



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

April 20, 2021

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Rick Verlinda, Josh Pratt, Don Ellis, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 15 members of the public.

II. PUBLIC COMMENT

2.1 Jeremiah Ingersoll, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments related to the merger.

III. APPROVAL OF THE AGENDA

3.1 Commissioner Verlinda moved to add Item 4.2 Steps to Protect NSFD Logo. Commissioner Ellis seconded. The motion passed 4-0. Commissioner Pratt left the meeting during Public Comment.

Commissioner Ellis moved to approve the agenda as amended. Commissioner Verlinda seconded. The motion passed 4-0. Commissioner Pratt was absent from the vote.

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 Merger Campaign Costs

- Commissioner Verlinda requested a summarization of ballot measure costs.
- Chief Ahearn will follow-up at the next Board meeting with all expenses incurred and the amounts assigned to NSFD and Woodinville Fire & Rescue.

4.2 Steps to Protect NSFD Logo

- The Board discussed the recent use of the NSFD logo by the public.
- Legal Counsel Matt Paxton suggested the Board adopt policies regarding the use of the NSFD logo.
- The Board directed Mr. Paxton to provide an update at the May 18th Board meeting.

V. BOARD RESOLUTIONS

None presented.

VI. CONSENT AGENDA

6.1 Vouchers

- The General Fund Vouchers totaled \$47,845.14.

6.2 Approval of Regular Meeting Minutes 3/16/2021, Special Meeting Minutes 3/23/2021, and Regular Meeting Minutes 4/6/2021.

Commissioner Ellis moved to approve the consent agenda as presented. Commissioner Maehren seconded. The motion passed with three votes. Commissioners Webster, Maehren, and Ellis voted to approve all items. Commissioner Pratt was absent from the vote. Commissioner Verlinda voted to approve the vouchers and 4/6/2021 minutes. Commissioner Verlinda abstained from approving the 3/16/2021 and 3/23/2021 minutes. He had concerns with the motions passed on March 23rd and March 16th.

VII. REPORTS

7.1 Fire Chief Report

In addition to the written report provided in the meeting materials, Chief Ahearn reported:

- Congratulated NSFD Firefighter Tim Osgood on his retirement.
- At the May 4th Chief Ahearn and DC McDonald will present the Board with requests to approve items from budget's reserve account. Chief Ahearn recognized BC Morris, BC Tagart, and LT Davis for their efforts to prepare these requests.
- DC McDonald updated the Board on the City of Bothell's request to house Ladder 142 at Station 51 during a construction project at Bothell's headquarters station, slated to begin in July 2021. NSFD has formed a committee comprising of staff from NSFD, Bothell, and Woodinville Fire & Rescue. DC McDonald will report on the committee's progress at the May 4th meeting.
- DC McDonald provided a COVID update. NSFD responded to 1 COVID case in last two weeks. NSFD hosted a mobile vaccination clinic at Station 51 and provided 70 shots to members of mobile home communities. NSFD will be working to staff a large vaccination site at the Shoreline Center in the coming months.

7.2 Commissioner Reports

- Commissioner Maehren provided clarification regarding the terms of the bond obligation for NSFD citizens. The bond obligation remains with the King County District 16 citizens. The bond can be paid from regular funds, and it is not necessary to utilize the bond levy.
- Commissioner Verlinda expressed concerns regarding the mailer.

7.3 Legal Counsel Reports

- None

VIII. UPCOMING BOARD AGENDAS

8.1 Setting of Future Meeting Agenda(s)

- What's Next joint meeting with labor and administration to discuss results of election.

EXECUTIVE SESSION

From: [Rick Verlinda](#)
To: [Board Secretary](#)
Subject: Re: Electronic Signatures - Documents Approved 5/4/2021
Date: Wednesday, May 5, 2021 6:51:28 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Goodmorning -

The following documents are Approved and Electronically Signed this _5th day of _May, 2021, by Commissioner _Rick Verlinda_____.

- AP_NOSHRFIR_APSUPINV_20210504095014 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210504095250 RES Fund
- April Payroll Approval Document
- April Payroll Taxes Approval Document
- April DRS Approval Document
- March Commissioner Payroll Approval Document (these were hours approved at the April 6th meeting)
- March Commissioner Payroll Taxes Approval Document
- **Regular Meeting Minutes 4/20/2021**

From: [Richard Webster](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 5/4/2021
Date: Wednesday, May 5, 2021 12:58:01 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

The following documents are Approved and Electronically Signed this 5th day of May, 2021, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20210504095014 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210504095250 RES Fund
- April Payroll Approval Document
- April Payroll Taxes Approval Document
- April DRS Approval Document
- March Commissioner Payroll Approval Document (these were hours approved at the April 6th meeting)
- March Commissioner Payroll Taxes Approval Document
- **Regular Meeting Minutes 4/20/2021**

From: [Dave Maehren](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 5/4/2021
Date: Wednesday, May 5, 2021 1:57:14 PM
Attachments: [image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)

The following documents are Approved and Electronically Signed this 5th day of May, 2021, by Commissioner David C. Maehren.

- AP_NOSHRFIR_APSUPINV_20210504095014 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210504095250 RES Fund
- April Payroll Approval Document
- April Payroll Taxes Approval Document
- April DRS Approval Document
- March Commissioner Payroll Approval Document (these were hours approved at the April 6th meeting)
- March Commissioner Payroll Taxes Approval Document
- **Regular Meeting Minutes 4/20/2021**

From: [Josh Pratt](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 5/4/2021
Date: Wednesday, May 5, 2021 4:27:10 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

The following documents are Approved and Electronically Signed this 4th day of May, 2021, by Commissioner Josh Pratt.

- AP_NOSHRFIR_APSUPINV_20210504095014 GEN Fund
- AP_NOSHRFIR_APSUPINV_20210504095250 RES Fund
- April Payroll Approval Document
- April Payroll Taxes Approval Document
- April DRS Approval Document
- March Commissioner Payroll Approval Document (these were hours approved at the April 6th meeting)
- March Commissioner Payroll Taxes Approval Document
- **Regular Meeting Minutes 4/20/2021**



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Regular Meeting Agenda

Tuesday, April 20, 2021

5:00PM

Meeting held virtually, via Zoom

Public Comment must be submitted electronically prior to the meeting.
To submit public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldpZl1dSSU1ZlYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

- I. **Open Regular Northshore Board Meeting**
 - 1.1 Roll Call
- II. **Public Comment**
 - 2.1 Public Comment
- III. **Approval of Agenda**
 - 3.1 Approval of the Meeting Agenda
- IV. **Board Discussion and Possible Action Items**
 - 4.1 Merger Campaign Costs Discussion
- V. **Board Resolutions**

None
- VI. **Consent Agenda**
 - 6.1 Vouchers
 - 6.2 Approval of Regular Meeting Minutes 3/16/2021, Special Meeting Minutes 3/23/2021, and Regular Meeting Minutes 4/6/2021.



VII. Reports

- 7.1 Fire Chief Report
- 7.2 Commissioner Reports
- 7.3 Legal Counsel Report

VIII. Upcoming Board Agendas

- 8.1 Setting of Future Meeting Agenda(s)

Executive Session

To discuss matters related to potential litigation pursuant to RCW 42.30.110(1)(i).

Adjournment

Next Regular Meeting: May 4th, 2021 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

If you wish to provide public comment virtually, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. Three minutes are allowed for comment. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District's [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 16:39:33 Date: 04/15/2021

04/28/2021 To: 04/28/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
609	04/28/2021	Claims	1	0	CENTURY LINK	64.91	Phones - St 57
610	04/28/2021	Claims	1	0	CFO SELECTIONS LLC	412.50	Tom B
611	04/28/2021	Claims	1	0	CITY OF LAKE FOREST PARK	193.32	Acct #005377-000; St 57 - Sewer Service
612	04/28/2021	Claims	1	0	DIMARTINO ASSOCIATES	3,353.12	May LTD Employee Premiums
613	04/28/2021	Claims	1	0	EASTSIDE PUBLIC SAFETY COMM. AGENCY	489.44	April 2021 - Maintenance Agreement
614	04/28/2021	Claims	1	0	EASTSIDE PUBLIC SAFETY COMM. AGENCY	1,061.55	April 2021 - Radio Access Fees
615	04/28/2021	Claims	1	0	EMPLOYMENT SECURITY DEPARTMENT	3,051.00	Q1 2021 Unemployment
616	04/28/2021	Claims	1	0	FROULA ALARM SYSTEMS, INC	1,084.11	Alarm Annual - Backflow Inspection - Sprinkler Inspections - St 57
617	04/28/2021	Claims	1	0	FROULA ALARM SYSTEMS, INC	1,288.90	Alarm Inspection - Backflow Inspection - Sprinkler Inspection - St 51
618	04/28/2021	Claims	1	0	KING COUNTY FINANCE DIVISION	1,867.00	March 2021 - INet
619	04/28/2021	Claims	1	0	L. N. CURTIS & SONS	469.72	Structural Gloves
620	04/28/2021	Claims	1	0	L. N. CURTIS & SONS	69.85	Sweatshirt - Carrasquillo
621	04/28/2021	Claims	1	0	LIFE ASSIST	134.49	EMS Supplies - St 51
622	04/28/2021	Claims	1	0	MRSC ROSTERS	135.00	2021 Annual Renewal
623	04/28/2021	Claims	1	0	NATIONAL TESTING NETWORK	750.00	2021 Annual Membership Renewal
624	04/28/2021	Claims	1	0	NORTH LAKE MARINA	57.29	Fuel - Gas Cans
625	04/28/2021	Claims	1	0	NORTHSHORE UTILITY DISTRICT (NUD)	3,799.03	March 2021 - Fuel & Fleet Maintenance
626	04/28/2021	Claims	1	0	O'REILLY AUTO PARTS	100.11	DEF Fluid
627	04/28/2021	Claims	1	0	PACIFIC OFFICE AUTOMATION	66.83	Copier - Meter Reading
628	04/28/2021	Claims	1	0	PSR MECHANICAL	2,434.32	Q2 Maintenance Program - HVAC
629	04/28/2021	Claims	1	0	REPUBLIC SERVICES #172	372.37	Garbage / Recycle - St 51
630	04/28/2021	Claims	1	0	REPUBLIC SERVICES #172	155.71	Garbage - St 57
631	04/28/2021	Claims	1	0	SEATTLE CITY LIGHT	1,414.40	Acct #9969310000; St 57
632	04/28/2021	Claims	1	0	SEAWESTERN, INC.	986.11	Engineers Compartment Brass
633	04/28/2021	Claims	1	0	SEAWESTERN, INC.	546.10	Additional Engineers Compartment Brass
634	04/28/2021	Claims	1	0	SHORELINE FIRE DEPARTMENT	21,975.25	Q1 MIH Funds
635	04/28/2021	Claims	1	0	SOUND PUBLISHING, INC	200.00	Job Fair Ad 2020 In Everett Herald
636	04/28/2021	Claims	1	0	STERICYCLE	20.72	Bio Hazard Disposal
637	04/28/2021	Claims	1	0	TKE CORP	534.14	Q2 Elevator Maintenance
638	04/28/2021	Claims	1	0	VERIZON BUSINESS	757.83	Phones - VOIP System

001 General Fund 10-016-0010

47,845.12

Claims: 47,845.12
 47,845.12



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

March 16, 2021

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN JOINT NORTHSHORE WOODINVILLE FIRE AND RESUE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance for Northshore Fire were Commissioners Rick Verlinda, Josh Pratt, Don Ellis, Rick Webster, and Dave Maehren. Also present was Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, and Board Secretary Amy Oakley.

Additional persons in attendance for Woodinville Fire & Rescue were Commissioners Roger Collins, Mike Millman, and Tim Osgood. Also present was CAO Joan Montegary and Executive Assistant/Board Secretary Nicole Frisch. Commissioner Doug Halbert and Fire Chief Greg Ahearn were absent. Commissioner Derek van Veen joined the meeting during public comment.

Also present were 56 members of the public.

II. PUBLIC COMMENT

- 2.1 Jeremy Jamerson, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments related to the merger.
- 2.2 Jeremiah Ingersoll, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments related to the merger, and the patient transport program.
- 2.3 Kenmore resident and Shoreline firefighter, Todd Wollum addressed the Commissioners with comments related to the merger, and Woodinville Fire Marshall position.
- 2.4 Gabe DeBay, representing Shoreline Firefighters, Local 1760, addressed the Commissioner with comments related to the merger.
- 2.5 Peter Briner, representing Woodinville Fire and Rescue Firefighters, Local 2950, addressed the Commissioners with comments related to the merger.

