



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
BOARD OF COMMISSIONERS MEETING**

AGENDA

March 19, 2026

5:30 p.m.

Regular Meeting will be held via Zoom conferencing and
on-site at Station 61 17525 Aurora Avenue North
Shoreline, WA 98133

Join Zoom Meeting

<https://us02web.zoom.us/j/84248066884?pwd=cnRLWXB5ZVYwYTlxTDBVeWhNRXdCZz09>

Meeting ID: 842 4806 6884

Passcode: 069285

Dial by your location: 1 253 215 8782

I. Call to Order

II. Pledge of Allegiance

III. Fire Benefit Charge Appeals

IV. Public Comment

Public Comment Procedures:

Individuals wishing to comment must do so by signing the Public Comment Sign-In Sheet or if appearing virtually by “raising their hand” or the equivalent. Each individual must state their name, the organization they are affiliated with, if applicable, and their city of residence. The chair shall recognize those persons and provide them the opportunity to comment. Individuals may speak up to two minutes and those representing recognized organizations may speak up to four minutes.

V. Consideration of Agenda

VI. Approval of Past Meeting Minutes

- February 26, 2026 - Special Meeting Minutes / MOTION
- March 9, 2026 – Special Meeting Minutes / MOTION

VII. Correspondence

VIII. Standing Agenda

1. Warrants – Motion to Approve
2. Commissioners’ Report
3. Financial Report (*second meeting of each month*)
4. Statistics Report (*reported annually at the 2nd meeting of January*)
5. Strategic Activity Report
6. RFA Activity Reports

IX. Old Business

- Review Retention Proposals / MOTION

X. New Business

- Chevy Suburban to Approve_Vehcile Surplus / MOTION
- Chevy Tahoe to Approve_Vehcile Surplus / MOTION

XI. Projected Agendas

XII. Adjournment



SHORELINE FIRE DEPARTMENT (RFA) GOVERNING BOARD SPECIAL MEETING

SHORELINE FIRE DEPARTMENT (RFA) SPECIAL MEETING MINUTES February 26, 2026

Chair Fischer called the special meeting of the Shoreline Regional Fire Authority (RFA) Governing Board to order at 5:30 p.m. on February 26, 2026, at Station 61, 17525 Aurora Ave. N. Shoreline, WA. 98133. Chair Fischer read into record Commissioner Pratt's excused absence.

PRESENT:

Kimberly Fischer , Chair	Matt Cowan , Fire Chief
Eric Adman , Vice-Chair	Andres Orams , Deputy Chief (DC)
Tyler Byers , Commissioner	
David Harris , Commissioner	
Rod Heivilin , Commissioner	
Rick Nye , Commissioner	
Barb Sullivan , Commissioner	
Rick Webster , Commissioner	
Lisa Wollum , Commissioner (attend via Zoom)	

ABSENT:

- **Josh Pratt**, Commissioner

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT:

- None.

IV. CONSIDERATION OF AGENDA:

- None.

V. APPROVAL OF PAST MINUTES:

MOTION: *The Chair asked if there were any corrections or amendments to the February 5, 2026 Regular Meeting minutes. Hearing none, the Chair declared the minutes approved as presented.*

VI. CORRESPONDENCE:

- None.

VII. STANDING AGENDA:

1. Warrants:

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

**Second Board Meeting
FEBRUARY 26, 2026**

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260205001 - 260205034	63,403.46	2/4/26
Vendor Voucher(s)	260209001 - 260209023	19,905.10	2/11/26
Vendor Voucher(s)	260210001 - 260210003	309,920.45	2/11/26
Vendor Voucher(s)	260217001 - 260217031	116,547.83	2/18/26
Vendor Voucher(s)	260222001 - 260222037	63,807.34	2/25/26
Payroll Vouchers	22526A - 22526G	193,511.78	2/25/26
ACH Payment Request - Payroll Direct Deposit	ACH	1,306,538.53	2/24/26
ACH Payment Request - Payroll Taxes	ACH	344,148.12	2/25/26
ACH Payment Request - HRA/VEBA	ACH	82,899.43	2/26/26
ACH Payment Request - ALERUS (457 Plan)	ACH	132,161.91	2/26/26
ACH Payment Request - WA DCP	ACH	67,140.20	2/26/26
ACH Payment Request - Dept. of Retirement Systems	ACH	286,803.68	2/26/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	29,915.14	2/26/26
ACH Payment Request - DSHS	ACH	4,984.38	2/26/26

\$ 3,021,687.35

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	260201001 - 260201009	3,696.64	2/4/26
Vendor Voucher(s)	260206001 - 0206001	144,425.37	2/11/26
Vendor Voucher(s)	260212001 - 260212014	15,005.56	2/18/26
Vendor Voucher(s)	260218001 - 260218003	17,835.64	2/25/26
Post Retirement Medical Benefits	ACH	14,735.70	1/29/26
Post Retirement Medical Benefits	ACH	14,735.70	2/18/26
Payroll Vouchers	ALS22526A - ALS22526F	45,580.90	2/25/26
ACH Payment Request - Payroll Direct Deposit	ACH	353,892.11	2/24/26
ACH Payment Request - Payroll Taxes	ACH	107,432.53	2/25/26
ACH Payment Request - HRA/VEBA	ACH	19,699.92	2/26/26
ACH Payment Request - ALERUS (457 Plan)	ACH	37,718.38	2/26/26
ACH Payment Request - WA DCP	ACH	24,405.25	2/26/26
ACH Payment Request - Dept. of Retirement Systems	ACH	84,467.62	2/26/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	7,017.72	2/26/26
ACH Payment Request - DSHS	ACH	2,069.00	2/26/26

\$ 892,718.04

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	260215001	3.90	2/18/26

\$ 3.90

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)	260214001	12,310.46	2/18/26

\$ 12,310.46

RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	260203001	68,924.38	2/4/26
Vendor Voucher(s)	260208001 - 260208003	8,779.72	2/11/26
Vendor Voucher(s)	260213001 - 260213006	115,767.88	2/18/26
Vendor Voucher(s)	260220001 - 260220002	16,049.19	2/25/26

\$ 209,521.17

RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)	260204001 - 260204002	8,846.05	2/4/26
Vendor Voucher(s)	260216001	4,906.21	2/18/26
Vendor Voucher(s)	260221001	798.95	2/25/26

\$ 14,551.21

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	260202001 - 260202002	883.85	2/4/26
Vendor Voucher(s)	260207001 - 260207003	5,384.00	2/11/26
Vendor Voucher(s)	260219001 - 260219003	16,689.56	2/25/26
Post Retirement Medical Benefits	ACH	13,140.62	1/29/26
Post Retirement Medical Benefits	ACH	13,140.62	2/18/26

\$ 49,238.65

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION

Move to accept disbursements in the amount of :

\$ 4,200,030.78

MOTION: Commissioner Heivilin moved, and Commissioner Harris seconded a motion to accept the disbursements for \$4,200,030.78 per the detail above. The motion passed; nine ayes.

2. Commissioners' Report:

- Commissioner Adman noted that the Climate Action Committee meeting is scheduled for March 17 at 1:30 p.m. at Shoreline Fire Department Station 61.
- Several Commissioners attended the Department's Push-In Ceremony to welcome the new Pierce Velocity Ascendant Tiller and noted that the event went well.

3. Financial Report

- A summary of the December 2025 Financial Summary Report was provided, which is listed below and incorporated by reference.
- The Department ended the year under budget. Late-year expenditures occurred primarily in the Capital Fund, along with retroactive payroll adjustments issued in December and January related to the ratified labor contract reconciliation.

FINANCIAL SUMMARY REPORT: DECEMBER 2025

Regular Board Meeting: February 26, 2026

ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of DEC Balance	\$	25,381,055.28
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General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of DEC 2025		Notes
Percentage Remaining	4.5%	
Targeted Percentage Remaining	0.0%	
Over/Under Targeted Budget Remaining	4.5%	Under Budget

General Expense Fund- OVERTIME COSTS

Data as of DEC 2025		Notes
Total Overtime	\$ 143,670.17	
Firefighting Staffing Overtime	\$ 78,181.48	Overtime processing period: Nov 14, 2025 - Dec 12, 2025
BLS/EMS Staffing Overtime	\$ 65,488.69	Overtime processing period: Nov 14, 2025 - Dec 12, 2025

General Expense Fund- CASH ON HAND

Data as of DEC 2025		Notes
Cash on hand, end of DEC balance	\$ 8,946,036.77	

Interfund Transfers: NO ACTIVITY

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
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4. Statistics Report:

- DC Orams provided an overview of the 2025 Statistical Response Report, which is attached and incorporated by reference. He recognized Michelle Pidduck, the Department's Public Information Officer /Public Education Officer, for her work in preparing the report.

5. Strategic Activity Report:

- None.

6. RFA Activity Reports:

- **Chief Cowan** provided a written RFA activity report, which is attached and incorporated by reference.
 - Commissioner Webster asked for an update on the generator project. Chief Cowan reported that the project has experienced delays due to issues identified during testing, and the contractor is currently troubleshooting the system. He also noted that the HVAC project is nearing completion.
 - Chief Cowan also updated the Board on the First Arriving project. The Department is currently experiencing communication issues with NORCOM related to incident notifications appearing on department screens. Troubleshooting efforts are ongoing.
 - Chief Cowan noted that a non-water fire suppression system has been installed in the server room at Station 61 to provide additional protection for the Department's IT infrastructure.
- **Deputy Chief Hochstein** provided a written RFA activity report, which is attached and incorporated by reference.
- **Deputy Chief Orams** provided a written RFA activity report, which is attached and incorporated by reference.

VIII. OLD BUSINESS:

- **None:**

IX. NEW BUSINESS:

- **Service contract with LION TotalCare:**
 - DC Orams provided an update on the proposed service contract with LION TotalCare that was discussed at the February 5, 2026, RFA Governing Board meeting.
 - NFPA 1850 updated the requirements for the annual comprehensive inspection, cleaning, and testing of structural firefighting protective ensembles. The Shoreline Fire Department currently maintains approximately 350 sets of turnout gear. Department PPE specialists determined the updated requirements cannot be efficiently completed in-house without significant overtime, additional equipment, and certification costs. The Department is therefore proposing to enter into a service agreement with LION TotalCare to provide annual testing, ozone cleaning, inspection, repairs, and tracking/reporting services.
 - Chief Cowan noted that while the service is costly, it directly supports Firefighter health and safety and aligns with increasing industry emphasis on proper inspection, cleaning, and testing of protective equipment. The cost is not included in the current budget but is anticipated to be incorporated into next year's budget, subject to Board approval.

- Commissioner Webster asked whether the service would be subject to an annual competitive bid. Chief Cowan noted that there is currently no other local source for these services but that a competitive process may be considered in the future.

MOTION: *Commissioner Webster moved, and Commissioner Harris seconded, Chief Cowan to enter and execute a service contract with LION TotalCare for structural firefighting PPE inspection, cleaning, testing, and repair services to ensure compliance with NFPA 1850 requirements. The motion passed; nine ayes.*

- **Regional Fire Authority (RFA) Potentially Including Bothell:**

- Chief Cowan provided a brief update on the ongoing discussions of Bothell joining the RFA:
 - The Bothell City Council is expected to consider the matter at its March 10 study session.
 - Chief Cowan noted the Department is preparing informational materials for the City Council, including potential benefits, financial comparisons, and a Fire Benefit Charge analysis to evaluate impacts to the City of Bothell and its taxpayers.
 - Commissioners discussed governance considerations should Bothell join the RFA, including potential representation on the RFA Governing Board and the status of Snohomish County Fire District 10.
 - Following discussion, the Governing Board expressed consensus to propose the addition of three City of Bothell Councilmembers to the RFA Governing Board, subject to further review and approval as the process moves forward.

X. PROJECTED AGENDA:

- The regularly scheduled RFA Governing Board meeting on March 5 has been cancelled. The Fire Benefit Charge Appeal Hearing has been rescheduled to the March 19 RFA Governing Board meeting.
- A Joint Shoreline Fire Department RFA and North City Water District Special Meeting is scheduled for March 12 at 5:30 p.m.
- Commissioner Webster will attend the March 19 meeting virtually.
- Commissioner Nye will attend the May 7 meeting virtually or have an excused absence.
- Commissioner Adman will have an excused absence on May 7.
- The Department's Annual Appreciation Banquet will be held May 16 at Cromwell Park.
- The Washington Fire Commissioners Association Annual Seminar is scheduled for June 3 in Chelan, Washington.

XI. EXECUTIVE SESSION:

- The regular meeting of the Governing Board recessed at 6:30 p.m. and entered Executive Session at 6:35 p.m. for approximately 20 minutes, until 6:55 p.m. Chief Cowan announced the Executive Session pursuant to RCW 42.30.110(1)(g) to review applicant qualifications / employee performance, with a decision expected.

- At 6:55 p.m., the Governing Board briefly returned to open session and announced an extension of the Executive Session for an additional 15 minutes, until 7:10 p.m.
- At 7:10 p.m., the Governing Board returned to open session. Following discussion, the Governing Board unanimously tabled the matter and requested additional information from the Department using Uniform CBA comparables.

The Governing Board adjourned the regular meeting at 7:12 p.m.

Minutes prepared by: Beatriz Goldsmith

Boupha K. Siharath
Secretary to the Governing Board

Kimberly A. Fischer, Chair

Eric Adman, Vice-Chair

Tyler Byers, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner

DRAFT



SHORELINE FIRE DEPARTMENT (RFA) GOVERNING BOARD SPECIAL MEETING

SHORELINE FIRE DEPARTMENT (RFA) SPECIAL MEETING MINUTES March 9, 2026

Chair Fischer called the special meeting of the Shoreline Regional Fire Authority (RFA) Governing Board to order at 5:30 p.m. on March 9, 2026, at Station 61, 17525 Aurora Ave. N. Shoreline, WA. 98133.

PRESENT:

Kimberly Fischer , Chair	Matt Cowan , Fire Chief
Eric Adman , Vice-Chair (left the meeting at 6:27)	Andres Orams , Deputy Chief (DC)
Tyler Byers , Commissioner	
David Harris , Commissioner	
Rod Heivilin , Commissioner	
Rick Nye , Commissioner (attended via Zoom)	
Josh Pratt , Commissioner	
Barb Sullivan , Commissioner	
Rick Webster , Commissioner (left the meeting at 6:27)	
Lisa Wollum , Commissioner (attend via Zoom)	

ABSENT:

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT:

- Members of the public were present. No public comment was offered.

IV. SALARY & BENEFITS FOR NON-REPRESENTED POSITIONS:

- As required by RCW 42.30, notice of the Special Meeting was posted on March 5, 2026.
- **Executive Session:**
 - The special meeting of the Governing Board entered Executive Session at 5:35 p.m. for approximately 10 minutes, until 5:45 p.m.
 - Commissioner Fischer announced the Executive Session; the correct statutory authority is RCW 42.30.110(1)(g) to review applicant qualifications and/or employee performance, with no decision expected.
 - At 5:45 p.m., the Governing Board returned to open session to discuss the salary and benefit recommendation for non-represented positions.
- Chief Cowan requested Governing Board direction on previously tabled salary schedule adjustments to support recruitment for upcoming administrative vacancies.
- Chief Cowan reported that the recommended salary ranges were based on administrative comparables and noted challenges with regional comparisons due to differing agency structures.

- The Post-Employment Medical Benefits (PEMB) program was discussed, and Chief Cowan noted the Department's commitment to negotiate the replacement of post-employment medical benefits prior to the program's expiration.
- The Governing Board expressed differing perspectives on the proposed salary adjustments, with some supporting the ranges to assist with recruitment and others preferring additional research and data.
- Future negotiation processes were discussed, including separating Fire Chief and Deputy Chief negotiations for Governing Board involvement, allowing the Fire Chief to negotiate non-represented administrative staff compensation.
- Following discussions, a motion was made regarding the proposed salary schedule adjustments.

MOTION: *Commissioner Sullivan moved, and Commissioner Heivilin seconded to accept the proposed salary schedule as presented.*

The motion passed (7–3), with Commissioners Sullivan, Heivilin, Fischer, Harris, Adman, Wollum, and Pratt voting aye, and Commissioners Byers, Webster, and Nye opposed.

V. POTENTIAL OF THE BOTHELL FIRE DEPARTMENT JOINING THE SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY (RFA):

- Chief Cowan briefed the Governing Board on the current status of the potential integration of the Bothell Fire Department into the Shoreline Fire Department Regional Fire Authority (RFA).
 - The Governing Board discussed the timeline and process, including stakeholder engagement and potential service options such as a contract for services.
 - Chief Cowan noted that the Bothell City Council is scheduled to meet on March 10 to consider whether to continue exploring potential integration into the RFA.

The Governing Board adjourned the special meeting at 6:51 p.m.

Minutes prepared by: Beatriz Goldsmith

Boupha K. Siharath
Secretary to the Governing Board

Kimberly A. Fischer, Chair

Eric Adman, Vice-Chair

Tyler Byers, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

Second Board Meeting

MARCH 19, 2026

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260304001 - 260304023	31,354.51	3/4/26
Vendor Voucher(s)	260309001 - 260309031	209,833.94	3/11/26
	260316001 - 260316041	895,750.36	3/18/26
Payroll Voucher	31626A	16,061.01	3/11/26
ACH Payment Request - Payroll Direct Deposit	ACH	137,000.87	3/12/26
Payroll - Taxes	ACH	16,748.52	3/13/26
Dept of Retirement Systems	ACH	22,453.90	3/30/26

\$ 1,329,203.11

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	260301001 - 260301005	3,114.66	3/4/26
	260305005 - 260305011	51,879.43	3/11/26
	260310001 - 260310004	2,693.93	3/11/26
	260312001 - 26312011	153,984.68	3/18/26
Post Retirement Medical Benefits	ACH	14,735.70	3/12/26
Payroll Voucher	ALS31626A	3,440.08	3/11/26
ACH Payment Request - Payroll Direct Deposit	ACH	65,484.37	3/12/26
Payroll - Taxes	ACH	11,861.86	3/13/26
Dept of Retirement Systems	ACH	11,543.94	3/30/26

\$ 318,738.65

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	260311001	632,363.06	3/18/26

\$ 632,363.06

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)		No Activity	

\$ -

RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	260303001 - 260303002	33,706.14	3/4/26
Vendor Voucher(s)	260307001 - 260307003	16,549.37	3/11/26
Vendor Voucher(s)	260313001 - 260313002	26,224.82	3/18/26

\$ 76,480.33

RFA NKCTC FUND: 10-064-0100			
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Vendor Voucher(s)	260308001	66,180.00	3/11/26
Vendor Voucher(s)	260314001	12,683.78	3/18/26

\$ 78,863.78

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	260302001 - 260302002	28,663.18	3/4/26
Vendor Voucher(s)	260306001 - 260306009	21,651.28	3/11/26
Vendor Voucher(s)	260315001 - 260315004	14,728.02	3/18/26
Post Retirement Medical Benefits	ACH	13,140.62	3/12/26

\$ 78,183.10

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION

Move to accept disbursements in the amount of :

\$ 2,513,832.03



**Shoreline Fire Department
Regional Fire Authority**

Monthly Financial Report

JANUARY 2026

- + Financial Summary Report**
- + Fund Balance Summary-Statement C-4**
(Fund resources and uses arising from cash transactions)
- + 2026 Budget Position Report (Expense fund)**
- + Overtime Costs (Expense Fund, Fire Suppression/BLS EMS)**
- + Cash on Hand (Expense fund)**

FINANCIAL SUMMARY REPORT: JANUARY 2026

Regular Board Meeting: March 19, 2026

ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of JAN Balance	\$	28,753,033.89
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General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of JAN 2026		Notes
Percentage Remaining	90.1%	
Targeted Percentage Remaining	91.7%	
Over/Under Targeted Budget Remaining	-1.6%	Over Budget

General Expense Fund- OVERTIME COSTS

Data as of JAN 2026		Notes
Total Overtime	\$ 338,148.47	
Firefighting Staffing Overtime	\$ 202,763.75	Overtime processing period: Dec 12, 2025 - Jan 9, 2026
BLS/EMS Staffing Overtime	\$ 135,384.72	Overtime processing period: Dec 12, 2025 - Jan 9, 2026

General Expense Fund- CASH ON HAND

Data as of JAN 2026		Notes
Cash on hand, end of JAN balance	\$ 11,066,910.64	

Interfund Transfers:

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
EXPENSE	\$ 2,997,500.00		Transfer OUT to Capital per budget approval (#1 of 2)
ALS EXPENSE			
BENEFITS			
FIRE IMPACT FEE			
RESERVE			
CAPITAL		\$ 2,997,500.00	Transfer IN to Capital per budget approval (#1 of 2)
LTGO BOND			
MIH			
TOTALS	\$ 2,997,500.00	\$ 2,997,500.00	

Special Transfers:

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
EXPENSE	from SFD (District)	\$ 8,736,000.00	Transfer From Fire District to RFA
TOTALS		\$ 8,736,000.00	

Fund Balance Summary- STATEMENT C-4

JANUARY 2026

FUND Name	Fund Number	Beginning Balance	Receipts	Disbursements	Ending Balance
General Expense FUND	10-064-0010	\$ 8,946,037	\$ 9,294,856	\$ 7,173,982	\$ 11,066,911
Reserve FUND	10-064-6010	\$ 6,117,815	\$ 22,334	\$ 439	\$ 6,139,711
Benefits FUND	10-064-6050	\$ 3,106,637	\$ 11,454	\$ 47,861	\$ 3,070,231
Donations FUND	10-064-6030	\$ 312,954	\$ 1,143	\$ 22	\$ 314,074
ALS Expense FUND	10-064-6080	\$ 3,982,888	\$ 6,715	\$ 1,061,167	\$ 2,928,437
MIH FUND	10-064-6070	\$ 183,689	\$ 65,123	\$ 196,645	\$ 52,167
Capital FUND	10-064-3010	\$ 565,720	\$ 3,000,379	\$ 581,261	\$ 2,984,838
ALS Captital FUND	10-064-6060	\$ 2,165,315	\$ 7,958	\$ 6,957	\$ 2,166,316
<i>Petty Cash Checking</i>		\$ 30,000	\$ -	\$ -	\$ 30,000
<i>Petty Cash Box</i>		\$ 350	\$ -	\$ -	\$ 350
Total		\$ 25,411,405	\$ 12,409,962	\$ 9,068,334	\$ 28,753,034

2026 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 17:30:11 Date: 03/16/2026

Page: 1

001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	January	YTD	Remaining	
					Target Percentage Remaining: 91.7%
510 ADMINISTRATIVE					
522 10 11 01-00 Salaries- Administration	1,880,000.00	181,604.37	181,604.37	1,698,395.63	90.3%
522 10 12 01-00 Overtime	107,600.00	9,272.89	9,272.89	98,327.11	91.4%
001 Salaries & Wages	1,987,600.00	190,877.26	190,877.26	1,796,722.74	90.4%
522 10 21 01-00 State Retirement	125,628.32	8,778.68	8,778.68	116,849.64	93.0%
522 10 21 02-00 WA Paid Family & Medical Leave	13,050.14	400.44	400.44	12,649.70	96.9%
522 10 22 01-00 Med/Den/HRA VEBA/Life Ins	330,000.00	21,224.45	21,224.45	308,775.55	93.6%
522 10 22 02-00 Medicare	29,320.20	2,664.81	2,664.81	26,655.39	90.9%
522 10 22 03-00 Sick Leave Incentive Pay	35,500.00	3,005.84	3,005.84	32,494.16	91.5%
522 10 22 05-00 Long Term Disability Insurance	8,730.00	600.00	600.00	8,130.00	93.1%
522 10 24 01-00 Labor & Industries	4,150.00	233.97	233.97	3,916.03	94.4%
522 10 24 02-00 Unemployment	10,000.00	0.00	0.00	10,000.00	100.0%
522 10 26 01-00 Employee Assistance Program	210.00	3.50	3.50	206.50	98.3%
522 10 27 01-00 Clothing Allowance	6,000.00	2,393.99	2,393.99	3,606.01	60.1%
522 10 29 01-00 Employee Recognition Program	1,000.00	0.00	0.00	1,000.00	100.0%
522 10 29 02-00 Tuition Reimbursement	70,000.00	3,708.43	3,708.43	66,291.57	94.7%
002 Personnel Benefits	633,588.66	43,014.11	43,014.11	590,574.55	93.2%
522 10 31 01-00 Operating Supplies	21,700.00	839.02	839.02	20,860.98	96.1%
522 10 31 02-00 Employee Recognition Program	4,500.00	206.07	206.07	4,293.93	95.4%
522 10 31 03-00 Promotions	1,000.00	0.00	0.00	1,000.00	100.0%
003 Supplies	27,200.00	1,045.09	1,045.09	26,154.91	96.2%
522 10 41 01-00 Legal Services	55,000.00	749.00	749.00	54,251.00	98.6%
522 10 41 02-00 Payroll Services	50,000.00	6,262.04	6,262.04	43,737.96	87.5%
522 10 41 03-00 Consulting Services <i>Ready Rebound, FBC, NEMCO Annual Fees</i>	143,210.00	82,247.26	82,247.26	60,962.74	42.6%
522 10 41 04-00 Annual Drivers Record Audit	3,500.00	0.00	0.00	3,500.00	100.0%
522 10 41 05-00 Printing	1,000.00	0.00	0.00	1,000.00	100.0%
522 10 41 06-00 Recruitment	31,250.00	2,263.98	2,263.98	28,986.02	92.8%
522 10 41 08-00 Courier Services	3,000.00	211.12	211.12	2,788.88	93.0%
522 10 41 09-00 Outside Instructors	26,050.00	1,490.40	1,490.40	24,559.60	94.3%
522 10 42 01-00 Postage	3,750.00	1,064.63	1,064.63	2,685.37	71.6%
522 10 43 01-00 Travel- Chief	19,000.00	0.00	0.00	19,000.00	100.0%
522 10 43 02-00 Travel- Administrative Staff	18,250.00	0.00	0.00	18,250.00	100.0%
522 10 43 03-00 Travel- Leadership Team Retreat	8,500.00	0.00	0.00	8,500.00	100.0%
522 10 43 04-00 Travel-DEIB	8,000.00	0.00	0.00	8,000.00	100.0%
522 10 43 05-00 Promotions- Food	500.00	0.00	0.00	500.00	100.0%
522 10 43 06-00 Meeting Meals	750.00	0.00	0.00	750.00	100.0%
522 10 43 07-00 Employee Recognition Program	3,000.00	0.00	0.00	3,000.00	100.0%
522 10 44 01-00 Adverstising	500.00	0.00	0.00	500.00	100.0%
522 10 45 01-00 Employee Recognition Program	3,500.00	0.00	0.00	3,500.00	100.0%
522 10 45 03-00 Leadership Team	3,500.00	0.00	0.00	3,500.00	100.0%
Retreat-Facility/Meals					
522 10 46 01-00 Insurance <i>Annual fee</i>	390,400.00	325,989.73	325,989.73	64,410.27	16.5%
522 10 49 01-00 Registrations- Chief	7,000.00	0.00	0.00	7,000.00	100.0%
522 10 49 02-00 Registrations- Administrative Staff	15,800.00	0.00	0.00	15,800.00	100.0%
522 10 49 03-00 Registrations- DEIB	5,000.00	0.00	0.00	5,000.00	100.0%
522 10 49 04-00 Memberships <i>Annual dues</i>	12,260.00	6,278.28	6,278.28	5,981.72	48.8%
522 10 49 05-00 Credit Cards Service Fee	100.00	0.00	0.00	100.00	100.0%
522 10 49 06-00 Strategic Initiatives	15,000.00	0.00	0.00	15,000.00	100.0%
522 10 49 07-00 Subscriptions	2,000.00	0.00	0.00	2,000.00	100.0%
522 10 49 08-00 Toll Fees (Good2Go Pass)	100.00	0.00	0.00	100.00	100.0%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	January	YTD	Remaining	
510 ADMINISTRATIVE					
522 10 49 09-00 State Audit	32,000.00	5,629.50	5,629.50	26,370.50	82.4%
522 10 49 10-00 KC Finance-Invstmnt/Taxes Fees	253,000.00	1,494.71	1,494.71	251,505.29	99.4%
522 10 49 11-00 Claims- Self Insured	3,500.00	0.00	0.00	3,500.00	100.0%
004 Services	1,118,420.00	433,680.65	433,680.65	684,739.35	61.2%
510 ADMINISTRATIVE	3,766,808.66	668,617.11	668,617.11	3,098,191.55	82.2%
<i>over budget by -9.5%</i>					
511 LEGISLATIVE					
522 11 11 01-00 Salaries- Commissioners	231,840.00	5,796.00	5,796.00	226,044.00	97.5%
522 11 12 01-00 Overtime- Board Meetings	1,000.00	0.00	0.00	1,000.00	100.0%
001 Salaries & Wages	232,840.00	5,796.00	5,796.00	227,044.00	97.5%
522 11 21 00-00 State Retirement (DRS)	2,000.00	124.06	124.06	1,875.94	93.8%
522 11 22 01-00 Medicare/Social Security Tax	16,500.00	450.95	450.95	16,049.05	97.3%
522 11 22 02-00 WA Paid Family & Medical Leave	1,500.00	9.11	9.11	1,490.89	99.4%
522 11 24 01-00 Labor and Industries	300.00	6.48	6.48	293.52	97.8%
522 11 27 01-00 Clothing Allowance	2,500.00	0.00	0.00	2,500.00	100.0%
002 Personnel Benefits	22,800.00	590.60	590.60	22,209.40	97.4%
522 11 43 01-00 Travel-Commisioner Conferences	45,000.00	0.00	0.00	45,000.00	100.0%
522 11 43 02-00 KCFCA- Meeting Food	300.00	0.00	0.00	300.00	100.0%
522 11 49 01-00 Registration- WFCA Conf/Seminars	18,000.00	0.00	0.00	18,000.00	100.0%
522 11 49 03-00 Memberships <i>Annual dues</i>	8,380.00	6,888.00	6,888.00	1,492.00	17.8%
522 11 49 04-00 Elections-Education Information	23,668.00	0.00	0.00	23,668.00	100.0%
522 11 49 05-00 Elections-County Fee	84,529.00	0.00	0.00	84,529.00	100.0%
004 Services	179,877.00	6,888.00	6,888.00	172,989.00	96.2%
511 LEGISLATIVE	435,517.00	13,274.60	13,274.60	422,242.40	97.0%
<i>under budget by 5.3%</i>					
520 FIRE SUPPRESSION					
522 20 11 01-00 Salaries	13,630,754.00	1,272,834.66	1,272,834.66	12,357,919.34	90.7%
522 20 12 01-00 Overtime	1,650,060.00	202,763.75	202,763.75	1,447,296.25	87.7%
001 Salaries & Wages	15,280,814.00	1,475,598.41	1,475,598.41	13,805,215.59	90.3%
522 20 21 01-00 State Retirement	862,939.30	79,384.31	79,384.31	783,554.99	90.8%
522 20 21 02-00 WA Paid Family & Medical Leave	102,408.44	3,295.42	3,295.42	99,113.02	96.8%
522 20 22 01-00 Med/Den/HRA VEBA/Life Ins	2,350,000.00	189,232.16	189,232.16	2,160,767.84	91.9%
522 20 22 02-00 Medicare	231,571.80	22,344.04	22,344.04	209,227.76	90.4%
522 20 22 03-00 MERP-Med Exp Reimb. Plan	105,800.00	8,600.00	8,600.00	97,200.00	91.9%
522 20 22 04-00 Sick Leave Incentive <i>Annual expenditure</i>	68,000.00	59,622.97	59,622.97	8,377.03	12.3%
522 20 23 01-00 Disability Insurance <i>Annual expenditure</i>	43,700.00	58,600.00	58,600.00	(14,900.00)	0.0%
522 20 24 01-00 Labor & Industries	819,400.00	92,319.26	92,319.26	727,080.74	88.7%
522 20 27 01-00 Clothing Allowance	100,000.00	18,412.60	18,412.60	81,587.40	81.6%
522 20 27 02-00 Dress Uniforms (Class A)	16,000.00	0.00	0.00	16,000.00	100.0%
002 Personnel Benefits	4,699,819.54	531,810.76	531,810.76	4,168,008.78	88.7%
522 20 31 01-00 SCBA Supplies	9,160.00	0.00	0.00	9,160.00	100.0%
522 20 31 02-00 Bunker Gear	62,000.00	0.00	0.00	62,000.00	100.0%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	January	YTD	Remaining	
520 FIRE SUPPRESSION					
522 20 31 03-00 Firefighting Operations Supplies	60,976.00	1,656.71	1,656.71	59,319.29	97.3%
522 20 31 04-00 Haz Mat Supplies/Equipment	19,360.00	0.00	0.00	19,360.00	100.0%
522 20 31 05-00 Uniform Supplies	12,000.00	0.00	0.00	12,000.00	100.0%
522 20 31 06-00 Disaster Supplies	2,200.00	0.00	0.00	2,200.00	100.0%
522 20 31 07-00 Communications Supplies/Equipment	6,750.00	0.00	0.00	6,750.00	100.0%
522 20 31 08-00 Firehouse Supplies	6,700.00	0.00	0.00	6,700.00	100.0%
522 20 31 09-00 TRT Supplies/Equipment	7,520.00	0.00	0.00	7,520.00	100.0%
522 20 31 10-00 Incident Management (Supplies/Maint)	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 31 12-00 Deployment Supplies- In/Out	5,000.00	0.00	0.00	5,000.00	100.0%
522 20 35 01-00 Other Small Tools & Equipment	5,000.00	0.00	0.00	5,000.00	100.0%
003 Supplies	197,666.00	1,656.71	1,656.71	196,009.29	99.2%
522 20 41 01-00 Mapping / Pre-Fire Printing <i>Mapping Contract</i>	16,500.00	15,252.00	15,252.00	1,248.00	7.6%
522 20 48 01-00 Firefighting Operations Equipment Maint & Repair	47,650.00	1,324.35	1,324.35	46,325.65	97.2%
522 20 48 03-00 Communications	18,000.00	1,630.39	1,630.39	16,369.61	90.9%
522 20 48 04-00 TRT Maintenance & Repairs	2,520.00	0.00	0.00	2,520.00	100.0%
522 20 48 05-00 Service Contracts- Maintenance & Repair	22,950.00	1,213.87	1,213.87	21,736.13	94.7%
522 20 48 06-00 Other Repairs	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 48 07-00 Dispatch Services <i>Quarterly Expenditure</i>	826,392.00	195,959.70	195,959.70	630,432.30	76.3%
522 20 48 08-00 Radio Services <i>Quarterly Expenditure</i>	75,000.00	18,595.08	18,595.08	56,404.92	75.2%
522 20 48 09-00 Eastside Hazmat Consortium	20,000.00	0.00	0.00	20,000.00	100.0%
004 Services	1,030,012.00	233,975.39	233,975.39	796,036.61	77.3%
520 FIRE SUPPRESSION	21,208,311.54	2,243,041.27	2,243,041.27	18,965,270.27	89.4%
<i>over budget by -2.3%</i>					
530 FIRE MARSHAL					
522 30 11 01-00 Salaries - FM, AFM, CO	615,000.00	49,802.32	49,802.32	565,197.68	91.9%
522 30 11 02-00 Salaries - Deputy FM	900,000.00	72,705.78	72,705.78	827,294.22	91.9%
522 30 11 04-00 Salaries- Administrative Assistant	190,000.00	15,199.24	15,199.24	174,800.76	92.0%
522 30 12 01-00 Overtime- FMO	71,000.00	7,572.64	7,572.64	63,427.36	89.3%
001 Salaries & Wages	1,776,000.00	145,279.98	145,279.98	1,630,720.02	91.8%
522 30 21 01-00 State Retirement	116,483.20	8,240.01	8,240.01	108,243.19	92.9%
522 30 21 02-00 WA Paid Family & Medical Leave	11,737.44	350.46	350.46	11,386.98	97.0%
522 30 22 01-00 Med/Den/HRA VEBA/Life Ins	280,000.00	23,671.77	23,671.77	256,328.23	91.5%
522 30 22 02-00 Medicare	30,752.00	2,332.17	2,332.17	28,419.83	92.4%
522 30 22 03-00 MERP-Med Exp Reimb Plan	9,600.00	800.00	800.00	8,800.00	91.7%
522 30 22 04-00 Sick Leave Incentive <i>Annual expenditure</i>	15,000.00	19,768.05	19,768.05	(4,768.05)	0.0%
522 30 23 01-00 Disability Insurance <i>Annual expenditure</i>	4,600.00	4,550.00	4,550.00	50.00	1.1%
522 30 24 01-00 Labor & Industries	61,500.00	3,499.99	3,499.99	58,000.01	94.3%
522 30 27 01-00 Clothing Allowance	6,000.00	0.00	0.00	6,000.00	100.0%
002 Personnel Benefits	535,672.64	63,212.45	63,212.45	472,460.19	88.2%
522 30 31 01-00 Supplies - FMO	7,000.00	0.00	0.00	7,000.00	100.0%
522 30 35 01-00 FMO-Small Equipment	1,500.00	0.00	0.00	1,500.00	100.0%

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Shoreline Regional Fire Authority

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	January	YTD	Remaining	
530 FIRE MARSHAL					
003 Supplies	8,500.00	0.00	0.00	8,500.00	100.0%
522 30 41 01-00 Consulting Fee	11,500.00	0.00	0.00	11,500.00	100.0%
522 30 43 01-00 Travel- FMO	15,000.00	0.00	0.00	15,000.00	100.0%
522 30 49 01-00 Membership- FMO	2,350.00	0.00	0.00	2,350.00	100.0%
522 30 49 02-00 Registration-FMO	14,300.00	0.00	0.00	14,300.00	100.0%
522 30 49 03-00 Subscriptions- FMO <i>First Due Annual Renewal</i>	24,350.00	14,545.07	14,545.07	9,804.93	40.3%
004 Services	67,500.00	14,545.07	14,545.07	52,954.93	78.5%
530 FIRE MARSHAL	2,387,672.64	223,037.50	223,037.50	2,164,635.14	90.7%
					<i>over budget by - 1%</i>
531 COMMUNITY OUTREACH					
522 31 11 01-00 Salaries- PIO <i>Includes MIH Sal & Benefits</i>	175,000.00	62,325.12	62,325.12	112,674.88	64.4%
522 31 12 01-00 Community Outreach Overtime	107,000.00	3,330.22	3,330.22	103,669.78	96.9%
001 Salaries & Wages	282,000.00	65,655.34	65,655.34	216,344.66	76.7%
522 31 21 01-00 State Retirement	15,002.40	4,070.83	4,070.83	10,931.57	72.9%
522 31 21 02-00 WA Paid Family & Medical Leave	1,916.08	166.02	166.02	1,750.06	91.3%
522 31 22 01-00 Med/Den/HRA VEBA/Life Ins	37,000.00	9,829.09	9,829.09	27,170.91	73.4%
522 31 22 02-00 Medicare	4,089.00	1,104.62	1,104.62	2,984.38	73.0%
522 31 22 03-00 MERP- Med Exp Reimb Plan	1,200.00	500.00	500.00	700.00	58.3%
522 31 23 01-00 Disability Insurance	500.00	2,000.00	2,000.00	(1,500.00)	0.0%
522 31 24 01-00 Labor & Industries	7,300.00	1,412.23	1,412.23	5,887.77	80.7%
522 31 27 01-00 Clothing Allowance	700.00	0.00	0.00	700.00	100.0%
002 Personnel Benefits	67,707.48	19,082.79	19,082.79	48,624.69	71.8%
522 31 31 01-00 Supplies - PIO	34,000.00	40.00	40.00	33,960.00	99.9%
522 31 31 02-00 Supplies- Chaplain Program	0.00	0.00	0.00	0.00	100.0%
522 31 31 03-00 Supplies- CPR Program	11,500.00	0.00	0.00	11,500.00	100.0%
003 Supplies	45,500.00	40.00	40.00	45,460.00	99.9%
522 31 43 01-00 Travel- PIO	5,050.00	0.00	0.00	5,050.00	100.0%
522 31 45 01-00 Advertising	100.00	0.00	0.00	100.00	100.0%
522 31 48 01-00 Maintenance & Repairs- PIO	650.00	0.00	0.00	650.00	100.0%
522 31 49 02-00 Membership- PIO	200.00	0.00	0.00	200.00	100.0%
522 31 49 03-00 Registration- PIO	4,700.00	0.00	0.00	4,700.00	100.0%
522 31 49 05-00 Other Services & Charges	7,800.00	0.00	0.00	7,800.00	100.0%
004 Services	18,500.00	0.00	0.00	18,500.00	100.0%
531 COMMUNITY OUTREACH	413,707.48	84,778.13	84,778.13	328,929.35	79.5%
					<i>over budget by - 12.2%</i>
545 TRAINING					
522 45 11 01-00 Salaries - Chief Officer	245,000.00	19,659.25	19,659.25	225,340.75	92.0%
522 45 11 02-00 Salaries- Company Officer	405,000.00	33,455.00	33,455.00	371,545.00	91.7%
522 45 11 03-00 Salaries-Administrative Asst.	120,000.00	9,511.42	9,511.42	110,488.58	92.1%
522 45 11 04-00 Salaries-Driver Engineer	175,000.00	0.00	0.00	175,000.00	100.0%
522 45 12 01-00 Overtime-Training	133,700.00	(7,224.16)	(7,224.16)	140,924.16	105.4%
522 45 12 02-00 OT Training Firefighters	51,000.00	2,799.33	2,799.33	48,200.67	94.5%

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Shoreline Regional Fire Authority

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Expenditures	Amt Budgeted	January	YTD	Remaining	
545 TRAINING					
001 Salaries & Wages	1,129,700.00	58,200.84	58,200.84	1,071,499.16	94.8%
522 45 21 01-00 State Retirement	75,100.04	3,866.90	3,866.90	71,233.14	94.9%
522 45 21 02-00 WA Paid Family & Medical Leave	7,275.27	161.37	161.37	7,113.90	97.8%
522 45 22 01-00 Med/Den/HRA VEBA/Life Ins	150,000.00	9,064.92	9,064.92	140,935.08	94.0%
522 45 22 02-00 Medicare	17,380.65	1,073.80	1,073.80	16,306.85	93.8%
522 45 22 03-00 MERP- Med Exp Reimb Plan	4,800.00	300.00	300.00	4,500.00	93.8%
522 45 22 04-00 Sick Leave Incentive <i>Annual Expenditure</i>	5,500.00	6,989.29	6,989.29	(1,489.29)	0.0%
522 45 23 01-00 Disability Insurance <i>Annual Expenditure</i>	2,600.00	1,550.00	1,550.00	1,050.00	40.4%
522 45 24 01-00 Labor & Industries	33,000.00	1,498.44	1,498.44	31,501.56	95.5%
522 45 27 01-00 Clothing Allowance	3,000.00	0.00	0.00	3,000.00	100.0%
002 Personnel Benefits	298,655.96	24,504.72	24,504.72	274,151.24	91.8%
522 45 31 01-00 Training Supplies	20,000.00	24.95	24.95	19,975.05	99.9%
003 Supplies	20,000.00	24.95	24.95	19,975.05	99.9%
522 45 41 01-00 Outside Instructors	5,000.00	0.00	0.00	5,000.00	100.0%
522 45 43 01-00 Travel	85,250.00	0.00	0.00	85,250.00	100.0%
522 45 48 01-00 Repairs & Maintenance	500.00	0.00	0.00	500.00	100.0%
522 45 49 01-00 Registrations	97,000.00	450.00	450.00	96,550.00	99.5%
522 45 49 02-00 Memberships/NKCTC Per Capita	318,833.00	0.00	0.00	318,833.00	100.0%
004 Services	506,583.00	450.00	450.00	506,133.00	99.9%
545 TRAINING	1,954,938.96	83,180.51	83,180.51	1,871,758.45	95.7%
					<i>under budget by 4%</i>
550 FACILITIES					
522 50 11 01-00 Salary	460,000.00	30,773.13	30,773.13	429,226.87	93.3%
522 50 11 02-00 Salary- Maintenance Supervisor	160,000.00	11,549.54	11,549.54	148,450.46	92.8%
522 50 11 03-00 Salaries- Mechanic, Facilities Maintenance	730,000.00	27,321.08	27,321.08	702,678.92	96.3%
522 50 12 01-00 Overtime	99,000.00	11,099.66	11,099.66	87,900.34	88.8%
001 Salaries & Wages	1,449,000.00	80,743.41	80,743.41	1,368,256.59	94.4%
522 50 21 01-00 State Retirement	90,854.20	4,089.52	4,089.52	86,764.68	95.5%
522 50 21 02-00 WA Paid Family & Medical Leave	9,631.56	181.49	181.49	9,450.07	98.1%
522 50 22 01-00 Med/Den/HRA VEBA/Life Ins	240,000.00	10,986.65	10,986.65	229,013.35	95.4%
522 50 22 02-00 Medicare	21,510.50	1,659.59	1,659.59	19,850.91	92.3%
522 50 22 03-00 MERP- Med Exp Reimb Plan	8,400.00	400.00	400.00	8,000.00	95.2%
522 50 22 04-00 Sick Leave Incentive	13,000.00	904.04	904.04	12,095.96	93.0%
522 50 23 01-00 Disability Insurance	4,700.00	2,100.00	2,100.00	2,600.00	55.3%
522 50 24 01-00 Labor & Industries	27,000.00	1,175.12	1,175.12	25,824.88	95.6%
522 50 27 01-00 Clothing Allowance	9,000.00	675.23	675.23	8,324.77	92.5%
002 Personnel Benefits	424,096.26	22,171.64	22,171.64	401,924.62	94.8%
522 50 31 01-00 General Supplies	14,000.00	551.54	551.54	13,448.46	96.1%
522 50 31 02-00 Cleaning Supplies	38,000.00	0.00	0.00	38,000.00	100.0%
522 50 31 03-00 Staff/Support Vehicle Fluid Parts/Supplies	52,000.00	4,108.13	4,108.13	47,891.87	92.1%
522 50 31 04-00 Fire Apparatus Parts & Supplies	458,500.00	23,055.18	23,055.18	435,444.82	95.0%
522 50 31 05-00 Shop Bulk Fluid & Supplies	20,000.00	4,790.55	4,790.55	15,209.45	76.0%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 17:30:11 Date: 03/16/2026

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	January	YTD	Remaining	
550 FACILITIES					
522 50 31 06-00 Apparatus Placards/Lettering	2,500.00	0.00	0.00	2,500.00	100.0%
522 50 32 01-00 Fuel (all Divisions)	134,500.00	8,926.19	8,926.19	125,573.81	93.4%
522 50 35 01-00 Misc Tools-Fleet	10,750.00	1,337.78	1,337.78	9,412.22	87.6%
522 50 35 02-00 Misc Tools-Facilities	4,000.00	9.89	9.89	3,990.11	99.8%
522 50 35 03-00 Facilities Equipment	18,000.00	(1,289.16)	(1,289.16)	19,289.16	107.2%
003 Supplies	752,250.00	41,490.10	41,490.10	710,759.90	94.5%
522 50 41 01-00 Snow Removal	2,000.00	0.00	0.00	2,000.00	100.0%
522 50 41 02-00 Janitorial Contract- Sta 61 & 51	30,030.00	2,260.33	2,260.33	27,769.67	92.5%
522 50 41 03-00 HVAC/Boiler Maint Contract	52,386.25	6,992.20	6,992.20	45,394.05	86.7%
522 50 41 07-00 Fire System Contract	15,925.00	545.48	545.48	15,379.52	96.6%
522 50 41 08-00 UL Test L61	12,000.00	0.00	0.00	12,000.00	100.0%
522 50 41 09-00 Pest Control	22,100.00	3,568.68	3,568.68	18,531.32	83.9%
522 50 43 01-00 Travel	16,500.00	0.00	0.00	16,500.00	100.0%
522 50 45 02-00 Misc. Rentals	12,550.00	0.00	0.00	12,550.00	100.0%
522 50 45 03-00 Miscellaneous Services	6,300.00	296.19	296.19	6,003.81	95.3%
522 50 47 01-00 Electricity	118,350.00	11,474.86	11,474.86	106,875.14	90.3%
522 50 47 02-00 Garbage	36,100.00	2,569.64	2,569.64	33,530.36	92.9%
522 50 47 03-00 Sewer	37,000.00	1,210.05	1,210.05	35,789.95	96.7%
522 50 47 04-00 Water	42,400.00	1,493.89	1,493.89	40,906.11	96.5%
522 50 47 05-00 Natural Gas	144,160.00	9,756.95	9,756.95	134,403.05	93.2%
522 50 47 06-00 KC Taxes / Surface Water Management	63,000.00	0.00	0.00	63,000.00	100.0%
522 50 48 01-00 Facilities Repair & Maint.	100,800.00	7,736.61	7,736.61	93,063.39	92.3%
522 50 48 02-00 Apparatus/Equipmnt (Rep & Maint)	144,500.00	3,091.93	3,091.93	141,408.07	97.9%
522 50 48 03-00 Generator Maint.	15,000.00	0.00	0.00	15,000.00	100.0%
522 50 48 04-00 Heavy Maintenance- Facilities	53,000.00	0.00	0.00	53,000.00	100.0%
522 50 48 07-00 Exhaust Syst. Repair & Maint.	7,000.00	0.00	0.00	7,000.00	100.0%
522 50 48 11-00 Quarterly Elevator Maintenance	22,500.00	1,612.86	1,612.86	20,887.14	92.8%
522 50 48 12-00 Overhead Doors Maintenance	28,000.00	4,808.04	4,808.04	23,191.96	82.8%
522 50 49 01-00 Registrations	26,550.00	0.00	0.00	26,550.00	100.0%
004 Services	1,008,151.25	57,417.71	57,417.71	950,733.54	94.3%
550 FACILITIES	3,633,497.51	201,822.86	201,822.86	3,431,674.65	94.4%
					<i>under budget by 2.7%</i>
551 IT					
522 51 31 01-00 Computer Supplies	17,000.00	0.00	0.00	17,000.00	100.0%
003 Supplies	17,000.00	0.00	0.00	17,000.00	100.0%
522 51 41 01-00 Software License/Maintenance	197,808.50	60,545.27	60,545.27	137,263.23	69.4%
522 51 41 02-00 Website Services	2,250.00	0.00	0.00	2,250.00	100.0%
522 51 42 01-00 Voice/Data/Fax Lines	90,000.00	7,268.46	7,268.46	82,731.54	91.9%
522 51 42 02-00 IT Services	185,000.00	12,211.14	12,211.14	172,788.86	93.4%
522 51 42 03-00 Cell Phone Airtime	62,000.00	1,810.62	1,810.62	60,189.38	97.1%
522 51 48 01-00 Facilities Repair & Maintenance	8,000.00	0.00	0.00	8,000.00	100.0%
522 51 48 02-00 IT Repair and Support	5,000.00	196.00	196.00	4,804.00	96.1%
522 51 48 03-00 Copy Machines-per Copy Charges, Toners,repairs	18,500.00	1,521.95	1,521.95	16,978.05	91.8%
522 51 48 04-00 Voice/Data System Repair & Maint	20,000.00	0.00	0.00	20,000.00	100.0%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 17:30:11 Date: 03/16/2026

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	January	YTD	Remaining	
551 IT					
522 51 48 05-00 Server/Network Maintenance	0.00	0.00	0.00	0.00	100.0%
004 Services	588,558.50	83,553.44	83,553.44	505,005.06	85.8%
551 IT	605,558.50	83,553.44	83,553.44	522,005.06	86.2%
					over budget by -5.5%
560 OTHER SERVICES					
522 60 12 01-00 Overtime	27,450.00	3,993.26	3,993.26	23,456.74	85.5%
001 Salaries & Wages	27,450.00	3,993.26	3,993.26	23,456.74	85.5%
522 60 22 01-00 Wellness Physicals, Shots, Hearing Tests	15,250.00	7,440.23	7,440.23	7,809.77	51.2%
					2025 Hearing Tests / Exposure Testing
002 Personnel Benefits	15,250.00	7,440.23	7,440.23	7,809.77	51.2%
522 60 31 01-00 Safety Officer Supplies	14,250.00	0.00	0.00	14,250.00	100.0%
522 60 35 01-00 Fitness Wellness Equipment/Supplies	1,000.00	0.00	0.00	1,000.00	100.0%
003 Supplies	15,250.00	0.00	0.00	15,250.00	100.0%
522 60 41 01-00 Professional Services	0.00	0.00	0.00	0.00	100.0%
522 60 43 01-00 Travel	2,350.00	21.62	21.62	2,328.38	99.1%
522 60 48 01-00 Fitness Equip Maint/Repair	6,500.00	0.00	0.00	6,500.00	100.0%
522 60 49 01-00 Registrations	8,400.00	2,630.00	2,630.00	5,770.00	68.7%
					Safety Officer Trng
004 Services	17,250.00	2,651.62	2,651.62	14,598.38	84.6%
560 OTHER SERVICES	75,200.00	14,085.11	14,085.11	61,114.89	81.3%
					over budget by -10.4%
571 EMS/BLS					
522 71 11 01-00 Salaries- Firefighters	4,607,246.00	298,584.67	298,584.67	4,308,661.33	93.5%
522 71 12 01-00 Overtime	824,000.00	135,384.72	135,384.72	688,615.28	83.6%
001 Salaries & Wages	5,431,246.00	433,969.39	433,969.39	4,997,276.61	92.0%
522 71 21 01-00 State Retirement	293,942.29	19,282.79	19,282.79	274,659.50	93.4%
522 71 21 02-00 WA Paid Family & Medical Leave	36,477.22	897.73	897.73	35,579.49	97.5%
522 71 22 01-00 Med/Den/HRA VEBA/Life Ins.	945,000.00	70,448.38	70,448.38	874,551.62	92.5%
522 71 22 02-00 Medicare	83,753.07	5,558.75	5,558.75	78,194.32	93.4%
522 71 22 03-00 MERP- Med Exp Reimb Plan	40,800.00	3,100.00	3,100.00	37,700.00	92.4%
522 71 23 01-00 Disability Insurance	17,000.00	0.00	0.00	17,000.00	100.0%
522 71 24 01-00 Labor & Industries	280,600.00	16,650.00	16,650.00	263,950.00	94.1%
002 Personnel Benefits	1,697,572.58	115,937.65	115,937.65	1,581,634.93	93.2%
522 71 31 01-00 Supplies - EMS/BLS	91,500.00	400.80	400.80	91,099.20	99.6%
522 71 31 02-00 EMS Apparatus Parts & Supplies	82,000.00	2,201.15	2,201.15	79,798.85	97.3%
522 71 32 01-00 Fuel - BLS	44,000.00	2,483.07	2,483.07	41,516.93	94.4%
003 Supplies	217,500.00	5,085.02	5,085.02	212,414.98	97.7%
522 71 48 01-00 Repair & Maintenance	6,750.00	345.97	345.97	6,404.03	94.9%
522 71 48 02-00 EMS Apparatus Repair & Maintenance	23,000.00	0.00	0.00	23,000.00	100.0%
522 71 48 03-00 Transport Billing Office	98,100.00	5,579.26	5,579.26	92,520.74	94.3%

2026 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	January	YTD	Remaining	
571 EMS/BLS					
004 Services	127,850.00	5,925.23	5,925.23	121,924.77	95.4%
571 EMS/BLS	7,474,168.58	560,917.29	560,917.29	6,913,251.29	92.5%
591 Lease Payments					<i>under budget by 0.8%</i>
591 22 70 01-00 Lease Payments	900.00	174.42	174.42	725.58	80.6%
591 22 70 02-00 Subscription Based IT (SBITA)	25,000.00	0.00	0.00	25,000.00	100.0%
591 Lease Payments	25,900.00	174.42	174.42	25,725.58	99.3%
Fund Expenditures:	41,981,280.87	4,176,482.24	4,176,482.24	37,804,798.63	90.1%
Fund Excess/(Deficit):	(41,981,280.87)	(4,176,482.24)	(4,176,482.24)		

January 2026

Target Percentage Remaining: 91.7%

Overall Percentage Remaining: 90.1%

Over Budget by **-1.6%**

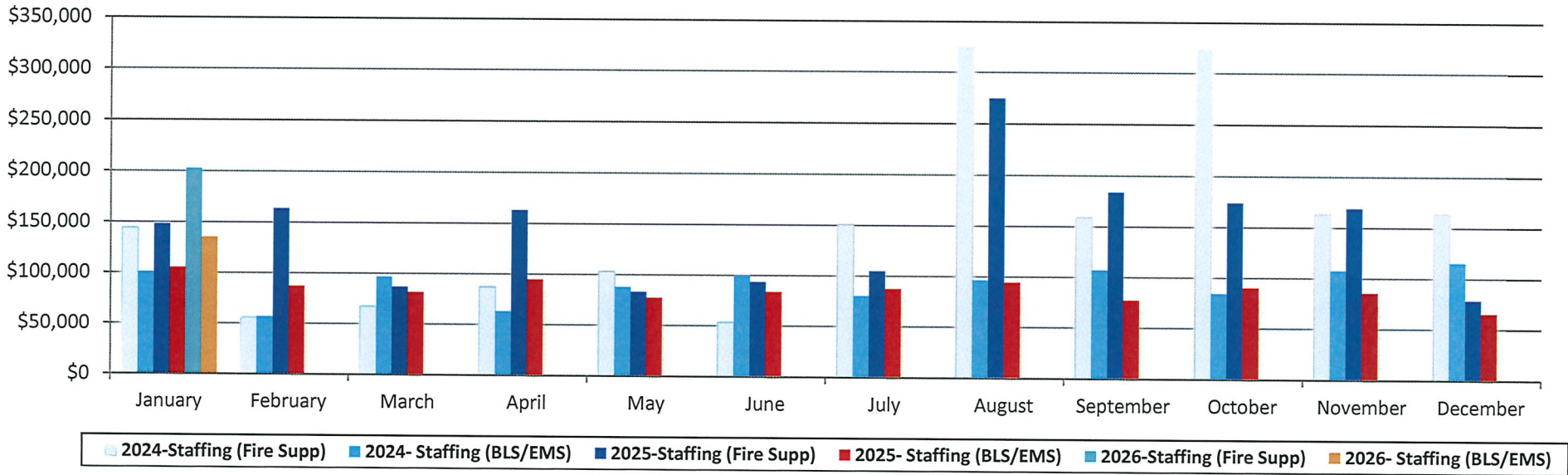
OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS

JAN 2026

OT Budget: 522.20.12: Staffing, FF SL, Disability Vacancy, Meetings, Committee, Deployments, Comp cash out / 522.71.12: Aid Car Prem Pay, Staffing BLS

	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	2026-Staffing (Fire Supp)	2026- Staffing (BLS/EMS)	OT Processing Period
January	\$ 144,271.86	\$ 100,992.20	\$ 148,299.84	\$ 105,095.49	\$ 202,763.75	\$ 135,384.72	Dec 12, '25 - Jan 09, '26
February	\$ 55,709.81	\$ 56,813.23	\$ 163,626.04	\$ 86,959.47			Jan 09 - Feb 13, 2026
March	\$ 67,109.34	\$ 96,709.19	\$ 86,750.13	\$ 81,612.78			Feb 13 - Mar 13, 2026
April	\$ 86,878.84	\$ 63,118.27	\$ 163,305.85	\$ 94,773.16			Mar 13 - Apr 10, 2026
May	\$ 103,038.99	\$ 87,511.59	\$ 82,984.83	\$ 77,169.26			Apr 10 - May 15, 2026
June	\$ 53,462.76	\$ 99,416.93	\$ 93,434.17	\$ 83,559.12			May 15 - Jun 12, 2026
July	\$ 150,812.78	\$ 80,054.44	\$ 104,808.17	\$ 87,089.57			Jun 12 - Jul 10, 2026
August	\$ 324,779.38	\$ 96,539.92	\$ 275,022.97	\$ 94,018.67			Jul 10 - Aug 14, 2026
September	\$ 159,302.54	\$ 107,313.78	\$ 183,955.24	\$ 77,171.29			Aug 14 - Sep 11, 2026
October	\$ 323,260.74	\$ 84,364.70	\$ 174,338.50	\$ 89,940.45			Sep 11 - Oct 09, 2026
November	\$ 163,734.91	\$ 107,568.69	\$ 169,128.45	\$ 85,558.45			Oct 09 - Nov 13, 2026
December	\$ 164,126.40	\$ 115,484.02	\$ 78,181.48	\$ 65,488.69			Nov 13 - Dec 11, 2026
Total	\$ 1,796,488.35	\$ 1,095,886.96	\$ 1,723,835.67	\$ 1,028,436.40	\$ 202,763.75	\$ 135,384.72	
Monthly Average	\$ 149,707.36	\$ 91,323.91	\$ 143,652.97	\$ 85,703.03	\$ 202,763.75	\$ 135,384.72	

JAN 2026	Year to Date	2026 Budget	Remaining Bal.	% Remaining	Target % remaining	Miscellaneous Note
OT-Staffing (Fire Supp)	\$ 202,763.75	\$ 1,650,060.00	\$ 1,447,296.25	87.71%	91.70%	Inc. in FF staffing, sick leave, deployments
OT-Staffing (BLS/EMS)	\$ 135,384.72	\$ 824,000.00	\$ 688,615.28	83.57%	91.70%	Includes A157 Upstaffing



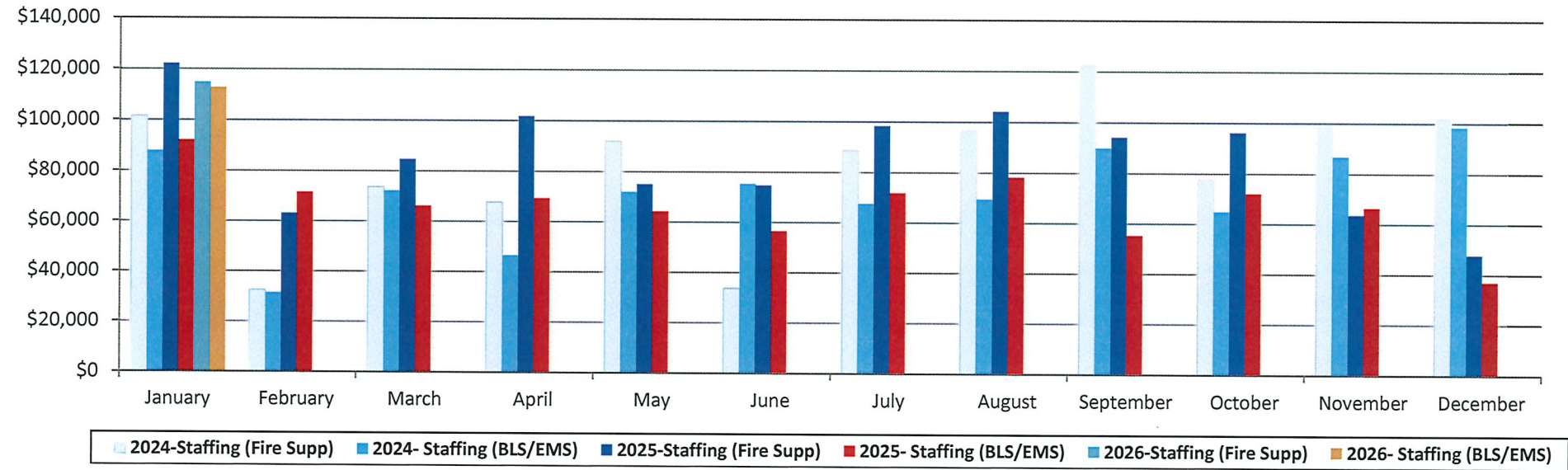
OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS - STAFFING ONLY

JAN 2026

OT Budget: 522.20.12.01-01: Staffing, FF SL, Disability Vacancy / 522.71.12.01-01: Staffing BLS

	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	2026-Staffing (Fire Supp)	2026- Staffing (BLS/EMS)	OT Processing Period
January	\$ 101,457.42	\$ 87,812.50	\$ 122,116.00	\$ 92,008.67	\$ 114,840.38	\$ 112,797.70	Dec 12, '25 - Jan 09, '26
February	\$ 32,384.79	\$ 31,371.68	\$ 63,085.55	\$ 71,605.84			Jan 09 - Feb 13, 2026
March	\$ 73,504.88	\$ 72,124.85	\$ 84,539.09	\$ 66,119.40			Feb 13 - Mar 13, 2026
April	\$ 67,626.09	\$ 46,500.19	\$ 101,662.67	\$ 69,236.82			Mar 13 - Apr 10, 2026
May	\$ 91,932.42	\$ 71,954.21	\$ 74,974.46	\$ 64,275.80			Apr 10 - May 15, 2026
June	\$ 33,649.62	\$ 75,205.13	\$ 74,645.62	\$ 56,548.52			May 15 - Jun 12, 2026
July	\$ 88,719.04	\$ 67,422.23	\$ 98,283.47	\$ 71,898.45			Jun 12 - Jul 10, 2026
August	\$ 96,742.64	\$ 69,431.03	\$ 104,108.46	\$ 78,235.68			Jul 10 - Aug 14, 2026
September	\$ 122,757.02	\$ 89,889.99	\$ 94,164.78	\$ 55,292.68			Aug 14 - Sep 11, 2026
October	\$ 77,476.25	\$ 64,888.54	\$ 96,161.66	\$ 72,030.37			Sep 11 - Oct 09, 2026
November	\$ 99,254.51	\$ 86,794.04	\$ 63,615.52	\$ 66,458.95			Oct 09 - Nov 13, 2026
December	\$ 102,251.11	\$ 98,397.59	\$ 47,746.60	\$ 36,925.03			Nov 13 - Dec 11, 2026
Total	\$ 987,755.79	\$ 861,791.98	\$ 1,025,103.88	\$ 800,636.21	\$ 114,840.38	\$ 112,797.70	
Monthly Average	\$ 82,312.98	\$ 71,816.00	\$ 85,425.32	\$ 66,719.68	\$ 114,840.38	\$ 112,797.70	

JAN 2026	Year to Date	2026 Budget	Remaining Bal.	% Remaining	Target % remaining	Miscellaneous Note
OT-Staffing (Fire Supp)	\$ 114,840.38	\$ 900,000.00	\$ 785,159.62	87.24%	91.70%	FF Staffing/SL, DL
OT-Staffing (BLS/EMS)	\$ 112,797.70	\$ 600,000.00	\$ 487,202.30	81.20%	91.70%	includes A157 Upstaffing



General Expense Fund- CASH ON HAND

Fund Number: 10-064-0010

3/17/2026

YEAR 2026	Beginning Cash Balance	Receipts	Disbursements	Ending Balance
Beginning Cash Balance	\$ 8,946,036.77			
January		9,294,856.11	7,173,982.24	11,066,910.64
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Total	\$ 8,946,036.77	9,294,856.11	7,173,982.24	11,066,910.64
Monthly Average		9,294,856	7,173,982	

NOTES:

JAN 2026: Disbursements incl. \$2,997,500 interfund transfer OUT to CAP for 2026 budget allocation (1 of 2)

JAN 2026: Receipts include \$8,736,000 transfer in from Shoreline Fire District

YEAR 2025	Beginning Cash Balance	Receipts	Disbursements	Ending Balance
Beginning Cash Balance	\$ -			
January				
February				
March				
April				
May		10,000,000.00	2,142,499.44	7,857,500.56
June		2,333,868.98	3,160,364.94	7,031,004.60
July		147,441.92	2,663,055.72	4,515,390.80
August		601,897.73	2,953,146.01	2,164,142.52
September		17,766,647.02	3,048,543.13	16,882,246.41
October		536,525.33	2,681,760.45	14,737,011.29
November		369,891.47	3,320,989.20	11,785,913.56
December		1,590,088.96	4,429,965.75	8,946,036.77
Total	\$ -	33,346,361.41	24,400,324.64	8,946,036.77
Monthly Average		4,168,295	3,050,041	

low
high

NOTES:

MAY 2025: Transferred in \$10,000,000 from Shoreline Fire District & Northshore Fire District

SEP 2025: Transferred in \$17,300,000 from Shoreline Fire District & Northshore Fire District

Shoreline Fire Department

BOARD MEETING DATE: March 19th, 2026

Chief Cowan

RFA Activity Reports

The following are noteworthy activities and/or meetings completed since the last Governing Board meeting:

Hiring/Succession Development

- DivC Pitts will be retiring on March 31st. DivC John Burrow has been actively transitioning into the Suppression/Training role.
- We have completed the BC promotional process to fill BC Burrow's vacancy and Andrew Morehouse will be promoted to BC.
- We have started the process of filling the new Administrative Director position.

Staffing

- The new Firefighter recruit class continues with no current issues.

Negotiations

- Next Non-Uniform CBA negotiations date is scheduled for March 24th.

Contracts

- Administrative staffing changes at BFD have been implemented, improving efficiencies and our partnership.

Budget

- Working on potential of integrating Bothell and what the impacts are to the budget.

Strategic Activity

- New ladder truck is here and was put into service on February 23rd. Fire engine is coming up in the next month.
- Continue to work on short and medium-term admin staffing needs.
- Reinforcing our strategic goals for 2026 along with Retreat summary.
- Continuing to hold our joint exec/leadership team meeting every two weeks on 1st and 3rd Thursdays.
- Continue to work on the 14 questions to be answered for Bothell joining the RFA.

Public Records Requests

- Significant requests currently that are impacting staff workload capacity.

Noteworthy Meetings/Activities

- March 3 thru 6 – Northwest Leadership Seminar
 - Attended conference in Portland.
- March 4 – Bothell ELT Meeting
 - Discussed the potential of Bothell joining RFA.
- March 9 – Audit Entrance Meeting
 - Met remotely with 2024 audit team.

- March 9 – Special RFA Board Meeting
 - Discussed salary schedule for non-represented positions and potential of Bothell joining RFA.
- March 10 – Bothell Council Meeting
 - Attended Council study session on Bothell joining RFA.
 - Lots of Q&A with discussions on options and impacts.
- March 11 – Bothell ELT Meeting
 - Attended ELT meeting remotely, mostly discussing 2027-2028 budget
- March 11 – RCR Operations Meeting
 - Attended operations meeting to discuss successes and challenges.
 - Lots of discussion on positive CARES/MIH program impacts and how to expand.
- March 12 – Quarterly Sno10 Oversight Meeting
 - Met to discuss any ongoing concerns or issues with Sno10 oversight.
 - Most of meeting was to discuss the potential of Sno10 joining RFA.
- March 12 – Grievance Hearing
 - Met with labor to discuss different grievances, most have been resolved with a few lingering issues to resolve.
- March 12 – Special NCWD/RFA Board Meeting
 - Attended annual NCWD/RFA Board meeting to discuss ongoing activities.

Incorporated into the Board meeting minutes by reference.

Submitted by: Chief, Matt Cowan

RFA Activity Highlights

Shoreline Fire Department RFA

BOARD MEETING DATE: March 19, 2026
Deputy Chief Matt Hochstein

Facilities:

- Ongoing service ticket repairs.
- Operative IQ facilitates integration
- Data gathering for Clean Buildings Performance Standard
- Facilities manager meeting with vendors
- Exterior clean-up of stations
- See Capital Project notes below.

Fleet:

- Ongoing preventative maintenance and repairs of all district apparatus.
- Annual services and PMs are ongoing.
- 2171 (L261), is at Hughes getting repaired since it failed it's UL inspection
- 2252 (New Pumper), upfitting and gig list repairs are ongoing
- Interview panel for new mechanic.

IT:

- ST63 Replaced two network switches (2 hours downtime)
- ST57 Updated network switch (1 hour downtime)
- ST57 Upgraded Firewall (2 hours downtime)
- ST51 classroom update scheduled for week of Monday 3/23/2026
 - Waiting for quote from Jaymarc AV for options for better microphones for large conference rooms
- Microsoft Windows updates for March 2026.
- Replaced the NVMe SSD chip in Bouphe's computer with larger size to handle all of the email searches for record requests
- Computer Replacement project is 95% completed - the remaining 5% are on hold due to a big public records request.
- Repairing and replacing ESO tablets as needed.
 - Preparing to replacing Dell tablets with new iPads.
- Misc tasks around stations.

Near Future:

- Critical vulnerabilities announced for VMware ESXi server - New updates need to be installed on all servers

RFA Activity Highlights

- Researching new Remote Control software, for IT helpdesk support
- Researching new Monitoring software, for proactive monitoring of infrastructure equipment.
- Researching new Pelco / Motorola software VMS (video management system)
- Network maintenance needed at ST51. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST61. Not scheduled yet – estimated 5 hours downtime.

Ongoing:

- Deploying new 5G modems to various apparatus when possible

DC of Support Services:

- Weekly coordination meetings with Fire Prevention, I.T., Facilities, Fleet, Support Services Project Manager, and Executive Team.
- Completed interviews for new mechanic and extended conditional offer.
- Weekly Hochstein/Hansson check-in meetings.
- Attended 3-day Northwest Leadership Seminar.
- Bi-weekly TCA Architect meetings.
- Weekly Executive Team meetings.
- Bothell Fire Labor Management.
- Climate Action Committee meeting.
- Gallatin bi-weekly meeting.
- Shoreline Executive/Leadership Team (ELT) meeting.

Capital Projects:

- 57 generator- pending final inspection, small clean up items then final walkthrough. Anticipate completion by end of month
- 57 HVAC- finishing fresh air return system and scheduling walkthrough and system training. Anticipate completion by end of month
- New telehandler/reach forklift- delivery scheduled for this Thursday.
- 51 carport- Finalizing RFP, anticipate advertising starting this week with closing award early April.
- New pumper- upfitting continues and hope to turn over to training in next 10 days.
- New TDA- in service with rave reviews. Still have minor issues to finish.
- 63 SCBA compressor- final install of hose reel was completed and new ventilation fan has been installed. Project is completed
- 61 shop addition- RFP's have been accepted for Geo Tech and survey.

Regional Fire Authority Activity Highlights

Shoreline Fire Department

BOARD MEETING DATE: March 19, 2026

Deputy Chief Andres Orams

The following items of note were completed during the period of February 26, through March 19, 2026:

Deputy Chief Orams – Projects and Meetings

- Completed Crew Chat series
- Z1 DC Tie-In Meeting
- Promotional Policy Board Process meeting
- Department BC Meeting
- Executive Leadership Team meeting
- Executive Team meeting
- Quarterly Wildland Check-In
- Bothell FD Executive Leadership Team meeting
- King County Zone 1 Ops Chief meeting
- Audit Entrance meeting
- City of Shoreline Emergency Ops meeting
- 2026 Entry-Level Hiring meeting
- FF/Paramedic Interviews
- Joint BC/MSO meeting
- Lieutenant Interviews
- Driver/Engineer Interviews
- Bothell Labor Management meeting
- NEMCO Q1 Board meeting
- Training Consortium bi-weekly meeting
- Gallatin/Shoreline Fire bi-weekly check-in

Fire Suppression (Pitts)

- Continued transition and training for role replacement
- Met with SCBA Techs
- Rescue Captain meeting
- Executive Leadership Team meeting
- Bailout Committee meeting
- City of Shoreline Emergency Ops meeting
- FF/Paramedic Interviews
- Lieutenant Interviews
- Driver/Engineer Interviews
- Joint BC/MSO meeting
- Training Consortium bi-weekly meeting
- Joint BC/MSO meeting
- Executive Leadership meeting
- Engine Equipment meeting

Fire Suppression (Burrow)

- Continued transition and training in new role
- Fire Advisory Group meeting
- Joint BC/MSO meeting

Regional Fire Authority Activity Highlights

- Wellness Committee meeting
- Training Consortium bi-weekly meeting
- Rescue Captain meeting
- Bailout Committee meeting
- PSERN Operations Committee meeting
- City of Shoreline Emergency Ops meeting
- FF/Paramedic interviews
- Lieutenant interviews
- Driver/Engineer interviews
- Northeast King County Joint Operations Group meeting
- BC Test Tactics – Bothell
- Executive Leadership Team meeting

EMS and MIH (Kennison):

- Wellness Committee meeting
- Central Region EMS Board meeting
- Tuesday Series
- Paramedic Run Review
- Swedish Stroke/EMS Collaboration meeting
- ALS Training Officers meeting
- Executive Leadership Team Meeting
- ALS budget review
- UW EMS Fellowship Grand Rounds
- Central Region QI Forum
- EMSAC Regional meeting
- Joint BC/MSO meeting
- MSA/Paramedic Training monthly meeting
- Multidisciplinary Trauma QI Committee meeting
- Pediatric House meeting
- EMS Advisory Committee
- Executive Leadership Team meeting

Training (Majeed):

- Team Sim-Lab meeting
- Lieutenant Workbook Final
- Training Consortium Team meeting
- Rescue Captain meeting
- Tiller Driver final
- Recruit Academy Live Fire
- Recruit Monthly Evaluations
- Joint BC/MSO meeting
- CBT/MCO



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FIRE CHIEF
Matt Cowan

COMMISSIONERS
Eric Adman Tyler Byers
Kim Fischer David Harris
Rod Heivilin Josh Pratt
Rick Nye Barb Sullivan
Rick Webster Lisa Wollum

**GOVERNING BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

☐ Informational Only

☒ Approval by Motion

Meeting Date:	March 19, 2026
Agenda Title:	Retention Agreement
Background Information: The Department acknowledges the value of experienced employees and the knowledge and expertise that they bring to their work benefits the Department and its residents. The Department also acknowledges that retaining capable and experienced employees, benefits the communities we serve by increasing the level of service the Department provides and by decreasing costs the Department would otherwise incur recruiting and training new employees. To encourage employees to remain employed by the Department, the Department is offering retention incentives to certain non-represented employees.	
Recommendation: The Department will provide specified employees with retention incentive, subject to the terms and conditions in the Retention Agreements that are attached.	
Financial Impact:	☒ YES ☐ NO ☐ Cost Neutral
Cost Impact:	Full value of agreements total \$98,855 assuming nobody voluntarily leaves prior to end of retention period. However, for 2025 and through March 2026, the Department has billed the City of Bothell for over \$175,000 in extra services provided by leadership staff and that will continue for the remainder of 2026 at over \$11,800 per month.
Attachments:	Retention agreements for Rachel Garlini, Boupah Siharath, Andres Orams, Matt Hochstein, and Matt Cowan

BOARD OF COMMISSIONERS MOTION

I move to authorize Chief Cowan to sign the Retention Agreements for said employees except Chief Cowan, which will be signed by the Board Chair.

Follow Up Action(s):	
Follow up Person(s):	Fire Chief Matt Cowan
Follow up Date(s):	

Employee Retention Incentive Agreement

The Shoreline Fire Department ("Department") acknowledges the value of experienced employees and the knowledge and expertise that they bring to their work benefits the Department and its residents. The Department also acknowledges that retaining capable and experienced employees, benefits the communities we serve by increasing the level of service the Department provides and by decreasing costs the Department would otherwise incur recruiting and training new employees. To encourage employees to remain employed by the Department, the Department is offering retention incentives to certain non-represented employees. This Agreement memorializes the retention incentive provided to Andres Orams ("Employee").

NOW, THEREFORE, the Department and Employee agree as follows:

1. The Department will provide Employee with the following retention incentive, subject to the terms and conditions in this Agreement:
 - a. A lump sum of \$14,710, payable within twenty-one (21) days of entering into this Agreement, for remaining employed from March 1, 2026, through January 1, 2027.
2. All payments under this Agreement are gross wages and subject to applicable payroll taxes and withholdings.
3. If Employee voluntarily separates employment from the Department before January 1, 2027, Employee shall repay a prorated portion of the lump sum. For example, if Employee voluntarily separates on June 30, 2026, Employee shall repay the Department the lump sum multiplied by 60% (worked four months of the 10-month period leaving six months or 60% of the retention period). The Department may withhold the amount of any repayment due from Employee's final paycheck. In the event the Employee's final paycheck does not cover the full amount of repayment due, the Employee will pay the remaining amount to the Department within fourteen (14) days of Employee's last day of employment.
4. This Agreement will be considered a modification to Employee's January 1, 2025, to December 31, 2027, employment agreement with the Department. This Agreement may only be modified in writing signed by the parties.
5. This Agreement is effective when signed by both parties.

Fire Chief

Date

Employee name Andres Orams

Employee signature _____

Date _____

Employee Retention Incentive Agreement

The Shoreline Fire Department ("Department") acknowledges the value of experienced employees and the knowledge and expertise that they bring to their work benefits the Department and its residents. The Department also acknowledges that retaining capable and experienced employees, benefits the communities we serve by increasing the level of service the Department provides and by decreasing costs the Department would otherwise incur recruiting and training new employees. To encourage employees to remain employed by the Department, the Department is offering retention incentives to certain non-represented employees. This Agreement memorializes the retention incentive provided to Bouphe Siharath ("Employee").

NOW, THEREFORE, the Department and Employee agree as follows:

1. The Department will provide Employee with the following retention incentive, subject to the terms and conditions in this Agreement:
 - a. A lump sum of \$21,970, payable within twenty-one (21) days of entering into this Agreement, for remaining employed from March 1, 2026, through January 1, 2027.
2. All payments under this Agreement are gross wages and subject to applicable payroll taxes and withholdings.
3. If Employee voluntarily separates employment from the Department before January 1, 2027, Employee shall repay a prorated portion of the lump sum. For example, if Employee voluntarily separates on June 30, 2026, Employee shall repay the Department the lump sum multiplied by 60% (worked four months of the 10-month period leaving six months or 60% of the retention period). The Department may withhold the amount of any repayment due from Employee's final paycheck. In the event the Employee's final paycheck does not cover the full amount of repayment due, the Employee will pay the remaining amount to the Department within fourteen (14) days of Employee's last day of employment.
4. This Agreement will be considered a modification to Employee's January 1, 2025, to December 31, 2027, employment agreement with the Department. This Agreement may only be modified in writing signed by the parties.
5. This Agreement is effective when signed by both parties.

Fire Chief

Date

Employee name Bouphe Siharath

Employee signature _____

Date _____

Employee Retention Incentive Agreement

The Shoreline Fire Department ("Department") acknowledges the value of experienced employees and the knowledge and expertise that they bring to their work benefits the Department and its residents. The Department also acknowledges that retaining capable and experienced employees, benefits the communities we serve by increasing the level of service the Department provides and by decreasing costs the Department would otherwise incur recruiting and training new employees. To encourage employees to remain employed by the Department, the Department is offering retention incentives to certain non-represented employees. This Agreement memorializes the retention incentive provided to Matt Hochstein ("Employee").

NOW, THEREFORE, the Department and Employee agree as follows:

1. The Department will provide Employee with the following retention incentive, subject to the terms and conditions in this Agreement:
 - a. A lump sum of \$14,920, payable within twenty-one (21) days of entering into this Agreement, for remaining employed from March 1, 2026, through January 1, 2027.
2. All payments under this Agreement are gross wages and subject to applicable payroll taxes and withholdings.
3. If Employee voluntarily separates employment from the Department before January 1, 2027, Employee shall repay a prorated portion of the lump sum. For example, if Employee voluntarily separates on June 30, 2026, Employee shall repay the Department the lump sum multiplied by 60% (worked four months of the 10-month period leaving six months or 60% of the retention period). The Department may withhold the amount of any repayment due from Employee's final paycheck. In the event the Employee's final paycheck does not cover the full amount of repayment due, the Employee will pay the remaining amount to the Department within fourteen (14) days of Employee's last day of employment.
4. This Agreement will be considered a modification to Employee's January 1, 2025, to December 31, 2027, employment agreement with the Department. This Agreement may only be modified in writing signed by the parties.
5. This Agreement is effective when signed by both parties.

Fire Chief

Date

Employee name Matt Hochstein

Employee signature _____

Date _____

Employee Retention Incentive Agreement

The Shoreline Fire Department ("Department") acknowledges the value of experienced employees and the knowledge and expertise that they bring to their work benefits the Department and its residents. The Department also acknowledges that retaining capable and experienced employees, benefits the communities we serve by increasing the level of service the Department provides and by decreasing costs the Department would otherwise incur recruiting and training new employees. To encourage employees to remain employed by the Department, the Department is offering retention incentives to certain non-represented employees. This Agreement memorializes the retention incentive provided to Rachel Garlini ("Employee").

NOW, THEREFORE, the Department and Employee agree as follows:

1. The Department will provide Employee with the following retention incentive, subject to the terms and conditions in this Agreement:
 - a. A lump sum of \$12,475, payable within twenty-one (21) days of entering into this Agreement, for remaining employed from March 1, 2026, through January 1, 2027.
2. All payments under this Agreement are gross wages and subject to applicable payroll taxes and withholdings.
3. If Employee voluntarily separates employment from the Department before January 1, 2027, Employee shall repay a prorated portion of the lump sum. For example, if Employee voluntarily separates on June 30, 2026, Employee shall repay the Department the lump sum multiplied by 60% (worked four months of the 10-month period leaving six months or 60% of the retention period). The Department may withhold the amount of any repayment due from Employee's final paycheck. In the event the Employee's final paycheck does not cover the full amount of repayment due, the Employee will pay the remaining amount to the Department within fourteen (14) days of Employee's last day of employment.
4. This Agreement will be considered a modification to Employee's January 1, 2025, to December 31, 2027, employment agreement with the Department. This Agreement may only be modified in writing signed by the parties.
5. This Agreement is effective when signed by both parties.

Fire Chief

Date

Employee name Rachel Garlini

Employee signature _____

Date _____



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Matt Cowan

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**GOVERNING BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

☐ Informational Only

☒ Approval by Motion

Meeting Date:	March 19, 2026
Agenda Title:	Surplus Chevy Suburban
Background Information: The Department would like to declare the vehicle listed below for surplus due to the age and mechanical unreliability. The unit will be auctioned off through Ritchie Bros. in Chehalis, WA. There will be a minimal auction process fee as part of the cost to the department. 1998 Chevy Surburban License Plate: 30692C VIN: 3GNGK26R6XG164537	
Recommendation: Recommend that the Governing Board approve the unit listed above to be of no benefit to the Department and that the unit be declared surplus and disposed of through auction.	
Financial Impact:	☐ YES ☒ NO ☐ Cost Neutral
Cost Impact:	Potential revenue is unknown from the sale of the medic unit. There will be no minimum bid established in the auction process.
Attachments:	

BOARD OF COMMISSIONERS MOTION

I move to declare the unit listed above to be of no benefit to the Department and to declare the apparatus surplus and authorize the Fire Chief or his designee to dispose the unit through auction.

Follow Up Action(s):	
Follow up Person(s):	Fire Chief Matt Cowan
Follow up Date(s):	



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FIRE CHIEF
Matt Cowan

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**GOVERNING BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

☐ Informational Only

☒ Approval by Motion

Meeting Date:	March 19, 2026
Agenda Title:	Surplus Chevy Tahoe
Background Information: The Department would like to declare the vehicle listed below for surplus due to the age and mechanical unreliability. The unit will be auctioned off through Ritchie Bros. in Chehalis, WA. There will be a minimal auction process fee as part of the cost to the department. 2013 Chevy Tahoe License Plate: A5394C VIN: 1GNSK2E03ER208679	
Recommendation: Recommend that the Governing Board approve the unit listed above to be of no benefit to the Department and that the unit be declared surplus and disposed of through auction.	
Financial Impact:	☐ YES ☒ NO ☐ Cost Neutral
Cost Impact:	Potential revenue is unknown from the sale of the medic unit. There will be no minimum bid established in the auction process.
Attachments:	

BOARD OF COMMISSIONERS MOTION

I move to declare the unit listed above to be of no benefit to the Department and to declare the apparatus surplus and authorize the Fire Chief or his designee to dispose the unit through auction.

Follow Up Action(s):	
Follow up Person(s):	Fire Chief Matt Cowan
Follow up Date(s):	



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
Tentative Projected Agendas**

Regional Fire Authority Board meetings are held monthly on the 1st and 3rd Thursday of the month

- Items may not be in the same order as they will appear on the preliminary agenda.

D = Discussion
A = Action
PH = Public Hearing

March 19, 2026 – FIRE BENEFIT CHARGE APPEAL HEARING

Planned Absence: Commissioner Webster will attend virtually.

5:30 PM (Public Meeting **Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

April 2, 2026

Planned Absence: _____

5:30 PM (Public Meeting **Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

April 16, 2026

Planned Absence: _____

5:30 PM (Public Meeting **Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

May 7, 2026

Planned Absence: Commissioner Adman will not be in attendance. Commissioner Nye will attend virtually.

5:30 PM (Public Meeting **Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF
The Department's Annual Appreciation Banquet will be held on May 16 at Cromwell Park.			

May 21, 2026

Planned Absence: _____

5:30 PM (Public Meeting **Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF
WFCA 2026 Seminar at Chelan – June 3			

OTHER DETAILS: