



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
SPECIAL BOARD OF COMMISSIONERS MEETING**

AGENDA

January 22, 2026

5:30 p.m.

Regular Meeting will be held via Zoom conferencing and
on-site at Station 51 7220 NE 181st Street
Kenmore, WA 98028

Join Zoom Meeting

<https://us02web.zoom.us/j/84248066884?pwd=cnRLWXB5ZVYwYTlxTDBVeWhNRXdCZz09>

Meeting ID: 842 4806 6884

Passcode: 069285

Dial by your location: 1 253 215 8782

I. Call to Order

II. Pledge of Allegiance

III. Public Comment

Public Comment Procedures:

Individuals wishing to comment must do so by signing the Public Comment Sign-In Sheet or if appearing virtually by “raising their hand” or the equivalent. Each individual must state their name, the organization they are affiliated with, if applicable, and their city of residence. The chair shall recognize those persons and provide them the opportunity to comment. Individuals may speak up to two minutes and those representing recognized organizations may speak up to four minutes.

IV. Consideration of Agenda

V. Approval of Past Meeting Minutes

- December 18, 2025 – Regular Meeting Minutes / MOTION
- January 8, 2026 – Regular Meeting Minutes / MOTION

VI. Correspondence

VII. Impact Mitigation Fee and Fire Marshal Office Updates

VIII. Standing Agenda

1. Warrants – Motion to Approve
2. Commissioners’ Report
3. Financial Report (*second meeting of each month*) **(The November 2025 Financial Report will be presented)**
4. Statistics Report (*reported annually at the 2nd meeting of January*) **TABLED**
5. Strategic Activity Report
6. RFA Activity Reports

IX. Old Business

X. New Business

- Climate Action Plan / DISCUSSION / POTENTIAL ACTION

XI. Projected Agendas

XII. Adjournment



SHORELINE FIRE DEPARTMENT (RFA) GOVERNING BOARD MEETING

SHORELINE FIRE DEPARTMENT (RFA) REGULAR MEETING MINUTES December 18, 2025

Chair Fischer called the regular meeting of the Shoreline Regional Fire Authority (RFA) Governing Board to order at 5:30 p.m. on December 18, 2025, at Station 51, 7220 NE 181st Street, Kenmore, WA. 98028. Commissioner Fischer read into the record Commissioners Adman's excused absence.

PRESENT: **Kimberly Fischer**, Chair
 Tyler Byers, Vice-Chair
 David Harris, Commissioner
 Rod Heivilin, Commissioner
 Rick Nye, Commissioner
 Josh Pratt, Commissioner
 Barb Sullivan, Commissioner
 Rick Webster, Commissioner (attended via Zoom)
 Lisa Wollum, Commissioner (attended via Zoom)

Matt Cowan, Chief
Matt Hochstein, Deputy Chief (DC)
(attended via Zoom)

ABSENT: **Eric Adman**, Commissioner

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT:

- None.

IV. CONSIDERATION OF AGENDA:

- Commissioner Fischer requested the addition of a presentation under New Business from Alan Coburn, President (501(c)), and Chris Goodman, Assistant Team Lead, of the Shoreline Auxiliary Communication Services (ACS). The presentation was moved up on the agenda.
- **Presentation from the Shoreline Auxiliary Communication Services (ACS):**
 - Alan Coburn provided a presentation on recent significant upgrades to auxiliary communications and the emergency and disaster services provided in support of the Shoreline Fire Department.
- Chief Cowan requested the addition under New Business of a discussion regarding the Shoreline Fire Department Organizational Chart for 2026.

V. APPROVAL OF PAST MINUTES:

MOTION: *The Chair asked if there were any corrections or amendments to the December 4, 2025 Regular Meeting minutes. Commissioner Fischer noted a correction to accurately reflect the vote to adopt the Post-Employment Medical Benefits Coverage Resolution 25-18. The draft minutes incorrectly reflected the vote. The correct vote was five ayes, three opposed, and two abstentions.*

Hearing no further corrections, the Chair declared the December 4, 2025 Regular Meeting minutes approved as corrected.

VI. CORRESPONDENCE:

- The Department received a donation and thank-you correspondence from local citizens expressing appreciation for the services provided by the Department.

VII. STANDING AGENDA:**1. Warrants:****SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET****Second Board Meeting
DECEMBER 18, 2025**

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	251205001 - 251205052	109,444.14	12/10/25
	251210001 - 251210035	63,320.60	12/17/25
Payroll Vouchers		will be added to next meeting	
ACH Payment Request - Payroll Direct Deposit		will be added to next meeting	
ACH Payment Request - HRA/VEBA		will be added to next meeting	
ACH Payment Request - ALERUS (457 Plan)		will be added to next meeting	
ACH Payment Request - WA DCP		will be added to next meeting	
ACH Payment Request - IAFF Local 1760 (Union Dues)		will be added to next meeting	
ACH Payment Request - Dept. of Retirement Systems		will be added to next meeting	
ACH Payment Request - DSHS		will be added to next meeting	
ACH Payment Request - Payroll Taxes		will be added to next meeting	

\$ 172,764.74

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	251201001 - 251201011	17,762.28	12/10/25
	251206001 - 251206012	72,925.01	12/17/25
Payroll Vouchers		will be added to next meeting	
ACH Payment Request - Payroll Direct Deposit		will be added to next meeting	
ACH Payment Request - HRA/VEBA		will be added to next meeting	
ACH Payment Request - ALERUS (457 Plan)		will be added to next meeting	
ACH Payment Request - WA DCP		will be added to next meeting	
ACH Payment Request - IAFF Local 1760 (Union Dues)		will be added to next meeting	
ACH Payment Request - Dept. of Retirement Systems		will be added to next meeting	
ACH Payment Request - Payroll Taxes		will be added to next meeting	

\$ 90,687.29

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)		No Activity	

\$ -

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)		No Activity	

\$ -

RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	251203001 - 251203010	215,966.40	12/10/25
Vendor Voucher(s)	251208001 - 251208009	239,520.80	12/17/25

\$ 455,487.20

RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)	251204001 - 251204005	15,591.07	12/10/25
Vendor Voucher(s)	25109001 - 251209003	29,724.18	12/17/25

\$ 45,315.25

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	251202001 - 251202008	30,948.71	12/10/25
Vendor Voucher(s)	251207001 - 251207003	9,617.57	12/17/25

\$ 40,566.28

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION			
Move to accept disbursements in the amount of :		\$ 804,820.76	

MOTION: Commissioner Heivilin moved, and Commissioner Webster seconded a motion to accept the disbursements for \$804,820.76 per the detail above. The motion passed; nine ayes.

2. Commissioners' Report:

- Commissioner Fischer attended the annual Shoreline Fire Department toy drive and gave a special acknowledgment to the employees who attended and provided their support.

3. Financial Report

- A summary of the October 2025 Financial Summary Report was provided, which is listed below and included by reference.

FINANCIAL SUMMARY REPORT: OCTOBER 2025

Regular Board Meeting: December 18, 2025

ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of OCT Balance	\$	31,470,130.53
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General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of OCT 2025		Notes
Percentage Remaining	34.8%	
Targeted Percentage Remaining	25.0%	
Over/Under Targeted Budget Remaining	9.8%	Under Budget

General Expense Fund- OVERTIME COSTS

Data as of OCT 2025		Notes
Total Overtime	\$ 264,278.95	
Firefighting Staffing Overtime	\$ 174,338.50	Overtime processing period: Sept 12, 2025 - Oct 10, 2025
BLS/EMS Staffing Overtime	\$ 89,940.45	Overtime processing period: Sept 12, 2025 - Oct 10, 2025

General Expense Fund- CASH ON HAND

Data as of OCT 2025		Notes
Cash on hand, end of OCT balance	\$ 14,737,011.29	

Transfers:

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
CAPITAL	from NSD	\$ 1,270,175.28	Special Transfer IN to RFA
RESERVE	from NSD	\$ 11,673.17	Special Transfer IN to RFA
DONATIONS	from NSD	\$ 331.82	Special Transfer IN to RFA
BENEFITS	from NSD	\$ 1,271,819.39	Special Transfer IN to RFA
TOTALS		\$ 2,553,999.66	

4. Statistics Report:

- No report.

5. Strategic Activity Report:

- No report.

6. RFA Activity Reports:

- **Chief Cowan** provided a written RFA activity report, which is attached and incorporated by reference.
 - Chief Cowan discussed with the Board that the Department has been exploring options to shift Department schedules, including the potential closure of offices or allowing remote work on Fridays. The Commissioners expressed support for further exploring this potential schedule change.
- **Deputy Chief Hochstein** provided a written RFA activity report, which is attached and incorporated by reference.
 - DC Hochstein provided a status update on the HVAC and generator installation projects at Station 57.
 - The HVAC project remains on schedule, with completion anticipated on February 4, 2026.
 - The generator installation project remains on schedule, with the new generator expected to arrive at the end of the month.
 - DC Hochstein provided an update on the Department's hiring process for the Facilities Manager and Facilities Technician positions. Candidates were selected for both positions, and conditional offers were extended to the selected candidates.

VIII. OLD BUSINESS:

- None.

IX. NEW BUSINESS:

- **Review of Meeting Management:**
 - Chief Cowan discussed meeting management processes to ensure consistency across District and RFA Board meetings, including the need for backup Recording Secretary support.
- **Anders Hansson Contract for 2026 / MOTION:**
 - The Department required additional support in 2025 to address workload demands related to supporting services projects. To meet this need, Anders Hansson was employed on a part-time basis as a Project Manager. The Department anticipates the need to extend this work into 2026. By the end of 2026, the Department expects to have a long-term solution in place through the hiring of a Facilities Manager and/or a position such as a Logistics Manager.
 - Recommended that the Board of Commissioners extend the employment agreement for Anders Hansson as a project manager until the end of 2026.

MOTION: *Commissioner Webster moved, and Commissioner Harris seconded, to authorize the Governing Board of Commissioners to approve the project manager contract for Anders Hansson. The motion passed with nine ayes.*
- **Shoreline Fire Department Organizational Chart for 2026:**
 - Chief Cowan presented and discussed the Shoreline Fire Department Regional Fire Authority (RFA) Organizational Chart for 2026. The organizational chart is attached to these minutes and incorporated by reference.

X. PROJECTED AGENDA:

- Chief Cowan discussed the need to close the Department's front office on December 26 due to short staffing. The Governing Board expressed consensus to proceed with the office closure.
- Commissioner Byers will attend the January 8 and January 22 meetings via Zoom or will have an excused absence.
- The King County Fire Commissioners 101 class will be held virtually on January 17 from 9:00 a.m. to 1:00 p.m.
- Commissioner Fischer will attend the February 19 meeting via Zoom or will have an excused absence.

XI. EXECUTIVE SESSION:

- None.

The Governing Board adjourned the regular meeting at 6:23 p.m.

Minutes prepared by: Beatriz Goldsmith

Boupha K. Siharath
Secretary to the Governing Board

Eric Adman, Commissioner

Tyler Byers, Commissioner

Kimberly A. Fischer, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner



SHORELINE FIRE DEPARTMENT (RFA) GOVERNING BOARD MEETING

SHORELINE FIRE DEPARTMENT (RFA) REGULAR MEETING MINUTES January 8, 2026

Chair Fischer called the regular meeting of the Shoreline Regional Fire Authority (RFA) Governing Board to order at 5:30 p.m. on January 8 2026, at Station 61, 17525 Aurora Ave. N., Shoreline, WA. 98133.

PRESENT: **Kimberly Fischer**, Chair
 Eric Adman, Vice-Chair
 Tyler Byers, Commissioner (attend via Zoom)
 David Harris, Commissioner
 Rod Heivilin, Commissioner
 Rick Nye, Commissioner
 Josh Pratt, Commissioner
 Barb Sullivan, Commissioner
 Rick Webster, Commissioner
 Lisa Wollum, Commissioner (attended via Zoom)

Matt Cowan, Chief
Andres Orams, Deputy Chief (DC)

ABSENT: None.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT:

- None.

IV. CONSIDERATION OF AGENDA:

- None.

V. APPROVAL OF PAST MINUTES:

MOTION: *The Chair asked if there were any corrections or amendments to the December 17, 2025, Special Meeting minutes. Hearing none, the Chair declared the minutes approved as presented.*

VI. CORRESPONDENCE:

- None.

VII. STANDING AGENDA:

1. Warrants:

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

First Board Meeting
JANUARY 8, 2026

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	251218001	2,995.36	12/29/25
Vendor Voucher(s)	251216001 - 251216031	387,956.80	12/29/25
Payroll Vouchers	123025A - 123025K	289,001.03	12/29/25
ACH Payment Request - Payroll Direct Deposit	ACH	2,020,704.07	12/26/25
ACH Payment Request - Payroll Taxes	ACH	649,859.61	12/28/25
ACH Payment Request - HRA/VEBA	ACH	61,548.65	12/30/25
ACH Payment Request - ALERUS (457 Plan)	ACH	179,824.47	12/30/25
ACH Payment Request - WA DCP	ACH	86,544.23	12/30/25
ACH Payment Request - Dept. of Retirement Systems	ACH	427,681.68	12/30/25
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	37,740.77	12/30/25
ACH Payment Request - DSHS	ACH	4,984.38	12/30/25
Payroll Voucher	11426A - 11426B	22,284.39	1/14/26
ACH Payment Request - Payroll Direct Deposit	ACH	130,174.04	1/13/26
Payroll - Taxes	ACH	19,181.93	1/14/26
Dept of Retirement Systems	ACH	21,365.89	1/29/26

\$ 4,341,847.30

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	251215001 - 251215010	146,684.39	12/29/25
Payroll Vouchers	ALS123025A - ALS123025L	83,861.83	12/29/25
ACH Payment Request - Payroll Direct Deposit	ACH	537,696.51	12/26/25
ACH Payment Request - Payroll Taxes	ACH	198,004.89	12/28/25
ACH Payment Request - Payroll Taxes	ACH	2.07	12/30/25
ACH Payment Request - HRA/VEBA	ACH	13,483.26	12/30/25
ACH Payment Request - ALERUS (457 Plan)	ACH	66,883.83	12/30/25
ACH Payment Request - WA DCP	ACH	22,909.40	12/30/25
ACH Payment Request - Dept. of Retirement Systems	ACH	125,483.33	12/30/25
ACH Payment Request - IAFF Local 1760 (Union Dues)	ACH	9,921.37	12/30/25
ACH Payment Request - DSHS	ACH	2,069.00	12/30/25
Payroll Voucher	ALS11426A - ALS11426B	4,474.39	1/14/26
ACH Payment Request - Payroll Direct Deposit	ACH	88,139.46	1/13/26
Payroll - Taxes	ACH	16,936.60	1/14/26
Dept of Retirement Systems	ACH	15,728.42	1/29/26

\$ 1,332,278.75

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	251211001	15,469.72	12/29/25

\$ 15,469.72

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)		No Activity	

\$ -

RFA CAPITAL FUND: 10-064-3010			
Vendor Voucher(s)	251217001	1,463.65	12/29/25
Vendor Voucher(s)	251213001 - 251213005	38,853.15	12/29/25

\$ 40,316.80

RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)	251214001 - 251214003	49,095.50	12/29/25
Vendor Voucher(s)			

\$ 49,095.50

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	251212001 - 251212002	14,415.98	12/29/25

\$ 14,415.98

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION

Move to accept disbursements in the amount of :

\$ 5,793,424.05

MOTION: Commissioner Harris moved, and Commissioner Webster seconded a motion to accept the disbursements for \$5,793,424.05 per the detail above. The motion passed; ten ayes.

2. Commissioners' Report:

- Commissioner Adman will meet with the Department's Deputy Chief **Matt Hochstein** to discuss energy conservation and the potential formation of a Department committee to address this topic.

3. Financial Report

- The November 2025 Financial Summary Report will be provided at the January 22 Board meeting.

4. Statistics Report:

- No report.

5. Strategic Activity Report:

- The Department is working to develop a comprehensive life-cycle plan for all Department apparatus. Chief Cowan provided a brief update on the process and associated needs.

6. RFA Activity Reports:

- **Chief Cowan** provided a written RFA activity report, which is attached and incorporated by reference.
 - The Department received official notification from Public Employment Relations Commission (PERC) confirming agreement on the Union's request for the Department's administrative staff to join the non-uniform group. Negotiations for the non-uniform collective bargaining agreement will begin soon.
 - Commissioner Heivilin requested an update on public records requests. Chief Cowan noted that the Department has received a substantial volume of requests.
- **Deputy Chief Hochstein** provided a written RFA activity report, which is attached and incorporated by reference.

VIII. OLD BUSINESS:

- None.

IX. NEW BUSINESS:

- None.

X. PROJECTED AGENDA:

- Commissioner Byers will attend the January 22 meeting via Zoom or will have an excused absence.
- Washington Fire Commissioners Association Legislative Day is scheduled for January 29.
- The King County Fire Commissioners 101 class will be held virtually on January 17 from 9:00 a.m. to 1:00 p.m.
- The Board discussed potential dates for a special joint meeting with the North City Water District.
- The Board discussed the potential rescheduling or cancellation of the March 5 regular Board meeting.
- Commissioner Fischer will attend the February 18 meeting via Zoom or will have an excused absence.

XI. EXECUTIVE SESSION:

- None.

The Governing Board adjourned the regular meeting at 5:59 p.m.

Minutes prepared by: Beatriz Goldsmith

Boupha K. Siharath
Secretary to the Governing Board

Kimberly A. Fischer, Chair

Eric Adman, Vice-Chair

Tyler Byers, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner

DRAFT

Fire Marshals Office

Quarterly Commissioner Report

Shoreline Fire Department
BOARD MEETING DATE: January 22nd, 2026
Fire Marshal Ryan Burgess

FIRE IMPACT FEES and Project UPDATE

- Refer to handout

COMMERCIAL BUILDING CONSTRUCTION UPDATE

Active projects

- City of Shoreline
 - 1 active project
- City of Kenmore
 - 2 active projects

Proposed Commercial projects

- City of Shoreline
 - 13
- City of Kenmore
 - 4

INSPECTIONS

Annual Fire Safety Inspections and Fire System Compliance

- Annual Fire Life Safety Inspections completed in 2025
 - 1,354 completed by Deputy Fire Marshal's, 85% completion
 - 225 completed by Engine Crews, 89% completion
- Fire System Compliance (Inspection, Testing & Maintenance)
 - Last Quarter:
 - 1,913 Compliant = (82.29%)
 - 246 non-compliant (13.80%), decrease of 3.37%
 - Current:
 - 1,515 Compliant systems (86.87%)
 - 229 non-complaint (13.13%) decrease of .67%

Note: Change in number due to more accurate reporting

Fire Marshals Office

Quarterly Commissioner Report

Construction Inspections

- 273 fire system inspections
- 10 building Finals

FIRE INVESTIGATIONS

- 5 Origin and Cause Fire Investigations Completed in 4th quarter for a total of 43 completed in 2025.

PIO/PEO

Community Impact: Michelle continues to be impactful throughout the Cities of Shoreline, Lake Forest Park and Kenmore with community engagement events and safety talks. Michelle finished off a strong fourth quarter with CPR classes, community engagement and a seven-day PIO deployment where she supported numerous groups in Skagit County during the floods.

Engagement and Education

- Car seat installed and checked: 8
- CPR Classes: 27
- Fire Safety Talks: 8
- Community Events: 18
- Classes and Meetings: 20
- Educational Conference: 0
- PIO Emergency Response: 1
- Emergency Deployment: 7 days for local floods

FIRE MARSHAL REPORT

- The FMO closed out 2025 with amazing results as seen in our annual inspection numbers and number of construction inspections and building finals.
- Fire system compliance was greatly improved, almost reaching our goal of 90% compliance. We will continue to improve on this in 2026 by putting a greater emphasis on follow up and code enforcement.
- 2026 will be another busy year with a few goals in mind
 - Devotement of procedures for the FMO
 - Improve reporting of quarterly and annual statistics.
 - Code development and review for code cycle. Emphasis will be put on aligning municipal codes within all jurisdictions.
 - Create FMO on-boarding program for new Deputy Fire Marshal's and Assistant Fire Marshal's.
 - Continue to improve our work-flow processes and create efficiencies.

Building Report

Issued - FIFs Received or to be Received								
Permit Number	Address	Project	New Units	FIF	Status	Notes	Date Issued	Updated
COM24-0804	15230 15th Ave Ne	Fircrest Nursing facility		\$ 633,038.94	ISSUED	Under Construction	4/2/2025	10/14/2025
COM24-0876	15230 15th Ave Ne	Fircrest Laundry Facility		\$ 36,820.98	ISSUED	Under Construction	6/20/2025	10/14/2025
			0	\$669,859.92				

Building Permit Submitted Likely to be executed							
Permit Number	Address	Name	New Units	FIF's	Notes	Current Status	Updated
MFR21-0132	18005 12TH AVE NE	SHORELINE 12TH AVE APTS	28	\$ 51,434.00		WAITING CUSTOMER INFO	1/20/2026
MFR22-1684	305 NE 152nd	Pelletier and Schaar	115	\$ 223,297.00	FIF not paid	WAITING FOR PAYMENT	1/20/2026
MFR22-1644	18005 Aurora Ave N	Blueline Group	189	\$ 233,612.00	Highlands Ice	WAITING FOR PAYMENT	1/20/2026
MFR22-1645	18005 Aurora Ave N	Blueline Group	197	\$ 394,394.00	Highlands Ice	WAITING FOR PAYMENT	1/20/2026
MFR22-0501	14802 5th NE	The Burl	172	\$ 330,478.00	Encore Architects	WAITING CUSTOMER INFO	1/20/2026
MFR22-3357	18910 8th NE	Shoreline 185	197	\$ 385,150.00	Across From North City El	WAITING CUSTOMER INFO	1/20/2026
MXU22-3376	14525 6TH AVE NE	SHORELINEPEAK LLC	302	\$ 604,604.00		WAITING FOR PAYMENT	1/20/2026
MFR23-1916	18840 8th Ave NW	Acoya Senior Living	230	\$ 435,087.00	Building Review in proces	UNDER REVIEW	1/20/2026
MXU23-3073	104 NE 147th St	Evergreen Point 5	360	\$ 706,053.32		WAITING FOR PAYMENT	1/20/2026
PLN23-0038	1610 NE 150th St.	Washington State Health Lab	0	\$ 91,450.00	Adminstrative Desing Rev	APPROVED	1/20/2026
MFR24-1397	15124 5TH AVE NE	Axis	266	\$ 594,594.00	PRE-app on 1-10-2023 CL	WAITING CUSTOMER INFO	1/20/2026
MXU24-0609	1206 N 185th Street	Vale Apartments LLC	121	\$ 226,675.96		WAITING CUSTOMER INFO	1/20/2026
			2177	\$4,276,829.28			

Still Possible (Maybe)							
	Address	Name	New Units	FIF's	Notes	Current Status	Updated
PRE21-0212	18324 3rd Ave NE	WP West	350	\$ 691,300.00	Still Active In Planning	DESTROYED	1/20/2026
PRE24-0075	2303 N 149th	North By Northwest	451	\$ 856,682.00	Still Active In Planning	CLOSED	1/20/2026
PRE24-0141	16301 Aurora Ave N	Tiscareno Project	145	\$ 290,955.00	Still Active In Planning	CLOSED	1/20/2026
PRE24-0151	15601-15636 Westminst	Shoreline Place	399	\$ 845,013.32	Still Active In Planning	CLOSED	1/20/2026
PRE25-0070	18818 3rd Ave NW		24 units	\$ 38,804.00	Still Active In Planning	CLOSED	1/20/2026
PRE25-0074	Parcel 2227300096		16	\$ 32,000.00	Still Active In Planning	CLOSED	1/20/2026
			801	\$1,547,982.00			

Total Units:	2978
FIF Total:	\$6,494,671.20

	Total Billed	Total Outstanding		Total Collected EOY 2025
City of Shoreline FIF	\$998,982.74	-\$26,953.00	Payment Guaranteed - Being Processed	
City of Shoreline Permits	\$170,532.00	-\$23,637.60	Payment Guaranteed - Being Processed	
City of Kenmore Permit/Review 2024/2025	\$8,730.00	-\$8,730.00	Payment Guaranteed - Being Processed	
City of LFP Permit/Review	\$0.00	\$0.00	No Contract in place	
Town of Woodway Permit/Review			Billing info requested from DW 1/9/2026	
FC Permits LFP and Kenmore	\$78,700.00	-\$1,040.00		
Residential Tank Permits	\$9,800.00	\$0.00		
Annual Operational Permits Shoreline/Kenmore/LFP	\$87,100.00	-\$43,412.00	Let's discuss how you want SDW to proceed.	
	\$1,353,844.74	-\$103,772.60		\$1,250,072.14

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

Second Board Meeting
JANUARY 22, 2026

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	260103001 - 260103054	959,596.13	1/14/2026
Vendor Voucher(s)	260110001 - 260110040	137,132.77	1/21/26
Vendor Voucher(s)	260114001 - 260114002	37,874.28	1/21/26
Post Retirement Medical Benefits	ACH	11,094.07	12/10/25
Payroll Vouchers		Will be posted on next months	
ACH Payment Request - Payroll Direct Deposit		Will be posted on next months	
ACH Payment Request - HRA/VEBA		Will be posted on next months	
ACH Payment Request - ALERUS (457 Plan)		Will be posted on next months	
ACH Payment Request - WA DCP		Will be posted on next months	
ACH Payment Request - IAFF Local 1760 (Union Dues)		Will be posted on next months	
ACH Payment Request - Dept. of Retirement Systems		Will be posted on next months	
ACH Payment Request - DSHS		Will be posted on next months	
ACH Payment Request - Payroll Taxes		Will be posted on next months	

\$ 1,145,697.25

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	260101001 - 260101013	162,400.78	1/14/26
Vendor Voucher(s)	260106001 - 260106009	8,390.84	1/21/26
Vendor Voucher(s)	260111001	993.80	1/21/26
Post Retirement Medical Benefits	ACH	14,348.32	12/10/25
Payroll Vouchers		Will be posted on next months	
ACH Payment Request - Payroll Direct Deposit		Will be posted on next months	
ACH Payment Request - HRA/VEBA		Will be posted on next months	
ACH Payment Request - ALERUS (457 Plan)		Will be posted on next months	
ACH Payment Request - WA DCP		Will be posted on next months	
ACH Payment Request - IAFF Local 1760 (Union Dues)		Will be posted on next months	
ACH Payment Request - Dept. of Retirement Systems		Will be posted on next months	
ACH Payment Request - Payroll Taxes		Will be posted on next months	

\$ 186,133.74

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)	260105001 - 260105002	6,317.40	1/21/26

\$ 6,317.40

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)		No Activity	

\$ -

RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	260104001 - 260104002	179,256.50	1/14/2026
Vendor Voucher(s)	260108001 - 260108006	277,584.99	1/21/26
Vendor Voucher(s)	260112001	2,437.78	1/21/26

\$ 459,279.27

RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)	260109001	27,575.00	1/21/26
Vendor Voucher(s)	260115001	2,902.45	1/21/26

\$ 30,477.45

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	260102001 - 260102003	7,915.83	1/14/2026
Vendor Voucher(s)	260107001	6,552.01	1/21/2026

\$ 14,467.84

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION			
Move to accept disbursements in the amount of :		\$ 1,842,372.95	



**Shoreline Fire Department
Regional Fire Authority**

Monthly Financial Report

NOVEMBER 2025

- + Financial Summary Report**
- + Fund Balance Summary-Statement C-4**
(Fund resources and uses arising from cash transactions)
- + 2025 Budget Position Report (Expense fund)**
- + Overtime Costs (Expense Fund, Fire Suppression/BLS EMS)**
- + Cash on Hand (Expense fund)**

FINANCIAL SUMMARY REPORT: NOVEMBER 2025

Regular Board Meeting: January 22, 2026

ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of NOV Balance	\$	25,992,201.39
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General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of NOV 2025		Notes
Percentage Remaining	21.8%	
Targeted Percentage Remaining	12.5%	
Over/Under Targeted Budget Remaining	9.3%	Under Budget

General Expense Fund- OVERTIME COSTS

Data as of NOV 2025		Notes
Total Overtime	\$ 254,686.90	
Firefighting Staffing Overtime	\$ 169,128.45	Overtime processing period: Oct 10, 2025 - Nov 14, 2025
BLS/EMS Staffing Overtime	\$ 85,558.45	Overtime processing period: Oct 10, 2025 - Nov 14, 2025

General Expense Fund- CASH ON HAND

Data as of NOV 2025		Notes
Cash on hand, end of NOV balance	\$ 11,785,913.56	

Interfund Transfers: NO ACTIVITY

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
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Fund Balance Summary- STATEMENT C-4

MAY - NOVEMBER 2025

FUND Name	Fund Number	Beginning Balance	Receipts	Disbursements	Ending Balance
General Expense FUND	10-064-0010	\$ -	\$ 31,756,272	\$ 19,970,359	\$ 11,785,914
Reserve FUND	10-064-6010	\$ -	\$ 6,098,599	\$ 2,353	\$ 6,096,245
Benefits FUND	10-064-6050	\$ -	\$ 3,491,934	\$ 330,589	\$ 3,161,344
Donations FUND	10-064-6030	\$ -	\$ 311,921	\$ 120	\$ 311,801
ALS Expense FUND	10-064-6080	\$ -	\$ 7,438,958	\$ 6,192,540	\$ 1,246,418
MIH FUND	10-064-6070	\$ -	\$ 569,098	\$ 408,927	\$ 160,171
Capital FUND	10-064-3010	\$ -	\$ 4,518,754	\$ 3,462,433	\$ 1,056,321
ALS Captital FUND	10-064-6060	\$ -	\$ 2,314,672	\$ 140,684	\$ 2,173,988
Total		\$ -	\$ 56,500,209	\$ 30,508,007	\$ 25,992,201

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 16:41:06 Date: 01/12/2026

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001 General Expense Fund: 10-064-0010

Target Percentage Remaining: 12.5%

Expenditures	Amt Budgeted	November	YTD	Remaining	
510 ADMINISTRATIVE					
522 10 11 01-00 Salaries- Administration	1,050,405.34	132,355.19	927,351.58	123,053.76	11.7%
522 10 12 01-00 Overtime	107,146.64	18,616.99	73,330.82	33,815.82	31.6%
001 Salaries & Wages	1,157,551.98	150,972.18	1,000,682.40	156,869.58	13.6%
522 10 21 01-00 State Retirement	117,270.68	7,608.04	60,165.66	57,105.02	48.7%
522 10 21 02-00 WA Paid Family & Medical Leave	3,222.00	265.95	2,337.25	884.75	27.5%
522 10 22 01-00 Med/Den/HRA VEBA/Life Ins	144,238.68	31,502.30	143,605.97	632.71	0.4%
522 10 22 02-00 Medicare	16,946.26	1,920.46	13,382.53	3,563.73	21.0%
522 10 22 03-00 Sick Leave Incentive Pay	22,323.41	3,005.84	19,285.86	3,037.55	13.6%
522 10 22 05-00 Long Term Disability Insurance	5,267.50	600.00	4,155.00	1,112.50	21.1%
522 10 24 01-00 Labor & Industries	2,589.63	241.49	1,586.88	1,002.75	38.7%
522 10 24 02-00 Unemployment	25,000.00	0.00	25.00	24,975.00	99.9%
522 10 26 01-00 Employee Assistance Program	18.00	3.50	21.00	(3.00)	0.0%
522 10 27 01-00 Clothing Allowance	943.08	0.00	250.00	693.08	73.5%
522 10 29 01-00 Employee Recognition Program	2,750.00	0.00	0.00	2,750.00	100.0%
522 10 29 02-00 Tuition Reimbursement	25,975.66	4,987.09	26,200.26	(224.60)	0.0%
002 Personnel Benefits	366,544.90	50,134.67	271,015.41	95,529.49	26.1%
522 10 31 01-00 Operating Supplies	22,257.90	2,148.89	10,286.11	11,971.79	53.8%
522 10 31 02-00 Employee Recognition Program	4,934.63	0.00	1,376.32	3,558.31	72.1%
522 10 31 03-00 Promotions	983.68	0.00	0.00	983.68	100.0%
003 Supplies	28,176.21	2,148.89	11,662.43	16,513.78	58.6%
522 10 41 01-00 Legal Services	30,000.00	5,667.00	63,164.00	(33,164.00)	0.0%
522 10 41 02-00 Payroll Services	30,440.43	6,137.31	25,448.15	4,992.28	16.4%
522 10 41 03-00 Consulting Services	93,771.45	5,000.00	81,918.80	11,852.65	12.6%
522 10 41 04-00 Annual Drivers Record Audit	785.00	0.00	0.00	785.00	100.0%
522 10 41 05-00 Printing	1,746.08	0.00	276.00	1,470.08	84.2%
522 10 41 06-00 Recruitment <i>Pre-employment screening/ medical exams</i>	30,500.00	17,970.00	24,475.77	6,024.23	19.8%
522 10 41 08-00 Courier Services	2,200.00	211.12	1,393.38	806.62	36.7%
522 10 41 09-00 Outside Instructors	24,050.00	0.00	6,100.00	17,950.00	74.6%
522 10 42 01-00 Postage	3,461.00	0.00	1,087.65	2,373.35	68.6%
522 10 43 01-00 Travel- Chief	16,176.55	1,507.82	7,559.57	8,616.98	53.3%
522 10 43 02-00 Travel- Administrative Staff	15,017.23	24.36	5,956.31	9,060.92	60.3%
522 10 43 03-00 Travel- Leadership Team Retreat	8,500.00	7,048.70	7,048.70	1,451.30	17.1%
522 10 43 04-00 Travel-DEIB	11,950.00	0.00	0.00	11,950.00	100.0%
522 10 43 05-00 Promotions- Food	368.18	0.00	0.00	368.18	100.0%
522 10 43 06-00 Meeting Meals	460.98	21.14	450.31	10.67	2.3%
522 10 43 07-00 Employee Recognition Program	5,000.00	0.00	2,616.91	2,383.09	47.7%
522 10 44 01-00 Adverstising	250.00	0.00	199.00	51.00	20.4%
522 10 45 01-00 Employee Recognition Program	3,000.00	0.00	3,032.92	(32.92)	0.0%
522 10 45 03-00 Leadership Team Retreat-Facility/Meals	7,000.00	7,658.13	7,658.13	(658.13)	0.0%
522 10 46 01-00 Insurance	10,281.36	0.00	533.48	9,747.88	94.8%
522 10 49 01-00 Registrations- Chief	6,425.00	550.00	550.00	5,875.00	91.4%
522 10 49 02-00 Registrations- Administrative Staff	12,420.00	0.00	3,320.00	9,100.00	73.3%
522 10 49 03-00 Registrations- DEIB	5,560.00	0.00	0.00	5,560.00	100.0%
522 10 49 04-00 Memberships	4,368.21	0.00	1,747.27	2,620.94	60.0%
522 10 49 05-00 Credit Cards Service Fee	196.42	0.00	0.00	196.42	100.0%
522 10 49 06-00 Strategic Initiatives	9,386.84	0.00	1,028.65	8,358.19	89.0%
522 10 49 07-00 Subscriptions	500.00	0.00	0.00	500.00	100.0%
522 10 49 08-00 Toll Fees (Good2Go Pass)	500.00	0.00	15.75	484.25	96.9%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	November	YTD	Remaining	
510 ADMINISTRATIVE					
522 10 49 09-00 State Audit	28,000.00	0.00	4,934.50	23,065.50	82.4%
522 10 49 10-00 KC Finance-Invstmnt/Taxes Fees	210,500.00	1,235.81	26,234.64	184,265.36	87.5%
522 10 49 11-00 Claims- Self Insured	5,000.00	0.00	0.00	5,000.00	100.0%
522 10 49 12-00 Northshore ILA Reconciliation	0.00	0.00	0.00	0.00	100.0%
004 Services	577,814.73	53,031.39	276,749.89	301,064.84	52.1%
510 ADMINISTRATIVE	2,130,087.82	256,287.13	1,560,110.13	569,977.69	26.8%
511 LEGISLATIVE					
522 11 11 01-00 Salaries- Commissioners	105,000.00	14,490.00	52,647.00	52,353.00	49.9%
522 11 12 01-00 Overtime- Board Meetings	1,000.00	0.00	0.00	1,000.00	100.0%
001 Salaries & Wages	106,000.00	14,490.00	52,647.00	53,353.00	50.3%
522 11 21 00-00 State Retirement (DRS)	2,000.00	134.76	719.81	1,280.19	64.0%
522 11 22 01-00 Medicare/Social Security Tax	6,500.00	958.76	3,328.77	3,171.23	48.8%
522 11 22 02-00 WA Paid Family & Medical Leave	300.00	15.79	115.76	184.24	61.4%
522 11 24 01-00 Labor and Industries	150.00	14.22	51.41	98.59	65.7%
522 11 27 01-00 Clothing Allowance	750.00	703.73	895.37	(145.37)	0.0%
002 Personnel Benefits	9,700.00	1,827.26	5,111.12	4,588.88	47.3%
522 11 43 01-00 Travel-Commisioner Conferences	25,000.00	3,283.71	8,878.99	16,121.01	64.5%
522 11 43 02-00 KCFCA- Meeting Food	150.00	0.00	0.00	150.00	100.0%
522 11 49 01-00 Registration- WFCA Conf/Seminars	9,000.00	(95.00)	2,920.00	6,080.00	67.6%
522 11 49 03-00 Memberships	2,417.00	0.00	0.00	2,417.00	100.0%
522 11 49 04-00 Elections-Education Information	10,000.00	0.00	0.00	10,000.00	100.0%
522 11 49 05-00 Elections-County Fee	75,000.00	0.00	0.00	75,000.00	100.0%
004 Services	121,567.00	3,188.71	11,798.99	109,768.01	90.3%
511 LEGISLATIVE	237,267.00	19,505.97	69,557.11	167,709.89	70.7%
520 FIRE SUPPRESSION					
522 20 11 01-00 Salaries	8,837,916.63	1,078,858.93	6,634,994.51	2,202,922.12	24.9%
522 20 12 01-00 Overtime	923,055.77	169,128.45	1,037,503.44	(114,447.67)	0.0%
001 Salaries & Wages	9,760,972.40	1,247,987.38	7,672,497.95	2,088,474.45	21.4%
522 20 21 01-00 State Retirement	556,804.62	70,745.49	434,234.75	122,569.87	22.0%
522 20 21 02-00 WA Paid Family & Medical Leave	28,513.89	2,755.33	20,397.37	8,116.52	28.5%
522 20 22 01-00 Med/Den/HRA VEBA/Life Ins	1,363,571.27	192,065.23	1,152,380.00	211,191.27	15.5%
522 20 22 02-00 Medicare	147,295.94	18,194.19	112,282.47	35,013.47	23.8%
522 20 22 03-00 MERP-Med Exp Reimb. Plan	73,100.00	8,200.00	58,600.00	14,500.00	19.8%
522 20 22 04-00 Sick Leave Incentive	31,010.31	891.61	6,241.27	24,769.04	79.9%
522 20 23 01-00 Disability Insurance	1,100.00	100.00	700.00	400.00	36.4%
522 20 24 01-00 Labor & Industries	740,404.26	79,134.93	486,705.38	253,698.88	34.3%
522 20 27 01-00 Clothing Allowance	80,463.87	0.00	28,230.00	52,233.87	64.9%
522 20 27 02-00 Dress Uniforms (Class A)	11,204.99	798.68	4,639.17	6,565.82	58.6%
002 Personnel Benefits	3,033,469.15	372,885.46	2,304,410.41	729,058.74	24.0%
522 20 31 01-00 SCBA Supplies	2,400.00	0.00	1,299.21	1,100.79	45.9%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	November	YTD	Remaining	
520 FIRE SUPPRESSION					
522 20 31 02-00 Bunker Gear <i>ladder hooks & harnesses</i>	37,052.92	15,747.01	35,922.11	1,130.81	3.1%
522 20 31 03-00 Firefighting Operations Supplies	54,452.01	10,838.27	20,103.50	34,348.51	63.1%
522 20 31 04-00 Haz Mat Supplies/Equipment	11,531.41	327.90	546.49	10,984.92	95.3%
522 20 31 05-00 Uniform Supplies	3,646.11	0.00	1,647.13	1,998.98	54.8%
522 20 31 06-00 Disaster Supplies	2,400.00	0.00	728.46	1,671.54	69.6%
522 20 31 07-00 Communications Supplies/Equipment	3,373.71	681.98	807.53	2,566.18	76.1%
522 20 31 08-00 Firehouse Supplies	5,377.83	1,006.59	2,669.82	2,708.01	50.4%
522 20 31 09-00 TRT Supplies/Equipment	8,900.00	0.00	3,319.32	5,580.68	62.7%
522 20 31 10-00 Incident Management (Supplies/Maint)	500.00	0.00	0.00	500.00	100.0%
522 20 31 12-00 Deployment Supplies- In/Out	0.00	2,109.55	9,895.02	(9,895.02)	0.0%
522 20 35 01-00 Other Small Tools & Equipment	3,151.71	0.00	0.00	3,151.71	100.0%
003 Supplies	132,785.70	30,711.30	76,938.59	55,847.11	42.1%
522 20 41 01-00 Mapping / Pre-Fire Printing	1,500.00	0.00	0.00	1,500.00	100.0%
522 20 48 01-00 Firefighting Operations <i>Bunker gear repairs</i> Equipment Maint & Repair	32,678.28	7,704.45	38,943.00	(6,264.72)	0.0%
522 20 48 03-00 Communications	9,131.12	1,018.99	1,856.03	7,275.09	79.7%
522 20 48 04-00 TRT Maintenance & Repairs	1,000.00	0.00	203.96	796.04	79.6%
522 20 48 05-00 Service Contracts- Maintenance & Repair	17,529.87	0.00	12,432.49	5,097.38	29.1%
522 20 48 06-00 Other Repairs	1,000.00	0.00	424.89	575.11	57.5%
522 20 48 07-00 Dispatch Services	372,715.00	0.00	368,315.00	4,400.00	1.2%
522 20 48 08-00 Radio Services	36,993.52	0.00	33,228.00	3,765.52	10.2%
522 20 48 09-00 Eastside Hazmat Consortium	33,897.76	0.00	0.00	33,897.76	100.0%
004 Services	506,445.55	8,723.44	455,403.37	51,042.18	10.1%
520 FIRE SUPPRESSION	13,433,672.80	1,660,307.58	10,509,250.32	2,924,422.48	21.8%
530 FIRE MARSHAL					
522 30 11 01-00 Salaries - FM, AFM, CO	406,920.44	47,772.96	323,892.30	83,028.14	20.4%
522 30 11 02-00 Salaries - Deputy FM	568,753.00	71,017.83	475,758.83	92,994.17	16.4%
522 30 11 04-00 Salaries- Administrative Assistant	124,465.38	14,725.03	106,341.99	18,123.39	14.6%
522 30 12 01-00 Overtime- FMO	51,644.40	7,595.14	38,626.85	13,017.55	25.2%
001 Salaries & Wages	1,151,783.22	141,110.96	944,619.97	207,163.25	18.0%
522 30 21 01-00 State Retirement	77,942.43	7,852.96	56,390.14	21,552.29	27.7%
522 30 21 02-00 WA Paid Family & Medical Leave	3,148.00	312.91	2,658.33	489.67	15.6%
522 30 22 01-00 Med/Den/HRA VEBA/Life Ins	169,677.39	21,872.53	116,015.09	53,662.30	31.6%
522 30 22 02-00 Medicare	20,762.43	2,155.34	15,134.91	5,627.52	27.1%
522 30 22 03-00 MERP-Med Exp Reimb Plan	6,400.00	800.00	5,600.00	800.00	12.5%
522 30 22 04-00 Sick Leave Incentive	2,276.23	0.00	0.00	2,276.23	100.0%
522 30 23 01-00 Disability Insurance	400.00	50.00	350.00	50.00	12.5%
522 30 24 01-00 Labor & Industries	42,424.53	3,438.37	26,011.91	16,412.62	38.7%
522 30 27 01-00 Clothing Allowance	5,340.55	0.00	1,699.38	3,641.17	68.2%
002 Personnel Benefits	328,371.56	36,482.11	223,859.76	104,511.80	31.8%
522 30 31 01-00 Supplies - FMO	5,794.50	85.48	526.05	5,268.45	90.9%
522 30 35 01-00 FMO-Small Equipment	904.31	753.83	1,030.69	(126.38)	0.0%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	November	YTD	Remaining	
530 FIRE MARSHAL					
003 Supplies	6,698.81	839.31	1,556.74	5,142.07	76.8%
522 30 41 01-00 Consulting Fee	4,075.00	0.00	0.00	4,075.00	100.0%
522 30 43 01-00 Travel- FMO	14,111.46	2,335.80	6,245.27	7,866.19	55.7%
522 30 49 01-00 Membership- FMO	650.00	0.00	888.00	(238.00)	0.0%
522 30 49 02-00 Registration-FMO	10,732.50	580.00	5,830.00	4,902.50	45.7%
522 30 49 03-00 Subscriptions- FMO	9,846.20	0.00	1,713.96	8,132.24	82.6%
004 Services	39,415.16	2,915.80	14,677.23	24,737.93	62.8%
530 FIRE MARSHAL	1,526,268.75	181,348.18	1,184,713.70	341,555.05	22.4%
531 COMMUNITY OUTREACH					
522 31 11 01-00 Salaries- PIO <i>Includes MIH Sal & Ben</i>	62,166.81	68,364.35	146,909.36	(84,742.55)	0.0%
522 31 12 01-00 Community Outreach Overtime	81,484.15	9,957.23	39,528.85	41,955.30	51.5%
001 Salaries & Wages	143,650.96	78,321.58	186,438.21	(42,787.25)	0.0%
522 31 21 01-00 State Retirement	6,599.50	4,321.14	9,716.88	(3,117.38)	0.0%
522 31 21 02-00 WA Paid Family & Medical Leave	467.98	175.64	484.08	(16.10)	0.0%
522 31 22 01-00 Med/Den/HRA VEBA/Life Ins	8,604.66	9,461.85	37,033.33	(28,428.67)	0.0%
522 31 22 02-00 Medicare	2,036.91	1,142.21	2,848.57	(811.66)	0.0%
522 31 22 03-00 MERP- Med Exp Reimb Plan	100.00	500.00	800.00	(700.00)	0.0%
522 31 23 01-00 Disability Insurance	0.00	0.00	(1,000.00)	1,000.00	100.0%
522 31 24 01-00 Labor & Industries	2,108.55	1,480.52	(194.46)	2,303.01	109.2%
522 31 27 01-00 Clothing Allowance	700.00	0.00	0.00	700.00	100.0%
002 Personnel Benefits	20,617.60	17,081.36	49,688.40	(29,070.80)	0.0%
522 31 31 01-00 Supplies - PIO	15,466.59	886.70	8,747.45	6,719.14	43.4%
522 31 31 02-00 Supplies- Chaplain Program	100.00	0.00	0.00	100.00	100.0%
522 31 31 03-00 Supplies- CPR Program	7,512.80	0.00	3,767.40	3,745.40	49.9%
003 Supplies	23,079.39	886.70	12,514.85	10,564.54	45.8%
522 31 43 01-00 Travel- PIO	3,550.00	1,849.37	4,683.97	(1,133.97)	0.0%
522 31 45 01-00 Advertising	100.00	0.00	0.00	100.00	100.0%
522 31 48 01-00 Maintenance & Repairs- PIO	650.00	0.00	0.00	650.00	100.0%
522 31 49 02-00 Membership- PIO	200.00	0.00	0.00	200.00	100.0%
522 31 49 03-00 Registration- PIO	4,450.00	1,419.60	3,333.60	1,116.40	25.1%
522 31 49 05-00 Other Services & Charges	7,800.00	117.95	6,938.49	861.51	11.0%
004 Services	16,750.00	3,386.92	14,956.06	1,793.94	10.7%
531 COMMUNITY OUTREACH	204,097.95	99,676.56	263,597.52	(59,499.57)	0.0%
545 TRAINING					
522 45 11 01-00 Salaries - Chief Officer	153,439.56	19,142.42	126,483.08	26,956.48	17.6%
522 45 11 02-00 Salaries- Company Officer	266,377.64	32,575.46	218,009.00	48,368.64	18.2%
522 45 11 03-00 Salaries-Administrative Asst.	77,670.56	9,421.89	65,416.05	12,254.51	15.8%
522 45 12 01-00 Overtime-Training	204,335.63	35,581.50	95,363.61	108,972.02	53.3%
522 45 12 02-00 OT Training Firefighters	0.00	0.00	17,591.99	(17,591.99)	0.0%
001 Salaries & Wages	701,823.39	96,721.27	522,863.73	178,959.66	25.5%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	November	YTD	Remaining	
545 TRAINING					
522 45 21 01-00 State Retirement	51,174.73	5,074.84	29,936.21	21,238.52	41.5%
522 45 21 02-00 WA Paid Family & Medical Leave	1,848.46	129.79	1,312.09	536.37	29.0%
522 45 22 01-00 Med/Den/HRA VEBA/Life Ins	62,699.41	8,722.45	53,646.36	9,053.05	14.4%
522 45 22 02-00 Medicare	11,230.21	1,307.73	7,850.60	3,379.61	30.1%
522 45 22 03-00 MERP- Med Exp Reimb Plan	2,400.00	300.00	2,100.00	300.00	12.5%
522 45 22 04-00 Sick Leave Incentive	2,166.08	0.00	0.00	2,166.08	100.0%
522 45 23 01-00 Disability Insurance	400.00	50.00	350.00	50.00	12.5%
522 45 24 01-00 Labor & Industries	20,784.63	2,313.49	12,926.24	7,858.39	37.8%
522 45 27 01-00 Clothing Allowance	2,041.38	0.00	0.00	2,041.38	100.0%
002 Personnel Benefits	154,744.90	17,898.30	108,121.50	46,623.40	30.1%
522 45 31 01-00 Training Supplies <i>Sound Transit- reimbursed</i>	20,530.47	25,648.24	94,059.00	(73,528.53)	0.0%
003 Supplies	20,530.47	25,648.24	94,059.00	(73,528.53)	0.0%
522 45 41 01-00 Outside Instructors	4,960.00	0.00	0.00	4,960.00	100.0%
522 45 43 01-00 Travel	13,915.16	535.20	14,054.13	(138.97)	0.0%
522 45 48 01-00 Repairs & Maintenance	500.00	0.00	258.44	241.56	48.3%
522 45 49 01-00 Registrations <i>FDIC & NW Leadership</i>	65,797.00	8,117.00	10,741.00	55,056.00	83.7%
522 45 49 02-00 Memberships/NKCTC Per Capita	0.00	0.00	0.00	0.00	100.0%
004 Services	85,172.16	8,652.20	25,053.57	60,118.59	70.6%
545 TRAINING	962,270.92	148,920.01	750,097.80	212,173.12	22.0%
550 FACILITIES					
522 50 11 01-00 Salary	337,439.86	32,199.21	226,044.58	111,395.28	33.0%
522 50 11 02-00 Salary- Maintenance Supervisor	104,905.08	11,549.54	80,865.17	24,039.91	22.9%
522 50 11 03-00 Salaries- Mechanic, Facilities Maintenance	391,995.56	27,718.88	191,840.52	200,155.04	51.1%
522 50 12 01-00 Overtime	9,100.09	8,322.74	49,363.41	(40,263.32)	0.0%
001 Salaries & Wages	843,440.59	79,790.37	548,113.68	295,326.91	35.0%
522 50 21 01-00 State Retirement	86,730.92	3,953.05	30,473.03	56,257.89	64.9%
522 50 21 02-00 WA Paid Family & Medical Leave	2,504.23	177.21	1,427.55	1,076.68	43.0%
522 50 22 01-00 Med/Den/HRA VEBA/Life Ins	141,954.52	10,578.96	65,155.00	76,799.52	54.1%
522 50 22 02-00 Medicare	12,034.46	1,700.96	12,325.50	(291.04)	0.0%
522 50 22 03-00 MERP- Med Exp Reimb Plan	4,400.00	400.00	2,800.00	1,600.00	36.4%
522 50 22 04-00 Sick Leave Incentive	7,431.38	904.04	6,328.28	1,103.10	14.8%
522 50 23 01-00 Disability Insurance	1,800.00	100.00	700.00	1,100.00	61.1%
522 50 24 01-00 Labor & Industries	15,610.76	1,214.70	8,050.11	7,560.65	48.4%
522 50 27 01-00 Clothing Allowance	4,573.52	0.00	388.06	4,185.46	91.5%
002 Personnel Benefits	277,039.79	19,028.92	127,647.53	149,392.26	53.9%
522 50 31 01-00 General Supplies	4,628.40	546.24	4,971.04	(342.64)	0.0%
522 50 31 02-00 Cleaning Supplies	24,544.07	6,722.61	19,508.98	5,035.09	20.5%
522 50 31 03-00 Staff/Support Vehicle Fluid Parts/Supplies	28,729.67	5,830.35	12,644.78	16,084.89	56.0%
522 50 31 04-00 Fire Apparatus Parts & Supplies	95,719.02	21,781.87	132,057.81	(36,338.79)	0.0%
522 50 31 05-00 Apparatus Placards/Lettering	2,500.00	0.00	0.00	2,500.00	100.0%
522 50 32 01-00 Fuel (all Divisions)	77,033.35	10,593.35	60,458.78	16,574.57	21.5%
522 50 35 01-00 Misc Tools-Fleet	3,120.01	448.95	2,589.68	530.33	17.0%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	November	YTD	Remaining	
550 FACILITIES					
522 50 35 02-00 Misc Tools-Facilities	1,944.86	750.14	1,360.01	584.85	30.1%
522 50 35 03-00 Facilities Equipment	15,674.22	165.59	8,647.17	7,027.05	44.8%
003 Supplies	253,893.60	46,839.10	242,238.25	11,655.35	4.6%
522 50 41 01-00 Landscape Professional Services	34,952.25	4,101.63	26,556.12	8,396.13	24.0%
522 50 41 02-00 Janitorial Contract- Sta 61 & 51	24,079.32	0.00	11,301.69	12,777.63	53.1%
522 50 41 03-00 HVAC/Boiler Maint Contract	26,998.67	0.00	24,475.57	2,523.10	9.3%
522 50 41 06-00 Extinguisher Refill Service	750.00	0.00	0.00	750.00	100.0%
522 50 41 07-00 Fire System Contract	1,232.08	0.00	2,979.19	(1,747.11)	0.0%
522 50 41 08-00 UL Test L61	4,000.00	0.00	2,300.00	1,700.00	42.5%
522 50 41 09-00 Pest Control	13,722.54	4,175.16	16,162.54	(2,440.00)	0.0%
522 50 43 01-00 Travel	1,000.00	1,870.10	3,238.14	(2,238.14)	0.0%
522 50 45 02-00 Misc. Rentals	732.00	0.00	0.00	732.00	100.0%
522 50 45 03-00 Laundry Service - Coveralls	1,917.87	237.14	1,615.20	302.67	15.8%
522 50 47 01-00 Electricity	74,067.06	13,436.92	52,803.30	21,263.76	28.7%
522 50 47 02-00 Garbage	18,053.83	3,520.64	17,175.52	878.31	4.9%
522 50 47 03-00 Sewer	22,997.83	1,451.41	17,515.04	5,482.79	23.8%
522 50 47 04-00 Water	29,367.33	2,461.28	16,096.83	13,270.50	45.2%
522 50 47 05-00 Natural Gas	92,169.32	7,133.36	50,471.39	41,697.93	45.2%
522 50 47 06-00 KC Taxes / Surface Water Management	0.00	0.00	0.00	0.00	100.0%
522 50 48 01-00 Facilities Repair & Maint.	42,052.64	2,867.21	63,995.25	(21,942.61)	0.0%
522 50 48 02-00 Apparatus/Equipmnt (Rep & Maint)	3,837.77	16,432.70	60,420.25	(56,582.48)	0.0%
522 50 48 03-00 Generator Maint.	8,905.75	539.34	943.68	7,962.07	89.4%
522 50 48 04-00 Heavy Maintenance- Facilities	37,816.98	0.00	9,331.57	28,485.41	75.3%
522 50 48 07-00 Exhaust Syst. Repair & Maint	5,500.00	5,491.30	6,595.30	(1,095.30)	0.0%
522 50 48 11-00 Quarterly Elevator Maintenance	5,000.00	751.91	5,124.41	(124.41)	0.0%
522 50 48 12-00 Overhead Doors Maintenance	15,530.82	0.00	6,952.22	8,578.60	55.2%
522 50 49 01-00 Registrations	854.62	0.00	(1,337.47)	2,192.09	256.5%
004 Services	465,538.68	64,470.10	394,715.74	70,822.94	15.2%
550 FACILITIES	1,839,912.66	210,128.49	1,312,715.20	527,197.46	28.7%
551 IT					
522 51 31 01-00 Computer Supplies	16,665.74	582.71	4,657.43	12,008.31	72.1%
003 Supplies	16,665.74	582.71	4,657.43	12,008.31	72.1%
522 51 41 01-00 Software License/Maintenance	99,259.76	3,728.52	61,024.66	38,235.10	38.5%
522 51 41 02-00 Website Services	1,000.00	0.00	(12,304.00)	13,304.00	*****
522 51 42 01-00 Voice/Data/Fax Lines	57,163.43	9,661.45	69,462.44	(12,299.01)	0.0%
522 51 42 02-00 IT Services	111,438.08	0.00	69,229.29	42,208.79	37.9%
522 51 42 03-00 Cell Phone Airtime	51,977.75	1,811.61	10,899.12	41,078.63	79.0%
522 51 48 01-00 Facilities Repair & Maintenance	5,000.00	0.00	1,537.77	3,462.23	69.2%
522 51 48 02-00 IT Repair and Support	1,951.69	68.19	68.19	1,883.50	96.5%
522 51 48 03-00 Copy Machines-per Copy Charges, Toners,repairs	7,837.39	1,179.65	8,810.32	(972.93)	0.0%
522 51 48 04-00 Voice/Data System Repair & Maint	0.00	0.00	0.00	0.00	100.0%
522 51 48 05-00 Server/Network Maintenance	1,050.00	0.00	0.00	1,050.00	100.0%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	November	YTD	Remaining	
551 IT					
004 Services	336,678.10	16,449.42	208,727.79	127,950.31	38.0%
551 IT	353,343.84	17,032.13	213,385.22	139,958.62	39.6%
560 OTHER SERVICES					
522 60 12 01-00 Overtime	22,665.57	1,458.67	10,497.58	12,167.99	53.7%
001 Salaries & Wages	22,665.57	1,458.67	10,497.58	12,167.99	53.7%
522 60 22 01-00 Wellness Physicals, Shots, Hearing Tests	13,848.50	6,615.90	8,983.27	4,865.23	35.1%
002 Personnel Benefits	13,848.50	6,615.90	8,983.27	4,865.23	35.1%
522 60 31 01-00 Safety Officer Supplies	3,920.51	267.86	1,952.30	1,968.21	50.2%
522 60 35 01-00 Fitness Wellness Equipment/Supplies	1,000.00	10.98	1,100.19	(100.19)	0.0%
003 Supplies	4,920.51	278.84	3,052.49	1,868.02	38.0%
522 60 41 01-00 Professional Services	1,500.00	0.00	0.00	1,500.00	100.0%
522 60 43 01-00 Travel	2,254.00	0.00	0.00	2,254.00	100.0%
522 60 48 01-00 Fitness Equip Maint/Repair	8,000.00	1,748.73	3,176.75	4,823.25	60.3%
522 60 49 01-00 Registrations	8,400.00	0.00	99.00	8,301.00	98.8%
004 Services	20,154.00	1,748.73	3,275.75	16,878.25	83.7%
560 OTHER SERVICES	61,588.58	10,102.14	25,809.09	35,779.49	58.1%
571 EMS/BLS					
522 71 11 01-00 Salaries- Firefighters	3,103,661.32	298,584.67	2,446,188.89	657,472.43	21.2%
522 71 12 01-00 Overtime	345,767.87	85,558.45	551,925.76	(206,157.89)	0.0%
001 Salaries & Wages	3,449,429.19	384,143.12	2,998,114.65	451,314.54	13.1%
522 71 21 01-00 State Retirement	194,374.24	19,282.79	134,979.53	59,394.71	30.6%
522 71 21 02-00 WA Paid Family & Medical Leave	11,033.97	897.73	6,284.11	4,749.86	43.0%
522 71 22 01-00 Med/Den/HRA VEBA/Life Ins.	588,625.00	67,778.70	416,759.70	171,865.30	29.2%
522 71 22 02-00 Medicare	55,402.75	5,558.75	38,911.25	16,491.50	29.8%
522 71 22 03-00 MERP- Med Exp Reimb Plan	27,200.00	3,100.00	21,700.00	5,500.00	20.2%
522 71 23 01-00 Disability Insurance	500.00	0.00	0.00	500.00	100.0%
522 71 24 01-00 Labor & Industries	200,400.00	16,650.00	116,550.00	83,850.00	41.8%
002 Personnel Benefits	1,077,535.96	113,267.97	735,184.59	342,351.37	31.8%
522 71 31 01-00 Supplies - EMS/BLS	61,207.01	16,146.01	48,708.66	12,498.35	20.4%
522 71 31 02-00 EMS Apparatus Parts & Supplies	49,520.33	3,097.88	22,846.73	26,673.60	53.9%
522 71 32 01-00 Fuel - BLS	26,745.87	3,746.33	17,848.50	8,897.37	33.3%
003 Supplies	137,473.21	22,990.22	89,403.89	48,069.32	35.0%
522 71 48 01-00 Repair & Maintenance	17,502.48	308.10	1,997.10	15,505.38	88.6%
522 71 48 02-00 EMS Apparatus Repair & Maintenance	11,575.38	365.54	365.54	11,209.84	96.8%
522 71 48 03-00 Transport Billing Office	73,705.90	196,606.06	231,050.64	(157,344.74)	0.0%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	November	YTD	Remaining	
571 EMS/BLS					
004 Services	102,783.76	197,279.70	233,413.28	(130,629.52)	0.0%
571 EMS/BLS	4,767,222.12	717,681.01	4,056,116.41	711,105.71	14.9%
591 Lease Payments					
591 22 70 01-00 Lease Payments	287.97	0.00	348.84	(60.87)	0.0%
591 22 70 02-00 Subscription Based IT (SBITA)	25,000.00	0.00	24,657.55	342.45	1.4%
591 Lease Payments	25,287.97	0.00	25,006.39	281.58	1.1%
Fund Expenditures:	25,541,020.41	3,320,989.20	19,970,358.89	5,570,661.52	21.8%
Fund Excess/(Deficit):	(25,541,020.41)	(3,320,989.20)	(19,970,358.89)		

November 2025

Target Percentage Remaining: 12.5%

Overall Percentage Remaining: 21.8%

Under Budget by **9.3%**

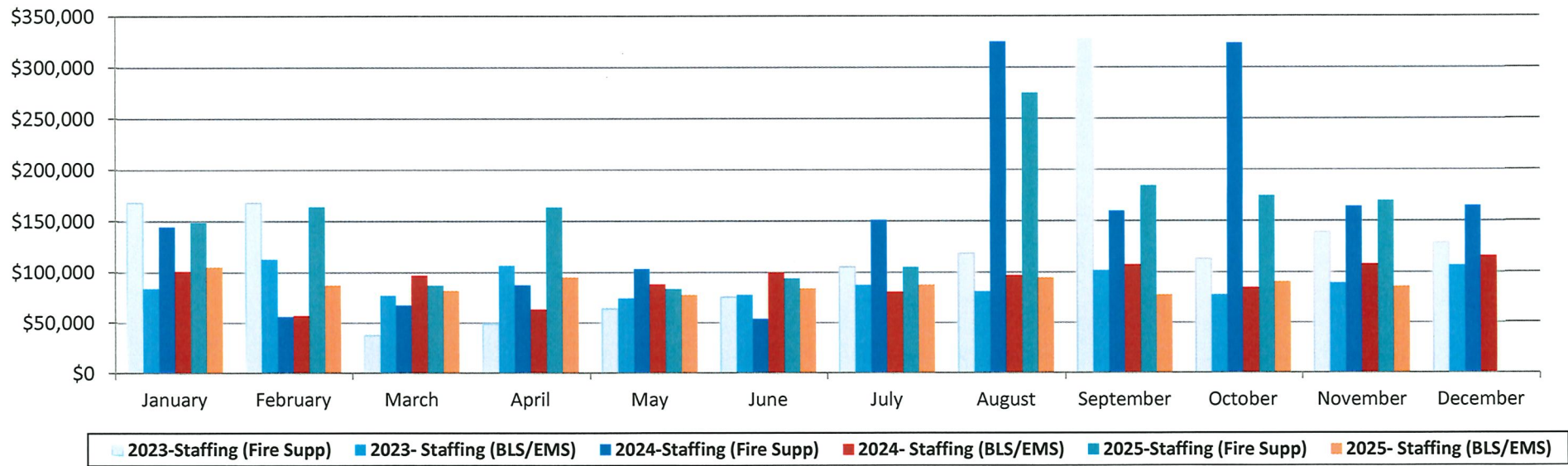
OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS

NOV 2025

OT Budget: 522.20.12: Staffing, FF SL, Disability Vacancy, Meetings, Committee, Deployments, Comp cash out / 522.71.12: Aid Car Prem Pay, Staffing BLS

	2023-Staffing (Fire Supp)	2023- Staffing (BLS/EMS)	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	OT Processing Period
January	\$ 167,716.70	\$ 83,651.93	\$ 144,271.86	\$ 100,992.20	\$ 148,299.84	\$ 105,095.49	Dec 13, '24 - Jan 10,'25
February	\$ 167,477.13	\$ 112,579.57	\$ 55,709.81	\$ 56,813.23	\$ 163,626.04	\$ 86,959.47	Jan 10 - Feb 14, 2025
March	\$ 37,382.47	\$ 76,487.52	\$ 67,109.34	\$ 96,709.19	\$ 86,750.13	\$ 81,612.78	Feb 14 - Mar 14, 2025
April	\$ 48,553.87	\$ 106,386.77	\$ 86,878.84	\$ 63,118.27	\$ 163,305.85	\$ 94,773.16	Mar 14 - Apr 11, 2025
May	\$ 63,363.17	\$ 73,448.12	\$ 103,038.99	\$ 87,511.59	\$ 82,984.83	\$ 77,169.26	Apr 11- May 09, 2025
June	\$ 74,803.00	\$ 77,091.20	\$ 53,462.76	\$ 99,416.93	\$ 93,434.17	\$ 83,559.12	May 09 - Jun 13, 2025
July	\$ 104,925.31	\$ 86,873.71	\$ 150,812.78	\$ 80,054.44	\$ 104,808.17	\$ 87,089.57	Jun 13 - Jul 11, 2025
August	\$ 117,843.66	\$ 80,379.77	\$ 324,779.38	\$ 96,539.92	\$ 275,022.97	\$ 94,018.67	Jul 11 - Aug 15, 2025
September	\$ 328,376.40	\$ 101,395.46	\$ 159,302.54	\$ 107,313.78	\$ 183,955.24	\$ 77,171.29	Aug 15 - Sep 12, 2025
October	\$ 112,643.94	\$ 77,020.20	\$ 323,260.74	\$ 84,364.70	\$ 174,338.50	\$ 89,940.45	Sep 12 - Oct 10, 2025
November	\$ 138,444.43	\$ 88,718.94	\$ 163,734.91	\$ 107,568.69	\$ 169,128.45	\$ 85,558.45	Oct 10 - Nov 14, 2025
December	\$ 128,225.92	\$ 106,381.75	\$ 164,126.40	\$ 115,484.02			Nov 14 - Dec 12, 2025
Total	\$ 1,489,756.00	\$ 1,070,414.94	\$ 1,796,488.35	\$ 1,095,886.96	\$ 1,645,654.19	\$ 962,947.71	
Monthly Average	\$ 124,146.33	\$ 89,201.25	\$ 149,707.36	\$ 91,323.91	\$ 149,604.93	\$ 87,540.70	

NOV 2025	Year to Date	2025 Budget	Remaining Bal.	% Remaining	Target % remaining	Miscellaneous Note
OT-Staffing (Fire Supp)	\$ 1,645,654.19	\$ 1,483,798.00	\$ (161,856.19)	-10.91%	8.30%	Inc. in FF staffing, sick leave, deployments
OT-Staffing (BLS/EMS)	\$ 962,947.71	\$ 711,500.00	\$ (251,447.71)	-35.34%	8.30%	Includes A157 Upstaffing



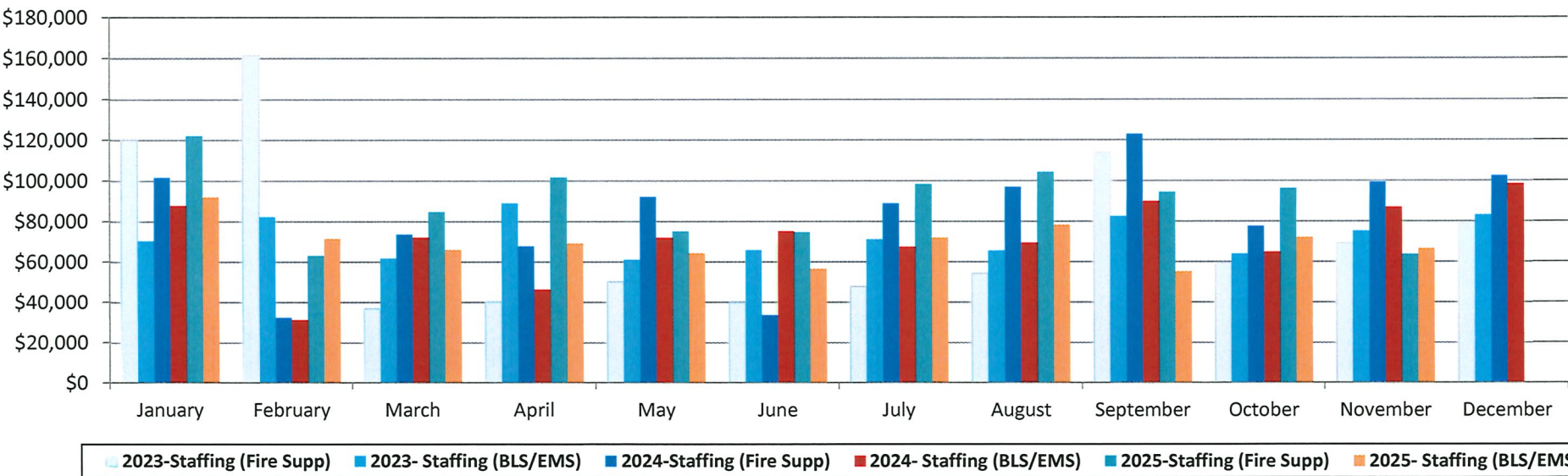
OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS - STAFFING ONLY

NOV 2025

OT Budget: 522.20.12.01-01: Staffing, FF SL, Disability Vacancy / 522.71.12.01-01: Staffing BLS

	2023-Staffing (Fire Supp)	2023- Staffing (BLS/EMS)	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	OT Processing Period
January	\$ 119,963.66	\$ 70,348.08	\$ 101,457.42	\$ 87,812.50	\$ 122,116.00	\$ 92,008.67	Dec 13, '24 - Jan 10,'25
February	\$ 161,369.98	\$ 82,208.30	\$ 32,384.79	\$ 31,371.68	\$ 63,085.55	\$ 71,605.84	Jan 10 - Feb 14, 2025
March	\$ 36,575.73	\$ 61,743.42	\$ 73,504.88	\$ 72,124.85	\$ 84,539.09	\$ 66,119.40	Feb 14 - Mar 14, 2025
April	\$ 40,004.50	\$ 88,868.37	\$ 67,626.09	\$ 46,500.19	\$ 101,662.67	\$ 69,236.82	Mar 14 - Apr 11, 2025
May	\$ 50,236.09	\$ 61,160.72	\$ 91,932.42	\$ 71,954.21	\$ 74,974.46	\$ 64,275.80	Apr 11- May 09, 2025
June	\$ 39,499.82	\$ 65,795.46	\$ 33,649.62	\$ 75,205.13	\$ 74,645.62	\$ 56,548.52	May 09 - Jun 13, 2025
July	\$ 47,702.48	\$ 71,100.83	\$ 88,719.04	\$ 67,422.23	\$ 98,283.47	\$ 71,898.45	Jun 13 - Jul 11, 2025
August	\$ 54,228.90	\$ 65,562.63	\$ 96,742.64	\$ 69,431.03	\$ 104,108.46	\$ 78,235.68	Jul 11 - Aug 15, 2025
September	\$ 113,703.11	\$ 82,567.76	\$ 122,757.02	\$ 89,889.99	\$ 94,164.78	\$ 55,292.68	Aug 15 - Sep 12, 2025
October	\$ 59,074.43	\$ 63,895.04	\$ 77,476.25	\$ 64,888.54	\$ 96,161.66	\$ 72,030.37	Sep 12 - Oct 10, 2025
November	\$ 69,038.03	\$ 75,162.63	\$ 99,254.51	\$ 86,794.04	\$ 63,615.52	\$ 66,458.95	Oct 10 - Nov 14, 2025
December	\$ 78,699.89	\$ 83,004.55	\$ 102,251.11	\$ 98,397.59			Nov 14 - Dec 12, 2025
Total	\$ 870,096.62	\$ 871,417.79	\$ 987,755.79	\$ 861,791.98	\$ 977,357.28	\$ 763,711.18	
Monthly Average	\$ 72,508.05	\$ 72,618.15	\$ 82,312.98	\$ 71,816.00	\$ 88,850.66	\$ 69,428.29	

NOV 2025	Year to Date	2025 Budget	Remaining Bal.	% Remaining	Target % remaining	Miscellaneous Note
OT-Staffing (Fire Supp)	\$ 977,357.28	\$ 806,000.00	\$ (171,357.28)	-21.26%	25.00%	FF Staffing/SL, DL
OT-Staffing (BLS/EMS)	\$ 763,711.18	\$ 494,000.00	\$ (269,711.18)	-54.60%	25.00%	includes A157 Upstaffing



General Expense Fund- CASH ON HAND

Fund Number: 10-064-0010

1/12/2026

YEAR 2025	Beginning Cash Balance	Receipts	Disbursements	Ending Balance
Beginning Cash Balance	\$ -			
January				
February				
March				
April				
May		10,000,000.00	2,142,499.44	7,857,500.56
June		2,333,868.98	3,160,364.94	7,031,004.60
July		147,441.92	2,663,055.72	4,515,390.80
August		601,897.73	2,953,146.01	2,164,142.52
September		17,766,647.02	3,048,543.13	16,882,246.41
October		536,525.33	2,681,760.45	14,737,011.29
November		369,891.47	3,320,989.20	11,785,913.56
December				
Total	\$ -	31,756,272.45	19,970,358.89	11,785,913.56

Monthly Average

4,536,610

2,852,908

NOTES:

MAY 2025: Transferred in \$10,000,000 from Shoreline Fire District & Northshore Fire District

SEP 2025: Transferred in \$17,300,000 from Shoreline Fire District & Northshore Fire District



Daily Cash Balance Report
As Of 01-01-2026

Report ID: CM_RPRT_014
Instance Name:
Report Date: 01/03/2026
Page 1 of 1

Fund	Fund Name	Ending Balance
100640010	SHORELINE RFA EXPENSE	10,186,423.03
100640030	SHORELINE RFA FIRE BENEFIT FEE	942.46
100640100	SHORELINE RFA NKCTC	900,945.12
100643010	SHORELINE RFA CAPITAL	565,719.78
100646010	SHORELINE RFA RESERVE	6,116,399.74
100646030	SHORELINE RFA DONATION	312,910.60
100646050	SHORELINE RFA BENEFITS	3,106,637.37
100646060	SHORELINE RFA ALS CAP	2,165,315.11
100646070	SHORELINE RFA MIH EXP	183,688.55
100646080	SHORELINE RFA ALS EXP	4,352,193.19
	Total	27,891,174.95

<-----End of Report----->



Daily Cash Balance Report
As Of 01-01-2026

Report ID: CM_RPRT_014
Instance Name:
Report Date: 01/03/2026
Page 1 of 1

Fund	Fund Name	Ending Balance
100040010	SHORELINE FD4 EXP	8,736,271.76
100040020	SHORELINE FD4 CAP	18,001.44
100040030	SHORELINE FD4 FIRE BENEFIT FEE	2.45
100040050	SHORELINE FD4 ALS BENEFITS	0.00
100040100	SHORELINE FD4 NORTH KC TRAINING CONSORTIUM	9,704.77
100043010	SHORELINE FD4 CIP 2015	0.00
100043020	SHORELINE FD4 CIP 2018	0.00
100046010	SHORELINE FD4 RESERVE	0.00
100046030	SHORELINE FD4 EMS DONATION	0.00
100046050	SHORELINE FD4 BENEFITS	10,428.15
100046060	SHORELINE FD4 ALS CAP	0.00
100046070	SHORELINE FD4 CMT EXPENSE	0.00
100046080	SHORELINE FD4 ALS EXP	24,329.36
100046240	SHORELINE FD4 IMPACT FEE-CITY OF SHORELINE	2,122,987.12
100048400	SHORELINE FD4 LTGO BOND FUND	45,760.50
100048510	SHORELINE FD4 GO BOND	71,512.04
100048518	SHORELINE FD4 BOND LMTS #8	-176.77
	Total	11,038,820.82

<-----End of Report----->



Daily Cash Balance Report
As Of 01-09-2026

Report ID: CM_RPRT_014
Instance Name:
Report Date: 01/11/2026
Page 1 of 1

Fund	Fund Name	Ending Balance
100160010	FIRE 16 EXPENSE	7,147,338.11
100160030	FIRE DIST 16 SERV CHG FND	0.00
100163010	FIRE 16 CAPITAL	0.00
100166010	FIRE 16 RESERVE	0.00
100166080	FIRE #16 DONATION FUND 08	0.00
100166090	FIRE 16 BENEFIT	0.00
100168510	FIRE 16 G O BOND	92,648.72
	Total	7,239,986.83

<-----End of Report----->

Shoreline Fire Department

BOARD MEETING DATE: January 22nd, 2026

Chief Cowan

RFA Activity Reports

The following are noteworthy activities and/or meetings completed since the last Governing Board meeting:

Hiring/Succession Development

- We have made conditional offers of employment for the Facilities Manager and for Facilities Technician positions, both have accepted. We are in the process of finalizing and onboarding.
- We have completed the Division Chief of Suppression/Training promotional process and BC John Burrow will be accepting the role as DivC Pitts will be retiring in March.
- We are in the middle of a BC promotional process to fill BC Burrow's vacancy with six candidates.
- We are about to start the process of filling the new HR Manager position.

Staffing

- The next recruitment class is starting their EMT training.
- BC Ingersoll has chosen to move into the soon-to-be vacant DBC position.

Negotiations

- Started the integration of already approved articles from the Uniform CBA into the Non-Uniform CBA, as appropriate, for the start of negotiations.
- Started preparing a comparable analysis for all administrative staff in preparation for negotiations and contract renewals.
- PERC has approved most of our administrative staff roles in joining the Non-Uniform bargaining group of Local 1760. Our first negotiations session is scheduled for February 10th.

Contracts

- We have implemented Vector Solutions management for BFD personnel.
- Administrative staffing changes at BFD have been implemented, improving efficiencies and our partnership.

North King County Training Consortium

- New ladder truck training and live fire training.

Budget

- Setting up budgets and PO process for 2026.

Strategic Activity

- Continue working on Station 57 Generator and HVAC Replacement.
- New ladder truck is here and will hopefully be put in service in the next month. Fire engine to follow shortly
- Continue to work on short and medium-term admin staffing needs.
- Reinforcing our strategic goals for 2026 along with Retreat summary.

- Continuing to hold our joint exec/leadership team meeting every two weeks on 1st and 3rd Thursdays.
- Working on identifying questions to be answered for Bothell joining the RFA.

Public Records Requests

- Significant requests currently that are impacting staff workload capacity.

Noteworthy Meetings/Activities

- January 9 – BFD Strategic Planning Retreat on Facilities
 - One day-retreat to discuss facility needs for the City.
 - My focus was on improvements to Station 42 (downtown Bothell), and the need for a new fire station in south Bothell.
- January 12 – Zone 1 Fire Chiefs Meeting
 - Monthly meeting to discuss ongoing issues and concerns.
- January 13 – WSFCA Legislative Meeting
 - State Chiefs Association meeting on legislative issues.
 - LEOFF1 restructuring is still a possibility.
 - No news on GEMT, but monitoring.
 - No real introductions on public records request reform.
- January 13 – Sno10 BOC Meeting
 - Discussed RFA potential and timeline.
 - Discussed major remodel of Station 44
 - Discussed apparatus usage and replacement schedule.
- January 14 – Management Team Meeting
 - Updated on RFA status.
 - Reviewed continued needs for communication up and down chain of command.
 - Communicated on upcoming Chiefs Chats and potential modifications.
- January 15 – ELT Meeting
 - Met and discussed issues and action items to be communicated out to staff.

Incorporated into the Board meeting minutes by reference.

Submitted by: Chief, Matt Cowan

RFA Activity Highlights

Shoreline Fire Department RFA

BOARD MEETING DATE: January 22, 2026
Deputy Chief Matt Hochstein

Facilities:

- Ongoing service ticket repairs.
- New Facilities Manager and Facilities Technician start February 1.

Fleet:

- Ongoing preventative maintenance and repairs of all district apparatus.
- Annual services and PMs are ongoing.
- Bothell ladder repairs will be done this week
- Job posting for additional mechanic will be going out this week
- Fall City's brush truck is next in queue and is getting a new pump
- New engine and ladder remain at Hughes, expect both to be done soon

IT:

- Lots of user changes for 2026 (email groups and security permissions)
- Working with Jaymarc to schedule the ST51 classroom update
- Waiting for quote from Jaymarc AV for options for better microphones for large conference rooms
- Purchased and received new Cisco switches for ST61, 63, 64, 65.
 - Will need some outage windows to replace the hardware
- Microsoft Windows updates for January 2026.
- Computer Replacement project is 95% completed - the remaining 5% are on hold due to a big public records request.
- Repairing and replacing ESO tablets as needed
- Misc tasks around stations.

Near Future:

- Critical vulnerabilities announced for VMware ESXi server - New updates need to be installed on all servers
- Researching new Remote Control software, for IT helpdesk support
- Researching new Monitoring software, for proactive monitoring of infrastructure equipment.
- Researching new Pelco / Motorola software VMS (video management system)
- Network maintenance needed at ST51. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST57. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST65. Not scheduled yet – estimated 2 hour downtime.

RFA Activity Highlights

- Network maintenance needed at ST61. Not scheduled yet – estimated 4 hour downtime.

Ongoing:

- Deploying new 5G modems to various apparatus when possible

DC of Support Services:

- Weekly coordination meetings with Fire Prevention, I.T., Facilities, Fleet, Support Services Project Manager, and Executive Team.
- Energy conservation meeting with Commissioner Adman.
- Weekly Hochstein/Hansson meeting.
- Bothell Fire and Facilities/Fleet meeting to review 27/28 budget planning.
- Management Team meeting.
- 57 HVAC progress meeting.
- Executive Team meeting.
- Executive/Leadership Team (ELT) meeting.
- Bothell Labor Management.
- Gallatin bi-weekly meeting.
- Mobile Home Fires meeting.
- Ocas Island Fire visit to St. 63 to inspect Shoreline BC units.
- Monthly Bothell Fire Prevention meeting.
- TCA bi-weekly meeting.
- 20-year apparatus plan meeting.
- Meet with Fleet Manager to review 2026 capital items.

Capital Projects:

- First Arriving:
 - Monitors have been ordered
 - New Electrical outlets for new monitor locations are being installed
 - Anticipate monitor installation over next 2 weeks
- Bids for bay lighting upgrades at 57, 64 and 65 have been received
- Applications for Seattle City Light EV outlet rebates have been submitted for stations 57, 61, 64 and 65. Anticipate an answer of approval or denial in 30-45 days.

RFA Activity Highlights

- TCA Architects:
 - 61 shop
 - 51/61 office evaluation
 - 61 office reconfiguration
 - 51 carport
- 57 Generator:
 - Generator has been set and hardwired
 - Automatic transfer switch and other equipment is on site
 - Power transfer delayed until week of 1/26 due to Seattle City Light lack of availability.
- 57 HVAC:
 - All ceiling units have been installed
 - Work continues on refrigerant piping and electrical
- Disposal of King County surplus PPE underway. To date 10 of 27 pallets have been repurposed.
- 63 SCBA compressor ventilation fan project is underway. Anticipate completion within 30 days.
- 61 server room suppression system has been completed awaiting testing.

Regional Fire Authority Activity Highlights

Shoreline Fire Department

BOARD MEETING DATE: January 22, 2026

Deputy Chief Andres Orams

The following items of note were completed during the period of January 8 through January 22, 2026:

Deputy Chief Orams – Projects and Meetings

- Began Crew Chats with Shoreline crews (January 6 through March 19). Bothell crews will follow March 23 through May 4.
- Joint Bothell/Shoreline BC/MSO Meeting
- Fire Prevention and Resource Emergency meeting
- Acquired boat from KCSO
- Management Team meeting
- Meeting with Paramedic Training
- Executive Team meeting
- Executive Leadership Team meeting
- MIH Program and Zone Coordination/Mobilization meeting
- Bothell Labor Management meeting
- Gallatin/Shoreline weekly check-in
- Shoreline/Bothell mobile home fire prevention meeting
- Met with Chief Aaron Tyerman, Puget Sound Fire
- 20 Year Apparatus Replacement Discussion
- Attended Bothell Fire Promotional/Retirement Ceremony

Fire Suppression (Pitts)

- Joint Bothell/Shoreline BC/MSO Meeting
- Fire Prevention and Resource Emergency meeting
- Ladder Company Officers meeting
- Management Team meeting
- Executive Leadership Team meeting
- Northeast King County Joint Operations Group meeting
- Shoreline/Bothell mobile home fire prevention meeting

EMS and MIH (Kennison):

- Joint Bothell/Shoreline BC/MSO meeting
- Attended annual Fire Department Safety Officer Health and Safety Conference in Scottsdale
- New EMS Online LMS meeting
- Regional EMS Council Meeting
- Executive Leadership meeting
- MSA/Paramedic Training meeting
- BLS Working Group meeting

Training (Majeed):

- Joint Shoreline/Bothell BC/MSO meeting
- Ladder Company Officers meeting
- Management Team meeting
- Rescue Technician Training



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
Tentative Projected Agendas**

Regional Fire Authority Board meetings are held monthly on the 1st and 3rd Thursday of the month

- Items may not be in the same order as they will appear on the preliminary agenda.

D = Discussion
A = Action
PH = Public Hearing

January 22, 2026

Planned Absence: _____ Commissioner Byers will attend via Zoom or excused absence.

5:30 PM (Public Meeting Station 51)

SUBJECT	RESOLUTION	TYPE	STAFF

February 5, 2026

Planned Absence: _____ Commissioner Fischer will attend via Zoom or excused absence.

5:30 PM (Public Meeting Station 61)

SUBJECT	RESOLUTION	TYPE	STAFF

February 19, 2026

Planned Absence: _____

5:30 PM (Public Meeting Station 61)

SUBJECT	RESOLUTION	TYPE	STAFF
2026 Northwest Leadership Seminar -March 4–6, 2026			

March 5, 2026

Planned Absence: _____

5:30 PM (Public Hearing FBC Station 61)

SUBJECT	RESOLUTION	TYPE	STAFF
Joint RFA / NCWD – March 12 @ 5:30 at Station 61			

March 19, 2026

Planned Absence: _____

5:30 PM (Public Meeting Station 61)

SUBJECT	RESOLUTION	TYPE	STAFF

OTHER DETAILS: