



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

March 1, 2022

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Josh Pratt called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Tyler Byers, Rick Webster and Lisa Wollum. Also present was Chief Mike Morris, Chief Matt Cowan, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 10 members of the public.

II. PUBLIC COMMENT

2.1 No public comments.

III. APPROVAL OF THE AGENDA

3.1 *Commissioner Webster moved to adopt the agenda as presented. Commissioner Byers seconded. The motion passed unanimously.*

IV. EXECUTIVE SESSION

The Board moved into Executive Session at 5:04PM until 5:24PM to discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4), and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i), and to consider, with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks to the extent that specific system vulnerabilities are identified, and other information that if made public may increase the risk to the confidentiality, integrity, or availability of agency security pursuant to RCW 42.30.110(1)(a)(ii). The Board extended the Executive Session by 15 minutes and again by 5 minutes. The Board moved back into open session at 5:46PM.

V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

5.1 Conversation with IAFF, Local 2459

- o No comments.

5.2 A157 Peak Hour Air Car Discussion

- o Chief Morris discussed the replacement schedule for Aid Cars.

- 5.3 Shoreline Fire Department Negotiation Team Update
 - Commissioner Webster and Chief Cowan provided an update on the ILA Contract for Service progress.
 - The Team will meet again in two days.
- 5.4 KCFD16 Administrative Activities Not Covered in Contract for Services Subcommittee update
 - Commissioner Webster updated the Board on the progress of the subcommittee.
 - The subcommittee will report the status of administrative items at the next regular meeting.
- 5.5 North King County Training Consortium (NKCTC) Leadership Discussion
 - Chief Morris provided an update on the membership of NKCTC, and Eastside Fire and Rescue's notification to leave the NKCTC.
 - The Board discussed the status of the NKCTC membership.

VI. BOARD RESOLUTIONS

- 6.1 None

VII. CONSENT AGENDA

- 7.1 Vouchers
 - The General Fund Vouchers totaled \$ 109,796.25
 - The Reserve Fund Vouchers totaled \$ 2,388.89
- 7.2 Commissioner Compensation
- 7.3 Meeting Minutes: 2/15/2022 and 2/17/2022

Commissioner Webster moved to accept the consent agenda as presented. Commissioner Wollum seconded. The motion passed unanimously.

VIII. REPORTS

- 8.1 Fire Chief Report
 - Chief Morris thanked the NSFD administrative staff and Battalion Chiefs for their efforts to coordinate with Shoreline Fire Department.
 - Chief Morris announced the retirements of Battalion Chief Doug Knight, Battalion Chief Jeff Tagart, Firefighter Tyler Williams, and Firefighter Brian Gilbert effective March 1st and acknowledged the many years of experience and dedication to the department by these individuals. A celebration is being planned for the near future.
 - Chief Morris updated the Board on Battalion Chief promotional interviews.
- 8.2 Commissioner Reports
 - None
- 8.3 Legal Counsel Reports
 - Matt Paxton updated the Board on State of Washington masking requirements and Open Public Meeting requirements.

IX. UPCOMING BOARD AGENDAS

9.1 Setting of Future Meeting Agenda(s)

In addition to the standard items, the March 15th agenda will include an update on Contract for Services Negotiation Team, update on Administrative Activities subcommittee, Discussion of return to in-person meetings.

ADJOURNMENT

The meeting adjourned at 6:20PM

NEXT MEETING DATE

The next regular Board of Commissioners meeting is scheduled for March 15, 2022, at 5:00PM.

Attachments: Agenda, Vouchers, Commissioner Compensation, Minutes 2/15/22 & 2/17/22, Chiefs Report.

BOARD OF COMMISSIONERS

Electronically signed- Eric Adman

ERIC ADMAN, Member

Electronically signed- Josh Pratt

JOSH PRATT, Member

Electronically signed- Tyler Byers

TYLER BYERS, Member

Electronically signed- Rick Webster

RICK WEBSTER, Member

Electronically signed- Lisa Wollum

LISA WOLLUM, Member

ATTEST

Amy Oakley

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on March 15th, 2022

From: [Eric Adman NSFD](#)
To: [NSFD Board Secretary](#)
Subject: Re: Electronic Signature for Items Approved 3/15/22
Date: Friday, March 18, 2022 10:46:10 AM
Attachments: [AP_NOSHRFIR_APSUPINV_20220315111405_RES_Fund.pdf](#)
[AP_NOSHRFIR_APSUPINV_20220315111652_GEN_Fund.pdf](#)
[Feb Commissioner Payroll Approval Document.pdf](#)
[Feb Commissioner Payroll Taxes Approval Document.pdf](#)
[March Mid-Month Payroll Approval Document.pdf](#)
[March Mid-Month Payroll Taxes Approval Document.pdf](#)
[7.2 DRAFT_Minutes_RegularMtng_2022-03-1_with_attachments.pdf](#)
[7.2 DRAFT_Minutes_SpecialMtng_2022-03-3_with_attachments.pdf](#)
[Amended and Restated Employment Agreement - Acting Fire Chief \(Morris\) 3.14.2022 \(2\).pdf](#)

The following documents are Approved and Electronically Signed this 18th day of March, 2022, by Commissioner Adman.

From: [Pratt, Josh](#)
To: [NSFD Board Secretary](#)
Subject: RE: Electronic Signature for Items Approved 3/15/22
Date: Wednesday, March 16, 2022 9:44:57 PM

The following documents are Approved and Electronically Signed this 16th day of March, 2022, by Commissioner Josh Pratt.

- AP_NOSHRFIR_APSUPINV_20220315111405 RES Fund
- AP_NOSHRFIR_APSUPINV_20220315111651 GEN Fund
- Feb Commissioner Payroll Approval Document
- Feb Commissioner Payroll Taxes Approval Document
- March Mid-Month Payroll Approval Document
- March Mid-Month Payroll Taxes Approval Document
- Meeting Minutes: 3/1/22 and 3/3/22
Amended Employment Agreement for Interim Chief Morris

From: [Wollum, Lisa](#)
To: [NSFD Board Secretary](#)
Subject: RE: Electronic Signature for Items Approved 3/15/22
Date: Wednesday, March 16, 2022 8:05:07 PM

The following documents are approved and electronically signed the 15th day of March, 2022 by Commissioner Wollum

- AP_NOSHRFIR_APSUPINV_20220315111405 RES Fund
- AP_NOSHRFIR_APSUPINV_20220315111651 GEN Fund
- Feb Commissioner Payroll Approval Document
- Feb Commissioner Payroll Taxes Approval Document
- March Mid-Month Payroll Approval Document
- March Mid-Month Payroll Taxes Approval Document
- Meeting Minutes: 3/1/22 and 3/3/22
- Amended Employment Agreement for Interim Chief Morris

From: [Byers, Tyler](#)
To: [NSFD Board Secretary](#)
Subject: Re: Electronic Signature for Items Approved 3/15/22
Date: Wednesday, March 16, 2022 5:35:39 PM
Attachments: AP_NOSHRFIR_APSUPINV_20220315111405_RES_Fund.pdf
AP_NOSHRFIR_APSUPINV_20220315111652_GEN_Fund.pdf
Feb_Commissioner_Payroll_Approval_Document.pdf
Feb_Commissioner_Payroll_Taxes_Approval_Document.pdf
March_Mid-Month_Payroll_Approval_Document.pdf
March_Mid-Month_Payroll_Taxes_Approval_Document.pdf
7.2_DRAFT_Minutes_RegularMtnq_2022-03-1_with_attachments.pdf
7.2_DRAFT_Minutes_SpecialMtnq_2022-03-3_with_attachments.pdf
Amended_and_Restated_Employment_Agreement_-_Acting_Fire_Chief_(Morris)_3.14.2022_(2).pdf

The following documents are Approved and Electronically Signed this 16th day of March, 2022, by Commissioner Tyler Byers.

From: [Webster, Richard](#)
To: [NSFD Board Secretary](#)
Subject: RE: Electronic Signature for Items Approved 3/15/22
Date: Tuesday, March 15, 2022 7:07:59 PM

The following documents are Approved and Electronically Signed this 15th day of March, 2022, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20220315111405_RES_Fund
- AP_NOSHRFIR_APSUPINV_20220315111651_GEN_Fund
- Feb Commissioner Payroll Approval Document
- Feb Commissioner Payroll Taxes Approval Document
- March Mid-Month Payroll Approval Document
- March Mid-Month Payroll Taxes Approval Document
- Meeting Minutes: 3/1/22 and 3/3/22
- Amended Employment Agreement for Interim Chief Morris



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Regular Meeting Agenda

Tuesday, March 1, 2022

5:00PM

Meeting held virtually, via Zoom

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldpZl1dSSU1ZYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

I. Open Regular Northshore Board Meeting

1.1 Roll Call

II. Public Comment

2.1 Public Comment

III. Approval of Agenda

3.1 Approval of the Meeting Agenda

IV. Executive Session

To discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4), and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i), and to discuss with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks to the extent that specific system vulnerabilities are identified, and other information that if made public may increase the risk to the confidentiality, integrity, or availability of agency security pursuant to RCW 42.30.110(1)(a)(ii).



V. Board Discussion and Possible Action Items

- 5.1 Conversation with IAFF, Local 2459
- 5.2 A157 Peak Hour Aid Car Discussion
- 5.3 Shoreline Fire Department Negotiation Team update
- 5.4 KCFD16 Administrative Activities Not Covered in Contract for Services Subcommittee update
- 5.5 North King County Training Consortium Leadership Discussion

VI. Board Resolutions

None

VII. Consent Agenda

- 7.1 Vouchers
- 7.2 Commissioner Compensation
- 7.3 Meeting Minutes: Regular Meeting 2/15/2022, and Special Meeting 2/17/2022

VIII. Reports

- 8.1 Fire Chief Report
- 8.2 Commissioner Reports
- 8.3 Legal Counsel Report

IX. Upcoming Board Agendas

- 9.1 Setting of Future Meeting Agenda(s)

Adjournment

Next Regular Meeting: Tuesday, March 15th, 2022 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:



- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District's [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 16:03:40 Date: 02/25/2022

03/09/2022 To: 03/09/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
315	03/09/2022	Claims	1	0	ARAMARK UNIFORM SERVICES	16.52	Lobby Mats
316	03/09/2022	Claims	1	0	CDW GOVERNMENT	841.81	Office 365 Renewal - March / April 2022
317	03/09/2022	Claims	1	0	CHMELIK SITKIN & DAVIS PS	1,650.00	Legal Fees - Consolidation
318	03/09/2022	Claims	1	0	CHMELIK SITKIN & DAVIS PS	5,080.00	Legal Fees - General Business
319	03/09/2022	Claims	1	0	CHMELIK SITKIN & DAVIS PS	756.00	Legal Fees - Public Records Request
320	03/09/2022	Claims	1	0	CHMELIK SITKIN & DAVIS PS	1,140.00	Legal Fees - Litigation
325	03/09/2022	Claims	1	0	DAWN L KILLION	507.56	Reimbursement - Email Software Migration Tool
321	03/09/2022	Claims	1	0	EASTSIDE PUBLIC SAFETY COMM. AGENCY	489.44	Feb 2022 - Maintenance Agreement
322	03/09/2022	Claims	1	0	EASTSIDE PUBLIC SAFETY COMM. AGENCY	1,061.55	Feb 2022 - Radio Access Fees
323	03/09/2022	Claims	1	0	FISHERIES SUPPLY	928.27	Inflatable PFDs
324	03/09/2022	Claims	1	0	JOSEPH G HEILMAN	48.24	Reimbursement - Boad Ed Course Fee
341	03/09/2022	Payroll	1	0	KING COUNTY FIRE DISTRICT #16	6,312.30	Pay Cycle(s) 02/28/2022 To 02/28/2022 - LTD; Pay Cycle(s) 02/28/2022 To 02/28/2022 - MEDICAL; Pay Cycle(s) 02/28/2022 To 02/28/2022 - SUPPLIFE; Pay Cycle(s) 02/28/2022 To 02/28/2022 - METLIFE; Pay Cyc
326	03/09/2022	Claims	1	0	LIFE ASSIST	668.90	EMS Supplies; Accessories for Ballistic Vests; Credit - O2 regulator
338	03/09/2022	Claims	1	0	LYDON S WILKINSON	64.56	Reimbursement - Boat Safety Course
327	03/09/2022	Claims	1	0	N.F.P.A.	175.00	Renewal - Booth #3052648
328	03/09/2022	Claims	1	0	NORCOM	4,289.78	IT Support - January 2022
329	03/09/2022	Claims	1	0	NORTH CITY WATER DISTRICT	56.76	Acct #022432-000; St 57 - Fire Line 4
330	03/09/2022	Claims	1	0	NORTHWEST FIRE FIGHTERS TRUST	70,734.09	March 2022 - Medical
331	03/09/2022	Claims	1	0	PACIFIC OFFICE AUTOMATION	214.70	Copier Lease
332	03/09/2022	Claims	1	0	PUGET SOUND ENERGY	5,573.22	Acct #200019536453; Station 51
333	03/09/2022	Claims	1	0	PUGET SOUND ENERGY	798.20	Acct #200020658783; Station 57
334	03/09/2022	Claims	1	0	STAPLES	106.97	Office Supplies
335	03/09/2022	Claims	1	0	SUMMIT LAW GROUP	175.00	Legal Fees - Bargaining
336	03/09/2022	Claims	1	0	SUMMIT LAW GROUP	1,295.00	Legal Fees - Grievance Arbitration
337	03/09/2022	Claims	1	0	WASHINGTON COUNTIES INSURANCE FUND	5,686.60	March 2022 - Dental / Life / EAP
339	03/09/2022	Claims	1	0	ZIPLY FIBER	914.36	Ethernet Charges
340	03/09/2022	Claims	1	0	ZIPLY FIBER	211.42	Phones - St 51

001 General Fund 10-016-0010

109,796.25

109,796.25 Claims: 103,483.95

Payroll: 6,312.30

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 16:04:26 Date: 02/25/2022

03/09/2022 To: 03/09/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
314	03/09/2022	Claims	4	0	WASHINGTON COUNTIES INSURANCE FUND	2,388.89	March 2022 - LEOFF I
004 Reserve Fund 10-016-6010						2,388.89	
						<u>2,388.89</u>	Claims: 2,388.89

Northshore Fire Department
Fire Commissioner Request for Compensation

Month: 2 Year: 2022 Name: Rick Webster		
Date	Description of Activity	Hours
1/31/2022	Prep for Board of Commissioners Mtg	2
2/1/2022	Commissioners Mtg	3
2/8/2022	Contract for Services Neg. Subcommittee Mtg	3
2/9/2022	Special Called Mtg	2
2/11/2022	Meeting w\ the Chief and M. Paxton	2
2/12/2022	Prep time for Neg. Subcommittee Mtg.	6
2/14/2022	Prep for Board of Commissioners Mtg	2
2/15/2022	Commissioners Mtg	2
2/16/2022	Contract for Services Neg. Subcommittee Mtg	3
2/17/2022	Special Called Mtg	2
2/18/2022	Meeting with the Chief	2
2/22/2022	Contract for Services Neg. Subcommittee Mtg	3

I certify by signing this request for compensation that I have acted on behalf of the Northshore Fire Department in the fulfillment of my duties as an elected Fire Commissioner and that this request for compensation is in compliance with the Northshore Fire Department policy and State Law.



2-24-2022

Date

Signature

Killion, Dawn

From: Wollum, Lisa
Sent: Monday, February 28, 2022 10:26 AM
To: Killion, Dawn
Subject: Feb Pay Request
Attachments: February Pay Request Form - Fillable Form.pdf

Thank you,

Lisa Wollum

Fire Commissioner
Northshore Fire Department
7220 NE 181st ST, Kenmore, WA 98028
DIRECT: 425-877-5882
www.northshorefire.com
lwollum@northshorefire.com



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

February 15, 2022

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Josh Pratt called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Tyler Byers, Rick Webster and Lisa Wollum. Also present was Chief Mike Morris, Legal Counsel Richard Davis, Board Secretary Amy Oakley, and 19 members of the public.

II. PUBLIC COMMENT

2.1 No public comments.

III. APPROVAL OF THE AGENDA

3.1 *Commissioner Adman moved to adopt the agenda as presented. Commissioner Webster seconded. The motion passed unanimously.*

IV. EXECUTIVE SESSION

The Board moved into Executive Session at 5:03PM until 5:18PM to discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4), and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i). The Board extended the Executive Session by 15 minutes and again by 15 minutes and 5 additional minutes. The Board moved back into open session at 5:49PM.

V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

5.1 Conversation with IAFF, Local 2459

- Vice President, Brian Ford addressed the Board with comments related to Contract for Services.

5.2 Discussion of Robert's Rules of Order Training

Commissioner Adman moved to approve the contract for Robert's Rule of Order training with Ann MacFarlane as presented. Commissioner Wollum seconded. The motion passed unanimously.

5.3 MOU with Local 2459

- The MOU has not been finalized and will be discussed at a future meeting.
- 5.4 Battalion Chief level of service presentation and discussion
 - Chief Morris and Shoreline Fire Department Chief, Matt Cowan, discussed with the Board options for Battalion Chief level of service and attrition planning.
- 5.5 Shoreline Fire Department Negotiation Team Update
 - Commissioner Webster updated the Board on upcoming meetings of the negotiation team with Shoreline Fire Department.
 - Chief Cowan will provide the Board items from the Shoreline Regionalization Committee's upcoming retreat.
- 5.6 KCFD16 Administrative Activities Not Covered in Contract for Services Subcommittee update
 - No update to report.

VI. BOARD RESOLUTIONS

- 6.1 None

VII. CONSENT AGENDA

- 7.1 Vouchers
 - The General Fund Vouchers totaled \$ 45,659.10
 - The Reserve Fund Vouchers totaled \$ 5,895.29
- 7.2 Meeting Minutes: 2/1/2022 and 2/9/2022

Commissioner Webster moved to accept the consent agenda as presented. Commissioner Adman seconded. The motion passed unanimously.

VIII. REPORTS

- 8.1 Fire Chief Report
 - Chief Morris updated the Board on the status of NEMCO Emergency Manager position and discussions with Shoreline Fire Department to possibly share the position.
 - Chief Morris presented the Board with the options for NSFD to retain a vote within the North King County Training Consortium. He will update the Board at the next regular meeting.
- 8.2 Commissioner Reports
 - None
- 8.3 Legal Counsel Reports
 - None

IX. UPCOMING BOARD AGENDAS

- 9.1 Setting of Future Meeting Agenda(s)

Special meeting Thursday, February 17th at 5PM to approve the MOU with Local 2459.

In addition to the standard items, the March 1st agenda will include an update on Contract for Services negotiation committee, update on Administrative Activities

subcommittee, update from Chief Morris on status of conversations with North King County Training Consortium Chiefs.

ADJOURNMENT

The meeting adjourned at 6:32PM

NEXT MEETING DATE

Special meeting Thursday at 5PM to approve the MOU with Local 2459.

The next regular Board of Commissioners meeting is scheduled for March 1, 2022, at 5:00PM.

Attachments: Agenda, Roberts Rule Training contract, Battalion Chief Level of Service presentation, Vouchers, Minutes 2/1/22 & 2/9/22, Chiefs Report.

BOARD OF COMMISSIONERS

ERIC ADMAN, Member

JOSH PRATT, Member

TYLER BYERS, Member

RICK WEBSTER, Member

LISA WOLLUM, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on February 15th, 2022



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

February 17, 2022

SPECIAL MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

- I. OPEN SPECIAL NORTHSHORE MEETING**
- 1.1 Roll Call
- Chair Josh Pratt called the meeting to order at 5:00 PM.
- Persons in attendance were Commissioners Josh Pratt, Tyler Byers, Rick Webster and Lisa Wollum. Also present was Chief Mike Morris, Board Secretary Amy Oakley, and 7 members of the public. Commissioner Adman was absent.
- II. PUBLIC COMMENT**
- 2.1 A public comment from Mike Dee was read by the Board Secretary.
- III. APPROVAL OF THE AGENDA**
- 3.1 *Commissioner Webster moved to adopt the agenda as presented. Commissioner Byers seconded. The motion passed unanimously.*
- IV. EXECUTIVE SESSION**
- The Board moved into Executive Session at 5:05PM until 5:15PM to discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4). The Board extended the Executive Session by 10 minutes. The Board moved back into open session at 5:25PM.
- V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS**
- 5.1 MOU with Local 2459
- Commissioner Webster moved to accept the MOU with Local 2459 regarding retirement incentives. Commissioner Wollum seconded. The motion passed unanimously.*
- VI. UPCOMING BOARD AGENDAS**
- 6.1 Setting of Future Meeting Agenda(s)
- In addition to the standard items, the March 1st agenda will include an update on Contract for Services negotiation committee, update on Administrative Activities subcommittee, update from Chief Morris on status of conversations with North King County Training Consortium Chiefs.

ADJOURNMENT

The meeting adjourned at 5:28PM

NEXT MEETING DATE

The next regular Board of Commissioners meeting is scheduled for March 1, 2022, at 5:00PM.

Attachments: Agenda, Public Notice, MOU with Local 2459.

BOARD OF COMMISSIONERS

ERIC ADMAN, Member

JOSH PRATT, Member

TYLER BYERS, Member

RICK WEBSTER, Member

LISA WOLLUM, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on March 1st, 2022



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

DATE: February 25, 2022

TO: Board of Fire Commissioners

FR: Interim Fire Chief

RE: Chief's Report for 3/1/2022 meeting

Personnel, Operations, Facilities, Community

Personnel

1. Retirements as of 3/1/22:
 1. Battalion Chief Doug Knight
 2. Battalion Chief Jeff Tagart
 3. Firefighter Tyler Williams
 4. Firefighter Brian Gilbert

Operations

1. Meetings held:
 - a. Administrative staff.
 - b. Labor/Management, weekly discussions.
 - c. King County EMS and Public Health for covid briefing x 2.
 - d. Shoreline Chief and Deputy Chief's to discuss transition.
 - e. Regionalization Committee meeting with NFD and SHFD personnel. BC and Executive Team scheduled to meet on 3/1/22.
 - f. ILA Negotiations Committee with Commissioner Webster and Attorney Paxton.
2. Promotional interviews for the position of Battalion Chief scheduled for 3/2/22.
3. Engine Driver list was created in conjunction with the blending committee.
4. Plans for Company Officer promotional lists and testing were initiated.

Facilities

1. Zeb Middleton facilitated our email merge to @Shorelinefire.com on 2/24/2022.

Community

1. HR Manager Moore still participating in NEMCO Emergency Manager selection.
2. Chief Morris is in communication with KCPD Chief Moen about transient living around Station 51.
3. Additional landscape clean-up and preparation has been completed at Station 57.
4. Conversations continue with City and TCA regarding the training building requirements.
5. ABC Hansson will procure three quotes for a new HVAC/Mitsubishi split system for Station 57.

COVID-19 UPDATE

2/14/2022

1. King County – 364,953 total cases, 11,101 hospitalizations and 2,551 fatalities. 2,852 new cases in the last 7 days, showing a 42% decrease, 10 daily average hospitalizations, showing a 29% decrease, and 6 daily fatalities, a 35% decrease over the last 14 days.
2. Kenmore – 3,024 total cases, 94 hospitalizations and 21 fatalities. Kenmore has experienced 37 new cases in the previous 7 days equating to an 45% decrease, 0 new hospitalization and no new fatalities.
3. LFP – 1,554 total cases, 31 hospitalizations and 6 fatalities. LFP has experienced 13 new cases in the previous 7 days equating to a 52% decrease, 0 new hospitalization and no fatalities.
4. King County residents who have at least one vaccination:
 - a. 96.2% ages 16 and older.
 - b. 95.4% ages 12 and older.
 - c. 92.1% ages 5 and older.
 - d. 80.0% people who have completed their vaccine series.
5. Omicron Variant:
 - a. Current High Transmission level.
 - b. Decreasing trend in the number of hospitalizations in the last 14 days.
 - c. Decreasing trend in the number of fatalities related to Covid-19 over the last 14 days.

Northshore Fire Department currently has **0** firefighters in quarantine.

TRAINING UPDATE

- Eastside Fire and Rescue formally notified NKCTC Chief's they are removing their membership of NKCTC beginning January 1, 2023. They are forming a new training consortium with Kirkland Fire and any other organizations that want to be involved. They will base their consortium off the Zone 3 model. Northshore and Shoreline are strong supporters of maintaining NKCTC with Northshore, Shoreline, and Bothell Fire Departments.

FIRE PREVENTION

FPS Booth has been busy coordinating and communicating with SHFD personnel regarding Fire Marshall services as well as what Prevention will look like once the Contract for Services ILA is in place.

Response Standards

February 1 - 24

Reaction time 51 90% Fractile	Reaction Time 57 90% Fractile	Response Time Avg Call received to O/S	Response Time 90% Call received to O/S
A shift 1:28	A shift 1:31	4:51	7:32
B shift 1:27	B shift 1:58		
C shift 1:36	C shift 1:43		
D shift 1:55	D shift 3:28		

Call Types	Number of Calls
Rescue/Vehicle fire	2
Structure Fire	2
Natural Vegetation	1
EMS	146
Odor/Smoke/Steam problem	4
Electrical wiring/Combustible Flammable	4
Flammable Liquid spill	0
Public Service	18
Dispatched and cancelled	29
Water problem	0
False alarm/system malfunction	8
Other	3
Total calls	217

Auto Aid IN to Assist NSFD (All Call Types)

Kirkland	4	
Bothell	6	
Shoreline	19	

Auto Aid OUT of District (All Call Types)

Kirkland	3	
Bothell	22	
Shoreline	10	

