



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

March 3, 2022

SPECIAL MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN SPECIAL NORTHSHORE MEETING

1.1 Roll Call

Chair Josh Pratt called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Tyler Byers, Rick Webster and Lisa Wollum. Also present was Chief Mike Morris, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 3 members of the public.

II. PUBLIC COMMENT

2.1 No public comments.

III. APPROVAL OF THE AGENDA

3.1 *Commissioner Webster moved to adopt the agenda as presented. Commissioner Byers seconded. The motion passed unanimously.*

IV. EXECUTIVE SESSION

The Board moved into Executive Session at 5:03PM until 5:18PM to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i). The Board moved back into open session at 5:18PM.

V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

5.1 Administrative Staff Discussion

- o No discussion or action.

5.2 Aid Car Replacement Discussion

- o Chief Morris updated the Board on discussion with Shoreline Chief Cowan and recommended the purchase of two replacement aid cars.

Commissioner Webster moved to authorize Chief Morris to move ahead with the purchase of two aid cars. Commissioner Wollum seconded. The motion passed unanimously.

VI. UPCOMING BOARD AGENDAS

6.1 Setting of Future Meeting Agenda(s)

In addition to the standard items, the March 15th agenda will include an update on Contract for Services Negotiation Team, update on Administrative Activities subcommittee, Discussion of return to in-person meetings.

ADJOURNMENT

The meeting adjourned at 5:22PM

NEXT MEETING DATE

The next regular Board of Commissioners meeting is scheduled for March 15, 2022, at 5:00PM.

Attachments: Agenda

BOARD OF COMMISSIONERS

Electronically signed- Eric Adman
ERIC ADMAN, Member

Electronically signed- Josh Pratt
JOSH PRATT, Member

Electronically signed- Tyler Byers
TYLER BYERS, Member

Electronically signed- Rick Webster
RICK WEBSTER, Member

Electronically signed- Lisa Wollum
LISA WOLLUM, Member

ATTEST

Amy Oakley

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on March 15th, 2022

From: [Eric Adman NSFD](#)
To: [NSFD Board Secretary](#)
Subject: Re: Electronic Signature for Items Approved 3/15/22
Date: Friday, March 18, 2022 10:46:10 AM
Attachments: [AP_NOSHRFIR_APSUPINV_20220315111405 RES Fund.pdf](#)
[AP_NOSHRFIR_APSUPINV_20220315111652 GEN Fund.pdf](#)
[Feb Commissioner Payroll Approval Document.pdf](#)
[Feb Commissioner Payroll Taxes Approval Document.pdf](#)
[March Mid-Month Payroll Approval Document.pdf](#)
[March Mid-Month Payroll Taxes Approval Document.pdf](#)
[7.2 DRAFT_Minutes_RegularMtng_2022-03-1_with_attachments.pdf](#)
[7.2 DRAFT_Minutes_SpecialMtng_2022-03-3_with_attachments.pdf](#)
[Amended and Restated Employment Agreement - Acting Fire Chief \(Morris\) 3.14.2022 \(2\).pdf](#)

The following documents are Approved and Electronically Signed this 18th day of March, 2022, by Commissioner Adman.

From: [Pratt, Josh](#)
To: [NSFD Board Secretary](#)
Subject: RE: Electronic Signature for Items Approved 3/15/22
Date: Wednesday, March 16, 2022 9:44:57 PM

The following documents are Approved and Electronically Signed this 16th day of March, 2022, by Commissioner Josh Pratt.

- AP_NOSHRFIR_APSUPINV_20220315111405 RES Fund
- AP_NOSHRFIR_APSUPINV_20220315111651 GEN Fund
- Feb Commissioner Payroll Approval Document
- Feb Commissioner Payroll Taxes Approval Document
- March Mid-Month Payroll Approval Document
- March Mid-Month Payroll Taxes Approval Document
- Meeting Minutes: 3/1/22 and 3/3/22
Amended Employment Agreement for Interim Chief Morris

From: [Wollum, Lisa](#)
To: [NSFD Board Secretary](#)
Subject: RE: Electronic Signature for Items Approved 3/15/22
Date: Wednesday, March 16, 2022 8:05:07 PM

The following documents are approved and electronically signed the 15th day of March, 2022 by Commissioner Wollum

- AP_NOSHRFIR_APSUPINV_20220315111405 RES Fund
- AP_NOSHRFIR_APSUPINV_20220315111651 GEN Fund
- Feb Commissioner Payroll Approval Document
- Feb Commissioner Payroll Taxes Approval Document
- March Mid-Month Payroll Approval Document
- March Mid-Month Payroll Taxes Approval Document
- Meeting Minutes: 3/1/22 and 3/3/22
- Amended Employment Agreement for Interim Chief Morris

From: [Byers, Tyler](#)
To: [NSFD Board Secretary](#)
Subject: Re: Electronic Signature for Items Approved 3/15/22
Date: Wednesday, March 16, 2022 5:35:39 PM
Attachments: AP_NOSHRFIR_APSUPINV_20220315111405_RES_Fund.pdf
AP_NOSHRFIR_APSUPINV_20220315111652_GEN_Fund.pdf
Feb_Commissioner_Payroll_Approval_Document.pdf
Feb_Commissioner_Payroll_Taxes_Approval_Document.pdf
March_Mid-Month_Payroll_Approval_Document.pdf
March_Mid-Month_Payroll_Taxes_Approval_Document.pdf
7.2_DRAFT_Minutes_RegularMtnq_2022-03-1_with_attachments.pdf
7.2_DRAFT_Minutes_SpecialMtnq_2022-03-3_with_attachments.pdf
Amended_and_Restated_Employment_Agreement_-_Acting_Fire_Chief_(Morris)_3.14.2022_(2).pdf

The following documents are Approved and Electronically Signed this 16th day of March, 2022, by Commissioner Tyler Byers.

From: [Webster, Richard](#)
To: [NSFD Board Secretary](#)
Subject: RE: Electronic Signature for Items Approved 3/15/22
Date: Tuesday, March 15, 2022 7:07:59 PM

The following documents are Approved and Electronically Signed this 15th day of March, 2022, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20220315111405_RES_Fund
- AP_NOSHRFIR_APSUPINV_20220315111651_GEN_Fund
- Feb Commissioner Payroll Approval Document
- Feb Commissioner Payroll Taxes Approval Document
- March Mid-Month Payroll Approval Document
- March Mid-Month Payroll Taxes Approval Document
- Meeting Minutes: 3/1/22 and 3/3/22
- Amended Employment Agreement for Interim Chief Morris



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Special Meeting Agenda

Thursday, March 3, 2022

5:00PM

Meeting held virtually, via Zoom

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldpZlVSSU1ZYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

I. Open Special Northshore Board Meeting

1.1 Roll Call

II. Public Comment

2.1 Public Comment

III. Approval of Agenda

3.1 Approval of the Meeting Agenda

IV. Executive Session

To discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i).

V. Board Discussion and Possible Action Items

5.1 Administrative Staff Discussion

5.2 Aid Car Replacement Discussion

VI. Upcoming Board Agendas

6.1 Setting of Future Meeting Agenda(s)

Adjournment



Next Regular Meeting: Tuesday, March 15th, 2022 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District’s [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.