



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
SPECIAL BOARD OF COMMISSIONERS MEETING**

AGENDA

December 18, 2025

5:30 p.m.

Regular Meeting will be held via Zoom conferencing and
on-site at Station 51 7220 NE 181st Street
Kenmore, WA 98028

Join Zoom Meeting

<https://us02web.zoom.us/j/84248066884?pwd=cnRLWXB5ZVYwYTlxTDhVeWhNRXdCZz09>

Meeting ID: 842 4806 6884

Passcode: 069285

Dial by your location: 1 253 215 8782

I. Call to Order

II. Pledge of Allegiance

III. Public Comment

Public Comment Procedures:

Individuals wishing to comment must do so by signing the Public Comment Sign-In Sheet or if appearing virtually by “raising their hand” or the equivalent. Each individual must state their name, the organization they are affiliated with, if applicable, and their city of residence. The chair shall recognize those persons and provide them the opportunity to comment. Individuals may speak up to two minutes and those representing recognized organizations may speak up to four minutes.

IV. Consideration of Agenda

V. Approval of Past Meeting Minutes

- December 4, 2025 – Regular Meeting Minutes / MOTION

VI. Correspondence

VII. Standing Agenda

1. Warrants – Motion to Approve
2. Commissioners’ Report
3. Financial Report (*second meeting of each month*) (***The October 2025 Financial Report will be presented. The November 2025 Financial Report will be presented at the January 8 Board Meeting***)
4. Statistics Report (*reported annually at the 2nd meeting of January*)
5. Strategic Activity Report
6. RFA Activity Reports

VIII. Old Business

IX. New Business

- Review of Meeting Management
- Anders Hansson Contract for 2026 / MOTION

X. Projected Agendas

XI. Adjournment



SHORELINE FIRE DEPARTMENT (RFA) GOVERNING BOARD MEETING

SHORELINE FIRE DEPARTMENT (RFA) REGULAR MEETING MINUTES December 4, 2025

Chair Fischer called the regular meeting of the Shoreline Regional Fire Authority (RFA) Governing Board to order at 5:30 p.m. on December 4, 2025, at Station 61, 17525 Aurora Ave. N., Shoreline, WA. 98133.

PRESENT:

Kimberly Fischer , Chair	Matt Cowan , Chief
Tyler Byers , Vice-Chair (attended via Zoom at 5:45 p.m.)	Matt Hochstein , Deputy Chief (DC)
Eric Adman , Commissioner	Andres Orams , Deputy Chief (DC)
David Harris , Commissioner	
Rod Heivilin , Commissioner	
Rick Nye , Commissioner	
Josh Pratt , Commissioner	
Barb Sullivan , Commissioner	
Rick Webster , Commissioner (attended via Zoom)	
Lisa Wollum , Commissioner (attended via Zoom)	

ABSENT:

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT:

- Stacey Valenzuela (Kenmore, WA) attended via Zoom and provided public comment regarding transport service costs and the need for additional Automated External Defibrillator (AED) machines at local stations.

IV. CONSIDERATION OF AGENDA:

- The Chair declared the agenda approved as presented, with no corrections or amendments.

V. APPROVAL OF PAST MINUTES:

MOTION: *The Chair asked if there were any corrections or amendments to the November 20, 2025 Regular Meeting minutes. Commissioner Adman requested a correction to reflect that Commissioner Byers and Commissioner Pratt attended the meeting in person rather than via Zoom and that the meeting was held at Station 51 instead of Station 61.*

Hearing no further corrections, the Chair declared the November 20, 2025 Regular Meeting minutes approved as corrected.

VI. CORRESPONDENCE:

- None.

VII. STANDING AGENDA:

1. Warrants:

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

First Board Meeting
DECEMBER 4, 2025

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	251123001 - 231123040	103,365.78	11/26/25
Post Retirement Medical Benefits	ACH	11,094.07	11/13/25
Payroll Voucher	121525A - 121525B	9,578.05	12/10/25
ACH Payment Request - Payroll Direct Deposit	ACH	104,613.45	12/11/25
Payroll - Taxes	ACH	19,950.50	12/12/25
Dept of Retirement Systems	ACH	10,858.02	12/30/25
Interfund Transfer- OUT to RESERVE fund		No Activity	
Interfund Transfer- OUT to CAPITAL fund		No Activity	
Interfund Transfer- OUT to BENEFIT fund		No Activity	

\$ 259,459.87

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	251120001 - 25112009	6,088.99	11/26/25
Post Retirement Medical Benefits	ACH	14,348.32	11/13/25
Payroll Voucher	ALS121525A - ALS121525B	1,971.25	12/10/25
ACH Payment Request - Payroll Direct Deposit	ACH	41,587.21	12/11/25
Payroll - Taxes	ACH	7,538.39	12/12/25
Dept of Retirement Systems	ACH	7,353.13	12/30/25
Interfund Transfer- OUT to ALS CAPITAL fund		No Activity	

\$ 78,887.29

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)		No Activity	

\$ -

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)		No Activity	

\$ -

RFA CAPITAL FUND: 10-0643-010			
Vendor Voucher(s)	251121001 - 251121009	50,961.10	11/26/25

\$ 50,961.10

RFA NKCTC FUND: 10-064-0100			
Vendor Voucher(s)		No Activity	

\$ -

RFA FIRE BENEFIT FEE: 10-064-0030			
Vendor Voucher(s)		No Activity	

\$ -

RFA BENEFITS FUND: 10-064-6050			
Vendor Voucher(s)	251122001	814.50	11/26/25

\$ 814.50

RFA DONATION FUND: 10-064-6030			
Vendor Voucher(s)		No Activity	

\$ -

RFA RESERVE FUND: 10-064-6010			
Vendor Voucher(s)		No Activity	

\$ -

MOTION

Move to accept disbursements in the amount of :

\$ 390,122.76

MOTION: Commissioner Harris moved, and Commissioner Sullivan seconded a motion to accept the disbursements for \$390,122.76 per the detail above. The motion passed; nine ayes.

• Reapproval of the November 6, 2025, Warrant Vouchers:

- The warrant disbursements approved at the November 6, 2025; Board meeting have been corrected due to an entry error.

Type of Transaction	Control #	Amount	Disbursement Date
ACH Payment Request- DRS	ACH	250,935.02	10-30-2025

- Correction submitted for December 4, 2025 Board Meeting

Type of Transaction	Control #	Amount	Disbursement Date
ACH Payment Request- DRS	ACH	\$250,965.02	10-30-2025

Notation: Voucher amount was incorrectly entered on the Voucher Cover Sheet for Board's approval.

Grand Total:

\$2,583,430.53 (Incorrect Amount)

\$2,583,460.53 (Correct Amount)

MOTION: Commissioner Heivilin moved, and Commissioner Harris seconded a motion to accept the revised disbursements in the amount of \$2,583,460.53 for the November 6, 2025 Board meeting warrant voucher approvals. The motion passed; nine ayes.

2. Commissioners' Report:

- None.

3. Financial Report

- The October 2025 Financial Summary Report will be provided at the December 18 Board meeting.

4. Statistics Report:

- No report.

5. Strategic Activity Report:

- Chief Cowan noted that the HVAC repairs and generator project at Station 57 are progressing.
- The Department received confirmation from PERC that there is agreement on the Union's request for the Department's administrative staff to join the non-uniform group.

6. RFA Activity Reports:

- **Chief Cowan** provided a written RFA activity report, which is attached and incorporated by reference.
 - Brief updates related to property assessments were provided, noting that initial analysis reflects an average value increase of 9.57%.
 - Chief Cowan further discussed 2026 revenue projections and ongoing coordination with the City of Bothell, noting that the goal is to complete a high-level financial analysis outlining potential impacts to the Department, the City of Bothell, and local taxpayers. This analysis will be presented to both the Shoreline Governing Board and the Bothell City Council.
 - The Governing Board discussed the potential of the Bothell Fire Department joining the RFA. Commissioner Fischer suggested holding a special meeting for further discussion, if needed.
- **Deputy Chief Hochstein** provided a written RFA activity report, which is attached and incorporated by reference.
 - DC Hochstein provided a status update on the generator at Station 57, noting that the generator installation is scheduled for December 29 (pending any delays). Project completion and close-out are scheduled for February 10, 2026.
 - Interior HVAC work will begin over the next two weeks.
- **Deputy Chief Orams** provided a written RFA activity report, which is attached and incorporated by reference.

VIII. OLD BUSINESS:

- **Resolution 25-18 Post Employment Medical Benefits Coverage (PEMB):**
 - The PEMB Committee met and discussed the program. Through that meeting, it was determined there is overall interest in retaining a PEMB benefit moving forward.

- Administration and the Governing Board expressed support for designing a viable PEMB option for employees and agreed to collaboratively develop an updated and financially sustainable program.
- Revisions to the Post-Employment Medical Benefits Coverage Resolution are updated to reflect yearly increases for CPI-U. Changes to Resolution 25-18 have been made to incorporate the CPI increase of 2.7% effective beginning on January 1, 2026. This resolution will also provide notice that the program will end on December 4, 2028.
MOTION: *Commissioner Harris moved, and Commissioner Webster seconded, to authorize the Governing Board of Commissioners to sign and adopt Resolution 25-18 Post-Employment Medical Benefits Coverage. The motion passed with six ayes, two opposed, and two abstentions.*

IX. NEW BUSINESS:

- **Election of 2026 Officers - Board Chair and Vice-Chair:**

MOTION: *Commissioner Sullivan nominated Commissioner Fischer as Chairperson for 2026, and Commissioner Webster seconded the nomination. The motion passed; ten ayes.*

MOTION: *Commissioner Wollum nominated Commissioner Adman as Vice-Chairperson for 2026, and Commissioner Pratt seconded the nomination. The motion passed; ten ayes.*

X. PROJECTED AGENDA:

- Commissioner Adman will have an excused absence at the December 18 meeting.
- Commissioner Byers will attend the January 8 and January 22 meetings via Zoom.
- Commissioner Fischer will have an excused absence or will attend via Zoom at the February 18 meeting.
- The King County Fire Commissioners 101 class will be held virtually on January 17 from 9:00 a.m. to 1:00 p.m.

XI. EXECUTIVE SESSION:

- None.

The Governing Board adjourned the regular meeting at 6:40 p.m.

Minutes prepared by: Beatriz Goldsmith

Boupha K. Siharath
Secretary to the Governing Board

Eric Adman, Commissioner

Tyler Byers, Commissioner

Kimberly A. Fischer, Commissioner

David M. Harris, Commissioner

Rod Heivilin, Commissioner

Rick Nye, Commissioner

Josh Pratt, Commissioner

Barb Sullivan, Commissioner

Rick Webster, Commissioner

Lisa Wollum, Commissioner

Dec 2, 2015

In the words of my Dad "Good night boys"
Dad would be 100 today. He was a valiant & chief
firefighter starting a department on Lee Hill in
Cuban then New York in Enamclaw. He was
a truck driver for a paycheck but his heart
was always one of service. He loved the
fire department and always call them the
"tho's". As I read the article in Sunday Times
about the shoreline fire he helped an injured woman
& then came back to clean up the roof &
could hear my dad say well done.
May you all be blessed & know you
are prayed for -

Thank you for your service
Linda "Tut" Whitman





Dr. Copass was a monumental figure in our community and a foundational pillar of the Medic One Foundation. His dedication, vision, and unwavering commitment to pre-hospital emergency care have left an indelible mark on medical care in our country and in the countless lives he touched throughout his distinguished career and beyond..

We are so thankful for this program as we ourselves have benefited from it with the presence of the paramedics and EMTs in our home at times due to health emergencies. All of those who helped us during those times were professional, kind and truly cared about our welfare.

We thank you all for your service, and hope and pray you have a wonderful Christmas, and a healthy,
Happy New Year 2026
God bless you all.

Sincerely, Patti & Jim Fisher



Emergency Medical Services Division

401 5th Avenue, Suite 1200

Seattle, WA 98104-1818

206-296-4693

www.kingcounty.gov/health

December 10, 2025

Shoreline Fire Department

17525 Aurora Ave North

Shoreline, WA 98133

Division Chief Strojan Kennison and MSO Mark Peterson:

I want to acknowledge paramedics: Heather Reed, Scott Johnson, Edward Horstman and Dylan Murphy of Shoreline Fire Department for their care of Stephen Dogero who suffered a cardiac arrest the morning of January 20, 2025. As you recall, staff at a rehabilitation center were transferring Young Stephen from his bed to his wheelchair. Staff noticed his trach tube had pulled out and he began to lose color. Staff called 911, inserted his trach tube and compressions were started. In conjunction with the Shoreline BLS crews, the paramedics provided advanced life support medical care in order to successfully resuscitate and transport him to Seattle Children's Hospital. I am pleased to report that he was discharged home awake and alert, and with an opportunity to again enjoy life.

I appreciate your crew's dedication to providing lifesaving care. I recognize that we are constantly working to deliver best care while also evaluating promising approaches or technologies to push cardiac arrest survival even higher here in King County. Such efforts would not be possible without the hard work and commitment of you and your colleagues. Young Stephen Dogero, his family, staff and I thank you.

Sincerely,

Tom Rea, MD

Medical Program Director

Emergency Medical Services Division

Public Health- Seattle & King County



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206-296-4693

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December 10, 2025

Shoreline Fire Department

17525 Aurora Ave North

Shoreline, WA 98133

Division Chief Strojan Kennison and MSO Mark Peterson:

I want to acknowledge paramedics Nick Lewis and Geoff Olson of Shoreline Fire Department for their care of Adam Ginsburgh who suffered a cardiac arrest the evening of March 12, 2025. As you recall, Mr. Ginsburgh was playing soccer when he collapsed and became unresponsive. Bystanders started CPR. In conjunction with the Shoreline BLS crews, the paramedics provided advanced life support medical care in order to successfully resuscitate and transport him to Northwest Hospital and Medical Center. I am pleased to report that he was discharged home awake and alert, and with an opportunity to again enjoy life.

I appreciate your crew's dedication to providing lifesaving care. I recognize that we are constantly working to deliver best care while also evaluating promising approaches or technologies to push cardiac arrest survival even higher here in King County. Such efforts would not be possible without the hard work and commitment of you and your colleagues. Mr. Ginsburgh and I thank you.

Sincerely,

Tom Rea, MD

Medical Program Director

Emergency Medical Services Division

Public Health- Seattle & King County



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December 10, 2025

Shoreline Fire Department

17525 Aurora Ave North

Shoreline, WA 98133

Division Chief Strojan Kennison and MSO Mark Peterson:

I want to acknowledge paramedics Rob Livingston and Nick Lewis of Shoreline Fire Department for their care of Benjamin Hanowell who suffered a cardiac arrest the morning of April 13, 2025. As you recall, Mr. Hanowell was found at his bedside by his girlfriend. He was unresponsive with no pulse. She called 911. In conjunction with the Shoreline BLS crews, the paramedics provided airway management and advanced life support medical care in order to successfully resuscitate and transport him to Northwest Hospital and Medical Center. I am pleased to report that he was discharged home awake and alert, and with an opportunity to again enjoy life.

I appreciate your crew's dedication to providing lifesaving care. I recognize that we are constantly working to deliver best care while also evaluating promising approaches or technologies to push cardiac arrest survival even higher here in King County. Such efforts would not be possible without the hard work and commitment of you and your colleagues. Mr. Hanowell, his girlfriend and I thank you.

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December 10, 2025

Shoreline Fire Department

17525 Aurora Ave North

Shoreline, WA 98133

Division Chief Strojan Kennison and MSO Mark Peterson:

I want to acknowledge firefighter-EMTs Adam Rall and Dylan Murphy of Shoreline Fire Department for their care of Stephen Dogero who suffered a cardiac arrest the morning of January 20, 2025. As you recall, staff at a local rehabilitation center was transferring Young Stephen from his bed to his wheelchair. Staff noticed his trach tube had pulled out and he began to lose color. Staff called 911, inserted his trach tube in and started compressions. The BLS crew provided care and with the assistance of Shoreline M-163 paramedics were able to successfully resuscitate and transport him to Seattle Children's Hospital. I am pleased to report that he was discharged home awake and alert, and with an opportunity to again enjoy life.

I appreciate your crew's dedication to providing lifesaving care. I recognize that we are constantly working to deliver best care while also evaluating promising approaches or technologies to push cardiac arrest survival even higher here in King County. Such efforts would not be possible without the hard work and commitment of you and your colleagues. Young Stephen Dogero, his family, staff and I thank you.

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December 10, 2025

Shoreline Fire Department

17525 Aurora Ave North

Shoreline, WA 98133

Division Chief Strojan Kennison and MSO Mark Peterson:

I want to acknowledge firefighter-EMTs: John Carricaburu and Jacob Thran of Shoreline Fire Department for their care of Adam Ginsburgh who suffered a cardiac arrest the evening of March 12, 2025. As you recall, Mr. Ginsburgh was playing soccer when he collapsed and became unresponsive. Bystanders started CPR. The BLS crew took over CPR, provided defibrillation and with the assistance of Shoreline M-163 paramedics were able to successfully resuscitate and transport him to Northwest Hospital and Medical Center. I am pleased to report that he was discharged home awake and alert, and with an opportunity to again enjoy life.

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Medical Program Director

Emergency Medical Services Division

Public Health- Seattle & King County



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December 10, 2025

Shoreline Fire Department

17525 Aurora Ave North

Shoreline, WA 98133

Division Chief Strojan Kennison and MSO Mark Peterson:

I want to acknowledge firefighter-EMTs: Spencer Cannon and William Mosman of Shoreline Fire Department for their care of Benjamin Hanowell who suffered a cardiac arrest the morning of April 13, 2025. As you recall, Mr. Hanowell was found at his bedside by his girlfriend. He was unresponsive with no pulse. She called 911. The BLS crew performed CPR, defibrillation and with the assistance of Shoreline M-163 paramedics were able to successfully resuscitate and transport him to Northwest Hospital and Medical Center. I am pleased to report that he was discharged home awake and alert, and with an opportunity to again enjoy life.

I appreciate your crew's dedication to providing lifesaving care. I recognize that we are constantly working to deliver best care while also evaluating promising approaches or technologies to push cardiac arrest survival even higher here in King County. Such efforts would not be possible without the hard work and commitment of you and your colleagues. Mr. Hanowell, his girlfriend and I thank you.

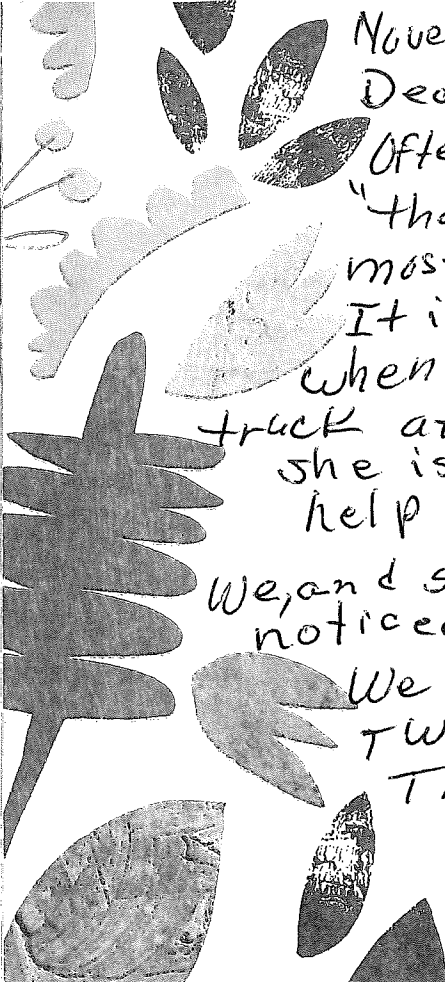
Sincerely,

Tom Rea, MD

Medical Program Director

Emergency Medical Services Division

Public Health- Seattle & King County



November 2025

Dear Annie, Doug, Bethel & Wendy

Often times we neglect to say
"thank you" to those who do the

most for our community! A TIME

It is such a comfort to ~~us~~ APPRECIATE

when we see your Red PEOPLE WHO MEAN
truck at Norma's! We know SO MUCH.

she is getting the
help she needs.

HAPPY THANKSGIVING

We, and some of the neighbors have
noticed how much she has improved.

We do remind her about driving
& wearing her Alert!

Thank you so much, God Bless you

& Happy Thanksgiving -

Mary Pat & Tom Lord

**SHORELINE FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
VOUCHER COVER SHEET**

DO NOT ENTER ON THIS SHEET

Second Board Meeting
DECEMBER 18, 2025

TYPE OF TRANSACTION	INVOICE NUMBER	DISBURSEMENT AMOUNT	RELEASE DATE
RFA EXPENSE FUND: 10-064-0010			
Vendor Voucher(s)	251205001 - 251205052	109,444.14	12/10/25
	251210001 - 251210035	63,320.60	12/17/25
Payroll Vouchers		will be added to next meeting	
ACH Payment Request - Payroll Direct Deposit		will be added to next meeting	
ACH Payment Request - HRA/VEBA		will be added to next meeting	
ACH Payment Request - ALERUS (457 Plan)		will be added to next meeting	
ACH Payment Request - WA DCP		will be added to next meeting	
ACH Payment Request - IAFF Local 1760 (Union Dues)		will be added to next meeting	
ACH Payment Request - Dept. of Retirement Systems		will be added to next meeting	
ACH Payment Request - DSHS		will be added to next meeting	
ACH Payment Request - Payroll Taxes		will be added to next meeting	

\$ 172,764.74

RFA ALS EXPENSE FUND: 10-064-6080			
Vendor Voucher(s)	251201001 - 251201011	17,762.28	12/10/25
	251206001 - 251206012	72,925.01	12/17/25
Payroll Vouchers		will be added to next meeting	
ACH Payment Request - Payroll Direct Deposit		will be added to next meeting	
ACH Payment Request - HRA/VEBA		will be added to next meeting	
ACH Payment Request - ALERUS (457 Plan)		will be added to next meeting	
ACH Payment Request - WA DCP		will be added to next meeting	
ACH Payment Request - IAFF Local 1760 (Union Dues)		will be added to next meeting	
ACH Payment Request - Dept. of Retirement Systems		will be added to next meeting	
ACH Payment Request - Payroll Taxes		will be added to next meeting	

\$ 90,687.29

RFA ALS CAPITAL FUND: 10-064-6060			
Vendor Voucher(s)		No Activity	

\$ -

RFA MIH EXPENSE FUND: 10-064-6070			
Vendor Voucher(s)		No Activity	

\$ -

RFA CAPITAL FUND: 10-0643-010				
Vendor Voucher(s)	251203001 - 251203010	215,966.40	12/10/25	
Vendor Voucher(s)	251208001 - 251208009	239,520.80	12/17/25	

\$ 455,487.20

RFA NKCTC FUND: 10-064-0100				
Vendor Voucher(s)	251204001 - 251204005	15,591.07	12/10/25	
Vendor Voucher(s)	25109001 - 251209003	29,724.18	12/17/25	

\$ 45,315.25

RFA FIRE BENEFIT FEE: 10-064-0030				
Vendor Voucher(s)		No Activity		

\$ -

RFA BENEFITS FUND: 10-064-6050				
Vendor Voucher(s)	251202001 - 251202008	30,948.71	12/10/25	
Vendor Voucher(s)	251207001 - 251207003	9,617.57	12/17/25	

\$ 40,566.28

RFA DONATION FUND: 10-064-6030				
Vendor Voucher(s)		No Activity		

\$ -

RFA RESERVE FUND: 10-064-6010				
Vendor Voucher(s)		No Activity		

\$ -

MOTION				
Move to accept disbursements in the amount of :		\$ 804,820.76		



**Shoreline Fire Department
Regional Fire Authority**

Monthly Financial Report

OCTOBER 2025

- + Financial Summary Report**
- + Fund Balance Summary-Statement C-4**
(Fund resources and uses arising from cash transactions)
- + 2025 Budget Position Report (Expense fund)**
- + Overtime Costs (Expense Fund, Fire Suppression/BLS EMS)**
- + Cash on Hand (Expense fund)**

FINANCIAL SUMMARY REPORT: OCTOBER 2025

Regular Board Meeting: December 18, 2025

ALL FUNDS- FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS (Statement C-4)

This report identifies the beginning cash balance, revenues, expenditures and other increases and decreases

End of OCT Balance	\$	31,470,130.53
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General Expense Fund - BUDGET OVERVIEW (BIAS- budget position report)

Data as of OCT 2025		Notes
Percentage Remaining	34.8%	
Targeted Percentage Remaining	25.0%	
Over/Under Targeted Budget Remaining	9.8%	Under Budget

General Expense Fund- OVERTIME COSTS

Data as of OCT 2025		Notes
Total Overtime	\$ 264,278.95	
Firefighting Staffing Overtime	\$ 174,338.50	Overtime processing period: Sept 12, 2025 - Oct 10, 2025
BLS/EMS Staffing Overtime	\$ 89,940.45	Overtime processing period: Sept 12, 2025 - Oct 10, 2025

General Expense Fund- CASH ON HAND

Data as of OCT 2025		Notes
Cash on hand, end of OCT balance	\$ 14,737,011.29	

Transfers:

FUND NAME	TRANSFERS-OUT	TRANSFERS-IN	Purpose
CAPITAL	from NSD	\$ 1,270,175.28	Special Transfer IN to RFA
RESERVE	from NSD	\$ 11,673.17	Special Transfer IN to RFA
DONATIONS	from NSD	\$ 331.82	Special Transfer IN to RFA
BENEFITS	from NSD	\$ 1,271,819.39	Special Transfer IN to RFA
TOTALS		\$ 2,553,999.66	

Fund Balance Summary- STATEMENT C-4

MAY - OCTOBER 2025

FUND Name	Fund Number	Beginning Balance	Receipts	Disbursements	Ending Balance
General Expense FUND	10-064-0010	\$ -	\$ 31,386,381	\$ 16,649,370	\$ 14,737,011
Reserve FUND	10-064-6010	\$ -	\$ 6,075,881	\$ 1,910	\$ 6,073,972
Benefits FUND	10-064-6050	\$ -	\$ 3,479,904	\$ 280,495	\$ 3,199,409
Donations FUND	10-064-6030	\$ -	\$ 310,759	\$ 98	\$ 310,662
ALS Expense FUND	10-064-6080	\$ -	\$ 7,464,233	\$ 5,316,733	\$ 2,147,500
MIH FUND	10-064-6070	\$ -	\$ 483,926	\$ 408,915	\$ 75,011
Capital FUND	10-064-3010	\$ -	\$ 4,506,529	\$ 1,325,791	\$ 3,180,738
ALS Captital FUND	10-064-6060	\$ -	\$ 1,885,405	\$ 139,578	\$ 1,745,827
Total		\$ -	\$ 55,593,020	\$ 24,122,889	\$ 31,470,131

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

Time: 14:29:24 Date: 12/02/2025

Page: 1

001 General Expense Fund: 10-064-0010

Target Percentage Remaining: 25%

Expenditures	Amt Budgeted	October	YTD	Remaining	
510 ADMINISTRATIVE					
522 10 11 01-00 Salaries- Administration	1,050,405.34	132,305.40	794,996.39	255,408.95	24.3%
522 10 12 01-00 Overtime	107,146.64	1,790.03	54,713.83	52,432.81	48.9%
001 Salaries & Wages	1,157,551.98	134,095.43	849,710.22	307,841.76	26.6%
522 10 21 01-00 State Retirement	117,270.68	7,620.18	52,557.62	64,713.06	55.2%
522 10 21 02-00 WA Paid Family & Medical Leave	3,222.00	346.11	2,071.30	1,150.70	35.7%
522 10 22 01-00 Med/Den/HRA VEBA/Life Ins	144,238.68	31,474.30	112,103.67	32,135.01	22.3%
522 10 22 02-00 Medicare	16,946.26	1,915.27	11,462.07	5,484.19	32.4%
522 10 22 03-00 Sick Leave Incentive Pay	22,323.41	3,005.84	16,280.02	6,043.39	27.1%
522 10 22 05-00 Long Term Disability Insurance	5,267.50	600.00	3,555.00	1,712.50	32.5%
522 10 24 01-00 Labor & Industries	2,589.63	226.72	1,345.39	1,244.24	48.0%
522 10 24 02-00 Unemployment	25,000.00	25.00	25.00	24,975.00	99.9%
522 10 26 01-00 Employee Assistance Program	18.00	3.50	17.50	0.50	2.8%
522 10 27 01-00 Clothing Allowance	943.08	0.00	250.00	693.08	73.5%
522 10 29 01-00 Employee Recognition Program	2,750.00	0.00	0.00	2,750.00	100.0%
522 10 29 02-00 Tuition Reimbursement	25,975.66	0.00	21,213.17	4,762.49	18.3%
002 Personnel Benefits	366,544.90	45,216.92	220,880.74	145,664.16	39.7%
522 10 31 01-00 Operating Supplies	22,257.90	1,491.46	8,137.22	14,120.68	63.4%
522 10 31 02-00 Employee Recognition Program	4,934.63	107.97	1,376.32	3,558.31	72.1%
522 10 31 03-00 Promotions	983.68	0.00	0.00	983.68	100.0%
003 Supplies	28,176.21	1,599.43	9,513.54	18,662.67	66.2%
522 10 41 01-00 Legal Services	30,000.00	25,660.00	57,497.00	(27,497.00)	0.0%
522 10 41 02-00 Payroll Services	30,440.43	4,161.95	19,310.84	11,129.59	36.6%
522 10 41 03-00 Consulting Services <i>Actuary Assess & Gallatin</i>	93,771.45	10,000.00	76,918.80	16,852.65	18.0%
522 10 41 04-00 Annual Drivers Record Audit	785.00	0.00	0.00	785.00	100.0%
522 10 41 05-00 Printing	1,746.08	165.60	276.00	1,470.08	84.2%
522 10 41 06-00 Recruitment	30,500.00	465.00	6,505.77	23,994.23	78.7%
522 10 41 08-00 Courier Services	2,200.00	263.90	1,182.26	1,017.74	46.3%
522 10 41 09-00 Outside Instructors	24,050.00	0.00	6,100.00	17,950.00	74.6%
522 10 42 01-00 Postage	3,461.00	64.87	1,087.65	2,373.35	68.6%
522 10 43 01-00 Travel- Chief	16,176.55	1,314.23	6,051.75	10,124.80	62.6%
522 10 43 02-00 Travel- Administrative Staff	15,017.23	641.05	5,931.95	9,085.28	60.5%
522 10 43 03-00 Travel- Leadership Team Retreat	8,500.00	0.00	0.00	8,500.00	100.0%
522 10 43 04-00 Travel-DEIB	11,950.00	0.00	0.00	11,950.00	100.0%
522 10 43 05-00 Promotions- Food	368.18	0.00	0.00	368.18	100.0%
522 10 43 06-00 Meeting Meals	460.98	48.58	429.17	31.81	6.9%
522 10 43 07-00 Employee Recognition Program	5,000.00	0.00	2,616.91	2,383.09	47.7%
522 10 44 01-00 Adverstising	250.00	0.00	199.00	51.00	20.4%
522 10 45 01-00 Employee Recognition Program	3,000.00	0.00	3,032.92	(32.92)	0.0%
522 10 45 03-00 Leadership Team Retreat-Facility/Meals	7,000.00	0.00	0.00	7,000.00	100.0%
522 10 46 01-00 Insurance	10,281.36	2,741.49	533.48	9,747.88	94.8%
522 10 49 01-00 Registrations- Chief	6,425.00	0.00	0.00	6,425.00	100.0%
522 10 49 02-00 Registrations- Administrative Staff	12,420.00	0.00	3,320.00	9,100.00	73.3%
522 10 49 03-00 Registrations- DEIB	5,560.00	0.00	0.00	5,560.00	100.0%
522 10 49 04-00 Memberships	4,368.21	1,247.27	1,747.27	2,620.94	60.0%
522 10 49 05-00 Credit Cards Service Fee	196.42	0.00	0.00	196.42	100.0%
522 10 49 06-00 Strategic Initiatives	9,386.84	0.00	1,028.65	8,358.19	89.0%
522 10 49 07-00 Subscriptions	500.00	0.00	0.00	500.00	100.0%
522 10 49 08-00 Toll Fees (Good2Go Pass)	500.00	0.00	15.75	484.25	96.9%

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Shoreline Regional Fire Authority

