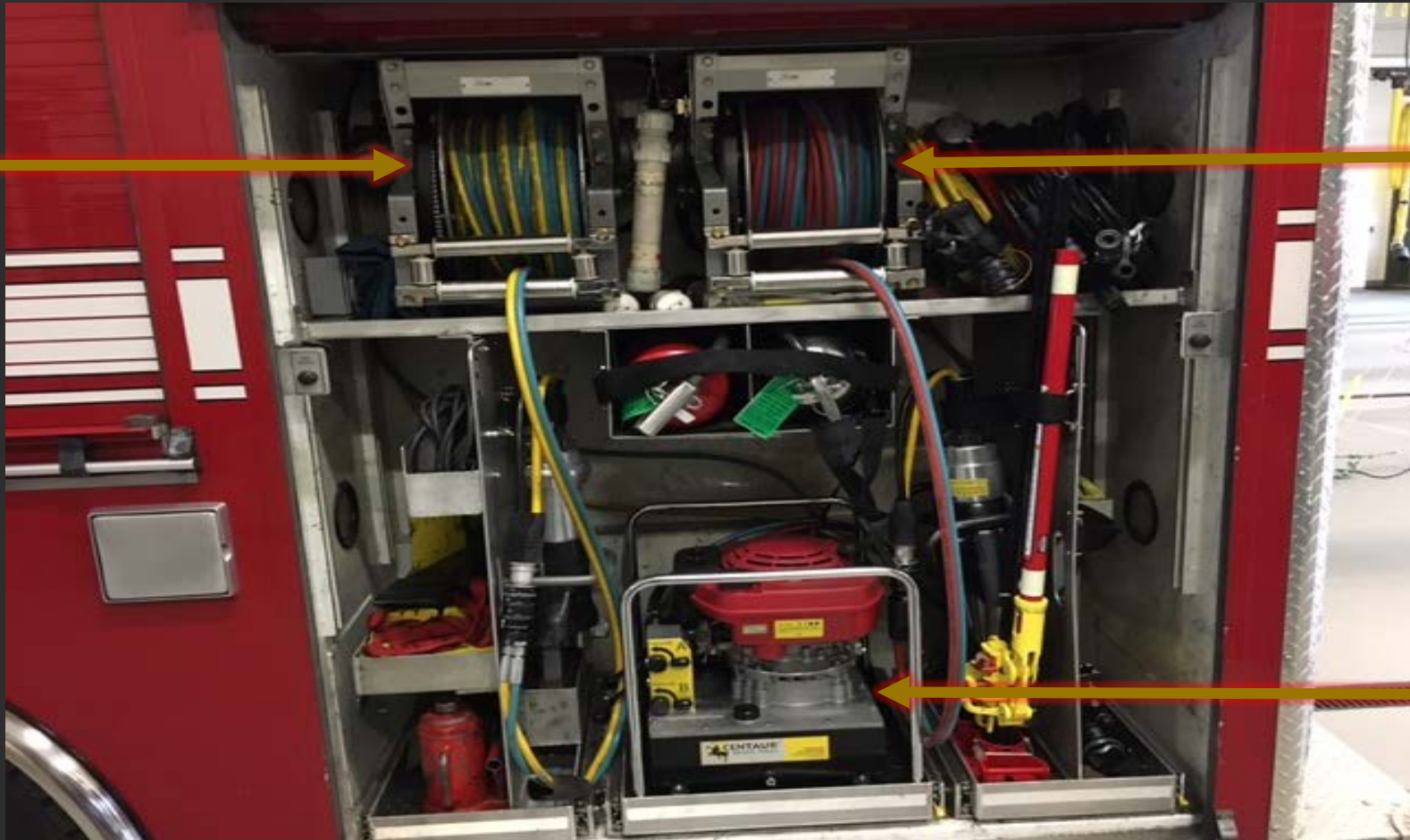
New E-Draulic Rescue Tools

Rescue 151

Program Manager - Battalion Chief Tagart

The Old Hydraulic Rescue Tools

- ▶ The hydraulic rescue tools on Rescue 151 were purchased in 2007 and have reached the end of their service life of 10 years.
- ▶ In the past 13 years the materials used to build vehicles has improved significantly and are much stronger.
- ▶ We continue to strive to provide our firefighters and the public with efficient and expert extrication tools.



Current Rescue 151 Hydraulic Rescue Tools

This photo shows the hydraulic power unit and two hydraulic hose reels/hoses that will be eliminated with the new e-draulic tools, saving space and weight.

The New E-Draulic Rescue Tools

- ▶ The new rescue tools are powered by lithium ion batteries and do not require a gas powered unit with hydraulic lines connected to them. **This makes the tools quicker and easier to deploy.** All three tools can also be operated simultaneously, and the batteries eliminate the need for a gas-powered hydraulic unit that requires maintenance.
- ▶ These new tools are designed to be able to cut the latest materials used by automobile manufacturers. These tools are essential in providing rapid and safe extrication.



New E-Draulic Cutter



New E-Draulic Ram



New E-Draulic Spreader

Current Budget Status

This budget request was part of the 2021 budget that was approved by the Board of Fire Commissioners under reserve purchases. The approved budget request was for \$38,500.00

Request

Fire Department Administration is seeking board approval to move forward with the purchase of the E-Draulic Rescue Tools for placement on Rescue 151, with a dollar amount not to exceed \$40,000 (current quote is \$39,510.90)

Thank you for your consideration

Questions?





New Thermal Imaging Cameras

Engine Companies, Rescue and Battalion

Program Manager - Lt. Ryan Davis

The Old Thermal Imaging Cameras

- ▶ The previous cameras were purchased in 2009 and have reached the end of their service life.
- ▶ In the past 11 years the technology in these cameras have advanced providing for better picture, identification of heat thus enhancing speed of search's and identifying potential hazards to our firefighters.
- ▶ We continue to strive to provide our firefighters and the public with tools and opportunities to provide for good outcomes during fire related occurrences.



Current Thermal Imaging Cameras

Our current thermal imagers have reached the end of their life span. With current technology and cost of repair they no longer meet our operational or cost efficiency requirements.

The New Thermal Imaging Cameras

- ▶ Longest battery run time
- ▶ Best image quality
- ▶ Most desired form factor
- ▶ First wireless charging systems
- ▶ Proven durability
- ▶ Leading warranty
- ▶ Meet NFPA 1801 requirements





Bullard QXT Thermal Imager

Current Budget Status

This budget request was part of the 2021 budget that was approved by the Board of Fire Commissioners under reserve purchases. Tools/Equipment - 4 thermal imagers (to be purchased with reserves)

Request

Fire Department Administration is seeking board approval to move forward with the purchase of (4) Thermal Imaging Cameras to be placed on Engine 151,157, Rescue 151 and Battalion 151, with a dollar amount not to exceed \$35,000.00

Thank you for your consideration

Questions?



WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 17:21:04 Date: 04/29/2021

05/12/2021 To: 05/12/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
710	05/12/2021	Claims	1	0	ARAMARK UNIFORM SERVICES	16.09	Lobby Mats
711	05/12/2021	Claims	1	0	CHMELIK SITKIN & DAVIS PS	4,867.50	Legal Fees - Consolidation
712	05/12/2021	Claims	1	0	CHMELIK SITKIN & DAVIS PS	2,948.00	Legal Fees - General Business
713	05/12/2021	Claims	1	0	CITY OF BOTHELL FIRE AND EMS	6,930.33	Fire Marshal Services - Feb 2021
714	05/12/2021	Claims	1	0	CITY OF BOTHELL FIRE AND EMS	6,930.33	Fire Marshal Services - April 2021
715	05/12/2021	Claims	1	0	ENERSPECT MEDICAL SOLUTIONS	668.36	Defib Batteries
737	05/12/2021	Payroll	1	0	KING COUNTY FIRE DISTRICT #16	6,174.93	Pay Cycle(s) 04/30/2021 To 04/30/2021 - ADDLIFE; Pay Cycle(s) 04/30/2021 To 04/30/2021 - LTD; Pay Cycle(s) 04/30/2021 To 04/30/2021 - MEDICAL; Pay Cycle(s) 04/30/2021 To 04/30/2021 - SUPPLIFE; Pay Cyc
716	05/12/2021	Claims	1	0	NATIONAL HOSE TESTING SPECIALTIES INC	5,010.00	2021 Hose And Ladder Testing
717	05/12/2021	Claims	1	0	NORTH CITY WATER DISTRICT	54.58	Acct #022432-000; St 57 - Fireline
718	05/12/2021	Claims	1	0	NORTHWEST FIRE FIGHTERS TRUST	68,092.73	May 2021 - Medical
719	05/12/2021	Claims	1	0	PACIFIC OFFICE AUTOMATION	214.70	Copier Lease
720	05/12/2021	Claims	1	0	PUGET SOUND ENERGY	4,337.47	Acct #200019536453; Station 51
721	05/12/2021	Claims	1	0	RELIABLE SECURITY	318.45	Gate Maintenance
722	05/12/2021	Claims	1	0	STAPLES	250.72	Office Supplies
723	05/12/2021	Claims	1	0	STERICYCLE	142.23	Bio Hazard Disposal
724	05/12/2021	Claims	1	0	STERICYCLE	1.54	Bio Hazard Disposal
725	05/12/2021	Claims	1	0	SUMMIT LAW GROUP	4,522.50	Legal Fees
726	05/12/2021	Claims	1	0	UNITED PARCEL SERVICE	14.51	Shipping
727	05/12/2021	Claims	1	0	US BANK	149.92	Charges For Card Ending 5507
728	05/12/2021	Claims	1	0	US BANK	1,065.80	Charges For Card Ending 4689
729	05/12/2021	Claims	1	0	VERIZON WIRELESS	46.64	Suppression Cell Phones
730	05/12/2021	Claims	1	0	VERIZON WIRELESS	843.29	Smart Phones
731	05/12/2021	Claims	1	0	WASHINGTON COUNTIES INSURANCE FUND	5,355.56	May 2021 - Dental / Life / EAP
738	05/12/2021	Payroll	1	0	WASHINGTON NATIONAL INS CO	61.20	Pay Cycle(s) 04/30/2021 To 04/30/2021 - CONSECO
732	05/12/2021	Claims	1	0	WOODINVILLE FIRE & RESCUE	3,144.31	Shared Services For March - IT
733	05/12/2021	Claims	1	0	WOODINVILLE FIRE & RESCUE	31,800.00	Q1 2021 Fire Chief Services
734	05/12/2021	Claims	1	0	WOODINVILLE FIRE & RESCUE	25,923.06	Q1 2021 CAO Services
735	05/12/2021	Claims	1	0	WOODINVILLE FIRE & RESCUE	23,963.31	Shared Services Comm Consultant
739	05/12/2021	Payroll	1	0	WSCFF EMPLOYEE BENEFIT TRUST	8,400.00	Pay Cycle(s) 04/30/2021 To 04/30/2021 - MERP1
736	05/12/2021	Claims	1	0	ZIPLY FIBER	217.06	Phones - St 51

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 17:21:04 Date: 04/29/2021

05/12/2021 To: 05/12/2021

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
						212,465.12	Claims: 197,828.99 Payroll: 14,636.13

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 17:21:31 Date: 04/29/2021

05/12/2021 To: 05/12/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
740	05/12/2021	Claims	4	0	WASHINGTON COUNTIES INSURANCE FUND	2,845.63	LEOFF 1 Medical Insurance Premiums - May 2021
004 Reserve Fund 10-016-6010						2,845.63	
						<hr/>	Claims: 2,845.63
						2,845.63	

Northshore Fire Department
Fire Commissioner Request for Compensation

Month APRIL Year 2021 Name DAVID C. MAEHREN

Date	Description of Activity	Time
04/06/2021	Meeting preparation (.50) and attend Regular Fire Commissioner meeting.	1.25
04/20/2021	Meeting preparation (.50) and attend Regular Fire Commissioner Mtg	1.25

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.

David C Maehren

04/30/2021

Signature

Date

**Northshore Fire Department
Fire Commissioner Request for Compensation**

Month: 4		Year: 2021	Name: Rick Webster
Date	Description of Activity		Hours
4/5/21	Prep for Board of Commissioners Mtg		2
4/6/21	Commissioners Mtg		2.5
4/14/21	Agenda Discussion Mtg		2
4/19/21	Prep for Board of Commissioners Mtg		2
4/20/21	Commissioners Mtg		2

⑤

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.

Rick Webster

Signature

4-29-2021
Date



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

April 20, 2021

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Rick Verlinda, Josh Pratt, Don Ellis, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 15 members of the public.

II. PUBLIC COMMENT

2.1 Jeremiah Ingersoll, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments related to the merger.

III. APPROVAL OF THE AGENDA

3.1 Commissioner Verlinda moved to add Item 4.2 Steps to Protect NSFD Logo. Commissioner Ellis seconded. The motion passed 4-0. Commissioner Pratt left the meeting during Public Comment.

Commissioner Ellis moved to approve the agenda as amended. Commissioner Verlinda seconded. The motion passed 4-0. Commissioner Pratt was absent from the vote.

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 Merger Campaign Costs

- Commissioner Verlinda requested a summarization of ballot measure costs.
- Chief Ahearn will follow-up at the next Board meeting with all expenses incurred and the amounts assigned to NSFD and Woodinville Fire & Rescue.

4.2 Steps to Protect NSFD Logo

- The Board discussed the recent use of the NSFD logo by the public.
- Legal Counsel Matt Paxton suggested the Board adopt policies regarding the use of the NSFD logo.
- The Board directed Mr. Paxton to provide an update at the May 18th Board meeting.

V. BOARD RESOLUTIONS

None presented.

VI. CONSENT AGENDA

6.1 Vouchers

- The General Fund Vouchers totaled \$47,845.14.

6.2 Approval of Regular Meeting Minutes 3/16/2021, Special Meeting Minutes 3/23/2021, and Regular Meeting Minutes 4/6/2021.

Commissioner Ellis moved to approve the consent agenda as presented. Commissioner Maehren seconded. The motion passed with three votes. Commissioners Webster, Maehren, and Ellis voted to approve all items. Commissioner Pratt was absent from the vote. Commissioner Verlinda voted to approve the vouchers and 4/6/2021 minutes. Commissioner Verlinda abstained from approving the 3/16/2021 and 3/23/2021 minutes. He had concerns with the motions passed on March 23rd and March 16th.

VII. REPORTS

7.1 Fire Chief Report

In addition to the written report provided in the meeting materials, Chief Ahearn reported:

- Congratulated NSFD Firefighter Tim Osgood on his retirement.
- At the May 4th Chief Ahearn and DC McDonald will present the Board with requests to approve items from budget's reserve account. Chief Ahearn recognized BC Morris, BC Tagart, and LT Davis for their efforts to prepare these requests.
- DC McDonald updated the Board on the City of Bothell's request to house Ladder 142 at Station 51 during a construction project at Bothell's headquarters station, slated to begin in July 2021. NSFD has formed a committee comprising of staff from NSFD, Bothell, and Woodinville Fire & Rescue. DC McDonald will report on the committee's progress at the May 4th meeting.
- DC McDonald provided a COVID update. NSFD responded to 1 COVID case in last two weeks. NSFD hosted a mobile vaccination clinic at Station 51 and provided 70 shots to members of mobile home communities. NSFD will be working to staff a large vaccination site at the Shoreline Center in the coming months.

7.2 Commissioner Reports

- Commissioner Maehren provided clarification regarding the terms of the bond obligation for NSFD citizens. The bond obligation remains with the King County District 16 citizens. The bond can be paid from regular funds, and it is not necessary to utilize the bond levy.
- Commissioner Verlinda expressed concerns regarding the mailer.

7.3 Legal Counsel Reports

- None

VIII. UPCOMING BOARD AGENDAS

8.1 Setting of Future Meeting Agenda(s)

- What's Next joint meeting with labor and administration to discuss results of election.

EXECUTIVE SESSION

The Board moved into Executive Session at 5:50PM until 6:05PM to discuss matters related to potential litigation pursuant to RCW 42.30.110(1)(i). The Board moved back into open session at 6:05PM. Commissioner Pratt rejoined the meeting during the Executive Session.

ADJOURNMENT

The meeting adjourned at 6:05PM

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for May 4, 2021.

Attachments: Agenda, Vouchers, Regular Meeting Minutes 3/16/2021, Special Meeting Minutes 3/23/2021, Regular Meeting Minutes 4/6/2021, and Fire Chief's Report.

BOARD OF COMMISSIONERS

RICK VERLINDA, Member

JOSH PRATT, Member

DON ELLIS, Member

RICK WEBSTER, Member

DAVID MAEHREN, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on May 4th, 2021.

Fire Chief's Report

Submitted by Deputy Chief McDonald
May 4, 2021

Human Resources:

- One of our firefighters separated service with the District effective April 13, 2021. We wish him the best in his future endeavors.

Operations:

- Northshore personnel in concert with Shoreline and Bothell successfully opened the first north end mass vaccination clinic on April 27, 2021 at the Shoreline Center.
- Please join me in congratulating FF Wilkinson for successfully completing his probationary practical, written, and EMS tests.
- New hose testing was completed along with all ladders.
- We continue to encourage our personnel to get vaccinated. We are not currently tracking vaccination status of our employees.
- All four engines now have a full compliment of hose and nozzles. This is a significant event, and the support of the Commissioners is very much appreciated.
- L142 discussion committee met on April 21 to discuss options, roadblocks, and opportunities.

Reaction time 51 90% Fractile	Reaction Time 57 90% Fractile	Response Time Avg Call received to O/S	Response Time 90% Call received to O/S
A shift 2:19	A shift 2:50	4:50	8:09
B shift 2:06	B shift 2:12		
C shift 2:40	C shift 2:00		
D shift 1:55	D shift 2:04		
4-14-28 2021	4-14-4-28 2021		

Call Types

Calls April 14-28, 2021

Unauthorized Burning	1
Structure Fire	2
Natural Vegetation	2
EMS	94
Vehicle Fire	1
Service Call	0
Smoke Odor	0
Public Service	8
Dispatched and cancelled	25
Steam/Gas thought to be smoke	0
False alarm/system malfunction	18
Other	0
Total calls	151

COVID-19 Update as of April 26, 2021

- 96,597 total cases, an additional 256 in the last 24 hours (King County)
- 5,713 total hospitalizations, an additional 21 in the last 24 hours (King County)
- 1,503 total fatalities, no additional cases in the last 24 hours (King County)
- Kenmore – 650 total cases, no new additional in the last 24 hours. 53 hospitalizations and 11 fatalities. No new cases.
- LFP – 309 total cases, 17 hospitalizations and 4 fatalities, no new cases in the last 24 hours.
- King County now exceeds the key indicators for number of cases per day plus hospitalizations – back to Phase 2 if trends continue. State is reviewing guidance for phases.
- Variants are playing a major role in the uptick of new cases and increase in numbers, and they clearly transmit much more readily.
- California and UK variants have the biggest presence in Washington state. Vaccine is clinically effective against both.
- Vaccines could be approved for children aged 12 and up in the next month.
- We have one adult family home that has just recently confirmed three positive residents and four positive staff. Vaccination status unknown.

Training:

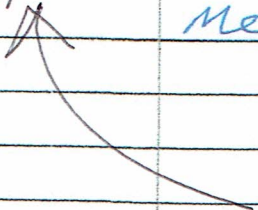
North King County Training Consortium (NKCTC):

- KNCTC Training Officers proctored the end of probation testing for PFF Lydon Wilkinson.
- NKCTC Training Officers assisted in the evaluation of Woodinville FF's acting lieutenant evaluation on April 23 and Northshore FF's evaluation on April 26.
- NKCTC completed the last tactical training for the Company Officer and Battalion Chief on April 23.
- Lt. Jamerson and Cpt. Orams are teaching Truck Operations to all the North End Ladder and Rescue companies. This month's topic is rapid primary search with limited visibility. Crew feedback has been positive. The specific Northshore crew that participated in this drill was a responding crew to the 2-alarm apartment fire in Shoreline and were assigned Primary Search on a floor that had limited visibility.
- The Training Officers have been collaborating on a framework for a Fire Academy for 2021. Their most recent meeting was April 26.
- The Training Officers developed the tactical scenarios for Bothell's lieutenant promotional test. The dry run was completed April 15, and the tactical evaluations were completed April 28 and April 29.

Fire Prevention:

- 4 sprinkler/fire alarm inspections
- 10 code enforcement inspections
- Final punch list inspection at The Lodge
- Troubleshoot IT issues with Sybatech (CodePAL Inspection Program)
- Attended CERT Lifting/Cribbing and Search/Rescue Class
- CERT hands on training for fire suppression class
- Attend King County Fire Chiefs Association PIO meeting
- Facebook stats:
 - Page views down 48%
 - Post engagement down 93%

Northshore Fire Department
Fire Commissioner Request for Compensation

Month <u>MARCH</u> Year <u>2021</u> Name <u>DAVID C. MAEHREN</u>		
Date	Description of Activity	Time
3/2/2021	Meeting preparation for joint Woodinville NFD Board meeting and NFD Regular board meeting. (4 hrs) Attend meetings 3 hr	7hr
3/3/2021	Phone calls and meeting preparation (1.5 hr) Attend merger sub-committee meeting (2hr)	3.5hr
3/9/2021	Meeting preparation (1 hr) Attend labor roundtable discussion (1.5 hr) meeting follow-up (.5)	3 hr
3/14/2021	Regular Fire Commissioner meeting preparation (2.5 hr)	2.5hr
3/16/2021	Additional meeting preparation (.1 hr) Attend regular NFD Fire Commissioner meeting. Meeting follow-up (.5 hr)	2.5hr
3/22/2021	Meeting preparation (1.5 hr) Attend	2.5 hr
3/23/2021	NFD Fire Commissioner Special Meeting	
 <p style="text-align: center;">Correct date entry</p>		

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.

REVISED 04/30/2021 DEM

David C Maehre

Signature

03/31/2021

Date