- 2.6 Mike Groff, representing Bothell Professional Firefighters, Local 2099, addressed the Commissioners with comments related to the merger.
- 2.7 Kenmore resident, Molly Burdeen, addressed the Commissioners with comments related to the merger.
- 2.8 Woodinville resident, Miquette Karnan, addressed the Commissioners with comments related to the merger.
- 2.9 Anders Hansson, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments related to the merger.
- 2.10 Kenmore resident and Shoreline firefighter, Eric Adman addressed the Commissioners with comments related to the merger.
- 2.11 Robert Carrasquillo, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments related to patient transport program.

III. APPROVAL OF THE AGENDA

- 3.1 Commissioner Maehren moved to add Fireworks Ordinance Comments as Item 4.4. Commissioner Verlinda seconded.

Commissioner Maehren moved to approve the agenda as ammended. Commissioner Verlinda seconded. The motion passed unanimously.

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

- 4.1 Community Communications Update
 - Next meeting of the Community Communications is April 5th.
- 4.2 Merger Progress Report
 - DC McDonald provided a presentation regarding Considerations for a Merged Agency.
 - The Commissioners discussed the presentation.
- 4.3 Merger Next Steps
 - Commissioner Verlinda asked a question of Legal Counsel Paxton regarding a letter from Local 2459.
 - Commissioner Verlinda asked questions regarding merger progress and next steps.
 - Commissioner Webster and Commissioner Maehren provided an update on their informal roundtable with labor last week.

Commissioner Verlinda moved that the Northshore Board of Commissioners cease any and all efforts in moving forward with this merger consolidation with Woodinville Fire and Rescue until such time that we are working with the support and cooperation of the Northshore Firefighters Local 2459. Commissioner Pratt seconded. The Board discussed. The motion passed 3-2. Commissioners Verlinda, Pratt, and Ellis voted to approve the motion. Commissioners Maehren and Webster voted to oppose the motion.

4.4 Fireworks Ordinance

- The Board discussed the King County Council's proposed ban on fireworks.

Commissioner Maehren moved to support King County Council's ban on fireworks. Commissioner Pratt seconded. The motion passed unanimously for Northshore.

Commissioner Osgood moved to support King County Council's ban on fireworks. Commissioner van Veen seconded. The motion passed unanimously for Woodinville.

4.5 Next Joint Meeting Agenda Items

- The Boards discussed discontinuing joint meetings.

EXECUTIVE SESSION

The Board moved into Executive Session at 6:36PM until 6:46PM to discuss matters related collective bargaining pursuant to RCW 42.30.140 (4)(b).

The Board moved back to open session at 6:47PM. No action was taken.

ADJOURNMENT

The joint meeting adjourned at 6:49PM.

NEXT MEETING DATE

There is no joint meeting planned at this time.

V. OPEN REGULAR NORTHSORE MEETING

5.1 Roll Call

Chair Rick Webster called the meeting to order at 7:12 PM.

Persons in attendance were Commissioners Rick Verlinda, Don Ellis, Rick Webster, and Dave Maehren. Also present was Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, CAO Joan Montegary, Executive Assistant Nicole Frisch, Board Secretary Amy Oakley, and 36 members of the public. Fire Chief Greg Ahearn was absent.

VI. PUBLIC COMMENT

- 6.1 Jeremiah Ingersoll, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments related to the merger.

VII. APPROVAL OF THE AGENDA

- Commissioner Maehren moved to add What Now as Item 8.2. Commissioner Verlinda seconded.

Commissioner Maehren moved to approve the agenda as amended. Commissioner Pratt seconded. The motion passed unanimously.

VIII. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

- 8.1 Administrative Policy 1450

Commissioner Maehren moved to approve the policy. Commissioner Ellis seconded. The Board discussed. The motion passed unanimously.

8.2 What Now.

- The Board discussed Commissioner Verlinda and Commissioner Webster meeting with the Local 2459 this week.

IX. BOARD RESOLUTIONS

None

X. CONSENT AGENDA

10.1 Vouchers

- The General Fund Vouchers totaled \$104,129.99 and Reserve Fund Vouchers totaled \$2,923.19.

10.2 Approval of Regular Meeting Minutes 3/2/2021

Commissioner Ellis moved to approve the consent calendar as presented. Commissioner Pratt seconded. The Board discussed. The motion passed unanimously.

XI. REPORTS

11.1 Fire Chief Report

In addition to the written report provided in the meeting materials, DC McDonald reported:

- DC McDonald provided a COVID-19 and vaccination mobile unit update.

11.2 Commissioner Reports

- Commissioner Maehren thanked new Board Secretary, Amy Oakley.

11.3 Legal Counsel Reports

- No report.

XII. UPCOMING BOARD AGENDAS

12.1 Setting of Future Meeting Agenda(s)

- What Now added under Board Discussions
- Executive Session with Legal Counsel to discuss letter from Labor

ADJOURNMENT

The meeting adjourned at 7:35PM

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for April 6, 2021.

Attachments: Agenda, Deputy Fire Chief's Presentation, Policy 1450, Vouchers, and March 2nd minutes, and Fire Chief's Report.

BOARD OF COMMISSIONERS

RICK VERLINDA, Member

JOSH PRATT, Member

DON ELLIS, Member

RICK WEBSTER, Member

DAVID MAEHREN, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on March 16, 2021.



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

March 23, 2021

SPECIAL MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:10 PM.

Persons in attendance for Northshore Fire were Commissioners Rick Verlinda, Josh Pratt, Don Ellis, Rick Webster, and Dave Maehren. Also present was Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, CAO Joan Montegary and Board Secretary Amy Oakley. Also present were 30 members of the public.

Fire Chief Greg Ahearn joined the meeting at 5:50PM.

II. EXECUTIVE SESSION

The Board moved into Executive Session at 5:15PM until 5:45PM to discuss matters related collective bargaining pursuant to RCW 42.30.140 (4)(b). The Executive Session was extended by ten minutes until 5:55PM.

III. PUBLIC COMMENT

3.1 No public comments were submitted.

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 Merger Meeting with Labor Update

- Commissioners Verlinda and Webster met with the Executive Board of Northshore Fire Local 2459 on Friday, March 19th to discuss the merger.
- Legal Counsel, Matt Paxton, provided clarification on matters that could be discussed in an open meeting.

4.2 Merger Public Information Materials Clarification

- Commissioner Maehren discussed the Board's obligation to provide accurate information to the public on ballot measures and suggested adding the challenges to the merger to the public information available.

- Commissioner Ellis requested a review of the financial documents available to the public with financial consultant, Tom Broetje.
- Commissioner Verlinda requested legal counsel input on moving forward with public information efforts based on the motion passed at the previous meeting.
- Legal Counsel, Matt Paxton, referenced the Board's procedures for reopening a motion with a majority support of the Board, and suggested reopening a motion only as it relates to Special Meeting agenda Item 4.2: Merger Public Information Materials Clarification.

Commissioner Ellis moved to reopen the Merger Public Information Materials Clarification. Commissioner Maehren seconded. The Board discussed. Commissioner Ellis withdrew his motion.

- Legal Counsel, Matt Paxton, identified a possible action item identified in the Special Meeting Notice related to Merger Public Information Materials Clarification, and stated that the District would be acting within the Open Public Meeting Law Board to reopen an issue so long as the item is limited to how it relates to Item 4.2 on Special Meeting Agenda.
- The Board discussed the mailing of public information pamphlets as it relates to the motion passed at the last meeting, and the timeframe for educating the public on the measure. Ballots will be mailed on April 7th, 2021.
- Commissioner Verlinda requested legal counsel's interpretation of motion passed last week as it relates to mailing pamphlets.
- Legal Counsel, Matt Paxon, responded that it is the Board's prerogative to enforce and interpret the motion passed and to decide if there was ambiguity to what the motion meant. It can be clarified at this meeting as it relates to Public Information Materials Clarification.

Commissioner Marhren moved that the Board clarify that the motion at our previous meeting was intended to be temporary until the Board could engage with Labor, and we have done that and at this time we should resume our public education duty. Commissioner Webster seconded. The Board discussed. The motion passed 3-2. Commissioners Webster, Maehren, and Ellis voted to approve. Commissioners Verlinda and Pratt voted to oppose.

4.3 Next Joint Meeting Agenda Items

- Financial Consultant Presentation and Q&A

ADJOURNMENT

The joint meeting adjourned at 6:32PM.

NEXT MEETING DATE

The next regularly scheduled Board of Commissioner's meeting is for April 6, 2021.

Attachments: Agenda, Public Notice

BOARD OF COMMISSIONERS

RICK VERLINDA, Member

JOSH PRATT, Member

DON ELLIS, Member

RICK WEBSTER, Member

DAVID MAEHREN, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on March 16, 2021.



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

April 6, 2021

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Rick Verlinda, Don Ellis, Rick Webster, and Dave Maehren. Also present was Fire Chief Greg Ahearn, Deputy Chief Doug McDonald, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 24 members of the public.

II. PUBLIC COMMENT

2.1 Jeremy Jamerson, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments related to the merger.

2.2 Jeremiah Ingersoll, representing Northshore Firefighters, Local 2459, addressed the Commissioners with comments related to the merger.

2.3 Peter Briner, representing Woodinville Fire & Rescue Firefighters, Local 2950, addressed the Commissioners with comments related to the merger.

III. APPROVAL OF THE AGENDA

3.1 Commissioner Verlinda moved to add Item 5.4 Merger Discussion to the agenda. Commissioner Ellis seconded. The motion passed 3-2. Commissioners Ellis, Pratt, and Verlinda, voted to approve the motion. Commissioners Maehren and Webster voted to oppose the motion.

Commissioner Pratt moved to approve the agenda as amended. Commissioner Maehren seconded. The motion passed unanimously.

IV. CONSENT AGENDA

4.1 Vouchers

- o The General Fund Vouchers totaled \$297,789.14 and Reserve Fund Vouchers totaled \$2,922.51.

4.2 Commissioner Compensation

Commissioner Ellis moved to approve the consent agenda as presented. Commissioner Verlinda seconded. The motion passed unanimously.

V. REPORTS

5.1 Fire Chief Report

In addition to the written report provided in the meeting materials, Chief Ahearn reported:

- New hoses have arrived. Chief Ahearn thanked BC Hochstein and DC McDonald for their support.
- Chief Ahearn thank Mr. Paxton, DC McDonald, and BC Tagart for their support in moving the surplus engines to their new homes.
- Commissioner Pratt thanked Chief Ahearn for his kind condolences and outreach to Kirkland Fire Department regarding the loss of retired Fire Captain, Keith Adams.

5.2 Commissioner Reports

- None

5.3 Legal Counsel Reports

- None

5.4 Discussion of Merger

- Commissioner Verlinda requested information about the cost, timing, and content of the mailer sent to residents, and if the Board is following the RCW for fair and objective information.
- Commissioner Maehren responded that the mailer cost was included in the contract with Liz Loomis and will be sent to every resident in the district, per State law. The Communication sub-committee, along with the Fire Chief, reviewed and approved the content.
- Matt Paxton clarified there is a State election law that prohibits the District from using its resources to advocate for or against any ballot measure, however there are exceptions including informing the public with fair and objective information. Mr. Paxton recommended further discussion be done in Executive session due to potential litigation.
- Commissioner Pratt read a prepared statement regarding the merger. The statement was added to the meeting's related documents.

VI. UPCOMING BOARD AGENDAS

6.1 Setting of Future Meeting Agenda(s)

- None added.

ADJOURNMENT

The meeting adjourned at 5:24PM

NEXT MEETING DATE

The next regularly scheduled Commissioners meeting is for April 20, 2021.

Attachments: Agenda, Vouchers, Commissioner Compensation Requests, Fire Chief's Report, and Commissioner Pratt written statement.

BOARD OF COMMISSIONERS

RICK VERLINDA, Member

JOSH PRATT, Member

DON ELLIS, Member

RICK WEBSTER, Member

DAVID MAEHREN, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on TBD.

Fire Chief's Report

Submitted by Chief Ahearn

April 20, 2021

Human Resources:

- HRM Moore instructed HR training with NKCTC for the crews of Northshore Fire and Shoreline Fire on the topic of performance evaluations/performance management.
- Personnel updates:
 - After over 34 years of service, FF Tim Osgood retired from Northshore Fire. He began his career as a volunteer for Kenmore a few years prior to being hired on as a career firefighter.
 - FF Gunnar Seefeld accepted a lateral position in Idaho. His last day with the District was April 13.
- PHS mobile came onsite the week of April 12 and conducted our employee bi-annual physical/wellness exams.
- 2020 Annual Employee Awards were presented to the following recipients:
 - FF Jayden Petro
 - Fire Department Mentoring Award: awarded to the member who is chosen by his/her peers for being a mentor to other members and exhibiting leadership at any rank.
 - FF Matt Lengbehn
 - Fire Service Excellence Award: awarded to the firefighter of officer who is chosen by his/her peers for exhibiting consistent execution of assigned duties where said duties have been carried out in an outstanding, superior manner.
 - EMS Excellence Award: awarded to the Emergency Medical Technician chosen by his/her peers for exhibiting compassion, professionalism, and dedication to the emergency medical service.

Operations:

- We hosted a vaccination clinic at Station 51 on April 13, 2021 for our residents living in our mobile home communities. We vaccinated approximately 70 Northshore residents.
- All department members were provided wellness physicals over the last week
- Completed our second Puget Sound Emergency Radio Network (PSERN) submission as requested
- New hose testing was completed April 14-16
- Crews have responded to Shoreline on multiple occasions over the last two weeks. Engine 157 was first in on a working house fire and the entire department was utilized on March 14 for a working two-alarm working apartment fire. Woodinville Engine 133 moved up at staffed Station 51 for the duration of the fire. DC McDonald responded in and ensured coverage and command coverage for both Northshore and Woodinville. B161, B151, and B142 were all engaged in the fire.

- FF Tim Osgood announced his retirement effective April 15, 2021. We wish him the best.
- The north end is planning to build up a mass vaccination site at the Shoreline Center. Northshore firefighters and admin staff are being asked to assist. We will discuss at our next Labor/Management meeting.
- We continue to encourage our folks to become vaccinated. We are not currently tracking vaccination status of employees.
- NSFD participated in recognizing NORCOM and our dispatchers during the week of April 12. Photos and department swag were given to NORCOM.
- DC McDonald, BC Morris, and Captain Burrow attended a course taught by UW's Dr. Phillipson about enhancing communication in highly effective groups.
- Based on Commissioner requests, I have reported on the 90% fractile in regard to reaction

Reaction time 51 90% Fractile	Reaction Time 57 90% Fractile	Response Time Avg Call received to O/S	Response Time 90% Call received to O/S
A shift 2:04	A shift 3:13	5:06	7:30
B shift 2:11	B shift 2:12		
C shift 2:17	C shift 1:51		
D shift 1:50	D shift 2:12		
4-1-4-16 2021	4-1-4-16 2021		

Unauthorized Burning	1
Structure Fire	5
Natural Vegetation	1
EMS	112
Chemical Release	0
Service Call	0
Smoke Odor	0
Public Service	7
Dispatched and cancelled	23
Steam/Gas thought to be smoke	0
False alarm/system malfunction	11
Other	0
Total calls	160

Training:

North King County Training Consortium (NKCTC):

- NKCTC hosted a Leadership, Education, Development (LED) course with an outside instructor to focus on communication.
- NKCTC will administer a final written and practical exam for a NFD Probationary Firefighter. This will be the first final exam process for the new probationary firefighter process that is consistent across the participating agencies.
- Lt. Jamerson and Cpt. Orams are teaching Truck Operations to all north end ladder and rescue companies. This month's topic is rapid primary search with limited visibility. Crew feedback has been positive. The specific Northshore crew that participated in this drill was a responding crew to the two-alarm apartment fire in Shoreline and were assigned Primary Search on a floor that had limited visibility.

- The training officers have been collaborating on the framework of a Fire Academy for 2021.
- The training officers developed the tactical scenarios for the upcoming Lieutenants test in Bothell. The dry run was completed on April 15.

Fire Prevention:

- Final inspection at The Lodge with Fire Marshal Noble
- Final inspection at the Vulpine Taproom and Lake Forest Park Town Center
- Issued one tank removal permit
- 3 SFR sprinkler inspections
- 2 code enforcement inspections
- Assisted with delivering over 70 vaccinations at 2 separate clinics
- CERT instruction for fire suppression class
- Pushed out 2nd quarter inspections to the crews
- Attended regional fire investigation meeting
- Facebook data:
 - Page views up 40%
 - Post reach up 114%