



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
BOARD OF COMMISSIONERS SPECIAL MEETING**

AGENDA

June 25, 2026

5:30 p.m.

Special Meeting will be held via Zoom conferencing and

on-site at Station 51 7220 NE 181st Street

Kenmore, WA 98028

Join Zoom Meeting

<https://us02web.zoom.us/j/84248066884?pwd=cnRLWXB5ZVYwYTlxTDBVeWhNRXdCZz09>

Meeting ID: 842 4806 6884

Passcode: 069285

Dial by your location: 1 253 215 8782

I. Call to Order

II. Pledge of Allegiance

III. Public Comment

Public Comment Procedures:

Individuals wishing to comment must do so by signing the Public Comment Sign-In Sheet or if appearing virtually by "raising their hand" or the equivalent. Each individual must state their name, the organization they are affiliated with, if applicable, and their city of residence. The chair shall recognize those persons and provide them the opportunity to comment. Individuals may speak up to two minutes and those representing recognized organizations may speak up to four minutes.

IV. Resolution 26-01 – Appointment of Board Secretary and Administration of Oath of Office / MOTION

V. Approval of Past Meeting Minutes

- June 11, 2026 – Special Meeting Minutes / MOTION

VI. Correspondence

VII. Standing Agenda

1. Warrants – Motion to Approve (re-approve corrected disbursements from May 7 and June 11, 2026, Board Meetings / MOTIONS)
2. Commissioners' Report
3. Financial Report (second meeting of each month) (**May 2026 Financial Report will be reported at the July 9, 2026, Board Meeting**)
4. Statistics Report (to be reported)
5. Strategic Activity Report
6. RFA Activity Reports

VIII. Old Business

- Regional Fire Authority Potentially Including Bothell / DISCUSSION
- Snohomish County Fire District No. 10 Regarding Potential Participation in the Regional Fire Authority / DISCUSSION

IX. New Business

- Resolution 26-02 Shoreline FD Claims Agent / MOTION
- Resolution 26-03 RFA Appointing Auditing Officers / MOTION
- Resolution 26-04 Establishing Record Retention and Medical Records Officer / MOTION
- Surplus Ambulance and Pumper / MOTION
- Surplus Equipment – Donation / MOTION
- Surplus Equipment – Sale / MOTION
- Sole Source Purchase—MSO Command Box / MOTION

X. **Projected Agendas**

XI. **Executive Session – (following the Washington State Legislature RCW's)**

☐ **RCW 42.30.110(1)(i) Litigation**

- (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party;

☐ **RCW 42.30.110(1)(f) Evaluate Complaints / Charges**

- (f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;

☐ **RCW 42.30.110(1)(g) Applicant Qualifications / Employee Performance**

- (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

☒ **RCW 42.30.140(4)(b) Negotiations**

- (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

☐ **RCW 42.30.110(1)(b) Real Estate / Site or Acquisition**

- (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;



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Dedicated to the Protection of Life and Property
Serving our Communities for Over 85 Years, Since 1939

FIRE CHIEF
Matt Cowan

COMMISSIONERS
Rick Nye Rod Heivilin
Kim Fischer Barb Sullivan
David Harris Eric Adman
Tyler Byers Rick Webster
Lisa Wollum Josh Pratt

**BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

Meeting Date:	June 25, 2026
Agenda Title:	Resolution 26-01 <i>Appointing a Secretary to the Shoreline Fire Department Regional Fire Authority Board of Commissioners</i>
Background Information:	As Bouphe Siharath, Secretary to the board, will be resigning the Department wants to appoint Beatriz Goldsmith to the position.
Recommendation:	To appoint Beatriz Goldsmith as the Secretary to the Shoreline Fire Department Regional Fire Authority Board of Commissioners.
Financial Impact:	☐ YES ☒ NO ☐ Cost Neutral
Other Options:	
Attachments:	Resolution 26-01 <i>Appointing a Secretary to the Shoreline Fire Department Regional Fire Authority Board of Commissioners</i>

RECOMMENDED MOTION

I move to authorize the RFA Governing Board of Commissioners to approve and sign Resolution 26-01 Appointing Beatriz Goldsmith as the Secretary to the Shoreline Fire Department Regional Fire Authority Board of Commissioners.

Follow Up Action(s):	
Follow up Person(s):	Fire Chief Matt Cowan
Follow up Date(s):	



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COMMISSIONERS	
Rick Nye	Rod Heivilin
Kim Fischer	Barb Sullivan
David Harris	Eric Adman
Tyler Byers	Rick Webster
Lisa Wollum	Josh Pratt

SHORELINE FIRE DEPARTMENT
(A Regional Fire Authority)
RESOLUTION 26-01

*Appointing a Secretary to the Shoreline Fire Department
Regional Fire Authority Board of Commissioners*

WHEREAS, The Governing Board of the Shoreline Fire Department Regional Fire Authority ("RFA Board") recognizes the need to appoint a Secretary to ensure efficient and accurate record-keeping and to support the Board in fulfilling its responsibilities, for such term as they shall by resolution determine.

THEREFORE BE IT RESOLVED, that the RFA Board hereby appoints Beatriz Goldsmith as the Secretary to the Governing Board of the Shoreline Fire Department Regional Fire Authority.

ADOPTED by the Governing Board of the Shoreline Regional Fire Authority, at a Special Open Public meeting of such Board on the 25th day of June 2026.

Attest:

**GOVERNING BOARD OF COMMISSIONER OF THE
SHORELINE FIRE DEPARTMENT REGIONAL FIRE
AUTHORITY (RFA)**

Boupha K. Siharath
Secretary to the Board

Kimberly A. Fischer, Chair

Eric Adman, Vice-Chair

Tyler Byers, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner



OATH OF OFFICE
PURSUANT TO R.C.W 52.14.080

I, **Beatriz Goldsmith**, being duly appointed Secretary to the Board of Fire Commissioners of the Shoreline Fire Department Regional Fire Authority, by Resolution on **June 25, 2026**, due solemnly swear that I will faithfully and impartially perform the duties of Secretary to the Board of Commissioners of the Shoreline Fire Department Regional Fire Authority, as prescribed by law and to the best of my ability and that I will support and maintain the laws and constitution of the State of Washington and the United States.

Signature

State of _____

County of _____

Subscribed and sworn before me this _____ date of _____, _____ by _____.

Notary Public

My Commission Expires ____/____/____



SHORELINE FIRE DEPARTMENT (RFA) GOVERNING BOARD SPECIAL MEETING

SHORELINE FIRE DEPARTMENT (RFA) SPECIAL MEETING MINUTES June 11, 2026

Chair Fischer called the Special meeting of the Shoreline Regional Fire Authority (RFA) Governing Board to order at 5:30 p.m. on June 11, 2026, at Station 61, 17525 Aurora Ave. N. Shoreline, WA. 98133. Chair Fischer noted for the record Commissioner Nye's excused absence.

PRESENT: **Kimberly Fischer**, Chair **Matt Cowan**, Fire Chief
 Tyler Byers, Commissioner (attended via Zoom) **Matt Hochstein**, Deputy Fire Chief
 David Harris, Commissioner
 Rod Heivilin, Commissioner
 Barb Sullivan, Commissioner
 Rick Webster, Commissioner
 Josh Pratt, Commissioner (attended via Zoom)
 Lisa Wollum, Commissioner
 Eric Adman, Vice-Chair

ABSENT:

Rick Nye, Commissioner

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT:

- No public comment was received.

IV. APPROVAL OF PAST MINUTES:

- **MOTION:** *The Chair asked if there were any corrections or amendments to the May 18, 2026, Special Joint Meeting minutes. Commissioner Adman requested an amendment to correct the name of the individual who provided a public comment to David Maehren. Commissioner Sullivan noted for the record that she was not in attendance at the May 18, 2026, Special Joint Meeting. The minutes were approved as amended to reflect the correction to the public comment speaker's name.*
- **MOTION:** *The Chair asked if there were any corrections or amendments to the May 21, 2026, Regular Meeting minutes. Hearing none, the Chair declared the minutes approved as presented.*
- **MOTION:** *The Chair asked if there were any corrections or amendments to the May 27, 2026, Special Meeting minutes. Hearing none, the Chair declared the minutes approved as presented.*

V. CORRESPONDENCE:

- None.

VI. STANDING AGENDA:

1. Warrants:

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

First Board Meeting
JUNE 11, 2026

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260521001 - 260521031	100,461.68	5/27/26
Vendor Voucher(s)	260606001 - 260606037	61,609.12	6/3/26
Payroll Vouchers	52726A - 52726M	209,222.48	5/27/26
ACH Payment Request - Payroll Direct Deposit	ACH	1,315,982.21	5/26/26
ACH Payment Request - Payroll Taxes	ACH	324,858.03	5/27/26
ACH Payment Request - HRA/VEBA	ACH	82,749.21	5/28/26
ACH Payment Request - ALERUS (457 Plan)	ACH	130,577.58	5/28/26
ACH Payment Request - WA DCP	ACH	65,365.52	5/28/26
ACH Payment Request - Dept. of Retirement Systems	ACH	287,915.61	5/28/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	28,776.68	5/28/26
ACH Payment Request - DSHS	ACH	4,934.38	5/28/26
ACH Payment Request - Payroll Taxes - Q1	ACH	9,135.08	5/4/26
Payroll Voucher	61026A - 61026D	17,819.05	6/10/26
ACH Payment Request - Payroll Direct Deposit	ACH	125,337.85	6/11/26
Payroll - Taxes	ACH	13,853.91	6/12/26
Dept of Retirement Systems	ACH	20,592.47	6/29/26

\$ 2,799,190.86

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	265107001 - 260517007	10,853.08	5/27/26
	260602001 - 260602009	11,632.51	6/3/26
Payroll Vouchers	ALS52726A - ALS52726I	52,621.89	5/27/26
ACH Payment Request - Payroll Direct Deposit	ACH	342,741.86	5/26/26
ACH Payment Request - Payroll Taxes	ACH	94,537.88	5/27/26
ACH Payment Request - HRA/VEBA	ACH	49,322.03	5/28/26
ACH Payment Request - ALERUS (457 Plan)	ACH	38,499.88	5/28/26
ACH Payment Request - WA DCP	ACH	45,445.39	5/28/26
ACH Payment Request - Dept. of Retirement Systems	ACH	79,264.82	5/28/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	7,017.72	5/28/26
ACH Payment Request - DSHS	ACH	2,069.00	5/28/26
ACH Payment Request - Payroll Taxes - Q1	ACH	2,283.77	5/4/26
Payroll Voucher	ALS61026A - ALS61026D	5,528.13	6/10/26
ACH Payment Request - Payroll Direct Deposit	ACH	76,470.10	6/11/26
Payroll - Taxes	ACH	12,714.12	6/12/26
Dept of Retirement Systems	ACH	13,515.77	6/29/26

\$ 844,517.95

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	260601001	2,130.72	6/3/26

\$ 2,130.72

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)	260522001	13,371.61	5/27/26

\$ 13,371.61

RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	260519001 - 260519002	1,050.14	5/27/26
Vendor Voucher(s)	260604001 - 260604006	64,685.43	6/3/26

\$ 65,735.57

RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)	260520001 - 260520004	2,545.80	5/27/26
Vendor Voucher(s)	260605001 - 260605005	10,954.44	6/3/26

\$ 13,500.24

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	260518001 - 260518002	14,588.07	5/27/26
Vendor Voucher(s)	260603001 - 260603006	6,651.87	6/3/26

\$ 21,239.94

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION			
Move to accept disbursements in the amount of :		\$ 3,759,686.89	

MOTION: Commissioner Harris moved, and Commissioner Sullivan seconded a motion to accept the disbursements for \$3,759,686.89 per the detail above. The motion passed; nine ayes.

2. Commissioners' Report:

- Commissioners Heivilin, Fischer, Byers, Sullivan, Harris, and Nye attended the Washington Fire Commissioners Association Annual Spring Conference. Topics included organizational culture, commissioner-Chief relationships, and mental health and resilience within the fire service.

- Several Commissioners attended the King County Fire Commissioners General Meeting. John K. Murphy provided a presentation regarding changes related to Schedule I controlled substances.
- Commissioners Sullivan and Fischer briefed the Board on the presentation and discussed potential impacts and considerations for the Department.

3. Financial Report

- Chief Cowan presented the April 2026 Financial Summary Report, which is incorporated by reference.

FINANCIAL SUMMARY REPORT: APRIL 2026

Regular Board Meeting: June 11, 2026

ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of APR Balance	\$	33,825,743.91
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General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of APR 2026		Notes
Percentage Remaining	64.8%	
Targeted Percentage Remaining	66.7%	
Over/Under Targeted Budget Remaining	-1.9%	Over Budget

General Expense Fund- OVERTIME COSTS

Data as of APR 2026		Notes
Total Overtime	\$ 279,118.01	
Firefighting Staffing Overtime	\$ 155,953.34	Overtime processing period: Mar 13, 2026 - Apr 10, 2026
BLS/EMS Staffing Overtime	\$ 123,164.67	Overtime processing period: Mar 13, 2026 - Apr 10, 2026

General Expense Fund- CASH ON HAND

Data as of APR 2026		Notes
Cash on hand, end of APR balance	\$ 18,573,131.71	

Interfund Transfers: NO ACTIVITY

4. Statistics Report:

- None.

5. Strategic Activity Report:

- None.

6. RFA Activity Reports:

- **Chief Cowan** provided a written RFA activity report, which is attached and incorporated by reference.
- **DC Hochstein** provided a written RFA activity report, which is attached and incorporated by reference.
 - DC Hochstein reported on the status of the Station 51 carport project:
 - The Department worked with a consultant to develop project specifications and issued a request for proposals through the MRSC roster process in accordance with the Department's financial policies.
 - The Department received a limited number of proposals, all of which exceeded the amount budgeted for the project. The Department determined that only one proposal satisfactorily addressed the project requirements. The preferred proposal included engineering, site drainage improvements, installation of the carport structure, and related lighting improvements, and is estimated to require approximately nine months from contract execution to project completion.
 - Several options were presented for future consideration, including postponing the project for future budget review, proceeding with preliminary project phases while evaluating future funding needs, or reducing the project scope.
 - Further discussion included project timing considerations, future infrastructure needs, and potential project modifications.
 - The Department will continue evaluating available options and return to the Governing Board with a recommendation for future consideration.
- **Andres Orams** provided a written RFA activity report, which is attached and incorporated by reference.

VII. OLD BUSINESS:

- **Regional Fire Authority (RFA) Potentially Including Bothell and Snohomish County Fire District #10 (SNO#10 FD):**
 - Chief Cowan provided an update regarding ongoing discussions with the City of Bothell concerning the potential RFA integration process:
 - City Council has initiated the process to formally request consideration of joining the RFA and that collaborative discussions are underway regarding governance, operations, finances, and other integration considerations.
 - The Department is working to review proposed positions, develop revisions to governing documents, and evaluate potential financial and operational impacts associated with integration.
 - Key topics under review include operational reserves, asset replacement funding, LEOFF 1 liabilities, and potential taxpayer impacts.
 - The governing documents and related resolutions will need to be completed in advance of applicable election deadlines should the proposal move forward for voter consideration.

- The Department will continue to brief the Governing Board on the progress of discussions and present proposed revisions to governing documents for future Board consideration.
- Chief Cowan provided an update regarding the potential RFA integration process with Snohomish County Fire District #10.
 - Snohomish County Fire Protection District No. 10 has expressed interest in moving forward with the process to join the RFA and is anticipated to consider a resolution formally requesting consideration of joining the RFA.
 - The Department is evaluating potential governance and organizational impacts associated with District No. 10 joining the RFA, including the potential dissolution of the district and transfer of assets and responsibilities.
 - Sno #10 FD has informally decided to move forward with joining the RFA, and will formally consider a resolution at their next meeting on June 23.
 - The proposed governing document revisions related to the Bothell and District No. 10 integration discussions will be presented to the Governing Board for future consideration.
 - The ballot measure language under consideration may include provisions contingent upon the outcome of Bothell joining the RFA.

VIII. NEW BUSINESS:

- **Chief Administrative Officer Recruitment Update / DISCUSSION:**

- Chief Cowan provided an update on the recruitment process of the CAO:
 - More than 50 applications were received for the CAO position. Following consultant review, candidate screening, interviews, and additional evaluation, the Department elected not to move forward with any of the final candidates.
 - The Department is revising its organizational structure and plans to eliminate the CAO position at this time in favor of elevating the Director of Administration/Finance and Director of Human Resources positions to executive-level roles reporting directly to the Fire Chief.
 - The revised structure is intended to provide direct executive-level involvement in finance, human resources, and administrative functions while addressing organizational needs identified during the recruitment process.
 - The responsibilities previously anticipated to fall under the CAO position, including certain administrative, human resources, public records, and Board Secretary functions, are being evaluated and reassigned as part of the organizational restructuring effort.
 - The recruitment of the Director of Human Resources position is continuing, and the position description is being revised to reflect the updated organizational structure and reporting responsibilities.
 - Recruitment efforts for additional administrative and human resources support positions are continuing, which will help with workload distribution and future operational needs.
 - The Department will provide an updated organizational chart, revised job descriptions, and any necessary employment agreements or contracts for future Board review and consideration.

IX. PROJECTED AGENDA:

- Chief Cowan reported that the Board of Snohomish County Fire Protection District No. 10 (Sno10) has expressed interest in meeting with the RFA Governing Board to discuss potential RFA integration. The Governing Board expressed support for inviting Sno10 representatives to attend a future RFA Governing Board meeting.
- The Shoreline Fire Department Annual Open House Pancake Breakfast will be held at Station 51 on June 13, 2026.
- Commissioners Byers and Adman are expected to attend the June 25 virtually or be excused from attendance.
- Commissioner Webster will not be in attendance at the July 9 Board meeting.
- Commissioner Byers is expected to attend the July 23 meetings virtually or be excused from attendance.
- Commissioner Ficher will be absent August 20 or will attend virtually. Commissioner Adman will cover the meeting.

X. EXECUTIVE SESSION:

- None.

The Governing Board adjourned the regular meeting at 6:33 p.m.

Minutes prepared by: Beatriz Goldsmith

Boupha K. Siharath
Secretary to the Governing Board

Kimberly A. Fischer, Chair

Eric Adman, Vice-Chair

Tyler Byers, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner

I'm writing this "Thank you card", with deep gratitude for your help and support for my brother Glenn Barber (@ShorelineNote). Glenn passed on 11/22/25. He suffered for many years of alcoholism. Perhaps to numb the pain of past traumas. He also had many head injuries which skewed his perception of many things. Growing up he was kind and always trying to help women who experienced abuse. As the years went on he became progressively more angry, violent and very unreasonable.

Our father died 5 months before Glenn. He got choked up when he heard the news, he said "Well at least he was found." They always had a very strained relationship. Glenn knew his end was near, he feared not being found in his hotel room for a while. We all feared him dying alone & suffering. He was so appreciative of how kind y'all were. I know he called often but it was a safe call for him to make. For this we are all so grateful.

We don't always know the power of our kindness. Please know it gave him comfort and integrity at a time that he had little of either.

Please share this with those who helped without judgement. Your job is so important to people in need!

Glenn is no longer suffering. He passed away in a nursing home after many days in the hospital. He made it clear to the hospital staff that he was ready to go. Our Mom and Sister were out there. He died with integrity and we are all so grateful for him being out of pain.

Tears fill my eyes as I write this.
THANK YOU ALL, from the bottom of our HEARTS, for your kindness and help!!

Warmly,

Kimberly Barber

P.S. If you ever see an owl hanging around it's probably Glenn. That's our sign to each other. I believe he's encouraging me to finally get around to thanking you.



**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

Second Board Meeting
JUNE 25, 2026

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260611001 - 260611029	345,904.08	6/10/26
Vendor Voucher(s)	260613001 - 260613032	257,506.33	6/17/26
Vendor Voucher(s)	26062001 - 260620035	120,356.91	6/23/26
Payroll Vouchers	62326A - 62326K	272,996.80	6/23/26
ACH Payment Request - Payroll Direct Deposit	ACH	1,363,928.68	6/25/26
ACH Payment Request - Payroll Taxes	ACH	355,715.52	6/26/26
ACH Payment Request - HRA/VEBA	ACH	104,344.15	6/29/26
ACH Payment Request - ALERUS (457 Plan)	ACH	210,707.17	6/29/26
ACH Payment Request - WA DCP	ACH	72,054.81	6/29/26
ACH Payment Request - Dept. of Retirement Systems	ACH	277,471.40	6/29/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	28,902.60	6/29/26
ACH Payment Request - DSHS	ACH	4,934.38	6/29/26

\$ 3,414,822.83

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	260607001 - 260607008	75,705.15	6/10/26
Vendor Voucher(s)	260612001 - 260612009	175,891.78	6/17/26
Vendor Voucher(s)	260615001 - 260615006	10,088.56	6/23/26
Post Retirement Medical Benefits	ACH	14,735.70	5/7/26
Post Retirement Medical Benefits	ACH	15,495.27	6/10/26
Payroll Vouchers	ALS62326A - ALS62326I	46,169.71	6/23/26
ACH Payment Request - Payroll Direct Deposit	ACH	337,507.64	6/25/26
ACH Payment Request - Payroll Taxes	ACH	96,355.09	6/26/26
ACH Payment Request - HRA/VEBA	ACH	19,066.59	6/29/26
ACH Payment Request - ALERUS (457 Plan)	ACH	38,499.88	6/29/26
ACH Payment Request - WA DCP	ACH	22,138.99	6/29/26
ACH Payment Request - Dept. of Retirement Systems	ACH	79,758.53	6/29/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	6,786.88	6/29/26
ACH Payment Request - DSHS	ACH	2,069.00	6/29/26

\$ 940,268.77

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)		No Activity	

\$ -

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)	260618001	10,615.32	6/23/26

\$ 10,615.32

RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	260609001 - 260609002	663,342.09	6/10/26
Vendor Voucher(s)	260614001 - 260614002	5,260.03	6/17/26
Vendor Voucher(s)	260617001 - 260617004	31,764.87	6/23/26

\$ 700,366.99

RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)	260610001 - 260610003	7,666.50	6/10/26
Vendor Voucher(s)	260619001 - 260619005	20,940.96	6/16/26

\$ 28,607.46

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)	260616001 - 260616003	23,972.84	6/23/26

\$ 23,972.84

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	260608001 - 260608003	5,384.00	
Post Retirement Medical Benefits	ACH	13,824.23	5/7/26
Post Retirement Medical Benefits	ACH	13,824.23	6/10/26

\$ 33,032.46

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION

Move to accept disbursements in the amount of :

\$ 5,151,686.67



Shoreline Fire Department
Dedicated to the Protection of Life and Property
Serving our Communities for Over 85 Years, Since 1939

FIRE CHIEF
Matt Cowan

COMMISSIONERS
Eric Adman Tyler Byers
Kim Fischer David Harris
Rod Heivilin Josh Pratt
Rick Nye Barb Sullivan
Rick Webster Lisa Wollum

**GOVERNING BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

☐ Informational Only

☒ Approval by Motion

Meeting Date:	June 25, 2026		
Agenda Title:	Warrant Voucher Disbursement Approval Correction of May 7, 2026, Board Meeting		
Background Information: At the May 7, 2026, Board meeting the disbursements approved dated for June 11 in the amount of \$4,031,574.94 was incorrect. The correct disbursements should have been in the amount of \$4,034,574.94.			
Recommendation: It is recommended that the Board re-approve the June 11, 2026, warrant voucher disbursements.			
Financial Impact:	☐ YES	☒ NO	
Cost Impact:	NONE		
Other Options:			
Attachments:	Corrected warrant voucher approval sheet.		

BOARD OF COMMISSIONERS MOTION

I move to accept the corrected disbursements dated for the May 7, 2026, Board meeting in the amount of **\$4,034,574.94.**

Follow Up Action(s):	
Follow up Person(s):	Rachel Garlini
Follow up Date(s):	

Voucher Cover Sheet- Correction

Submitted at the May 7, 2026 Board Meeting

Type of Transaction	Fund #	Amount	Disbursement Date
ACH Payment Request- Payroll Direct Deposit	10-064-0010	216,189.94	5-13-2026

Correction submitted for June 25, 2026 Board Meeting

Type of Transaction	Fund #	Amount	Disbursement Date
ACH Payment Request- Payroll Direct Deposit	10-064-0010	\$219,189.94	5-13-2026

Notation:

Voucher amount was incorrectly entered on the Voucher Cover Sheet for Board's approval.

Grand Total: \$4,031,574.94 (Incorrect Amount)

\$4,034,574.94 (Correct Amount)

Resources:

- May 7, 2026, Voucher Cover Sheet
- Voucher Approval Document

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

First Board Meeting
MAY 7, 2026

DO NOT ENTER ON THIS SHEET

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260428001 - 260428035	65,697.72	4/29/26
Vendor Voucher(s)	260505001 - 260505035	64,190.73	5/6/26
Payroll Vouchers	42926A - 42926J	198,445.73	4/29/26
ACH Payment Request - Payroll Direct Deposit	ACH	1,371,502.01	4/27/26
ACH Payment Request - Payroll Taxes	ACH	343,887.23	4/28/26
ACH Payment Request - HRA/VEBA	ACH	82,382.54	4/29/26
ACH Payment Request - ALERUS (457 Plan)	ACH	128,663.31	4/29/26
ACH Payment Request - WA DCP	ACH	63,033.01	4/29/26
ACH Payment Request - Dept. of Retirement Systems	ACH	286,873.54	4/29/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	28,816.97	4/29/26
ACH Payment Request - DSHS	ACH	4,984.38	4/29/26
Payroll Voucher	51326A - 51326D	28,908.50	5/13/26
ACH Payment Request - Payroll Direct Deposit	ACH	219,189.94	5/13/26
Payroll - Taxes	ACH	26,264.47	5/14/26
Dept of Retirement Systems	ACH	36,317.70	5/28/26

\$ 2,949,157.78

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	260427001 - 260427009	7,809.18	4/29/26
	260501001 - 260501005	35,855.33	5/6/26
Payroll Vouchers	ALS42926A - ALS42926I	45,145.90	4/29/26
ACH Payment Request - Payroll Direct Deposit	ACH	321,040.89	4/27/26
ACH Payment Request - Payroll Taxes	ACH	85,275.16	4/28/26
ACH Payment Request - HRA/VEBA	ACH	19,699.92	4/29/26
ACH Payment Request - ALERUS (457 Plan)	ACH	37,578.36	4/29/26
ACH Payment Request - WA DCP	ACH	24,437.39	4/29/26
ACH Payment Request - Dept. of Retirement Systems	ACH	76,229.24	4/29/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	7,017.72	4/29/26
ACH Payment Request - DSHS	ACH	2,069.00	4/29/26
Payroll Voucher	ALS51326A - ALS51326D	6,030.57	5/13/26
ACH Payment Request - Payroll Direct Deposit	ACH	86,723.28	5/13/26
Payroll - Taxes	ACH	16,177.47	5/14/26
Dept of Retirement Systems	ACH	15,588.01	5/28/26

\$ 786,677.42

RFA ALS CAPITAL FUND: 10-064-6060

Vendor Voucher(s) No Activity

\$ -

RFA MIH EXPENSE FUND: 10-064-6070

Vendor Voucher(s) 260424001 8,778.04 4/29/26

\$ 8,778.04

RFA CAPITAL FUND: 10-0643-010

Vendor Voucher(s) 260425001 10,469.41 4/29/26

Vendor Voucher(s) 260503001 - 260503003 72,760.49 5/6/26

\$ 83,229.90

RFA NKCTC FUND: 10-064-0100

Vendor Voucher(s) 260423001 - 230423005 9,247.39 4/29/26

Vendor Voucher(s) 260504001 916.92 5/6/26

\$ 10,164.31

RFA FIRE BENEFIT FEE: 10-064-0030

Vendor Voucher(s) No Activity

\$ -

RFA BENEFITS FUND: 10-064-6050

Vendor Voucher(s) 260426001 247.00 4/29/26

Vendor Voucher(s) 260502001 - 260502003 196,320.49 5/6/26

\$ 196,567.49

RFA DONATION FUND: 10-064-6030

Vendor Voucher(s) No Activity

\$ -

RFA RESERVE FUND: 10-064-6010

Vendor Voucher(s) No Activity

\$ -

MOTION

Move to accept disbursements in the amount of :

\$ 4,034,574.94



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FIRE CHIEF
Matt Cowan

COMMISSIONERS
Eric Adman Tyler Byers
Kim Fischer David Harris
Rod Heivilin Josh Pratt
Rick Nye Barb Sullivan
Rick Webster Lisa Wollum

**GOVERNING BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

☐ Informational Only

☒ Approval by Motion

Meeting Date:	June 25, 2026
Agenda Title:	Warrant Voucher Disbursement Approval Correction of June 11, 2026, Board Meeting
Background Information: At the June 11, 2026, Board meeting the disbursements approved dated for June 11 in the amount of \$3,759,686.89 was incorrect. The correct disbursements should have been in the amount of \$3,751,985.71.	
Recommendation: It is recommended that the Board re-approve the June 11, 2026, warrant voucher disbursements.	
Financial Impact:	☐ YES ☒ NO
Cost Impact:	NONE
Other Options:	
Attachments:	Corrected warrant voucher approval sheet.

BOARD OF COMMISSIONERS MOTION

I move to accept the corrected disbursements dated for the June 11, 2026, Board meeting in the amount of **\$3,751,985.71.**

Follow Up Action(s):	
Follow up Person(s):	Rachel Garlini
Follow up Date(s):	

Voucher Cover Sheet- Correction

Submitted at the June 11, 2026 Board Meeting

Type of Transaction	Fund #	Amount	Disbursement Date
ACH Payment Request- Payroll Taxes, Q1	10-064-0010	9,135.08	5-4-2026
ACH Payment Request- Payroll Taxes, Q1	10-064-6080	2,283.77	5-4-2026

Correction submitted for June 25, 2026 Board Meeting

Type of Transaction	Control #	Amount	Disbursement Date
ACH Payment Request- Payroll Taxes, Q1	10-064-0010	3,375.83	5-4-2026
ACH Payment Request- Payroll Taxes, Q1	10-064-6080	341.84	5-4-2026

Notation:

Q1 Payroll Taxes accounted for in previous Voucher Approval Sheets; correction is for difference owed in payroll taxes for first quarter.

Grand Total: \$3,759,686.89 (Incorrect Amount)

\$3,751,985.71 (Correct Amount)

Resources:

- June 11, 2026, Voucher Cover Sheet
- Voucher Approval Document

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

First Board Meeting
JUNE 11, 2026

DO NOT ENTER ON THIS SHEET

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260521001 - 260521031	100,461.68	5/27/26
Vendor Voucher(s)	260606001 - 260606037	61,609.12	6/3/26
Payroll Vouchers	52726A - 52726M	209,222.48	5/27/26
ACH Payment Request - Payroll Direct Deposit	ACH	1,315,982.21	5/26/26
ACH Payment Request - Payroll Taxes	ACH	324,858.03	5/27/26
ACH Payment Request - HRA/VEBA	ACH	82,749.21	5/28/26
ACH Payment Request - ALERUS (457 Plan)	ACH	130,577.58	5/28/26
ACH Payment Request - WA DCP	ACH	65,365.52	5/28/26
ACH Payment Request - Dept. of Retirement Systems	ACH	287,915.61	5/28/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	28,776.68	5/28/26
ACH Payment Request - DSHS	ACH	4,934.38	5/28/26
ACH Payment Request - Payroll Taxes - Q1	ACH	3,375.83	5/4/26
Payroll Voucher	61026A - 61026D	17,819.05	6/10/26
ACH Payment Request - Payroll Direct Deposit	ACH	125,337.85	6/11/26
Payroll - Taxes	ACH	13,853.91	6/12/26
Dept of Retirement Systems	ACH	20,592.47	6/29/26

\$ 2,793,431.61

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	265107001 - 260517007	10,853.08	5/27/26
	260602001 - 260602009	11,632.51	6/3/26
Payroll Vouchers	ALS52726A - ALS52726I	52,621.89	5/27/26
ACH Payment Request - Payroll Direct Deposit	ACH	342,741.86	5/26/26
ACH Payment Request - Payroll Taxes	ACH	94,537.88	5/27/26
ACH Payment Request - HRA/VEBA	ACH	49,322.03	5/28/26
ACH Payment Request - ALERUS (457 Plan)	ACH	38,499.88	5/28/26
ACH Payment Request - WA DCP	ACH	45,445.39	5/28/26
ACH Payment Request - Dept. of Retirement Systems	ACH	79,264.82	5/28/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	7,017.72	5/28/26
ACH Payment Request - DSHS	ACH	2,069.00	5/28/26
ACH Payment Request - Payroll Taxes - Q1	ACH	341.84	5/4/26
Payroll Voucher	ALS61026A - ALS61026D	5,528.13	6/10/26
ACH Payment Request - Payroll Direct Deposit	ACH	76,470.10	6/11/26
Payroll - Taxes	ACH	12,714.12	6/12/26
Dept of Retirement Systems	ACH	13,515.77	6/29/26

\$ 842,576.02

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	260601001	2,130.72	6/3/26

\$ 2,130.72

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)	260522001	13,371.61	5/27/26

\$ 13,371.61

RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	260519001 - 260519002	1,050.14	5/27/26
Vendor Voucher(s)	260604001 - 260604006	64,685.43	6/3/26

\$ 65,735.57

RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)	260520001 - 260520004	2,545.80	5/27/26
Vendor Voucher(s)	260605001 - 260605005	10,954.44	6/3/26

\$ 13,500.24

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	260518001 - 260518002	14,588.07	5/27/26
Vendor Voucher(s)	260603001 - 260603006	6,651.87	6/3/26

\$ 21,239.94

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION			
Move to accept disbursements in the amount of :		\$ 3,751,985.71	

Shoreline Fire Department

BOARD MEETING DATE: June 25th, 2026

Chief Cowan

RFA Activity Reports

The following are noteworthy activities and/or meetings completed since the last Governing Board meeting:

Hiring/Succession Development

- The HR Director application period ended on May 31 with over 40 applicants. The plan is to move forward with screenings and then interviews over the next few weeks.
- We received over 400 applications for the new Receptionist position and have a conditional offer out to a candidate to start by end of month.

Staffing

- Have been filling some positions at World Cup events and have upstaffed apparatus in our response area. Minimal increases in incidents.

Negotiations

- We have completed nine Non-Uniform CBA negotiations.

Contracts

- Personal services contract amendment for Director of Administration/Finance, and the creation of contract for Executive Assistant is forthcoming.

Budget

- We have finished an analysis of BFD and Sno10 joining the RFA and it would be a significant cost savings for our taxpayers.
- We have started our budget process and our target is to have everything completed by our November 5th meeting. This is earlier than previous years, but provides more flexibility if we need to delay to our November 19th meeting.

Strategic Activity

- Next apparatus due to arrive is the fire engine, which is still being worked on at Hughes with an ETA forthcoming.
- Continue to work on short and medium-term admin staffing needs.
- Reinforcing our strategic goals for 2026 along with Retreat summary review.
- Joining the Bothell Fire Department ELT meeting with ours every two weeks on 1st and 3rd Mondays.
- Working with Bothell City Manager to define collaborative draft positions on potentially joining the RFA pertaining to the remaining matters for the Board to consider.

Public Records Requests

- Significant requests currently that are impacting staff workload capacity.

Noteworthy Meetings/Activities

- June 12 – NORCOM Governing Board Meeting
 - Monthly meeting to discuss ongoing issues and first, strategic look at the 2027 budget.
- June 13 – Station 51 Open House
 - Great weather and increased turnout with 2,500 plates of pancakes and sausage.
- June 15 – BFD ELT
 - Final meeting with just BFD.
 - Discussed Admin Manager transition and ongoing RFA topics.
- June 16 – Administrative Staff Meeting
 - Met with administrative staff to discuss the CAO process, the results, and next steps.
- June 18 – NUCBA Negotiations #9
 - Held negotiations and are close to being done.

Incorporated into the Board meeting minutes by reference.

Submitted by: Chief, Matt Cowan

RFA Activity Highlights

Shoreline Fire Department RFA

BOARD MEETING DATE: June 25, 2026

Deputy Chief Matt Hochstein

DC of Support Services – DC Hochstein:

- Weekly coordination meetings with I.T., Facilities, Fleet.
- Weekly Executive Team meetings.
- Weekly DC Hochstein/Capital Proj. Manager Hansson check-in meetings.
- Weekly DC Hochstein/BC Savino check-in meetings.
- Bi-Weekly Gallatin meeting.
- Bi-Weekly Shoreline ELT meeting.
- Bothell ELT meeting.
- Open House/Pancake Feed at Station 51
- St. 61 Shop Expansion programming meeting with TCA Architects.
- Stryker Fleet Assessment.
- Operative IQ Asset webinar.

Facilities - Facilities Manager Johnston:

- Ongoing service ticket repairs.
- Catch basin cleaning at stations 61, 62, 63, 64, 65, and 57.
- Preparing for the open house at Station 51. Followed up with a breakdown of items used.
- Office moves at Station 51, Battalion Chief to MSO. Station 61 accounting and HR.
- New interior lighting for station 57.
- Ongoing landscape at all stations and a set of irrigation at all stations.

Fleet – Fleet Manager Swanson:

- Ongoing preventative maintenance and repairs of all district apparatus.
- Annual services and PMs are ongoing.
- 2252 (new pumper) remains at Hughes for the hose bed modification.
- 2251 (L161) at Hughes for warranty work.

IT – IT Manager Middleton:

- Continued working on the new Apple Business account, creating customizations for deploying apps to iPhones and iPads.

RFA Activity Highlights

- Preparing to roll out the new iPads for ESO when given approval from ALS Div-C. Possibly 7/1/2026
- Microsoft Windows updates for June 2026
- Installed new TV for Chief Cowan
- Moved Day BC to new office
- Moved Katie Doll to new office
- Setup computer and phone for new HR temp
- Computer Replacement project is 95% completed - the remaining 5% are on hold due to a big public records request.
- Misc tasks around stations.
 - Updated equipment used by the Boards meeting at the ST51 public meeting room
 - Assisted emptying out equipment and items from shed at 61

Near Future:

- Critical vulnerabilities announced for VMware ESXi server - New updates need to be installed on all servers
- Researching new Remote Control software, for IT helpdesk support
- Researching new Monitoring software, for proactive monitoring of infrastructure equipment.
- Researching new Pelco / Motorola software VMS (video management system)
- Network maintenance needed at ST51. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST61. Not scheduled yet – estimated 5 hours downtime.

Ongoing:

- Deploying new 5G modems to various apparatus when possible

Other:

- NORCOM 911 new IT manager: Carl Detert

Capital Projects – Capital Projects Manager Hansson:

- 57 lighting project completed. St. 64 & 65 lighting upgrades starting soon.
- New SCBA washer ordered for 64, anticipated delivery soon.
- St. 51 carport project re-evaluation.
- Support Services Project Manager on vacation.

Regional Fire Authority Activity Highlights

Shoreline Fire Department

BOARD MEETING DATE: June 25, 2026

Deputy Chief Andres Orams

The following items of note were completed during the period of June 12, through June 25, 2026:

Deputy Chief Orams – Projects and Meetings

- Bothell Fire ELT
- Impact Bargaining
- Gallatin/Shoreline bi-weekly check-in
- Executive Team meetings
- Dispatch meeting
- ALS Working Group meeting
- Met with City Emergency Managers

Fire Suppression (Burrow)

- King County Wildland Coordinators meeting
- Fire Advisory Group meeting

EMS and MIH (Kennison):

- Entry-level Firefighter Interview panel
- ALS Working Group meeting
- MSA/PMT monthly meeting
- EMS Advisory Committee meeting

Training (Majeed):

- NKCTC SIM Lab
- Driver Engineer meeting
- Continuing CBT/MCO training



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Matt Cowan

COMMISSIONERS
Rick Nye Rod Heivilin
Kim Fischer Barb Sullivan
David Harris Eric Adman
Tyler Byers Rick Webster
Lisa Wollum Josh Pratt

BOARD OF COMMISSIONERS MEETING

Meeting Date:	June 25, 2026
Agenda Title:	Resolution 26-02 <i>Appointment of Agent to Receive Claims</i>
Background Information: Due to the upcoming resignation of Bouptha Siharath, it is necessary to appoint a new Claims Officer. Rachel Garlini, Director of Administration/Finance, has been designated to assume this responsibility. The Claims Officer serves as the authorized representative of the Regional Fire Authority for matters involving claims against the RFA and performs duties as required by applicable law and Department policy.	
Recommendation: Recommend that the Governing Board of Commissioners approve and sign Shoreline Fire Department RFA Resolution 26-02– <i>Appointment of Agent to Receive Claims</i> , naming Rachel Garlini as our claims officer.	
Financial Impact:	☐ YES ☒ NO ☐ Cost Neutral
Other Options:	
Attachments:	Shoreline Fire Department RFA Resolution 26-02– <i>Appointment of Agent to Receive Claims</i>

RECOMMENDED MOTION (IF APPLICABLE):

I move to authorize the RFA Governing Board of Commissioners to approve and sign Resolution 26-02– Appointing Rachel Garlini as the Department's Agent to Receive Claims.

Follow Up Action(s):	
Follow up Person(s):	Chief Matt Cowan / Board Secretary Beatriz Goldsmith
Follow up Date(s):	



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Tyler Byers
Lisa Wollum

Rod Heivilin
Barb Sullivan
Eric Adman
Rick Webster
Josh Pratt

AFTER RECORDING PLEASE RETURN TO:

Shoreline Fire Department
Attn: Director of Administration/Finance
17525 Aurora Ave N
Shoreline, WA 98133

SHORELINE FIRE DEPARTMENT

(Regional Fire Authority)

RESOLUTION 26-02

*Appointment of Agent to Receive Claims
(RCW 4.96.020)*

A RESOLUTION of the Shoreline Fire Department, a regional fire authority, Governing Board appointing an agent to receive claims.

WHEREAS, pursuant to the provisions of RCW 4.96.020 the governing body of each local governmental entity shall appoint an agent to receive any claim for damages made under chapter 4.96 RCW.

WHEREAS, all claims for damages against a local governmental entity, or against any local governmental entity's Board Members, officers, employees, or volunteers, acting in such capacity, shall be presented to the agent within the applicable period of limitations within which an action must be commenced.

RESOLUTION: NOW THEREFORE, BE IT RESOLVED, that the Governing Board of the Shoreline Fire Department Regional Fire Authority does hereby:

1. Appoint the below listed agent to receive any claims for damages made under chapter 4.96 RCW.

Agent Appointed: Rachel Garlini

Office Address: 17525 Aurora Ave N, Shoreline WA 98133

Business Hours: 8:00 am to 4:30 pm, Monday-Thursday

2. A duplicate original of this Resolution shall be recorded with the King County Auditor.

ADOPTED by the Governing Board of the Shoreline Regional Fire Authority, at a Special Open Public meeting of such Board on the 25th day of June 2026.

Attest:

Beatriz Goldsmith
Secretary to the Board

**GOVERNING BOARD OF COMMISSIONER OF THE
SHORELINE FIRE DEPARTMENT REGIONAL FIRE
AUTHORITY (RFA)**

Kimberly A. Fischer, Chair

Eric Adman, Vice-Chair

Tyler Byers, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner



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Tyler Byers Rick Webster
Lisa Wollum Josh Pratt

**BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

Meeting Date:	June 25, 2026
Agenda Title:	Resolution 26-03 Shoreline Fire Department Regional Fire Authority <i>Appointing Auditing Officers</i>
Background Information: Due to the upcoming resignation of Boupfa Siharath, it is necessary to appoint new auditing Officers to certify the voucher approval document for the correct and certified submission of vouchers to the King County Finance Office without awaiting a Commissioners meeting to authorize specific payments.	
Recommendation: Recommend that the Governing Board of Commissioners approve and sign Shoreline Fire Department RFA Resolution 26-03– Appointing Auditing Officers.	
Financial Impact:	☐ YES ☒ NO ☐ Cost Neutral
Other Options:	
Attachments:	Resolution 26-03 Shoreline Fire Department Regional Fire Authority Appointing Auditing Officers

RECOMMENDED MOTION (IF APPLICABLE):

I move to authorize the RFA Governing Board of Commissioners to approve and sign Resolution 26-03 Appointing Auditing Officers for the Shoreline Fire Department RFA.

Follow Up Action(s):	Forward a copy of the Resolution and signed form to King County
Follow up Person(s):	Fire Chief Matt Cowan, Secretary to the Board Beatriz Goldsmith
Follow up Date(s):	



Shoreline Fire Department

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SHORELINE FIRE DEPARTMENT (Regional Fire Authority)

RESOLUTION 26-03

Appointing of Auditing Officer(s) for the purpose of authorizing the issuance of warrants and electronic transactions prior to the Governing Board of Commissioners of the Shoreline Fire Department Regional Fire Authority approval.

WHEREAS, there may be circumstances when the Governing Board of Commissioners of the Shoreline Fire Department Regional Fire Authority (RFA) does not meet prior to a day on which they would need to approve vouchers for the Department's warrants and claims;

WHEREAS, there is a need by the Department to process warrants and electronic payments in a timely and consistent manner;

WHEREAS, it would be of financial benefit to appoint Auditing Officers to certify the voucher approval document for the correct and certified submission of vouchers to the King County Finance Office without awaiting a Commissioners meeting to authorize specific payments;

WHEREAS, RCW 42.24.180 authorizes the issuance of warrants before approval of the vouchers by the Board of Commissioners in order to expedite the payment of claims;

WHEREAS, Department Policy 126.2 – *Financial Procedures (PO, Invoices, Vouchers)* establishes the necessary purchasing and disbursing procedures that implement effective internal control for issuance of warrants and claims as required by RCW 42.24.180;

THEREFORE BE IT RESOLVED, that the Governing Board of Commissioners of the Shoreline Fire Department Regional Fire Authority hereby authorizes the following Auditing Officers to submit warrants and claims for payment and disbursement in accordance with Department Policy 126.2 prior to the Board taking action to approve said claims:

- Fire Chief
- Deputy Chiefs
- Director of Administration/Finance
- Director of Human Resources

ADOPTED by the Governing Board of the Shoreline Regional Fire Authority, at a Special Open Public meeting of such Board on the 25th day of June 2026.

Attest:

**GOVERNING BOARD OF COMMISSIONER OF THE
SHORELINE FIRE DEPARTMENT REGIONAL FIRE
AUTHORITY (RFA)**

Beatriz Goldsmith
Secretary to the Board

Kimberly A. Fischer, Chair

Eric Adman, Vice-Chair

Tyler Byers, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner



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Eric Adman
Rick Webster
Josh Pratt

**BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

Meeting Date:	June 25, 2026
Agenda Title:	Resolution 26-04 <i>Establishing Record Retention Officer and Medical Records Privacy Officer</i>
Background Information: Due to the upcoming resignation of Bouphe Siharath, it is necessary to appoint a new Records Retention and Medical Services Privacy Officer. This Officer shall ensure that the Department remains compliant with all applicable State laws regarding production and retention of records.	
Recommendation: The Shoreline Fire Department Governing Board approves Resolution 26-04 <i>Establishing Record Retention Officer and Medical Records Privacy Officer</i> .	
Financial Impact:	☐ YES ☒ NO ☐ Cost Neutral
Other Options:	
Attachments:	Resolution 26-04 <i>Establishing Record Retention Officer and Medical Records Privacy Officer</i>

RECOMMENDED MOTION (IF APPLICABLE):

I move to authorize the RFA Governing Board of Commissioners to approve and sign Resolution 26-04 Establishing a Record Retention Officer and Medical Records Privacy Officer for the Shoreline Fire Department RFA.

Follow Up Action(s):	
Follow up Person(s):	Fire Chief Matt Cowan, Secretary to the Board Beatriz Goldsmith
Follow up Date(s):	



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SHORELINE FIRE DEPARTMENT (A Regional Fire Authority) RESOLUTION 26-04

Establishing Record Retention Officer and Medical Records Privacy Officer

WHEREAS, the Shoreline Fire Department Regional Fire Authority (RFA) is a public agency and shall comply with all applicable State laws regarding the production and retention of public records;

WHEREAS, there is also a need to produce medical records and to adhere to appropriate privacy laws;

WHEREAS, it would be a benefit to appoint a Record Retention Officer and Medical Records Privacy Officer to ensure proper processing of records requests and appropriate retention of records retention as defined in State law;

WHEREAS, the Officer shall also apply due discretion as some of the records shall be private in nature;

WHEREAS, the Officer shall follow Department policies such as, but not limited to; Admin 154 – *Records Management Program and Records Request Process*, and Admin 119 – *Release of Medical Records and Information*;

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Shoreline Fire Department hereby assigns these duties to the Director of Administration/Finance:

ADOPTED by the Governing Board of the Shoreline Regional Fire Authority, at a Special Open Public meeting of such Board on the 25th day of June 2026.

Attest:

**GOVERNING BOARD OF COMMISSIONER OF THE
SHORELINE FIRE DEPARTMENT REGIONAL FIRE
AUTHORITY (RFA)**

Beatriz Goldsmith
Secretary to the Board

Kimberly A. Fischer, Chair

Eric Adman, Vice-Chair

Tyler Byers, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner



Shoreline Fire Department
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FIRE CHIEF
Matt Cowan

COMMISSIONERS
Eric Adman Tyler Byers
Kim Fischer David Harris
Rod Heivilin Josh Pratt
Rick Nye Barb Sullivan
Rick Webster Lisa Wollum

**GOVERNING BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

☐ Informational Only

☒ Approval by Motion

Meeting Date:	June 25, 2026																								
Agenda Title:	Surplus Ambulance and Pumper Apparatus																								
Background Information: The Department would like to declare the vehicles listed below surplus due to their age, condition, and replacement through the Department's fleet plan. The units will be auctioned through Ritchie Bros. in Chehalis, WA. There will be a minimal auction process fee as part of the cost to the Department.																									
<table border="1"><thead><tr><th>ID#</th><th>License</th><th>Description</th><th>Year</th><th>Manufacturer</th><th>Model</th><th>Radio#</th><th>V.I.N. #</th></tr></thead><tbody><tr><td>1101</td><td>96277C</td><td>AMBULANCE</td><td>2010</td><td>FORD/BRAUN</td><td>F-450</td><td>AID 161</td><td>1FDAF4HR2AEB17222</td></tr><tr><td>2101</td><td>90133C</td><td>PUMPER</td><td>2010</td><td>PIERCE</td><td>ARROW XT</td><td>ENGINE 257/ACAD</td><td>4P1CA01E3AA011128</td></tr></tbody></table>	ID#	License	Description	Year	Manufacturer	Model	Radio#	V.I.N. #	1101	96277C	AMBULANCE	2010	FORD/BRAUN	F-450	AID 161	1FDAF4HR2AEB17222	2101	90133C	PUMPER	2010	PIERCE	ARROW XT	ENGINE 257/ACAD	4P1CA01E3AA011128	
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2101	90133C	PUMPER	2010	PIERCE	ARROW XT	ENGINE 257/ACAD	4P1CA01E3AA011128																		
Recommendation: Recommend that the Governing Board approve the vehicles listed above to be of no benefit to the Department and that the vehicles be declared surplus and disposed of through auction.																									
Financial Impact:	☐ YES ☒ NO ☐ Cost Neutral																								
Cost Impact:	Potential revenue from the sale of the vehicles is unknown. There will be no minimum bid established in the auction process.																								
Attachments:																									

BOARD OF COMMISSIONERS MOTION

I move to declare the vehicles listed above to be of no benefit to the Department and to declare the apparatus surplus and authorize the Fire Chief or his designee to dispose of the vehicles through auction.

Follow Up Action(s):	
Follow up Person(s):	Deputy Chief Matt Hochstein
Follow up Date(s):	



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**GOVERNING BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

☐ Informational Only

☒ Approval by Motion

Meeting Date:	June 25, 2026
Agenda Title:	Surplus Equipment - Donation
Background Information: It has been determined that a number of Philips HeartStart FR3 Automated External Defibrillators (AEDs), have minimal or no resale value, and are no longer needed for public purposes. Hero Saver is a nonprofit 501(c)(3) organization that provides training, gear, equipment, and emergency service resources to firefighters and emergency responders in underserved communities. The organization redistributes salvageable emergency response equipment from U.S. agencies to emergency service organizations in economically disadvantaged areas outside the United States. The Department proposes donating the listed surplus AEDs to Hero Saver for redistribution to emergency response organizations in Central and South America, where the equipment may continue to provide public benefit.	
Recommendation: Recommend that the Board approve the attached list and declare the identified AEDs surplus to the needs of the Department and authorize donation of the equipment to Hero Saver.	
Impact:	Financial: None.
Other Options:	None recommended as the equipment has very little value
Attachments:	• Surplus Equipment Inventory List (Philips HeartStart FR3 AEDs) • Hero Saver Release of Liability and Hold Harmless

RECOMMENDED MOTION (IF APPLICABLE):

I move to declare the AEDs identified on the attached surplus equipment inventory list as surplus to the needs of the Shoreline Fire Department and authorize the Fire Chief, or designee, to donate the equipment to Hero Saver.

Follow Up Action(s):	
Follow up Person(s):	Deputy Chief Hochstein
Follow up Date(s):	

2026

SURPLUS ITEMS - DONATION

Pallet of Forerunner Heart Start defibrators



HOLD HARMLESS AND NON-RESALE AGREEMENT

(For Donated Equipment or Property)

This Agreement is entered into on this 17th day of June, 2026

by and between:

Donating Organization:

Shoreline Fire Department

(Hereinafter referred to as the "Donor")

and

Hero Saver, a Washington State nonprofit organization

UBI: 604 980 374

IRS EIN: 92-0758683

(Hereinafter referred to as the "Recipient" or "Hero Saver")

1. Purpose

This Agreement sets forth the terms under which the Donor provides donated property, equipment, or material goods (collectively, the "Donated Items") to Hero Saver. This document ensures that Hero Saver assumes all responsibility and legal obligation for the Donated Items and that the Donor is released from any future liability.

2. Hold Harmless and Indemnification

Hero Saver agrees to indemnify, defend, and hold harmless the Donor from and against any and all claims, liabilities, losses, costs, or damages resulting from the possession, use, transportation, storage, or disposal of the Donated Items.

3. Ownership and Compliance

Hero Saver hereby accepts full ownership of the Donated Items. Hero Saver agrees to use, store, and maintain all Donated Items in accordance with all applicable local, state, federal, and international laws and regulations.

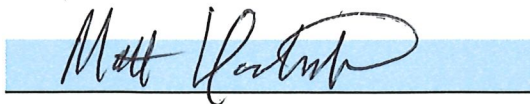
4. Non-Resale Clause

The Donated Items shall not be sold, bartered, or resold. Hero Saver acknowledges that these items are for organizational, humanitarian, or training purposes only and shall not enter any commercial stream of resale. Any exception to this clause must be approved in writing by the Donor.

5. Acknowledgement

Both parties affirm that they have the authority to enter into this Agreement and that all terms have been read, understood, and voluntarily agreed to by both parties.

Donor Signature:



Hero Saver Representative Signature:



RELEASE OF LIABILITY AGREEMENT

(For Donated Equipment, Materials, or Property)

This Release of Liability Agreement ("Agreement") is entered into this 17th day of June, 2026, **2025**, by and between:

Donating Organization or Individual:

Name: Shoreline Fire Department

Address: 17525 Aurora Ave N., Shoreline, WA98133

(Hereinafter referred to as the "Donor" or "Releasor")

and

Hero Saver, a Washington State nonprofit organization

UBI: 604 980 374

IRS EIN: 92-0758683

(Hereinafter referred to as the "Recipient" or "Hero Saver")

1. Purpose

This Agreement is intended to document and formalize the terms under which the Donor transfers ownership of certain donated equipment, materials, or property (the "Donated Items") to Hero Saver. The intent is to release the Donor from all liability related to the Donated Items and to ensure that Hero Saver assumes full responsibility for their use, handling, storage, and disposition.

2. Release of Liability

Hero Saver hereby agrees to release, discharge, and hold harmless the Donor from and against any and all claims, liabilities, damages, injuries, losses, or legal actions of any kind arising from or related to the possession, condition, use, transport, storage, donation, or disposal of the Donated Items.

This release applies to all known and unknown claims and is binding upon Hero Saver, its officers, agents, employees, volunteers, successors, and assigns.

3. Assumption of Ownership and Risk

Hero Saver accepts full and sole ownership of the Donated Items “as-is,” with no warranties expressed or implied by the Donor. Hero Saver understands and agrees that it is accepting the items with full knowledge of any risks, defects, or unknown conditions and voluntarily assumes all risk associated with their possession and use.

4. Compliance and Use

Hero Saver agrees to use, manage, store, and dispose of the Donated Items in compliance with all applicable local, state, federal, and international laws and regulations. The Donated Items will be used solely for organizational, training, humanitarian, or emergency response purposes and will not be resold or used for commercial gain.

5. Non-Resale Clause

Hero Saver affirms that the Donated Items will not be sold, bartered, or transferred into any form of commercial resale. Any deviation from this clause must be agreed to in writing by the Donor in advance.

6. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. Jurisdiction for any dispute shall reside in the courts of Cowlitz County, Washington.

7. Entire Agreement

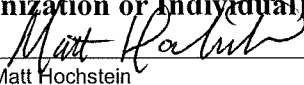
This document constitutes the entire agreement between the parties regarding the Donated Items. No oral representations, statements, or prior written communications shall modify or supersede this Agreement unless made in writing and signed by both parties.

8. Acknowledgment and Authority

The undersigned representatives affirm that they are authorized to execute this Agreement on behalf of their respective organizations or as individuals and that all terms have been read, understood, and voluntarily agreed to.

SIGNATURES

DONOR (Organization or Individual):

Signature: 

Printed Name: Matt Hochstein

Title (if applicable): Deputy Chief

Date: 6 / 17 / 2026

HERO SAVER (Recipient):

Signature: _____

Printed Name: Charles Jones

Title: President

Date: / /



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**GOVERNING BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

☐ Informational Only

☒ Approval by Motion

Meeting Date:	June 25, 2026
Agenda Title:	Surplus Equipment
Background Information: Multiple items are at end of life and/or have become obsolete and are in need of disposal. Items shown in the PowerPoint document have no value to Department and will be surplus using a garage sale format permitted in Policy 126.	
Recommendation: Recommend that the Board approve the attached lists of surplus equipment.	
Impact:	Financial: Funds collected from the sale of items will be allocated into the Department's general fund.
Other Options:	No recommended options as the equipment has very little or no value
Attachments:	PPT Surplus Equipment List

RECOMMENDED MOTION (IF APPLICABLE):

I move to declare the listed equipment surplus and valueless and authorize the Fire Chief or designee to surplus using a garage sale format permitted in Policy 126.

Follow Up Action(s):	
Follow up Person(s):	Deputy Chief Hochstein
Follow up Date(s):	

2026

SURPLUS ITEMS

CLASSROOM TABLES AND CHAIRS

(28) 72"x 20" tables

(40) red cloth stacking chairs



CLASSROOM TABLES AND CHAIRS

(13) 60"x 20" , (6) 72"x 20"

(8) 84"x 24", (3) 72"x 24", (2) 60"x 24"

63 grey cloth stacking chairs



88 BLUE PLASTIC STACKING CHAIRS 2 TRANSPORT TREYS FOR CHAIRS



1.5" combination nozzles 1.5" stream shapers



1.5'' TFT fog aspirators 1.5'' TFT fog nozzles



1.5" TFT gate valves 2.5" gate valves



2.5" TFT combo nozzle 2.5" TFT monitor nozzle



2.5'' to 1.5'' reducers 4'' monitor base



4" water thief 2.5" to 4" gate valve



5" caps 5" gate valve



5'' to 2.5'' elbows
4'' to 5'' fitting



Misc. 4" Storz elbows

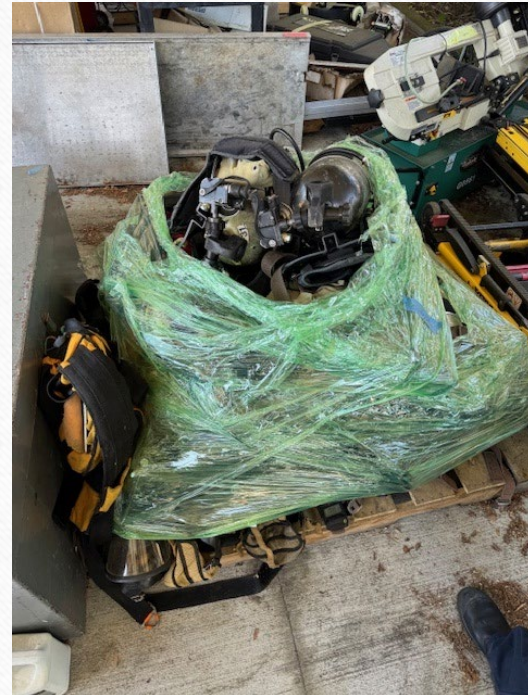


Misc. hydrant wrenches

Box of Spanner wrenches



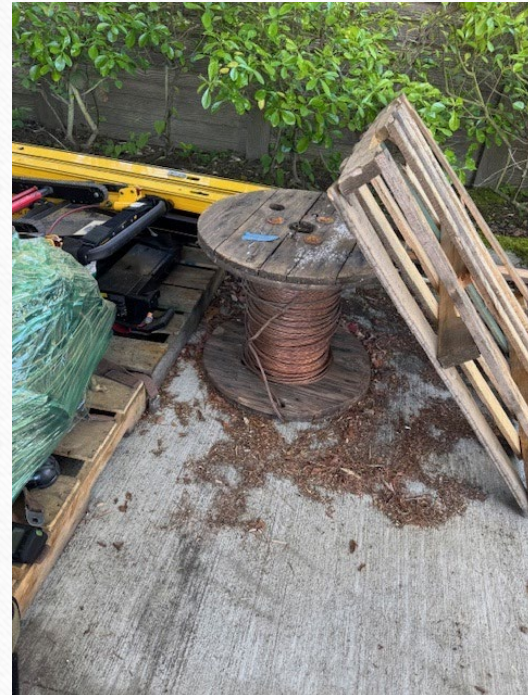
3 Ford pickup tailgates
2 metal cabinets
Pallet of MSA SCBA's



Bundle of misc. wire
Niederman exhaust parts
Green air hose



Spool of copper wire



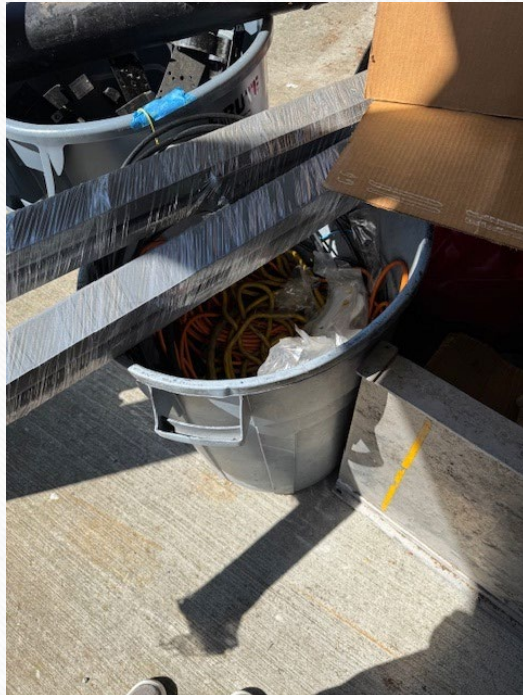
(2) 55 gallon drum dollies
55 gallon drum pump
JET repair kit
Misc. leaf springs
Pickup bed rollout tray



Garbage can full of misc. electrical cords

Misc. shelf tracks

Darley waterflow tester



Garbage can of old SCBA wall brackets

Battering ram

(2) 3 drawer vehicle tool boxes



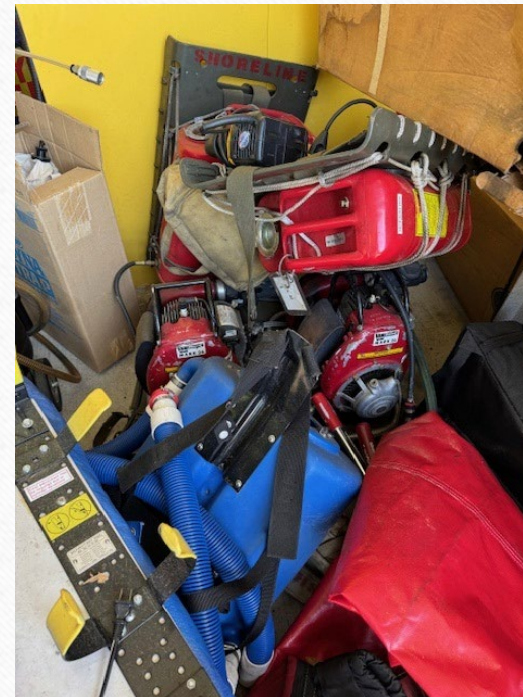
Oil/fluid vacuum
Solvent tank
Oil/fluid drain pan



Ford pickup bumper and shroud
Misc. Aluminum shelves



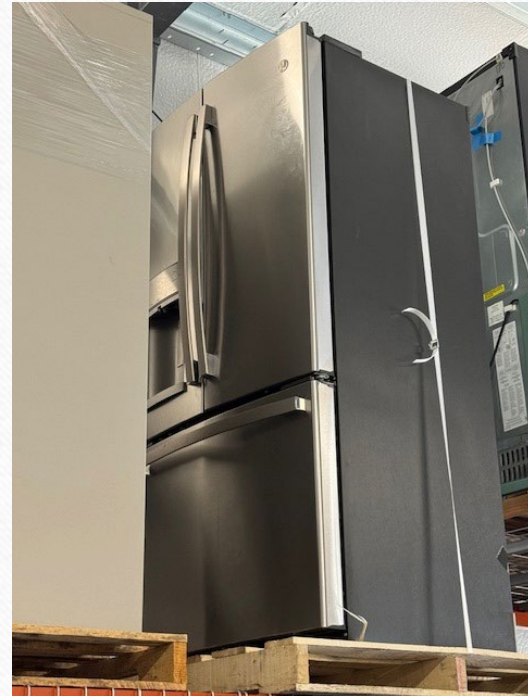
(2) Backpack fuel torch
Water vacuum
(2) Honda Water trash pumps



Pallet of (2) wood base cabinets



(2) Used GE refrigerators



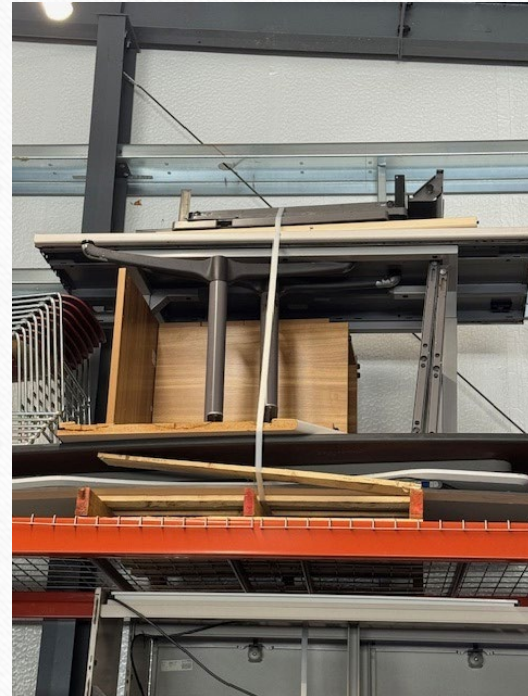
(2) Non working gas dryers
(2) Metal cabinets



Desks, desk parts, desk dividers and desk storage cabinets



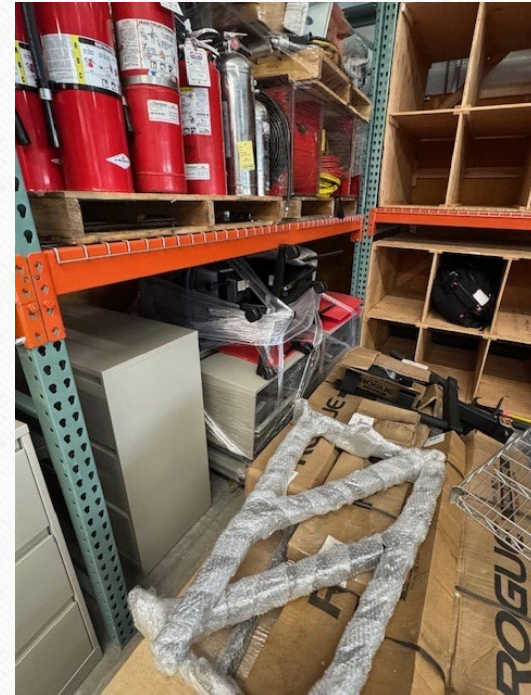
Desks, desk top and conference table



Metal shelving
Metal desk cabinets
Wood desk and meeting table



Metal storage cabinets
Office chairs
Desk divider/storage cabinets



Metal desk cabinets Desk dividers and misc. parts



METAL SHELVING,
METAL CABINET,

DESK DIVIDERS
DESK FILE CABINETS



METAL SHELVES



Honda vehicle mount generator with fuel cell



SCBA fill station booster pump
Mobile SCBA fill station
(5) DOT SCBA cascade bottles



Vehicle brake tester Vehicle computer reader



Grizzley Band Saw

Small parts bin



Miller Syncrowave 180 SD welder



EXERCISE EQUIPMENT

- PR Lifting sled
- Cybex dip/ab



Pallet 2

- (8) Auto Crib-It AC-13
- (4) Auto Crib-it AC-17
- (5) Super Vac smoke ejectors



Pallet 2 continued

- 110v distribution box
- 110v Heavy duty power cord with distribution box
- (2) hydraulic hoses for mini combi tools



Pallet 3



- Honda generator
- Honda generator
- (2) Honda combi tool power units
- (2) Hurst hydraulic combi tools
- Stihl cut off saw
- (4) 110v scene lights
- (8) coiled air lines



Misc. tools

- Windshield saw
- 18" bolt cutters
- 28" bolt cutters
- Ladder anchor





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**GOVERNING BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

☐ Informational Only

☒ Approval by Motion

Meeting Date:	June 25, 2026
Agenda Title:	Sole Source Purchase – MSO Command Box -90" Stonewell Custom Built CAV Body

Background Information:

The Department previously purchased the chassis for a new Medical Services Officer (MSO) vehicle and included funding in the 2026 budget for the down payment of the command body. The Department is requesting authorization to purchase the MSO Command Box -90" Stonewell Custom Built CAV Body from Stonewell Bodies Co. through a sole source procurement. This is the quote (not including tax) for the new MSO box.

The requested procurement is not solely for a command box, but for integration into an existing standardized command vehicle system currently deployed within the Shoreline Fire Department. Procuring an alternative manufacturer's command box would create a second command platform within the fleet, resulting in increased training requirements, reduced operational consistency, higher life-cycle maintenance costs, and diminished interoperability during emergency incident management operations.

Recommendation:

Approve sole source purchase for MSO Command Box -90" Stonewell Custom Built CAV Body from Stonewell Bodies Co

Financial Impact:

☐ YES ☐ NO ☒ Cost Neutral

Cost Impact: Purchasing sole source provides economies of scale and is neutral on overall cost of the purchase.

Attachments:

Sole Source Form

BOARD OF COMMISSIONERS MOTION

I move to authorize the Fire Chief or his designee to enter into a sole source purchase for an MSO Command Box -90" Stonewell Custom Built CAV Body from Stonewell Bodies Co..

Follow Up Action(s):	
Follow up Person(s):	Andres Orams, Deputy Chief; Matt Hochstein, Deputy Chief
Follow up Date(s):	



SHORELINE FIRE DEPARTMENT

Approval Document for Sole Source

SOLE SOURCE INCLUDES MATERIALS, SUPPLIES OR EQUIPMENT, CLEARLY AND JUSTIFIABLY AVAILABLE FROM ONLY ONE SOURCE OR CONSULTANT, PROVIDING PROFESSIONAL OR TECHNICAL EXPERTISE OF SUCH A UNIQUE NATURE THAT THE CONSULTANT IS CLEARLY AND JUSTIFIABLY THE ONLY PRACTICABLE SOURCE TO PROVIDE THE SERVICE. THIS WOULD INCLUDE TRAINERS, CONSULTANTS, PHYSICIANS, ETC.

SOLE SOURCE VENDOR NAME:

Stonewell Bodies and Machine Co.

MATERIAL/SUPPLY/SERVICE TO BE PURCHASED:

MSO Command Box -90" Stonewell Custom Built CAV Body

ESTIMATED OR ACTUAL COST:

\$143,579.00

JUSTIFICATION FOR USE OF SOLE SOURCE:

See details below

The Department previously purchased the chassis for a new Medical Services Officer (MSO) vehicle and included funding in the 2026 budget for the down payment of the command body. The Department is requesting authorization to purchase the MSO Command Box -90" Stonewell Custom Built CAV Body from Stonewell Bodies through a sole source procurement. This is the quote (not including tax) for the new MSO box.

- **Operational Consistency Across the Incident Command System:** While the proposed vehicle will serve as a Medical Services Officer (MSO) unit rather than a Battalion Chief (BC) unit, both platforms perform critical Incident Command System (ICS) functions during emergency incidents. Maintaining a consistent command box layout allows personnel assigned to command and general staff positions to immediately locate communications, technology, and incident management resources regardless of which vehicle is being utilized.
- **Standardized Command Platform:** Shoreline Fire Department currently operates two command vehicles equipped with Stonewell command boxes. Personnel are already trained on the configuration, equipment layout, radio placement, workstation design, storage systems, and operational workflow. Introducing a different manufacturer's command box would **create** multiple command platform configurations, requiring additional training and increasing the potential for delays or errors during emergency operations.
- **Fleet Maintenance Standardization:** Stonewell command boxes currently in service have established maintenance procedures, replacement parts inventories, wiring schematics, and repair history. Purchasing an additional Stonewell unit allows Fleet Services to leverage existing knowledge, spare parts, vendor relationships, and troubleshooting experience, reducing life-cycle maintenance costs and vehicle out-of-service time.
- **Proven Performance and Reliability:** The Stonewell command box design has been refined through operational experience with two existing Shoreline command vehicles. Modifications and improvements incorporated into the current specification are based on actual field use and have produced a proven design that meets Shoreline Fire Department operational requirements. Purchasing from another manufacturer would require redesign efforts, introduce uncertainty regarding performance, and potentially result in additional modifications after delivery.

- **Regional Interoperability and Cost Savings Through Cooperative Manufacturing:** Bothell Fire Department is concurrently purchasing a Stonewell command box for their new BC rig built to Shoreline's established specifications. Maintaining common command vehicle designs between neighboring agencies promotes regional interoperability, mutual aid effectiveness, and shared operational familiarity during joint responses. Stonewell Manufacturing has offered a 3.5% discount for simultaneous production of Shoreline Fire Department's MSO command box and Bothell Fire Department's Battalion Chief command box. This discount represents a direct cost savings to both agencies that would not be available through an independent procurement process. Concurrent production of both command boxes allows Shoreline Fire Department Fleet personnel to conduct combined design reviews, production inspections, and acceptance visits during a single manufacturing cycle. This reduces travel expenses, staff time, and project management costs while improving oversight efficiency.

APPROVAL BY THE CHIEF OR DESIGNEE:

Signature

Date

Approved by a motion of the Board of
Commissioners at the

meeting.

(date)

Stonewell Bodies

SPECIFICATIONS FOR

COMMAND ACCESS VEHICLE

SHORELINE
FIRE DEPARTMENT

Anders Hansson
17515 Aurora Ave NE
Shoreline, WA 98133
Ph. (205)-533-6539
ahansson@shorelinefire.com



DATE: 06/16/2026

Stonewell Bodies

Name: Shoreline Fire Department

Date 06/16/2026

Address: 17525 Aurora Ave NE

City, State: Shoreline, WA 98133



PROPOSAL

FOR FURNISHING

The undersigned is prepared to manufacture for you, upon an order being placed by you, for final acceptance by Stonewell Bodies and Machine Co. Inc, at its home office in Genoa, New York, the unit(s) herein named and for the following prices:

1. 90" Stonewell Custom Built CAV Body.....	\$143,579.00
--	---------------------

The specifications herein contained shall form a part of the final contract, and are subject to changes desired by the purchaser, provided such alterations are interlined prior to the acceptance by the Company of the order to purchase and provided such alterations do not materially affect the cost of the construction of the apparatus.

Unless accepted within 60 days, the right is reserved to withdraw this proposal.

Stonewell Bodies and Machine, Inc.

By: Luigi Sposito

Luigi Sposito

Stonewell Bodies

STONEWELL COMPANY HISTORY

Stonewell Bodies was founded in 1994 out of necessity to work smarter and not harder. The company was started by a farrier looking to shoe his horses without the trouble of constantly loading and unloading a pickup truck with all his tools of the trade. After carefully considering how to make a truck body that would be light, provide protections from the elements, easy to organize and last for many years, the Stonewell Body was created.

Today, Stonewell has grown to service three primary industries, all of which require a light weight and efficient design. The primary industries serviced by Stonewell include Farriers and mobile veterinarians, emergency services vehicles and the building trades. The common thread among these three industries hinges on the need of efficient access to the truck body so they can access and depart the vehicle as quickly as possible.

Stonewell now employs 37 craftsmen who are experts in the field of fabrication as well as having significant application experience in the field of EMS and Farrier. Our team is comprised of farriers, EMT's, volunteer Fire Chiefs and assistant Chiefs. These craftspeople bring their passion and practical experience with them as they work to build outstanding truck bodies.

Coupled with experts in fabrication, Stonewell has made significant investments in productions capabilities. Our bodies and fabricated solutions are designed using the latest CAD, and modeling, software coupled to fully CNC processing equipment. Our metal cutting is primarily achieved through a new Mitsubishi Laser, HAAS milling machines or other very prices machine-tools. We have invested in our infrastructure as well as equipment and are confident we can design, weld and manufacture to the exacting specifications we develop.

Over the last several decades, Stonewell has evolved to be a market leader with a robust compliment of tools needed to solve customer problems. We continually work to solve application problems and stand behind the products that we produce. We look forward to the possibility of working with you and hope you consider Stonewell Bodies for your next design need.

TERMS OF PAYMENT - DIVIDED IN ONE THIRD INCREMENTS

The terms of this purchase shall be 1/3rd of the body purchase price upon signing of the purchase agreement and 1/3rd at the mid point of construction. The balance shall be paid upon completion of the specified vehicle. If payment is not made and Stonewell must pursue legal remedies, all legal expenses shall be the responsibility of the purchaser. The vehicle shall not be put in service until full payment is paid to the manufacturer.

Stonewell Bodies

AGREEMENT OF SALE FOR COMMAND ACCESS VEHICLE

THIS AGREEMENT is made between **Stonewell Bodies and Machine Inc. (Stonewell)** and:

Legal Name of Buyer *Shoreline Fire Department*

Address 17525 Aurora Ave NE Shoreline, WA 98133

Phone Number (205)533-6539

ACCEPTANCE:

Stonewell agrees to sell, and Buyer agrees to purchase (1) Command Access Vehicle (s) described in the Specifications incorporated as Exhibit A of this contract, as may be amended in writing, and the equipment listed herein, all in accordance with the terms and conditions set forth herein.

This offer is valid for 30 days from 06/16/2026 and shall expire on 07/15/2026.

2. DELIVERY SCHEDULE:

The Command Access Vehicle shall be ready for transport in approximately “420”_days. This time frame is subject to extension due to changes made by Buyer or in accordance with Sections 4 or 10,11,12 below.

2. PRICE:

Buyer shall pay Stonewell Bodies & Machine Inc. the purchase price for the installation of the Command Access Vehicle in the sum of **\$143,579.00** U.S. Dollars.

This purchase price **excludes** taxes. Responsibility to pay taxes are with the buyer.

Any applicable taxes not specifically noted above will be paid by the Buyer directly or will be added to the purchase price and paid by Buyer. If Buyer claims exemption from any tax, Buyer agrees to promptly furnish the applicable exemption certificate(s) and to indemnify and hold harmless Stonewell Bodies & Machine Inc. harmless from any such tax, interest or penalty, which may at any time be assessed against Stonewell Bodies & Machine Inc. as a result of this transaction.

Stonewell Bodies

3. TERMS OF PAYMENT SHALL BE:

Due upon signing: **\$47,860.00**

Due upon video conference inspection after “30” _____ days of build **\$47,860.00**

Due upon completion and video or in-person (at your cost) inspection prior to shipping.....**\$47,859.00**

Applicable method of payment for remaining balance due: Check or wire transfer.

In the event of a dispute, Stonewell Bodies shall have the right to collect, from the purchaser, reasonable costs and necessary disbursements and attorney’s fees incurred in enforcing this agreement. The vehicle shall not be put in service until full payment is paid to the manufacturer.

4. CONTINGENCIES:

Stonewell will not be liable for any delay, failure to make delivery, or other default due to strikes or labor unrest, war, riot, federal, state or local government action, fire, flood, or other disaster or acts of God, accidents, breakdown of machinery, lack of or inability to obtain materials, parts or supplies, or any other causes or circumstances beyond the reasonable control of these entities which prevent or hinder the manufacture and/or delivery of the Command Access Vehicle.

5. WARRANTY:

Stonewell provides a limited warranty on new Command Access Vehicle of its own manufacture in accordance with the warranty terms set forth in the Specifications provided. EXCEPT TO THE EXTENT PROHIBITED BY LAW, STONEWELL MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE FACE HEREOF. SEE SEPARATE WARRANTY STATEMENT(S) FOR COMPLETE INFORMATION. This warranty starts upon placing the vehicles in service not to exceed 6 months after delivery.

6. DISCLAIMER OF CONSEQUENTIAL DAMAGES:

Stonewell EXPRESSLY DISCLAIMS ANY LIABILITY FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES WHICH MAY BE SUSTAINED BY BUYER, INCLUDING BUT NOT LIMITED TO THOSE ARISING FROM THE USE, INABILITY TO USE, MAINTENANCE OR REPAIR OF THE COMMAND ACCESS VEHICLE,

Stonewell Bodies

WHETHER UNDER THEORIES OF BREACH OF EXPRESS OR IMPLIED WARRANTY, NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE.

7. **CANCELLATION:**

This contract is not subject to cancellation by Buyer, unless for material breach by Stonewell Bodies, except upon payment to seller of reasonable cancellation charges, which shall take into account expenses already incurred and commitments made by seller and seller's anticipated profit.

8. **ENTIRE AGREEMENT; AMENDMENTS:**

This contract, including its appendices, embodies the entire understanding between the parties relating to the subject matter contained herein and merges all prior discussions and agreements between them. No agent or representative of Stonewell has authority to make any representations, statements, warranties or agreements not herein expressed. All modifications or amendments of this contract, including the appendices, and Change Orders, must be in writing signed by an authorized representative of each of the parties hereto.

9. **SEVERABILITY:**

If any provision hereof shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision, and this contract shall be construed as if the invalid, illegal or unenforceable provision had never been contained in it, unless to do so clearly negates the overall intent or purpose of the parties in entering into this contract.

10. **CHANGES IN COMMERCIAL SPECIFICATIONS:**

Specifications for all commercial components of the Command Access Vehicle, manufactured by companies other than Stonewell are subject to change without notice. Specifications for such components will be as available at the time of manufacture of the Command Access Vehicle. Stonewell shall not be liable for any specification deviations from the original contract specifications on such components made by their original manufacturer.

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11. CHANGES IN REGULATIONS/INDUSTRY STANDARDS:

The Purchase Price is subject to adjustment for changes to the Command Access Vehicle necessitated by changes in applicable government regulations (such as FMVSS or emissions regulations), industry standards (such as NFPA standards), replacement of discontinued models or components from vendors, or freight charges. Buyer is responsible for any cost increases due to such changes beyond Stonewell Bodies and Stonewell Bodies & Machine Inc.'s control.

12. CHANGE ORDERS:

Changes in the build contract may be submitted to Stonewell. These changes must be in writing and when necessary, drawings may be required. Dependent on where in the build process the CAV is, the change order may be accepted or rejected by Stonewell. The cost of the change will be added on to the total cost of the CAV. This new price must be approved and agreed to in writing by the purchaser. While change orders are being processed, the completion date shall be extended according to the days spent processing the change order as well as the time needed to complete the changes.

IN WITNESS WHEREOF, Buyer and Stonewell Bodies & Machine Inc. have caused this agreement to be executed by their duly authorized representatives this day of:

PURCHASER: _____

Print Name: _____

Signature: _____

Title: _____

Date: _____

Stonewell Bodies

This contract is not a valid and binding obligation until approved, dated and executed by Stonewell Bodies & Machine Inc. inc.

ACCEPTED AND APPROVED

Stonewell Bodies & Machine, Inc.

Print Name: _____

Signature: _____

Title: _____

Date: _____

Stonewell Bodies

Construction Period

The delivery of the vehicle shall be: 420 calendar days after receipt of the chassis.

The bidder shall not be responsible for delays in delivery due to strikes, acts of God, failure of suppliers to deliver, chassis shortage and other reasons beyond the reasonable control of the builder. Should the bidder be unable to comply with the proposed delivery date, the purchaser shall be notified with the reasons for non-compliance.

PRE-CONSTRUCTION MEETING

A pre-construction meeting shall be conducted via a Webcast.

ONE (1) YEAR PARTS & LABOR WARRANTY

Stonewell Bodies & Machine Inc. SWBM Limited Warranty Coverage. General parts and labor warranty for the body, integral components, materials, and workmanship are warranted against defects and failure for one (1) year on parts and labor.

Components purchased by SWBM from suppliers are subject to the warranties provided by those suppliers. Warranty period commences from the in-service date for the body. The body must be used only for its intended purpose. The body must be maintained and serviced according to the guidelines in the supplied documents.

Exclusions: This warranty applies only to the SWBM manufactured body and its integral components and excludes options and accessories, which are covered by separate vendor specific warranties. The warranty is valid only when the body is used for its intended purpose. Warranty does not apply to any product or component that has been overloaded, altered, abused, misused, or damaged by impact or collision. This warranty is not transferable.

Warranty repairs performed by SWBM or its authorized agents: warranty repairs shall be performed at an SWBM facility or at an authorized distributor. SWBM may, at its discretion, pick up and return the vehicle to the owner's location or may request that the owner deliver the vehicle to the repair site.

Warranty repairs performed by non-SWBM Entities: SWBM may authorize a third party to perform warranty repairs. Any such decision will be based on type of repair, distance to the nearest approved SWBM repair site, and urgency of the repair. SWBM must provide written authorization and permission

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before a non-SWBM entity begins repair or replacement of components. Warranty claims for unauthorized and unsubstantiated work may be denied.

Peripheral, incidental, and consequential damages and claims: The SWBM limited warranty does not apply to damage and failure resulting from misuse, abuse, neglect, accident, improper customer/distributor installation, lack of maintenance, or natural events.

Any modifications by the buyer or any third party, without the prior written consent of SWBM, may void this warranty. Operating conditions, or applications not made known to or contemplated by SWBM at the time of delivery to the buyer may also void this warranty. Damages resulting from any other abnormal operation will not be covered by this warranty. Normal maintenance, wear, and consumable items such as light bulbs are not covered under this warranty.

SWBM will not reimburse for lost time, business, or business opportunity, or for any loss of use related to warranty claims. SWBM will not provide or pay for the use of a rental vehicle, equipment, or tools while warranty work is performed. SWBM will not reimburse for equipment or tools that are damaged, lost, or missing in conjunction with a warranty claim. SWBM is not responsible for, and will not reimburse for mileage, fuel, and wear incurred in the process of driving the vehicle to a repair site or delivery to the end user location, nor for lost time incurred by an owner delivering and picking up a vehicle or associated components.

This limited warranty is the sole and exclusive remedy for defective products manufactured and/or installed by SWBM.

HOW TO OBTAIN WARRANTY SERVICE FROM STONEWELL BODIES & MACHINE INC.

Making an appointment for warranty service at an SWBM facility or authorized repair site:

1. Call the SWBM location where your truck was built.
2. Discuss the problem with the warranty representative to determine resolution and repair schedule.

Requesting authorization to perform warranty work:

1. Obtain the following information: All of the information requested in item #2 above.
 - a) Documented photographs for any physical damage. (paint, dents, etc.)
 - b) Inspection notes by SWBM personnel or a third party representing SWBM if necessary.

Stonewell Bodies

2. Call the SWBM location where your truck was built. Discuss the problem with the warranty representative to determine coverage and repair method.
3. The representative will grant permission to perform repairs if approved.
4. IMPORTANT! The representative must issue a Returned Goods Authorization (RGA) number.
5. Defective parts must be returned freight prepaid to SWBM within seven days.
6. If the affected component was purchased from a non-SWBM supplier, please allow extra time for SWBM to contact and work with the supplier.

Stonewell Bodies & Machine Inc. reserves the right to deny any warranty if proper procedures are not followed. Proper documentation, including photos, must be provided for SWBM to validate and approve any claim submitted after repairs are done by a third party.

Body and Structural Warranty

The manufacturer shall warrant each new apparatus body, used in a normal and reasonable manner, against structural defects caused by defects in material, design or workmanship for a period of five (5) years for 100% of labor and materials. This warranty shall start the day of final delivery.

FIVE (5) YEAR STRUCTURAL BODY WARRANTY

Stonewell Bodies & Machine Inc. SWBM Limited Warranty Coverage: the structural integrity of the body, integral components, materials, and workmanship are warranted against defects and failure for five (5) years, with 100% parts and labor coverage. This warranty is in addition to the standard parts and labor warranty attached for the entire body and components.

Components purchased by SWBM from suppliers are subject to the warranties provided by those suppliers. Warranty period commences from the in-service date for the body. The body must be used only for its intended purpose. The body must be maintained and serviced according to the guidelines in the supplied documents.

Exclusions: This warranty applies only to the SWBM manufactured body and its integral components and excludes options and accessories, which are covered by separate vendor specific warranties. The warranty is valid only when the body is used for its intended purpose. Warranty does not apply to any

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product or component that has been overloaded, altered, abused, misused, or damaged by impact or collision. This warranty is not transferable.

Warranty repairs performed by SWBM or its authorized agents: warranty repairs shall be performed at an SWBM facility or at an authorized distributor. SWBM may, at its discretion, pick up and return the vehicle to the owner's location or may request that the owner deliver the vehicle to the repair site.

Warranty repairs performed by non-SWBM Entities: SWBM may authorize a third party to perform warranty repairs. Any such decision will be based on type of repair, distance to the nearest approved SWBM repair site, and urgency of the repair. SWBM must provide written authorization and permission before a non-SWBM entity begins repair or replacement of components. Warranty claims for unauthorized and unsubstantiated work may be denied.

Peripheral, incidental, and consequential damages and claims: The SWBM limited warranty does not apply to damage and failure resulting from misuse, abuse, neglect, accident, improper customer/distributor installation, lack of maintenance, or natural events.

Any modifications by the buyer or any third party, without the prior written consent of SWBM, may void this warranty. Operating conditions, or applications not made known to or contemplated by SWBM at the time of delivery to the buyer may also void this warranty. Damages resulting from any other abnormal operation will not be covered by this warranty. Normal maintenance, wear, and consumable items are not covered under this warranty.

SWBM will not reimburse for lost time, business, or business opportunity, or for any loss of use related to warranty claims. SWBM will not provide or pay for the use of a rental vehicle, equipment, or tools while warranty work is performed. SWBM will not reimburse for equipment or tools that are damaged, lost, or missing in conjunction with a warranty claim. SWBM is not responsible for, and will not reimburse for mileage, fuel, and wear incurred in the process of driving the vehicle to a repair site or delivery to the end user location, nor for lost time incurred by an owner delivering and picking up a vehicle or associated components.

This limited warranty is the sole and exclusive remedy for defective products manufactured and/or installed by SWBM.

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PAINT WARRANTY

The PPG Commercial Paint Performance Warranty covers the vehicle refinished with specified and approved products for a period of three (3), years beginning the day the vehicle is delivered to the customer / dealer. The warranty provides coverage for the following items:

- a) Peeling or de-lamination of the topcoat and or other layers of paint
- b) Cracking, checking
- c) Loss of gloss caused by cracking, checking, or hazing

PAINT WARRANTY EXCLUSIONS

Paint deterioration caused by blisters or other film degradation due to rust or corrosion originating from the substrate. Hazing, chalking or loss of gloss caused by improper care, abrasive polishes, cleaning agents, heavy duty pressure washing, or aggressive mechanical wash systems. Paint deterioration caused by abuse, scratches, chips, gloss reduction, accidents, acid rain, chemical fall-out or acts of nature. Failures on finishes due to inadequate film builds. Failures due to improper cleaning or surface preparation or failure to allow the product instructions.

Claims presented without proper warranty documentation, may be denied.

"AS BUILT" WIRING DIAGRAM

The manufacturer shall provide one (1) "as built" wiring schematic for the electrical components and the wiring system. These diagrams shall be in a notebook type binder, with reference tabs if needed.

Stonewell Bodies

CHASSIS SPECIFICATIONS

Chassis, Commercial, Supplied by Purchaser

COMMERCIAL CHASSIS

The chassis shall be a new, unused commercial chassis drop shipped to the apparatus body manufacturer's production facility. Stonewell shall conduct the pre-delivery inspection.

CHASSIS SPECIFICATIONS

One (1) FORD F250 two axle drive 4 x 4, four (4) door XL super crew pick up box delete

GVWR: payload upgrade, single axle rating of xxxx pounds

Wheelbase: 160"

Cab to Axle: 56"

Bumper and Grille: chrome plated bumper, black grill

Tow Hooks: front

Driving Front Axle and Suspension: HD front package, stabilizer bar, front shocks

Transfer Case: manually controlled in cab, high and low range

Tires: two (2) all terrain tread radial front tires sized to the axle rating

Front Wheels: two (2) steel disc wheels

Rear Axle and Suspension: wide track rear axle, extra HD suspension package, stabilizer bar, limited slip differential

Tires: four (4) all terrain type radial tires sized to the rear axle rating

Rear Wheels: four (4) steel disc wheels

Braking System: four (4) wheel disc brake system with an Anti Lock (ABS)

Engine: 6.2L V-8 SOHC, EFI, Flex Fuel gasoline engine

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Cooling System: a coolant mixture protected to -30 degrees Fahrenheit

Exhaust System: horizontally mounted, discharge on right side aft of wheels

Fuel Tank: 40 gallon rear mounted, left side filler extension

Transmission: five speed automatic

Steering: power steering system

Batteries: One (1) heavy-duty 12-volt batteries

Alternator: single 155 amp

Cab Construction: XL Series super crew cab four (4) door steel construction, sun visors(2), tinted glass, roof clearance lights, grab handles interior

Mirrors: manually extended trailer type (2), heated

Cab Paint: single color

Climate Controls: controls for heat and air conditioning

Window and Door Controls: electric window and door lock controls

Cab Instruments: standard type, cruise control, (4) upfitter switches, auxiliary power plug

Drivers and Passenger Seat: HD vinyl 40/20/40 style seats with three (3) point safety harness, power type driver's seat.

Crew Seats: HD vinyl 60/40 fold up crew bench seats, with safety belts

Printed Manuals: one (1) printed chassis operation manual

Cab Accessories: AM/FM radio, two radio speakers and antenna

A CONFIRMING ORDER FROM THE FORD DEALER SHALL CONFIRM ALL EQUIPMENT PROVIDED IN THE SPECIFIC EQUIPMENT GROUP. CHANGES MAY BE MADE WITHOUT NOTICE.

Stonewell Bodies

MANUFACTURER LOGOS

Three (3) Stonewell logo plaques shall be installed on the body.

REAR BUMPER - DIAMOND PLATE

An aluminum bumper that is full width of the body shall be installed. The bumper shall be constructed of formed rectangular aluminum sheet and shall be fully welded. The bumper shall be mounted to the chassis frame and shall house the OEM back up sensors. The bumper overlay shall be Diamond Plate. Bumper Shall Match Shoreline #2.

REAR MUD FLAPS

Black mud flaps shall be installed behind the rear wheels.

LEAF SPRINGS FOR PICK UP TRUCK

Stonewell shall take the chassis to a suspension installation facility and have the appropriate leaf springs added to the chassis. The exact cost and number of leaf springs to be installed shall be determined by the installation company.

CUSTOM FABRICATED CENTER CONSOLE AND SWITCH PANEL

A custom designed console shall be fabricated of .090" smooth aluminum and installed on the cab floor, centered between the driver's and passenger seat, as far rearward as possible. The console shall contain warning light controls, siren, and other items that are specified. At the rear of the console, two (2) top loading bins shall each accommodate a 3" binder or single use gloves as required. The console will also have 2 12V power points and 2 USB ports.

The console shall have a mechanically fastened top for easy service access and shall be coated with a flat black powder coating on all interior and exterior surfaces for durability and appearance.

Stonewell Bodies

Stonewell Command Access Vehicle (CAV)

Body Specification

CAV: 90"L x 78"W x CAB HEIGHT, FULL DOOR

The CAV body shall be suited to a Short Bed Pick Up Truck. The body shall incorporate Full Length Doors.

GENERAL OVERVIEW

The Stonewell Command Access Vehicle (CAV) is a multi-purpose aluminum truck body intended to replace factory made pick up truck beds installed by manufacturers such as Ford, GM and Fiat Chrysler. Once a factory installed bed is removed, the CAV body will be mounted to the frame rails of the chassis and provide an enclosed structure to store, transport or secure items as needed.

The CAV body is manufactured from an aluminum sub-structure and frame that is skinned with aircraft grade aluminum panels thus enclosing the structure. Three (3) main doors shall provide access to the upper section (frame) of the CAV body, and depending on interior construction, shall provide visibility to the entire above-frame compartment. The CAV is highly versatile in its intended application and with an interior designed to address the specific needs of the user.

In emergency services applications, the CAV can be configured with NFPA-like lighting. Interior and exterior lighting shall be added per customer specifications. Additionally, paint, graphics, lettering, chevrons and striping can be added to support NFPA standards and customer needs.

FRAME CONSTRUCTION

The frame of the CAV shall be considered the body structure coming directly in contact with the vehicle chassis though isolated via our mounting system. The frame structure shall be MIG welded and comprised of extruded aluminum tubing made of 6061 x .125" material, hardened to T-6 specifications. At no time shall the frame of the CAV come in direct contact with the chassis of the vehicle. The frame shall be welded in a proprietary pattern to maximize strength and minimize body flexing. All tubing shall be cut via CNC controlled saw to ensure precise tube section length. Welding of the tubes shall be done in a rotary fixture to minimize tube warpage and ensure proper fit-up for welding. Butt-welding of tubes will include end-chamfering of tube lengths to ensure weld penetration. Additionally, welds shall be no smaller than 3/8" and no larger than 1/2" and shall be welded on no few than two sides. Where allowable

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based on construction method, all 4 sides of the tube shall be welded. Tube sides requiring skinning shall have welds ground smooth to minimize skin warpage or deflection.

HOOP CONSTRUCTION

Similar to frame construction, the hoop section of the CAV shall be considered the vertical structure mated to the frame and rising vertically to form the storage compartment. The hoop structure shall be MIG welded and comprised of extruded aluminum tubing made of 6061 x .125" material, hardened to T-6 specifications. All 4 sides of the tube shall be welded to its counterpart. At no time shall the hoop of the CAV come in direct contact with the chassis of the vehicle. The hoop shall be welded in a proprietary pattern to maximize strength and minimize flexing. All tubing shall be cut via CNC controlled saw to ensure precise tube section length and cut angle. Welding of the tubes shall be done on a rotary fixture to minimize tube warpage and ensure proper fit-up for welding. But-welding of tubes will include end-chamfering to ensure weld penetration and angle correctness. Additionally, welds shall be no smaller than 3/8" and no larger than 1/2" and shall be welded on no fewer than (4) four sides. Where allowable, based on construction method, all 4 sides of the tube shall be welded. Tube sides requiring skinning shall have welds ground smooth to minimize skin warpage or deflection.

Water "gutters" shall be installed on the side door outer most frame members. These gutters shall enable water to be channeled off the roof surface and follow a path to leave the body without entering the main storage compartment.

ROOF CONSTRUCTION

The portion of the hoop considered the roof of the compartment shall be framed with 6061 x .125" material, hardened to T-6 specifications. The same welding practice as used in the frame and hoop manufacturing process shall be used to construct the roof. The exterior portion of the roof shall be lined with 5052 x .060" aluminum on the exterior. The exterior skin shall be bonded to the roof frame utilizing an aluminum adhesive, 3M brand VHB double sided tape and zinc coated mechanical fasteners. Any mechanical faster that is exposed to the elements shall be covered with silicone to ensure a water proof seal. To minimize condensation in the compartment, R-15 foam board insulation shall be installed between the roof cross-members and encased between the roof skin and an interior skin (ceiling). To complete the roof section, an interior skin of 5052 x .040" aluminum shall be installed on the "ceiling" portion of the roof. This skin shall form the interior ceiling. Gussets shall be welded in the corner joints that connect the roof to the hoops. The gussets shall be stitch welded to minimize warpage of either the roof, hoop or gusset.

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SIDE DOOR CONSTRUCTION

Construction of the CAV side doors shall consist of an interior frame with laminated skin. The exterior portion of the door shall be constructed from 5052 x .090" aluminum. The exterior skin shall be bonded to the door frame utilizing an aluminum adhesive applied under pressure, and 3M brand VHB double sided tape. Mechanical fasteners shall not be used to fasten the skin to the frame. The frame and door skin shall be angled in such a way as to contour to the shape of the truck. "D" seal shall be applied to the perimeter of the door to create a waterproof seal and a rain gutter shall be formed to channel water away from the door opening.

REAR DOOR CONSTRUCTION

Construction of the CAV rear door shall consist of an interior frame with laminated skin. The exterior portion of the door shall be constructed from 5052 x .090" aluminum. The exterior skin shall be bonded to the door frame utilizing an aluminum adhesive applied under pressure, and 3M brand VHB double sided tape. Mechanical fasteners shall not be used to fasten the skin to the frame. The frame and door skin shall be mounted to the roof of the body using a stainless steel hinge, with a pin diameter of no less than .125". "D" seal shall be applied to the perimeter of the door to create a waterproof seal.

VERTICALLY SPLIT DOOR

The vertically split door option shall entail the driver and passenger side doors being vertically divided along 50% of the length of the door. This option changes the door configuration from two side doors to a total of 4 side doors: 2 on driver and 2 on passenger sides.

The doors will operate independently and have their own locking mechanism, pneumatic support arms, hinges and accompanying accessories.

A vertical structural pillar shall be installed to enable each respective door to close, lock and work properly. This pillar shall be located in the middle of the body and run floor to ceiling.

SIDE DOOR HINGES

The side doors of the CAV unit shall be connected to the roof of the body using a proprietary sliding hinge. The hinge shall be water proof and



connected to interlocking shall run full

Stonewell Bodies

length of the roof surface to evenly disperse the weight of the door. A piano style hinge shall not be used to connect the doors to the roof. Please see an illustration of the roof hinge sections. The hinge shall be connected to the roof and door section and form a water tight union that can slide forward, and aft, to accommodate light contact should the door be struck on the leading or trailing edge - while in the open position. Stainless steel rivets shall be used to connect the hinge to the door and self tapping screws shall be used to connect the female portion of the hinge to the roof. A sealant shall be applied between the roof and hinge to create a water barrier. Each self tapping screw shall have a factory installed rubber washer to further protect from water entering the main body.

REAR DOOR HINGE

The rear door hinge shall be of a piano style design and shall be stainless steel. The hinge pin diameter shall be no less than .166". To ensure a water tight connection between the door and the body, the hinge shall be covered with a rubber membrane that is flexible and durable. Additionally, any fasteners used to connect the door to the roof shall be encased in silicone that is applied under power.

BODY MOUNTING

The body mounting system shall consist of an UHMWPE contact strip and aluminum extrusion. The aluminum extrusion will be welded to the CAV frame while the UHMWPE contact strip shall be in contact with the chassis frame and retained by the extrusion. This mounting method prevents electrolysis and enables body and chassis flexing. A coil spring and bolt system shall be used to secure the body to the chassis.

COMPARTMENT FLOOR CONSTRUCTION

The compartment floors shall be .125" #5052-H32 aluminum with a "lip free" and sweep out construction, which shall permit easy cleaning of the compartment. A DA finish shall be applied.

DOOR HANDLES

Hansen stainless steel door handles shall be used on all five (5) compartment doors. Side doors shall be fastened using a slam latch method, while the back door shall utilize a rotary latch and cable system. All door latch points must be adjustable without the need to fully remove the latch. No plastic shall be used in any door handle, latch or striker.

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FASTENERS

Fasteners are to be stainless steel unless used in roof surfaces or for interior component mounting.

FUEL FILL ACCESS -- LEFT SIDE

A Cast Products fuel fill cover shall be installed on left side of the wheel well area. The cover shall be custom made of brushed aluminum and shall be vertically hinged on the forward side.

ELECTRICAL ENCLOSURES

Two (2) electrical wiring enclosures for the 12 volt wiring shall be installed in a rear body compartment with removable panel. Easy access to electrical connections is required.

12 VOLT POWER SOURCE - DUAL OUTLET

One (1) dual 12 volt plug-in utility power connection rated at 20 amps shall be provided at rear of CAV body mounted in the vertical tail panel. Model Waytek 78035.

ELECTRICAL WIRING AND HARNESS

The body shall be pre-wired with various electrical harnesses and conduits. The 12 volt electrical wiring shall be function coded and enclosed in split loom conduits, suitably secured and protected against heat and physical damage. All wiring shall be sized according to circuit load. All connections are to be of a crimp type with heat shrink insulator where required.

The electrical system shall be divided into separate harnesses. The individual harness shall be connected to the electrical box with Deutsch quick connectors. The apparatus lighting shall be protected by automatic circuit breakers and/or relays. The electrical power to all apparatus lighting and accessories shall be supplied by an ignition activated solenoid.

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IDENTIFICATION LIGHTS

All LED identification lights shall be installed on the vehicle as required by applicable DOT highway regulations.

Red - B & D Sides, lower rear end of body

OPEN DOOR MARKER LIGHT

A ¾" LED marker light shall be installed in the perimeter of the CAV driver and passenger side door frame corners. The light shall automatically turn on when the door is opened to alert operators of the door location. A total of 2 lights shall be installed in each door. The locations shall be:

13. 1 amber in the leading outermost door frame
14. Red in the outermost rear of the door frame

OPEN DOOR CONSPICUITY TAPE

Each side doors' outer frame corner shall be wrapped with red and silver conspicuity tape. The tape shall extend approximately 12" from the outermost corner.

DOT COMPLIANT REFLECTORS

Reflectors shall be applied to the body to ensure compliance to all State and Federal regulations.

LICENSE PLATE BRACKET

A Cast Products recessed license plate bracket with LED light shall be provided at the rear of the apparatus.

INTERIOR COMPARTMENT FINISH

The interior bulkhead wall, floor and ceiling surfaces of the body compartments shall be unpainted aluminum. The deck shall be an aluminum DA finish while the bulkhead shall be mill finish. Care shall be taken in the manufacturing process to minimize blemishes. All joints and seams will be sealed with TremPro 644 RTV silicone tinted metallic silver.

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CAV - Interior Compartment Fabrication

DIVIDER WALL AND TRANSVERSE WALL

A floor to ceiling wall shall run down the center of the body from the bulkhead to 27" from the end of the body. The divider wall shall be constructed of .090" 5052-H32 aluminum. This wall shall be offset to the drivers side making for a 30" area. A floor to ceiling transverse wall shall join the divider wall. This wall shall form a "T" and extend from the center of the body toward the driver and passenger side. This wall will also split the body length and provide sealing and support surfaces for the split doors.

UNDER BODY COMPARTMENTS - DRIVER & PASSENGER

One (1) under body equipment storage compartments shall be installed under the body surface, one each side of the apparatus. The dimensions shall be approximately: 18" wide, 10" high, and 10" deep. The compartments shall be constructed of .90" aluminum on all exterior surfaces. Each compartment shall be equipped with a hinged drop down door. Diesel chassis will have a retaining cable that prevents the door from dropping past horizontal.

COMMAND PACK, DRAWER PLUS COMMAND BOARD

A command pack with command drawer shall be provided. Drawers will be approximately 3.0" H X 30"W X 20.5"D. The command drawer will be full width across the bottom approximately 3"H. There a white board attached and raised by gas struts, with storage behind. The white board will be magnetic and will have a hinged lexan overlay. Specifics to be approved at pre-construction.

WHEEL WELL LINER

A wheel well liner may be added to further protect the underside of the CAV and keep the wheel well area clean and protected. Aluminum mounting flanges shall be welded to the CAV skirt to enable an aluminum liner to be installed. The liner shall be recessed to allow full suspension travel and not restrict wheel rotation.

REAR WHEEL FENDERETTES - STAINLESS STEEL

The wheel well openings shall be of sufficient opening to permit the utilization of tire chains or other traction devices. Polished stainless steel fenderettes shall be installed at each rear wheel opening. The fenderettes shall be positioned outside of the wheel well panel to cover the tire area that extends past the body. The fenderettes shall be secured with threaded aluminum hardware and spaced approximately 3/16" of an inch away from the wheel well panel.

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ADJUSTABLE TRACKING -- COMPARTMENT EQUIPMENT MOUNTING

Adjustable aluminum equipment mounting tracks shall be installed inside the compartments with channels on the left and right walls. The tracks shall be positioned to provide support for equipment or shelf mounting. The length of the tracks shall be sized to allow for optimum use of the compartment interior.

ADJUSTABLE SHELVES -- .125"

Adjustable shelves shall be constructed of .125" thick Type #5052 smooth aluminum plate and be mounted in specified compartments. Each shelf shall have an aluminum angle reinforcement and 2" vertical lip perimeter.

The location shall be in: Left side rear. There will be a shelf approximately 22.5" W X 22"D with a downturned lip located to the right of the vertical partition.

ADJUSTABLE SHELVES -- .160"

Adjustable shelves shall be constructed of .160" thick Type #5052 smooth aluminum plate and be mounted in specified compartments. Each shelf shall have an aluminum angle reinforcement and 2" vertical lip perimeter.

The location shall be in Left side of body located above fixed shelf in the rear section of the body, approximately 43" W. An adjustable shelf shall be located in the right rear of the body in the upper ½ of the compartment. The shelf will be approximately 43" W.

FIXED BOLT-IN SHELVES -- .160

Fixed bolt-in shelves shall be constructed of .160" thick Type #5052 smooth aluminum plate and be mounted in specified compartments. Each shelf shall have an aluminum angle reinforcement and 2" vertical lip perimeter.

The location shall left side of body, rear extending from mid wall to head bulkhead. The shelf will be approximately 43" W X 20"D. The wall will be supported by the vertical partition approximately 19" from the mid wall.

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300# ROLLOUT TRAY-- 48" DEEP

Two (2) Accuride rollout #300 rating tray shall be installed in the specified compartments. The tray surface shall be constructed of .160" smooth aluminum plate, with a two inch lip. The unit shall roll fully out of the compartment, with gas operator or locking device to hold the tray in both the "in and out" positions. Location will be right side body forward section, one mounted just high enough to clear door latch. Second tray to be mounted mid height in compartment.

SCBA AIR PACK, VERTICAL SLIDE OUT, (2) PACK CAPACITY

A vertical slide out with (1) one locking slide, shall be installed in the body of the CAV. The slide out shall be constructed of two heavy duty AccuRide slides and a mounting surface formed from .125" DA finished 5053-H32 aluminum. A Zico air bottle bracket shall hold the air pack in position. The air pack shall slide out parallel to the body bulkhead, on the forward side of midwall. An SCBA air pack and spare bottle shall be mounted on the slide.

VERTICAL COMPARTMENT PARTITION

Two partition shall be provided.

The partition construction will consist of body material, smooth aluminum. The partition shall be located in the following location and will have the following measurements.

The location shall be the Right side body, rear section, 20" T mounted 20.5" from mid wall. Left side Body rear section 16" T mounted 19" from mid-wall.

HORIZONTAL COMPARTMENT PARTITION

One partition shall be provided. The partition shall be .125 aluminum with a lip on the front edge.

The partition construction will consist of body material, smooth aluminum. The partition shall be located in the following location and will have the following measurements.

The location shall be the right side body rear section from mid wall to top of vertical partition.

Stonewell Bodies

LOW VOLTAGE ELECTRICAL SPECIFICATIONS

12 VOLT ELECTRICAL SPECIFICATIONS - FULL INSTALLATION

The following describes the low voltage electrical system on the apparatus including all panels, electrical components, switches, wiring harnesses and other electrical components. The apparatus manufacturer shall conform to the latest Federal DOT standards, current automotive electrical system standards and the applicable requirements of the NFPA.

Wiring shall be stranded copper or copper alloy conductors of a gauge rated to carry 125 percent of the maximum current for which the circuit is protected. Voltage drops shall not exceed 10 percent in all wiring from the power source to the using device. The wiring and wiring harness and insulation shall be in conformance to applicable SAE and NFPA standards. The wiring harness shall conform to SAE J-1128 with GXL temperature properties. Exposed wiring shall be run in a loom with a minimum 289 degree Fahrenheit rating. Wiring looms shall be properly supported and attached to body members. Electrical conductors shall be constructed in accordance with applicable SAE standards, except when good engineering practice requires special construction.

All wiring connections and terminations shall provide positive mechanical and electrical connections and be installed in accordance with the device manufacturer's instructions. When wiring passes through metal panels, electrical connections shall be via mechanical fasteners and rubber grommets

Wiring between cab and body shall be split using Deutsche type connectors or enclosed in a terminal junction panel allowing body removal with minimal impact on the apparatus electrical system. Connections shall be crimp-type with heat shrink tubing with insulated shanks to resist moisture and foreign debris such as grease and road grime. Weather resistant connectors shall be provided throughout the system.

Electrical junction or terminal boxes shall be weather resistant and located away from water spray conditions. When required, automatic reset breakers and relays shall be housed in the main body junction panel.

There shall be no exposed electrical cabling, harnesses, or terminal connections located in compartments, unless enclosed in an electrical junction box or covered with a removable electrical panel. Wiring shall be secured in place and protected against heat, liquid contaminants and damage and shall be uniquely identified by color coding or permanent marking and identified on a reference chart or electrical wiring schematic per requirements of applicable NFPA standards.

Low voltage overcurrent protective devices shall be provided for the electrical circuits. The devices shall be accessible and located in required terminal connection locations or weather resistant enclosures.

Stonewell Bodies

Overcurrent protection devices shall be automatic reset type suitable for electrical equipment and meet SAE standards. All electrical equipment, switches, relays, terminals, and connectors shall have a direct current rating of 125 percent of maximum current for which the circuit is protected. Electro-magnetic interference suppression shall be provided in the system as required in applicable SAE standards.

- The electrical system shall include the following:
- Electrical terminals in weather exposed areas shall have a non-conductive grease or spray applied. All terminal plugs located outside of the cab or body shall be treated with a corrosion preventative compound.
- All electrical wiring shall be placed in a protective loom or be harnessed.
- Exposed connections shall be protected by heat shrink material and sealed connectors.
- Large fender washers shall be used when fastening equipment to the underside of the cab roof and all holes made in the roof shall be caulked with silicone.
- Electrical components installed in exposed areas shall be mounted in a manner that will not allow moisture to accumulate inside.
- A coil of wire must be provided behind an electrical appliance to allow them to be pulled away from mounting area for inspection and service work.
- All lights in a weather exposed area that have their sockets shall have corrosion preventative compound added to the socket terminal area.
- Warning lights shall be switched in the chassis cab with labeled rocker type switches located in an accessible location. Individual rocker switches shall be provided only for warning lights provided exceeding the minimum level of warning lights in either the stationary or moving modes. All electrical equipment switches shall be appropriately identified as to their function and mounted on a switch panel mounted in the cab convenient to the operator. For easy nighttime operation, an integral indicator light shall be provided to indicate when a circuit is energized.

A single warning light switch shall activate all required warning lights. This switch will allow the vehicle to respond to an emergency "calling for the right of way". When the parking brake is activated, a "blocking the right of way" system shall be automatically activated per NFPA requirements. "Clear" warning lights shall be automatically shed on actuation of parking brake.

Upon completion of the vehicle and prior to delivery, the apparatus shall be electrically tested and the electrical testing, certifications, and test results shall be submitted with delivery documentation per requirements of NFPA.

Stonewell Bodies

REAR UNDER SEAT ELECTRONICS ENCLOSURE

A Laser Cut Aluminum Custom Equipment Console Powder coated flat black shall be fabricated and mounted under the rear seat. The enclosure will be fabricated from .0125 aluminum and will have ventilation openings cut into the sides for air flow.

ELECTRIC DOOR LOCKS

Remote actuated door locks. Activates all large body-doors (5) with key fob. Includes installation. Underbody boxes to be key locked.

USB-c PORT

Two Kussmaul model 091-264-N , 45 Watt USB-c ports shall be installed in the center console. A protective cover shall seal the input ports.

USB-c PORT

Two Kussmaul model 091-264-N , 45 Watt USB-c ports shall be installed in the Command Pack. A protective cover shall seal the input ports.

KNOX BOX INSTALLATION

A department supplied knox box shall be installed and powered in the console.

THERMAL IMAGE CAMERA INSTALLATION

A department supplied thermal image camera shall be installed and powered. Location shall be Driver's side body left storage area, high.

120 VOLT SHORE POWER RECEPTACLE

A Kussmaul model 091-55-20-120 20 amp "auto-eject" shore power receptacle shall be provided with hinged weatherproof cover and an enclosure for protection from road dirt and damage The shore power plug shall be "ejected" when the chassis' engine starter is engaged and the receptacle shall be wired to any 120 volt A/C equipment requiring shore power. Location shall be: left side forward of rear wheel. Color shall be Red. Match Shoreline 2.

KUSSMAUL 091-185-009 MOUNTING PLATE WITH INDICATOR

Stonewell Bodies

A Kussmaul 091-185-009 mounting plate with indicator bulb will be provided and mounted in the following location:

Stonewell Bodies

TAIL, TURN, BACKUP ASSEMBLY LIGHTS

Two (2) Whelen #M6 Series tail-stop-turn-backup light assemblies shall be provided. and installed. The lights shall be mounted in chrome four (4) bezel housing and installed at rear of the body. The following lights shall be provided:

- a) (2) Red tail and stop lights
- b) (2) Amber turn signals
- c) (2) Back-up lights
- d) (2) Red warning lights

CEILING LIGHTS TecNiq E - CAV BODY

Five (5) TecNiq Model E32-L000-1, 14" x 3.5" diameter LED lights shall be mounted to the body ceiling with auto-on function. The lights shall be mounted (2) on each side - Driver, Passenger, Qty (1) Rear.

CEILING LIGHTS TecNiq - CAV DOOR

Six (6) TecNiq Model E18, 4.55" x 2.75" diameter LED lights shall be mounted to the main body side doors ceiling with auto-on function. The lights shall be mounted (2) on each side - Driver, Passenger, Rear.

CAV TAIL PANEL LIGHT SWITCH AND USB ASSEMBLY

A push button light switch and integrated dual (2) 12V USB inputs shall be installed in the rear tail light panel. The light switch shall activate the ceiling 12V lights to turn them on and off.

PORTABLE HANDLIGHT

One (1) Streamlight "Vulcan 180" LED portable hand light shall be installed including mounting bracket, with 120 volt charger wired to the specified shore power receptacle circuit allowing the light to recharge when not in use. Location mounted in body, driver's side, forward section.

Stonewell Bodies

GROUND LIGHTS - MID BODY

Two (2) LED ground lights shall be installed under the mid-body compartment floor, one on each side of the apparatus, wired to park circuit.

GROUND LIGHTS - UNDER REAR SIDE COMPARTMENT FLOORS

Two (2) LED ground lights shall be installed under the rear side body compartment floors, one on each side of the apparatus, wired to park circuit.

SCENE LIGHTS

Four (4) Whelen M6 Series Model # M6ZC 4-5/16" x 6-3/4" scene lights with two (2) # M6P15C chrome flanges shall be provided. The warning light shall incorporate Linear Super-LED and Smart LED technology. The light head configuration shall consist of 12 white Super-LEDs and a clear optic polycarbonate lens. The light head shall be surface mountable via two screws. The mounting flanges shall be designed for 15 degree angled direction for increased downward lighting. Location shall be:

COMPARTMENT LIGHT SWITCHES

The exterior compartment lights shall be automatically controlled by a door activated "On-Off" switch.

"DOOR OPEN" OR EQUIPMENT OPERATION WARNING LIGHT

A "door open" or equipment operation warning light shall be installed on cab dash. The light shall be a red flashing LED light with a red lens. The warning shall active when the transmission is switched to "driver" and an exterior door has been left in the open position. An audible buzzer shall be provided.

INSTALLATION - RADIO ANTENNA

One (1) radio antenna shall be supplied by the purchaser and installed on the apparatus at a location to be determined by the Purchaser.

RADIO CHARGER

Two (2) 12 volt radio charger shall be supplied by the purchaser and installed on the apparatus. Location shall be: Center console.

Stonewell Bodies

RADIO SPEAKER

One (1) fire radio speaker supplied by the purchaser and installed. Location shall be:

RADIO INSTALLATION

One (1) fire radio shall be supplied by the purchaser and shall be installed.

RADIO REMOTE HEAD

One (1) fire radio remote head shall be supplied by the purchaser and installed. Price includes radio cable not to exceed 25 feet.

Blue Sea Systems 1016B Dual USB Socket 12V, 2.1A

One (1) Blue Sea Systems 1016B Dual USB Socket 12V, 2.1A shall be located in the following location: Model Waytek 78035.

BACK-UP ALARM

The vehicle shall be provided with a Whelen model #WBUA112 automatic 97dB (decibel rating) back-up alarm that shall activate automatically whenever the vehicle's transmission is placed into reverse gear. There shall be a back-up alarm cut-off switch.

REINSTALL OEM BACK UP CAMERA

The Original OEM back up camera shall be re-mounted in the body of the Stonewell apparatus. Stonewell shall manufacture a bracket to hold the camera and locate the assembly in a location most suited to providing an unobstructed view. All OEM cables shall be reused.

ELECTRONIC SIREN SPEAKER

Whelen Model #SA315P Qty 2 , self contained electronic siren speaker.

Siren Speaker Bracket, Ford F250-F350 Driver Side

A Whelen SAK61D siren speaker bracket shall be installed behind the grille on the driver's side of the vehicle.

Stonewell Bodies

Siren Speaker Bracket, Ford F250-F350 Passenger Side

A Whelen SAK61P siren speaker bracket shall be installed behind the grille on the passenger's side of the vehicle.

ELECTRONIC SIREN

Whelen Model C399 - CEN-COM CORE, self contained electronic siren shall be provided. The 100/200 watt, with (8) function siren shall have hands-free operation with public address and radio re-broadcast features. The siren shall have the following tones: wail, yelp, mechanical, hi-low, yelp-249, whoop/warble (Powercall type tone), and air horn. The siren shall be able to operate in dual or mono modes. The OBDII port plug shall be included.

- Core Siren / Light Controller, Amplifier Control Module, 3 WeCanX Ports, and
- Controls up to 99 Devices/Remote Modules, Control Heads Purchased Separately
- Core Head, Knob Slide Switch
- Core CANport OBDII Interface, 2020+ Ford
- Core External Amplifier Module
- Core Expansion Module, 16 Outputs

ELECTRONIC HOWLER SIREN

One (1) Whelen HOWLER low frequency siren shall be provided and installed. The Howler shall use the output of a standard emergency vehicle siren and shall synthesize a low frequency vibrating signal. The Howler shall amplify this signal to drive Whelen low frequency speakers.

The Howler shall incorporate the latest solid-state designs for superior reliability and sound quality. The system shall be comprised of an amplifier, two speakers, a timer, and mounting hardware.

The siren shall be controlled with a two (2) position momentary switch, located on the cab dash, to allow the operator to turn the Howler on or off while the main siren is activated.

ZONE A -- UPPER LIGHTBAR

One (1) Whelen Model # F4W2DDDD Super-LED NFPA lightbar shall be provided. The 55" lightbar shall be designed to meet the minimum clearing requirements for Zone A Upper. The internal components of the lightbar shall be housed within a rugged extruded aluminum I-beam. The outer shell shall be clear optic polycarbonate lenses designed to maximize light output and shield against environmental elements.

Stonewell Bodies

The lightbar shall have all solid state components. The lightbar shall utilize snap-in brackets to hold in the light heads. The brackets shall give the end user the ability to make quick repairs. The lightbar shall have two wire harnesses exiting the lightbar: one (1) 17 conductor 22 gauge control cable which controls all internal light functions; and one (1) 2 conductor 10 gauge cable for main power and ground. Each cable shall be 15' long.

The lightbar shall have two (2) red/white Linear Super-LED corner modules to provide off angle protection for the front of the vehicle. Each corner module shall consist of twelve (12) Super-LEDs mounted within a single dual (over/under) vacuum metalized parabolic reflector for maximum light output. The twelve (12) LEDs shall be mounted in two straight lines of 6 LEDs each (over/under) for maximum light output.

There shall be six (6) 400 Series Linear Super-LEDs: four (4) red/white front facing, and two (2) red/white located in the alley positions. Each 400 Series module shall consist of a minimum of twelve (12) Super-LEDs mounted within a single dual (over/under) reflector. The reflector shall utilize a vacuum metalized parabolic reflector and two optic collimators for superior light output.

The solid state I/O board shall be microprocessor controlled. The I/O board shall have built-in reverse-polarity protection and output-short protection. The board shall have the ability to flash sixteen (16) LED warning lights. There shall be a data bank of 13 Scan-Lock flash patterns including steady burn. The board shall also have outputs to add takedown and alley lights. Low power and cruise light function shall also be included. The cruise light function shall allow the user to use the four (4) corner modules as marker courtesy lights.

ZONE A -- UPPER -- TRAFFIC LIGHT CONTROL

One (1) Opticom traffic light emitter system and control device shall be installed as specified on the apparatus cab roof.

ZONE A -- LOWER FRONT WARNING LIGHTS

Quantity (4) Whelen ION_T warning lights shall be installed in the lower front area of the cab. The warning lights shall incorporate Linear-Super LED and Smart LED technology. Each light head shall have four (4) red/white Super-LEDs with a red non-optic polycarbonate lens for maximum light spread. Each light head assembly shall have internal flasher eleven (11) Scan-Lock flash patterns, including steady burn and synchronize power functions. The light heads shall have a conformal coated circuit board for moisture protection. The lights shall be mounted in a chrome plastic flange bezel assembly.

Stonewell Bodies

ZONE A -- LOWER FRONT WARNING LIGHTS

Two (2) Whelen M2-Series 1.5" x 4" warning lights shall be installed in the front area of the cab. The warning lights shall incorporate Linear-Super LED and Smart LED technology. Each light head shall have four (4) red Super-LEDs with a red non-optic polycarbonate lens for maximum light spread. Each light head assembly shall have internal flasher eleven (11) Scan-Lock flash patterns, including steady burn and synchronize power functions. The light heads shall have a conformal coated circuit board for moisture protection. The lights shall be mounted in a chrome plastic flange bezel assembly.

WHELEN TRACER WeCanX 6 Module

Tracer uses enhanced optics to provide dynamic lighting output and control. Light heads are daisy-chained together in lengths of one to six modules, with each module containing four individually controlled segments for contiguous lighting display and expanded configuration to meet a variety of needs. Upgraded lens design and IP67 rating for dust and water resistance improve performance and durability.

Features Include: Dynamic Variable Intensity (DVI™) light patterns • Vehicle-to-Vehicle Synchronization • Available in SOLO™ (single color), DUO™ (two color interleaved), or TRIO™ (three color interleaved) modules • Command programming allows: • DUO and TRIO modules to operate with a steady override, such as white steady-burn • Full configurability of Traffic Advisor functionality • Adjustable intensity levels of cruise light control • Mounts easily via slide bolt with vehicle specific brackets, universal “L” brackets, or under lightbar brackets • Works with existing Tracer mounting hardware • SAE Class 1 certified • Five-year warranty • Hard-coated lenses resist environmental damage from sand, sun, salt, and road chemical. Color shall be: Red/White

Stonewell Bodies

ZONE B -- LOWER MID BODY WARNING LIGHTS

Two RED Whelen ION™ T Series Super-LED® Universal Light Surface Mount. Lights shall be RED, shall have no less than three [3] square inches of lens area, and have no less than a 5 year warranty. The light heads used shall meet or exceed the specifications set forth in KKK 1822-F, CAC Title 13 Article 22, SAE J595 and SAE J845. Housing shall be a die cast aluminum and chrome plated for corrosion protection. The grill lights shall have a means of disconnect such that the front grill assembly may be removed with the lights still mounted without having to cut to controlling wires.

ZONE B AND D -- LOWER REAR BODY WARNING LIGHTS

Two (2) RED Whelen ION™ T Series Super-LED® Universal Light Surface Mount. Lights shall be RED, shall have no less than three [3] square inches of lens area, and have no less than a 5 year warranty. The light heads used shall meet or exceed the specifications set forth in KKK 1822-F, CAC Title 13 Article 22, SAE J595 and SAE J845. Housing shall be a die cast aluminum and chrome plated for corrosion protection. The grill lights shall have a means of disconnect such that the front grill assembly may be removed with the lights still mounted without having to cut to controlling wires.

ZONE B AND D -- UPPER FRONT BODY SIDE WARNING LIGHTS

Two (2) Whelen M6 Series Model #M6R 4-5/16" x 6-3/4" warning lights and a M6FC chrome flange shall be installed in the front upper body side panel. The warning lights shall incorporate Linear Super-LED and Smart LED technology. The light heads configuration shall consist of 18 red Super-LEDs and a red optic polycarbonate lens. The light heads shall be surface mountable via two screws. The light heads shall utilize an optic collimator and a chrome vacuum metalized reflector for maximum illumination. The light heads shall include 164 flash patterns including: a variety of CA Title 13 compliant, syncable, left/right, top/bottom, in/out, and steady burn.

ZONE B AND D -- UPPER SIDE REAR WARNING LIGHTS

Two (2) Whelen M6 Series Model #M6R 4-5/16" x 6-3/4" warning lights and a M6FC chrome flange shall be upper rear body side panel. The warning lights shall incorporate Linear Super-LED and Smart LED technology. The light heads configuration shall consist of 18 red Super-LEDs and a red optic polycarbonate lens. The light heads shall be surface mountable via two screws. The light heads shall utilize an optic collimator and a chrome vacuum metalized reflector for maximum illumination. The light heads shall include 164 flash patterns including: a variety of CA Title 13 compliant, syncable, left/right, top/bottom, in/out, and steady burn.

Stonewell Bodies

ZONE C -- UPPER REAR WARNING AND SCENE LIGHTS

Two [2] Whelen #M6-V2 combination scene and warning lights. On the upper outer corner [curb side and road side] shall be a warning light mounted with a chrome flange. The light head shall consist of red Super-LEDs and a clear optic polycarbonate lens. The warning light, with the aid of two screws, shall have the ability to be installed as a surface mount warning light. The scene light shall be mounted in the lower half of the light assembly and wired to the "park circuit".

LENS COLOR

All lenses are to be clear.

SEGMENT (8) HEAD TRAFFIC ADVISOR - SOUND-OFF-SIGNAL

Eight (8) Sound Off Signal light heads and bezels shall be mounted to the top and bottom of the rear door. This arrangement of light heads can be controlled via the Whelen Cencom siren to create flash patterns such as : sweeping left, sweeping right, full-on for backing up visibility, alternating flashing and many more.

In this configuration, the lights will be visible while the door is in the open or closed position.

VICTRON MULTI-PLUS 12/3000/120-50 WITH LITHIUM BATTERY

A Victron MultiPlus -II 12/3000/120-50 Inverter will be installed. A LiFeP₄ lithium 300AH battery will be provided. A Lynx Smart Battery management system will be provided. A Victron GX Touch 50 screen is provided. Qty (2) Orion XS 12/12-50A DC-DC battery charger will be installed. A Victron Cerbo GX MK2 controller and diagnostic panel will be provided. A Victron Battery Switch 275A will be provided. All necessary cabling, fuses, fuse holders, circuit breakers and cable will be provided.

120 VOLT STRAIGHT BLADE RECEPTACLES

Two (2) 120-volt 20 amp straight blade receptacles shall be provided with wiring to the circuit breaker panel. The receptacles shall be located: on rear wall above command pack, one each side.

12 VOLT POWER SOURCE

One (1) 12 volt power and ground connection rated at 20 amps shall be provided in the body, driver's side forward section, mounted high to provide power for Streamlight and Thermal Image Camera.

Stonewell Bodies

BODY PAINTING SPECIFICATIONS - ROOF EXCLUDED

In preparation for painting, the body will be DA sanded and care will be taken to remove any reasonable surface blemishes, scratches, divots or marks that may appear post painting. Additionally, any surface marks that are not satisfactorily removed through DA sanding will be filled with automotive body filler to enhance surface preparation and post painting appearance.

The driver and passenger sides of the body shall be painted, as follows:

Manufacturer: PPG

Materials:

- a) F3963 Pigmented wash primer
- b) F3970 Urethane Primer
- c) Delfleet Evolution FBCH Polyurethane Basecoat
- d) Delfleet Evolution Urethane Clear
- e) Delfleet Evolution FBC is a Polyurethane 3.5 VOC Basecoat designed to produce ultimate durability with the wet look appearance. The clear coat is a premium-quality urethane. The clear coat offers gloss and durability features.
- f) The body shall be wet sanded, buffed and polished.
- g) One Color: Match Chassis

BODY REFLECTIVE LETTERING

The apparatus body cab lettering shall be reflective material, shaded in black. A quantity of (50), 3.5" letters installed as directed by purchaser. Match Shoreline 2

BODY REFLECTIVE LETTERING

The apparatus body cab lettering shall be reflective material, shaded in black. A quantity of (40), 6-8" letters installed as directed by purchaser. Match Shoreline 2

REFLECTIVE MALTESE CROSSES

Customer provided emblems shall be installed on the apparatus at a location determined by the customer..

Stonewell Bodies

REFLECTIVE STRIPING

The front and sides of the cab and body shall be provided with a 1" x 4" x 1" wide reflective multi-stripe. There shall be a 1" gap between each of the stripes. The striping shall be placed up to 60" above ground level and shall conform to applicable NFPA sections relating to reflectivity requirements. At least 50% of the perimeter length of each side, and at least 50% of the perimeter width of the front of the vehicle shall have reflective striping. Striping to Match Shoreline 2

ENTIRE REAR BODY -- CHEVRON STRIPING

The rear body surfaces shall have 50% Scotchlite 3-M, Ruby Red 6" wide reflective red and black striping installed. The Chevron style stripe shall be applied at a 45-degree angle, pointing towards the center upper portion of the rear apparatus.

10# DRY CHEMICAL FIRE EXTINGUISHER

One (1) Amerex Model B4561, 10# ABC dry chemical fire extinguisher and Model 809 mounting bracket shall be provided and installed. The extinguisher shall have a pressure gauge and shall be filled with a dry chemical extinguishing agent. Mounted drivers side near front bulkhead wall.

WATER EXTINGUISHER

One (1) Amerex 240, 2-1/2 gallon pressurized water extinguisher and Model 810 mounting bracket shall be provided and installed on the apparatus. Mounted drivers side near front bulkhead wall.

SCBA MOUNTING BRACKET

Two (2) Zico 30 minute SCBA air pack mounting bracket shall be installed in the specified compartment. The mounting bracket shall have spring tension to retain the cylinder. Location shall be drivers side body on SCBA slide out.

CAV BODY - OUTGOING FREIGHT

A Command Access Vehicle body will be shipped to the address designated by the Fire Department. Freight terms are Ex Works Stonewell Bodies, Genoa New York.

MOUNTING HARDWARE, NUTS AND BOLTS

All mounting hardware shall be supplied by Stonewell.



**SHORELINE FIRE DEPARTMENT
REGIOINAL FIRE AUTHORITY (RFA)
Tentative Projected Agendas**

Regional Fire Authority Board meetings are held monthly on the 1st and 3rd Thursday of the month

- Items may not be in the same order as they will appear on the preliminary agenda.

D = Discussion
A = Action
PH = Public Hearing

June 25, 2026, meeting was rescheduled

Planned Absence: Commissioners Adman and Byers will attend virtually or have an excused absence

5:30 PM (**SPECIAL** Meeting Station 51)

SUBJECT	RESOLUTION	TYPE	STAFF

July 9, 2026, meeting was rescheduled

Planned Absence: Commissioners Webster has an excused absence and will not be in attendance

5:30 PM (**SPECIAL** Meeting Station 61)

SUBJECT	RESOLUTION	TYPE	STAFF

July 23, 2026, meeting was rescheduled

Planned Absence: Commissioner Byers will attend virtually or have an excused absence

5:30 PM (**SPECIAL** Meeting Station 51)

SUBJECT	RESOLUTION	TYPE	STAFF

August 6, 2026,

Planned Absence:

5:30 PM (**Meeting Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

August 20, 2026,

Planned Absence: Commissioner Fischer will attend virtually or have an excused absence.
Commissioner Adman will Chair the meeting.

5:30 PM (**Meeting Station 51**)

SUBJECT	RESOLUTION	TYPE	STAFF

OTHER DETIALS:

- **Discuss Pinning Ceremony Options**
- KCFCA Leadership Summit Sept. 15-17
- WFCA Spokane Oct 24-26, 2026