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	October	YTD	Remaining	
510 ADMINISTRATIVE					
522 10 49 09-00 State Audit	28,000.00	1,459.50	4,934.50	23,065.50	82.4%
522 10 49 10-00 KC Finance-Invstmnt/Taxes Fees	210,500.00	1,256.76	24,998.83	185,501.17	88.1%
522 10 49 11-00 Claims- Self Insured	5,000.00	0.00	0.00	5,000.00	100.0%
522 10 49 12-00 Northshore ILA Reconciliation	0.00	0.00	0.00	0.00	100.0%
004 Services	577,814.73	49,490.20	223,718.50	354,096.23	61.3%
510 ADMINISTRATIVE	2,130,087.82	230,401.98	1,303,823.00	826,264.82	38.8%
511 LEGISLATIVE					
522 11 11 01-00 Salaries- Commissioners	105,000.00	10,626.00	38,157.00	66,843.00	63.7%
522 11 12 01-00 Overtime- Board Meetings	1,000.00	0.00	0.00	1,000.00	100.0%
001 Salaries & Wages	106,000.00	10,626.00	38,157.00	67,843.00	64.0%
522 11 21 00-00 State Retirement (DRS)	2,000.00	143.74	585.05	1,414.95	70.7%
522 11 22 01-00 Medicare/Social Security Tax	6,500.00	653.18	2,370.01	4,129.99	63.5%
522 11 22 02-00 WA Paid Family & Medical Leave	300.00	27.84	99.97	200.03	66.7%
522 11 24 01-00 Labor and Industries	150.00	10.44	37.19	112.81	75.2%
522 11 27 01-00 Clothing Allowance	750.00	0.00	191.64	558.36	74.4%
002 Personnel Benefits	9,700.00	835.20	3,283.86	6,416.14	66.1%
522 11 43 01-00 Travel-Commisioner Conferences	25,000.00	735.74	5,595.28	19,404.72	77.6%
522 11 43 02-00 KCFCA- Meeting Food	150.00	0.00	0.00	150.00	100.0%
522 11 49 01-00 Registration- WFOA Conf/Seminars	9,000.00	0.00	3,015.00	5,985.00	66.5%
522 11 49 03-00 Memberships	2,417.00	0.00	0.00	2,417.00	100.0%
522 11 49 04-00 Elections-Education Information	10,000.00	0.00	0.00	10,000.00	100.0%
522 11 49 05-00 Elections-County Fee	75,000.00	0.00	0.00	75,000.00	100.0%
004 Services	121,567.00	735.74	8,610.28	112,956.72	92.9%
511 LEGISLATIVE	237,267.00	12,196.94	50,051.14	187,215.86	78.9%
520 FIRE SUPPRESSION					
522 20 11 01-00 Salaries	8,837,916.63	953,024.53	5,556,135.58	3,281,781.05	37.1%
522 20 12 01-00 Overtime	923,055.77	174,338.50	868,374.99	54,680.78	5.9%
001 Salaries & Wages	9,760,972.40	1,127,363.03	6,424,510.57	3,336,461.83	34.2%
522 20 21 01-00 State Retirement	556,804.62	60,888.37	363,489.26	193,315.36	34.7%
522 20 21 02-00 WA Paid Family & Medical Leave	28,513.89	2,919.15	17,642.04	10,871.85	38.1%
522 20 22 01-00 Med/Den/HRA VEBA/Life Ins	1,363,571.27	182,708.01	960,314.77	403,256.50	29.6%
522 20 22 02-00 Medicare	147,295.94	15,564.21	94,088.28	53,207.66	36.1%
522 20 22 03-00 MERP-Med Exp Reimb. Plan	73,100.00	8,200.00	50,400.00	22,700.00	31.1%
522 20 22 04-00 Sick Leave Incentive	31,010.31	891.61	5,349.66	25,660.65	82.7%
522 20 23 01-00 Disability Insurance	1,100.00	4.30	600.00	500.00	45.5%
522 20 24 01-00 Labor & Industries	740,404.26	66,285.00	407,570.45	332,833.81	45.0%
522 20 27 01-00 Clothing Allowance	80,463.87	0.00	28,230.00	52,233.87	64.9%
522 20 27 02-00 Dress Uniforms (Class A)	11,204.99	0.00	3,840.49	7,364.50	65.7%
002 Personnel Benefits	3,033,469.15	337,460.65	1,931,524.95	1,101,944.20	36.3%
522 20 31 01-00 SCBA Supplies	2,400.00	931.08	1,299.21	1,100.79	45.9%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	October	YTD	Remaining	
520 FIRE SUPPRESSION					
522 20 31 02-00 Bunker Gear	37,052.92	1,213.89	20,175.10	16,877.82	45.6%
522 20 31 03-00 Firefighting Operations Supplies	54,452.01	1,206.07	9,265.23	45,186.78	83.0%
522 20 31 04-00 Haz Mat Supplies/Equipment	11,531.41	0.00	218.59	11,312.82	98.1%
522 20 31 05-00 Uniform Supplies	3,646.11	0.00	1,647.13	1,998.98	54.8%
522 20 31 06-00 Disaster Supplies	2,400.00	0.00	728.46	1,671.54	69.6%
522 20 31 07-00 Communications Supplies/Equipment	3,373.71	0.00	125.55	3,248.16	96.3%
522 20 31 08-00 Firehouse Supplies	5,377.83	44.06	1,663.23	3,714.60	69.1%
522 20 31 09-00 TRT Supplies/Equipment	8,900.00	1,214.21	3,319.32	5,580.68	62.7%
522 20 31 10-00 Incident Management (Supplies/Maint)	500.00	0.00	0.00	500.00	100.0%
522 20 31 12-00 Deployment Supplies- In/Out	0.00	1,991.58	7,785.47	(7,785.47)	0.0%
522 20 35 01-00 Other Small Tools & Equipment	3,151.71	0.00	0.00	3,151.71	100.0%
003 Supplies	132,785.70	6,600.89	46,227.29	86,558.41	65.2%
522 20 41 01-00 Mapping / Pre-Fire Printing	1,500.00	0.00	0.00	1,500.00	100.0%
522 20 48 01-00 Firefighting Operations Equipment Maint & Repair	32,678.28	8,933.51	31,238.55	1,439.73	4.4%
522 20 48 03-00 Communications	9,131.12	467.20	837.04	8,294.08	90.8%
522 20 48 04-00 TRT Maintenance & Repairs	1,000.00	0.00	203.96	796.04	79.6%
522 20 48 05-00 Service Contracts- Maintenance & Repair	17,529.87	1,603.97	12,432.49	5,097.38	29.1%
522 20 48 06-00 Other Repairs	1,000.00	0.00	424.89	575.11	57.5%
522 20 48 07-00 Dispatch Services	372,715.00	0.00	368,315.00	4,400.00	1.2%
522 20 48 08-00 Radio Services <i>PSERN - Q4</i>	36,993.52	16,724.76	33,228.00	3,765.52	10.2%
522 20 48 09-00 Eastside Hazmat Consortium	33,897.76	0.00	0.00	33,897.76	100.0%
004 Services	506,445.55	27,729.44	446,679.93	59,765.62	11.8%
520 FIRE SUPPRESSION	13,433,672.80	1,499,154.01	8,848,942.74	4,584,730.06	34.1%
530 FIRE MARSHAL					
522 30 11 01-00 Salaries - FM, AFM, CO	406,920.44	46,019.89	276,119.34	130,801.10	32.1%
522 30 11 02-00 Salaries - Deputy FM	568,753.00	67,842.82	404,741.00	164,012.00	28.8%
522 30 11 04-00 Salaries- Administrative Assistant	124,465.38	15,673.45	91,616.96	32,848.42	26.4%
522 30 12 01-00 Overtime- FMO	51,644.40	3,977.76	31,031.71	20,612.69	39.9%
001 Salaries & Wages	1,151,783.22	133,513.92	803,509.01	348,274.21	30.2%
522 30 21 01-00 State Retirement	77,942.43	8,355.65	48,537.18	29,405.25	37.7%
522 30 21 02-00 WA Paid Family & Medical Leave	3,148.00	412.91	2,345.42	802.58	25.5%
522 30 22 01-00 Med/Den/HRA VEBA/Life Ins	169,677.39	3,326.22	94,142.56	75,534.83	44.5%
522 30 22 02-00 Medicare	20,762.43	2,284.98	12,979.57	7,782.86	37.5%
522 30 22 03-00 MERP-Med Exp Reimb Plan	6,400.00	800.00	4,800.00	1,600.00	25.0%
522 30 22 04-00 Sick Leave Incentive	2,276.23	0.00	0.00	2,276.23	100.0%
522 30 23 01-00 Disability Insurance	400.00	50.00	300.00	100.00	25.0%
522 30 24 01-00 Labor & Industries	42,424.53	4,099.74	22,573.54	19,850.99	46.8%
522 30 27 01-00 Clothing Allowance	5,340.55	0.00	1,699.38	3,641.17	68.2%
002 Personnel Benefits	328,371.56	19,329.50	187,377.65	140,993.91	42.9%
522 30 31 01-00 Supplies - FMO	5,794.50	164.98	440.57	5,353.93	92.4%
522 30 35 01-00 FMO-Small Equipment	904.31	0.00	276.86	627.45	69.4%

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Shoreline Regional Fire Authority

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	October	YTD	Remaining	
530 FIRE MARSHAL					
003 Supplies	6,698.81	164.98	717.43	5,981.38	89.3%
522 30 41 01-00 Consulting Fee	4,075.00	0.00	0.00	4,075.00	100.0%
522 30 43 01-00 Travel- FMO	14,111.46	0.00	3,909.47	10,201.99	72.3%
522 30 49 01-00 Membership- FMO	650.00	535.00	888.00	(238.00)	0.0%
522 30 49 02-00 Registration-FMO	10,732.50	3,330.00	5,250.00	5,482.50	51.1%
522 30 49 03-00 Subscriptions- FMO	9,846.20	1,713.96	1,713.96	8,132.24	82.6%
004 Services	39,415.16	5,578.96	11,761.43	27,653.73	70.2%
530 FIRE MARSHAL	1,526,268.75	158,587.36	1,003,365.52	522,903.23	34.3%
531 COMMUNITY OUTREACH					
522 31 11 01-00 Salaries- PIO <i>Includes MIH Sal & Benefits</i>	62,166.81	(96,744.39)	78,545.01	(16,378.20)	0.0%
522 31 12 01-00 Community Outreach Overtime	81,484.15	4,704.26	29,571.62	51,912.53	63.7%
001 Salaries & Wages	143,650.96	(92,040.13)	108,116.63	35,534.33	24.7%
522 31 21 01-00 State Retirement	6,599.50	(4,425.99)	5,395.74	1,203.76	18.2%
522 31 21 02-00 WA Paid Family & Medical Leave	467.98	(213.57)	308.44	159.54	34.1%
522 31 22 01-00 Med/Den/HRA VEBA/Life Ins	8,604.66	8,108.83	27,571.48	(18,966.82)	0.0%
522 31 22 02-00 Medicare	2,036.91	(1,182.07)	1,706.36	330.55	16.2%
522 31 22 03-00 MERP- Med Exp Reimb Plan	100.00	(1,300.00)	300.00	(200.00)	0.0%
522 31 23 01-00 Disability Insurance	0.00	(625.00)	(1,000.00)	1,000.00	100.0%
522 31 24 01-00 Labor & Industries	2,108.55	(1,873.62)	(1,674.98)	3,783.53	179.4%
522 31 27 01-00 Clothing Allowance	700.00	0.00	0.00	700.00	100.0%
002 Personnel Benefits	20,617.60	(1,511.42)	32,607.04	(11,989.44)	0.0%
522 31 31 01-00 Supplies - PIO	15,466.59	759.00	7,860.75	7,605.84	49.2%
522 31 31 02-00 Supplies- Chaplain Program	100.00	0.00	0.00	100.00	100.0%
522 31 31 03-00 Supplies- CPR Program	7,512.80	1,780.20	3,767.40	3,745.40	49.9%
003 Supplies	23,079.39	2,539.20	11,628.15	11,451.24	49.6%
522 31 43 01-00 Travel- PIO	3,550.00	0.00	2,834.60	715.40	20.2%
522 31 45 01-00 Advertising	100.00	0.00	0.00	100.00	100.0%
522 31 48 01-00 Maintenance & Repairs- PIO	650.00	0.00	0.00	650.00	100.0%
522 31 49 02-00 Membership- PIO	200.00	0.00	0.00	200.00	100.0%
522 31 49 03-00 Registration- PIO	4,450.00	0.00	1,914.00	2,536.00	57.0%
522 31 49 05-00 Other Services & Charges <i>Open House Catering</i>	7,800.00	5,319.39	6,820.54	979.46	12.6%
004 Services	16,750.00	5,319.39	11,569.14	5,180.86	30.9%
531 COMMUNITY OUTREACH	204,097.95	(85,692.96)	163,920.96	40,176.99	19.7%
545 TRAINING					
522 45 11 01-00 Salaries - Chief Officer	153,439.56	17,890.11	107,340.66	46,098.90	30.0%
522 45 11 02-00 Salaries- Company Officer	266,377.64	30,905.59	185,433.54	80,944.10	30.4%
522 45 11 03-00 Salaries-Administrative Asst.	77,670.56	9,332.36	55,994.16	21,676.40	27.9%
522 45 12 01-00 Overtime-Training	204,335.63	13,182.31	59,782.11	144,553.52	70.7%
522 45 12 02-00 OT Training Firefighters	0.00	0.00	17,591.99	(17,591.99)	0.0%
001 Salaries & Wages	701,823.39	71,310.37	426,142.46	275,680.93	39.3%

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Shoreline Regional Fire Authority

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	October	YTD	Remaining	
545 TRAINING					
522 45 21 01-00 State Retirement	51,174.73	3,196.18	24,861.37	26,313.36	51.4%
522 45 21 02-00 WA Paid Family & Medical Leave	1,848.46	161.34	1,182.30	666.16	36.0%
522 45 22 01-00 Med/Den/HRA VEBA/Life Ins	62,699.41	8,722.45	44,923.91	17,775.50	28.4%
522 45 22 02-00 Medicare	11,230.21	892.86	6,542.87	4,687.34	41.7%
522 45 22 03-00 MERP- Med Exp Reimb Plan	2,400.00	300.00	1,800.00	600.00	25.0%
522 45 22 04-00 Sick Leave Incentive	2,166.08	0.00	0.00	2,166.08	100.0%
522 45 23 01-00 Disability Insurance	400.00	50.00	300.00	100.00	25.0%
522 45 24 01-00 Labor & Industries	20,784.63	1,408.72	10,612.75	10,171.88	48.9%
522 45 27 01-00 Clothing Allowance	2,041.38	0.00	0.00	2,041.38	100.0%
002 Personnel Benefits	154,744.90	14,731.55	90,223.20	64,521.70	41.7%
522 45 31 01-00 Training Supplies <i>Sound Transit Trng</i>	20,530.47	22,330.52	68,410.76	(47,880.29)	0.0%
003 Supplies	20,530.47	22,330.52	68,410.76	(47,880.29)	0.0%
522 45 41 01-00 Outside Instructors	4,960.00	0.00	0.00	4,960.00	100.0%
522 45 43 01-00 Travel	13,915.16	151.00	13,518.93	396.23	2.8%
522 45 48 01-00 Repairs & Maintenance	500.00	0.00	258.44	241.56	48.3%
522 45 49 01-00 Registrations	65,797.00	0.00	2,624.00	63,173.00	96.0%
522 45 49 02-00 Memberships/NKCTC Per Capita	0.00	0.00	0.00	0.00	100.0%
004 Services	85,172.16	151.00	16,401.37	68,770.79	80.7%
545 TRAINING	962,270.92	108,523.44	601,177.79	361,093.13	37.5%
550 FACILITIES					
522 50 11 01-00 Salary	337,439.86	36,276.00	193,845.37	143,594.49	42.6%
522 50 11 02-00 Salary- Maintenance Supervisor	104,905.08	11,549.54	69,315.63	35,589.45	33.9%
522 50 11 03-00 Salaries- Mechanic, Facilities Maintenance	391,995.56	27,718.88	164,121.64	227,873.92	58.1%
522 50 12 01-00 Overtime	9,100.09	7,920.28	41,040.67	(31,940.58)	0.0%
001 Salaries & Wages	843,440.59	83,464.70	468,323.31	375,117.28	44.5%
522 50 21 01-00 State Retirement	86,730.92	4,025.40	26,519.98	60,210.94	69.4%
522 50 21 02-00 WA Paid Family & Medical Leave	2,504.23	228.00	1,250.34	1,253.89	50.1%
522 50 22 01-00 Med/Den/HRA VEBA/Life Ins	141,954.52	10,578.96	54,576.04	87,378.48	61.6%
522 50 22 02-00 Medicare	12,034.46	2,181.88	10,624.54	1,409.92	11.7%
522 50 22 03-00 MERP- Med Exp Reimb Plan	4,400.00	400.00	2,400.00	2,000.00	45.5%
522 50 22 04-00 Sick Leave Incentive	7,431.38	904.04	5,424.24	2,007.14	27.0%
522 50 23 01-00 Disability Insurance	1,800.00	100.00	600.00	1,200.00	66.7%
522 50 24 01-00 Labor & Industries	15,610.76	1,242.88	6,835.41	8,775.35	56.2%
522 50 27 01-00 Clothing Allowance	4,573.52	0.00	388.06	4,185.46	91.5%
002 Personnel Benefits	277,039.79	19,661.16	108,618.61	168,421.18	60.8%
522 50 31 01-00 General Supplies	4,628.40	659.05	4,424.80	203.60	4.4%
522 50 31 02-00 Cleaning Supplies	24,544.07	1,624.30	12,786.37	11,757.70	47.9%
522 50 31 03-00 Staff/Support Vehicle Fluid Parts/Supplies	28,729.67	660.54	6,814.43	21,915.24	76.3%
522 50 31 04-00 Fire Apparatus Parts & Supplies	95,719.02	12,932.75	110,275.94	(14,556.92)	0.0%
522 50 31 05-00 Apparatus Placards/Lettering	2,500.00	0.00	0.00	2,500.00	100.0%
522 50 32 01-00 Fuel (all Divisions)	77,033.35	11,894.68	49,865.43	27,167.92	35.3%
522 50 35 01-00 Misc Tools-Fleet	3,120.01	1,039.37	2,140.73	979.28	31.4%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	October	YTD	Remaining	
550 FACILITIES					
522 50 35 02-00 Misc Tools-Facilities	1,944.86	376.11	609.87	1,334.99	68.6%
522 50 35 03-00 Facilities Equipment	15,674.22	373.58	8,481.58	7,192.64	45.9%
003 Supplies	253,893.60	29,560.38	195,399.15	58,494.45	23.0%
522 50 41 01-00 Landscape Professional Services	34,952.25	4,101.63	22,454.49	12,497.76	35.8%
522 50 41 02-00 Janitorial Contract- Sta 61 & 51	24,079.32	0.00	11,301.69	12,777.63	53.1%
522 50 41 03-00 HVAC/Boiler Maint Contract	26,998.67	6,850.31	24,475.57	2,523.10	9.3%
522 50 41 06-00 Extinguisher Refill Service	750.00	0.00	0.00	750.00	100.0%
522 50 41 07-00 Fire System Contract	1,232.08	0.00	2,979.19	(1,747.11)	0.0%
522 50 41 08-00 UL Test L61	4,000.00	0.00	2,300.00	1,700.00	42.5%
522 50 41 09-00 Pest Control	13,722.54	2,121.29	11,987.38	1,735.16	12.6%
522 50 43 01-00 Travel	1,000.00	(126.08)	1,368.04	(368.04)	0.0%
522 50 45 02-00 Misc. Rentals	732.00	0.00	0.00	732.00	100.0%
522 50 45 03-00 Laundry Service - Coveralls	1,917.87	347.45	1,378.06	539.81	28.1%
522 50 47 01-00 Electricity	74,067.06	4,961.66	39,366.38	34,700.68	46.9%
522 50 47 02-00 Garbage	18,053.83	1,471.63	13,654.88	4,398.95	24.4%
522 50 47 03-00 Sewer	22,997.83	3,320.76	16,063.63	6,934.20	30.2%
522 50 47 04-00 Water	29,367.33	3,693.92	13,635.55	15,731.78	53.6%
522 50 47 05-00 Natural Gas	92,169.32	13,461.30	43,338.03	48,831.29	53.0%
522 50 47 06-00 KC Taxes / Surface Water Management	0.00	0.00	0.00	0.00	100.0%
522 50 48 01-00 Facilities Repair & Maint.	42,052.64	14,712.99	61,128.04	(19,075.40)	0.0%
522 50 48 02-00 Apparatus/Equipmnt (Rep & Maint)	3,837.77	1,056.21	43,987.55	(40,149.78)	0.0%
522 50 48 03-00 Generator Maint.	8,905.75	0.00	404.34	8,501.41	95.5%
522 50 48 04-00 Heavy Maintenance- Facilities	37,816.98	0.00	9,331.57	28,485.41	75.3%
522 50 48 07-00 Exhaust Syst. Repair & Maint.	5,500.00	1,104.00	1,104.00	4,396.00	79.9%
522 50 48 11-00 Quarterly Elevator Maintenance	5,000.00	1,612.27	4,372.50	627.50	12.6%
522 50 48 12-00 Overhead Doors Maintenance	15,530.82	623.37	6,952.22	8,578.60	55.2%
522 50 49 01-00 Registrations	854.62	(923.61)	(1,337.47)	2,192.09	256.5%
004 Services	465,538.68	58,389.10	330,245.64	135,293.04	29.1%
550 FACILITIES	1,839,912.66	191,075.34	1,102,586.71	737,325.95	40.1%
551 IT					
522 51 31 01-00 Computer Supplies	16,665.74	3,512.24	4,074.72	12,591.02	75.6%
003 Supplies	16,665.74	3,512.24	4,074.72	12,591.02	75.6%
522 51 41 01-00 Software License/Maintenance	99,259.76	3,166.88	57,296.14	41,963.62	42.3%
522 51 41 02-00 Website Services	1,000.00	0.00	(12,304.00)	13,304.00	*****%
522 51 42 01-00 Voice/Data/Fax Lines	57,163.43	11,403.75	59,800.99	(2,637.56)	0.0%
522 51 42 02-00 IT Services	111,438.08	14,307.11	69,229.29	42,208.79	37.9%
522 51 42 03-00 Cell Phone Airtime	51,977.75	1,808.49	9,087.51	42,890.24	82.5%
522 51 48 01-00 Facilities Repair & Maintenance	5,000.00	0.00	1,537.77	3,462.23	69.2%
522 51 48 02-00 IT Repair and Support	1,951.69	0.00	0.00	1,951.69	100.0%
522 51 48 03-00 Copy Machines-per Copy Charges, Toners,repairs	7,837.39	3,665.26	7,630.67	206.72	2.6%
522 51 48 04-00 Voice/Data System Repair & Maint	0.00	0.00	0.00	0.00	100.0%
522 51 48 05-00 Server/Network Maintenance	1,050.00	0.00	0.00	1,050.00	100.0%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	October	YTD	Remaining	
551 IT					
004 Services	336,678.10	34,351.49	192,278.37	144,399.73	42.9%
551 IT	353,343.84	37,863.73	196,353.09	156,990.75	44.4%
560 OTHER SERVICES					
522 60 12 01-00 Overtime	22,665.57	371.39	9,038.91	13,626.66	60.1%
001 Salaries & Wages	22,665.57	371.39	9,038.91	13,626.66	60.1%
522 60 22 01-00 Wellness Physicals, Shots, Hearing Tests	13,848.50	65.50	2,367.37	11,481.13	82.9%
002 Personnel Benefits	13,848.50	65.50	2,367.37	11,481.13	82.9%
522 60 31 01-00 Safety Officer Supplies	3,920.51	0.00	1,684.44	2,236.07	57.0%
522 60 35 01-00 Fitness Wellness Equipment/Supplies	1,000.00	1,089.21	1,089.21	(89.21)	0.0%
003 Supplies	4,920.51	1,089.21	2,773.65	2,146.86	43.6%
522 60 41 01-00 Professional Services	1,500.00	0.00	0.00	1,500.00	100.0%
522 60 43 01-00 Travel	2,254.00	0.00	0.00	2,254.00	100.0%
522 60 48 01-00 Fitness Equip Maint/Repair	8,000.00	262.20	1,428.02	6,571.98	82.1%
522 60 49 01-00 Registrations	8,400.00	0.00	99.00	8,301.00	98.8%
004 Services	20,154.00	262.20	1,527.02	18,626.98	92.4%
560 OTHER SERVICES	61,588.58	1,788.30	15,706.95	45,881.63	74.5%
571 EMS/BLS					
522 71 11 01-00 Salaries- Firefighters	3,103,661.32	298,584.67	2,147,604.22	956,057.10	30.8%
522 71 12 01-00 Overtime	345,767.87	89,940.45	466,367.31	(120,599.44)	0.0%
001 Salaries & Wages	3,449,429.19	388,525.12	2,613,971.53	835,457.66	24.2%
522 71 21 01-00 State Retirement	194,374.24	19,282.79	115,696.74	78,677.50	40.5%
522 71 21 02-00 WA Paid Family & Medical Leave	11,033.97	897.73	5,386.38	5,647.59	51.2%
522 71 22 01-00 Med/Den/HRA VEBA/Life Ins.	588,625.00	67,778.70	348,981.00	239,644.00	40.7%
522 71 22 02-00 Medicare	55,402.75	5,558.75	33,352.50	22,050.25	39.8%
522 71 22 03-00 MERP- Med Exp Reimb Plan	27,200.00	3,100.00	18,600.00	8,600.00	31.6%
522 71 23 01-00 Disability Insurance	500.00	0.00	0.00	500.00	100.0%
522 71 24 01-00 Labor & Industries	200,400.00	16,650.00	99,900.00	100,500.00	50.1%
002 Personnel Benefits	1,077,535.96	113,267.97	621,916.62	455,619.34	42.3%
522 71 31 01-00 Supplies - EMS/BLS	61,207.01	7,629.24	32,562.65	28,644.36	46.8%
522 71 31 02-00 EMS Apparatus Parts & Supplies	49,520.33	4,878.90	19,748.85	29,771.48	60.1%
522 71 32 01-00 Fuel - BLS	26,745.87	2,558.70	14,102.17	12,643.70	47.3%
003 Supplies	137,473.21	15,066.84	66,413.67	71,059.54	51.7%
522 71 48 01-00 Repair & Maintenance	17,502.48	318.46	1,689.00	15,813.48	90.3%
522 71 48 02-00 EMS Apparatus Repair & Maintenance	11,575.38	0.00	0.00	11,575.38	100.0%
522 71 48 03-00 Transport Billing Office	73,705.90	10,509.50	34,444.58	39,261.32	53.3%

2025 BUDGET POSITION

Shoreline Regional Fire Authority

Summary

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001 General Expense Fund: 10-064-0010

Expenditures	Amt Budgeted	October	YTD	Remaining	
571 EMS/BLS					
004 Services	102,783.76	10,827.96	36,133.58	66,650.18	64.8%
571 EMS/BLS	4,767,222.12	527,687.89	3,338,435.40	1,428,786.72	30.0%
591 Lease Payments					
591 22 70 01-00 Lease Payments	287.97	174.42	348.84	(60.87)	0.0%
591 22 70 02-00 Subscription Based IT (SBITA)	25,000.00	0.00	24,657.55	342.45	1.4%
591 Lease Payments	25,287.97	174.42	25,006.39	281.58	1.1%
Fund Expenditures:	25,541,020.41	2,681,760.45	16,649,369.69	8,891,650.72	34.8%
Fund Excess/(Deficit):	(25,541,020.41)	(2,681,760.45)	(16,649,369.69)		

October 2025

Target Percentage Remaining: 25%

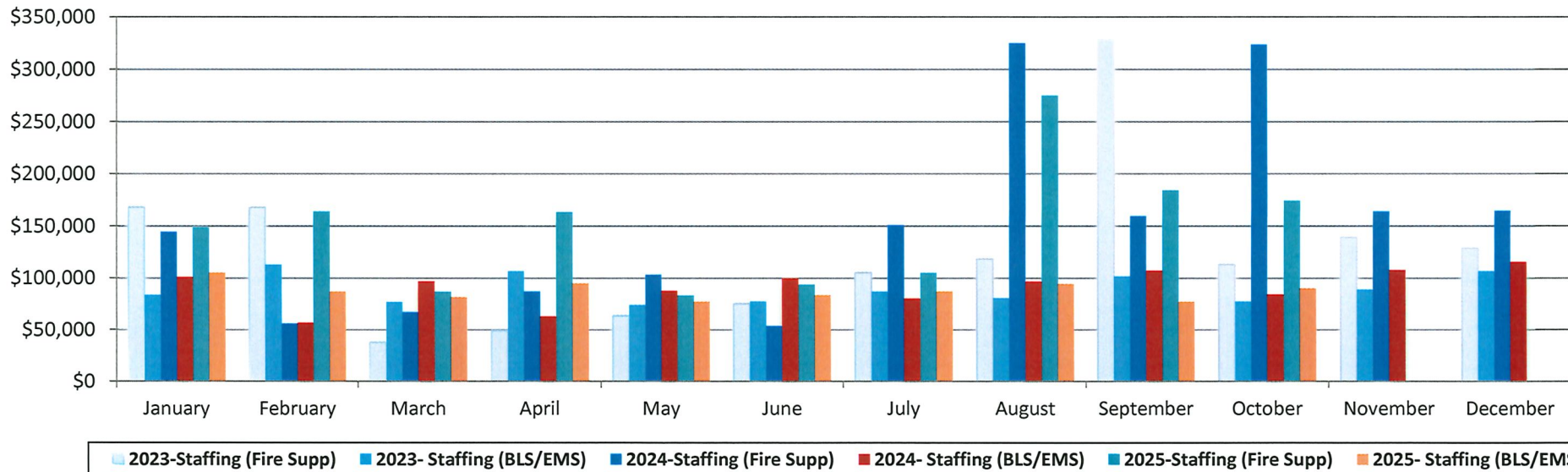
Overall Percentage Remaining: 34.8%

Under Budget by **9.8%**

OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS**OCT 2025****OT Budget: 522.20.12:** Staffing, FF SL, Disability Vacancy, Meetings, Committee, Deployments, Comp cash out / **522.71.12:** Aid Car Prem Pay, Staffing BLS

	2023-Staffing (Fire Supp)	2023- Staffing (BLS/EMS)	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	OT Processing Period
January	\$ 167,716.70	\$ 83,651.93	\$ 144,271.86	\$ 100,992.20	\$ 148,299.84	\$ 105,095.49	Dec 13, '24 - Jan 10, '25
February	\$ 167,477.13	\$ 112,579.57	\$ 55,709.81	\$ 56,813.23	\$ 163,626.04	\$ 86,959.47	Jan 10 - Feb 14, 2025
March	\$ 37,382.47	\$ 76,487.52	\$ 67,109.34	\$ 96,709.19	\$ 86,750.13	\$ 81,612.78	Feb 14 - Mar 14, 2025
April	\$ 48,553.87	\$ 106,386.77	\$ 86,878.84	\$ 63,118.27	\$ 163,305.85	\$ 94,773.16	Mar 14 - Apr 11, 2025
May	\$ 63,363.17	\$ 73,448.12	\$ 103,038.99	\$ 87,511.59	\$ 82,984.83	\$ 77,169.26	Apr 11- May 09, 2025
June	\$ 74,803.00	\$ 77,091.20	\$ 53,462.76	\$ 99,416.93	\$ 93,434.17	\$ 83,559.12	May 09 - Jun 13, 2025
July	\$ 104,925.31	\$ 86,873.71	\$ 150,812.78	\$ 80,054.44	\$ 104,808.17	\$ 87,089.57	Jun 13 - Jul 11, 2025
August	\$ 117,843.66	\$ 80,379.77	\$ 324,779.38	\$ 96,539.92	\$ 275,022.97	\$ 94,018.67	Jul 11 - Aug 15, 2025
September	\$ 328,376.40	\$ 101,395.46	\$ 159,302.54	\$ 107,313.78	\$ 183,955.24	\$ 77,171.29	Aug 15 - Sep 12, 2025
October	\$ 112,643.94	\$ 77,020.20	\$ 323,260.74	\$ 84,364.70	\$ 174,338.50	\$ 89,940.45	Sep 12 - Oct 10, 2025
November	\$ 138,444.43	\$ 88,718.94	\$ 163,734.91	\$ 107,568.69			Oct 10 - Nov 14, 2025
December	\$ 128,225.92	\$ 106,381.75	\$ 164,126.40	\$ 115,484.02			Nov 14 - Dec 12, 2025
Total	\$ 1,489,756.00	\$ 1,070,414.94	\$ 1,796,488.35	\$ 1,095,886.96	\$ 1,476,525.74	\$ 877,389.26	
<i>Monthly Average</i>	<i>\$ 124,146.33</i>	<i>\$ 89,201.25</i>	<i>\$ 149,707.36</i>	<i>\$ 91,323.91</i>	<i>\$ 147,652.57</i>	<i>\$ 87,738.93</i>	

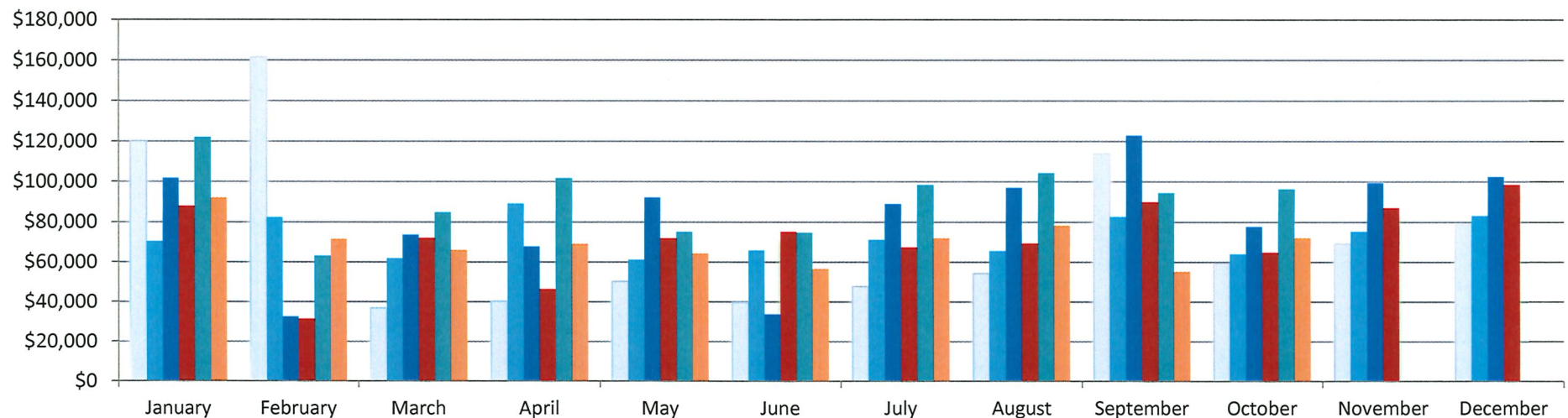
<u>OCT 2025</u>	<u>Year to Date</u>	<u>2025 Budget</u>	<u>Remaining Bal.</u>	<u>% Remaining</u>	<u>Target % remaining</u>	<u>Miscellaneous Note</u>
OT-Staffing (Fire Supp)	\$ 1,476,525.74	\$ 1,483,798.00	\$ 7,272.26	0.49%	16.70%	Inc. in FF staffing, sick leave, deployments
OT-Staffing (BLS/EMS)	\$ 877,389.26	\$ 711,500.00	\$ (165,889.26)	-23.32%	16.70%	Includes A157 Upstaffing



OVERTIME COST (EXP fund)- FIRE SUPPRESSION & BLS/EMS - STAFFING ONLY**OCT 2025****OT Budget: 522.20.12.01-01: Staffing, FF SL, Disability Vacancy / 522.71.12.01-01: Staffing BLS**

	2023-Staffing (Fire Supp)	2023- Staffing (BLS/EMS)	2024-Staffing (Fire Supp)	2024- Staffing (BLS/EMS)	2025-Staffing (Fire Supp)	2025- Staffing (BLS/EMS)	OT Processing Period
January	\$ 119,963.66	\$ 70,348.08	\$ 101,457.42	\$ 87,812.50	\$ 122,116.00	\$ 92,008.67	Dec 13, '24 - Jan 10, '25
February	\$ 161,369.98	\$ 82,208.30	\$ 32,384.79	\$ 31,371.68	\$ 63,085.55	\$ 71,605.84	Jan 10 - Feb 14, 2025
March	\$ 36,575.73	\$ 61,743.42	\$ 73,504.88	\$ 72,124.85	\$ 84,539.09	\$ 66,119.40	Feb 14 - Mar 14, 2025
April	\$ 40,004.50	\$ 88,868.37	\$ 67,626.09	\$ 46,500.19	\$ 101,662.67	\$ 69,236.82	Mar 14 - Apr 11, 2025
May	\$ 50,236.09	\$ 61,160.72	\$ 91,932.42	\$ 71,954.21	\$ 74,974.46	\$ 64,275.80	Apr 11- May 09, 2025
June	\$ 39,499.82	\$ 65,795.46	\$ 33,649.62	\$ 75,205.13	\$ 74,645.62	\$ 56,548.52	May 09 - Jun 13, 2025
July	\$ 47,702.48	\$ 71,100.83	\$ 88,719.04	\$ 67,422.23	\$ 98,283.47	\$ 71,898.45	Jun 13 - Jul 11, 2025
August	\$ 54,228.90	\$ 65,562.63	\$ 96,742.64	\$ 69,431.03	\$ 104,108.46	\$ 78,235.68	Jul 11 - Aug 15, 2025
September	\$ 113,703.11	\$ 82,567.76	\$ 122,757.02	\$ 89,889.99	\$ 94,164.78	\$ 55,292.68	Aug 15 - Sep 12, 2025
October	\$ 59,074.43	\$ 63,895.04	\$ 77,476.25	\$ 64,888.54	\$ 96,161.66	\$ 72,030.37	Sep 12 - Oct 10, 2025
November	\$ 69,038.03	\$ 75,162.63	\$ 99,254.51	\$ 86,794.04			Oct 10 - Nov 14, 2025
December	\$ 78,699.89	\$ 83,004.55	\$ 102,251.11	\$ 98,397.59			Nov 14 - Dec 12, 2025
Total	\$ 870,096.62	\$ 871,417.79	\$ 987,755.79	\$ 861,791.98	\$ 913,741.76	\$ 697,252.23	
<i>Monthly Average</i>	<i>\$ 72,508.05</i>	<i>\$ 72,618.15</i>	<i>\$ 82,312.98</i>	<i>\$ 71,816.00</i>	<i>\$ 91,374.18</i>	<i>\$ 69,725.22</i>	

<u>OCT 2025</u>	<u>Year to Date</u>	<u>2025 Budget</u>	<u>Remaining Bal.</u>	<u>% Remaining</u>	<u>Target % remaining</u>	<u>Miscellaneous Note</u>
OT-Staffing (Fire Supp)	\$ 913,741.76	\$ 806,000.00	\$ (107,741.76)	-13.37%	25.00%	FF Staffing/SL, DL
OT-Staffing (BLS/EMS)	\$ 697,252.23	\$ 494,000.00	\$ (203,252.23)	-41.14%	25.00%	includes A157 Upstaffing



■ 2023-Staffing (Fire Supp)
 ■ 2023- Staffing (BLS/EMS)
 ■ 2024-Staffing (Fire Supp)
 ■ 2024- Staffing (BLS/EMS)
 ■ 2025-Staffing (Fire Supp)
 ■ 2025- Staffing (BLS/EMS)

General Expense Fund- CASH ON HAND

Fund Number: 10-064-0010

12/3/2025

YEAR 2025	Beginning Cash Balance	Receipts	Disbursements	Ending Balance
Beginning Cash Balance	\$ -			
January				
February				
March				
April				
May		10,000,000.00	2,142,499.44	7,857,500.56
June		2,333,868.98	3,160,364.94	7,031,004.60
July		147,441.92	2,663,055.72	4,515,390.80
August		601,897.73	2,953,146.01	2,164,142.52
September		17,766,647.02	3,048,543.13	16,882,246.41
October		536,525.33	2,681,760.45	14,737,011.29
November				
December				
Total	\$ -	31,386,380.98	16,649,369.69	14,737,011.29
Monthly Average		5,231,063	2,774,895	

NOTES:

MAY 2025: Transferred in \$10,000,000 from Shoreline Fire District & Northshore Fire District

SEP 2025: Transferred in \$17,300,000 from Shoreline Fire District & Northshore Fire District

Shoreline Fire Department

BOARD MEETING DATE: December 18th, 2025

Chief Cowan

RFA Activity Reports

The following are noteworthy activities and/or meetings completed since the last Governing Board meeting:

Hiring/Succession Development

- The first round of interviews have been completed for the Facilities Manager and for Facilities Technician.
- We have started advertising for the next Division Chief of Suppression/Training as DivC Pitts will be retiring in March of 2026.
- PERC is confirming the vote with employees for administrative positions being added to Union.
- We are advertising for the MIH Lead position and HR Lead position.

Staffing

- We remain at 7 recruits for entry level Firefighter positions with EMT class starting in January.
- Prepared extension of part-time project manager contract for 2026.

Negotiations

- Started the integration of already approved articles from the Uniform CBA into the Non-Uniform CBA, as appropriate, for the start of negotiations.
- Started reviewing comparables for administrative staff in preparation for negotiations.

Contracts

- There is agreement to extend the NEMCO ILA for 2026 between Lake Forest Park and Kenmore.
- We continue to work on implementing Vector Solutions management for BFD personnel.
- We are changing the administrative staffing at BFD to improve efficiencies. Division Chief Kelly Cross has been reassigned to Deputy Chief of Administration, which will help with day-to-day supervision and reducing workloads. The BFD BCs will be directly reporting to DC Orams as we align CBA and policy language, which will improve communication and consistency in operations.

North King County Training Consortium

- Multi-Company Operations (MCO) drills on rope rescue, new lifepak orientation, and Code CBT training.
- New ladder truck training.

Budget

- Setting up budgets and reporting process for 2026.

Strategic Activity

- Continue working on Station 57 Generator and HVAC Replacement.
- New ladder truck is here, but will not be put into service until late this year. Fire engine to follow in early 2026.
- Continue to work on short and medium-term admin staffing needs, some to be added later this year and others in early 2026.
- Reinforcing our strategic goals for 2026 along with Retreat summary.
- Continuing to hold our joint exec/leadership team meeting every two weeks on 1st and 3rd Thursdays.
- Performed initial financial evaluation, at a very high level, of Bothell joining RFA.

Public Records Requests

- Significant requests at this time.

Noteworthy Meetings/Activities

- December 4 – Joint Exec/Leadership Team Meeting
 - Identified action items to communicate out to Department.
- December 8 – Zone 1 Fire Chiefs Meeting
 - Discussed amending ambulance contract to soften fines when police are also requesting a unit.
 - Discussed updated KCEMS levy and finances.
 - Met new Deputy Director of NORCOM.
- December 8 – Sno10 FD Contract Review
 - Quarterly meeting with Chair of BOC to discuss ongoing contract.
- December 9 – WSFCA Legislative Committee Meeting
 - Municipal Fire District
 - Potential action for a city to form fire district without giving up taxing authority.
 - LEOFF 1 Restructure
 - Not sure how or what this will look like yet...merge with LEOFF2, PERS, TERS???
 - Electric Utility/Wildfire Claims Fund
 - Power companies want to put a surcharge on utility bill that would go into a fund so insurance companies can be made whole from fires.
 - Small Elevators
 - It is being presented as a small elevator is better than nothing for smaller buildings.
 - Potential for Eliminating Odd-Year Elections
- December 9 – Citizen Recognition Ceremony
 - Held a recognition ceremony for a citizen who stopped and performed CPR on driver of a minor car accident.
 - This was the 2nd incident within 6 months that the citizen has performed CPR.
- December 10 – Regional Crisis Response (RCR) Operations Board Meeting

- Discussed governance structure.
- Discussed continuum of care coordination with 988 and 911 connection and RCR deployments.
- December 11 – Financial Analysis of Bothell in RFA
 - Met with Finance Director for Bothell to review financial outlook.
 - Agreed that it looked fundamentally sound and needed to go to next level for decision making on next steps.

Incorporated into the Board meeting minutes by reference.

Submitted by: Chief, Matt Cowan

RFA Activity Highlights

Shoreline Fire Department RFA

BOARD MEETING DATE: December 18, 2025

Deputy Chief Matt Hochstein

Facilities:

- Ongoing service ticket repairs.
- First Arriving platform project underway.
- Continued work with TCA for design of new carport over south drill ground parking stalls.
- Continued work with TCA regarding Shop expansion.

Fleet:

- Ongoing preventative maintenance and repairs of all district apparatus.
- Annual services and PMs are ongoing.
- New engine and ladder are both at Hughes in Mount Vernon getting punch list items repaired
- Bothell ladder is back from refurb and we are finishing repairs and maintenance on it before it goes back in service. We gave it back to Bothell for this week while we are waiting on parts so they could start reloading equipment and mounting tools.
- Kenworth should be done this week so that it will be ready to use for Christmas
- We have 5 pump tests left to get done before the end of the year (which start coming through this week) and also weighing Shoreline apparatus

IT:

- Installed new internet circuit at ST65
- Waiting for quote from Jaymarc AV for options for better microphones
- Finished the Microsoft Windows updates for December 2025.
- Replaced last three user-assigned computers at ST61. (project is 95% completed - the remaining 5% are on hold due to a big public records request.)
- Received the new iPads to be MDC and ESO tablets.
- Repairing and replacing ESO tablets as needed
- Misc tasks around stations.

Near Future:

- Critical vulnerabilities announced for VMware ESXi server - New updates need to be installed on all servers
- Researching new Remote Control software, for IT helpdesk support
- Researching new Monitoring software, for proactive monitoring of infrastructure equipment.
- Researching new Pelco / Motorola software VMS (video management system)

RFA Activity Highlights

- Network maintenance needed at ST51. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST57. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST65. Not scheduled yet – estimated 2 hour downtime.
- Network maintenance needed at ST61. Not scheduled yet – estimated 4 hour downtime.

Ongoing:

- Deploying new 5G modems to various apparatus when possible

Other:

- Spent Tuesday 12/09/25 at NORCOM in Bellevue

DC of Support Services:

- Weekly coordination meetings with Fire Prevention, I.T., Facilities, Fleet, Support Services Project Manager, and Executive Team.
- Meet with Quartermaster Lead to finalize development of program.
- Phone screen interviews with Facility Manager and technician candidates.
- All Officer meeting.
- Bothell Fire Marshal interviews.
- St. 51/61 office space analysis with TCA.
- DC's/Fire Prevention Round Table.
- Day Shift Holiday Lunch
- Gallatin bi-weekly meeting
- Facility Manager and Technician in person interviews
- Bi-weekly Executive Team/Leadership Team meeting

Capital Projects:

57 HVAC:

- Old outdoor condenser units removed
- New Outdoor condenser units have been set
- Heat/AC distribution boxes have been installed in the ceiling Individual room heat/ac units are being installed in the bedrooms this week

Station 57 Station Generator:

- Generator and transfer switch delays have caused a delay in installation. New generator delivery date is rescheduled to 12/29. Install of the transfer switch and other items delayed until January.

RFA Activity Highlights

First Arriving:

- First Arriving project is moving forward with project development and monitor and hardware order being processed.



Shoreline Fire Department
Dedicated to the Protection of Life and Property
Serving our Communities for Over 85 Years, Since 1939

FIRE CHIEF
Matt Cowan

COMMISSIONERS
Eric Adman Tyler Byers
Kim Fischer David Harris
Rod Heivilin Josh Pratt
Rick Nye Barb Sullivan
Rick Webster Lisa Wollum

**GOVERNING BOARD OF COMMISSIONERS
REGIONAL FIRE AUTHORITY MEETING**

☐ Informational Only

☒ Approval by Motion

Meeting Date:	December 18, 2025
Agenda Title:	Personal Employment Contract Agreement
Background Information: The Department needed help in addressing workload for support services projects in 2025. To address this need Anders Hansson was employed on a part-time basis as a project manager. We will need to extend this work into 2026. By the end of 2026 we will have a long-term solution in place for subsequent years by the hiring of a Facilities Manager and/or a position such as a Logistics Manager.	
Recommendation: Recommended that the Board of Commissioners extend the employment agreement for Anders Hansson as a project manager until the end of 2026.	
Financial Impact:	☒ YES ☐ NO ☐ Cost Neutral
Cost Impact:	There is a cost-of-living adjustment.
Other Options:	
Attachments:	Employment Agreements

BOARD OF COMMISSIONERS MOTION

I move to authorize the Governing Board of Commissioners to approve the project manager contract for Anders Hansson.

Follow Up Action(s):	
Follow up Person(s):	Chief Cowan
Follow up Date(s):	

EMPLOYMENT AGREEMENT
BETWEEN
SHORELINE FIRE DEPARTMENT
AND
KARL ANDERS HANSSON

THIS EMPLOYMENT AGREEMENT (hereafter "Agreement") is made and entered into by the Shoreline Fire Department Regional Fire Authority ("Department"), a King County public agency, acting through its Governing Board of Commissioners ("Board") and Karl Anders Hansson.

TERMS OF AGREEMENT

1. **DUTIES AND AUTHORITIES:** The Department shall delegate the Project Manager with the full authority, cooperation and resources necessary for them to accomplish the duties as defined by the Fire Chief or designee, in accordance with the established policies and procedures of the Department. The Fire Chief or designee may modify the Project Manager's job duties to align with the changing needs of the Department. The Project Manager agrees to perform said duties competently, conscientiously, honestly, in good faith, and to the best of his abilities.

The Project Manager is a part-time hourly employee and shall maintain a work schedule necessary to accomplish the requirements and duties of the Project Manager position.

The Project Manager shall report to and take direction as described by the Fire Chief, or designee.

2. **TERM:** This Agreement will be effective as of January 1, 2026 and shall remain in force until December 31, 2026. On October 1, 2026, the Department and project manager shall meet to discuss whether the contract will be extended or renewed. At the end of this Agreement, the Department shall evaluate all incomplete projects and any anticipated projects to determine status moving forward.
3. **TERMINATION OF EMPLOYMENT:** This Agreement may be terminated by either party prior to the end of 2026 by submittal of a written notice at least two (2) weeks in advance or as otherwise mutually agreed to by both parties.
4. **COMPENSATION AND HOURS:** The Project Manager's hourly wage shall be equivalent to the Day Shift Battalion Chief (109%), \$17,872.06 per month, plus 10% longevity. Pay shall be paid at the same intervals and in the same manner as other Department employees. At the end of 2026, if the contract is extended, the hourly wage rate shall be adjusted consistent with Department CPI.

The Project Manager shall be authorized to work up to 26.8 hours per week on average, but not to exceed forty (40) hours in any given week, unless specifically authorized by the Fire Chief or his designee. The Project Manager's work scheduled will be confirmed with the DC of Support Services on a weekly basis. The Project Manager will be compensated a minimum of two (2) hours if required to come in on a planned day off. Any hours in a given week in excess of 40 hours shall be compensated

at time and one half. The Project Manager is authorized for a variable schedule week to week and shall primarily work remote, but based on a schedule necessary to accomplish the requirements and duties of the Project Manager position.

5. **PERFORMANCE EVALUATION:** The Fire Chief, or designee, shall meet with the Project Manager at least once every two weeks to assess and discuss established goals and determine/set new objectives.
6. **BENEFITS:** The Project Manager shall receive the benefits listed in this Agreement throughout the term of this Agreement as specified. Unless expressly provided by this Agreement, no additional benefits are provided.
 - a. **Department issued laptop:** This laptop would be approved for Department business only, no personal use.
 - b. **Workstation at Station 61 or other mutually agreed station:** Workstation would include, desk, chair, and two monitors to connect laptop to, and access to a printer.
Cell phone stipend: The Project Manager will use their personal cell phone and the Department will provide a \$50 monthly stipend for that use.
 - c. **Vehicle stipend:** The Project Manager will use their personal vehicle and the Department will provide a \$200 per month stipend for that use.
 - d. **Time Off Benefits:** The Project Manager shall not be eligible for any accrued benefits including vacation and sick leave. All other time off shall be unpaid or as required by State or Federal statutes.
9. **REIMBURSEMENT OF EXPENSES:** The Department agrees to reimburse the Project Manager for any expenses incurred by the Project Manager necessary for the performance of his duties as approved by the Fire Chief or designee. Employee shall submit written documentation and receipts itemizing the dates on which expenses are incurred. The Department shall pay Project Manager the amounts due pursuant to submitted reports within four (4) weeks after a report is received by the Department.
10. **LIABILITY INSURANCE:** The Department shall provide liability insurance for the benefit of the Project Manager, as outlined in Department Resolution 90-2, for the maximum purposes permitted by RCW 52.12.071.
11. **LOCAL, STATE AND FEDERAL TAXES:** The Department shall withhold Medicare taxes and any other local, state or federal taxes from any of the Project Manager's compensation as required by State or Federal statutes.

CONFIDENTIALITY: The Project Manager and the Department agree that the Project Manager, in performance of obligations under this Agreement, may come in contact with confidential information. The Project Manager agrees to keep all such information confidential and not to discuss or disclose such information to any third-parties without the Fire Chief's or designee's prior written consent, which consent may be granted or withheld at the Department's sole discretion.
12. **GENERAL PROVISIONS:** This Agreement constitutes the entire Agreement between the parties. The parties further agree that this Agreement shall not be amended or modified except in writing signed by both parties.

Should any provision or portion of this Agreement or application of such provision be rendered or declared invalid by a court of final jurisdiction or by reason of existing or subsequently enacted legislation, the remaining parts or portions of this Agreement shall remain in full force and effect.

The parties agree that any and all claims relating in any manner to the Project Manager's employment with the Department, or to any termination thereof, whether arising under federal, state, or local statute, ordinance or regulation, or under the common law of tort or contract, or pursuant to any other cause of action, shall be resolved exclusively by final and binding arbitration according to the rules of the American Arbitration Association. Should the employee elect to pursue any such claims to arbitration they must give the Department written notice of that intent no later than sixty days following the final action of the Department giving rise to the claim. Unless the parties agree otherwise in writing, failure by the Project Manager to give timely notice under this provision shall operate as an absolute bar to any claim in any court or tribunal, public or private. The Arbitrator is thereby empowered to award any relief provided for by any otherwise applicable statute, ordinance, regulation, law, or by common law.

13. **SUCCESSORS:** The parties intend for this Agreement to be binding on any successors to the Department.

The Department agrees to advise any successor of this Agreement of their intended successorship designation.

IN WITNESS WHEREOF, the parties have executed this agreement on this 18th day of December, 2025.

Project Manager

Shoreline Fire Department

Karl Anders Hansson

Matt Cowan, Fire Chief

WITNESSED BY:

Boupha Siharath
Secretary to the Board



**SHORELINE FIRE DEPARTMENT
REGIONAL FIRE AUTHORITY (RFA)
Tentative Projected Agendas**

Regional Fire Authority Board meetings are held monthly on the 1st and 3rd Thursday of the month

- Items may not be in the same order as they will appear on the preliminary agenda.

D = Discussion
A = Action
PH = Public Hearing

December 18, 2025

Planned Absence: _____ Commissioner Adman will have an excused absence _____

5:30 PM (Public Meeting Station 51)

SUBJECT	RESOLUTION	TYPE	STAFF

January 8, 2026

Planned Absence: _____

5:30 PM (Public Meeting Station 61)

SUBJECT	RESOLUTION	TYPE	STAFF

January 22, 2026

Planned Absence: _____

5:30 PM (Public Meeting Station 51)

SUBJECT	RESOLUTION	TYPE	STAFF

February 5, 2026

Planned Absence: _____

5:30 PM (Public Meeting Station 61)

SUBJECT	RESOLUTION	TYPE	STAFF

February 19, 2026

Planned Absence: _____

5:30 PM (Public Meeting Station 61)

SUBJECT	RESOLUTION	TYPE	STAFF

OTHER DETIALS: