



# KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181<sup>st</sup> Street  
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

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## MINUTES

February 9, 2022

### **SPECIAL MEETING BOARD OF COMMISSIONERS** **at Northshore Fire Department's Headquarters Station 51** **Virtual Meeting via Zoom**

#### **I. OPEN SPECIAL NORTHSHORE MEETING**

##### 1.1 Roll Call

Chair Josh Pratt called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Tyler Byers, and Rick Webster. Also present was Chief Mike Morris, Advisory member Phillipa Kassoover, Board Secretary Amy Oakley, and 9 members of the public. Commissioner Wollum was absent.

#### **II. PUBLIC COMMENT**

##### 2.1 No public comments.

#### **III. APPROVAL OF THE AGENDA**

##### 3.1 *Commissioner Adman moved to adopt the agenda as presented. Commissioner Webster seconded. The motion passed unanimously.*

#### **IV. EXECUTIVE SESSION**

The Board moved into Executive Session at 5:05PM until 5:20PM to discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4). The Board extended the Executive Session by 5 minutes. The Board moved back into open session at 5:26PM.

#### **V. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS**

##### 5.1 Battalion Chief Level of Service Discussion

- The Board discussed Battalion Chief coverage with regards to Contract for Services.
- Chief Morris will prepare a presentation for discussion at the February 15, 2022, regular meeting.

#### **VI. UPCOMING BOARD AGENDAS**

##### 6.1 Setting of Future Meeting Agenda(s)

In addition to the standard items, the February 15th agenda will include an update from the Contract for Services negotiation team, an update from the subcommittee on Administrative Activities, Robert's Rule of Order training date discussion, Battalion Chief level of service discussion, and MOU with Local 2459.

**ADJOURNMENT**

The meeting adjourned at 5:33PM

**NEXT MEETING DATE**

The next Board of Commissioners meeting is scheduled for February 15, 2022, at 5:00PM.

Attachments: Agenda, Public Notice.

**BOARD OF COMMISSIONERS**

Electronically signed- Eric Adman  
**ERIC ADMAN**, Member

Electronically signed- Josh Pratt  
**JOSH PRATT**, Member

Electronically signed- Tyler Byers  
**TYLER BYERS**, Member

Electronically signed- Rick Webster  
**RICK WEBSTER**, Member

\_\_\_\_\_  
**LISA WOLLUM**, Member

**ATTEST**

Amy Oakley

**Amy Oakley**, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on February 15th, 2022

**From:** [Eric Adman](#)  
**To:** [Board Secretary](#)  
**Subject:** Re: Electronic Signatures - Documents Approved 2/15/22  
**Date:** Wednesday, February 16, 2022 1:23:12 PM  
**Attachments:** AP\_NOSHRFIR\_APSUPINV\_20220214134344 RES Fund.pdf  
AP\_NOSHRFIR\_APSUPINV\_20220214134614 GEN Fund.pdf  
7.2 DRAFT Minutes RegularMtnq 2022-02-1 with attachments.pdf  
7.2 DRAFT Minutes SpecialMtnq 2022-02-9 with attachments.pdf

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The following documents are Approved and Electronically Signed this 16th day of February, 2022, by Commissioner Adman.

<!--[if !supportLists]-->• <!--[endif]-->  
>AP\_NOSHRFIR\_APSUPINV\_20220214134344 RES Fund

<!--[if !supportLists]-->• <!--[endif]-->  
>AP\_NOSHRFIR\_APSUPINV\_20220214134614 GEN Fund

<!--[if !supportLists]-->• <!--[endif]-->Meeting minutes: 2/1/2022 and 2/9/2022

**From:** [Josh Pratt](#)  
**To:** [Board Secretary](#)  
**Subject:** RE: Electronic Signatures - Documents Approved 2/15/22  
**Date:** Tuesday, February 15, 2022 7:55:49 PM

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The following documents are Approved and Electronically Signed this 15th day of February, 2022, by Commissioner Josh Pratt.

- AP\_NOSHRFIR\_APSUPINV\_20220214134344 RES Fund
- AP\_NOSHRFIR\_APSUPINV\_20220214134614 GEN Fund
- Meeting minutes: 2/1/2022 and 2/9/2022

**From:** [Tyler Byers](#)  
**To:** [Board Secretary](#)  
**Subject:** RE: Electronic Signatures - Documents Approved 2/15/22  
**Date:** Tuesday, February 15, 2022 6:35:49 PM

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The following documents are Approved and Electronically Signed this 15<sup>th</sup> day of February, 2022, by Commissioner Tyler Byers.

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**From:** Board Secretary <boardsecretary@northshorefire.com>  
**Sent:** Tuesday, February 15, 2022 6:32 PM  
**To:** Commissioners <e-mailcommissioners@northshorefire.com>  
**Subject:** Electronic Signatures - Documents Approved 2/15/22

Good evening Commissioners,

Attached please find the documents approved at tonight's regular meeting. Please respond with your electronic signature using the following verbiage:

**The following documents are Approved and Electronically Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by Commissioner \_\_\_\_\_.**

- AP\_NOSHRFIR\_APSUPINV\_20220214134344 RES Fund
- AP\_NOSHRFIR\_APSUPINV\_20220214134614 GEN Fund
- Meeting minutes: 2/1/2022 and 2/9/2022

**From:** [Richard Webster](#)  
**To:** [Board Secretary](#)  
**Subject:** RE: Electronic Signatures - Documents Approved 2/15/22  
**Date:** Wednesday, February 16, 2022 6:02:36 PM

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**The following documents are Approved and Electronically Signed this 16<sup>th</sup> day of February, 2022, by Commissioner Rick Webster.**

- AP\_NOSHRFIR\_APSUPINV\_20220214134344 RES Fund
- AP\_NOSHRFIR\_APSUPINV\_20220214134614 GEN Fund
- Meeting minutes: 2/1/2022 and 2/9/2022



## Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181<sup>st</sup> Street, Kenmore, WA

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### Northshore Fire Department Board of Commissioners

#### Special Meeting Agenda

Wednesday, February 9, 2022

5:00PM

Meeting held virtually, via Zoom

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldlPZ1dSSU1ZYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

**I. Open Special Northshore Board Meeting**

1.1 Roll Call

**II. Public Comment**

2.1 Public Comment

**III. Approval of Agenda**

3.1 Approval of the Meeting Agenda

**IV. Executive Session**

To discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4).

**V. Board Discussion and Possible Action Items**

5.1 Battalion Chief Level of Service Discussion

**VI. Upcoming Board Agendas**

6.1 Setting of Future Meeting Agenda(s)

**Adjournment**



Next Regular Meeting: Tuesday, February 15<sup>th</sup>, 2022 at 5:00 PM

### **Public Comment Procedures for Virtual Meetings:**

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to [boardsecretary@northshorefire.com](mailto:boardsecretary@northshorefire.com). Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name
- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District’s [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at [boardsecretary@northshorefire.com](mailto:boardsecretary@northshorefire.com).



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### NOTICE OF SPECIAL MEETING

DATED February 6, 2022

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Commissioners of King County Fire Protection District No. 16, will be held via Zoom on Wednesday, the 9<sup>th</sup> day of February 2022, at 5:00PM. Meeting agenda posted separately.