



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
BOARD OF COMMISSIONERS MEETING**

AGENDA

February 5, 2026

5:30 p.m.

**Regular Meeting will be held via Zoom conferencing and
on-site at Station 61 17525 Aurora Avenue North**

Join Zoom Meeting

<https://us02web.zoom.us/j/83414034545?pwd=QVJhWGxPMetvaEdvMjJZSWFMMnBoQT09>

Meeting ID: 834 1403 4545

Passcode: 554785

Dial by your location: 1 253 215 8782

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Public Comment**
Public Comment Procedures:
Individuals wishing to comment must do so by signing the Public Comment Sign-In Sheet or if appearing virtually by "raising their hand" or the equivalent. Each individual must state their name, the organization they are affiliated with, if applicable, and their city of residence. The chair shall recognize those persons and provide them the opportunity to comment. Individuals may speak up to two minutes and those representing recognized organizations may speak up to four minutes.
- IV. **Consideration and Approval of Agenda**
- V. **Approval of Past Meeting Minutes**
 - January 22, 2026 – Regular Meeting Minutes / MOTION
- VI. **Correspondence**
- VII. **Standing Agenda**
 1. Warrants – Motion to Approve
 2. Commissioners' Report
 3. Financial Report (*second meeting of each month*)
 4. Statistics Report (*reported annually at the 2nd meeting of January*) **to be reported February 19 Board Meeting**
 5. Strategic Activity Report
 6. RFA Activity Reports
- VIII. **Old Business**
 - Climate Action Committee / DISCUSSION
- IX. **New Business**
- X. **Projected Agendas**
- XI. **Adjournment**



SHORELINE FIRE DEPARTMENT (RFA) GOVERNING BOARD MEETING

SHORELINE FIRE DEPARTMENT (RFA) REGULAR MEETING MINUTES January 22, 2026

Chair Fischer called the regular meeting of the Shoreline Regional Fire Authority (RFA) Governing Board to order at 5:30 p.m. on January 22, 2026, at Station 51, 7220 NE 181st Street, Kenmore, WA. 98028.

PRESENT: **Kimberly Fischer**, Chair
 Eric Adman, Vice-Chair
 Tyler Byers, Commissioner (attend via Zoom)
 David Harris, Commissioner
 Rod Heivilin, Commissioner
 Rick Nye, Commissioner
 Josh Pratt, Commissioner (attended via Zoom)
 Barb Sullivan, Commissioner
 Rick Webster, Commissioner
 Lisa Wollum, Commissioner (attended via Zoom)

Matt Cowan, Chief
Matt Hochstein, Deputy Chief (DC)

ABSENT: None.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT:

- None.

IV. CONSIDERATION OF AGENDA:

- Commissioner Fischer added under new business Post Employment Medical Benefits (PEMB) Qualifying Date Discussion

V. APPROVAL OF PAST MINUTES:

MOTION: *The Chair asked if there were any corrections or amendments to the December 18, 2025, Regular Meeting minutes. Hearing none, the Chair declared the minutes approved as presented.*

MOTION: *The Chair asked if there were any corrections or amendments to the January 8, 2026 Regular Meeting minutes. Hearing none, the Chair declared the minutes approved as presented.*

VI. CORRESPONDENCE:

- None.

VIII. IMPACT MITIGATION FEE AND FIRE MARSHAL OFFICE UPDATES:

- Ryan Burgess, Fire Marshal (FM), provided a quarterly update from the Fire Marshal's Office and reviewed fire impact fee collections and current permitting submittals for the City of Shoreline. This information is attached and incorporated by reference.
- FM Burgess provided an overview of a regional effort among King County Fire Marshals to enhance fire incident data analysis using National Emergency Response Information System (NERIS) data. At the request of the Board, FM Burgess will provide a follow-up report on this initiative.
- The Board discussed Senate Bill 6040. FM Burgess provided a brief legislative update regarding proposed legislation related to fire protection districts, noting that the King County Fire Marshal group is monitoring the bill and has expressed concerns regarding potential impacts to regional collaboration and fire code application. It was further noted that correspondence has been sent to the bill sponsor and that the legislation will continue to be monitored.
- FM Burgess reported that fire system compliance rates across the jurisdictions served by the RFA are approaching 90%, reflecting progress in ensuring operational fire alarm and sprinkler systems. The Board discussed the value of sharing this information with the Department and partner cities as part of community risk reduction efforts.
- FM Burgess provided summary statistics regarding construction inspections and fire investigations and discussed plans to analyze multi-year data trends. It was recommended to provide future trend reporting on a biannual basis, and the Board was in agreement.

IX. STANDING AGENDA:

1. Warrants:

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

Second Board Meeting
JANUARY 22, 2026

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260103001 - 260103054	959,596.13	1/14/2026
Vendor Voucher(s)	260110001 - 260110040	137,132.77	1/21/26
Vendor Voucher(s)	260114001 - 260114002	37,874.28	1/21/26
Post Retirement Medical Benefits	ACH	11,094.07	12/10/25
Payroll Vouchers		Will be posted on next months	
ACH Payment Request - Payroll Direct Deposit		Will be posted on next months	
ACH Payment Request - HRA/VEBA		Will be posted on next months	
ACH Payment Request - ALERUS (457 Plan)		Will be posted on next months	
ACH Payment Request - WA DCP		Will be posted on next months	
ACH Payment Request - IAFF Local 1760 (Union Dues)		Will be posted on next months	
ACH Payment Request - Dept. of Retirement Systems		Will be posted on next months	
ACH Payment Request - DSHS		Will be posted on next months	
ACH Payment Request - Payroll Taxes		Will be posted on next months	

\$ 1,145,697.25

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	260101001 - 260101013	162,400.78	1/14/2026
Vendor Voucher(s)	260106001 - 260106009	8,390.84	1/21/26
Vendor Voucher(s)	260111001	993.80	1/21/26
Post Retirement Medical Benefits	ACH	14,348.32	12/10/25
Payroll Vouchers		Will be posted on next months	
ACH Payment Request - Payroll Direct Deposit		Will be posted on next months	
ACH Payment Request - HRA/VEBA		Will be posted on next months	
ACH Payment Request - ALERUS (457 Plan)		Will be posted on next months	
ACH Payment Request - WA DCP		Will be posted on next months	
ACH Payment Request - IAFF Local 1760 (Union Dues)		Will be posted on next months	
ACH Payment Request - Dept. of Retirement Systems		Will be posted on next months	
ACH Payment Request - Payroll Taxes		Will be posted on next months	

\$ 186,133.74

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	260105001 - 260105002	6,317.40	1/21/26

\$ 6,317.40

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)		No Activity	

\$ -

RFA CAPITAL FUND: 10-0643-010				
Vendor Voucher(s)	260104001 - 260104002	179,256.50	1/14/2026	
Vendor Voucher(s)	260108001 - 260108006	277,584.99	1/21/26	
Vendor Voucher(s)	260112001	2,437.78	1/21/26	

\$ 459,279.27

RFA NKCTC FUND: 10-064-0100				
Vendor Voucher(s)	260109001	27,575.00	1/21/26	
Vendor Voucher(s)	260115001	2,902.45	1/21/26	

\$ 30,477.45

RFA FIRE BENEFIT FEE: 10-064-0030				
Vendor Voucher(s)		No Activity		

\$ -

RFA BENEFITS FUND: 10-064-6050				
Vendor Voucher(s)	260102001 - 260102003	7,915.83	1/14/2026	
Vendor Voucher(s)	260107001	6,552.01	1/21/2026	

\$ 14,467.84

RFA DONATION FUND: 10-064-6030				
Vendor Voucher(s)		No Activity		

\$ -

RFA RESERVE FUND: 10-064-6010				
Vendor Voucher(s)		No Activity		

\$ -

MOTION

Move to accept disbursements in the amount of :

\$ 1,842,372.95

MOTION: Commissioner Heivilin moved, and Commissioner Webster seconded a motion to accept the disbursements for \$1,842,372.95 per the detail above. The motion passed; ten ayes.

2. Commissioners' Report:

- Commissioner Heivilin reported attending the Fire Commissioners 101 class and noted that the presentation by John Murphy was informative.

3. Financial Report

- A summary of the November 2025 Financial Summary Report was provided, which is listed below and included by reference.
 - Chief Cowan reviewed the financial summary and reported that the Department remains under budget. He noted that year-end capital expenditures are still being finalized and may impact final fund balances.
 - In response to Governing Board questions, Chief Cowan clarified that reduced development activity may result in lower impact fee collections; however, this does not affect the annual operating budget, and sufficient impact fee funds remain available to meet existing bond obligations.

FINANCIAL SUMMARY REPORT: NOVEMBER 2025

Regular Board Meeting: January 22, 2026

ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of NOV Balance	\$	25,992,201.39
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General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of NOV 2025		Notes
Percentage Remaining	21.8%	
Targeted Percentage Remaining	12.5%	
Over/Under Targeted Budget Remaining	9.3%	Under Budget

General Expense Fund- OVERTIME COSTS

Data as of NOV 2025		Notes
Total Overtime	\$ 254,686.90	
Firefighting Staffing Overtime	\$ 169,128.45	Overtime processing period: Oct 10, 2025 - Nov 14, 2025
BLS/EMS Staffing Overtime	\$ 85,558.45	Overtime processing period: Oct 10, 2025 - Nov 14, 2025

General Expense Fund- CASH ON HAND

Data as of NOV 2025		Notes
Cash on hand, end of NOV balance	\$ 11,785,913.56	

Interfund Transfers: NO ACTIVITY

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
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4. Statistics Report:

- Tabled to be presented at one of the next Governing Board meetings this year.

5. Strategic Activity Report:

- No Update.

6. RFA Activity Reports:

- **Chief Cowan** provided a written RFA activity report, which is attached and incorporated by reference.
- **Deputy Chief Hochstein** provided a written RFA activity report, which is attached and incorporated by reference.
 - At the request of Commissioner Adman, Deputy Chief Hochstein provided an update on the Station 57 HVAC project, noting that although there have been some delays, the project remains on track for completion in mid-February. The generator project is delayed due to scheduling constraints with Seattle City Light.
 - Deputy Chief Hochstein reported on a recent apparatus wheel failure, noting that no patients or injuries were involved. A full investigation is underway in coordination with the Fleet Department, Safety Officer, and manufacturer, and procedures and equipment checks are being reviewed to prevent future occurrences.
- **Deputy Chief Orams** provided a written RFA activity report, which is attached and incorporated by reference.
 - At the request of Commissioner Adman, Chief Cowan provided an update on discussions with the King County Sheriff's Office regarding potential collaboration involving the use of a boat for training and operational evaluation purposes.

X. OLD BUSINESS:

- None.

XI. NEW BUSINESS:

- **Post Employment Medical Benefits (PEMB) Qualifying Date Discussion:**
 - The Board discussed a request for clarification from Doug Loeser, IAFF Local Union President, regarding the qualifying dates for participation in the Post-Employment Medical Benefits (PEMB) program. Chief Cowan reported that employees must meet the notification and retirement requirements established in the current resolution in order to qualify. Chief Cowan further noted that the program will conclude as scheduled and that the Department intends to explore potential replacement options prior to the program's expiration.
- **Climate Action Plan Discussion:**
 - Commissioner Adman provided a brief update regarding climate action planning as it relates to the fire service.
 - The Board discussed the concept of developing a Department climate action approach. By consensus, the Board established a Climate Action Plan subcommittee. Commissioner Adman volunteered to chair the subcommittee, with Commissioners Nye, Webster, Fischer, and Heivilin participating.
 - The Board discussed inviting the City of Shoreline Sustainability Coordinator to provide a brief, time-limited overview of the City's Climate Action Plan at an upcoming meeting. By consensus, the Board directed that this presentation be scheduled for the February 5 RFA Governing Board meeting and placed at the top of the agenda. Commissioner Adman will coordinate with the City's representative.

XII. PROJECTED AGENDA:

- Washington Fire Commissioners Association Legislative Day is scheduled for January 29.
- Commissioner Nye will attend the February 5 and February 19 meetings via Zoom or will have an excused absence.
- Commissioner Fischer will attend the February 19 meeting via Zoom or will have an excused absence. Commissioner Adman will Chair the meeting in Commissioner Fischer's absence.
- Commissioner Pratt will not be in attendance at the February 19 meeting.
- The regularly scheduled RFA meeting on March 5 has been cancelled. The Fire Benefit Charge Appeal Hearing has been rescheduled to the March 19 RFA Governing Board meeting.
- A Joint Shoreline Fire Department RFA and North City Water District Special Meeting is scheduled for March 12 at 5:30 p.m.

XIII. EXECUTIVE SESSION:

- None.

The Governing Board adjourned the regular meeting at 7:07 p.m.

Minutes prepared by: Beatriz Goldsmith

Boupha K. Siharath
Secretary to the Governing Board

Kimberly A. Fischer, Chair

Eric Adman, Vice-Chair

Tyler Byers, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

First Board Meeting
FEBRUARY 5, 2026

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260121001 - 260121030	68,080.03	1/28/26
Payroll Vouchers	12826A - 12826Q	255,758.34	1/28/26
ACH Payment Request - Payroll Direct Deposit	ACH	1,441,851.70	1/27/26
ACH Payment Request - Payroll Taxes	ACH	408,199.97	1/28/26
ACH Payment Request - HRA/VEBA	ACH	82,015.33	1/29/26
ACH Payment Request - ALERUS (457 Plan)	ACH	218,311.95	1/29/26
ACH Payment Request - WA DCP	ACH	65,347.20	1/29/26
ACH Payment Request - Dept. of Retirement Systems	ACH	299,721.32	1/29/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	28,407.09	1/29/26
ACH Payment Request - DSHS	ACH	4,984.38	1/29/26
Payroll Voucher	21726A-21726B	23,660.80	2/11/26
ACH Payment Request - Payroll Direct Deposit	ACH	111,030.90	2/12/26
Payroll - Taxes	ACH	13,928.09	2/13/26
Dept of Retirement Systems	ACH	18,009.54	2/26/26

\$ 3,039,306.64

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	260117001 - 260117002	2,118.03	1/28/26
Payroll Vouchers	ALS12826A - ALS12826G	37,107.83	1/28/26
ACH Payment Request - Payroll Direct Deposit	ACH	391,495.78	1/27/26
ACH Payment Request - Payroll Taxes	ACH	118,071.88	1/28/26
ACH Payment Request - HRA/VEBA	ACH	19,699.92	1/29/26
ACH Payment Request - ALERUS (457 Plan)	ACH	59,122.52	1/29/26
ACH Payment Request - WA DCP	ACH	24,405.25	1/29/26
ACH Payment Request - Dept. of Retirement Systems	ACH	88,154.72	1/29/26
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	7,017.72	1/29/26
ACH Payment Request - DSHS	ACH	2,069.00	1/29/26
Payroll Voucher	ALS21726A-ALS21726B	6,480.50	2/11/26
ACH Payment Request - Payroll Direct Deposit	ACH	115,174.06	2/12/26
Payroll - Taxes	ACH	19,526.57	2/13/26
Dept of Retirement Systems	ACH	20,176.72	2/26/26

\$ 910,620.50

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	260116001	483.14	1/28/26

\$ 483.14

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)	260120001	196,633.21	1/28/26

\$ 196,633.21

RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	260119001	121,924.66	1/28/26

\$ 121,924.66

RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)		No Activity	

\$ -

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	260118001 - 260118003	20,027.12	1/28/26

\$ 20,027.12

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION			
Move to accept disbursements in the amount of :		\$ 4,288,995.27	

Shoreline Fire Department

BOARD MEETING DATE: February 5th, 2026

Chief Cowan

RFA Activity Reports

The following are noteworthy activities and/or meetings completed since the last Governing Board meeting:

Hiring/Succession Development

- We have made conditional offers of employment for the Facilities Manager and for Facilities Technician positions, both have accepted. We are in the process of finalizing and onboarding.
- We have completed the Division Chief of Suppression/Training promotional process and BC John Burrow will be accepting the role as DivC Pitts will be retiring in March.
- We have completed the BC promotional process to fill BC Burrow's vacancy and Andrew Morehouse will be promoted to BC.
- We are about to start the process of filling the new HR Manager position.

Staffing

- The next recruitment class is in their EMT training and doing well.
- BC Ingersoll has chosen to move into the soon-to-be vacant DBC position.

Negotiations

- Have finished a comparable analysis for all administrative staff in preparation for negotiations and contract renewals.
- PERC has approved most of our administrative staff roles in joining the Non-Uniform bargaining group of Local 1760. Our first negotiations session is scheduled for February 10th.

Contracts

- Administrative staffing changes at BFD have been implemented, improving efficiencies and our partnership.

North King County Training Consortium

- Live fire training.

Budget

- No new activity.

Strategic Activity

- Continue working on Station 57 Generator and HVAC Replacement.
- New ladder truck is here and will hopefully be put in service later this week or early next week. Fire engine is still a month out or more.
- Continue to work on short and medium-term admin staffing needs.
- Reinforcing our strategic goals for 2026 along with Retreat summary.
- Continuing to hold our joint exec/leadership team meeting every two weeks on 1st and 3rd Thursdays.
- Have identified about 14 questions to be answered for Bothell joining the RFA.

Public Records Requests

- Significant requests currently that are impacting staff workload capacity.

Noteworthy Meetings/Activities

- January 26 – Meet with Lake Forest Park Police Chief
 - Met with Chief Mike Harden to discuss NEMCO and relationship between LFP Police and SFD.
 - Discussed future office needs at Station 51 if Bothell joins RFA.
- January 26 – Shoreline City Council Meeting
 - Our revised fire impact fee funding model was approved on consent agenda.
- January 27 – LMC
 - Met with Labor to discuss ongoing concerns and issues.
- January 27 – Chiefs Chats, D Shift
 - Discussed different Department topics including potential of Bothell joining RFA, administrative staffing changes, payroll and retroactive pay, status of different apparatus deliveries, water rescue needs, 2026 capital projects, future hiring processes and staffing needs.
- January 28 – Bothell City Manager Meeting
 - Met with Kyle Stannert to discuss any concerns and issues.
- January 28 – Chiefs Chats, C Shift
 - Discussed different Department topics including potential of Bothell joining RFA, administrative staffing changes, payroll and retroactive pay, status of different apparatus deliveries, water rescue needs, 2026 capital projects, future hiring processes and staffing needs.
- January 29 – Chiefs Chats, D Shift
 - Discussed different Department topics including potential of Bothell joining RFA, administrative staffing changes, payroll and retroactive pay, status of different apparatus deliveries, water rescue needs, 2026 capital projects, future hiring processes and staffing needs.
- January 29 – Chiefs Chats, A Shift
 - Discussed different Department topics including potential of Bothell joining RFA, administrative staffing changes, payroll and retroactive pay, status of different apparatus deliveries, water rescue needs, 2026 capital projects, future hiring processes and staffing needs.
- February 2 – Chiefs Chats, B Shift
 - Discussed different Department topics including potential of Bothell joining RFA, administrative staffing changes, payroll and retroactive pay, status of different apparatus deliveries, water rescue needs, 2026 capital projects, future hiring processes and staffing needs.

Incorporated into the Board meeting minutes by reference.

Submitted by: Chief, Matt Cowan

RFA Activity Highlights

Shoreline Fire Department RFA

BOARD MEETING DATE: February, 2026
Deputy Chief Matt Hochstein

Facilities:

- Ongoing service ticket repairs.
- New Facilities Manager Eric and Facilities Technician Ken started February 1.
- Facilitate 61 office moves.
- See Capital Project notes below.

Fleet:

- Ongoing preventative maintenance and repairs of all district apparatus.
- Annual services and PMs are ongoing.
- Pick up new ladder truck from Hughes in Mount Vernon Monday. Shop has one day of work then upfitting crew will finish installation of equipment. Anticipated completion by end of week. Pumper remains at Hughes
- Modifications to the pump test pit are in progress to add a pitot system in line with the flowmeter. This will allow us to recalibrate the flowmeter ourselves without having to disassemble it and send it back to the manufacturer to get it done every year.
- Research on new landscape trailer has begun.
- Host Orcas Island Fire to visit Shoreline BC rigs.

IT:

- User office moves at ST61
 - Assisted facilities with moving around existing furniture and building new furniture
- Working with Jaymarc to schedule the ST51 classroom update
- Waiting for quote from Jaymarc AV for options for better microphones for large conference rooms
- Purchased and received new Cisco switches for ST61, 63, 64, 65.
 - Will need some outage windows to replace the hardware
- Microsoft Windows updates for February 2026.
- Computer Replacement project is 95% completed - the remaining 5% are on hold due to a big public records request.
- Repairing and replacing ESO tablets as needed
- Misc tasks around stations.

Near Future:

- Critical vulnerabilities announced for VMware ESXi server - New updates need to be installed on all servers
- Researching new Remote Control software, for IT helpdesk support

RFA Activity Highlights

- Researching new Monitoring software, for proactive monitoring of infrastructure equipment.
- Researching new Pelco / Motorola software VMS (video management system)
- Network maintenance needed at ST51. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST57. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST65. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST61. Not scheduled yet – estimated 4 hour downtime.

Ongoing:

- Deploying new 5G modems to various apparatus when possible

DC of Support Services:

- Weekly coordination meetings with Fire Prevention, I.T., Facilities, Fleet, Support Services Project Manager, and Executive Team.
- Implement Take Home Vehicle policy tracking.
- Shoreline Labor Management.
- Bothell Fire and Facilities Tie In.
- HVAC progress meeting.
- Facilities Division Orientation Day.
- Gallatin bi weekly.
- Entry level hiring kickoff.
- Fleet 20 year strategic plan review.
- Executive Team meeting.
- Executive/Leadership Team (ELT) meeting.
- Bi weekly TCA Architects

Capital Projects:

- First Arriving project monitors have been installed at all stations. Content for monitors coming soon.
- Bids for station lighting upgrades at 57, 64 and 65 have been requested
- Applications for Seattle City Light EV outlet rebates have been submitted for stations 57, 61, 64 and 65. Still awaiting approval/denial
- Work continues with TCA on multiple projects including
 - 61 shop
 - 51/61 office evaluation
 - 51 carport
- 57 generator project;

RFA Activity Highlights

- Generator has been set and hardwired.
 - Automatic transfer switch, new meter and other equipment has been installed
 - Power transfer was completed and city power is restored
 - Electrical and generator inspections have been completed and passed
 - Generator initial startup and load testing is set for this Wednesday.
 - Provided all tests are passed the generator and ATS will be operational this Wednesday with just cleanup to be completed
- 57 HVAC project;
 - All ceiling units have been installed
 - All refrigerant piping has been installed and is undergoing pressure testing.
 - A/C electrical is complete
 - Initial startup of scheduled for this Wednesday
- Disposal of surplus PPE continues. To date 24 of 27 pallets have been repurposed. Final pallets are disposable face shields which may end up just being taken to transfer station.
- 63 SCBA compressor ventilation fan project is underway. Anticipate completion within 15 days.
- 63 gate antenna extension has been completed. Signal to open the gate from inside the bay now possible.
- 61 server room suppression system has been completed awaiting testing.

Regional Fire Authority Activity Highlights

Shoreline Fire Department

BOARD MEETING DATE: February 5, 2026

Deputy Chief Andres Orams

The following items of note were completed during the period of January 23 through February 5, 2026:

Deputy Chief Orams – Projects and Meetings

- Crew Chats with Shoreline crews
- Battalion Chief interviews
- Zone 1 Tech Committee meeting
- Fire testing debrief with University of Washington
- Labor-Management meeting
- Bothell All-Officers meeting
- King County Fire Ops meeting
- Continued work on Annual Report
- King County Zone 1 Ops Chiefs meeting
- Tyler Upgrade radio watch
- Gallatin/Shoreline bi-weekly check-in
- Dispatch Working Group meeting
- 20 year apparatus discussion, part 3
- Quarterly hazmat check-in
- Executive Leadership Team meeting
- Executive Team meeting
- Communications Framework meeting with Gallatin

Fire Suppression (Pitts)

- Battalion Chief interviews
- Q1 Safety Committee meeting
- Orientation/transition with new Div Chief Burrow
- Leadership Team meeting

EMS and MIH (Kennison):

- Regional Trauma Council meeting
- Paramedic Tuesday Series
- Paramedic Run Review meeting
- Dispatch Working Group meeting
- ALS Training Officer meeting
- Leadership Team meeting

Training (Majeed):

- DEIB Committee Meeting
- NKCTC Team meeting
- Truck Comp[any Ops meeting
- HR meeting – Leadership Academy
- Ongoing Recruit Academy planning



**SHORELINE FIRE DEPARTMENT
REGIOINAL FIRE AUTHORITY (RFA)
Tentative Projected Agendas**

Regional Fire Authority Board meetings are held monthly on the 1st and 3rd Thursday of the month

- Items may not be in the same order as they will appear on the preliminary agenda.

D = Discussion
A = Action
PH = Public Hearing

February 5, 2026

Planned Absence: _____ Commissioners Nye and Harris will attend via Zoom or excused absence.

5:30 PM (**Public Meeting Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

February 19, 2026

Planned Absence: _____ Commissioner Fischer will attend via Zoom or excused absence.

Commissioners Pratt and Harris will have an excused absence.

5:30 PM (**Public Meeting Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF
2026 Northwest Leadership Seminar -March 4–6, 2026			

March 5, 2026, CANCELLED

5:30 PM

SUBJECT	RESOLUTION	TYPE	STAFF
Joint RFA / NCWD – March 12 @ 5:30 at Station 61			

March 19, 2026

Planned Absence: _____

5:30 PM (**Public Hearing FBC Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

April 2, 2026

Planned Absence: _____

5:30 PM (**Public Meeting Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

April 16, 2026

Planned Absence: _____

5:30 PM (**Public Meeting Station 61**)

SUBJECT	RESOLUTION	TYPE	STAFF

OTHER DETIALS: