



# Shoreline Fire Department

*Dedicated to the Protection of Life and Property*

*Serving our Communities for Over 85 Years, Since 1939*

**FIRE CHIEF**  
Matt Cowan

**COMMISSIONERS**

Rick Nye  
Kim Fischer  
David Harris  
Tyler Byers  
Lisa Wollum

Rod Heivilin  
Barb Sullivan  
Eric Adman  
Rick Webster  
Josh Pratt

## SHORELINE FIRE DEPARTMENT (Regional Fire Authority)

### RESOLUTION 26-03

*Appointing of Auditing Officer(s) for the purpose of authorizing the issuance of warrants and electronic transactions prior to the Governing Board of Commissioners of the Shoreline Fire Department Regional Fire Authority approval.*

**WHEREAS**, there may be circumstances when the Governing Board of Commissioners of the Shoreline Fire Department Regional Fire Authority (RFA) does not meet prior to a day on which they would need to approve vouchers for the Department's warrants and claims;

**WHEREAS**, there is a need by the Department to process warrants and electronic payments in a timely and consistent manner;

**WHEREAS**, it would be of financial benefit to appoint Auditing Officers to certify the voucher approval document for the correct and certified submission of vouchers to the King County Finance Office without awaiting a Commissioners meeting to authorize specific payments;

**WHEREAS**, RCW 42.24.180 authorizes the issuance of warrants before approval of the vouchers by the Board of Commissioners in order to expedite the payment of claims;

**WHEREAS**, Department Policy 126.2 – *Financial Procedures (PO, Invoices, Vouchers)* establishes the necessary purchasing and disbursing procedures that implement effective internal control for issuance of warrants and claims as required by RCW 42.24.180;

**THEREFORE BE IT RESOLVED**, that the Governing Board of Commissioners of the Shoreline Fire Department Regional Fire Authority hereby authorizes the following Auditing Officers to submit warrants and claims for payment and disbursement in accordance with Department Policy 126.2 prior to the Board taking action to approve said claims:

- Fire Chief
- Deputy Chiefs
- Director of Administration/Finance
- Director of Human Resources

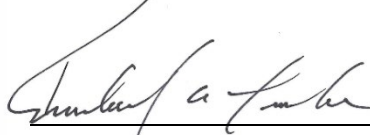
**ADOPTED** by the Governing Board of the Shoreline Regional Fire Authority, at a Special Open Public meeting of such Board on the 25<sup>th</sup> day of June 2026.

**Attest:**

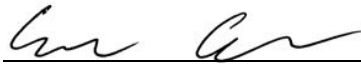


Beatriz Goldsmith  
Secretary to the Board

**GOVERNING BOARD OF COMMISSIONER OF THE  
SHORELINE FIRE DEPARTMENT REGIONAL FIRE  
AUTHORITY (RFA)**



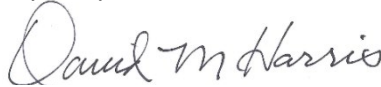
Kimberly A. Fischer, Chair



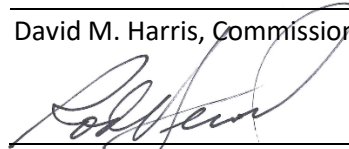
Eric Adman, Vice-Chair



Tyler Byers, Commissioner



David M. Harris, Commissioner



Rod Heivilin, Commissioner



Rick Nye, Commissioner



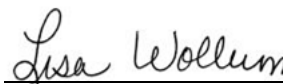
Josh Pratt, Commissioner



Barb Sullivan, Commissioner



Rick Webster, Commissioner



Lisa Wollum, Commissioner