



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

January 18, 2022

SPECIAL MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN SPEICAL NORTHSHORE MEETING

1.1 Roll Call

Chair Josh Pratt called the meeting to order at 6:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Tyler Byers, and Lisa Wollum. Also present was Chief Mike Morris, Advisory member Phillipa Kassover, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 20 members of the public. Commissioner Rick Webster was absent.

II. PUBLIC COMMENT

2.1 No public comments.

III. APPROVAL OF THE AGENDA

3.1 *Commissioner Adman moved to adopt the agenda as presented. Commissioner Byers seconded. The motion passed unanimously.*

IV. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

4.1 Conversation with IAFF, Local 2459

- President, Jeremiah Ingersoll welcomed the new Commissioner Lisa Wollum to the Board.

4.2 Report from Subcommittee on New Commissioner Training

- The Board discussed the updated New Commissioner Orientation Checklist. (Policy 1114-A2).
- The Board discussed scheduling Roberts Rule of Order training in the spring.

Commissioner Byers moved to adopt the updated New Commissioner Training (Policy 1114-A2) as presented. Commissioner Wollum seconded. The motion passed unanimously.

4.3 Report on Presentation with Kenmore City Council

- Commissioner Pratt updated the Board on the January 10th presentation to Kenmore City Council.
- Commissioner Byers stepped away from the meeting.

- 4.4 Discussion of KCFD16 Administrative Activities Not Covered in Contract for Services
 - o The Board discussed creating a subcommittee to research outstanding administrative items.
 - o The Board will hold this item and identify subcommittee members at the next meeting.
- 4.5 Discussion of January 24th Meeting with Lake Forest Park City Council
 - o The Board discussed the upcoming Jan. 24th meeting with the Lake Forest Park City Council. Commissioner Pratt will be joined by either Commissioner Byers or Commissioner Webster.

V. BOARD RESOLUTIONS

- 5.1 None

VI. CONSENT AGENDA

- 6.1 Vouchers
 - o The General Fund Vouchers totaled \$ 39,700.00
 - o The Reserve Fund Vouchers totaled \$ 2,897.54

- 6.2 Meeting Minutes: 1/4/2022

Commissioner Adman moved to accept the consent agenda as presented. Commissioner Wollum seconded. The motion passed unanimously.

VII. REPORTS

- 7.1 Fire Chief Report
 - o Chief Morris updated the Board on the request by Labor to initiate effects bargaining in relation to contract for services.
 - o Chief Morris updated the Board that the January 20th Fire Academy graduation will be moved to virtual.
 - o Chief Morris updated the Board on workgroup meetings with the North King County Training Consortium.

- 7.2 Commissioner Reports

- o None

- 7.3 Legal Counsel Reports

- o None

VIII. EXECUTIVE SESSION

Commissioner Byers returned to the meeting. The Board moved into Executive Session at 6:32PM until 6:47PM to discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4), to discuss the performance of an employee pursuant to RCW 42.30.110(1)(g), and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i). The Board moved back into open session at 6:47PM.

IX. OPEN HOUSE

- 9.1 Provide update on the Contract for Services Process
 - o Commissioner Pratt provided an update on the status of the Contract for Services
 - o Commissioner Adman provided an overview of the Contract for Service website.
- 9.2 Public Comments
 - o The Board heard public comment from Local 2459 President, Jeremiah Ingersoll.

X. UPCOMING BOARD AGENDAS

10.1 Setting of Future Meeting Agenda(s)

In addition to the standard items, the February 1st agenda will include a decision on Contract for Services, and discussion of subcommittee to research KCFD16 Administrative Activities Not Covered in Contract for Services.

ADJOURNMENT

The meeting adjourned at 7:12PM

NEXT MEETING DATE

The next Board of Commissioners meeting is scheduled for February 1, 2022, at 5:00PM.

Attachments: Agenda, Policy 1114-A2, KCFD16 Administrative Budget Items, Vouchers, Minutes 1/4/22, Chiefs Report.

BOARD OF COMMISSIONERS

Electronically signed- Eric Adman
ERIC ADMAN, Member

Electronically signed- Josh Pratt
JOSH PRATT, Member

Electronically signed- Tyler Byers
TYLER BYERS, Member

Electronically signed- Rick Webster
RICK WEBSTER, Member

LISA WOLLUM, Member

ATTEST

Amy Oakley _____

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on February 1st, 2022

From: [Eric Adman](#)
To: [Board Secretary](#)
Subject: Re: Electronic Signatures - Documents Approved 2/1/2022
Date: Wednesday, February 2, 2022 1:40:25 PM
Attachments: [AP_NOSHRFIR_APSUPINV_20220201145533_RES_Fund.pdf](#)
[AP_NOSHRFIR_APSUPINV_20220201145839_GEN_Fund.pdf](#)
[Dec Commissioner Payroll Approval Document.pdf](#)
[Dec Commissioner Payroll Taxes Approval Document.pdf](#)
[January Payroll Approval Document.pdf](#)
[January Payroll Taxes Approval Document.pdf](#)
[January DRS Approval Document.pdf](#)
[HRA Transfer Approval Document - Gen Fund 1.31.22.pdf](#)
[HRA Transfer Approval Document - Res Fund 1.31.22.pdf](#)
[7.3 DRAFT Minutes RegularMtng 2022-01-18 with attachments.pdf](#)

The following documents are Approved and Electronically Signed this 1st day of February, 2022, by Commissioner Adman.

- AP_NOSHRFIR_APSUPINV_20220201145533 RES Fund
- AP_NOSHRFIR_APSUPINV_20220201145839 GEN Fund
- Dec Commissioner Payroll Approval Document
- Dec Commissioner Payroll Taxes Approval Document
- January Payroll Approval Document
- January Payroll Taxes Approval Document
- January DRS Approval Document
- HRA Transfer Approval Document – Gen Fund 1.31.22
- HRA Transfer Approval Document – Res Fund 1.31.22
- Meeting Minutes: 1/18/2022

From: [Tyler Byers](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 2/1/2022
Date: Friday, February 4, 2022 11:53:22 AM

The following documents are Approved and Electronically Signed this 4th day of February, 2022, by Commissioner Tyler Byers.

From: Board Secretary <boardsecretary@northshorefire.com>
Sent: Tuesday, February 1, 2022 6:15 PM
To: Commissioners <e-mailcommissioners@northshorefire.com>
Subject: Electronic Signatures - Documents Approved 2/1/2022

Good evening Commissioners,

Attached please find the documents approved at tonight's regular meeting. At your earliest availability, please respond with your electronic signature using the following verbiage:

The following documents are Approved and Electronically Signed this _____ day of _____, 2022, by Commissioner _____.

- AP_NOSHRFIR_APSUPINV_20220201145533 RES Fund
- AP_NOSHRFIR_APSUPINV_20220201145839 GEN Fund
- Dec Commissioner Payroll Approval Document
- Dec Commissioner Payroll Taxes Approval Document
- January Payroll Approval Document
- January Payroll Taxes Approval Document
- January DRS Approval Document
- HRA Transfer Approval Document – Gen Fund 1.31.22
- HRA Transfer Approval Document – Res Fund 1.31.22
- Meeting Minutes: 1/18/2022

From: [Josh Pratt](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 2/1/2022
Date: Wednesday, February 2, 2022 2:20:31 PM

The following documents are Approved and Electronically Signed this 2nd day of February, 2022, by Commissioner Josh Pratt.

- AP_NOSHRFIR_APSUPINV_20220201145533 RES Fund
- AP_NOSHRFIR_APSUPINV_20220201145839 GEN Fund
- Dec Commissioner Payroll Approval Document
- Dec Commissioner Payroll Taxes Approval Document
- January Payroll Approval Document
- January Payroll Taxes Approval Document
- January DRS Approval Document
- HRA Transfer Approval Document – Gen Fund 1.31.22
- HRA Transfer Approval Document – Res Fund 1.31.22
- Meeting Minutes: 1/18/2022

From: [Richard Webster](#)
To: [Board Secretary](#)
Subject: RE: Electronic Signatures - Documents Approved 2/1/2022
Date: Wednesday, February 2, 2022 9:37:41 AM

The following documents are Approved and Electronically Signed this 2nd day of February, 2022, by Commissioner Rick Webster.

- AP_NOSHRFIR_APSUPINV_20220201145533 RES Fund
- AP_NOSHRFIR_APSUPINV_20220201145839 GEN Fund
- Dec Commissioner Payroll Approval Document
- Dec Commissioner Payroll Taxes Approval Document
- January Payroll Approval Document
- January Payroll Taxes Approval Document
- January DRS Approval Document
- HRA Transfer Approval Document – Gen Fund 1.31.22
- HRA Transfer Approval Document – Res Fund 1.31.22
- Meeting Minutes: 1/18/2022



Northshore Fire Department Board of Commissioners

Headquarters Station 7220 NE 181st Street, Kenmore, WA

Northshore Fire Department Board of Commissioners

Special Meeting Agenda

Tuesday, January 18, 2022

6:00PM

Meeting held virtually, via Zoom

To provide public comment, please see instructions at the end of the agenda.

To attend this meeting live, click the link below and enter the ID & Password provided.

A recording of this meeting will also be posted in AV Capture.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/85044713997?pwd=dW1uWDFpNldpZlVSSU1ZYy9LSXVQQT09>

Call in to Zoom Meeting at: (253) 215-8782

Meeting ID: 850 4471 3997

Passcode: 743608

I. Open Special Northshore Board Meeting

1.1 Roll Call

II. Public Comment

2.1 Public Comment

III. Approval of Agenda

3.1 Approval of the Meeting Agenda

IV. Board Discussion and Possible Action Items

4.1 Conversation with IAFF, Local 2459

4.2 Report from Subcommittee on New Commissioner Training

4.3 Report on Presentation with Kenmore City Council

4.4 Discussion of KCFD16 Administrative Activities Not Covered in Contract for Services

4.5 Discussion of January 24th meeting with Lake Forest Park City Council

V. Board Resolutions

None



VI. Consent Agenda

- 6.1 Vouchers
- 6.2 Meeting Minutes: Regular Meeting 1/4/2022

VII. Reports

- 7.1 Fire Chief Report
- 7.2 Commissioner Reports
- 7.3 Legal Counsel Report

VIII. Executive Session

To discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4), to discuss the performance of an employee pursuant to RCW 42.30.110(1)(g), and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i).

IX. OPEN HOUSE to begin at 7:00PM

- 9.1 Provide update on the Contract for Services Process
- 9.2 Public Comments

X. Upcoming Board Agendas

- 10.1 Setting of Future Meeting Agenda(s)

Adjournment

Next Regular Meeting: Tuesday, February 1st, 2022 at 5:00 PM

Public Comment Procedures for Virtual Meetings:

Individuals wishing to comment may comment by appearing at the virtual meeting and “raising their hand” or the equivalent. The chair shall recognize those persons and provide them the opportunity to comment. Three minutes are allowed for comment.

If you wish to provide written public comment, you may do so by submitting a written statement to boardsecretary@northshorefire.com. Any comments received up to one hour before the posted meeting time, will be read during the public comment period.

To ensure your written comments are received and read at the proper meeting, your email must include:

- Date & Time of the meeting your comments are intended for
- Your name



- Whether or not you live in the city limits of Lake Forest Park or Kenmore
- Agenda Item and/or subject your comments refer to

Emails without this information may not be read at the meeting. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may be declined to be read at the discretion of the meeting Chair.

Please check the District's [AV Capture](#) for the most up-to-date information about individual meetings.

Questions? Email Board Secretary Amy Oakley at boardsecretary@northshorefire.com.



Updated Fire Commissioner Orientation Checklist

HR/FINANCE/PAYROLL SETUP

- Set up payroll/direct deposit
- Receive direction for submitting meeting activity
- Exchange contact information
- Complete W4
- Complete I9
- Receive door access card/pin

OATH OF OFFICE

- May be taken up to ten days prior to the first day of the term (January 1), but no later than the first item of business at the first regular meeting

MEET WITH FIRE CHIEF

- Meet with the fire chief to receive an overview of the state of the district in terms of finances, operations, labor relations, etc.
- Optional meetings with Fire Marshal, Deputy Chief, and/or Emergency Manager

MEET WITH LEGAL COUNSEL

- Meet with legal counsel to discuss legal aspects related to fire districts and any pending legal issues related to the District
- Overview of Public Disclosure Commission (PDC) filing requirements
- Overview of municipal ethics as they pertain to fire commissioners

REQUIRED TRAINING

- Norcom IT New User Orientation (Email and SharePoint)
- Anti-harassment Training (received within 90 Days of being Sworn into office)
- Open Government Training (completed within 90 Days of being Sworn into office and then every four years thereafter - <https://www.atg.wa.gov/open-government-training>)

RECOMMENDED TRAINING

- King County Fire Commissioners Association – Fire Commissioner 101 course
- Robert's Rules of Order

HELPFUL RESOURCES & LINKS

- Fire Commissioner Handbook (updated link: <https://www.nwfrs.net/wp-content/uploads/2020/09/2020-Commissioner-Handbook.pdf>)
- Municipal Research Service Center (MRSC) (<https://mrsc.org/Home.aspx>)
- Title 52 RCW Fire Protection Districts (updated link: <https://apps.leg.wa.gov/rcw/default.aspx?Cite=52>)
- King County Fire Commissioner Association (www.kingcofca.org)
- Washington Fire Commissioner Association (www.wfca.org)
- National Association of Emergency Fire Officials (www.naefo.org)

**Northshore Fire Department
KCFD 16 Budget
Post Fire Services Contract- Budget Items**

- Board Secretary Salary
- Legal Services
- Insurance Services
 - Board and Board Secretary Liability Coverage
- Board IT Services
 - Maintenance & Software for 6 Notebook Computers
 - Network Access and Maintenance
 - Website licensing, maintenance and content updates
 - Subscriptions: Zoom, MailChimp
- Board Per Diem Costs
- Board Other Expenses
 - Events i.e. Community Outreach
 - Retreat
 - Travel
 - Audit Costs
 - Facilitators / Training
- Services
 - NEMCO Membership
 - MRSC Membership
 - King County Fire Commissioners Association Membership
 - AV Capture Contract
 - Benefit Charge Calculations & Notification (mailing and King County Assessor data)
- Accounting
 - Payments of Invoices
 - King County Finance – Account Balance Reconciliation
 - Revenue Deposits and Reconciliation
 - Reserve Fund Allocation
- King County Voucher Services
 - Processing and Payment of Vouchers
 - KCFD 16 - Reserve Fund Investment Expenses
- King County Elections
 - Primary and General Elections – Commissioners
 - Benefit Charge Renewal
 - Levy Lid Lift
 - Voter Pamphlet Costs
- Reserve Funds
 - Contributions to the Reserve Funds to assure they meet stated goals
 - Expenditures from Reserve Fund to pay for budgeted expenses
- Quarterly budget reports to Fire Commissioners and Public

WARRANT/CHECK REGISTER

Northshore Fire Department

Time: 08:59:47 Date: 01/18/2022

01/26/2022 To: 01/26/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
34	01/26/2022	Claims	4	0	JOHN HANCOCK	2,897.54	LTC Insurance - Pedersen
		004 Reserve Fund 10-016-6010				2,897.54	
						<u>2,897.54</u>	Claims: 2,897.54



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

January 4, 2022

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 Virtual Meeting via Zoom

I. OPEN REGULAR NORTHSHORE MEETING

1.1 Roll Call

Chair Rick Webster called the meeting to order at 5:00 PM.

Persons in attendance were Commissioners Eric Adman, Josh Pratt, Tyler Byers, Rick Webster, and Lisa Wollum. Also present was Chief Morris, Advisory member Phillippa Kassover, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 23 members of the public.

II. PUBLIC COMMENT

2.1 The Board heard public comments from Stacey Valenzuela and David Maehren.

III. OATH OF OFFICE

3.1 Legal Counsel Paxton read the oath of office for Ms. Wollum.

- o The Board welcomed Commissioner Lisa Wollum.

3.2 Legal Counsel Paxton read the oath of office for Mr. Byers.

- o The Board welcomed Commissioner Tyler Byers.

IV. APPROVAL OF THE AGENDA

4.1 *Commissioner Pratt moved to adopt the agenda as presented. Commissioner Byers seconded. The motion passed unanimously.*

V. ELECTION OF BOARD OFFICERS

5.1 Nominations for Board Chair Position

- o Commissioner Adman nominated Commissioner Pratt to Chair. Commissioner Byers seconded.

5.2 Discussion of Board Chair Position

- o No Comments.

5.3 Election of Board Chair

- o Commissioner Pratt was unanimously voted to be Chair of the Board.

5.4 Nominations for Board Vice Chair Position

- Commissioner Byers nominated Commissioner Adman to Vice Chair. Commissioner Wollum seconded.
- 5.5 Discussion of Board Vice Chair Position
- Commissioner Adman addressed his limited interest.
- 5.6 Election of Board Vice Chair
- Commissioner Adman was voted to be Vice Chair of the Board. Commissioners Pratt, Wollum and Byers voted in favor of the nomination. Commissioner Webster voted to oppose the nomination.

VI. EXECUTIVE SESSION

The Board moved into Executive Session at 5:17PM until 5:532PM to discuss collective bargaining, the planning or adopting the strategy or position to be taken during the course of collective bargaining, or reviewing a proposal made in negotiations pursuant to RCW 42.30.140(4), to discuss the performance of an employee pursuant to RCW 42.30.110(1)(g), and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation pursuant to RCW 42.30.110(1)(i). The Board extended the Executive Session by 15 minutes and again by 15 minutes and 10 minutes. The Board moved back into open session at 6:13PM.

VII. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

- 7.1 Conversation with IAFF, Local 2459
- Vice President, Brian Ford welcomed the new Commissioners to the Board.
- 7.2 Working Session to Evaluate Contract for Service Proposals
- Commissioner Wollum stated her remote interest with Shoreline Fire Department.
 - Commissioner Adman stated his remote interest with Shoreline Fire Department.
 - The Board and Advisory Members discussed the Eastside Fire and Rescue and the Shoreline Fire Department Contract for Services proposals following the Criteria for Evaluating Contract for Service Proposals published on the Northshore website and included in the meeting materials.
- 7.3 Discussion of Fee for Transport
- The Board discussed fee for transport and whether to become a transport agency.
 - The Board agreed to move in the direction of implementing a fee-for-service and transport agency model.
- 7.4 Discussion on Aid Car Staffing Levels
- The Board discussed aid cars options at Stations 57 and 51.
 - The Board agreed about a having a dedicated aid car at Station 57 during peak hours.
- 7.5 Discussion on Administrative Staff
- The Board discussed keeping an administrative staff presence at Station 51.

VIII. BOARD RESOLUTIONS

- 8.1 None

IX. CONSENT AGENDA

- 9.1 Vouchers
 - o The General Fund Vouchers totaled \$169,074.94
 - o The Reserve Fund Vouchers totaled \$22,450.78
- 9.2 Commissioner Compensations
- 9.3 Meeting Minutes: 12/21/2021

Commissioner Webster moved to accept the consent agenda as presented. Commissioner Wollum seconded. The motion passed unanimously.

X. REPORTS

10.1 Fire Chief Report

- o Chief Morris updated the Board about staffing issues related due to COVID.
- o Chief Morris updated the Board on a letter received from Eastside Fire & Rescue regarding participation in the North King County Training Consortium.

10.2 Commissioner Reports

- o Commissioner Adman updated the Board on meetings scheduled to update Kenmore City Council on January 10th, and with Lake Forest Park on January 24th.
- o The Board discussed Commissioner Pratt and Commissioner Adman providing the presentations to the city councils.
- o Commissioner Adman reported on the subcommittee for new Commissioner training.

10.3 Legal Counsel Reports

- o Legal Counsel Paxton

XI. UPCOMING BOARD AGENDAS

11.1 Setting of Future Meeting Agenda(s)

In addition to the standard items, the January 18th agenda will include a discussion of KCFD16 budget items and administrative activities not covered under the contract services, update from subcommittee on new Commissioner training, Open House for community input to begin at 7:00PM.

ADJOURNMENT

The meeting adjourned at 7:24PM

NEXT MEETING DATE

The next Board of Commissioners meeting is scheduled for January 18, 2022, at 5:00PM.

Attachments: Agenda, Public Comment from David Maehren, Lisa Wollum Oath of Office, Tyler Byers Oath of Office, CFO2GO Analysis, Criteria for Evaluating Contract for Services Proposals, Eastside Fire and Rescue Proposal and Responses, Shoreline Fire Department Proposal and Responses, Vouchers, Commissioner Compensation, Meeting Minutes 12/21/2021, Chief's Report.

BOARD OF COMMISSIONERS

ERIC ADMAN, Member

JOSH PRATT, Member

TYLER BYERS, Member

RICK WEBSTER, Member

LISA WOLLUM, Member

ATTEST

Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on January 18th, 2022



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

DATE: January 18, 2022

TO: Board of Fire Commissioners

FROM: Mike Morris, Interim Fire Chief

RE: Chief's Report

Personnel, Operations, Facilities, Community

Personnel

1. Recruit O'Dougherty graduation on 01/20/2022.
2. The district submitted four formal job offers, which were accepted.
3. Academy #1-2022 begins February 1, 2022. Northshore Acting Lieutenant Ross will be our representative and begins preparation work on January 18, 2022.

Operations

4. Meetings held:
 1. Administrative staff.
 2. Labor/Management.
 3. All Officers Meeting followed by Battalion Chief's.
 4. North King County Fire Chiefs.
 5. North King County Deputy Chiefs.
 6. North King County Training Consortium workgroup to discuss incorporation of Eastside Fire and Rescue, Kirkland Fire Department, and automatic aid agencies interested in joining NKCTC for 2023.
 7. King County EMS and Public Health for covid briefing x 2.
 8. Norcom Board Meeting.
5. Assistant Fire Marshal Todd Johnston, Shoreline Fire Department, was introduced and spoke at Officer's Meeting on 01/12/2022.

Facilities

1. IFC Morris and ABC Hansson met with TCA to discuss and plan the next steps regarding the new training building at Station 51. Assistance from TCA is necessary to proceed with submittals to the City of Kenmore.
 - a. Instructor turn-over for upcoming Academy took place. The use of the upstairs training room by instructors will continue.
2. Review priority list with IT and adjusted according to our needs. Currently increasing internet speeds with transfer to Ziplly Fiber. Implementation by 1/21/22.

Community

1. Interim Fire Chief Morris met with City of Kenmore Manager Rob Karlinsey.
 - a. One question raised was our plans for Station 54. Also mentioned it might be worthwhile to reach out to NUD regarding their vacant lot in Kenmore.
2. Northshore Fire website has been updated to reflect current staffing.

COVID-19 UPDATE

1/14/2022

1. King County – 269,431 total cases, 9,990 hospitalizations and 2,239 fatalities. 41,083 new cases in the last 7 days, showing a 64% **increase**, 65 daily average hospitalizations, showing a 90% **increase**, and 4 daily fatalities, a 100% **increase** over the last 14 days.
2. Kenmore – 2,011 total cases, 78 hospitalization and 20 fatalities over the last 7 days. Kenmore has experienced 355 new cases in the previous 7 days equating to an 84% **increase** over the prior 7 days, 1 new hospitalization and there were no fatalities.
3. LFP – 1,030 total cases, 26 hospitalizations and 5 fatalities. LFP has experienced 147 new cases in the previous 7 days equating to a 20% **increase** from the prior 7 days, 2 new hospitalizations and there were no fatalities.
4. King County residents who have at least one vaccination:
 - a. 94.5% ages 16 and older.
 - b. 93.7% ages 12 and older.
 - c. 90.0% ages 5 and older.
5. Omicron Variant:
 - a. Current High Transmission level.
 - b. **Increasing** trend in the number of hospitalizations in the last 14 days.
 - c. **Increasing** trend in the number of fatalities related to Covid-19 over the last 14 days.

Northshore Fire Department currently has 2 firefighters who have tested positive for Covid and in quarantine. Current guidelines reflect a Return to Work of 7 days, with a negative POCCT.

TRAINING UPDATE

- Deputy Chief workgroup, facilitated by NKCTC Training Director Wallgren, met to discuss the impacts of incorporating all of Eastside Fire and Rescue, Kirkland Fire, and neighboring agencies, into NKCTC in 2023. Next meeting will include labor, scheduled for 1/18/22.

FIRE PREVENTION

- AFM issued a single-family residential fire sprinkler permit
- AFM assessed 2 Commercial Tenant Improvements (TI's) & 2 short plats
- AFM and Inspector Booth consulted on an addressing issue for the Inglemoor Concert Hall
- AFM and Inspector Booth working on an outstanding sprinkler permit for inspection & compliance
- Inspector Booth conducted 2 code enforcement inspections
- Inspector Booth conducted 7 sprinkler inspections
- Inspector Booth set up online First Aid/CPR/AED classes for 2 local businesses
- Inspector Booth worked with a local business on a fire alarm issue
- Inspector Booth working with a local business on a new tent and the parameters for having a tent on site
- Inspector Booth worked with an apartment building owner on a hoarding tenant issue
- Inspector Booth updated all fire applications and permits with the new Fire Prevention dedicated phone number and email
- Inspector Booth put together an English to Spanish simple translation information form for the pop-up vaccine clinic held @ Northshore Fire Department (geared towards serving local mobile home parks & Kenmore, LFP business employees and residents)
- Inspector Booth – facilitated & worked at the vaccine clinic at Northshore Fire Station 51
- Inspector Booth is continuing to work on CodePAL (inspection program) to clear corrected violations from the database
- Inspector Booth continuing to work in the TCE (The Compliance Engine) database managing deficiencies in fire and life safety systems in the District
- Inspector Booth distributed 1st Quarter inspections to the Crews
- Inspector Booth pushed out messaging for the upcoming virtual open house for the Commissioners, welcome of Fire Chief Morris, service of a retired Northshore Firefighter and weather related messaging
- Inspector Booth worked with Administrative Specialist Jennifer Kunkel to update our website with our new Interim Fire Chief and new applications/permit forms with the new dedicated Fire Prevention contact information

Facebook Insights

Post Reach

January 5 - January 11

2,984

People Reached ▲28%



Page Followers

January 5 - January 11

1

Page Followers ▲0%



Page Views

January 5 - January 11

67

Total Page Views ▲20%



Post Engagement

January 5 - January 11

714

Post engagement ▲721%



Response Standards

January 1 - 13

Reaction time 51 90% Fractile	Reaction Time 57 90% Fractile	Response Time Avg Call received to O/S	Response Time 90% Call received to O/S
A shift 2:04	A shift 2:21	5:25	8:38
B shift 1:56	B shift 2:01		
C shift 2:00	C shift 2:20		
D shift 3:28	D shift 2:24		

Call Types of	Number of Calls
Rescue/Vehicle fire	1
Structure Fire	0
Natural Vegetation	0
EMS	109
Odor Smoke problem	0
Electrical wiring/Combustible Flammable	1
Flammable Liquid spill	0
Public Service	6
Dispatched and cancelled	20
Water problem	1
False alarm/system malfunction	8
Other	0
Total calls	146

Auto Aid IN to Assist NSFD (All Call Types)

Kirkland	3	
Bothell	7	
Shoreline	8	
Eastside Fire	0	

Auto Aid OUT of District (All Call Types)

Kirkland	1	
Bothell	9	
Shoreline	14	
Eastside Fire	0	